

**Annual Joint Municipal Water Operations and Budget Session for the Towns of Canandaigua,
Farmington and Hopewell
October 15, 2018 Meeting Minutes**

At 5:00 pm Deputy Supervisor Bloom called the meeting to order.

Board Members in Attendance:

Town of Canandaigua:	Deputy Supervisor Tina Bloom	Present
	Councilman Gary Davis	Present
	Councilwoman Linda Dworaczyk	Present
	Councilman Terrence Fennelly	Present
Town of Farmington:	Supervisor Peter Ingalsbe	Present
	Councilman Mike Casale	Present
	Councilman Steve Holtz	Present
	Councilman Ronald Herendeen	Present
Town of Hopewell:	Supervisor Ted Bateman	Present
	Councilman Adam Sanford	Present

Others in attendance: David DeGear (Farmington), Attorney Christian Nadler (Canandaigua), Ken Potter (Hopewell), Thomas Schwartz (Canandaigua), Greg Hotaling (MRB Group), James Fletcher (Canandaigua), Doug Finch (Canandaigua)

Superintendent DeGear, Superintendent of the Canandaigua-Farmington Water / Sewer Department, reviewed the projects that were completed / worked on in 2018.

- The installation of 2,210 feet of a 12” DR-14 PVC watermain along Beaver Creek Road from the intersection of NYS Route 96 to the Beaver Creek bridge crossing near the Finger Lakes Race Track.
- The installation of 680 feet of a 12” DR-14 PVC watermain at the intersection of NYS Route 332 and the Canandaigua-Farmington Town Line which included 180 linear feet of 14” HDPE watermain and boring underneath NYS Route 332 to repair a leaking valve at the northeast corner of the signalized intersection.
- In November, they will be installing a new precast pre-engineered control valve station (PRV-3) near 1810 County Road 8.
- Continuing the annual fire hydrant painting and maintenance in the northeast and northwest quadrants of Canandaigua-Farmington Water District.
- Replaced 30 of the old 1961 two-bib Kennedy K-11 fire hydrants and old 6” valves with new 2018 three-bib Kennedy K-81-D’s and the 6” guard valves in the Farmington Groove, Kings Village and Farmbrook subdivisions as well as in Hunt Manufactured Home Park.
- Continued the replacement of the older 2” water meters started today at Mayflowers on Route 332.
- Continuing to develop funding and design options for the replacement of the one-million gallon water tank on Brickyard Road along with a new 16” transmission line from Brickyard Road to the Canandaigua-Farmington Town Line.
- Began the engineering and design for the replacement of the existing 8” watermain at the intersection of NYS Route 332 and the Collett Road that is underneath the truck turning lane because the turning lane was installed over the water line.
- The installation of 200 feet of 8” DR-14 PVC watermain for the metering pit at 2445 Andrews Road that eliminated a closed water valve that now feeds water to the Canandaigua-Farmington Water District from the Town of Hopewell. The meter pit was put into service on February 26, 2018 and is helping with the water pressure on North Road.

The following work was completed by developers:

- The installation of 1,450 feet of 12” DR-14 PVC watermain and 466 feet of 8” watermain in a northwest direction from the intersection of NYS Route 332 on Carmen’s Way.

- The installation of 2,000 feet of 8” DR-14 PVC watermain in a southeast direction from the intersection of County Road 41 on Quenton Shire Drive for the Pintail Crossing housing project (east of the race track).
- The installation of 1,700 feet of 8” DR-14 PVC watermain at Hathaway Drive for the Farmington Garden 2 housing project.
- The installation of 1,170 feet of 8” DR-14 PVC watermain at Hook Road running west of Redfield Grove.
- The installation of 500 feet of 12” DR-14 PVC watermain on Marion Way and 925 feet of 8” watermain on Amber and Ivory Drive (Auburn Meadows Subdivision Section 6N).
- The installation of 400 feet of 8” DR-14 PVC watermain at NYS Route 332 for TacoBell/Microtel.

Superintendent DeGear reviewed the following water projects that are scheduled for 2019:

- Complete the North Road watermain replacement project from Mohawk Lane to Sand Hill Road (including the East Street tie-in with the City) with the installation of 4,550 linear feet of new 8” watermain.
- Complete Phase 2 for the replacement the 4,100 linear feet of aging 8” watermain servicing the Finger Lakes Gaming and Racing (FLRT) facility on Beaver Creek Road from NYS Route 96 to County Road 41.
- Replace 500 linear feet of 8” watermain at the intersection of NYS Rt. 332 and Yerkes Road.
- Install a bi-directional metering pit on County Road 8 and the Wayne County line to eliminate a ‘dead end’ water connection feeding emergency water to the Town of Macedon and the CFWD if needed. This will be a joint venture and shared cost with Wayne County Water and Sewer Authority.
- Continue replacement of thirty (30) Kennedy K-11 fire hydrants with new three-bib Kennedy K-81D’s in our older housing subdivisions the northern end of Hook Road at the Wayne-Ontario County Line in the Town of Farmington and Macedon.
- Continue valve maintenance, fire hydrant flushing, painting and maintenance in the southwest and southeast quadrants of Canandaigua-Farmington Water District.
- Continue replacement of older Badger/Itron water meters due to the 15-year battery life expectancy.
- We are also looking into the installation of the Aclara, a new meter reading system, in 2019. The cost is unknown at this time.

At 5:22 pm Councilman Kevin Reynolds joined the meeting.

Farmington Supervisor Peter Ingalsbe reviewed of the proposed 2019 Canandaigua-Farmington Water District (CFWD) Water Budget.

The total proposed budget for 2019 is \$3,615,667 which is an increase of \$70,849 from 2018. Revenues will be from meter sales and service charges, applied fund balance, cellular tower rental, and interest and taxes. The funding for North Road will come from the 2018 budget of \$100,000, monies from the 2018 Townline Road budget line of \$114,000, and monies budgeted in the 2019 budget of \$86,000 totaling \$300,000.

Expenses include wages, healthcare, meters, source of supply (what is paid to City of Canandaigua), equipment, two meter pits, transfer to a building reserve, and Transportation & Distribution (CE) (water distribution system for upgrades).

The tax rate sheet includes a 4 cent per 1,000 tax increase. Each of the following water districts debt will be paid off as noted: North and Andrews will be paid off in 2020, Emerson Road / Allen Road and Townline Road will be paid off in 2033, Fox Road will be paid off in 2024, Ellsworth Road will be paid off in 2025, and Sheldon will be paid off in 2027.

Town Manager Finch stated that in the Town of Canandaigua 2019 budget, actually shows a rate decrease for our residents from 90¢ to 76¢ per \$1,000 of assessed value.

Councilman Terrence Fennelly made a motion to accept the Canandaigua-Farmington Water District 2019 Budget as presented, seconded by Councilwoman Linda Dworaczyk

Everyone voted in favor of the Canandaigua-Farmington Water District 2019 Budget.

Because the Town of Hopewell did not have a quorum at this meeting, they were asked to ratify the acceptance of the Canandaigua-Farmington Water District 2019 Budget at their next Town Board meeting. Supervisor Ted Bateman agreed to do so.

Questions and Discussion

Superintendent Fletcher discussed the status of the IMA (Intermunicipal Agreement) between the Town of Canandaigua and Town of Hopewell. The discussions included water charges between the two municipalities and the installation of a water meter and vaults.

The Town of Canandaigua is continuing to work on implementing their Water Master Plan which includes two new water tanks off Cramer Road and a new pump station behind the City of Canandaigua reservoirs. This project should help with the water pressures in Farmington. The Town of Canandaigua did install some of the watermain on County Road 10 and is working on the vaults. A new water line extension was installed this year along County Road 32. We were not able to get as much accomplished this year due to the construction of the new highway facility.

There was a discussion regarding the installation of a new vault between Hopewell and Canandaigua. Hopewell would get the new vault and Canandaigua would take the old vault as it is in good condition.

Hopewell Water Superintendent Potter stated that he is hearing from residents of both communities and the apartment contractor regarding the County Road 10 watermain project and that Hopewell is refusing to supply water to the apartment project. Hopewell does have documentation stating just the opposite and was wondering if anyone knew where these concerns were being generated from. Superintendent Fletcher asked if it was a person from the apartment development and if there was a name of the person. Superintendent Potter stated that he would prefer not to say who it was but it was the contractors from the development. Mr. Fletcher stated that it would be helpful to know who said that so that he could speak to them about it.

There was a discussion regarding Hopewell's review of the apartment project and the possibility of it being a detriment to having the project approved. Superintendent Fletcher stated that it may be the perception of the contractor but did not believe it was a detriment to the project.

There was a discussion regarding the transition of the Canandaigua-Hopewell Water District into the Canandaigua Consolidated Water District. Hopewell's concern is they will be responsible for water that should be paid for by the Town of Canandaigua. Superintendent Fletcher explained that one of the meter vault will be installed in 2018 and the other three will be installed in 2019.

Deputy Supervisor Bloom asked Superintendent Fletcher to meet with Superintendent Potter, Town Manager Finch and Supervisor Bateman to bring a proposal back to each board.

There being no further discussion, at 5:41 pm, Councilwoman Dworaczyk made a motion to adjourn the meeting, seconded by Councilman Fennelly

Unanimously carried by all.

Respectfully submitted,

Jean Chrisman
Canandaigua Town Clerk