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June 5, 2017

Peter Ingalsbe, Supervisor  
Town of Farmington  
1000 County Road #8  
Farmington, New York 14425

RE: Brickyard Road Water Storage Tank Project  
202-b Improvements

Dear Peter:

As part of the Brickyard Road Water Storage Tank Project for the Canandaigua-Farmington Consolidated Water District, MRB Group has prepared a map, plan and cost estimate describing improvements to this water district that must be approved by both the Town of Farmington and the Town of Canandaigua pursuant to Section 202-b of the Town Law.

Because this project requires the approval of both the Towns of Farmington and Canandaigua relative to the Canandaigua-Farmington Water District, I have prepared the necessary paperwork for both municipalities to approve of these 202-b improvements. As I do not represent the Town of Canandaigua, I will send you all of Canandaigua's documents relative to this Project and ask you to discuss this with them and coordinate getting them their copies of the paperwork.

Enclosed herewith please find the following documents for Farmington to give its approval on behalf of the Canandaigua-Farmington Consolidated Water District relating to the above-referenced matter: (i) Resolution Authorizing Scheduling of Public Hearing for the Phelps Town Board; (ii) Notice of Public Hearing; (iii) Resolution of the Town Board Approving the 202-b Improvements.

Enclosed herewith please find the following documents for Canandaigua to give its approval on behalf of the Canandaigua-Farmington Consolidated Water District relating to the above-referenced matter: (i) Resolution Authorizing Scheduling of Public Hearing for the Phelps Town Board; (ii) Notice of Public Hearing; (iii) Resolution of the Town Board Approving the 202-b Improvements.

The Towns of Farmington and Canandaigua need to proceed as follows:

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1. Each Town Board should adopt the applicable Resolution(s) Authorizing Scheduling of Public Hearing, if it makes the findings therein. The Town Clerks will need to fill in the date for each of the respective public hearings, as set by each Town Board.
2. At least 10 days, but not more than 20 days, prior to the date of the public hearing, the Town Clerks must publish the Notice of Public Hearing in the respective Town's official newspaper and post the Notice on the Town sign board. If the Towns regularly maintain a Town website, a copy, with the draft resolution, needs to also be posted on the website. At the appointed date and time, the Town Boards must hold the public hearings.
3. After the public hearing, each Town Board should adopt the Resolution Approving the Increases and Improvements of Facilities on behalf of the Canandaigua-Farmington Consolidated Water District for this project, if it makes the findings therein.

Please note that this action is subject to compliance with SEQRA. Both Towns, each an involved agency, along with any other involved agency, will need to decide on a lead agency. A determination under SEQR must be made before either of the two Towns can adopt its corresponding resolution approving the increase and improvement of facilities for this project. Typically on special districts, the Town Engineer prepares the necessary SEQR documents and I have assumed that to be the case with this project.

Please let me know if you have any questions regarding these procedures.

Very truly yours,

RILEY & GRAFF, LLP



Jeffrey D. Graff, Esq.  
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Enclosures

- c: Michelle Finley, Town Clerk w/ enc. via e-mail  
Lance Brabent, MRB Group, via e-mail  
Dave Degear, Water and Sewer Superintendent, via e-mail  
Ron Brand, Director of Development, via e-mail