

Canandaigua Town Board
Meeting Agenda for
June 12, 2023
6:00pm – Onnalinda Room

- Call To Order and Pledge of Allegiance
 - Pledge led by Councilperson Dave Sauter
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications and Correspondence
 - None
- Privilege of the Floor
- Priority Business

- Denied FOIL Request by “Anonymous” 1barrysoetoro@gmail.com – Dated June 2, 2023. Per Town Code Chapter 56 the Town Board has 10 business days to approve or overrule the denial. Attachment 1

- Presentations
- *Continued Public Hearings:*
 - None

New Public Hearings:

- Public Hearing on a revised cost estimate for improvements to The Canandaigua-Farmington Consolidated Water District.
Pertains to Resolution 2023 – 150

- Reports of Town Officials and Department Heads – Attachment 2
 - A. Highway / Water Superintendent
 - B. Assessor
 - C. Historian
 - D. Town Clerk
 - E. Planner
 - F. Human Resources & Parks Coordinator
 - G. Town Manager
 - H. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments
 - c. Overtime Report – Highway & Water

ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

https://us02web.zoom.us/join/92PBu15q7_hCirh9kEvA6VV

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the “raise hand” feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.

➤ Reports of Committees, Boards and Commissions (as needed) - Attachment 3

A. Town Board Committees

- a. Finance – Chairperson Adeline Rudolph / Vice Chairperson David Sauter
- b. Planning & Public Works – Chairperson Terry Fennelly / Chairperson John Casey
Vice Chairperson John Casey
- c. Ordinance – Chairperson John Casey / Vice Chairperson Adeline Rudolph
- d. Economic Development – Chairperson David Sauter / Vice Chairperson Jared Simpson

B. Planning Board - Chairperson Oyler

C. Zoning Board of Appeals – Chairperson Sahler

D. Environmental Conservation Board

E. Citizens' Implementation Committee

F. Parks & Recreation Committee - Chairperson MacNeil

G. Special Events Committee - Chairperson Fuller

H. Agriculture Committee - Chairperson DiCarlo

I. Cemetery Committee – Chairperson Karen DeMay

J. Project Teams (quarterly only)

- a. Affordable Housing & Transportation Project Team
- b. Conservation Easement Project Team – Chairperson Sarah Reynolds
- c. Local History Project Team
- d. Tree Team – Chairperson Dennis Brewer

➤ Privilege of the Floor

➤ Resolutions and Motions

Continued Resolutions:

- RESOLUTION NO 2023 – 130: CLARIFY FUNDING SOURCE FOR 2023 HIGHWAY 284 AGREEMENT AND AUTHORIZATION TO CREATE PROJECT BUDGETS FOR CAPITAL PROJECTS H37, H38, AND H39

New Resolutions:

FINANCE

- Resolution No. 2023 – 147: Acceptance of the Monthly Financial Reports – Attachment 2
- Resolution No. 2023 – 148: Acknowledgement and Authorization of Budget Transfers by Town Manager
- Reso.2023 – 149 Amending 2023 Fee Schedule – Attachment 4
- RESOLUTION NO. 2023 – 150: APPROVING A REVISED COST ESTIMATE FOR INCREASES AND IMPROVEMENTS OF FACILITIES TO THE CANANDAIGUA-FARMINGTON CONSOLIDATED WATER DISTRICT

PLANNING / PUBLIC WORKS

- RESOLUTION NO. 2023 – 151 : LAKEWOOD MEADOWS SUBDIVISION, SECTION 8B, ACCEPTANCE OF DEDICATION OF ROADWAY (RILEYS RUN), AUTHORIZATION FOR TOWN CLERK TO FILE NECESSARY DOCUMENTS AT ONTARIO COUNTY CLERKS OFFICE – Attachment 5

- RESOLUTION NO. 2023 – 152 : LAKEWOOD MEADOWS SUBDIVISION, SECTION 9C ACCEPTANCE OF DEDICATION OF ROADWAY (HARVEST VIEW), AUTHORIZATION FOR TOWN CLERK TO FILE NECESSARY DOCUMENTS AT ONTARIO COUNTY CLERK'S OFFICE – Attachment 6
- RESOLUTION NO. 2023 - 153 : ACCEPTING WATER AND UTILITY EASEMENT RELATED TO LAKEWOOD MEADOWS SUBDIVISION, SECTION 9C, DIRECTING TOWN MANAGER TO SIGN SAID EASEMENT, AND FURTHER DIRECTING TOWN CLERK TO RECORD SAID EASEMENTS AT THE ONTARIO COUNTY CLERK'S OFFICE – Attachment 7
- RESOLUTION NO. 2023 - 154 : THE TOWN OF CANANDAIGUA PURDY ROAD EXTENSION PROJECT AND SEQR TYPE I ACTION – INTENT TO BE LEAD AGENCY – Attachment 8
- RESOLUTION NO. 2023 – 155: REQUEST TO SURPLUS FORD F-250 # 501

ORDINANCE

- NONE

ECONOMIC DEVELOPMENT / GENERAL

- RESOLUTION NO. 2023 – 156: ACKNOWLEDGEMENT OF AND AUTHORIZATION TO SUBMIT MS4 ANNUAL REPORT – Attachment 9
- RESOLUTION NO. 2023 – 157: ACKNOWLEDGEMENT OF REFERRAL FROM TOWN OF FARMINGTON FOR NEW SINGLE-FAMILY HOME ON CANANDAIGUA-FARMINGTON TOWNLINE ROAD – Attachment 10
- RESOLUTION NO. 2023 – 158: Acknowledgement of Town of Farmington Resolution #196-2023 to Award the Bid for the North Road Watermain Replacement-Phase 4 & 5 – Attachment 11
- RESOLUTION NO. 2023 – 159 : APPOINTMENT OF STORM WATER MANAGEMENT PROGRAM COORDINATOR
- RESOLUTION NO. 2023 – 160 : APPROVAL OF INFORMATION TECHNOLOGY PROFESSIONAL SERVICES AGREEMENT WITH INTEGRATED SYSTEMS – Attachment 12
- RESOLUTION NO. 2023 – 161: ACCEPTING PROPOSAL FROM MRB GROUP FOR PROFESSIONAL SERVICES FOR DESIGN OF SIDEWALKS ALONG MIDDLE CHESHIRE ROAD AND AUTHORIZATION FOR TOWN MANAGER TO EXECUTE AGREEMENT – Attachment 13
- RESOLUTION NO. 2023 – 162: ACCEPTING PROPOSAL FROM MRB GROUP FOR PROFESSIONAL SERVICES FOR SCHEMATIC DESIGNS FOR TOWN HALL OFFICE RENOVATIONS AND AUTHORIZATION FOR TOWN MANAGER TO EXECUTE AGREEMENT Attachment 14
- RESOLUTION NO.2023 – 163:Approving MUO Rezoning Request CR 22 – Attachment 15
- RESOLUTION NO.2023 – 164: ACCEPTING RESIGNATION OF MOTOR EQUIPMENT OPERATOR LITE
- RESOLUTION NO.2023 – 165: ACCEPTING RESIGNATION OF PART TIME CLERK
- RESOLUTION NO. 2023 – 166: APPOINTMENT OF CODE ENFORCEMENT OFFICER
- RESOLUTION NO. 2023 – 167: APPOINTMENT OF FULL TIME CLERK
- RESOLUTION NO. 2023 – 168: APPOINTMENT OF REAL PROPERTY APPRAISAL AID
- RESOLUTION NO. 2023 – 169: APPOINTMENT OF SEASONAL EMPLOYEES
- RESOLUTION NO. 2023 – 170: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 4065 STATE ROUTE 21 S (TAX MAP # 111.00-1-27.000) – Attachment 16

- RESOLUTION NO. 2023 – 171 : SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 4476 COUNTY ROAD 16 (TAX MAP # 126.20-1-17.100)
- RESOLUTION NO. 2023 – 172 : ACCEPTANCE OF MAINTENANCE BOND FOR LAKEWOOD MEADOWS SECTION 9C HARVEST VIEW (TM# 112.19-1-500.212) – Attachment 17
- RESOLUTION NO. 2023 – 173 : SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 6265 GRIMBLE ROAD (TAX MAP # 96.00-1-1.100) – Attachment 18

RESOLUTION NO. 2023 – 147: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town's operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month's 2023 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment 2

RESOLUTION NO. 2023 – 148: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN MANAGER

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") has authorized the Town Manager and/or Clerk (Finance) to make interfund transfers in an amount less than \$5,000.00 by Resolution No. 2023-015; and

WHEREAS, the Town Manager and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance).

RESOLUTION NO. 2023 – 149: AMENDMENTS TO 2023 FEE SCHEDULE

WHEREAS, the Town Clerk's office has identified the need to note on the Town's Fee Schedule that the cost for copies is .25c per single- or double-sided page and

WHEREAS, the Town Clerk's office is suggesting updating the cost of 1-year permit fee for Short Term Rental Registration to \$300/dwelling and,

WHEREAS, the Town Clerk's office is suggesting adding in a 3-year permit fee for Short Term Rental Registration to \$900/dwelling and,

WHEREAS, the Town Clerk is recommending these amendments to the 2023 Adopted Fee Schedule; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Canandaigua has reviewed these recommendations and hereby approves these amendments to the adopted 2023 Fee Schedule effective June 12, 2023.

Attachment 4

RESOLUTION NO. 2023 - 150: APPROVING A REVISED COST ESTIMATE FOR INCREASES AND IMPROVEMENTS OF FACILITIES TO THE CANANDAIGUA-FARMINGTON CONSOLIDATED WATER DISTRICT

WHEREAS, the Town Board of the Town of Canandaigua, by Resolution No. 2017-232, previously approved increases and improvements of the facilities of the Canandaigua-Farmington Consolidated Water District, consisting of the replacement of the existing Brickyard Road water storage tank, located on Brickyard Road in the Town of Canandaigua, New York, with an elevated storage tank that includes a mixing system and the construction of a dedicated transmission main and valve vaults that connect the new tank to hydraulic grade Zone 2A (the "Improvements") at a total estimated cost to said District of \$9,036,000; and

WHEREAS, MRB Group, the Town's Engineer, had previously prepared a map, plan and cost estimate, dated July 2016, showing the proposed Improvements; and

WHEREAS, because of increased costs since the Town's original approval and, supported by a revised cost estimate prepared by MRB Group dated December 2021, the Town Board of the Town of Canandaigua, by Resolution No. 2022 – 57 previously approved an increase in the total estimated cost to said District for the Improvements of \$13,000,000; and

WHEREAS, because of inflation of costs since the Town Board approved Resolution No. 2022 -57, the previously approved increase of costs for the Improvements of \$13,000,000 is now insufficient to pay for these Improvements; and

WHEREAS, MRB Group has prepared another revised cost estimate, dated May 1, 2023, taking into account the higher, inflationary costs of the Improvements showing the revised estimated costs of the Improvements to now be \$15,000,000; and

WHEREAS, the Town Board of the Town of Canandaigua duly adopted a resolution on May 15, 2023, calling a public hearing to consider said revised cost estimate for the Improvements, to be held at the Canandaigua Town Hall, 5440 Route 5 & 20 West, Canandaigua, New York, on the 12th day of June, 2023, at 7:00 p.m.; and

WHEREAS, notice of said public hearing was duly published and posted in the manner provided by law and proof thereof has been submitted to the Town Board; and

WHEREAS, said public hearing was duly held at the time and place aforesaid, at which all persons interested were duly heard; and

WHEREAS, the Town Board has considered all the evidence given at such public hearing.

WHEREAS, in a May 2, 2023 memo from Ronald L. Brand, Town of Farmington Director of Development, Mr. Brand informed the Town of Farmington that he finds “that there are no design changes identified from the original approved design plans for this project prepared by MRB Group” and that, “Since there are no changes to the identified physical conditions that may likely affect the environment by the above-described Action, the previous Negative Declaration issued June 13, 2017, by the Farmington Town Board remains in effect and in full compliance with Part 617 NYCRR Provisions.”

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Canandaigua, on behalf of the Canandaigua-Farmington Consolidated Water District, that, it is hereby found and determined to be in the public interest to provide for the aforesaid Improvements of the facilities of the Canandaigua-Farmington Consolidated Water District, as described in the preambles hereof, at a total estimated cost to said district of \$13,000,000, and the same is hereby authorized.

RESOLUTION NO. 2023 – 151 : LAKEWOOD MEADOWS SUBDIVISION, SECTION 8B, ACCEPTANCE OF DEDICATION OF ROADWAY (RILEYS RUN), AUTHORIZATION FOR TOWN CLERK TO FILE NECESSARY DOCUMENTS AT ONTARIO COUNTY CLERKS OFFICE

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) is considering the acceptance of a dedicated roadway and infrastructure for Section 8B of the Lakewood Meadows Subdivision; and

WHEREAS, the roadway to be dedicated in Section 8B Rileys Run; and

WHEREAS, the Highway and Water Superintendent and Town Engineer (MRB Group) have completed and signed the Town of Canandaigua Inspection Form (Appendix G-7.0) and no deficiencies were identified; and

WHEREAS, the Highway and Water Superintendent and Town Engineer (MRB Group) have completed the Town of Canandaigua Dedication Form (Appendix G-8.0) and recommends the Town Board accept dedication of the roadway and infrastructure; and

WHEREAS, the Town Attorney has reviewed the documentation associated with the dedication and has approved the language and documentation presented by MRB Group dated May 23, 2023; and

NOW THEREFORE BE IT RESOLVED, the Town Board does hereby authorize the Town Clerk to file any and all documents to cause to be accepted the roadway and infrastructure at Lakewood Meadows Section 8B.

Attachment 5

**RESOLUTION NO. 2023 – 152 : LAKEWOOD MEADOWS SUBDIVISION, SECTION 9C
ACCEPTANCE OF DEDICATION OF ROADWAY (HARVEST VIEW), AUTHORIZATION FOR TOWN
CLERK TO FILE NECESSARY DOCUMENTS AT ONTARIO COUNTY CLERK’S OFFICE**

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) is considering the acceptance of a dedicated roadway for Section 9C of the Lakewood Meadows Subdivision; and

WHEREAS, the roadway to be dedicated in Section 9C is Harvest View; and

WHEREAS, the Highway and Water Superintendent and Town Engineer (MRB Group) have completed and signed the Town of Canandaigua Inspection Form (Appendix G-7.0) and no deficiencies were identified; and

WHEREAS, the Highway and Water Superintendent and Town Engineer (MRB Group) have completed the Town of Canandaigua Dedication Form (Appendix G-8.0) and recommends the Town Board accept dedication of the roadway and infrastructure; and

WHEREAS, the Town Attorney has reviewed the documentation associated with the dedication and has approved the language and documentation presented by MRB Group dated May 30, 2023; and

NOW THEREFORE BE IT RESOLVED, the Town Board does hereby authorize the Town Clerk to file any and all documents to cause to be accepted the roadway (Harvest View) at Lakewood Meadows Section 9C.

Attachment 6

RESOLUTION NO. 2023 - 153 : ACCEPTING WATER AND UTILITY EASEMENT RELATED TO LAKEWOOD MEADOWS SUBDIVISION, SECTION 9C, DIRECTING TOWN MANAGER TO SIGN SAID EASEMENT, AND FURTHER DIRECTING TOWN CLERK TO RECORD SAID EASEMENTS AT THE ONTARIO COUNTY CLERK'S OFFICE

WHEREAS, the property owners of the above-referenced subdivision have prepared the Water and Utility Easement Harvest View / Tax Map # 112.19-1-500.212 for the Town of Canandaigua; and

WHEREAS, at the request of the Town of Canandaigua, the property owner, S & J Morrell Inc., has submitted the required easement, description, and map to the Canandaigua Town Clerk's office; and

WHEREAS, the Town Engineer of the Town of Canandaigua has recommended that the Town Board accept the Easements; and

WHEREAS, the Town Attorney of the Town of Canandaigua has recommended that the Town Board accept the Easements; and

WHEREAS, the Water Superintendent of the Town of Canandaigua has recommended that the Town Board accept the Easements; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby accepts the Water and Utility Easement Harvest View / Tax Map # 112.19-1-500.212; and

BE IT FURTHER RESOLVED, that the Town Board hereby directs the Town Manager to execute the easements documents; and

BE IT FINALLY RESOLVED, that the Town Board hereby directs the Town Clerk to arrange for the Easement to be filed at the Ontario County Clerk's Office.

Attachment 7

RESOLUTION NO. 2023 - 154 : THE TOWN OF CANANDAIGUA PURDY ROAD EXTENSION PROJECT AND SEQR TYPE I ACTION – INTENT TO BE LEAD AGENCY

WHEREAS, the Town of Canandaigua Town Board (hereinafter referred to as Town Board) has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Town Engineer) on the above referenced Town of Canandaigua Purdy Road Extension Project (hereinafter referred to as Action);

WHEREAS, the Town Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board determines that said Action is also subject to a coordinated review and approval by other involved agencies under SEQR Regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to the identified involved and interested agencies, for

the purpose of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

NOW THEREFORE BE IT RESOLVED, that the Town Board does hereby declare its intent to be designated as the lead agency for the Action, and identifies that it is a Type 1 Action pursuant to SEQRA; and

BE IT FURTHER RESOLVED, that the Town Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing.

BE IT FINALLY RESOLVED, the Town Clerk is hereby directed to provide a copy of this resolution to the Town Manager, Highway & Water Superintendent, and the Town Engineer.

Attachment 8

RESOLUTION NO. 2023 – 155 : REQUEST TO SURPLUS FORD F-250 # 501

WHEREAS, the Highway Superintendent has determined that the useful life of a 2012 Ford-250 Park truck # 501 has been surpassed; and

WHEREAS, the Highway Superintendent is requesting Town Board approval to surplus this truck; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby authorizes the Town Manager to remove this item from the fixed assets list and add it to the surplus list and recommends auctioning it as is deemed appropriate; and

BE IT FURTHER RESOLVED, the Town Board hereby approves the sale of said pickup truck using Auctions International; and

BE IT FURTHER RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Highway Superintendent, Finance Clerk, and Town Manager.

RESOLUTION NO. 2023 – 156: ACKNOWLEDGEMENT OF AND AUTHORIZATION TO SUBMIT MS4 ANNUAL REPORT

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) wishes to acknowledge the completion of the Municipal Separate Storm Sewer System (MS4) annual report by the Town’s Stormwater Management Program (SWMP) Coordinator Christopher Jensen; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby acknowledges the annual MS4 report, and authorizes the MS4 Coordinator to submit the report to the NYS DEC.

Attachment 9

RESOLUTION NO. 2023 – 157: ACKNOWLEDGEMENT OF REFERRAL FROM TOWN OF FARMINGTON FOR NEW SINGLE-FAMILY HOME ON CANANDAIGUA-FARMINGTON TOWNLINE ROAD

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) is in receipt of a referral from the Town of Farmington Planning Board with an application number of PB0505-23, for a site plan approval request for the construction of a new single-family home on Canandaigua-Farmington Townline Road; and

WHEREAS, the project was referred to the Canandaigua Town Board due to its proximity to the Town of Canandaigua; and

WHEREAS, the Town of Canandaigua Planning Board reviewed the application PB0505-23 at their meeting on May 9, 2023 and had no comments or concerns; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby acknowledges the referral from the Town of Farmington Planning Board with an application number of PB0505-23, for a site plan approval request for the construction of a new single-family home on Canandaigua-Farmington Townline Road and directs the Town Clerk to provide a copy of this resolution to the Town of Farmington Town Clerk.

Attachment 10

RESOLUTION NO. 2023 –158 : ACKNOWLEDGEMENT OF TOWN OF FARMINGTON RESOLUTION #196-2023 TO AWARD THE BID FOR THE NORTH ROAD WATERMAIN REPLACEMENT PHASE 4 & 5

WHEREAS, the Town of Farmington received a total of six bids on April 27, 2023 for the above referenced project; and

WHEREAS, the Town of Farmington recognized Morsch Pipeline, Inc. as the lowest bidder with a total bid of \$411, 863.80 which includes the base bid plus the alternate; and

WHEREAS, the Town of Farmington had MRB confirm that Morsch Pipeline understands the intent of the project and has recommended the Town of Farmington sign the Notice of Award; and

WHEREAS, the Town of Farmington has allocated funding for the watermain in a capital project; and

BE IT RESOLVED, the Supervisor of the Town of Farmington did sign the Notice of Award

BE IT FURTHER RESOLVED, the Town Board of the Town of Farmington adopted the Resolution #196-2023 on May 9, 2023; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges the receipt of the Town of Farmington Town Board Resolution #196-2023 and copy of the Notice of Award.

Attachment 11

RESOLUTION NO. 2023 – 159 : APPOINTMENT OF STORM WATER MANAGEMENT PROGRAM COORDINATOR

WHEREAS, a vacancy exists in the Town of Canandaigua for a Stormwater Management Program Coordinator due to the resignation of Code Enforcement Officer Chris Jensen; and

WHEREAS, the Town Manager is recommending that Highway Superintendent James Fletcher fill the role of the Storm Water Management Program Coordinator; and

WHEREAS, James Fletcher has agreed to assume said position for the Town of Canandaigua; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the appointment of Highway Superintendent James Fletcher to the position of Stormwater Management Program Coordinator for the Town of Canandaigua.

RESOLUTION NO. 2023 – 160 : APPROVAL OF INFORMATION TECHNOLOGY PROFESSIONAL SERVICES AGREEMENT WITH INTEGRATED SYSTEMS

WHEREAS, the Town of Canandaigua's existing service contract with Integrated Systems for 100 hours at \$85 per hour is about to expire; and

WHEREAS, the Town's current provider, Integrated Systems, has provided the Town with a quote for 100 hours at \$85 per hour (\$8,500); and

WHEREAS, the monies to cover the cost of this contract are allocated in budget line AA100.1680.400.00000; and

WHEREAS, the last 100-hour contract was approved and signed by the Town Manager in August 2023; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves the contract and authorizes the Town Manager to execute the 100-hour agreement with Integrated Systems.

Attachment 12

RESOLUTION NO. 2023 – 161: ACCEPTING PROPOSAL FROM MRB GROUP FOR PROFESSIONAL SERVICES FOR DESIGN OF SIDEWALKS ALONG MIDDLE CHESHIRE ROAD AND AUTHORIZATION FOR TOWN MANAGER TO EXECUTE AGREEMENT

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") is aware that Middle Cheshire Road is regularly used by pedestrians and other non-motorized users and that there are not adequate pedestrian facilities available for those users on that road; and

WHEREAS, the Town of Canandaigua conducted a feasibility study of the Middle Cheshire road area that included recommendations for improving walkability of the area including installing sidewalks to safely accommodate pedestrians; and

WHEREAS, has received a proposal from MRB Group dated May 10, 2023 for professional services to perform base mapping, survey, preliminary and final design of sidewalks for Middle Cheshire Road in the Town of Canandaigua from 5 & 20 to West Ridge Run at a cost of \$41,500.00; and

NOW THEREFORE, BE IT RESOLVED, the Town Board hereby accepts the proposal from MRB Group dated May 10, 2023 for services related to the design of sidewalks for Middle Cheshire Road at a cost not to exceed \$41,500.00 to be paid from budget line ##### and authorizes the Town Manager to execute any and all documents associated with the proposal; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Highway Superintendent, the Finance Clerk II, and the Town Manager.

Attachment 13

RESOLUTION NO. 2023 – 162: ACCEPTING PROPOSAL FROM MRB GROUP FOR PROFESSIONAL SERVICES FOR SCHEMATIC DESIGNS FOR TOWN HALL OFFICE RENOVATIONS AND AUTHORIZATION FOR TOWN MANAGER TO EXECUTE AGREEMENT

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) is aware that the Town Hall is in need of renovations to reorganize office space within the Development and Assessment Departments; and

WHEREAS, has received a proposal from MRB Group dated May 17, 2023 for professional services to provide schematic designs for the Town Hall office renovations at a cost of \$4,500.00; and

NOW THEREFORE, BE IT RESOLVED, the Town Board hereby accepts the proposal from MRB Group dated May 17, 2023 for professional services to provide schematic designs for the Town Hall office renovations at a cost not to exceed \$4,500.00 to be paid from budget line AA100.1620.200 and authorizes the Town Manager to execute any and all documents associated with the proposal; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Finance Clerk II, and the Town Manager.

Attachment 14

RESOLUTION NO. 2023 – 163: AUTHORIZATION FOR APPLICANT TO MAKE PRELIMINARY SITE PLAN APPLICATION TO TOWN OF CANANDAIGUA PLANNING BOARD, MIXED USE OVERLAY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) has received a request to rezone 2625 County Road 22, Tax map # 71.00-1-21.141, in the Town of Canandaigua from AR-1 to Mixed Use Overlay (MUO) in accordance with Town Code §220-33; and

WHEREAS, the Town Board has requested and received an advisory report from the Town of Canandaigua Planning Board in which the Planning Board offered a finding of the application to be compatible with surrounding uses; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua in keeping with Town Code §220-33(C)(2) has concluded based on review of the application, and comments received from the Planning Board on May 12, 2023, has found the proposed use to be compatible with surrounding uses; and

BE IT FURTHER RESOLVED, in keeping with Town Code §220-33(C)(2) the Town Board of the Town of Canandaigua directs the owner (applicant) to prepare and submit an application for Preliminary Site Plan approval to the Planning Board of which the owner (applicant) shall have 180 days to receive approval conditioned upon the rezoning to a Mixed Use District; and

BE IT FURTHER RESOLVED, the Town Board in keeping with Town Code §220-33(C)(2) shall after Preliminary Site Plan conditional approval is granted, consider a local law rezoning the parcel at 3535 NY State Route 364 to Mixed Use District; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Manager, Town Attorney, and Planning Board to work together to prepare a draft local law rezoning the parcel based on the proposed site plan inclusive of the needed setbacks for consideration by the Town Board; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and to the Town of Canandaigua Planning Board.

Attachment 15

RESOLUTION NO.2023 – 164 : ACCEPTING RESIGNATION OF MOTOR EQUIPMENT OPERATOR LITE

WHEREAS, Tyler Wight has resigned from the position of Motor Equipment effective June 1, 2023; and

WHEREAS, during Tyler's tenure with the Town of Canandaigua they have supported the Highway and Water Department over the last year assisting many of our residents and contributing to many projects; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby accepts Tyler Wight's resignation as Motor Equipment Operator and

BE IT FURTHER RESOLVED, the Town Board approves payment of unused vacation and personal time with their last salaried paycheck; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute any and all personnel documents associated with the transition; and

BE IT FINALLY RESOLVED, the Town Board appreciates all of Mr. Wight's hard work throughout their employment and thanks them for their years of service to the Town of Canandaigua and its residents and wishes them well with future endeavors.

RESOLUTION NO.2023 – 165 : ACCEPTING RESIGNATION OF PART TIME CLERK

WHEREAS, Allison Hirschmann has resigned from the position of Part Time Clerk effective May 30, 2023; and

WHEREAS, during their tenure with the Town of Canandaigua they served in the Town Manager's office and the Development Office providing a magnitude of services to the residents of the Town of Canandaigua; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby accepts Allison Hirschmann's resignation as Part Time Clerk; and

BE IT FURTHER RESOLVED, the Town Board approves payment of unused vacation and personal time with their last salaried paycheck; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute any and all personnel documents associated with the transition; and

BE IT FINALLY RESOLVED, the Town Board appreciates all of Allison Hirschmann's hard work throughout their employment and thanks them for their years of service to the Town of Canandaigua and its residents and wishes them well with future endeavors.

RESOLUTION NO. 2023 – 166: APPOINTMENT OF CODE ENFORCEMENT OFFICER

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands that a vacancy exists in the Development office for a Code Enforcement Officer ; and

WHEREAS, the Town Manager has determined a need to fill the position in order to continue to provide necessary services to the Town; and

WHEREAS, the position was advertised through the Ontario County Website and the Town Manager and the HR and Payroll Coordinator interviewed four potential candidates for the position; and

WHEREAS, the Town Manager and the HR and Payroll Coordinator are recommending the hiring of Michael Murphy with a salary of \$58,000 a year with an increase to \$60,000 per year after completing six months of employment with a start date of June 20,2023; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the hiring of Michael Murphy as the Code Enforcement Officer with a salary of \$58,000 per year with an increase to \$60,000 per year after six months paid from budget line AA100.8664.121; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2023 – 167 : APPOINTMENT OF FULL TIME CLERK

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) understands a vacancy exists in the Highway and Water Department for Full Time Clerk; and

WHEREAS, the Highway and Water Superintendent has determined a need to fill the position in order to continue to provide necessary services to the Town; and

WHEREAS, the Full Time Clerk position is a competitive position and required the successful completion on an exam through Ontario County, and

WHEREAS, the Human Resources and Payroll Coordinator requested the Eligibles List from Ontario County which contained four individuals on the list; and

WHEREAS, the Highway and Water Superintendent and the HR and Payroll Coordinator are recommending the hiring of Leah Ronk who ranked one on the Eligibles List; and

WHEREAS; Leah Ronk will be paid at a rate of \$18.00/hour and after six months of successful completion of the job to be paid \$19.00/hour, evenly paid from budget line AA100.5010.130 and SW500.8310.121; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the hiring of Leah Ronk at an hourly rate of \$18.00/hour with an increase to \$19.00/hour after completing six months with a start date of June 26, 2023; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resources and Payroll Coordinator.

RESOLUTION NO. 2023 – 168 : APPOINTMENT OF REAL PROPERTY APPRAISAL AID

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) understands a vacancy exists in the Assessor’s department for a Real Property Appraisal Aid; and

WHEREAS, the Town Manager has determined a need to fill the position in order to continue to provide necessary services to the Town; and

WHEREAS, the Town Manager and the HR and Payroll Coordinator are recommending the hiring of Heather Robson at a rate of \$20.25/hour and an increase to \$22.00/hour in the Fall of 2023 paid from budget line AA100.8010.144; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the hiring of Heather Robson at an hourly rate of \$20.25/hour with an increase to \$22.00/hour in the Fall of 2023 with a start date of June 20, 2023; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2023 – 169 : APPOINTMENT OF SEASONAL EMPLOYEES

WHEREAS, the Human Resources and Payroll Coordinator is recommending the appointment of the following individuals for summer staff at our Parks; and

WHEREAS, the proposed hourly rate for each positions is identified in the following table:

Samuel Werth	Laborer, Seasonal	\$16.50/hour	AA100.7010.143
Katelyn Reynolds	Gatehouse Attendant	\$14.50/hour	AA100.7110.142
Joshua Barnes	Lifeguard	\$18.00/hour	AA100.7110.142
Brynn Rice	Lifeguard	\$18.00/hour	AA100.7140.141

WHEREAS, these positions are seasonal and are therefore per the employee handbook are not benefit eligible; and

WHEREAS, hiring is contingent upon the Ontario County Department of Human Resources certifying the above individuals meet the required training, certification or experience standards, and the completion of the new hire paperwork prior to the first day of work; and

WHEREAS, the funding for this expense is included in the 2023 Adopted Town Budget; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves of the hiring of the seasonal positions noted in the above table at the stated hourly rate and budget lines; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2023 – 170 : SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 4065 STATE ROUTE 21 S (TAX MAP # 111.00-1-27.000)

WHEREAS, the Town of Canandaigua Planning Board has granted a site plan approval to William Grove PE for Joseph and Aline Clement to construct a single-family dwelling on property located at 4065 State Route 21 S (Tax Map # 111.00-1-27.000); and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

WHEREAS, the Town Engineer has reviewed the proposed estimates and found them it to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided a surety in the amount of \$1,200.00 for the purposes of the soil erosion and sediment control; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the surety (in the form of a check from Joseph and Aline Clement) in the total amount of \$1,200.00.

Attachment 16

RESOLUTION NO. 2023 – 171 : SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 4476 COUNTY ROAD 16 (TAX MAP # 126.20-1-17.100)

WHEREAS, the Town of Canandaigua Planning Board has granted a site plan approval for the construction of a single-family dwelling at 4476 County Road 16 (Tax Map # 126.20-1-17.100), owned by DeHollander Designs Inc.; and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board prior to the issuance of building permits; and

WHEREAS, the Town Engineer and the Town Manager have reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided a check in the amount of \$3,157.00 for the purposes of the soil erosion and sediment control surety; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the surety (in the form of a check from Gerber Homes & Additions LLC) in the total amount of \$3,157.00.

RESOLUTION NO. 2023 – 172 : ACCEPTANCE OF MAINTENANCE BOND FOR LAKEWOOD MEADOWS SECTION 9C HARVEST VIEW (TM# 112.19-1-500.212)

WHEREAS, S & J Morrell is offering the road dedication of Harvest View to the Town of Canandaigua which is located in Section 9C of the Lakewood Meadows Subdivision; and

WHEREAS, the Town of Canandaigua Highway Superintendent has determined that a maintenance bond is to be provided and accepted by the Town Board prior to or at the same time the Canandaigua Town Board accepts dedication of Harvest View; and

WHEREAS, the Town Engineer has reviewed the proposed maintenance bond and has found it to be satisfactory; and

WHEREAS, the applicant has submitted a check in the amount of \$10,000 to the Town Clerk's office for the purposes of the maintenance bond; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approve and accept the maintenance bond in the total amount of \$10,000.00 in the form of a check (submitted by S & J Morrell Inc.).

Attachment 17

RESOLUTION NO. 2023 – 173 : SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 6265 GRIMBLE ROAD (TAX MAP # 96.00-1-1.100)

WHEREAS, the Town of Canandaigua Planning Board has granted a site plan approval for the construction of a single-family dwelling at 6265 Grimbale Road (Tax Map # 96.00-1-1.100); and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board prior to the issuance of building permits; and

WHEREAS, the Town Engineer and the Town Manager have reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided a check in the amount of \$9,366.50 for the purposes of the soil erosion and sediment control surety; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the surety (in the form of a check from Joanne and Franklin Newbauer) in the total amount of \$9,366.50.

Attachment 18

Approval of the following Town Board Meeting Minutes:

May 15, 2023 Special Meeting

May 15, 2023 Regular Meeting

➤ Payment of the Bills

Abstract Claim Fund Totals presented by Town Clerk

Voucher Summary Report for Town Board signatures

(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Special Abstract dated 05/22/2023 totaling \$ 20,124.51

General Fund \$ 20,000.03

Water Districts \$ 124.48

Utility Abstract dated 05/31/2023 totaling \$ 8,565.26

General Fund \$ 3,840.41

Highway Fund \$ 11.44

Water Districts \$ 4,713.41

Town Board Abstract dated 06/12/2023 totaling \$ 303,301.36

General Fund \$ 185,577.02

Highway Fund \$ 55,468.82

Capital Projects \$ 38,988.94

Lighting Districts \$ 1,173.11

Water Districts \$ 22,093.47

➤ Other Business

➤ Privilege of the Floor

➤ Executive Session

➤ *Requested by the Town Supervisor to discuss the "medical, financial, credit or employment history of a particular individual, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension."*

➤ *Requested by the Town Supervisor to discuss the "medical, financial, credit or employment history of a particular individual, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension."*

➤ Adjournment

Continued Resolutions

RESOLUTION NO 2023 – 130: AUTHORIZATION TO CREATE PROJECT BUDGETS FOR CAPITAL PROJECTS H37, H38, AND H39

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) created capital projects per Resolution 2022-247 which will span multiple years including H37 Fire Station No 2 Improvements, H38 Complete Streets, and H39 Highway Roadway Improvements; and

WHEREAS, per Resolution 2022-247 the Town Board approved an allocation from general unassigned fund balance in the amount of \$75,000 to H37 Fire Station Improvements for replacement of the generator; and

WHEREAS, per Resolution 2023-125 the Town Board approved an allocation from general unassigned fund balance in the amount of \$500,000 to H38 Complete Streets and \$1,000,000 to H39 Highway Road Improvements; and

NOW THEREFORE BE IT RESOLVED, the Town Board does hereby direct the Town Manager to create the following project budgets for accounting of revenues and expenditures separate from the Town’s annual budget; and

Capital Project No. H37 (Fire Station No. 2 Improvements)

REVENUE:

HH100.5031.00037	Interfund Transfer	\$ 75,001
------------------	--------------------	-----------

EXPENDITURE:

HH100.1620.200.00037	Capital Building Improv.	\$ 75,001
----------------------	--------------------------	-----------

Capital Project No. H38 (Complete Streets)

REVENUE:

HH100.5031.00038	Interfund Transfer	\$ 500,001
------------------	--------------------	------------

EXPENDITURE:

HH100.1440.200.00038	Capital Engineering	\$ 137,500
----------------------	---------------------	------------

HH100.5110.200.00038	Capital Highway Improv.	\$ 362,501
----------------------	-------------------------	------------

Capital Project No. H39 (Highway Roadway Improvements)

REVENUE:

HH100.5031.00039	Interfund Transfer	\$ 1,102,951
------------------	--------------------	--------------

EXPENDITURE:

HH100.1440.200.00039	Capital Engineering	\$ 300,000
----------------------	---------------------	------------

HH100.5110.200.00039

Capital Highway Improv. \$ 802,951

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager, Highway Superintendent, and Finance Clerk.

Resolutions

ATTACHMENT 1

Communications

To: Jean Chrisman <jchrisman@townofcanandaigua.org>

Subject: FW: Foia

CANANDAIGUA TOWN CLERK

JUN 02 2023

RECEIVED

-----Original Message-----

From: anonymous <1barrysoetoro@gmail.com>

Sent: Wednesday, March 29, 2023 7:56 PM

To: Allison Hirschmann <ahirschmann@townofcanandaigua.org>

Subject: Foia

I would like to request pictures or videos taken by Allison Hirschman
on 3/22/23 between the hours of 1:15 PM and 1:35 PM

Sent from my iPhone

I WOULD LIKE TO APPEAL
THIS PUBLIC RECORDS REQUEST
FOR THE PHONE PICTURES
TO BE EMAILED TO ME
FROM ALLISON HIRSCHMAN'S
PHONE

Begin forwarded message:

From: anonymous <1barrysoetoro@gmail.com>
Date: May 5, 2023 at 5:29:31 PM EDT
To: Jean Chrisman <jchrisman@townofcanandaigua.org>
Subject: Foia

I'll call you on Monday I don't see any April videos on your YouTube channel March 22 is the first video that you have on your channel

Sent from my iPhone

On May 4, 2023, at 12:05 PM, anonymous <1barrysoetoro@gmail.com> wrote:

OK you have now delayed and denied my public record request against federal law not what you guys decide

Sent from my iPhone

On May 4, 2023, at 11:46 AM, Jean Chrisman
<jchrisman@townofcanandaigua.org> wrote:

Good Morning,

Thank you for your phone call this morning inquiring about your FOIL request submitted to Ms. Hirschmann on March 29, 2023 (email subject: Foia). As we discussed I was not aware of your request until this morning. At this point, now that it has come to my attention, I will treat it as an official request under NYS FOIL purposes. In the future all FOIL requests should be made directly to me as the Town's Record Management Officer.

As Records Management Officer for the Town of Canandaigua, I am denying your request for "pictures or videos taken by Allison Hirschman on 3/22/23 between the hours of 1:15 PM and 1:35 PM."

The reason for the denial is that your request for any video and / or photos allegedly taken by Ms. Hirschmann on her personal device have been deemed by the Town Board of the Town of Canandaigua to not be Town records. Ms. Hirschmann has not been directed to take any videos or photos on a Town device; therefore, there is no record to provide to you.

The decision that videos/pictures on her personal device are not a public record was upheld by the Canandaigua Town Board at a special meeting that was held on Tuesday, April 28, 2023. The meeting can be viewed on the Town's YouTube channel (https://www.youtube.com/channel/UC5xL-wHbC9HRDI6-81P_3Yg).

Please be advised, per Town Code Section 56-15(D), you have a right to appeal this denial in writing to the Canandaigua Town Board within 30 days of this denial.

In the meantime, should you need anything further please do not hesitate to contact me directly.

Per POL Sect 89(3)(a). the Town's Records Access officer (Town Clerk) must acknowledge the FOIL request within five (5) business days granting or denying access to the records requested; and within 20 business days provide the information to the requestor or grant access to view the records.

Jean Chrisman
Town Clerk / Receiver of Taxes
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua NY 14424
Office: 585-394-1120 Ext 2225
Fax: 585-394-9476

-----Original Message-----

From: Allison Hirschmann <ahirschmann@townofcanandaigua.org>

Sent: Thursday, May 4, 2023 10:54 AM

ATTACHMENT 2

Reports
of
Officials &
Department Heads

Town Clerk Report for the June 12, 2023, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of May 2023 totaled \$76,722.82. (see attached).
2. **Resolutions:**
 - A. Fee Schedule Update
 - B. Road Dedication – Lakewood Meadows, 8B, Rileys Run
 - C. Road Dedication – Lakewood Meadows, 9C, Harvest View
 - D. Water and Utility Easement, Lakewood Meadows, 9C, Harvest View
 - E. Surety – Escrow Lakewood Meadows, 9C, Harvest View
 - F. Surety – Clement, 4065 State Route 21 S
 - G. Surety – DeHollander, 4479 County Road 16
 - H. Surety – Newbauer, 6265 Grimble Road

Please let me know if you have any questions.

Submitted by,

Jean Chrisman
Town Clerk



TRAFFIC REPORT



During the Month of March 2023, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 5 hours conducting traffic operations. Combined, they initiated 6 traffic stops and issued 5 citations consisting of the following:

State Route 332 - 2 citations

- 1 disobey traffic device
- 1 speed in zone

County Road 30 - 3 citations

- 3 speed over 55

In addition to the above enforcement efforts, the deputies reported the following activity:

Respectfully,

Sergeant Dana Egburtson



Summary Statement

May 31, 2023

Page 1 of 15

Investor ID: NY-01-1004

0000580-0005141 PDF 537149

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NYCLASS

Average Monthly Yield: 4.8467%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	507,089.57	0.00	0.00	2,091.53	9,401.63	508,197.29	509,181.10
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	992,122.41	0.00	0.00	4,092.14	14,928.12	994,289.70	996,214.55
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	803,511.84	0.00	0.00	3,314.18	14,897.30	805,267.10	806,826.02
NY-01-1004-0004	PARKS FUND (CM100/CR)	336,277.99	0.00	0.00	1,387.02	6,234.70	337,012.59	337,665.01
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	321,046.94	0.00	0.00	1,324.17	5,952.27	321,748.25	322,371.11
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	343,376.73	0.00	0.00	1,416.30	6,366.33	344,126.84	344,793.03

Tel: (855) 804-9980

<https://www.newyorkclass.org/>



Summary Statement

May 31, 2023

Page 2 of 15

Investor ID: NY-01-1004

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	211,427.86	0.00	0.00	872.04	3,919.94	211,889.72	212,299.90
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	211,154.39	0.00	0.00	870.94	3,914.88	211,615.66	212,025.33
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	47,338.43	0.00	0.00	195.27	877.65	47,441.85	47,533.70
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	191,415.78	0.00	0.00	789.50	3,548.91	191,833.91	192,205.28
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	221,878.76	0.00	0.00	915.15	4,113.70	222,363.44	222,793.91
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	824,905.66	0.00	0.00	3,402.38	15,293.95	826,707.64	828,308.04
TOTAL		5,011,546.36	0.00	0.00	20,670.62	89,449.38	5,022,493.99	5,032,216.98



Account Statement

May 31, 2023

Page 3 of 15

Account Number: NY-01-1004-0001

INVESTMENTS

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	507,089.57	0.00	0.00	2,091.53	9,401.63	508,197.29	509,181.10

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			507,089.57	
05/31/2023	Income Dividend Reinvestment	2,091.53			
05/31/2023	Ending Balance			509,181.10	

CONT. TAX RESERVE (AA231)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	992,122.41	0.00	0.00	4,092.14	14,928.12	994,289.70	996,214.55

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			992,122.41	
05/31/2023	Income Dividend Reinvestment	4,092.14			
05/31/2023	Ending Balance			996,214.55	

OPEN SPACE RESERVE (AA234)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	803,511.84	0.00	0.00	3,314.18	14,897.30	805,267.10	806,826.02

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			803,511.84	
05/31/2023	Income Dividend Reinvestment	3,314.18			
05/31/2023	Ending Balance			806,826.02	



Account Statement

May 31, 2023

Page 6 of 15

Account Number: NY-01-1004-0004

PARKS FUND (CM100/CR)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	336,277.99	0.00	0.00	1,387.02	6,234.70	337,012.59	337,665.01

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			336,277.99	
05/31/2023	Income Dividend Reinvestment	1,387.02			
05/31/2023	Ending Balance			337,665.01	

HWY EQUIP RESERVE (DA230)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	321,046.94	0.00	0.00	1,324.17	5,952.27	321,748.25	322,371.11

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			321,046.94	
05/31/2023	Income Dividend Reinvestment	1,324.17			
05/31/2023	Ending Balance			322,371.11	



Account Statement

May 31, 2023

Page 8 of 15

Account Number: NY-01-1004-0006

HWY IMPROV RESERVE (DA232)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	343,376.73	0.00	0.00	1,416.30	6,366.33	344,126.84	344,793.03

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			343,376.73	
05/31/2023	Income Dividend Reinvestment	1,416.30			
05/31/2023	Ending Balance			344,793.03	

HWY SNOW RD REPAIR RESERVE (DA235)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	211,427.86	0.00	0.00	872.04	3,919.94	211,889.72	212,299.90

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			211,427.86	
05/31/2023	Income Dividend Reinvestment	872.04			
05/31/2023	Ending Balance			212,299.90	



Account Statement

May 31, 2023

Page 10 of 15

Account Number: NY-01-1004-0008

REPAIR RESERVE FUND (AA232)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	211,154.39	0.00	0.00	870.94	3,914.88	211,615.66	212,025.33

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			211,154.39	
05/31/2023	Income Dividend Reinvestment	870.94			
05/31/2023	Ending Balance			212,025.33	

TECHNOLOGY RESERVE FUND (AA233)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	47,338.43	0.00	0.00	195.27	877.65	47,441.85	47,533.70

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			47,338.43	
05/31/2023	Income Dividend Reinvestment	195.27			
05/31/2023	Ending Balance			47,533.70	

NYS EMP SYST RESERVE (AA235)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	191,415.78	0.00	0.00	789.50	3,548.91	191,833.91	192,205.28

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			191,415.78	
05/31/2023	Income Dividend Reinvestment	789.50			
05/31/2023	Ending Balance			192,205.28	

BONDED INDEBTEDNESS RESERVE (AA237)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	221,878.76	0.00	0.00	915.15	4,113.70	222,363.44	222,793.91

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			221,878.76	
05/31/2023	Income Dividend Reinvestment	915.15			
05/31/2023	Ending Balance			222,793.91	



Account Statement

May 31, 2023

Page 14 of 15

Account Number: NY-01-1004-0012

SOLID WASTE MGMT RESERVE (AA238)

Account Summary

Average Monthly Yield: 4.8467%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	824,905.66	0.00	0.00	3,402.38	15,293.95	826,707.64	828,308.04

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2023	Beginning Balance			824,905.66	
05/31/2023	Income Dividend Reinvestment	3,402.38			
05/31/2023	Ending Balance			828,308.04	

NYCLASS

NYCLASS

Date	Dividend Rate	Daily Yield
05/01/2023	0.000129581	4.7294%
05/02/2023	0.000129828	4.7388%
05/03/2023	0.000130067	4.7462%
05/04/2023	0.000132187	4.8248%
05/05/2023	0.000396690	4.8273%
05/06/2023	0.000000000	4.8273%
05/07/2023	0.000000000	4.8273%
05/08/2023	0.000132943	4.8507%
05/09/2023	0.000132928	4.8536%
05/10/2023	0.000133062	4.8553%
05/11/2023	0.000133062	4.8568%
05/12/2023	0.000399891	4.8654%
05/13/2023	0.000000000	4.8654%
05/14/2023	0.000000000	4.8654%
05/15/2023	0.000133011	4.8549%
05/16/2023	0.000132892	4.8506%
05/17/2023	0.000132918	4.8515%
05/18/2023	0.000132776	4.8458%
05/19/2023	0.000398565	4.8492%
05/20/2023	0.000000000	4.8492%
05/21/2023	0.000000000	4.8492%
05/22/2023	0.000133345	4.8671%
05/23/2023	0.000133095	4.8580%
05/24/2023	0.000133499	4.8727%
05/25/2023	0.000133487	4.8723%
05/26/2023	0.000535200	4.8811%
05/27/2023	0.000000000	4.8837%
05/28/2023	0.000000000	4.8837%
05/29/2023	0.000000000	4.8837%
05/30/2023	0.000133689	4.8796%
05/31/2023	0.000133944	4.8834%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424

(585) 394-1120 / Fax (585) 394-9476

www.townofcanandaigua.org

MEMO

To: Canandaigua Town Board Date: June 5th, 2023

From: Jessica Mull, Finance Clerk II

Re: May 2023 Revenue/Expense Control Report

BALANCE SHEET

Bank statements have been reconciled through May 31st, 2023.

REVENUES

Receipts recorded for May total \$270,217.84 and include the following:

- Town Clerk - \$173,445.11
- Justice Fees - \$22,192.00
- PILOT payments - \$42,353.42
- Development Office - \$13,401.75 applied against accounts receivable
- Refunds and/or Reimbursements - \$15,866.01
- Metal Recycling - \$2,959.55

EXPENDITURES

We expect the available balance in each fund to be about 58.34% at the end of May.

- General Fund (AA100) – Expenditures to date are \$3,519,453.48 against a budget of \$7,342,273.41 which leaves 52.07% available.
- Highway Fund (DA100) – Expenditures to date are \$1,517,727.78 against a budget of \$4,924,700.42 which leaves 69.18% available.
- Water Fund (SW500) – Expenditures to date are \$331,009.18 against a budget of \$2,000,650.50 which leaves 83.45% available.



Town of Canandaigua , NY

Budget Report-JM

Account Summary

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	575,000.00	575,000.00	0.00	575,000.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	25,808.00	25,808.00	42,353.42	64,721.38	38,913.38	250.78 %
AA100.1090.00000	PENALTY ON TAXES	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
AA100.1120.00000	NON PROPERTY SALES TAX	2,775,000.00	2,775,000.00	-1,460,792.58	0.00	-2,775,000.00	100.00 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	85,000.00	85,000.00	0.00	47,812.08	-37,187.92	43.75 %
AA100.1255.00000	TOWN CLERK FEES	3,000.00	3,000.00	163.30	507.10	-2,492.90	83.10 %
AA100.1603.00000	VITAL STATISTICS FEE	4,070.00	4,070.00	656.00	1,998.00	-2,072.00	50.91 %
AA100.2001.00000	PARK & RECREATION FEES	140,000.00	140,000.00	7,546.53	37,627.99	-102,372.01	73.12 %
AA100.2001.10000	PARK & REC FEES.FBC	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
AA100.2110.00000	ZONING FEES	45,000.00	45,000.00	975.00	8,116.67	-36,883.33	81.96 %
AA100.2120.00000	SOIL EROSION CONTROL	6,000.00	6,000.00	0.00	900.00	-5,100.00	85.00 %
AA100.2148.00000	RETURNED CHECK FEE	40.00	40.00	0.00	0.00	-40.00	100.00 %
AA100.2192.00000	CEMETERY SERVICES	350.00	350.00	0.00	500.00	150.00	142.86 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	25,000.00	25,000.00	882.16	23,000.00	-2,000.00	8.00 %
AA100.2401.00000	INTEREST & EARNINGS	3,500.00	3,500.00	6,322.17	55,837.28	52,337.28	1,595.35 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	16,360.00	16,360.00	1,350.00	4,950.00	-11,410.00	69.74 %
AA100.2544.00000	DOG LICENSES	30,000.00	30,000.00	1,225.00	8,218.00	-21,782.00	72.61 %
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	75,000.00	2,556.30	20,262.70	-54,737.30	72.98 %
AA100.2591.00000	TRANSFER STATION FEES	25,000.00	25,000.00	2,442.00	6,011.00	-18,989.00	75.96 %
AA100.2610.00000	FINES & FORFEITED BAIL	105,000.00	105,000.00	2,245.00	53,957.60	-51,042.40	48.61 %
AA100.2651.00000	RECYCLING REVENUE	15,000.00	15,000.00	2,959.55	5,364.01	-9,635.99	64.24 %
AA100.2665.00000	SALE OF EQUIPMENT	1.00	1.00	0.00	0.00	-1.00	100.00 %
AA100.2680.00000	INSURANCE RECOVERIES	0.00	0.00	0.00	7,856.87	7,856.87	0.00 %
AA100.2701.00000	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	1,517.67	1,517.67	0.00 %
AA100.2705.00000	GIFTS & DONATIONS	1,000.00	1,000.00	400.00	400.00	-600.00	60.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	300,000.00	300,000.00	0.00	0.00	-300,000.00	100.00 %
AA100.3040.00000	NYS AID TAX/ASSESSMENTS	12,000.00	12,000.00	0.00	0.00	-12,000.00	100.00 %
AA100.3092.00000	ST AID.PLANNING STUDIES	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
AA100.5031.00000	INTERFUND TRANSFERS	38,000.00	38,000.00	0.00	0.00	-38,000.00	100.00 %
AA100.5031.000CM	INTERFUND TRANSFERS.PARK FUND	85,001.00	85,001.00	0.00	0.00	-85,001.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FOR..	657,927.00	2,769,126.00	0.00	-995,000.00	-3,764,126.00	135.93 %
Revenue Total:		5,114,057.00	7,225,256.00	-1,388,716.15	-70,441.65	-7,295,697.65	100.97 %
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	22,128.00	22,128.00	2,553.24	9,361.88	12,766.12	57.69 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	2,500.00	2,500.00	225.00	377.68	2,122.32	84.89 %
AA100.1110.110.00000	JUSTICES.ELECTED	55,552.00	55,552.00	6,409.80	23,502.60	32,049.40	57.69 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, FT	60,999.00	60,999.00	7,038.00	25,806.00	35,193.00	57.69 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	1,000.00	1,000.00	1,025.00	1,150.64	-150.64	-15.06 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	29,120.00	29,120.00	780.00	780.00	28,340.00	97.32 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	8,150.00	8,150.00	338.50	1,409.39	6,740.61	82.71 %
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECURITY	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	21,861.00	21,861.00	2,522.40	9,248.80	12,612.20	57.69 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,000.00	2,000.00	230.76	769.20	1,230.80	61.54 %
AA100.1220.142.00000	SUPERVISOR.CONFIDENTIAL SECRE...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	2,500.00	2,660.00	0.00	2,061.50	598.50	22.50 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVI...	136,592.00	136,592.00	15,760.59	57,788.83	78,803.17	57.69 %
AA100.1230.120.00000	TOWN MGR.ADMINISTRATIVE AIDE...	37,856.00	37,856.00	5,642.00	14,417.00	23,439.00	61.92 %
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE P/T	42,500.00	42,500.00	1,450.70	9,617.00	32,883.00	77.37 %
AA100.1230.145.00000	TOWN MGR.FINANCE CLERK F/T	65,000.00	65,000.00	6,000.00	22,000.00	43,000.00	66.15 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPM...	3,800.00	3,800.00	0.00	0.00	3,800.00	100.00 %
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	9,430.00	9,430.00	1,606.64	3,275.81	6,154.19	65.26 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	20,000.00	20,000.00	7,500.00	7,500.00	12,500.00	62.50 %
AA100.1340.400.00000	BUDGET.CONTRACTUAL	3,500.00	3,500.00	8.28	8.28	3,491.72	99.76 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	750.00	750.00	33.95	347.91	402.09	53.61 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	41,200.00	41,200.00	9,239.76	27,897.88	13,302.12	32.29 %
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE FT	66,418.00	66,418.00	10,548.88	26,869.37	39,548.63	59.55 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	1,975.00	1,975.00	0.00	493.75	1,481.25	75.00 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	86,150.00	86,150.00	1,158.72	9,562.88	76,587.12	88.90 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACT...	700.00	700.00	0.00	0.00	700.00	100.00 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	72,581.00	72,581.00	8,374.71	30,707.27	41,873.73	57.69 %
AA100.1410.131.00000	TOWN CLERK.DEPUTY #1	45,760.00	45,760.00	5,123.25	18,386.50	27,373.50	59.82 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY #2	52,000.00	52,000.00	5,703.13	20,725.01	31,274.99	60.14 %
AA100.1410.142.00000	TOWN CLERK.DEPUTY#3	1.00	45,001.00	5,431.25	10,194.25	34,806.75	77.35 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	850.00	850.00	0.00	0.00	850.00	100.00 %
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	21,600.00	21,600.00	1,787.43	11,743.25	9,856.75	45.63 %
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	4,750.00	4,750.00	0.00	4,245.00	505.00	10.63 %
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL COO...	82,042.00	82,042.00	9,466.38	34,710.06	47,331.94	57.69 %
AA100.1430.142.00000	PERSONNEL.CLERK P/T	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	3,920.00	3,920.00	666.35	1,446.24	2,473.76	63.11 %
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RESOURCE	1,386.00	1,403.04	0.00	1,403.04	0.00	0.00 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	49,501.00	66,612.87	920.00	20,004.51	46,608.36	69.97 %
AA100.1440.406.00000	ENGINEERING. SEWERS	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	10,750.00	10,750.00	0.00	0.00	10,750.00	100.00 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL....	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRAC...	49,525.00	49,525.00	400.00	2,705.32	46,819.68	94.54 %
AA100.1480.100.00000	PUBLICSERVINFO.CONTRACTUAL.P...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C...	32,250.00	32,250.00	47.00	292.93	31,957.07	99.09 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	85,002.00	89,502.00	19,357.80	26,077.80	63,424.20	70.86 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	4,000.00	4,000.00	356.80	2,609.29	1,390.71	34.77 %
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR.UTI...	46,900.00	46,900.00	4,234.98	15,804.02	31,095.98	66.30 %
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.CONTR...	106,100.00	106,100.00	15,334.04	44,745.03	61,354.97	57.83 %
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTILITY....	37,250.00	37,250.00	4,259.89	14,640.70	22,609.30	60.70 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	33,500.00	33,500.00	1,899.74	7,670.78	25,829.22	77.10 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTU...	14,500.00	14,500.00	1,424.26	11,882.44	2,617.56	18.05 %
AA100.1680.100.00000	CENTRAL DATA PROCESSING.PERS...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIP...	66,401.00	70,694.39	7,525.76	27,960.41	42,733.98	60.45 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	119,000.00	119,000.00	6,834.87	46,076.71	72,923.29	61.28 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	115,000.00	115,000.00	0.00	17,791.73	97,208.27	84.53 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00 %
AA100.1940.200.00000	PURCHASE OF LAND/RIGHT OF WAY...	0.00	5,000.00	0.00	5,000.00	0.00	0.00 %
AA100.1990.400.00000	CONTINGENCY	125,000.00	124,435.96	0.00	0.00	124,435.96	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,000.00	29,000.00	0.00	0.00	29,000.00	100.00 %
AA100.3189.200.00000	OTHER TRAFFIC SAFETY	15,000.00	50,280.00	1,264.44	10,638.26	39,641.74	78.84 %
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	55,000.00	55,000.00	0.00	9,000.00	46,000.00	83.64 %
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	125,000.00	125,000.00	273.75	1,373.75	123,626.25	98.90 %
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	29,397.00	603.00	2.01 %
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	0.00	625.00	2,375.00	79.17 %
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	400.00	400.00	0.00	67.65	332.35	83.09 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	0.00	9,000.00	0.00	0.00 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	56,135.00	56,135.00	6,477.09	23,749.33	32,385.67	57.69 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	5,150.00	5,150.00	594.21	2,178.77	2,971.23	57.69 %
AA100.5010.130.00000	HIGHWAY.P/T CLERK	12,000.00	12,000.00	0.00	859.50	11,140.50	92.84 %
AA100.5010.131.00000	HIGHWAY.SENIOR CLERK	20,800.00	20,800.00	2,755.50	10,000.88	10,799.12	51.92 %
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	26,000.00	26,000.00	2,225.37	11,026.07	14,973.93	57.59 %
AA100.6410.410.00000	PUBLICITY.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.6410.420.00000	PUBLICITY.PARK	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTR...	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 %
AA100.7020.100.00000	RECREATION DIRECTOR	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	17,920.00	17,920.00	495.00	495.00	17,425.00	97.24 %
AA100.7020.400.00000	RECREATION.CONTRACTUAL	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	50,000.00	50,000.00	5,823.70	21,355.56	28,644.44	57.29 %
AA100.7110.130.00000	PARK.LABORER F/T	81,120.00	81,120.00	9,607.13	32,304.13	48,815.87	60.18 %
AA100.7110.131.00000	SEASONAL.ONANDA PERSONAL SE...	59,700.00	59,700.00	6,181.99	16,141.89	43,558.11	72.96 %
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	15,950.00	15,950.00	203.00	203.00	15,747.00	98.73 %
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	43,201.00	43,201.00	5,240.82	5,240.82	37,960.18	87.87 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANC...	410,604.00	518,279.00	50,394.03	70,314.03	447,964.97	86.43 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PAR...	85,001.00	85,001.00	0.00	0.00	85,001.00	100.00 %
AA100.7110.400.00000	PARK.CONTRACTUAL	51,441.00	51,441.00	4,842.67	16,136.61	35,304.39	68.63 %
AA100.7110.402.00000	PARKS.LANDSCAPING	9,550.00	9,550.00	682.12	1,547.08	8,002.92	83.80 %
AA100.7110.404.00000	PARKS AUBURN TRAIL	25,000.00	32,632.15	344.25	2,116.50	30,515.65	93.51 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEG...	50,303.00	50,303.00	900.00	900.00	49,403.00	98.21 %
AA100.7140.142.00000	PLAYGROUND/RECREATION.SPECIA...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
AA100.7140.200.00000	PLAYGROUND/RECREATION.CAPITA...	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTR...	32,850.00	32,850.00	2,581.16	20,581.16	12,268.84	37.35 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIE NIGHT	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,678.00	3,678.00	0.00	919.50	2,758.50	75.00 %
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	1,250.00	1,250.00	275.03	325.03	924.97	74.00 %
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	5,500.00	5,500.00	0.00	56.51	5,443.49	98.97 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	3,000.00	3,000.00	22.72	423.52	2,576.48	85.88 %
AA100.8010.120.00000	PLANNER.PERSONAL SVCS	66,800.00	66,800.00	5,795.89	26,099.70	40,700.30	60.93 %
AA100.8010.124.00000	ZONING.OFFICER F/T	45,000.00	45,000.00	4,134.61	19,519.25	25,480.75	56.62 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	10,000.00	10,000.00	983.16	3,317.48	6,682.52	66.83 %
AA100.8010.144.00000	ZONING..CLERK P/T	27,664.00	27,664.00	1,729.00	7,790.00	19,874.00	71.84 %
AA100.8010.200.00000	ZONE.PLANNER.CAPITAL.EQUIPME...	5,000.00	5,000.00	533.30	533.30	4,466.70	89.33 %
AA100.8010.400.00000	ZONING INSPECTOR.CONTRACTUAL	2,440.00	2,440.00	520.22	1,430.86	1,009.14	41.36 %
AA100.8010.420.00000	ZONING.PLANNER.CONTRACTUAL	6,020.00	6,020.00	811.49	3,694.06	2,325.94	38.64 %
AA100.8020.120.00000	PLANNING BOARD.PERSONAL SERV...	14,735.00	16,299.00	0.00	3,683.75	12,615.25	77.40 %
AA100.8020.140.00000	PB STENOGRAPHER P/T.PERSONAL ...	6,352.00	6,352.00	297.00	1,497.39	4,854.61	76.43 %
AA100.8020.150.00000	ECB.PERSONAL SERVICES	4,326.00	4,326.00	0.00	927.00	3,399.00	78.57 %
AA100.8020.160.00000	PLANNING.SECRETARY STENOGRAP...	7,400.00	7,400.00	3,027.75	7,804.53	-404.53	-5.47 %
AA100.8020.400.00000	PLANNING BOARD.CONTRACTUAL	23,000.00	23,000.00	1,012.35	2,272.46	20,727.54	90.12 %
AA100.8020.405.00000	PLANNING.CIC CONTRACTUAL	6,501.00	6,501.00	0.00	0.00	6,501.00	100.00 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRAC...	2,000.00	2,000.00	0.00	625.00	1,375.00	68.75 %
AA100.8020.422.00000	PLANNING.OPEN SPACE & CONSER...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8020.424.00000	PLANNING.UPTOWN	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.8020.428.00000	PLANNING.HISTORICAL PROJECT TE...	750.00	750.00	0.00	0.00	750.00	100.00 %
AA100.8020.430.00000	PLANNING..MIDDLECHESHIRERD	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
AA100.8020.431.00000	PLANNING.AFFORDABLEHOUSING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8020.450.00000	PLANNING.ECB.CONTRACTUAL	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERS...	5,865.00	5,865.00	0.00	1,466.25	4,398.75	75.00 %
AA100.8040.140.00000	ZONING BOARD OF APPEALS SECRE...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONT...	4,000.00	4,000.00	133.80	331.39	3,668.61	91.72 %
AA100.8140.200.00000	STORMSEWERS.CAPITAL.EQUIPME...	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	600.00	600.00	0.00	0.00	600.00	100.00 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSON...	60,113.00	60,113.00	7,673.54	26,866.76	33,246.24	55.31 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PE...	39,140.00	39,140.00	4,517.59	16,122.72	23,017.28	58.81 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	27,001.00	27,001.00	0.00	0.00	27,001.00	100.00 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUAL	115,500.00	115,500.00	9,362.67	23,340.51	92,159.49	79.79 %
AA100.8664.121.00000	CODE ENFORCEMENT	75,000.00	75,000.00	1,923.08	30,192.60	44,807.40	59.74 %
AA100.8664.122.00000	CODE ENFORCEMENT	18,557.00	18,557.00	2,163.10	6,439.14	12,117.86	65.30 %
AA100.8664.124.00000	CODE ENFORCEMENT	68,000.00	68,000.00	7,927.36	28,850.40	39,149.60	57.57 %
AA100.8664.126.00000	CODE ENFORCEMENT	1.00	1.00	0.00	0.00	1.00	100.00 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQU...	31,001.00	31,001.00	0.00	0.00	31,001.00	100.00 %
AA100.8664.400.00000	CODE ENFORCEMENT.CONTRACTU...	5,360.00	5,360.00	127.96	1,894.14	3,465.86	64.66 %
AA100.8710.400.00000	CONSERVATION.PROGRAM.CONTR...	21,550.00	21,550.00	0.00	0.00	21,550.00	100.00 %
AA100.8710.401.00000	CONSERVATION.AG COMMITTEE.C...	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00 %
AA100.8730.450.00000	FORESTRY TREE ADVISORY BOARD	15,500.00	15,500.00	0.00	0.00	15,500.00	100.00 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	13,250.00	13,250.00	0.00	5,000.00	8,250.00	62.26 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	29,500.00	30,047.00	0.00	30,047.00	0.00	0.00 %
AA100.9010.800.00000	NYS RETIREMENT	160,000.00	160,000.00	0.00	0.00	160,000.00	100.00 %
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	121,000.00	121,000.00	13,860.06	49,616.38	71,383.62	58.99 %
AA100.9040.800.00000	WORKERS COMPENSATION	112,302.00	112,302.00	0.00	112,301.11	0.89	0.00 %
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	2,590.78	2,590.78	2,409.22	48.18 %
AA100.9055.800.00000	DISABILITY INSURANCE	700.00	700.00	378.12	378.12	321.88	45.98 %
AA100.9060.810.00000	MEDICAL INSURANCE	171,100.00	171,100.00	0.00	66,317.00	104,783.00	61.24 %
AA100.9060.811.00000	DENTAL INSURANCE	12,500.00	12,500.00	0.00	5,196.44	7,303.56	58.43 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	7,000.00	7,000.00	1,153.80	3,846.00	3,154.00	45.06 %
AA100.9060.830.00000	HSA ACCOUNT	44,400.00	44,400.00	0.00	22,409.65	21,990.35	49.53 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	215,000.00	215,000.00	0.00	0.00	215,000.00	100.00 %
AA100.9710.700.00000	SERIAL BONDS.INTEREST	70,713.00	70,713.00	0.00	0.00	70,713.00	100.00 %
AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	39,151.00	39,151.00	0.00	39,150.32	0.68	0.00 %
AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	3,357.00	3,357.00	0.00	3,356.75	0.25	0.01 %
AA100.9901.900.0000R	TRANSFER TO RESERVE	0.00	500,000.00	0.00	500,000.00	0.00	0.00 %
AA100.9950.900.00000	INTERFUND TRANSFER.CAPITAL PR...	22,500.00	1,522,500.00	0.00	1,500,000.00	22,500.00	1.48 %
	Expense Total:	5,114,057.00	7,342,273.41	351,060.47	3,519,453.48	3,822,819.93	52.07 %
	Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-117,017.41	-1,739,776.62	-3,589,895.13	-3,472,877.72	-2,967.83 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX R...	0.00	0.00	4,092.14	14,928.12	14,928.12	0.00 %
AA231.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	500,000.00	500,000.00	0.00 %
	Revenue Total:	0.00	0.00	4,092.14	514,928.12	514,928.12	0.00 %
	Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	4,092.14	514,928.12	514,928.12	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
Revenue							
AA232.2401.00000	INTEREST & EARNING.BUILDING RE...	0.00	0.00	870.94	3,914.88	3,914.88	0.00 %
	Revenue Total:	0.00	0.00	870.94	3,914.88	3,914.88	0.00 %
	Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	870.94	3,914.88	3,914.88	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
AA233.2401.00000	INTEREST & EARNING.TECHNOLOGY...	0.00	0.00	195.27	877.65	877.65	0.00 %
	Revenue Total:	0.00	0.00	195.27	877.65	877.65	0.00 %
	Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	195.27	877.65	877.65	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE ...	0.00	0.00	5,429.51	23,241.89	23,241.89	0.00 %
	Revenue Total:	0.00	0.00	5,429.51	23,241.89	23,241.89	0.00 %
	Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	5,429.51	23,241.89	23,241.89	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
Revenue							
AA235.2401.00000	INTEREST & EARNING.NYS RETIREM...	0.00	0.00	789.50	3,548.91	3,548.91	0.00 %
	Revenue Total:	0.00	0.00	789.50	3,548.91	3,548.91	0.00 %
	Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	789.50	3,548.91	3,548.91	0.00 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
Revenue							
AA237.2401.00000	INTEREST & EARNINGS.BONDED IN...	0.00	0.00	915.15	4,113.70	4,113.70	0.00 %
	Revenue Total:	0.00	0.00	915.15	4,113.70	4,113.70	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:		0.00	0.00	915.15	4,113.70	4,113.70	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE							
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WAST...	0.00	0.00	3,402.38	15,293.95	15,293.95	0.00 %
	Revenue Total:	0.00	0.00	3,402.38	15,293.95	15,293.95	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:		0.00	0.00	3,402.38	15,293.95	15,293.95	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND							
Revenue							
CM100.2001.00000	PARK & RECREATION FEES	0.00	0.00	0.00	4,500.00	4,500.00	0.00 %
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	1,435.18	6,451.42	6,451.42	0.00 %
	Revenue Total:	0.00	0.00	1,435.18	10,951.42	10,951.42	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND Total:		0.00	0.00	1,435.18	10,951.42	10,951.42	0.00 %
Fund: DA100 - HIGHWAY							
Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	925,000.00	925,000.00	0.00	925,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	2,450,000.00	2,450,000.00	1,360,792.58	1,360,792.58	-1,089,207.42	44.46 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	143,970.00	143,970.00	0.00	88,461.21	-55,508.79	38.56 %
DA100.2303.00000	SALE OF FUEL	3,500.00	3,500.00	993.68	2,360.80	-1,139.20	32.55 %
DA100.2401.00000	INTEREST & EARNINGS	1,500.00	1,500.00	684.56	11,601.26	10,101.26	773.42 %
DA100.2410.00000	RENTAL OF LABOR/INDIVIDUALS	2,500.00	2,500.00	2,023.21	7,366.51	4,866.51	294.66 %
DA100.2414.00000	RENTAL OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
DA100.2665.00000	SALE OF EQUIPMENT	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
DA100.2680.00000	INSURANCE RECOVERIES	0.00	0.00	0.00	4,836.30	4,836.30	0.00 %
DA100.2690.00000	OTHER COMPENSATION FOR LOSS	0.00	0.00	8,074.00	8,074.00	8,074.00	0.00 %
DA100.2701.00000	REFUND PRIOR YEAR EXP	0.00	0.00	2,189.07	2,189.07	2,189.07	0.00 %
DA100.3501.00000	NYS STATE AID CHIPS	451,628.00	451,628.00	0.00	47,939.05	-403,688.95	89.39 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FOR...	367,547.00	859,106.71	0.00	245,559.71	-613,547.00	71.42 %
	Revenue Total:	4,360,645.00	4,852,204.71	1,374,757.10	2,704,180.49	-2,148,024.22	44.27 %
Expense							
DA100.1420.400.00000	HWY.ATTORNEY.CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	40,000.00	40,000.00	1,553.00	6,027.00	33,973.00	84.93 %
DA100.5010.400.00000	HWY.ADMIN.CONTRACTUAL	6,741.00	6,741.00	400.73	3,130.35	3,610.65	53.56 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	635,325.00	635,325.00	104,233.98	181,353.90	453,971.10	71.45 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYB...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	1,200,005.00	1,262,533.45	38,797.42	188,918.34	1,073,615.11	85.04 %
DA100.5112.200.00000	HWY.PERMANENT IMPROVEMENTS...	451,628.00	451,628.00	0.00	0.00	451,628.00	100.00 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	200,002.00	691,561.71	0.00	248,616.67	442,945.04	64.05 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	225,000.00	169,500.89	17,579.80	63,688.86	105,812.03	62.43 %
DA100.5130.400.00111	MACHINERY.CONTRACTUAL.CAR#1...	0.00	105.99	0.00	105.99	0.00	0.00 %
DA100.5130.400.00114	MACHINERY.CONTRACTUAL.CAR#1...	0.00	21.00	0.00	21.00	0.00	0.00 %
DA100.5130.400.00201	MACHINERY.CONTRACTUAL.TRUCK...	0.00	278.78	-15.00	263.78	15.00	5.38 %
DA100.5130.400.00203	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,735.25	834.00	2,735.25	0.00	0.00 %
DA100.5130.400.00204	MACHINERY.CONTRACTUAL.TRUCK...	0.00	10,849.37	0.00	10,849.37	0.00	0.00 %
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.TRUCK...	0.00	11,750.40	2,447.49	11,750.40	0.00	0.00 %
DA100.5130.400.00206	MACHINERY.CONTRACTUAL.TRUCK...	0.00	110.67	110.67	110.67	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,188.88	1,929.78	2,188.88	0.00	0.00 %
DA100.5130.400.00208	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,959.95	0.00	2,959.95	0.00	0.00 %
DA100.5130.400.00213	MACHINERY.CONTRACTUAL.TRUCK...	0.00	6,810.90	6,810.90	6,810.90	0.00	0.00 %
DA100.5130.400.00215	MACHINERY.CONTRACTUAL.TRUCK...	0.00	153.63	0.00	153.63	0.00	0.00 %
DA100.5130.400.00236	MACHINERY.CONTRACTUAL.TRUCK...	0.00	7,386.46	2,152.29	7,386.46	0.00	0.00 %
DA100.5130.400.00237	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,870.90	1,328.95	2,870.90	0.00	0.00 %
DA100.5130.400.00238	MACHINERY.CONTRACTUAL.TRUCK...	0.00	550.43	20.00	550.43	0.00	0.00 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
DA100.5130.400.00240	MACHINERY.CONTRACTUAL TRUCK ...	0.00	1,985.54	0.00	1,985.54	0.00	0.00 %
DA100.5130.400.00241	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,439.17	1,423.18	1,439.17	0.00	0.00 %
DA100.5130.400.00242	MACHINERY.CONTRACTUAL.TRUCK...	0.00	220.00	220.00	220.00	0.00	0.00 %
DA100.5130.400.00245	MACHINERY.CONTRACTUAL.TRUCK...	0.00	547.72	547.72	547.72	0.00	0.00 %
DA100.5130.400.00248	MACHINERY.CONTRACTUAL.BUCKE...	0.00	342.98	220.00	342.98	0.00	0.00 %
DA100.5130.400.00249	MACHINERY.CONTRACTUAL.VAC T...	0.00	761.40	220.00	761.40	0.00	0.00 %
DA100.5130.400.00340	MACHINERY.CONTRACTUAL.SWEEP...	0.00	65.25	65.25	65.25	0.00	0.00 %
DA100.5130.400.00355	MACHINERY.CONTRACTUAL.DOZER...	0.00	472.55	472.55	472.55	0.00	0.00 %
DA100.5130.400.00362	MACHINERY.CONTRACTUAL.TRAILE...	0.00	1,386.01	1,386.01	1,386.01	0.00	0.00 %
DA100.5130.400.00363	MACHINERY.CONTRACTUAL.LOADE...	0.00	15.36	0.00	15.36	0.00	0.00 %
DA100.5130.400.00365	MACHINERY.CONTRACTUAL.EXCAV...	0.00	394.35	0.00	394.35	0.00	0.00 %
DA100.5130.400.00376	MACHINERY,CONTRACTUAL.WOOD...	0.00	4,113.16	843.16	4,113.16	0.00	0.00 %
DA100.5130.400.00378	MACHINERY.CONTRACTUAL.EXCAV...	0.00	792.98	792.98	792.98	0.00	0.00 %
DA100.5130.400.00381	MACHINERY.CONTRACTUAL.MOW...	0.00	380.50	380.50	380.50	0.00	0.00 %
DA100.5130.400.00404	MACHINERY.CONTRACTUAL.WATER...	0.00	100.21	100.21	100.21	0.00	0.00 %
DA100.5130.400.00501	MACHINERY.CONTRACTUAL.PKTRU...	0.00	418.53	110.67	418.53	0.00	0.00 %
DA100.5130.400.00502	MACHINERY.CONTRACTUAL.PARKS ...	0.00	433.00	0.00	433.00	0.00	0.00 %
DA100.5130.400.00503	MACHINERY.CONTRACTUAL.PARK T...	0.00	21.00	0.00	21.00	0.00	0.00 %
DA100.5130.400.00508	MACHINERY.CONTRACTUAL.PKTRU...	0.00	66.08	0.00	66.08	0.00	0.00 %
DA100.5130.400.00999	MACHINERY.CONTRACTUAL.CHESH...	0.00	2,737.97	1,585.64	2,737.97	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	210,000.00	210,000.00	10,750.31	67,969.08	142,030.92	67.63 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	468,394.00	468,394.00	0.00	242,947.26	225,446.74	48.13 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	470,000.00	470,000.00	22,902.96	298,816.85	171,183.15	36.42 %
DA100.9010.800.00000	NYS RETIREMENT	130,100.00	130,100.00	0.00	0.00	130,100.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	77,250.00	77,250.00	7,746.06	32,866.60	44,383.40	57.45 %
DA100.9040.800.00000	WORKERS COMPENSATION	33,500.00	33,500.00	0.00	33,493.31	6.69	0.02 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
DA100.9055.800.00000	DISABILITY INSURANCE	2,500.00	2,500.00	131.52	131.52	2,368.48	94.74 %
DA100.9060.810.00000	MEDICAL INSURANCE	133,100.00	133,100.00	0.00	54,630.91	78,469.09	58.95 %
DA100.9060.811.00000	DENTAL INSURANCE	14,400.00	14,400.00	0.00	5,487.45	8,912.55	61.89 %
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	6,000.00	6,000.00	461.52	2,153.76	3,846.24	64.10 %
DA100.9060.830.00000	HSA ACCOUNT	43,700.00	43,700.00	0.00	22,044.55	21,655.45	49.55 %
	Expense Total:	4,360,645.00	4,924,700.42	228,544.25	1,517,727.78	3,406,972.64	69.18 %
	Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-72,495.71	1,146,212.85	1,186,452.71	1,258,948.42	1,736.58 %
Fund: DA230 - HWY EQUIPMENT RESERVE							
Revenue							
DA230.2401.00000	INTEREST & EARNING.EQUIPMENT ...	0.00	0.00	1,324.17	5,952.27	5,952.27	0.00 %
	Revenue Total:	0.00	0.00	1,324.17	5,952.27	5,952.27	0.00 %
	Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	1,324.17	5,952.27	5,952.27	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE							
Revenue							
DA232.2401.00000	INTEREST & EARNING.HWY IMPRO...	0.00	0.00	1,416.30	6,366.33	6,366.33	0.00 %
	Revenue Total:	0.00	0.00	1,416.30	6,366.33	6,366.33	0.00 %
	Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	1,416.30	6,366.33	6,366.33	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE							
Revenue							
DA235.2401.00000	INTEREST & EARNING.SNOW&ICE R...	0.00	0.00	872.04	3,919.94	3,919.94	0.00 %
	Revenue Total:	0.00	0.00	872.04	3,919.94	3,919.94	0.00 %
	Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	872.04	3,919.94	3,919.94	0.00 %
Fund: HH100 - CAPITAL PROJECTS							
Revenue							
HH100.2401.00018	INTEREST & EARNINGS.SUCKERBR...	0.00	0.00	102.44	465.56	465.56	0.00 %
HH100.2401.00031	INTEREST & EARNINGS.HISTORICAL ...	0.00	0.00	6.13	27.85	27.85	0.00 %
HH100.2401.00032	INTEREST & EARNINGS.LGRMIF	0.00	0.00	0.00	18.43	18.43	0.00 %
HH100.2401.00033	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	500.55	4,543.35	4,543.35	0.00 %
HH100.2401.00034	INTEREST & EARNINGS.GATEWAY S...	0.00	0.00	0.15	10.19	10.19	0.00 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
HH100.2401.00035	INTEREST & EARNINGS.UPTOWN IN...	0.00	0.00	46.37	210.75	210.75	0.00 %
HH100.2401.00036	INTEREST & EARNINGS.OUTHUSE...	0.00	0.00	3.38	43.83	43.83	0.00 %
HH100.2401.00037	INTEREST & EARNINGS.FIRE STATIO...	0.00	0.00	12.08	134.14	134.14	0.00 %
HH100.2401.00038	INTEREST & EARNINGS.COMPLETE ...	0.00	0.00	232.26	436.01	436.01	0.00 %
HH100.2401.00039	INTEREST & EARNINGS.HWY ROAD...	0.00	0.00	497.74	1,069.24	1,069.24	0.00 %
HH100.5031.00038	INTERFUND TRANSFER.COMPLETE ...	0.00	0.00	0.00	500,000.00	500,000.00	0.00 %
HH100.5031.00039	INTERFUND TRANSFER.HWY ROAD...	0.00	0.00	0.00	1,000,000.00	1,000,000.00	0.00 %
Revenue Total:		0.00	0.00	1,401.10	1,506,959.35	1,506,959.35	0.00 %
Expense							
HH100.1440.200.00033	ENGINEERING.ARP FUNDS	0.00	0.00	3,300.00	13,150.00	-13,150.00	0.00 %
HH100.1440.200.00039	ENGINEERING.CAPITAL.HWY ROA...	0.00	0.00	17,424.71	50,064.71	-50,064.71	0.00 %
HH100.1440.202.00036	ENGINEERING.OUTHUSE WEST.P...	0.00	0.00	2,602.50	6,837.50	-6,837.50	0.00 %
HH100.1440.205.00033	ENGINEERING.CAPITAL.ARP.ONAN...	0.00	0.00	3,946.30	23,679.60	-23,679.60	0.00 %
HH100.1440.210.00033	ENGINEERING.CAPITAL.ARP.SENEC...	0.00	0.00	0.00	17,750.00	-17,750.00	0.00 %
HH100.1460.400.00032	RECORDS MGMT.CONT.LGRMIF	0.00	0.00	11,426.00	11,426.00	-11,426.00	0.00 %
HH100.1620.200.00037	BUILDINGS.CAPITAL.FIRE STATION 2...	0.00	0.00	45,000.00	49,181.96	-49,181.96	0.00 %
HH100.3310.200.00034	TRAFFIC.CAPITAL.GATEWAY SIGNS	0.00	0.00	0.00	7,675.00	-7,675.00	0.00 %
Expense Total:		0.00	0.00	83,699.51	179,764.77	-179,764.77	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):		0.00	0.00	-82,298.41	1,327,194.58	1,327,194.58	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
SD600.1030.00000	SPECIAL ASSESSMENT.RT 332 DRAI...	9,984.00	9,984.00	0.00	9,984.00	0.00	0.00 %
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRA...	90.00	90.00	53.00	245.18	155.18	272.42 %
SD600.9000.00000	APPROPRIATED FUND BALANCE FOR...	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
Revenue Total:		15,074.00	15,074.00	53.00	10,229.18	-4,844.82	32.14 %
Expense							
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAINAGE ...	15,074.00	15,074.00	0.00	4,953.90	10,120.10	67.14 %
Expense Total:		15,074.00	15,074.00	0.00	4,953.90	10,120.10	67.14 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	53.00	5,275.28	5,275.28	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
SD605.1030.00000	SPECIAL ASSESSMENT.LAKEWOOD ...	1,932.00	1,932.00	0.00	1,932.00	0.00	0.00 %
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD...	18.00	18.00	10.91	49.59	31.59	275.50 %
Revenue Total:		1,950.00	1,950.00	10.91	1,981.59	31.59	1.62 %
Expense							
SD605.8520.400.00000	MAINTENANCE..LAKEWOOD MEAD...	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
Expense Total:		1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..		0.00	0.00	10.91	1,981.59	1,981.59	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DR...	8.00	8.00	6.81	30.97	22.97	387.13 %
Revenue Total:		8.00	8.00	6.81	30.97	22.97	287.13 %
Expense							
SD610.8520.400.00000	MAINTENANCE..ASHTON DRAINAGE..	8.00	8.00	0.00	0.00	8.00	100.00 %
Expense Total:		8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	6.81	30.97	30.97	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE ...	22.00	22.00	16.03	72.86	50.86	331.18 %
Revenue Total:		22.00	22.00	16.03	72.86	50.86	231.18 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
SD615.8520.400.00000	MAINTENANCE..FOX RIDGE DRAIN...	22.00	22.00	0.00	0.00	22.00	100.00 %
Expense Total:		22.00	22.00	0.00	0.00	22.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	16.03	72.86	72.86	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS ...	5.00	5.00	3.57	16.22	11.22	324.40 %
Revenue Total:		5.00	5.00	3.57	16.22	11.22	224.40 %
Expense							
SD620.8520.400.00000	MAINTENANCE..LANDINGS DRAIN...	5.00	5.00	0.00	0.00	5.00	100.00 %
Expense Total:		5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	3.57	16.22	16.22	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT							
Revenue							
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOKS...	8.00	8.00	6.41	29.16	21.16	364.50 %
Revenue Total:		8.00	8.00	6.41	29.16	21.16	264.50 %
Expense							
SD625.8520.400.00000	MAINTENANCE..OLD BROOKSIDE D...	8.00	8.00	0.00	0.00	8.00	100.00 %
Expense Total:		8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	6.41	29.16	29.16	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT							
Revenue							
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE ES...	5.00	5.00	4.43	20.14	15.14	402.80 %
Revenue Total:		5.00	5.00	4.43	20.14	15.14	302.80 %
Expense							
SD630.8520.400.00000	MAINTENANCE..LAKESIDE ESTATES ...	5.00	5.00	0.00	0.00	5.00	100.00 %
Expense Total:		5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	4.43	20.14	20.14	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT							
Revenue							
SD635.1030.00000	SPECIAL ASSESSMENT.WATERFORD...	1,610.00	1,610.00	0.00	1,610.00	0.00	0.00 %
SD635.2401.00000	INTEREST & EARNINGS.WATERFORD...	5.00	5.00	6.99	31.76	26.76	635.20 %
SD635.9000.00000	APPROPRIATED FDBD FOR BUDGET...	6,890.00	6,890.00	0.00	0.00	-6,890.00	100.00 %
Revenue Total:		8,505.00	8,505.00	6.99	1,641.76	-6,863.24	80.70 %
Expense							
SD635.8520.400.00000	MAINTENANCE..WATERFORD POINT...	8,505.00	8,505.00	0.00	0.00	8,505.00	100.00 %
Expense Total:		8,505.00	8,505.00	0.00	0.00	8,505.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	6.99	1,641.76	1,641.76	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT							
Revenue							
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE...	8.00	8.00	8.44	38.36	30.36	479.50 %
Revenue Total:		8.00	8.00	8.44	38.36	30.36	379.50 %
Expense							
SD640.8520.400.00000	MAINTENANCE..STABLEGATE DRAI...	8.00	8.00	0.00	0.00	8.00	100.00 %
Expense Total:		8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	8.44	38.36	38.36	0.00 %
Fund: SF450 - FIRE PROTECTION							
Revenue							
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PROTE...	1,365,000.00	1,365,000.00	0.00	1,365,000.00	0.00	0.00 %
SF450.1120.00000	NON PROPERTY SALES TAX	100,000.00	100,000.00	100,000.00	100,000.00	0.00	0.00 %
SF450.2401.00000	INTEREST & EARNINGS.FIRE PROTE...	200.00	200.00	23.61	1,282.81	1,082.81	641.41 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SF450.9000.00000	APPROPRIATED FUND BALANCE FOR...	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
	Revenue Total:	1,490,200.00	1,490,200.00	100,023.61	1,466,282.81	-23,917.19	1.60 %
Expense							
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREE...	1,490,200.00	1,490,200.00	0.00	1,490,000.00	200.00	0.01 %
	Expense Total:	1,490,200.00	1,490,200.00	0.00	1,490,000.00	200.00	0.01 %
	Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	100,023.61	-23,717.19	-23,717.19	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT							
Revenue							
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOI...	1,808.00	1,808.00	0.00	1,808.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOI...	6.00	6.00	1.44	7.27	1.27	121.17 %
	Revenue Total:	1,814.00	1,814.00	1.44	1,815.27	1.27	0.07 %
Expense							
SL700.5182.200.00000	STREET LIGHTING.CAP EQUIP.CENT...	6.00	6.00	0.00	0.00	6.00	100.00 %
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPOINT L...	1,808.00	1,808.00	130.68	816.36	991.64	54.85 %
	Expense Total:	1,814.00	1,814.00	130.68	816.36	997.64	55.00 %
	Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-129.24	998.91	998.91	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT							
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE L...	13,100.00	13,100.00	0.00	13,100.00	0.00	0.00 %
SL705.2401.00000	INTEREST & EARNINGS.FOX RIDGE L...	6.00	6.00	4.26	23.05	17.05	384.17 %
SL705.9000.00000	APPROPRIATED FUND BALANCE FOR...	1,794.00	1,794.00	0.00	0.00	-1,794.00	100.00 %
	Revenue Total:	14,900.00	14,900.00	4.26	13,123.05	-1,776.95	11.93 %
Expense							
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE LIG...	10,900.00	10,900.00	882.74	3,706.64	7,193.36	65.99 %
SL705.5182.401.00000	STREET LIGHTING.MAINTENANCE.F...	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
	Expense Total:	14,900.00	14,900.00	882.74	3,706.64	11,193.36	75.12 %
	Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-878.48	9,416.41	9,416.41	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT							
Revenue							
SL710.2401.00000	INTEREST & EARNINGS.LANDINGS L...	1.00	1.00	0.59	2.67	1.67	267.00 %
	Revenue Total:	1.00	1.00	0.59	2.67	1.67	167.00 %
Expense							
SL710.5182.400.00000	UTILITIES ELECTRIC..LANDINGS LIG...	1.00	1.00	0.00	0.00	1.00	100.00 %
	Expense Total:	1.00	1.00	0.00	0.00	1.00	100.00 %
	Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.59	2.67	2.67	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT							
Revenue							
SL715.1001.00000	REAL PROPERTY TAXES.LAKEWOOD...	530.00	530.00	0.00	530.00	0.00	0.00 %
SL715.2401.00000	INTEREST & EARNINGS.LAKEWOOD...	3.00	3.00	1.65	7.61	4.61	253.67 %
	Revenue Total:	533.00	533.00	1.65	537.61	4.61	0.86 %
Expense							
SL715.5182.240.00000	UTILITIES-EQUIPMENT.LAKEWOOD...	210.00	210.00	0.00	0.00	210.00	100.00 %
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD ME...	323.00	323.00	22.47	138.80	184.20	57.03 %
	Expense Total:	533.00	533.00	22.47	138.80	394.20	73.96 %
	Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...)	0.00	0.00	-20.82	398.81	398.81	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT							
Revenue							
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK...	1,597.00	1,597.00	0.00	1,597.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK ...	3.00	3.00	1.30	6.49	3.49	216.33 %
	Revenue Total:	1,600.00	1,600.00	1.30	1,603.49	3.49	0.22 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PA...	1,600.00	1,600.00	128.86	574.48	1,025.52	64.10 %
Expense Total:		1,600.00	1,600.00	128.86	574.48	1,025.52	64.10 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-127.56	1,029.01	1,029.01	0.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT							
Revenue							
SM900.1001.00000	REAL PROPERTY TAXES.UPTOWN BID	105,400.00	105,400.00	0.00	105,400.00	0.00	0.00 %
SM900.2401.00000	INTEREST & EARNINGS.UPTOWN BID	100.00	100.00	49.02	222.77	122.77	222.77 %
Revenue Total:		105,500.00	105,500.00	49.02	105,622.77	122.77	0.12 %
Expense							
SM900.5182.400.00000	STREET LIGHTING-CONTRACTUAL.U...	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00 %
SM900.8510.400.00000	COMMUNITY BEAUTIF - CONT.UPT...	15,500.00	15,500.00	0.00	0.00	15,500.00	100.00 %
SM900.9730.600.00000	BAN DEBT PRINCIPAL	28,000.00	28,000.00	0.00	0.00	28,000.00	100.00 %
SM900.9730.700.00000	BAN DEBT INTEREST	36,000.00	36,000.00	0.00	0.00	36,000.00	100.00 %
Expense Total:		105,500.00	105,500.00	0.00	0.00	105,500.00	100.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...		0.00	0.00	49.02	105,622.77	105,622.77	0.00 %
Fund: SS800 - SANITARY SEWER							
Revenue							
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY/M...	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	14.00	14.00	8.50	38.61	24.61	275.79 %
Revenue Total:		18,224.00	18,224.00	8.50	18,248.61	24.61	0.14 %
Expense							
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/...	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00 %
SS800.9710.700.00000	SERIAL BONDS.INTEREST.PURDY/M...	14.00	14.00	0.00	0.00	14.00	100.00 %
Expense Total:		18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):		0.00	0.00	8.50	18,248.61	18,248.61	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT							
Revenue							
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA C...	695,000.00	695,000.00	0.00	695,000.00	0.00	0.00 %
SW500.2140.00000	WATER QUARTERLY SALES.CANDGA...	725,000.00	725,000.00	125,234.20	125,234.20	-599,765.80	82.73 %
SW500.2142.00000	WATER FILL STATION SALES.CANDG...	2,000.00	2,000.00	110.00	234.75	-1,765.25	88.26 %
SW500.2144.00000	WATER NEW SERVICES.CANDGA C...	25,000.00	25,000.00	12,736.00	13,236.00	-11,764.00	47.06 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CONS...	5,000.00	5,000.00	902.83	1,196.84	-3,803.16	76.06 %
SW500.2389.00000	INTEREST OTHER GOVT	1,713.00	1,713.00	0.00	0.00	-1,713.00	100.00 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAI...	4,500.00	4,500.00	2,850.12	18,793.53	14,293.53	417.63 %
SW500.2655.00000	SALES - OTHER-REPAIRS/REPLACEM...	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
SW500.3991.00000	ST AID. WATER CAP PROJECT.CAND...	150,000.00	0.00	0.00	0.00	0.00	0.00 %
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA C...	14,814.00	14,814.00	0.00	0.00	-14,814.00	100.00 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FOR...	373,850.00	523,850.00	0.00	0.00	-523,850.00	100.00 %
Revenue Total:		1,999,377.00	1,999,377.00	141,833.15	853,695.32	-1,145,681.68	57.30 %
Expense							
SW500.1910.400.00000	UNALLOCATED INS.CONTRACTUAL....	13,500.00	13,500.00	0.00	13,238.00	262.00	1.94 %
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAN...	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAN...	55,000.00	55,000.00	6,346.14	23,269.18	31,730.82	57.69 %
SW500.8310.121.00000	WATER ADMIN.OFFICE SPECIALIST I...	15,000.00	15,000.00	0.00	814.50	14,185.50	94.57 %
SW500.8310.122.00000	WATER ADMIN.SENIOR CLERK.CDGA...	25,131.00	25,131.00	2,640.00	9,079.75	16,051.25	63.87 %
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA...	183,305.00	183,305.00	20,542.60	79,541.22	103,763.78	56.61 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA...	37,501.00	38,774.50	0.00	0.00	38,774.50	100.00 %
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL.CA...	5,340.00	5,340.00	595.03	1,185.07	4,154.93	77.81 %
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES.CA...	10,000.00	10,000.00	0.00	225.00	9,775.00	97.75 %
SW500.8310.420.00000	WATER ADMIN.METER READING.C...	30,000.00	30,000.00	2,633.70	15,245.97	14,754.03	49.18 %
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.CAND...	1,000.00	1,000.00	56.85	227.40	772.60	77.26 %
SW500.8310.424.00000	WATER ADMIN.TRAINING & DUES....	3,000.00	3,000.00	150.19	2,931.15	68.85	2.30 %
SW500.8310.450.00000	WATER ADMIN.ENGINEERING.CAN...	55,000.00	55,000.00	0.00	10,322.50	44,677.50	81.23 %
SW500.8320.400.00000	WATER PURCHASES.CONT.CANDGA...	505,000.00	505,000.00	0.00	51,071.69	453,928.31	89.89 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW500.8320.420.00000	WATER PURCHASES.UTILITIES.CAN...	56,000.00	56,000.00	8,230.11	26,044.18	29,955.82	53.49 %
SW500.8340.440.00000	SERVICES & MAINT.SERVICES & MA...	165,300.00	165,300.00	39,144.98	64,237.84	101,062.16	61.14 %
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQUIP....	219,600.00	219,600.00	2,545.43	2,545.43	217,054.57	98.84 %
SW500.8397.400.00000	WATER CAPITAL PROJECTS.CONT.C...	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
SW500.9010.800.00000	NYS RETIREMENT..CANDGA CONS ...	20,825.00	20,825.00	0.00	0.00	20,825.00	100.00 %
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA CONS ...	16,500.00	16,500.00	2,001.89	7,971.65	8,528.35	51.69 %
SW500.9040.800.00000	WORKERS COMPENSATION...CAND...	5,950.00	5,950.00	0.00	5,910.58	39.42	0.66 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAN...	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCE...CANDGA ...	100.00	100.00	24.66	24.66	75.34	75.34 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.C...	29,525.00	29,525.00	0.00	10,126.20	19,398.80	65.70 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CONS...	2,200.00	2,200.00	0.00	1,151.09	1,048.91	47.68 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.B...	3,000.00	3,000.00	230.76	846.12	2,153.88	71.80 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCO...	11,500.00	11,500.00	0.00	5,000.00	6,500.00	56.52 %
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00 %
SW500.9710.700.00000	SERIAL BONDS INTEREST	62,100.00	62,100.00	0.00	0.00	62,100.00	100.00 %
Expense Total:		1,999,377.00	2,000,650.50	85,142.34	331,009.18	1,669,641.32	83.45 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...		0.00	-1,273.50	56,690.81	522,686.14	523,959.64	11,143.28 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT							
Revenue							
SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BR...	12,624.00	12,624.00	0.00	12,624.00	0.00	0.00 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRI...	60,962.00	60,962.00	0.00	60,962.00	0.00	0.00 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAI...	0.00	0.00	42.84	174.07	174.07	0.00 %
SW505.3991.00000	STATE AID CAP PROJ	0.00	0.00	0.00	22,000.00	22,000.00	0.00 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FOR...	10,068.00	10,068.00	0.00	0.00	-10,068.00	100.00 %
Revenue Total:		83,654.00	83,654.00	42.84	95,760.07	12,106.07	14.47 %
Expense							
SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT....	20,500.00	20,500.00	0.00	0.00	20,500.00	100.00 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL....	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTEREST.C...	37,725.00	37,725.00	0.00	0.00	37,725.00	100.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA...	1,919.00	1,919.00	0.00	0.00	1,919.00	100.00 %
SW505.9903.901.00000	TRANSFER/WATER-MAINT...CANDG...	3,510.00	3,510.00	0.00	0.00	3,510.00	100.00 %
Expense Total:		83,654.00	83,654.00	0.00	0.00	83,654.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...		0.00	0.00	42.84	95,760.07	95,760.07	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA...	220,976.00	220,976.00	0.00	220,976.00	0.00	0.00 %
SW515.2401.00000	INTEREST & EARNINGS.CANANDAI...	40.00	40.00	25.29	186.23	146.23	465.58 %
Revenue Total:		221,016.00	221,016.00	25.29	221,162.23	146.23	0.07 %
Expense							
SW515.8350.400.00000	FARM.COMMON WATER.CONTRAC...	220,976.00	220,976.00	0.00	220,976.00	0.00	0.00 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRAC...	40.00	40.00	0.00	0.00	40.00	100.00 %
Expense Total:		221,016.00	221,016.00	0.00	220,976.00	40.00	0.02 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp...		0.00	0.00	25.29	186.23	186.23	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT							
Revenue							
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE ...	7,243.00	7,243.00	0.00	7,243.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE ...	8.00	8.00	5.27	23.94	15.94	299.25 %
SW525.9000.00000	APPROPRIATED FUND BALANCE FOR...	1,100.00	1,100.00	0.00	0.00	-1,100.00	100.00 %
Revenue Total:		8,351.00	8,351.00	5.27	7,266.94	-1,084.06	12.98 %
Expense							
SW525.8340.400.00000	SERVICES & MAINTENANCE.CONT....	787.00	787.00	0.00	0.00	787.00	100.00 %
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYR...	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE...	3,384.00	3,384.00	0.00	0.00	3,384.00	100.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE...	1,180.00	1,180.00	0.00	0.00	1,180.00	100.00 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense Total:		8,351.00	8,351.00	0.00	0.00	8,351.00	100.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	5.27	7,266.94	7,266.94	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT							
Revenue							
SW530.1001.00000	REAL PROPERTY TAXES.EMERSON A...	18,545.00	18,545.00	0.00	18,545.00	0.00	0.00 %
SW530.2401.00000	INTEREST & EARNINGS.EMERSON A...	2.00	2.00	1.72	13.06	11.06	653.00 %
Revenue Total:		18,547.00	18,547.00	1.72	18,558.06	11.06	0.06 %
Expense							
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL....	4,815.00	4,815.00	0.00	4,815.00	0.00	0.00 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSON..	8,000.00	8,000.00	0.00	8,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON...	5,732.00	5,732.00	0.00	5,732.00	0.00	0.00 %
Expense Total:		18,547.00	18,547.00	0.00	18,547.00	0.00	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su...		0.00	0.00	1.72	11.06	11.06	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT							
Revenue							
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY RO...	15,146.00	15,146.00	0.00	15,146.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COU...	12.00	12.00	9.34	42.44	30.44	353.67 %
SW535.9000.00000	APPROPRIATED FUND BALANCE FOR...	500.00	500.00	0.00	0.00	-500.00	100.00 %
Revenue Total:		15,658.00	15,658.00	9.34	15,188.44	-469.56	3.00 %
Expense							
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30...	793.00	793.00	0.00	0.00	793.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - C...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30...	8,675.00	8,675.00	0.00	0.00	8,675.00	100.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	1,190.00	1,190.00	0.00	0.00	1,190.00	100.00 %
Expense Total:		15,658.00	15,658.00	0.00	0.00	15,658.00	100.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..		0.00	0.00	9.34	15,188.44	15,188.44	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT							
Revenue							
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS GR...	12,294.00	12,294.00	0.00	12,294.00	0.00	0.00 %
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS GR...	11.00	11.00	8.08	36.73	25.73	333.91 %
SW540.9000.00000	APPROPRIATED FUND BALANCE FOR...	1,800.00	1,800.00	0.00	0.00	-1,800.00	100.00 %
Revenue Total:		14,105.00	14,105.00	8.08	12,330.73	-1,774.27	12.58 %
Expense							
SW540.8340.400.00000	SERVICES & MAIN.CONT.HOPKINS ...	1,707.00	1,707.00	0.00	0.00	1,707.00	100.00 %
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS ...	4,838.00	4,838.00	0.00	0.00	4,838.00	100.00 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	2,560.00	2,560.00	0.00	0.00	2,560.00	100.00 %
Expense Total:		14,105.00	14,105.00	0.00	0.00	14,105.00	100.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):		0.00	0.00	8.08	12,330.73	12,330.73	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT							
Revenue							
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX RO...	3,790.00	3,790.00	0.00	3,790.00	0.00	0.00 %
SW545.2401.00000	INTEREST & EARNINGS.HICKOX RO...	1.00	1.00	3.62	16.46	15.46	1,646.00 %
Revenue Total:		3,791.00	3,791.00	3.62	3,806.46	15.46	0.41 %
Expense							
SW545.8340.440.00000	SERVICES & MAINTENANCE.HICKOX...	757.00	757.00	0.00	0.00	757.00	100.00 %
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE TO O...	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	534.00	534.00	0.00	0.00	534.00	100.00 %
Expense Total:		3,791.00	3,791.00	0.00	0.00	3,791.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	3.62	3,806.46	3,806.46	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT							
Revenue							
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EX...	6,125.00	6,125.00	0.00	6,125.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EX...	4.00	4.00	3.47	17.08	13.08	427.00 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW550.9000.00000	APPROPRIATED FUND BALANCE FOR..	650.00	650.00	0.00	0.00	-650.00	100.00 %
	Revenue Total:	6,779.00	6,779.00	3.47	6,142.08	-636.92	9.40 %
	Expense						
SW550.8340.400.00000	SERVICES & MAINTENANCE.CONTR...	467.00	467.00	0.00	0.00	467.00	100.00 %
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD ...	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD ...	1,612.00	1,612.00	806.00	806.00	806.00	50.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE.....	700.00	700.00	0.00	0.00	700.00	100.00 %
	Expense Total:	6,779.00	6,779.00	806.00	806.00	5,973.00	88.11 %
	Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	-802.53	5,336.08	5,336.08	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
	Revenue						
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EX...	11,731.00	11,731.00	0.00	11,731.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 EX...	7.00	7.00	7.28	33.09	26.09	472.71 %
	Revenue Total:	11,738.00	11,738.00	7.28	11,764.09	26.09	0.22 %
	Expense						
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32 ...	480.00	480.00	0.00	0.00	480.00	100.00 %
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER G...	8,824.00	8,824.00	0.00	0.00	8,824.00	100.00 %
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER GO...	1,713.00	1,713.00	0.00	0.00	1,713.00	100.00 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE.....	721.00	721.00	0.00	0.00	721.00	100.00 %
	Expense Total:	11,738.00	11,738.00	0.00	0.00	11,738.00	100.00 %
	Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	0.00	7.28	11,764.09	11,764.09	0.00 %
	Report Surplus (Deficit):	0.00	-190,786.62	-500,085.67	312,303.80	503,090.42	263.69 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND						
Revenue	5,114,057.00	7,225,256.00	-1,388,716.15	-70,441.65	-7,295,697.65	100.97 %
Expense	5,114,057.00	7,342,273.41	351,060.47	3,519,453.48	3,822,819.93	52.07 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-117,017.41	-1,739,776.62	-3,589,895.13	-3,472,877.72	-2,967.83 %
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	4,092.14	514,928.12	514,928.12	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	4,092.14	514,928.12	514,928.12	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE						
Revenue	0.00	0.00	870.94	3,914.88	3,914.88	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	870.94	3,914.88	3,914.88	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	195.27	877.65	877.65	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	195.27	877.65	877.65	0.00 %
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	0.00	5,429.51	23,241.89	23,241.89	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	5,429.51	23,241.89	23,241.89	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	789.50	3,548.91	3,548.91	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	789.50	3,548.91	3,548.91	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	915.15	4,113.70	4,113.70	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	915.15	4,113.70	4,113.70	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	3,402.38	15,293.95	15,293.95	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	3,402.38	15,293.95	15,293.95	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND						
Revenue	0.00	0.00	1,435.18	10,951.42	10,951.42	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	0.00	1,435.18	10,951.42	10,951.42	0.00 %
Fund: DA100 - HIGHWAY						
Revenue	4,360,645.00	4,852,204.71	1,374,757.10	2,704,180.49	-2,148,024.22	44.27 %
Expense	4,360,645.00	4,924,700.42	228,544.25	1,517,727.78	3,406,972.64	69.18 %
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-72,495.71	1,146,212.85	1,186,452.71	1,258,948.42	1,736.58 %
Fund: DA230 - HWY EQUIPMENT RESERVE						
Revenue	0.00	0.00	1,324.17	5,952.27	5,952.27	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	1,324.17	5,952.27	5,952.27	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	1,416.30	6,366.33	6,366.33	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	1,416.30	6,366.33	6,366.33	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	872.04	3,919.94	3,919.94	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	872.04	3,919.94	3,919.94	0.00 %
Fund: HH100 - CAPITAL PROJECTS						
Revenue	0.00	0.00	1,401.10	1,506,959.35	1,506,959.35	0.00 %
Expense	0.00	0.00	83,699.51	179,764.77	-179,764.77	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-82,298.41	1,327,194.58	1,327,194.58	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT						
Revenue	15,074.00	15,074.00	53.00	10,229.18	-4,844.82	32.14 %
Expense	15,074.00	15,074.00	0.00	4,953.90	10,120.10	67.14 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	53.00	5,275.28	5,275.28	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	1,950.00	1,950.00	10.91	1,981.59	31.59	1.62 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..	0.00	0.00	10.91	1,981.59	1,981.59	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT						
Revenue	8.00	8.00	6.81	30.97	22.97	287.13 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	6.81	30.97	30.97	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	22.00	22.00	16.03	72.86	50.86	231.18 %
Expense	22.00	22.00	0.00	0.00	22.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	16.03	72.86	72.86	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	5.00	5.00	3.57	16.22	11.22	224.40 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	3.57	16.22	16.22	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT						
Revenue	8.00	8.00	6.41	29.16	21.16	264.50 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..	0.00	0.00	6.41	29.16	29.16	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	5.00	5.00	4.43	20.14	15.14	302.80 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Defic..	0.00	0.00	4.43	20.14	20.14	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT						
Revenue	8,505.00	8,505.00	6.99	1,641.76	-6,863.24	80.70 %
Expense	8,505.00	8,505.00	0.00	0.00	8,505.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Def..	0.00	0.00	6.99	1,641.76	1,641.76	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	8.00	8.00	8.44	38.36	30.36	379.50 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	8.44	38.36	38.36	0.00 %
Fund: SF450 - FIRE PROTECTION						
Revenue	1,490,200.00	1,490,200.00	100,023.61	1,466,282.81	-23,917.19	1.60 %
Expense	1,490,200.00	1,490,200.00	0.00	1,490,000.00	200.00	0.01 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	100,023.61	-23,717.19	-23,717.19	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT						
Revenue	1,814.00	1,814.00	1.44	1,815.27	1.27	0.07 %
Expense	1,814.00	1,814.00	130.68	816.36	997.64	55.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-129.24	998.91	998.91	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	14,900.00	14,900.00	4.26	13,123.05	-1,776.95	11.93 %
Expense	14,900.00	14,900.00	882.74	3,706.64	11,193.36	75.12 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-878.48	9,416.41	9,416.41	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT						
Revenue	1.00	1.00	0.59	2.67	1.67	167.00 %
Expense	1.00	1.00	0.00	0.00	1.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.59	2.67	2.67	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	533.00	533.00	1.65	537.61	4.61	0.86 %
Expense	533.00	533.00	22.47	138.80	394.20	73.96 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...	0.00	0.00	-20.82	398.81	398.81	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	1,600.00	1,600.00	1.30	1,603.49	3.49	0.22 %
Expense	1,600.00	1,600.00	128.86	574.48	1,025.52	64.10 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-127.56	1,029.01	1,029.01	0.00 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 05/31/2023

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT						
Revenue	105,500.00	105,500.00	49.02	105,622.77	122.77	0.12 %
Expense	105,500.00	105,500.00	0.00	0.00	105,500.00	100.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...	0.00	0.00	49.02	105,622.77	105,622.77	0.00 %
Fund: SS800 - SANITARY SEWER						
Revenue	18,224.00	18,224.00	8.50	18,248.61	24.61	0.14 %
Expense	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	8.50	18,248.61	18,248.61	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
Revenue	1,999,377.00	1,999,377.00	141,833.15	853,695.32	-1,145,681.68	57.30 %
Expense	1,999,377.00	2,000,650.50	85,142.34	331,009.18	1,669,641.32	83.45 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...	0.00	-1,273.50	56,690.81	522,686.14	523,959.64	11,143.28 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	83,654.00	83,654.00	42.84	95,760.07	12,106.07	14.47 %
Expense	83,654.00	83,654.00	0.00	0.00	83,654.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...	0.00	0.00	42.84	95,760.07	95,760.07	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	221,016.00	221,016.00	25.29	221,162.23	146.23	0.07 %
Expense	221,016.00	221,016.00	0.00	220,976.00	40.00	0.02 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp...	0.00	0.00	25.29	186.23	186.23	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
Revenue	8,351.00	8,351.00	5.27	7,266.94	-1,084.06	12.98 %
Expense	8,351.00	8,351.00	0.00	0.00	8,351.00	100.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	5.27	7,266.94	7,266.94	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	18,547.00	18,547.00	1.72	18,558.06	11.06	0.06 %
Expense	18,547.00	18,547.00	0.00	18,547.00	0.00	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su...	0.00	0.00	1.72	11.06	11.06	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	15,658.00	15,658.00	9.34	15,188.44	-469.56	3.00 %
Expense	15,658.00	15,658.00	0.00	0.00	15,658.00	100.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..	0.00	0.00	9.34	15,188.44	15,188.44	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
Revenue	14,105.00	14,105.00	8.08	12,330.73	-1,774.27	12.58 %
Expense	14,105.00	14,105.00	0.00	0.00	14,105.00	100.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):	0.00	0.00	8.08	12,330.73	12,330.73	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,791.00	3,791.00	3.62	3,806.46	15.46	0.41 %
Expense	3,791.00	3,791.00	0.00	0.00	3,791.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	3.62	3,806.46	3,806.46	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	6,779.00	6,779.00	3.47	6,142.08	-636.92	9.40 %
Expense	6,779.00	6,779.00	806.00	806.00	5,973.00	88.11 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	-802.53	5,336.08	5,336.08	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
Revenue	11,738.00	11,738.00	7.28	11,764.09	26.09	0.22 %
Expense	11,738.00	11,738.00	0.00	0.00	11,738.00	100.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	0.00	7.28	11,764.09	11,764.09	0.00 %
Report Surplus (Deficit):	0.00	-190,786.62	-500,085.67	312,303.80	503,090.42	263.69 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	0.00	-117,017.41	-1,739,776.62	-3,589,895.13	-3,472,877.72
AA231 - CONTINGENT/TAX RESERV	0.00	0.00	4,092.14	514,928.12	514,928.12
AA232 - CAMPUS REPAIR RESERVE	0.00	0.00	870.94	3,914.88	3,914.88
AA233 - TECHNOLOGY RESERVE	0.00	0.00	195.27	877.65	877.65
AA234 - OPEN SPACE RESERVE	0.00	0.00	5,429.51	23,241.89	23,241.89
AA235 - NYS EMPLOYEE SYSTEM R	0.00	0.00	789.50	3,548.91	3,548.91
AA237 - BONDED INDEBTEDNESS I	0.00	0.00	915.15	4,113.70	4,113.70
AA238 - SOLID WASTE MANAGEM	0.00	0.00	3,402.38	15,293.95	15,293.95
CM100 - NEW RECREATION REVEN	0.00	0.00	1,435.18	10,951.42	10,951.42
DA100 - HIGHWAY	0.00	-72,495.71	1,146,212.85	1,186,452.71	1,258,948.42
DA230 - HWY EQUIPMENT RESERV	0.00	0.00	1,324.17	5,952.27	5,952.27
DA232 - HWY IMPROVEMENT RES	0.00	0.00	1,416.30	6,366.33	6,366.33
DA235 - SNOW/ICE REMOVAL RD I	0.00	0.00	872.04	3,919.94	3,919.94
HH100 - CAPITAL PROJECTS	0.00	0.00	-82,298.41	1,327,194.58	1,327,194.58
SD600 - RT 332 DRAINAGE DISTRIC	0.00	0.00	53.00	5,275.28	5,275.28
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	10.91	1,981.59	1,981.59
SD610 - ASHTON DRAINAGE DISTR	0.00	0.00	6.81	30.97	30.97
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	16.03	72.86	72.86
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	3.57	16.22	16.22
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	6.41	29.16	29.16
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	4.43	20.14	20.14
SD635 - WATERFORD POINT DRAI	0.00	0.00	6.99	1,641.76	1,641.76
SD640 - STABLEGATE DRAINAGE D	0.00	0.00	8.44	38.36	38.36
SF450 - FIRE PROTECTION	0.00	0.00	100,023.61	-23,717.19	-23,717.19
SL700 - CENTERPOINT LIGHTING D	0.00	0.00	-129.24	998.91	998.91
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-878.48	9,416.41	9,416.41
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.59	2.67	2.67
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-20.82	398.81	398.81
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-127.56	1,029.01	1,029.01
SM900 - UPTOWN BUSINESS IMPR	0.00	0.00	49.02	105,622.77	105,622.77
SS800 - SANITARY SEWER	0.00	0.00	8.50	18,248.61	18,248.61
SW500 - CANANDAIGUA CONSOLI	0.00	-1,273.50	56,690.81	522,686.14	523,959.64
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	42.84	95,760.07	95,760.07
SW515 - CANANDAIGUA-FARMINC	0.00	0.00	25.29	186.23	186.23
SW525 - MCINTYRE ROAD WATER	0.00	0.00	5.27	7,266.94	7,266.94
SW530 - EMERSON ALLEN TOWNL	0.00	0.00	1.72	11.06	11.06
SW535 - EX 36 - COUNTY ROAD #3	0.00	0.00	9.34	15,188.44	15,188.44
SW540 - HOPKINS GRIMBLE WATE	0.00	0.00	8.08	12,330.73	12,330.73
SW545 - HICKOX ROAD WATER DI	0.00	0.00	3.62	3,806.46	3,806.46
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	-802.53	5,336.08	5,336.08
SW555 - CO RD 32 EXT. 41 WATEF	0.00	0.00	7.28	11,764.09	11,764.09
Report Surplus (Deficit):	0.00	-190,786.62	-500,085.67	312,303.80	503,090.42



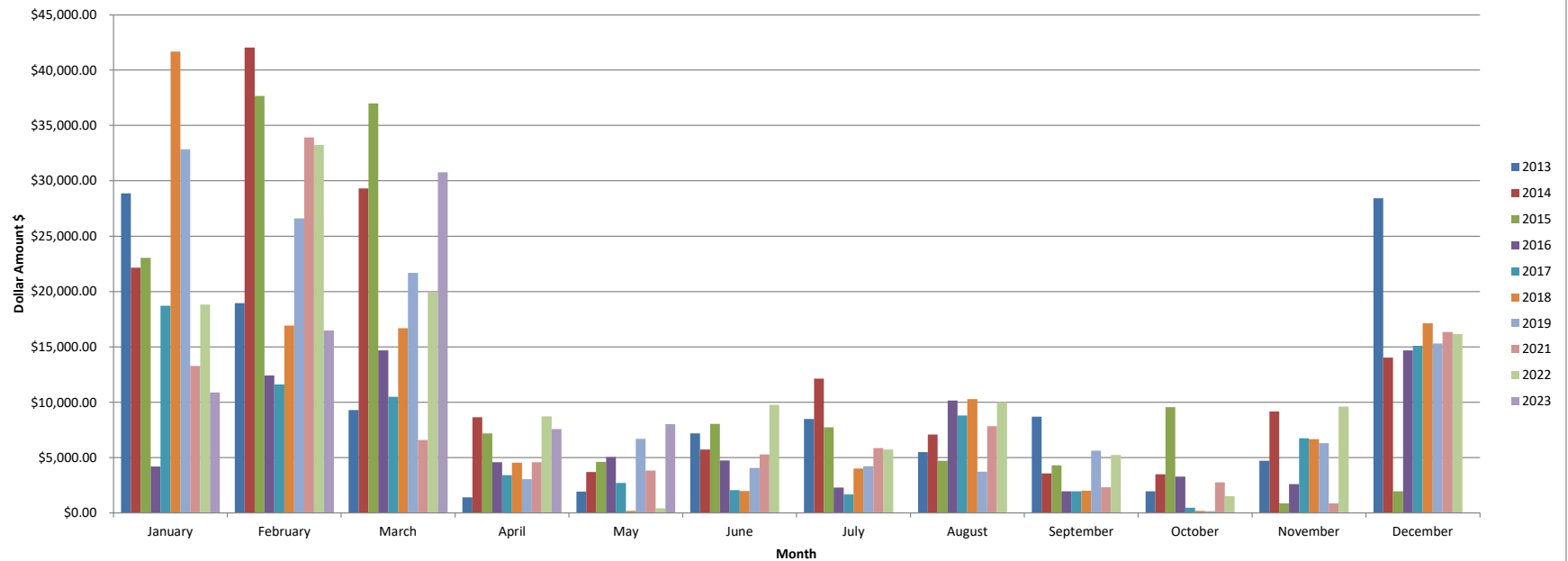
Fund Balance Report

As Of 05/31/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
AA100 - GENERAL FUND	3,131,819.71	-70,441.65	3,518,556.66	-457,178.60
AA231 - CONTINGENT/TAX RESERVE	481,286.43	514,928.12	0.00	996,214.55
AA232 - CAMPUS REPAIR RESERVE	208,110.45	3,914.88	0.00	212,025.33
AA233 - TECHNOLOGY RESERVE	46,656.05	877.65	0.00	47,533.70
AA234 - OPEN SPACE RESERVE	1,297,471.84	23,241.89	0.00	1,320,713.73
AA235 - NYS EMPLOYEE SYSTEM RESERVE	188,656.37	3,548.91	0.00	192,205.28
AA237 - BONDED INDEBTEDNESS RESERVE	218,680.21	4,113.70	0.00	222,793.91
AA238 - SOLID WASTE MANAGEMENT RESERVE	813,014.09	15,293.95	0.00	828,308.04
CM100 - NEW RECREATION REVENUE FUND	529,839.69	10,951.42	0.00	540,791.11
CR100 - PARKS & REC FBC REVENUE FUND	0.00	0.00	0.00	0.00
DA100 - HIGHWAY	184,996.48	2,704,180.49	1,517,727.78	1,371,449.19
DA230 - HWY EQUIPMENT RESERVE	316,418.84	5,952.27	0.00	322,371.11
DA232 - HWY IMPROVEMENT RESERVE	338,426.70	6,366.33	0.00	344,793.03
DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE	208,379.96	3,919.94	0.00	212,299.90
HH100 - CAPITAL PROJECTS	1,690,324.41	1,506,959.35	179,764.77	3,017,518.99
KA100 - FIXED ASSETS	0.00	0.00	0.00	0.00
SD600 - RT 332 DRAINAGE DISTRICT	108,915.57	10,229.18	4,953.90	114,190.85
SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT	21,531.35	1,981.59	0.00	23,512.94
SD610 - ASHTON DRAINAGE DISTRICT	14,651.88	30.97	0.00	14,682.85
SD615 - FOX RIDGE DRAINAGE DISTRICT	34,472.91	72.86	0.00	34,545.77
SD620 - LANDINGS DRAINAGE DISTRICT	7,671.15	16.22	0.00	7,687.37
SD625 - OLD BROOKSIDE DRAINAGE DISTRICT	13,792.33	29.16	0.00	13,821.49
SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT	9,527.85	20.14	0.00	9,547.99
SD635 - WATERFORD POINT DRAINAGE DISTRICT	13,415.37	1,641.76	0.00	15,057.13
SD640 - STABLEGATE DRAINAGE DISTRICT	18,144.29	38.36	0.00	18,182.65
SF450 - FIRE PROTECTION	74,581.84	1,466,282.81	1,490,000.00	50,864.65
SL700 - CENTERPOINT LIGHTING DISTRICT	2,096.21	1,815.27	816.36	3,095.12
SL705 - FOX RIDGE LIGHTING DISTRICT	-241.95	13,123.05	3,706.64	9,174.46
SL710 - LANDINGS LIGHTING DISTRICT	1,260.09	2.67	0.00	1,262.76
SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT	3,150.46	537.61	138.80	3,549.27
SL720 - FALLBROOK PARK LIGHTING DISTRICT	1,781.05	1,603.49	574.48	2,810.06
SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT	0.00	105,622.77	0.00	105,622.77
SS800 - SANITARY SEWER	59.47	18,248.61	0.00	18,308.08
SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT	1,641,425.80	853,695.32	331,009.18	2,164,111.94
SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT	14,535.90	95,760.07	0.00	110,295.97
SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT	54,307.90	221,162.23	220,976.00	54,494.13
SW520 - ANDREWS - NORTH ROAD WATER DISTRICT	0.00	0.00	0.00	0.00
SW525 - MCINTYRE ROAD WATER DISTRICT	4,084.97	7,266.94	0.00	11,351.91
SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT	3,703.05	18,558.06	18,547.00	3,714.11
SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT	4,932.28	15,188.44	0.00	20,120.72
SW540 - HOPKINS GRIMBLE WATER DISTRICT	5,077.14	12,330.73	0.00	17,407.87
SW545 - HICKOX ROAD WATER DISTRICT	-18,507.30	3,806.46	0.00	-14,700.84
SW550 - NOTT RD EXT. 40 WATER DISTRICT	2,136.33	6,142.08	806.00	7,472.41
SW555 - CO RD 32 EXT. 41 WATER DISTRICT	-54,488.16	11,764.09	0.00	-42,724.07
TC100 - CUSTODIAL FUNDS	0.00	0.00	0.00	0.00
Report Total:	11,636,099.01	7,600,778.19	7,287,577.57	11,949,299.63

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64	\$13,273.75	\$ 18,807.71	\$ 10,881.92
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14	\$33,905.16	\$ 33,238.23	\$ 16,472.84
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18	\$6,592.62	\$ 20,001.47	\$ 30,763.33
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17	\$4,592.96	\$ 8,712.98	\$ 7,577.29
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97	\$3,819.66	\$ 421.25	\$ 8,025.32
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97	\$5,287.97	\$ 9,752.83	
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	\$5,123.36	\$5,855.13	\$ 5,725.84	
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	\$375.47	\$7,826.98	\$ 10,027.05	
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	\$947.17	\$2,322.81	\$ 5,229.27	
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	\$5,423.05	\$2,766.33	\$ 1,504.76	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	\$3,912.18	\$854.43	\$ 9,598.69	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	\$13,596.37	\$16,354.79	\$ 16,168.70	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$94,950.67	\$103,452.59	\$ 139,188.78	\$ 73,720.70

Overtime Amounts for All Employees 2013-2023



ATTACHMENT 3

Reports of Boards, Committees, & Project Teams

Town of Canandaigua Special Events
Report to Town Board
June 6, 2023

The Special Events committee has been working diligently on a design for the 4th of July Parade Float. This year's Parade theme is Total Eclipse...which will happen in April 2024. This theme arrived after we had already partnered with CLWA (Canandaigua Lake Watershed Association) to design a float with a theme promoting and protecting Canandaigua Lake. We added some embellishments to co-ordinate with the Total Eclipse theme.

We turned to our pre-eminent Onanda Park float designer, Kurt Knoblauch, who volunteered to help with this year's float. After several meetings with Kurt, CLWA, Jean Chrisman, Jim Fletcher, Sam from Parks and the Events team, Kurt was able to give us a design, requirements list for construction and an outline for dates...from construction to teardown.

We will be using the large town trailer with a town truck pulling it. The trailer will be divided, half with our lake banner, blue tarp to simulate the lake, kayaker, fishing person and lifeguard in a Lifeguard chair. The other half will have green artificial grass to simulate a park scene with people sitting in Adirondack chairs with sunglasses looking at the lake and the eclipse while a town flag will be fluttering in the breeze. Decorative items all over. CLWA is printing banners and signs promoting safe lake practices, focusing on using LED lights during the Ring of Fire. LED lights will surround the float as well as flowers. The Finger Lakes Visitors Connection is loaning us banners that we will use on the back of the float showing the lake and people viewing the eclipse...which many municipalities are already planning tourism events for the eclipse.

Holly Velez, one of our team members, designed a graphic for a t-shirt. Jean is in charge of ordering the shirts and also buying all the candy. We hope you are volunteering to participate in the parade. Jean will need your t-shirt size by the 14th of June. **Here are some important dates:**

Float supplies drop off – June 29 from 10 – noon

Float construction – Friday, June 30th at 8:30 am until completed

Parade Lineup – Tuesday, July 4th at 9 am – Ontario Street

Parade Kickoff – July 4th at 10 am

Float Strike – Wednesday, July 5th at 8:30 am

Float Supplies Pickup – Wednesday, July 5th at 11:00 am

We welcome anyone to come and help with the construction and with the float strike. We also need people to parade with the float, sit on the float, hand out candy, and carry the town banner.

Thank you and please respond to Jean Chrisman or Oksana Fuller with your volunteering information.

jchrisman@townofcanandaigua.org

lffemc@rit.edu

Respectfully,
Oksana Fuller
Chair, Town of Canandaigua Special Events

ATTACHMENT 4

Town of Canandaigua

2023 Fee Schedule

DRAFT (Effective -----)

No permit or certificate shall be issued, no approval shall be granted, no application shall be considered complete, no park reservation shall be confirmed, and no public hearing shall be scheduled or held until the fees, as established by the Town Board, have been paid in full. Accepted forms of payment are: cash, check, or credit card (Visa, MasterCard, and Discover).

CABIN / PAVILION / LODGE / HALL RENTALS:

- All lakeside cabins will be rented weekly when reservations are made prior to May 1 (Saturday 3pm to Saturday 10am).
- There is a two-night minimum for lakeside cabin rentals made May 1 through October 31.
- Upland cabins can be rented at any time for a two-night stay during the rental season.
- Upland Cabins are available May 1 to October 31
- Lakeside Cabins are available May 1 to October 31
- Onanda Park Parking Fees are in effect Memorial Day Weekend through Labor Day
- King Hall is available May 1 to October 31
- Gorham Lodge, Crouch Hall, Outhouse Park Hall, West Lake Road Schoolhouse, and all pavilions are available year-round
- Babcock Hall is available Memorial Day weekend through Labor Day
- The cost for a multi-day cabin reservation shall not exceed the cost to rent a cabin for one week.
- All rentals must be paid in full within 1 week of the request otherwise the reservation will be cancelled.
- To qualify for Town resident rates, a Town resident must make the reservation and be the primary user.
- The Town resident rate does not apply to reservations made by or on behalf of a company, organization, club, or association.
- Reservations made for a company, organization, club, or association shall provide their Certificate of Liability Insurance to the Town Clerk's office at the time the reservation is paid for.
- The resident must call the Town Clerk's office to obtain the discount code before making the online reservation.
- Public school districts will be charged the Town resident rate for all rentals.
- Cancellations made a minimum of 2 weeks prior to the arrival date will be eligible for a refund minus a \$50 cancellation fee. The Town Clerk has the authority to refund the entire reservation amount for extenuating circumstances.
- There are no refunds for pavilion cancellations, except for the Rotary Pavilion.
- Cancellations made a minimum of 2 weeks prior to the arrival date for a multiple facility reservation, will be eligible for a refund minus a \$50 cancellation fee for each canceled facility.
- Cancellations due to extenuating circumstances, may be rescheduled within the same calendar year without penalty.

Onanda Park Cabins: Weekly Rentals (2 weeks max)	Town Resident	Non-Resident
<u>Upland Cabins:</u> Oawensa, Chowat, Gowana, Chule, Kiniks, Adsila	\$175	\$285
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$200	\$360

Abode (3)	\$300	\$485
Hayowentha (12)	\$425	\$660
Onanda Park Cabins: Daily Rentals (3pm to 10am)		
<u>Upland Cabins:</u> Oawensa, Chowat, Gowana, Chule Kiniks, Adsila	\$55	\$90
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$70	\$100
Onanda Park Cabins: Weekly Rentals (2 weeks max)	Town Resident	Non-Resident
Abode (3)	\$75	\$115
Hayowentha (12)	\$100	\$165
Onanda Park Cabins: Off-Season Weekly Rates (Lakeside Cabins Only – May 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31)		
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$150	\$310
Abode (3)	\$175	\$360
Hayowentha (12)	\$375	\$610
Onanda Park Cabins: Off-Season Daily Rates (2 Night Minimum) (Lakeside Cabins Only – May 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31)		
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$55	\$85
Abode (3)	\$60	\$100
Hayowentha (12)	\$85	\$150
Onanda Park Parking Fees:	Season Passes	\$35 \$65
	Weekday per Vehicle	\$5 \$5
	Weekends and Holidays per Vehicle	\$7 \$7
	Daily Walk-In per Person (excluding field trips of schools located in Canandaigua)	\$1 \$1
	Water Trail (access from water by non-motorized craft)	\$0 \$0

		Town Resident	Non- Resident
Gorham Lodge	Overnight Rental (3pm to 10am)	\$320	\$425
	Full Day Rental (9am to 9pm)	\$250	\$325
	½ Day Rental (9am to 3pm OR 3pm to 9pm)	\$130	\$175
Crouch Hall @ Onanda Park	9am to 9pm	\$150	\$225
Babcock Hall @ Onanda Park (3 hours parties: 10am to 1pm or 2pm to 5pm)		\$50	\$50
King Hall @ Onanda Park	9am to 9pm	\$130	\$200
Pavilions @ Onanda Park (9am – 9pm)	Rotary	\$75	\$110
	Holden	\$55	\$85
	Upland Pavilions (31, 38, or 42)	\$50	\$75
Bundles of Wood @ Onanda Park (when available)		\$5	\$5
West Lake Road Schoolhouse (9am – 9pm)	Monday Friday	\$25	\$35
	Saturday or Sunday	\$40	\$60
Outhouse Hall	9am to 9pm	\$100	\$150
Outhouse Park Pavilion	9am to 9pm	\$30	\$45
Pierce Park Pavilion #1	9am to 9pm	\$15	\$30
Pierce Park Pavilion #2	9am to 9pm	\$15	\$30
Blue Heron Pavilion	9am to 9pm	\$15	\$30
Credit Card Convenience/Processing Fee		2% to 2.5%	2% to 2.5%
Cart Fee		5¢	5¢
Book-Your-Site Fee		\$5	\$5

Facility Alcohol Permit	\$100	\$100
Bench Sponsorship with Engraved Plaque	\$400	\$400
Tree Sponsorship with a Tree and Engraved Stone	\$400	\$400

DEVELOPMENT OFFICE:		
Zoning Board of Appeals:	Area Variance, Use Variance, Interpretation (Per Requested Variance)	\$100
Solar:	Small Scale Solar Residential	\$100
	Large Scale Solar Facility (where permitted)	\$5 per kw
Planning Board:		
Special Use Permit Application, Sketch Plan Application		\$100
Lot Line Adjustments (for each existing and proposed lot)		\$100 per lot
Major Subdivision (5 or more lots) – Preliminary Approval		\$1,000 plus \$100 per lot
Major Subdivision (5 or more lots) – Final Approval		\$1,000 plus \$100 per lot
Minor Subdivision (up to and including 4 lots) – Preliminary Approval		\$250 plus \$50 per lot
Minor Subdivision (up to and including 4 lots) – Final Approval		\$250 plus \$50 per lot
Formed Based Code Reviews:		
Site Plan Review (Minor – Under 5,000 sf)		\$250
Site Plan Review (Major – 5,000 sf or greater)		\$500
Park and Recreation Fee (per dwelling unit)		\$1,500 per unit
Site Plan / Construction / Building Permits:		
<u>Single-Family (Residential) Dwelling / Manufactured Home (AR1, AR2, R120, R130, RLD, RR3, SCR1)</u>		
Planning Board Site Plan Approval		\$150
Extension of Site Plan Approval		\$100
Construction, expansion or structural alternation, including accessory structures		\$50 plus 20¢ per sq ft (Minimum \$100)
Roof		\$100
Mechanical improvements		\$50

Short Term Rental Registration:	
	1-Year Permit Fee 3-Year Permit Fee
Unlisted Permits	\$300/dwelling \$900/dwelling
Issuance of Special Use Permit	\$50
Sign Permit	\$150 per sign
Soil Erosion & Sedimentation	\$150
MS4 Acceptance Certificate	\$150
Hot Tub / Pool (Above Ground)	\$100
Hot Tub / Pool (In Ground)	\$150
Hot Tub / Pool Re-Inspection (for each re-inspection)	\$50
Certificate of Compliance (not associated with current building permit)	\$50
Certificate of Pre-Existing Non-Conforming	\$100
Certificate of Non-Conformity	\$100
Open Building Permit Extension	\$100
Release of Stop Work Order	\$100
Park & Recreation (Per Dwelling Unit)	\$1,500 per unit
Consultant Fees	See Town Code Chapter 11

Multiple Family Dwelling (MR, MR281, MH)	
Site Plans – Preliminary Approval	\$250 plus \$50 per dwelling unit
Site Plans – Final Approval	\$250 plus \$50 per dwelling unit
Extension of Site Plan Approval	\$100
New Construction, expansion or structural alternations	\$500 plus 30¢ per sq ft
Roof	\$100
Mechanical improvements	\$200
Unlisted Permit	\$100
Issuance of Special Use Permit	\$50
Sign Permit	\$150 per sign
Soil Erosion & Sedimentation	\$150
MS4 Acceptance Certificate	\$150
Hot Tub / Pool (Above Ground)	\$100
Hot Tub / Pool (In Ground)	\$150
Hot Tub / Pool Re-Inspection (for each re-inspection)	\$50
Open Building Permit Extension	\$100
Certificate of Compliance (not associated with current building permit)	\$50
Certificate of Pre-Existing Non-Conforming	\$100
Certificate of Non-Conformity	\$100

Release of Stop Work Order	\$100
Park & Recreation (Per Dwelling Unit)	\$1,500 per unit

Consultant Fees	See Town Code Chapter 11
-----------------	--------------------------

Commercial and Industrial (CC, NC, I, LI, RB1)	
Site Plan Approval – Preliminary	\$250
Site Plan Approval – Final	\$250
Extension of Site Plan Approval	\$100
New Construction, expansion or structural alterations	\$500 plus 30¢ per sq ft
Roof	\$100
Mechanical improvements	\$500
Interior Renovation / Modification	\$500
Issuance of Special Use Permit	\$50
Soil Erosion and Sedimentation	\$150
MS4 Acceptance Certificate	\$150
Sign Permit	\$250 per sign
Sign Permit – Tenant Identification Sign	\$150 per sign
Fire Safety Re-Inspection	\$100
Unlisted Permits	\$100
Certificate of Compliance (not associated with current building permit)	\$50
Certificate of Pre-Existing Non-Conforming	\$100
Certificate of Non-Conformity	\$100
Open Building Permit Extension	\$100
Release of Stop Work Order	\$100
Park & Recreation Fee	\$1,500 per unit
Consultant Fees	See Town Code Chapter 11

¹Categories are defined by the occupancy classifications described in the NYS Uniform Fire Prevention and Building Code. Floor or ground area shall be based on the outside dimensions; living area to include breezeway, mud-room, enclosed porch, attached garage, attic and living area in the basement. This calculation shall apply to both new and/or renovated space.

²See Zoning and/or Code Enforcement Officer for Permit Requirements.

³ “Structural Alteration” includes windows, doors, and load bearing modifications.

⁴ “Mechanical Improvements” include HVAC, electrical, heating and roofs.

WATER DEPARTMENT

Meters for Canandaigua Consolidated & Bristol Water Districts Only:

(The pricing includes tapping of the water main, bronze saddle, corporation stop, curb box valve, curb box, SS rod, water meter, and right-angle meter valve and inspection of trench)

	¾"	\$1,020
	1"	\$1,145
	1.5"	Contact Water Superintendent
	2"	Contact Water Superintendent
	Water meter larger than 2"	Contact Water Superintendent
¾ inch water meter, cellular endpoint, right angle meter valve and inspection		\$590
1 inch water meter, cellular endpoint, right angle meter valve and inspection		\$660
Meter pits are required when the location of the structure is farther than 500 feet from the road.		
	¾" meter pit	\$1,065
	1" meter pit	\$1,250
Replacement Cost of Water Meter Materials:		
	Electronic reading device (cellular endpoint)	\$286
	Register for water meter	\$105
	¾" water meter replacement	\$110
	1" water meter replacement	\$225
	1 ½ " water meter replacement	Contact Office
	2" water meter replacement	Contact Office
Directional Drilling Under A Road:		
	Up to 2" Pipe	\$1,500
	2" and larger	Contact Water Superintendent
Testing water meter for accuracy		\$100

Hydrant Meter Rental (Includes a water meter and back flow device that will be connected to the hydrant by the Water Department. A \$500 deposit is required. When equipment is returned in working condition, deposit will be refunded). Hydrant meter rentals will be invoiced monthly.

\$100 rental fee/month plus \$6.50 per 1,000 gallons

Water Charge to Town of East Bloomfield

\$3.36711 per 1,000 gallons

Water Charge to the Town of Hopewell, Town of Farmington, and Town of Gorham

\$2.26 per 1,000 gallons

Canandaigua Consolidated District Fees:			
Meter Size	Gallons of Consumption	Minimum Bill \$4.91 per 1,000 Gallons	Additional Cost Per 1,000 Gallons
¾"	0 – 6,000	\$29.46	\$5.29
1"	0 – 10,000	\$49.10	
1 ½"	0 – 16,000	\$78.56	
2"	0 – 30,000	\$147.30	
3"	0 – 50,000	\$245.50	
4"	0 - 80,000	\$392.80	
6"	0 – 160,000	\$785.60	
8" – 12"	0 – 200,000	\$982.00	

Bristol Water District Fees:			
Meter Size	Gallons of Consumption	Minimum Bill \$5.50 per 1,000 Gallons	Additional Cost Per 1,000 Gallons
¾"	0 – 6,000	\$33.00	\$5.97
1"	0 – 10,000	\$55.00	
1 ½"	0 – 16,000	\$88.00	
2"	0 – 30,000	\$165.00	
3"	0 – 50,000	\$275.00	
4"	0 - 80,000	\$440.00	
6"	0 – 160,000	\$880.00	
8" – 12"	0 – 200,000	\$1,100.00	

Fee Schedule for Town of Canandaigua Water Department to Repair the Water System:		
The purpose of this section is for the setting of fees associated with the Town of Canandaigua Water Department to repair any damage that may occur to the water system by an outside agency. Some examples, including but not limited to, are damage to the water main, water service, curb stop, or meter pit or any other water infrastructure that is in the right of way. The Water Department does not maintain any water infrastructure after the curb stop. The need for repair and the type of repair are at the sole discretion of the Town of Canandaigua Water Superintendent. Additional materials fees may apply. The responsible party will be invoiced according to the following:		
Employees:		
Labor per hour, straight time		\$50.00
Labor per hour, on overtime		\$95.00
Administrative cost, per hour		\$80.00

Heavy Equipment:	
Excavator 20 ton, per hour	\$180.00
Mini excavator, per hour	\$100.00
Dump truck, per hour	\$95.00
Water loss, calculated by the Water Superintendent	\$6.50 per 1,000 gallons

TRANSFER STATION

<u>Transfer Station Coupons:</u> (Coupons, \$2 each, can be purchased at the Town Clerk's office or at the Transfer Station. The machine at the Transfer Station only accepts 1's, 10's and 20's.)	<u># of Coupons Required</u>
<u>Furniture:</u>	
<u>Stuffed Chair</u>	<u>2</u>
<u>Couch, Love Seat, Sectional (EACH section)</u>	<u>4</u>
<u>Kitchen Chair, Stool, Office Chair, or Patio Chair</u>	<u>1</u>
<u>Coffee/Side Table, Small Shelf</u>	<u>1</u>
<u>Kitchen Table, Desk, Small Dresser, or Book Case</u>	<u>2</u>
<u>Large Dining Table (w/ leaves), Over-Sized Desk, or Large Dresser</u>	<u>4</u>
<u>Mattress (Twin Size)</u>	<u>2</u>
<u>Mattress (Full or Larger Size)</u>	<u>3</u>
<u>Box Spring (Twin Size)</u>	<u>2</u>
<u>Box Spring (Full or Larger Size)</u>	<u>3</u>
<u>Construction & Demolition Debris:</u>	
<u>9' x 12' Carpet</u>	<u>3</u>
<u>9' x 12' Carpet Padding</u>	<u>2</u>
<u>Bath Tub, Toilet, Vanity, or Sink</u>	<u>2</u>
<u>30 Gallon Bag or Garbage Can (unit of measure)</u>	<u>1</u>
<u>55 Gallon Barrel (unit of measure)</u>	<u>2</u>
<u>Wood, Drywall, Vinyl Siding: ½ Bed Pick-Up Load</u>	<u>10</u>
<u>Wood, Drywall, Vinyl Siding: Full Bed Pick-Up Load*</u>	<u>20</u>
<u>Shingles or Tile: ½ Bed Pick-Up Load</u>	<u>12</u>
<u>Shingles or Tile: Full Bed Pick-Up Load*</u>	<u>24</u>
<u>*Additional fees will apply for trailer or oversized truck loads</u>	
Transfer Station Permit Placard (2 Year)*2023 permits valid through 2024	Free


TOWN BOARD

Petition to Amend Official Zoning Map (Mixed Use Overlay Districts)	\$50
Formal Rezoning Process	\$500

TOWN CLERK OFFICE		
Dog Licenses:	Spayed / Neutered	\$20
	Unspayed / Unneutered	\$30
	Replacement Tag	\$3
Late Fee (if not paid within 30 days of first renewal notice) The Town Clerk has the authority to waive Late Fee for extenuating circumstances.		\$5
Marriage License (Includes Certificate of Marriage Registration):		
	Active Military	\$17.50
	Non-Military	\$40
Application for One Day Marriage Officiant License		\$25
Certified Transcript of Marriage Request – No Record Certification		\$10
Certified Transcript of Marriage (per transcript)		\$10
Birth Certificate Request – No Record Certification		\$10
Birth Certificate (per certificate)		\$10
Death Certificate Request – No Record Certification		\$10
Death Certificate (per certificate)		\$10
Genealogy Search (dependent on number of years to be searched, unused fees to be refunded):		
1 – 3 Years		\$22
4 – 10 Years		\$42
11 – 20 Years		\$62
21 - 30 Years		\$82
31 – 40 Years		\$102
41 – 50 Years		\$122
51 – 60 Years		\$142
61 – 70 Years		\$162
Hunting / Fishing Licenses		NYS DEC
FOIL:	8 ½” 11” / 8 ½” x 14” / 8 ½” x 17”	25¢ / page
	32 GB Flash Drive	\$4.50
	64 GB Flash Drive	\$9.98
Map Charges (larger than 11” x 17”)		Per Ontario County Copy Rate
Games of Chance		\$25
Returned Check Fee		\$20
Burial Fees at Academy Cemetery:		
	Adult Casket	\$500
	Cremation	\$350
	Infant	\$200
Copies	8 ½” 11” or 8 ½” x 14” or 11” x 17”	25¢ single or double sided
Peddler & Soliciting Permit		\$100 / Applicant

History: Adopted by the Town Board of the Town of Canandaigua 6/6/77. Amended in its entirety by resolution on 11/7/83, 6/11/90, and 5/8/95 except for those fees listed separate under local law. Further amended 4/3/07, 12/18/07, 3/3/09, 4/21/09; 12/15/10; 1/3/11; 2/13/12, 1/28/13, 1/6/14, 4/28/14, 1/5/15, 12/21/15, 5/16/16, 7/18/16, 9/19/16, 1/9/2017, 4/17/17, 5/15/17, 1/8/18, 5/21/18, 8/20/18; 1/7/19, 2/11/2019, 3/18/19, 7/1/19, 8/19/19, 1/6/ 2020, 3/16/20, 12/21/2020, 4/19/2021, 1/10/2022; 4/19/2022, 6/13/2022, 7/19/2022, 1/9/2023, 3/20/2023, April 17, 2023.

ATTACHMENT 5

 First American Title™	Certificate of Title
	ISSUED BY First American Title Insurance Company
Certificate	FILE NUMBER AAC-16966-NY-TP

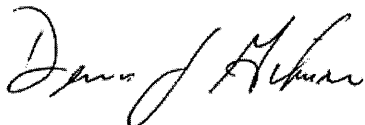
First American Title Insurance Company ("the Company") certifies to the "proposed insured(s)" listed herein that an examination of title to the premises described in Schedule A has been made in accordance with its usual procedure and agrees to issue its standard form of title insurance policy authorized by the Insurance Department of the State of New York, in the amount set forth herein, insuring the interest set forth herein, and the marketability thereof, in the premises described in Schedule A, after the closing of the transaction in conformance with the requirements and procedures approved by the Company and after the payment of the premium and fees associated herewith excepting (a) all loss or damage by reason of the estates, interests, defects, objections, liens, encumbrances and other matters set forth herein that are not disposed of to the satisfaction of the Company prior to such closing or issuance of the policy (b) any question or objection coming to the attention of the Company before the date of closing, or if there be no closing, before the issuance of the policy.

This Agreement to insure shall terminate (1) if the prospective insured, his or her attorney or agent makes any untrue statement with respect to any material fact or suppresses or fails to disclose any material fact or if any untrue answers are given to material inquiries by or on behalf of the Company; or (2) upon the issuance of title insurance in accordance herewith. In the event that this Certificate is endorsed and redated by an authorized representative of the Company after the closing of the transaction and payment of the premium and fees associated herewith, such "redated" Certificate shall serve as evidence of the title insurance issued until such time as a policy of title insurance is delivered to the insured. Any claim made under the redated Certificate shall be restricted to the conditions, stipulations and exclusions from coverage of the standard form of title insurance policy issued by the Company.

THIS REPORT IS NOT A TITLE INSURANCE POLICY! PLEASE READ IT CAREFULLY.
THE REPORT MAY SET FORTH EXCLUSIONS UNDER THE TITLE INSURANCE POLICY AND MAY NOT LIST ALL LIENS, DEFECTS, AND ENCUMBRANCES AFFECTING TITLE TO THE PROPERTY.
YOU SHOULD CONSIDER THIS INFORMATION CAREFULLY.

In Witness Whereof, First American Title Insurance Company has caused its corporate name to be affixed by its duly authorized officers on the date shown in Schedule A.

First American Title Insurance Company



Dennis J. Gilmore
President



Jeffrey S. Robinson
Secretary

Issued Through the Office of:

ABAR Abstract Corp.
65 West Broad Street Suite 101
Rochester, NY 14614
Phone: 585-241-3373 Fax: 585-363-7377

Title Dept.

(This Certificate is valid only when Schedules A and B are attached) This Jacket was created electronically and constitutes an original document.

CLOSING REQUIREMENTS

1. **CLOSING DATE:** In order to facilitate the closing of title, please notify the closing department at least 48 hours prior to the closing, of the date and place of closing, so that searches may be continued.
2. **PROOF OF IDENTITY:** Identity of all persons executing the papers delivered on the closing must be established to the satisfaction of the Company.
3. **POWER OF ATTORNEY:** If any of the closing instruments are to be executed pursuant to a Power of Attorney, a copy of such Power should be submitted to the Company prior to closing. **THE IDENTITY OF THE PRINCIPAL EXECUTING THE POWER AND THE CONTINUED EFFECTIVENESS OF THE POWER MUST BE ESTABLISHED TO THE SATISFACTION OF THE COMPANY.** The Power must be in recordable form.
4. **CLOSING INSTRUMENTS:** If any of the closing instruments will be other than commonly used forms or contain unusual provisions, the closing can be simplified and expedited by furnishing the Company with copies of the proposed documents in advance of closing.
5. **LIEN LAW CLAUSE:** Deeds and mortgages must contain the covenant required by Section 13 of the Lien Law. The covenant is not required in deeds from referees or other persons appointed by a court for the sole purpose of selling property.
6. **REFERENCE TO SURVEYS AND MAPS:** Closing instruments should make no reference to surveys or maps unless such surveys or maps are on file.
7. **INTERMEDIARY DEEDS:** In the event an intermediary will come into title at closing, other than the ultimate insured, the name of such party must be furnished to the Company in advance of closing so that appropriate searches can be made and relevant exceptions considered.

MISCELLANEOUS PROVISIONS

1. This certificate is intended for lawyers only. Your lawyers should be consulted before taking any action based upon the contents hereof.
2. The Company's closer may not act as legal advisor for any of the parties or draw legal instruments for them. The closer is permitted to be assistance only to an attorney.
3. Our policy will except from coverage any state of facts which an accurate survey might show, unless survey coverage is ordered. When such coverage is ordered, this certificate will set forth the specific survey exceptions which we will include in our policy. Whenever the word "trim" is used in any survey exceptions from coverage, it shall be deemed to include, roof cornices, moldings, belt courses, water tables, keystones, pilasters, portico, balcony all of which project beyond the street line.
4. Our examination of the title includes a search for any unexpired financing statements which affect fixtures and which have been properly filed and indexed pursuant to the Uniform Commercial Code in the office of the recording officer of the county in which the real property lies. No search has been made for other financing statements because we do not insure title to personal property. We will on request, in connection with the issuance of a title insurance policy, prepare such search for an additional charge. Our liability in connection with such search is limited to \$1,000.00.
5. This company must be notified immediately of the recording or the filing, after the date of this certificate, of any instrument and of the discharge or other disposition of any mortgage, judgment, lien or any other matter set forth in this certificate and of any change in the transaction to be insured or the parties thereto. The continuation will not otherwise disclose the disposition of any lien.
6. If affirmative insurance is desired regarding any of the restrictive covenants with respect to new construction or alterations, please request such insurance in advance of closing as this request should not be considered at closing.
7. If it is discovered that there is additional property or an appurtenant easement for which insurance is desired, please contact the Company in advance of closing so that an appropriate title search may be made. In some cases, our rate manual provides for an additional charge for such insurance.

****NOTICE****

First American will collect fees to enable the recording of documents for this transaction. If it is thereafter determined that a Lender paid all or a portion of those recording fees, First American will promptly refund the amount paid by the Lender to the party from whom it was collected.



Privacy Notice

Notice Last Updated: December 1, 2022

This Privacy Policy ("Policy") describes how First American Financial Corporation and its subsidiaries and affiliates (collectively, "First American," "we," "us," or "our") collect, use, store, and share your information when: (1) when you access or use our websites, mobile applications, web-based applications, or other digital platforms where this Policy is posted ("Sites"); (2) when you use our products and services ("Services"); (3) when you communicate with us in any manner, including by e-mail, in-person, telephone, or other communication method ("Communications"); and (4) when we obtain your information from third parties, including service providers, business partners, and governmental departments and agencies ("Third Parties").

This Policy applies wherever it is posted. To the extent a First American subsidiary or affiliate has different privacy practices, such entity shall have their own privacy statement posted as applicable.

What Type Of Information Do We Collect About You? We collect a variety of categories of information about you. To learn more about the categories of information we collect, please visit <https://www.firstam.com/privacy-policy/>.

How Do We Collect Your Information? We collect your information: (1) directly from you; (2) automatically when you interact with us; and (3) from third parties, including business parties and affiliates.

How Do We Use Your Information? We may use your information in a variety of ways, including but not limited to providing the services you have requested, fulfilling your transactions, comply with relevant laws and our policies, and handling a claim. To learn more about how we may use your information, please visit <https://www.firstam.com/privacy-policy/>.

How Do We Share Your Information? We do not sell your personal information. We only share your information, including to subsidiaries, affiliates, and to unaffiliated third parties: (1) with your consent; (2) in a business transfer; (3) to service providers; (4) to subsidiaries and affiliates; and (5) for legal process and protection. To learn more about how we share your information, please visit <https://www.firstam.com/privacy-policy/>.

How Do We Store and Protect Your Information? The security of your information is important to us. That is why we take commercially reasonable steps to make sure your information is protected. We use our best efforts to maintain commercially reasonable technical, organizational, and physical safeguards, consistent with applicable law, to protect your information.

How Long Do We Keep Your Information? We keep your information for as long as necessary in accordance with the purpose for which it was collected, our business needs, and our legal and regulatory obligations.

Your Choices We provide you the ability to exercise certain controls and choices regarding our collection, use, storage, and sharing of your information. You can learn more about your choices by visiting <https://www.firstam.com/privacy-policy/>.



First American Title™

International Jurisdictions: Our Products are offered in the United States of America (US), and are subject to US federal, state, and local law. If you are accessing the Products from another country, please be advised that you may be transferring your information to us in the US, and you consent to that transfer and use of your information in accordance with this Privacy Notice. You also agree to abide by the applicable laws of applicable US federal, state, and local laws concerning your use of the Products, and your agreements with us.

We may change this Privacy Notice from time to time. Any and all changes to this Privacy Notice will be reflected on this page, and where appropriate provided in person or by another electronic method. **YOUR CONTINUED USE, ACCESS, OR INTERACTION WITH OUR PRODUCTS OR YOUR CONTINUED COMMUNICATIONS WITH US AFTER THIS NOTICE HAS BEEN PROVIDED TO YOU WILL REPRESENT THAT YOU HAVE READ AND UNDERSTOOD THIS PRIVACY NOTICE.**

Contact Us dataprivacy@firstam.com or toll free at 1-866-718-0097.



For California Residents

If you are a California resident, you may have certain rights under California law, including but not limited to the California Consumer Privacy Act of 2018, as amended by the California Privacy Rights Act and its implementing regulations ("CCPA"). All phrases used in this section shall have the same meaning as those phrases are used under California law, including the CCPA.

Right to Know. You have a right to request that we disclose the following information to you: (1) the categories of personal information we have collected about or from you; (2) the categories of sources from which the personal information was collected; (3) the business or commercial purpose for such collection and/or disclosure; (4) the categories of third parties with whom we have shared your personal information; and (5) the specific pieces of your personal information we have collected. To submit a verified request for this information, go to our online privacy policy at www.firstam.com/privacy-policy or call toll-free at 1-866-718-0097. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at www.firstam.com/privacy-policy or by calling toll-free at 1-866-718-0097.

Right to Correct. You have a right to request that we correct your personal information. This right is subject to certain exceptions available under the CCPA and other applicable law. To submit a verified request for correction, go to our online privacy policy at www.firstam.com/privacy-policy or call toll-free at 1-866-718-0097.

Right of Deletion. You also have a right to request that we delete the personal information we have collected from and about you. This right is subject to certain exceptions available under the CCPA and other applicable law. To submit a verified request for deletion, go to our online privacy policy at www.firstam.com/privacy-policy or call toll-free at 1-866-718-0097. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at www.firstam.com/privacy-policy or by calling toll-free at 1-866-718-0097.

Verification Process. For a request to know, correct or delete, we will verify your identity before responding to your request. To verify your identity, we will generally match the identifying information provided in your request with the information we have on file about you. Depending on the sensitivity of the information requested, we may also utilize more stringent verification methods to verify your identity, including but not limited to requesting additional information from you and/or requiring you to sign a declaration under penalty of perjury.

Notice of Sale and Share. We have not sold or shared the personal information of California residents in the past 12 months. To the extent any First American affiliated entity has a different practice, it will be stated in the applicable privacy policy. We do not knowingly sell or share the personal information of any California resident under the age of 16.

Right of Non-Discrimination. You have a right to exercise your rights under California law, including under the CCPA, without suffering discrimination. Accordingly, First American will not discriminate against you in any way if you choose to exercise your rights under the CCPA.

Notice of Collection. To learn more about the categories of personal information we have collected about California residents over the last 12 months, how we have used that information, and how we share that information, please see "California Privacy Rights Act and Disclosures" in <https://www.firstam.com/privacy-policy>.

Notice of Disclosure. To learn more about the categories of personal information we may have disclosed about California residents in the past 12 months, please see "California Privacy Rights Act and Disclosures" in <https://www.firstam.com/privacy-policy>.

SCHEDULE A

Date Sent: March 16, 2023

Title No.: AAC-16966-NY-TP
Effective Date: March 1, 2023
Redated: _____

Proposed Insured:

Borrower/Purchaser: The Town of Canandaigua
Mortgagee:

Amount of Insurance:

(a) ALTA OWNER'S POLICY (2006) \$35,000.00

(b) ALTA LOAN POLICY (2006)

The Estate or interest in the land described or referred to in this Certificate and covered herein is: **Fee Simple**

***THIS COMPANY CERTIFIES** that a good and marketable title to the premises described in Schedule A, Description (subject to the liens, encumbrances and other matters, if any, set forth in this certificate) may be conveyed and/or mortgaged by:*

TITLE VESTED IN:

Vested to: S & J Morrell Inc

By virtue of a Warranty Deed from Edmund Viele to S & J Morrell Inc recorded 1/05/2004 in Liber 1111 of deeds, page 244 in the Office of the Ontario County Clerk's Office

Premises described herein are known as:

Premises: 0 Rileys Run, , NY

County: Ontario Municipality: Sec: 112.04 Block: 1 Lot: 29.15

Any questions regarding this report, please contact:

ABAR Abstract Corp.
65 West Broad Street
Suite 101
Rochester, NY 14614
Phone: 585-241-3373
Email: title@abarabstract.com
NYS TITLE LICENSE NO.: 1369670

SCHEDULE A – LEGAL DESCRIPTION

ALL THAT TRACT OR PARCEL OF LAND containing 2.870 acres more or less, situate in the Phelps and Gorham Purchase, Township 9, Range 3, Town Lot 79 & 80 Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Lakewood Meadows, Section 8B, Subdivision Plat," prepared by BME Associates, having drawings number 2092I-02 & 03, last revised June 3, 2013, being more particularly bounded and described as follows:

Beginning at the intersection of the easterly boundary line of Lot 163 with the northerly right-of-way line of Riley's Run, per Lakewood Meadows Subdivision, Section 8A, as filed in the Ontario County Clerk's Office at Map No. 32454; thence

1. Northeasterly, along a curve to the left, having a radius of 465.00 feet and a chord bearing of N 59°01'46" E, a distance of 952.18 feet to a point of tangency; thence
2. N 00°22'02" E, a distance of 58.24 feet to a point of curvature; thence
3. Northwesterly, along a tangent curve to the left, having a radius of 30.00 feet, a distance of 47.00 feet to a point of tangency; thence
4. N 89°23'12" W, a distance of 210.13 feet to a point; thence
5. N 00°22'02" E, a distance of 268.91 feet to a point; thence
6. N 45°29'25" E, a distance of 20.00 feet to a point; thence
7. S 89°23'12" E, a distance of 271.72 feet to a point; thence
8. S 44°30'35" E, a distance of 20.00 feet to a point; thence
9. S 00°22'02" W, a distance of 356.82 feet to a point of curvature; thence
10. Southwesterly, along a tangent curve to the right, having a radius of 525.00 feet, a distance of 1,075.04 feet to a point; thence
11. N 27°41'30" E, a distance of 60.00 feet to the Point of Beginning.

EXCEPTING THEREFROM, ALL THAT TRACT OR PARCEL OF LAND being more particularly bounded and described as follows:

Commencing at the terminus of the aforementioned course two (2); thence

- A. N 00°22'02" E, a distance of 120.00 feet to the Point of Beginning; thence
1. Southwesterly, along a curve to the right, having a radius of 30.00 feet and a chord bearing of S 45°29'25" W, a distance of 47.25 feet to a point of tangency; thence
 2. N 89°23'12" W, a distance of 80.17 feet to a point of curvature; thence
 3. Northwesterly, along a tangent curve to the right having a radius of 70.00 feet, a distance of 109.66 feet to a point of tangency; thence
 4. N 00°22'02" E, a distance of 23.08 feet to a point; thence
 5. Northeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 110.26 feet to a point of tangency; thence
 6. S 89°23'12" E, a distance of 40.00 feet to a point of curvature; thence
 7. Southeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 109.66 feet to a point; thence
 8. S 00°22'02" W, a distance of 63.25 feet to the Point of Beginning.

Premises: 0 Rileys Run, , NY

Sec: 112.04 Blk: 1 Lot: 29.15

THE policy to be issued under this report will insure the title to such buildings and improvements erected on the premises, which bylaw constitute real property.

FOR CONVEYANCING ONLY: TOGETHER with all the right, title and interest of the party of the first part, of in and to the land lying in the street in front of and adjoining said premises.

Title No: AAC-16966-NY-TP

SCHEDULE "B-I" Continued

The Policy will not insure against loss or damage (and Company will not pay cost, attorneys' fees or expenses), which arise by reason of the following requirements and/or exceptions unless they are disposed of to our satisfaction prior to the closing or delivery of the policy.

1. Rights of tenants or persons in possession, if any.
2. Returns, if any, of title search continuation since effective date herein to the date of closing.
3. Note: If a document is to be executed pursuant to a Power of Attorney, a copy of said Power of Attorney should be provided for review prior to closing.
4. There is/are THREE (3) open mortgage(s) of record. (See Mortgage set outs)

NOTE: If any Mortgages set out are credit line mortgages, then proof must be obtained that the loan has been paid in full and the account blocked.

5. Notice of Availability of Owner's Title Insurance must be signed at closing.
6. Any State of facts that may be disclosed by any municipal or departmental searches. Said searches together with zoning issues are not covered under any title insurance policy issued.
7. Proof is required that this transaction is exempt from the Home Equity Theft Prevention Act pursuant to Real Property Law 265-A. Attached Affidavit is to be signed at closing.
8. Proof by affidavit required that the seller/mortgagor in the transaction being insured is not a party to any matrimonial action brought under Domestic Relations Law Section 236.
9. This office must be notified immediately if this is a Short Sale as further conditions will be required prior to closing.
10. Insurance Law Section 6409 Subsection C requires that title companies offer, at or prior to closing, an optional policy to cover the homeowner for the FUTURE market value of the house. You may, therefore elect to obtain protection in excess of your purchase price. If you do not wish this additional statutory coverage, you MUST WAIVE by Signing the form attached to this report.
11. Note: County Clerks requires that each Form RP-5217, the Real Property Transfer Report, be printed as a 8 1/2" X 14" legal size document. In addition, no handwritten information is accepted and bar coded Form RP-5217-PDF will only be accepted by the County Clerk, in counties in which the RP-5217-PDF is accepted, when the form has been completed online at http://www.tax.ny.gov/pdf/current_forms/orpts/rp5217.pdf . Compliance with these requirements is necessary to record the deed being insured. For a list of counties accepting Form RP-5217-PDF go to <http://www.tax.ny.gov/research/property/assess/rp5217/index.htm>.
12. Taxes, tax liens, tax sales, water rates, sewer rents and assessments regarding subject premises.

a) 2023 Town/County Tax: \$4.00 - proof of payment

b) 2022 - 2023 - City/School Tax: \$2.02 - proof of payment

c) If property is located within a City or Village, then the applicable municipal tax search is required for closing.

d) Unpaid Sewer and Water charges, if any.

e) Future installments of special assessments for improvements, if any.

f) New York Real Property Tax Law Section 302 and 520 may affect the real estate tax liability if the Premises described in Schedule A have a tax exemption.

NOTE: If tax amounts are provided as part of this report, updated figures must be obtained prior to closing to insure payment of the proper amounts including any interest or penalties.

PROOF OF PAYMENT AND SATISFACTION OF ANY AND ALL TAXES, PILOT PAYMENTS, AND OTHER MUNICIPAL CHARGES AFFECTING THE PREMISES AS WELL AS SATISFACTION OF ANY AND ALL TAX LIENS OF RECORD.

13. FOR INFORMATION ONLY: Judgment & Lien and Bankruptcy searches vs are included as part of the searchwork provided to complete this exam and any results found to be affecting title (if any) are set out herein.
14. Patriot searches have been made vs. the name(s) of The Town of Canandaigua and the following returns have been found: Nothing Found
15. **All amendment and run down requests, etc. must be sent to title@abarabstract.com.**
16. Proof of no outstanding Franchise taxes due vs S & J Morrell Inc through date of closing
17. Resolution of shareholders of S & J Morrell Inc authorizing sale
18. Proof of town board approval for acceptance of road dedication by the Town of Canandaigua
19. Proof that there are no outstanding charges, fees, dues or maintenance fees due from Lakewood Meadows Home Owners Association Inc

Omit 20. Mortgage made by S & J Morrell Inc to National Bank of Geneva in the amount of
03/16/20 \$300,000.00 recorded 4/27/2005 in Liber 1728 of mortgages at page 643
23

Omit 21. Mortgage made by S & J Morrell Inc to National Bank of Geneva in the amount of
03/16/20 \$265,000.00 recorded 11/21/2005 in Liber 1788 of mortgages at page 507
23

Mortgage was modified by agreement with Five Star Bank on 4/12/2011 in liber 2254 of mortgages, page 97. Modifies terms and conditions of above mortgage

Omit 22. Mortgage made by S & J Morrell Inc to Five Star Bank in the amount of \$132,000.00 recorded
03/16/20 10/29/2007 in Liber 1960 of mortgages at page 237
23

Mortgage herein and Mortgage at No. 20 (1728/643) were thereafter CONSOLIDATED, Extended and Modified by Agreement recorded 4/12/2011 in Liber 2254 of mortgages, page 134 to form a single lien in the amount of \$432,000.00

23. Mortgage made by S & J Morrell Inc to Five Star Bank in the amount of \$1,024,268.14 recorded 3/19/2014 in liber 2535 of mortgages, page 578

Title No: AAC-16966-NY-TP

SCHEDULE B-II - Exceptions Continued

Schedule B of the policy or policies to be issued will contain exceptions to the following matters unless the same are disposed of to the satisfaction of the Company:

1. Any rights, interest or claims of parties in possession of the land not shown by the public records.
2. No title insured to any lands, lying with the bounds of any street or highway.
3. Exact acreage is not insured herein.
4. **Policy will affirmatively insure that the exercise of any rights under any easements and/or agreements set out herein will not interfere with the use and occupancy of the structures as they presently exist on the premises. (For Loan Policies Only)**
5. **Policy will affirmatively insure that neither any misplacements set forth in the survey reading herein (if any), nor any future corrections thereof, will interfere with the use of any current improvements on the insured premises nor with the use of the balance of the insured premises not occupied by the current improvements. (For Loan Policies Only)**
6. Instrument survey map made by BME Associates, Land Surveyor on March 11, 2014, shows Lakewood Meadows Subdivision Section 8B subdivision plat as vacant land and proposed roads and open air sections.

Any state of facts an updated survey would disclose

7. Easements, notes and rights of way as set forth on filed maps No. 33557 A and B filed 3/11/2014
8. Easement as set forth in Liber 1121 of deeds, page 339 as assigned to Canandaigua Lake Country Sewer Dist recorded 11/30/2017 in liber 1396 deeds page 772
9. Order for sewer district creation with Town of Canandaigua recorded 9/7/2004 in liber 1126 of deeds, page 774 and on 2/18/2005 in misc records instrument No. 2005-6
10. Easement to Town of Canandaigua recorded 10/21/2004 in liber 1129 of deeds, page 242
Easement to Town of Canandaigua recorded 5/23/2005 in Liber 1141 of deeds, page 123, page 128, page 136, page 142
Easement to town of Canandaigua recorded 6/18/2015 in Liber 1340 of deeds, page 589
11. Declaration of covenants, conditions and easements recorded 4/26/2005 in liber 1139 of deeds, page 412 and as amended/restated on 5/23/2005 in liber 1141 of deeds, page 133, on 11/10/2005 in liber 1152 of deeds page 324 and on 10/29/2007 in liber 1194 of deeds, page 635, on 10/4/2011 in Liber 1267 of deeds, page 729, on 12/16/2011 in Liber 1271 of deeds, page 100 and page 103, on 3/19/2014 in liber 1313 of deeds, page 583, on 5/12/2014 in liber 1316 of deeds, page 54, and on 1/09/2015 in liber 1331 of deeds, page 299, on 6/11/2015 in liber 1340 of deeds, page 231, on 8/11/2016 in liber 1367 of deeds, page 873
12. Easement as set forth in Liber 1267 of deeds, page 824 recorded 10/6/2011
13. Easement to Rochester Gas & Electric, New York State Electric and Gas Corp, Frontier Telephone of Rochester Inc and Timer Warner Entertainment Company recorded 7/29/2014 in liber 1321 of deeds, page 507
14. Easement to Canandaigua Lake Country Sewer Dist recorded 8/13/2015 in liber 1344 of deeds, page 602 as assigned 12/18/2017 in liber 1397 of deeds, page 913

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

Riley's Run

to the Town of Canandaigua

by S & J Morrell, Inc.

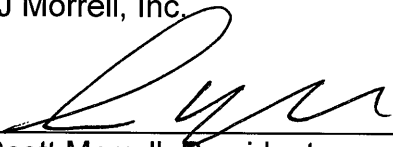
in the Lakewood Meadows Subdivision, Section 8B

HOLD HARMLESS
AND
INDEMNITY
AGREEMENT

To the fullest extent provided by law, the undersigned and all of its employees, agents, and assigns agree to indemnify and hold harmless the Town of Canandaigua, a New York State municipal corporation, from and against any and all liability, loss, or damage from any claims, demands, payments, suits, actions, recoveries and judgments of any nature and description brought or recovered against it, including reasonable attorneys fees by reason of any act or conduct, including negligence, omission, tortious act, willful conduct or otherwise of S & J Morrell, Inc., its agents or representatives, arising out of the construction, engineering, maintenance, or dedication related to the above-referenced project.

S & J Morrell, Inc.

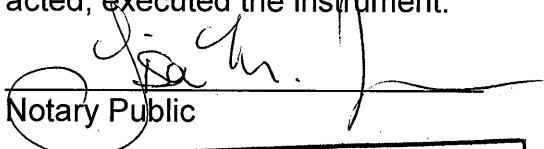
By:

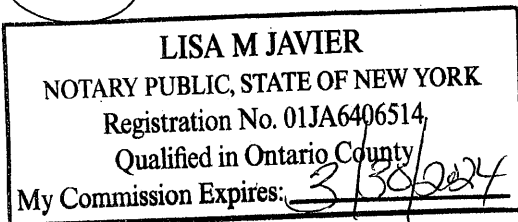


Scott Morrell, President

STATE OF NEW YORK }
COUNTY OF [MONROE] }ss.:

On the 2 day of March in the year 2023 before me, the undersigned a notary public in and for the State of New York, personally appeared Scott Morrell personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public



RELEASE OF PART OF MORTGAGED PREMISES

Know all Men by these Presents, that in Consideration of the Sum of One Dollar, and other good and valuable consideration, FIVE STAR BANK, 55 N Main Street, Warsaw, New York 14569 as holder of a Mortgage in the amount of \$1,024,268.14 made by S & J Morrell, Inc. to FIVE STAR BANK, dated March 17, 2014 and recorded March 19, 2014 in the Ontario County Clerk's Office in Liber 2535 of Mortgages at page 578;

DOES HEREBY RELEASE from the above-described mortgage, quit claim and convey to S & J Morrell, Inc., it successors and/or assigns, the part of the premises conveyed by the said mortgage described as follows:

ALL THAT TRACT OR PARCEL OF situate in the Town of Canandaigua, County of Ontario and State of New York, more particularly described on the attached Schedule "A".

Property Address: Rileys Run
Canandaigua, New York 14424

Retaining and holding the remainder of said mortgaged premises as security for the payment of said mortgage, according to its conditions.

Dated the 6th day of March, 2023

In presence of

FIVE STAR BANK

By: 

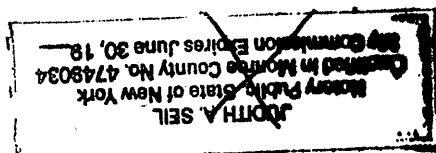
Todd W. Andrews, Senior Vice-President

STATE OF NEW YORK)
COUNTY OF MONROE) ss:

On the 6th day of March, 2023, before me, the undersigned, a notary public in and for said State, personally appeared Todd W. Andrews, personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person on behalf of which the individual acted, executed the instrument.


Notary Public

JUDITH A. SEIL
Notary Public, State of New York
Qualified in Monroe County No. 4749034
My Commission Expires June 30, 2023



2092I
AJS
6/1/13

Proposed Description of
Rileys Run
to be Dedicated to the Town of Canandaigua

ALL THAT TRACT OR PARCEL OF LAND containing 2.870 acres more or less, situate in the Phelps and Gorham Purchase, Township 9, Range 3, Town Lot 79 & 80 Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Lakewood Meadows, Section 8B, Subdivision Plat," prepared by BME Associates, having drawings number 2092I-02 & 03, last revised June 3, 2013, being more particularly bounded and described as follows:

Beginning at the intersection of the easterly boundary line of Lot 163 with the northerly right-of-way line of Riley's Run, per Lakewood Meadows Subdivision, Section 8A, as filed in the Ontario County Clerk's Office at Map No. 32454; thence

1. Northeasterly, along a curve to the left, having a radius of 465.00 feet and a chord bearing of N 59°01'46" E, a distance of 952.18 feet to a point of tangency; thence
2. N 00°22'02" E, a distance of 58.24 feet to a point of curvature; thence
3. Northwesterly, along a tangent curve to the left, having a radius of 30.00 feet, a distance of 47.00 feet to a point of tangency; thence
4. N 89°23'12" W, a distance of 210.13 feet to a point; thence
5. N 00°22'02" E, a distance of 268.91 feet to a point; thence
6. N 45°29'25" E, a distance of 20.00 feet to a point; thence
7. S 89°23'12" E, a distance of 271.72 feet to a point; thence
8. S 44°30'35" E, a distance of 20.00 feet to a point; thence
9. S 00°22'02" W, a distance of 356.82 feet to a point of curvature; thence
10. Southwesterly, along a tangent curve to the right, having a radius of 525.00 feet, a distance of 1,075.04 feet to a point; thence
11. N 27°41'30" E, a distance of 60.00 feet to the Point of Beginning.

EXCEPTING THEREFROM, ALL THAT TRACT OR PARCEL OF LAND being more particularly bounded and described as follows:

Commencing at the terminus of the aforementioned course two (2); thence

A. N 00°22'02" E, a distance of 120.00 feet to the Point of Beginning; thence

1. Southwesterly, along a curve to the right, having a radius of 30.00 feet and a chord bearing of S 45°29'25" W, a distance of 47.25 feet to a point of tangency; thence
2. N 89°23'12" W, a distance of 80.17 feet to a point of curvature; thence
3. Northwesterly, along a tangent curve to the right having a radius of 70.00 feet, a distance of 109.66 feet to a point of tangency; thence
4. N 00°22'02" E, a distance of 23.08 feet to a point; thence
5. Northeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 110.26 feet to a point of tangency; thence
6. S 89°23'12" E, a distance of 40.00 feet to a point of curvature; thence
7. Southeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 109.66 feet to a point; thence
8. S 00°22'02" W, a distance of 63.25 feet to the Point of Beginning.

Beating Inflation

But according to the survey, just 20% of the respondents in the U.S. and 10% in Canada 1995 will apply to this strategy.

It is a question of who has the big money. The survey found that the majority of a financial institution's employees or bank employees to cut any salary is only 1% or less, leaving the vast majority of employees in financial institutions, especially in the money and bank, to be the ones "staring at the barrel" and not the ones "staring at the barrel" of the inflation.

"Financial institutions

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

Riley's Run

RELEASE

to the Town of Canandaigua

by S & J Morrell, Inc.

in the Lakewood Meadows Subdivision, Section 8B

IN CONSIDERATION of the acceptance by the Town of Canandaigua of the dedication of the premises in the above-captioned matter, the undersigned, S & J Morell, Inc., having an office 1501 Pittsford Victor Road, Suite 100, Victor, New York 14534 ("Developer"), consents to the laying out of these highways and releases said Town of Canandaigua, its Town Superintendent of Highways, the County of Ontario, all State and Federal Agents and/or other officials, together with the workmen and employees thereof from any and all damages arising by reason of the work performed by or at the direction of the Developer or its agents in the construction, reconstruction, laying out and improvements of said premises as public highways.

S & J Morrell, Inc.

By: 

Scott Morrell, President

STATE OF NEW YORK }
COUNTY OF MONROE } ss.:

On the 2 day of March in the year 2023 before me, the undersigned a notary public in and for the State of New York, personally appeared Scott Morrell, Inc., personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

LISA M JAVIER
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01JA6406514
Qualified in Ontario County
My Commission Expires: 3/30/2024

Proposed Description of
Rileys Run
to be Dedicated to the Town of Canandaigua

ALL THAT TRACT OR PARCEL OF LAND containing 2.870 acres more or less, situate in the Phelps and Gorham Purchase, Township 9, Range 3, Town Lot 79 & 80 Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Lakewood Meadows, Section 8B, Subdivision Plat," prepared by BME Associates, having drawings number 2092I-02 & 03, last revised June 3, 2013, being more particularly bounded and described as follows:

Beginning at the intersection of the easterly boundary line of Lot 163 with the northerly right-of-way line of Riley's Run, per Lakewood Meadows Subdivision, Section 8A, as filed in the Ontario County Clerk's Office at Map No. 32454; thence

1. Northeasterly, along a curve to the left, having a radius of 465.00 feet and a chord bearing of N 59°01'46" E, a distance of 952.18 feet to a point of tangency; thence
2. N 00°22'02" E, a distance of 58.24 feet to a point of curvature; thence
3. Northwesterly, along a tangent curve to the left, having a radius of 30.00 feet, a distance of 47.00 feet to a point of tangency; thence
4. N 89°23'12" W, a distance of 210.13 feet to a point; thence
5. N 00°22'02" E, a distance of 268.91 feet to a point; thence
6. N 45°29'25" E, a distance of 20.00 feet to a point; thence
7. S 89°23'12" E, a distance of 271.72 feet to a point; thence
8. S 44°30'35" E, a distance of 20.00 feet to a point; thence
9. S 00°22'02" W, a distance of 356.82 feet to a point of curvature; thence
10. Southwesterly, along a tangent curve to the right, having a radius of 525.00 feet, a distance of 1,075.04 feet to a point; thence
11. N 27°41'30" E, a distance of 60.00 feet to the Point of Beginning.

EXCEPTING THEREFROM, ALL THAT TRACT OR PARCEL OF LAND being more particularly bounded and described as follows:

Commencing at the terminus of the aforementioned course two (2); thence

- A. N 00°22'02" E, a distance of 120.00 feet to the Point of Beginning; thence
1. Southwesterly, along a curve to the right, having a radius of 30.00 feet and a chord bearing of S 45°29'25" W, a distance of 47.25 feet to a point of tangency; thence
 2. N 89°23'12" W, a distance of 80.17 feet to a point of curvature; thence
 3. Northwesterly, along a tangent curve to the right having a radius of 70.00 feet, a distance of 109.66 feet to a point of tangency; thence
 4. N 00°22'02" E, a distance of 23.08 feet to a point; thence
 5. Northeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 110.26 feet to a point of tangency; thence
 6. S 89°23'12" E, a distance of 40.00 feet to a point of curvature; thence
 7. Southeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 109.66 feet to a point; thence
 8. S 00°22'02" W, a distance of 63.25 feet to the Point of Beginning.



TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

Riley's Run

BILL
OF
SALE

to the Town of Canandaigua

by S & J Morrell, Inc.

in the Lakewood Meadows Subdivision, Section 8B

KNOW ALL MEN BY THESE PRESENTS,

THAT S & J Morrell, Inc., having an office at 1501 Pittsford Victor Road, Suite 100, Victor, New York 14564, party of the first part, for and in consideration of sum of ONE DOLLARS (\$1.00), lawful money of the United States to it in hand paid, at or before the unsealing and delivery of these presents by the TOWN OF CANANDAIGUA, 5440 Routes 5 & 20; Canandaigua, NY 14424 1000, party of the second part, the receipt whereof is hereby acknowledged, has bargained and sold, and by these presents does grant and convey unto the said party of the second part, its successors and assigns thereof:

All monuments, sewer lines, water lines, pumps and other appurtenances and any other improvements included within the real estate described on the attached Schedule A.

TO HAVE AND TO HOLD the same unto the said party of the second part, its successors and assigns forever. AND it does for its successors and assigns, covenant and agree to and with the said party of the second part, to warrant and defend the sale of the aforesaid items hereby sold unto the said party of the second part, its successors and assigns, against all and every person and persons whomever.

IN WITNESS WHEREOF, the party of the first part has caused these presents to be signed by its CORPORATE OFFICERS and caused its CORPORATE SEAL to be hereto affixed, this 2 day of March, 2023.

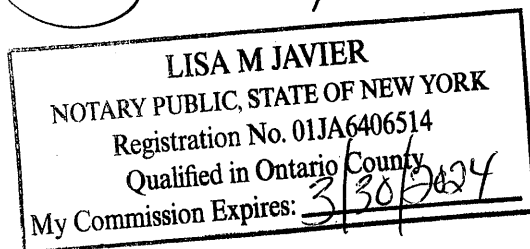
S & J Morrell, Inc.

By: [Signature]
Scott Morrell, President

STATE OF NEW YORK }
COUNTY OF MONROE }ss.:

On the 2 day of March in the year 2023 before me, the undersigned a notary public in and for the State of New York, personally appeared Scott Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.

[Signature]
Notary Public



2092I
AJS
6/1/13

Proposed Description of
Rileys Run
to be Dedicated to the Town of Canandaigua

ALL THAT TRACT OR PARCEL OF LAND containing 2.870 acres more or less, situate in the Phelps and Gorham Purchase, Township 9, Range 3, Town Lot 79 & 80 Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Lakewood Meadows, Section 8B, Subdivision Plat," prepared by BME Associates, having drawings number 2092I-02 & 03, last revised June 3, 2013, being more particularly bounded and described as follows:

Beginning at the intersection of the easterly boundary line of Lot 163 with the northerly right-of-way line of Riley's Run, per Lakewood Meadows Subdivision, Section 8A, as filed in the Ontario County Clerk's Office at Map No. 32454; thence

1. Northeasterly, along a curve to the left, having a radius of 465.00 feet and a chord bearing of N 59°01'46" E, a distance of 952.18 feet to a point of tangency; thence
2. N 00°22'02" E, a distance of 58.24 feet to a point of curvature; thence
3. Northwesterly, along a tangent curve to the left, having a radius of 30.00 feet, a distance of 47.00 feet to a point of tangency; thence
4. N 89°23'12" W, a distance of 210.13 feet to a point; thence
5. N 00°22'02" E, a distance of 268.91 feet to a point; thence
6. N 45°29'25" E, a distance of 20.00 feet to a point; thence
7. S 89°23'12" E, a distance of 271.72 feet to a point; thence
8. S 44°30'35" E, a distance of 20.00 feet to a point; thence
9. S 00°22'02" W, a distance of 356.82 feet to a point of curvature; thence
10. Southwesterly, along a tangent curve to the right, having a radius of 525.00 feet, a distance of 1,075.04 feet to a point; thence
11. N 27°41'30" E, a distance of 60.00 feet to the Point of Beginning.

EXCEPTING THEREFROM, ALL THAT TRACT OR PARCEL OF LAND being more particularly bounded and described as follows:

Commencing at the terminus of the aforementioned course two (2); thence

- A. N 00°22'02" E, a distance of 120.00 feet to the Point of Beginning; thence
1. Southwesterly, along a curve to the right, having a radius of 30.00 feet and a chord bearing of S 45°29'25" W, a distance of 47.25 feet to a point of tangency; thence
 2. N 89°23'12" W, a distance of 80.17 feet to a point of curvature; thence
 3. Northwesterly, along a tangent curve to the right having a radius of 70.00 feet, a distance of 109.66 feet to a point of tangency; thence
 4. N 00°22'02" E, a distance of 23.08 feet to a point; thence
 5. Northeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 110.26 feet to a point of tangency; thence
 6. S 89°23'12" E, a distance of 40.00 feet to a point of curvature; thence
 7. Southeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 109.66 feet to a point; thence
 8. S 00°22'02" W, a distance of 63.25 feet to the Point of Beginning.

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

Riley's Run

to the Town of Canandaigua

OFFER OF
CESSION

by S & J Morrell, Inc.

in the Lakewood Meadows Subdivision, Section 8B

THIS IRREVOCABLE OFFER OF CESSION, made this 2 day of
March, 2023 is made by S & J Morrell, Inc., whose principal
place of business is located at 1501 Pittsford Victor Road, Suite 100, Victor, New
York 14564 hereinafter referred to as "Developer" to the Town of Canandaigua, a
municipal corporation whose principal place of business is located at 5440
Routes 5 & 20, Canandaigua, NY 14424, hereinafter referred to as
"Canandaigua."

WHEREAS, Developer is the owner of certain lands located within the Town
of Canandaigua, County of Ontario, State of New York, more particularly
described in a deed recorded in the Ontario County Clerk's Office in Liber 1111
of Deeds at Page 244, as shown on the Subdivision Map made by BME
Engineering, and filed in the Ontario County Clerk's Office as Map No. 33557
entitled 8B of Lakewood Meadows Subdivision, dated February 4, 2014, and
being further bounded and described as follows: SEE SCHEDULE A ATTACHED
HERETO AND MADE A PART HEREIN.

WHEREAS, the Town of Canandaigua, as a condition for the dedication to and acceptance of the roads, utilities, public improvements, and easements required by the Town Highway and Water Superintendent and the Town Planning Board has required Developer to file with the Town a formal irrevocable offer of cession of the proposed subdivision roadways, utilities, public improvements, and easements.

NOW THEREFORE, Developer hereby irrevocably offers to grant, cede, and convey to Canandaigua all that tract, piece or parcel of land as is more particularly described in Schedule A annexed hereto, said property to be used for public purposes all as shown on the aforementioned map(s).

This irrevocable offer of cession shall continue indefinitely and may be accepted by the Town of Canandaigua at any time, it being the intent that this offer will be accepted at the discretion of the Town Board. It is expressly understood that the receipt of this offer of cession by the Town of Canandaigua, and/or the recording hereof, does not constitute any actual acceptance of the offer herein contained.

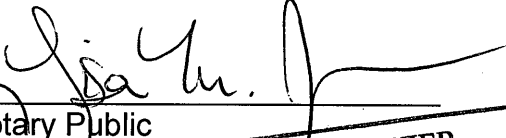
IN WITNESS WHEREOF, Developer has executed this irrevocable Offer of Cession as of the day and year first written above.

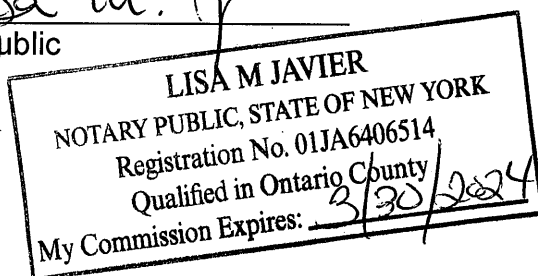
S & J Morrell, Inc.

By: 
Scott Morrell, President

STATE OF NEW YORK }
COUNTY OF MONROE } ss.:

On the 2 day of March in the year 2023 before me, the undersigned a notary public in and for the State of New York, personally appeared Scott Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public



Proposed Description of
Rileys Run
to be Dedicated to the Town of Canandaigua

ALL THAT TRACT OR PARCEL OF LAND containing 2.870 acres more or less, situate in the Phelps and Gorham Purchase, Township 9, Range 3, Town Lot 79 & 80 Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Lakewood Meadows, Section 8B, Subdivision Plat," prepared by BME Associates, having drawings number 2092I-02 & 03, last revised June 3, 2013, being more particularly bounded and described as follows:

Beginning at the intersection of the easterly boundary line of Lot 163 with the northerly right-of-way line of Riley's Run, per Lakewood Meadows Subdivision, Section 8A, as filed in the Ontario County Clerk's Office at Map No. 32454; thence

1. Northeasterly, along a curve to the left, having a radius of 465.00 feet and a chord bearing of N 59°01'46" E, a distance of 952.18 feet to a point of tangency; thence
2. N 00°22'02" E, a distance of 58.24 feet to a point of curvature; thence
3. Northwesterly, along a tangent curve to the left, having a radius of 30.00 feet, a distance of 47.00 feet to a point of tangency; thence
4. N 89°23'12" W, a distance of 210.13 feet to a point; thence
5. N 00°22'02" E, a distance of 268.91 feet to a point; thence
6. N 45°29'25" E, a distance of 20.00 feet to a point; thence
7. S 89°23'12" E, a distance of 271.72 feet to a point; thence
8. S 44°30'35" E, a distance of 20.00 feet to a point; thence
9. S 00°22'02" W, a distance of 356.82 feet to a point of curvature; thence
10. Southwesterly, along a tangent curve to the right, having a radius of 525.00 feet, a distance of 1,075.04 feet to a point; thence
11. N 27°41'30" E, a distance of 60.00 feet to the Point of Beginning.

EXCEPTING THEREFROM, ALL THAT TRACT OR PARCEL OF LAND being more particularly bounded and described as follows:

Commencing at the terminus of the aforementioned course two (2); thence

- A. N 00°22'02" E, a distance of 120.00 feet to the Point of Beginning; thence
1. Southwesterly, along a curve to the right, having a radius of 30.00 feet and a chord bearing of S 45°29'25" W, a distance of 47.25 feet to a point of tangency; thence
 2. N 89°23'12" W, a distance of 80.17 feet to a point of curvature; thence
 3. Northwesterly, along a tangent curve to the right having a radius of 70.00 feet, a distance of 109.66 feet to a point of tangency; thence
 4. N 00°22'02" E, a distance of 23.08 feet to a point; thence
 5. Northeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 110.26 feet to a point of tangency; thence
 6. S 89°23'12" E, a distance of 40.00 feet to a point of curvature; thence
 7. Southeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 109.66 feet to a point; thence
 8. S 00°22'02" W, a distance of 63.25 feet to the Point of Beginning.



TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

Riley's Run

to the Town of Canandaigua

by S & J MORRELL, INC.

in the Lakewood Meadows Subdivision, Section 8B

WARRANTY DEED

DEDICATION
APPLICATION

RELEASE OF
DAMAGES

THIS INDENTURE, made this 2 day of March, 2023, between S & J Morrell, Inc. having an office 1501 Pittsford Victor Road, Suite 100, Victor, New York 14564 hereinafter referred to as "Grantor," and the Town of Canandaigua, a municipal corporation having its principal place of business at 5440 Routes 5 & 20; Canandaigua, NY 14424, hereinafter referred to as "Grantee."

WITNESSETH, that the Grantor, in consideration of \$1.00 lawful money of the United States paid by the Grantee, does hereby grant and release unto the Grantee, its successors and/or assigns forever,

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of Canandaigua, County of Ontario, and State of New York, more particularly described in SCHEDULE A which is attached hereto and made a part herein.

Together with the appurtenances and all of the estate rights of the Grantor in and to the said premises. To have and to hold unto the Grantee, its successors and assigns forever.

The Grantor hereby covenants that nothing has been done or suffered whereby said premises have been encumbered in any way whatever and that the Grantee shall quietly enjoy the said premises and further that the Grantor will forever WARRANT the title to said premises.

The Grantor hereby dedicates, releases and conveys the above-described lands to the Grantee for highway and other municipal purposes.

The Grantor hereby applies to the Town Superintendent of Highways to make an order laying out a highway over and on the lands hereinbefore described and dedicated above and further requests the Town Board of the Town of Canandaigua consent thereof.

The Grantor hereby releases the Grantee from any and all damages that it may suffer, directly or indirectly, by reason of the laying out and opening of said highway.

Together with all monuments, water lines, hydrants, culverts, sanitary and storm sewer lines or mains lying within said highways and above described premises are dedicated, released, and conveyed to the Grantee for highway purposes and all other public uses, including the right to construct and maintain underground conduits for water, gas, sewers, electric and other necessary lines, pipes, mints, conduits or wires for public benefit.

Grantor agrees that it will assume full responsibility and liability for any and all claims against the Grantee arising out of the construction of said streets, and will assume full responsibility and liability for maintenance of said streets during the life of the maintenance bond which is filed for Lakewood Meadows Subdivision with the Grantee, and it will hold and save harmless the Grantee, its successors, assigns and special improvement districts, for any and all claims by it, its assigns, grantees, invitees or the general public incurred on said streets or easements during that period.

IN WITNESS WHEREOF, the Grantor has signed these presents this,
2 day of March, 2023.

S & J Morrell, Inc.

By: 
Scott Morrell, President

STATE OF NEW YORK }
COUNTY OF MONROE }ss.:

On the 2 day of March in the year 2023 before me, the undersigned a notary public in and for the State of New York, personally appeared Scott Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

LISA M JAVIER
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01JA6406514
Qualified in Ontario/County
My Commission Expires: 3/30/2024

Proposed Description of
Rileys Run
to be Dedicated to the Town of Canandaigua

ALL THAT TRACT OR PARCEL OF LAND containing 2.870 acres more or less, situate in the Phelps and Gorham Purchase, Township 9, Range 3, Town Lot 79 & 80 Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Lakewood Meadows, Section 8B, Subdivision Plat," prepared by BME Associates, having drawings number 2092I-02 & 03, last revised June 3, 2013, being more particularly bounded and described as follows:

Beginning at the intersection of the easterly boundary line of Lot 163 with the northerly right-of-way line of Riley's Run, per Lakewood Meadows Subdivision, Section 8A, as filed in the Ontario County Clerk's Office at Map No. 32454; thence

1. Northeasterly, along a curve to the left, having a radius of 465.00 feet and a chord bearing of N 59°01'46" E, a distance of 952.18 feet to a point of tangency; thence
2. N 00°22'02" E, a distance of 58.24 feet to a point of curvature; thence
3. Northwesterly, along a tangent curve to the left, having a radius of 30.00 feet, a distance of 47.00 feet to a point of tangency; thence
4. N 89°23'12" W, a distance of 210.13 feet to a point; thence
5. N 00°22'02" E, a distance of 268.91 feet to a point; thence
6. N 45°29'25" E, a distance of 20.00 feet to a point; thence
7. S 89°23'12" E, a distance of 271.72 feet to a point; thence
8. S 44°30'35" E, a distance of 20.00 feet to a point; thence
9. S 00°22'02" W, a distance of 356.82 feet to a point of curvature; thence
10. Southwesterly, along a tangent curve to the right, having a radius of 525.00 feet, a distance of 1,075.04 feet to a point; thence
11. N 27°41'30" E, a distance of 60.00 feet to the Point of Beginning.

EXCEPTING THEREFROM, ALL THAT TRACT OR PARCEL OF LAND being more particularly bounded and described as follows:

Commencing at the terminus of the aforementioned course two (2); thence

- A. N 00°22'02" E, a distance of 120.00 feet to the Point of Beginning; thence
1. Southwesterly, along a curve to the right, having a radius of 30.00 feet and a chord bearing of S 45°29'25" W, a distance of 47.25 feet to a point of tangency; thence
 2. N 89°23'12" W, a distance of 80.17 feet to a point of curvature; thence
 3. Northwesterly, along a tangent curve to the right having a radius of 70.00 feet, a distance of 109.66 feet to a point of tangency; thence
 4. N 00°22'02" E, a distance of 23.08 feet to a point; thence
 5. Northeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 110.26 feet to a point of tangency; thence
 6. S 89°23'12" E, a distance of 40.00 feet to a point of curvature; thence
 7. Southeasterly, along a tangent curve to the right, having a radius of 70.00 feet, a distance of 109.66 feet to a point; thence
 8. S 00°22'02" W, a distance of 63.25 feet to the Point of Beginning.

[illegible]

C1. SWIS Code

C2. Date Deed Recorded

C3. Book

C4. Page

C4. Page

Month Day Year



PROPERTY INFORMATION

1. Property Location

Rileys Run

* STREET NUMBER

* STREET NAME

Canandaigua

* CITY OR TOWN

VILLAGE

14424

* ZIP CODE

2. Buyer Name

Town of Canandaigua

* LAST NAME/COMPANY

FIRST NAME

LAST NAME/COMPANY

FIRST NAME

3. Tax Billing Address
Indicate where future Tax Bills are to be sent if other than buyer address(at bottom of form)

LAST NAME/COMPANY

FIRST NAME

STREET NUMBER AND NAME

CITY OR TOWN

STATE

ZIP CODE

4. Indicate the number of Assessment Roll parcels transferred on the deed ☐ Part of a Parcel ☐ Part of a Parcel (Only if Part of a Parcel) Check as they apply:

4A. Planning Board with Subdivision Authority Exists

5. Deed Property Size

* FRONT FEET X * DEPTH OR 0.00 * ACRES

4B. Subdivision Approval was Required for Transfer

4C. Parcel Approved for Subdivision with Map Provided

6. Seller Name

S&J Morrell, Inc.

* LAST NAME/COMPANY

FIRST NAME

LAST NAME/COMPANY

FIRST NAME

*7. Select the description which most accurately describes the use of the property at the time of sale:

C. Residential Vacant Land

Check the boxes below as they apply:

8. Ownership Type is Condominium

9. New Construction on a Vacant Land

10A. Property Located within an Agricultural District

10B. Buyer received a disclosure notice indicating that the property is in an Agricultural District

SALE INFORMATION

11. Sale Contract Date

* 12. Date of Sale/Transfer

* 13. Full Sale Price

0 .00

(Full Sale Price is the total amount paid for the property including personal property. This payment may be in the form of cash, other property or goods, or the assumption of mortgages or other obligations.) Please round to the nearest whole dollar amount.

14. Indicate the value of personal property included in the sale 0 .00

Comment(s) on Condition:

15. Check one or more of these conditions as applicable to transfer:

- ☐ A. Sale Between Relatives or Former Relatives
☐ B. Sale between Related Companies or Partners in Business.
☐ C. One of the Buyers is also a Seller
☐ D. Buyer or Seller is Government Agency or Lending Institution
☐ E. Deed Type not Warranty or Bargain and Sale (Specify Below)
☐ F. Sale of Fractional or Less than Fee Interest (Specify Below)
☐ G. Significant Change in Property Between Taxable Status and Sale Dates
☐ H. Sale of Business is Included in Sale Price
☐ I. Other Unusual Factors Affecting Sale Price (Specify Below)
☐ J. None

ASSESSMENT INFORMATION - Data should reflect the latest Final Assessment Roll and Tax Bill

16. Year of Assessment Roll from which information taken(YY)

* 17. Total Assessed Value

* 18. Property Class 311

* 19. School District Name

Canandaigua

* 20. Tax Map Identifier(s)/Roll Identifier(s) (If more than four, attach sheet with additional identifier(s))

112.04-1-29.150

CERTIFICATION

I Certify that all of the items of information entered on this form are true and correct (to the best of my knowledge and belief) and I understand that the making of any willful false statement of material fact herein subject me to the provisions of the penal law relative to the making and filing of false instruments.

SELLER SIGNATURE

BUYER CONTACT INFORMATION

(Enter information for the buyer. Note: If buyer is LLC, society, association, corporation, joint stock company, estate or entity that is not an individual agent or fiduciary, then a name and contact information of an individual/responsible party who can answer questions regarding the transfer must be entered. Type or print clearly.)

SELLER SIGNATURE

DATE

BUYER SIGNATURE

Nadler

Christian

* LAST NAME

FIRST NAME

(585)

394-1120

* AREA CODE

* TELEPHONE NUMBER (Ex. 9999999)

DATE

BUYER SIGNATURE

5540

Route 5 & 20

* STREET NUMBER

* STREET NAME

Canandaigua

* CITY OR TOWN

NY

* STATE

14424

* ZIP CODE

BUYER'S ATTORNEY

Nadler

Christian

LAST NAME

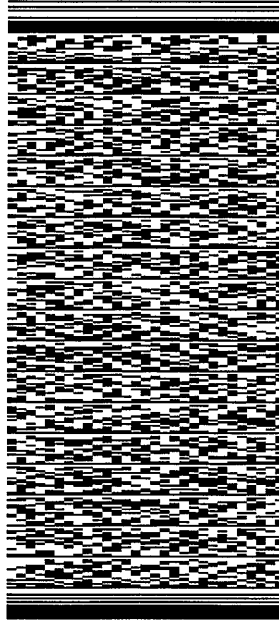
FIRST NAME

(585)

315-4767

AREA CODE

TELEPHONE NUMBER (Ex. 9999999)



**Combined Real Estate Transfer Tax Return,
Credit Line Mortgage Certificate, and
Certification of Exemption from the
Payment of Estimated Personal Income Tax**

See Form TP-584-I, Instructions for Form TP-584, before completing this form. Print or type.

Schedule A — Information relating to conveyance

Grantor/Transferor <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Estate/Trust <input type="checkbox"/> Single member LLC <input type="checkbox"/> Multi-member LLC <input type="checkbox"/> Other	Name (if individual, last, first, middle initial) (<input checked="" type="checkbox"/> mark an X if more than one grantor) S & J Morrell, Inc		Social security number (SSN)
	Mailing address 1501 Pittsford-Victor Road		SSN
	City Victor	State NY	ZIP code 14564
	Employer Identification Number (EIN)		
	Single member's name if grantor is a single member LLC (see instructions)		
Grantee/Transferee <input type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Estate/Trust <input type="checkbox"/> Single member LLC <input type="checkbox"/> Multi-member LLC <input type="checkbox"/> Other	Name (if individual, last, first, middle initial) (<input checked="" type="checkbox"/> mark an X if more than one grantee) Town of Canandaigua		
	Mailing address 5440 Route 5 & 20		
	City Canandaigua	State NY	ZIP code 14424
	Single member's name if grantee is a single member LLC (see instructions)		

Location and description of property conveyed

Tax map designation – Section, block & lot (include dots and dashes)	SWIS code (six digits)	Street address	City, town, or village	County
112.04-1-29.150	322400	Rileys Run	Canandaigua	Ontario

Type of property to be conveyed (mark an X in applicable box)

- | | |
|---|---|
| 1 <input type="checkbox"/> One- to three-family house | 6 <input type="checkbox"/> Apartment building |
| 2 <input type="checkbox"/> Residential cooperative | 7 <input type="checkbox"/> Office building |
| 3 <input type="checkbox"/> Residential condominium | 8 <input type="checkbox"/> Four-family dwelling |
| 4 <input type="checkbox"/> Vacant Land | 9 <input checked="" type="checkbox"/> Other road dedication |
| 5 <input type="checkbox"/> Commercial/Industrial | |

Date of conveyance

3	2	23
month	day	year

Percentage of real property
conveyed which is residential
real property 100%
(see instructions)**Condition of conveyance**

(mark an X in all that apply)

- | | | |
|---|--|--|
| a. <input type="checkbox"/> Conveyance of fee interest | f. <input type="checkbox"/> Conveyance which consists of a mere change of identity or form of ownership or organization (attach Form TP-584.1, Schedule F) | i. <input type="checkbox"/> Option assignment or surrender |
| b. <input type="checkbox"/> Acquisition of a controlling interest (state percentage acquired _____%) | g. <input type="checkbox"/> Conveyance for which credit for tax previously paid will be claimed (attach Form TP-584.1, Schedule G) | m. <input type="checkbox"/> Leasehold assignment or surrender |
| c. <input type="checkbox"/> Transfer of a controlling interest (state percentage transferred _____%) | h. <input type="checkbox"/> Conveyance of cooperative apartment(s) | n. <input type="checkbox"/> Leasehold grant |
| d. <input type="checkbox"/> Conveyance to cooperative housing corporation | i. <input type="checkbox"/> Syndication | o. <input type="checkbox"/> Conveyance of an easement |
| e. <input type="checkbox"/> Conveyance pursuant to or in lieu of foreclosure or enforcement of security interest (attach Form TP-584.1, Schedule E) | j. <input type="checkbox"/> Conveyance of air rights or development rights | p. <input type="checkbox"/> Conveyance for which exemption from transfer tax claimed (complete Schedule B, Part 3) |
| | k. <input type="checkbox"/> Contract assignment | q. <input type="checkbox"/> Conveyance of property partly within and partly outside the state |
| | | r. <input type="checkbox"/> Conveyance pursuant to divorce or separation |
| | | s. <input type="checkbox"/> Other (describe) _____ |

For recording officer's use	Amount received	Date received	Transaction number
	Schedule B., Part 1 \$ _____		
	Schedule B., Part 2 \$ _____		

Schedule B – Real estate transfer tax return (Tax Law Article 31)**Part 1 – Computation of tax due**

1 Enter amount of consideration for the conveyance (if you are claiming a total exemption from tax, mark an **X** in the Exemption claimed box, enter consideration and proceed to Part 3) ☐ **Exemption claimed**

2 Continuing lien deduction (see instructions if property is taken subject to mortgage or lien)

3 Taxable consideration (subtract line 2 from line 1)

4 Tax: \$2 for each \$500, or fractional part thereof, of consideration on line 3

5 Amount of credit claimed for tax previously paid (see instructions and attach Form TP-584.1, Schedule G)

6 Total tax due* (subtract line 5 from line 4)

1.	0	00
2.		
3.	0	00
4.	0	00
5.		
6.	0	00

Part 2 – Computation of additional tax due on the conveyance of residential real property for \$1 million or more

1 Enter amount of consideration for conveyance (from Part 1, line 1)

2 Taxable consideration (multiply line 1 by the percentage of the premises which is residential real property, as shown in Schedule A).....

3 Total additional transfer tax due* (multiply line 2 by 1% (.01)).....

1.		
2.		
3.		

Part 3 – Explanation of exemption claimed on Part 1, line 1 (mark an X in all boxes that apply)

The conveyance of real property is exempt from the real estate transfer tax for the following reason:

- a. Conveyance is to the United Nations, the United States of America, the State of New York, or any of their instrumentalities, agencies, or political subdivisions (or any public corporation, including a public corporation created pursuant to agreement or compact with another state or Canada) a ☐
- b. Conveyance is to secure a debt or other obligation b ☐
- c. Conveyance is without additional consideration to confirm, correct, modify, or supplement a prior conveyance c ☐
- d. Conveyance of real property is without consideration and not in connection with a sale, including conveyances conveying realty as bona fide gifts d ☐
- e. Conveyance is given in connection with a tax sale e ☐
- f. Conveyance is a mere change of identity or form of ownership or organization where there is no change in beneficial ownership. (This exemption cannot be claimed for a conveyance to a cooperative housing corporation of real property comprising the cooperative dwelling or dwellings.) Attach Form TP-584.1, Schedule F f ☐
- g. Conveyance consists of a deed of partition g ☐
- h. Conveyance is given pursuant to the federal Bankruptcy Act h ☐
- i. Conveyance consists of the execution of a contract to sell real property, without the use or occupancy of such property, or the granting of an option to purchase real property, without the use or occupancy of such property i ☐
- j. Conveyance of an option or contract to purchase real property with the use or occupancy of such property where the consideration is less than \$200,000 and such property was used solely by the grantor as the grantor's personal residence and consists of a one-, two-, or three-family house, an individual residential condominium unit, or the sale of stock in a cooperative housing corporation in connection with the grant or transfer of a proprietary leasehold covering an individual residential cooperative apartment j ☐
- k. Conveyance is not a conveyance within the meaning of Tax Law, Article 31, § 1401(e) attach documents supporting such claim) k ☐

*The total tax (from Part 1, line 6 and Part 2, line 3 above) is due within 15 days from the date conveyance. Make check(s) payable to the county clerk where the recording is to take place. For conveyances of real property within New York City, use Form TP-584-NYC. If a recording is not required, send this return and your check(s) made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-5045. If not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.

Schedule C – Credit Line Mortgage Certificate (Tax Law, Article 11)

Complete the following only if the interest being transferred is a fee simple interest.

This is to certify that: (mark an X in the appropriate box)

1. ☒ The real property being sold or transferred is not subject to an outstanding credit line mortgage.
 2. ☐ The real property being sold or transferred is subject to an outstanding credit line mortgage. However, an exemption from the tax is claimed for the following reason:
 - a ☐ The transfer of real property is a transfer of a fee simple interest to a person or persons who held a fee simple interest in the real property (whether as a joint tenant, a tenant in common or otherwise) immediately before the transfer.
 - b ☐ The transfer of real property is (A) to a person or persons related by blood, marriage or adoption to the original obligor or to one or more of the original obligors or (B) to a person or entity where 50% or more of the beneficial interest in such real property after the transfer is held by the transferor or such related person or persons (as in the case of a transfer to a trustee for the benefit of a minor or the transfer to a trust for the benefit of the transferor).
 - c ☐ The transfer of real property is a transfer to a trustee in bankruptcy, a receiver, assignee, or other officer of a court.
 - d ☐ The maximum principal amount secured by the credit line mortgage is \$3 million or more, and the real property being sold or transferred is **not** principally improved nor will it be improved by a one- to six-family owner-occupied residence or dwelling.

Note: for purposes of determining whether the maximum principal amount secured is \$3 million or more as described above, the amounts secured by two or more credit line mortgages may be aggregated under certain circumstances. See TSB-M-96(6)-R for more information regarding these aggregation requirements.

 - e ☐ Other (attach detailed explanation).
3. ☐ The real property being transferred is presently subject to an outstanding credit line mortgage. However, no tax is due for the following reason:
 - a ☐ A certificate of discharge of the credit line mortgage is being offered at the time of recording the deed.
 - b ☐ A check has been drawn payable for transmission to the credit line mortgagee or his agent for the balance due, and a satisfaction of such mortgage will be recorded as soon as it is available.
4. ☐ The real property being transferred is subject to an outstanding credit line mortgage recorded in _____ (insert liber and page or reel or other identification of the mortgage). The maximum principal amount of debt or obligation secured by the mortgage is _____. No exemption from tax is claimed and the tax of _____ is being paid herewith. (Make check payable to county clerk where deed will be recorded.)

Signature (both the grantors and grantees must sign)

The undersigned certify that the above information contained in schedules A, B, and C, including any return, certification, schedule, or attachment, is to the best of their knowledge, true and complete, and authorize the person(s) submitting such form on their behalf to receive a copy for purposes of recording the deed or other instrument effecting the conveyance.

S & J Morrell, Inc. 
 Grantor signature

Title

Grantee signature

Title

By: _____
 Grantor signature

President _____
 Title

Grantee signature

Title

Reminder: Did you complete all of the required information in Schedules A, B, and C? Are you required to complete Schedule D? If you checked e, f, or g in Schedule A, did you complete Form TP-584.1? Have you attached your check(s) made payable to the county clerk where recording will take place? If no recording is required, send this return and your check(s), made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-5045. If not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.

Schedule D – Certification of exemption from the payment of estimated personal income tax (Tax Law, Article 22, § 663)

Complete the following only if a fee simple interest or a cooperative unit is being transferred by an individual or estate or trust.

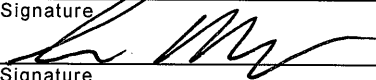
If the property is being conveyed by a referee pursuant to a foreclosure proceeding, proceed to Part 2, mark an X in the second box under *Exemption for nonresident transferors/sellers* and sign at bottom.

Part 1 – New York State residents

If you are a New York State resident transferors/sellers listed in Form TP-584, Schedule A (or an attachment to Form TP-584), you must sign the certification below. If one or more transferor/seller of the real property or cooperative unit is a resident of New York State, **each** resident transferor/seller must sign in the space provided. If more space is needed, please photocopy this Schedule D and submit as many schedules as necessary to accommodate all resident transferors/sellers.

Certification of resident transferors/sellers

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller as signed below was a resident of New York State, and therefore is not required to pay estimated personal income tax under Tax Law, § 663(a) upon the sale or transfer of this real property or cooperative unit.

Signature 	Print full name S & J Morrell, Inc / President	Date 3.2.2023
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

Note: A resident of New York State may still be required to pay estimated tax under Tax Law, § 685(c), but not as a condition of recording a deed.

Part 2 – Nonresidents of New York State

If you are a nonresident of New York State listed as a transferor/seller in Form TP-584, Schedule A (or an attachment to Form TP-584) but are not required to pay estimated personal income tax because one of the exemptions below applies under Tax Law, § 663(c), mark an X in the box of the appropriate exemption below. If any one of the exemptions below applies to the transferor/seller, that transferor/seller is not required to pay estimated personal income tax to New York State under Tax Law, § 663. **Each** nonresident transferor/seller who qualifies under one of the exemptions below must sign in the space provided. If more space is needed, please photocopy this Schedule D and submit as many schedules as necessary to accommodate all nonresident transferors/sellers.

If none of these exemption statements apply, you must complete Form IT-2663, *Nonresident Real Property Estimated Income Tax Payment Form*, or Form IT-2664, *Nonresident Cooperative Unit Estimated Income Tax Payment Form*. For more information, see *Payment of estimated personal income tax*, on Form TP-584-1, page 1.

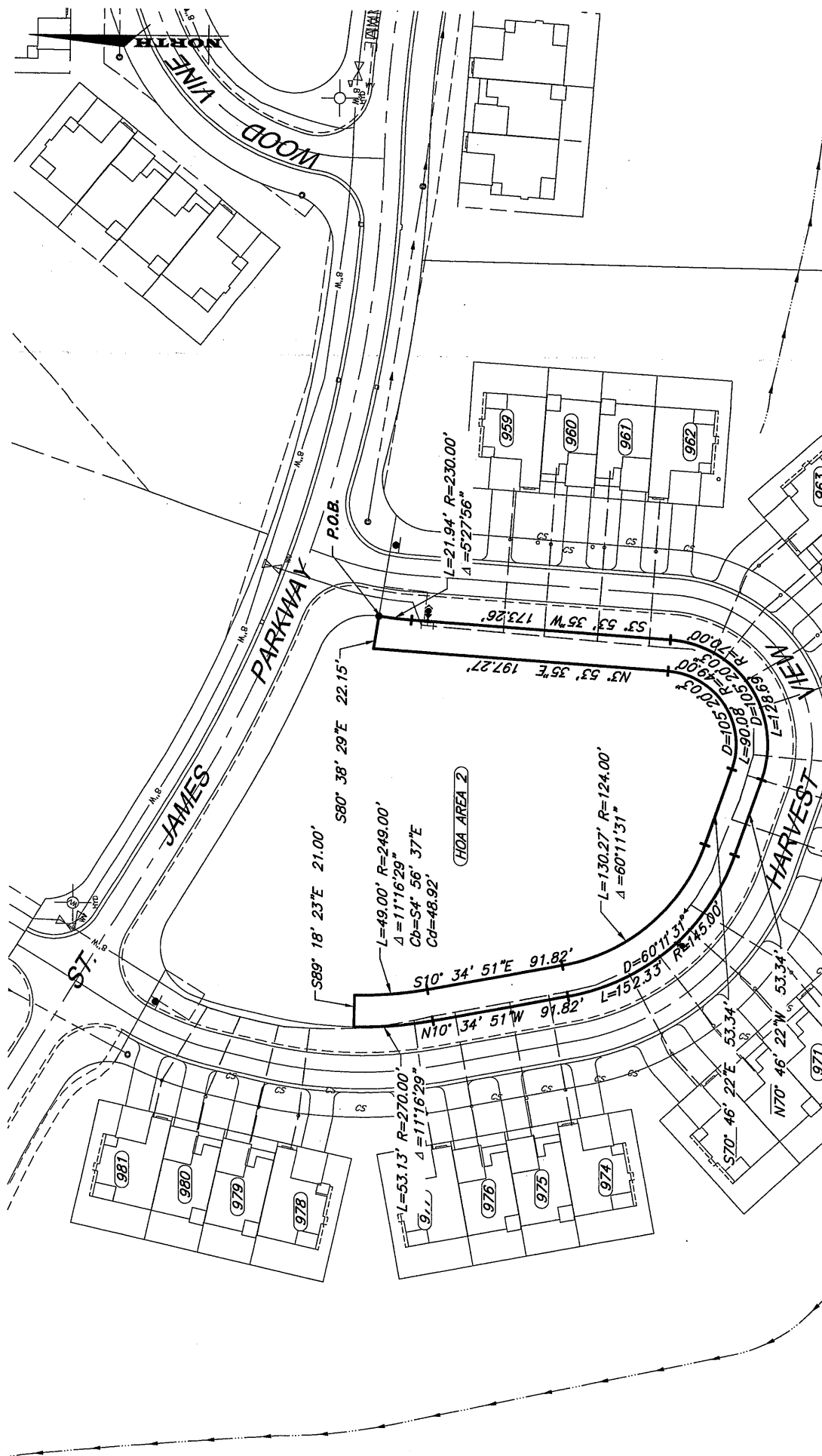
Exemption for nonresident transferors/sellers

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller (grantor) of this real property or cooperative unit was a nonresident of New York State, but is not required to pay estimated personal income tax under Tax Law § 663 due to one of the following exemptions:


- ☐ The real property or cooperative unit being sold or transferred qualifies in total as the transferor's/seller's principal residence (within the meaning of Internal Revenue Code, section 121) from _____ Date _____ to _____ Date _____ (see instructions).
- ☐ The transferor/seller is a mortgagor conveying the mortgaged property to a mortgagee in foreclosure, or in lieu of foreclosure with no additional consideration.
- ☐ The transferor or transferee is an agency or authority of the United States of America, an agency or authority of New York State, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, or a private mortgage insurance company.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

ATTACHMENT 6



MARATHON
ENGINEERING



ROCHESTER LOCATION
39 CASCADE DRIVE
ROCHESTER, NY 14614
585-425-7768
ALBANY LOCATION
840 HANSHAW RD, STE 12
ITHACA, NY 14850
607-241-2917
www.marathoneng.com

JOB NO: 0551-19
SCALE: 1" = 60'
DRAWN: RLB
DESIGNED: RT
DATE: 04/13/2020

**WATERMAIN EASEMENT WE-1 TO
TOWN OF CANANDAIGUA**

FOR
LAKEWOOD MEADOWS SECT. 9C

PHILIPS GHORAM PURCHASE - TOWNSHIP 9 RANGE 3 - TOWN LOT 70
TOWN OF CANANDAIGUA ONTARIO COUNTY STATE OF NEW YORK

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

HARVEST VIEW

BILL
OF
SALE

to the Town of Canandaigua

by S & J Morrell, Inc.

in the Lakewood Meadows Subdivision, Section 9C
KNOW ALL MEN BY THESE PRESENTS,

THAT S & J Morrell, Inc., having an office at 1501 Pittsford Victor Road, Victor, New York 14564, party of the first part, for and in consideration of sum of ONE DOLLARS (\$1.00), lawful money of the United States to it in hand paid, at or before the unsealing and delivery of these presents by the TOWN OF CANANDAIGUA, 5440 Routes 5 & 20; Canandaigua, NY 14424 1000, party of the second part, the receipt whereof is hereby acknowledged, has bargained and sold, and by these presents does grant and convey unto the said party of the second part, its successors and assigns thereof:

All monuments, sewer lines, water lines, pumps and other appurtenances and any other improvements included within the real estate described on the attached Schedule A.

TO HAVE AND TO HOLD the same unto the said party of the second part, its successors and assigns forever. AND it does for its successors and assigns, covenant and agree to and with the said party of the second part, to warrant and defend the sale of the aforesaid items hereby sold unto the said party of the second part, its successors and assigns, against all and every person and persons whomever.

IN WITNESS WHEREOF, the party of the first part has caused these presents to be signed by its Corporate Officers and caused its Corporate Seal to be hereto affixed, this 9th day of November, 2022.

S & J Morrell, Inc.

By: 

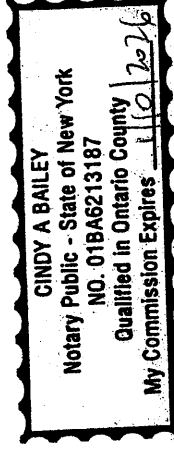
Scott Morrell

President

STATE OF NEW YORK }
COUNTY OF MONROE }ss.:

On the 9th day of November in the year 2022 before me, the undersigned a notary public in and for the State of New York, personally appeared Scott Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public



Description of
Lakewood Meadows, Section 9C
60 Foot Right of Way of
Proposed Harvest View to be Dedicated to the Town of Canandaigua

ALL THAT TRACT OR PARCEL OF LAND situate in The Phelps Gorham Purchase Township 9, Range 3, Town Lot 70, Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Section 9C, Lakewood Meadows Subdivision Plat – Sheet 2" prepared by Marathon Engineering, having project number 0551-16, drawing number SV1.1 and last revised March 5, 2019 and being more particularly bounded and described as follows:

Commencing at a point on the southerly Right-of-Way of St. James Parkway, said point also being the North East corner of HOA Area 1; thence continuing along said Right-of-Way on a curve to the right through an included angle of 9° 02' 26", having a radius of 880.00 feet, and a distance of 138.85 feet; thence continuing along said Right-of-Way on a curve to the left through an included angle of 57° 54' 27", having a radius of 35.00 feet, and a distance of 35.37 feet to the point or place of beginning; thence

1. Along a curve to the left through an included angle of 42° 51' 14", having a radius of 35.00 feet, and a distance of 26.18 feet; thence
2. S 03° 53' 35" W, a distance of 164.82 feet to the beginning of a curve; thence
3. Along a curve to the right through an included angle of 105° 20' 03", having a radius of 130.00 feet, and a distance of 239.00 feet; thence
4. N 70° 46' 22" W, a distance of 53.34 feet to the beginning of a curve; thence
5. Along a curve to the right through an included angle of 60° 11' 31", having a radius of 205.00 feet, and a distance of 215.36 feet; thence
6. N 10° 34' 51" W, a distance of 91.82 feet to the beginning of a curve; thence
7. Along a curve to the right through an included angle of 23° 24' 03", having a radius of 330.00 feet, and a distance of 134.78 feet; thence
8. N 12° 49' 11" E, a distance of 30.09 feet to the beginning of a curve; thence
9. Along a curve to the right through an included angle of 12° 59' 37", having a radius of 230.00 feet, and a distance of 52.16 feet to the beginning of a non-tangential compound curve; thence

10. Along a curve to the left through an included angle of $19^{\circ} 03' 33''$, having a radius of 35.00 feet, and a distance of 11.64 feet to a point of intersection with a non-tangential line on the southern Right-of-Way of St. James Parkway; thence
11. Along said Right-of-Way, N $61^{\circ} 22' 04''$ E, a distance of 70.08 feet to the beginning of a non-tangential curve; thence
12. Along a curve to the left through an included angle of $43^{\circ} 09' 03''$, having a radius of 35.00 feet, and a distance of 26.36 feet to the beginning of a non-tangential compound curve; thence
13. Along a curve to the left through an included angle of $07^{\circ} 21' 03''$, having a radius of 170.00 feet, and a distance of 21.81 feet; thence
14. S $12^{\circ} 49' 11''$ W, a distance of 30.09 feet to the beginning of a curve; thence
15. Along a curve to the left through an included angle of $23^{\circ} 24' 03''$, having a radius of 270.00 feet, and a distance of 110.27 feet; thence
16. S $10^{\circ} 34' 51''$ E, a distance of 91.82 feet to the beginning of a curve; thence
17. Along a curve to the left through an included angle of $60^{\circ} 11' 31''$, having a radius of 145.00 feet, and a distance of 152.33 feet; thence
18. S $70^{\circ} 46' 22''$ E, a distance of 53.34 feet to the beginning of a curve; thence
19. Along a curve to the left through an included angle of $105^{\circ} 20' 03''$, having a radius of 70.00 feet, and a distance of 128.69 feet; thence
20. N $03^{\circ} 53' 35''$ E, a distance of 173.26 feet to the beginning of a curve; thence
21. Along a curve to the right through an included angle of $05^{\circ} 27' 56''$, having a radius of 230.00 feet, and a distance of 21.94 feet to a point of intersection with a non-tangential line on the southern Right-of-Way of St. James Parkway; thence
22. Along said Right-of-Way, S $80^{\circ} 38' 29''$ E, a distance of 68.61 feet to the point or place of beginning.

Intending to describe a 60' Right-of-Way for Harvest View, to be dedicated to the Town of Canandaigua.

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

Harvest View

to the Town of Canandaigua

HOLD HARMLESS
AND
INDEMNITY
AGREEMENT

by S & J Morrell, Inc.

in the Lakewood Meadows Subdivision Section 9C

To the fullest extent provided by law, the undersigned and all of its employees, agents, and assigns agree to indemnify and hold harmless the Town of Canandaigua, a New York State municipal corporation, from and against any and all liability, loss, or damage from any claims, demands, payments, suits, actions, recoveries and judgments of any nature and description brought or recovered against it, including reasonable attorneys fees by reason of any act or conduct, including negligence, omission, tortious act, willful conduct or otherwise of S & J Morrell, Inc. its agents or representatives, arising out of the construction, engineering, maintenance, or dedication related to the above-referenced project.

S & J Morrell, Inc.

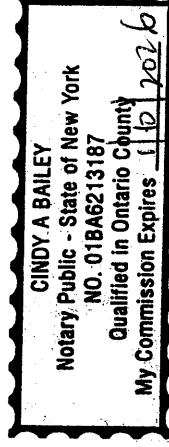
By: 

Scott Morrell
President

STATE OF NEW YORK }
COUNTY OF MONROE] }ss.:

On the 9th day of November in the year 2022 before me, the undersigned a notary public in and for the State of New York, personally appeared Scott Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public



TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

Harvest View

to the Town of Canandaigua

by S & J Morrell, Inc.

OFFER OF
CESSION

in the Lakewood Meadows Subdivision Section 9C

THIS IRREVOCABLE OFFER OF CESSION, made this 9 day of

November

, 2022 is made by S & J Morrell, Inc., whose principal place of business is located at 1501 Pittsford Victor Road, Victor, New York 14564 hereinafter referred to as "Developer" to the Town of Canandaigua, a municipal corporation whose principal place of business is located at 5440 Routes 5 & 20, Canandaigua, NY 14424, hereinafter referred to as "Canandaigua."

WHEREAS, Developer is the owner of certain lands located within the Town of Canandaigua, County of Ontario, State of New York, more particularly described in a deed recorded in the Ontario County Clerk's Office in Liber 1343 of Deeds at Page 263 as shown on the filed subdivision map prepared by Marathon Engineering dated March 5, 2019 and filed in the Ontario County Clerk's Office as Map No. 35223-35224 and being further bounded and described as follows: SEE SCHEDULE A ATTACHED HERETO AND MADE A PART HEREIN.

WHEREAS, the Town of Canandaigua, as a condition for the dedication to and acceptance of the roads, utilities, public improvements, and easements required by the Town Highway and Water Superintendent and the Town Planning Board has required Developer to file with the Town a formal irrevocable offer of cession of the proposed subdivision roadways, utilities, public improvements, and easements.

NOW THEREFORE, Developer hereby irrevocably offers to grant, cede, and convey to Canandaigua all that tract, piece or parcel of land as is more particularly described in Schedule A annexed hereto, said property to be used for public purposes all as shown on the aforementioned map(s).

This irrevocable offer of cession shall continue indefinitely and may be accepted by the Town of Canandaigua at any time, it being the intent that this offer will be accepted at the discretion of the Town Board. It is expressly understood that the receipt of this offer of cession by the Town of Canandaigua, and/or the recording hereof, does not constitute any actual acceptance of the offer herein contained.

IN WITNESS WHEREOF, Developer has executed this irrevocable Offer of Cession as of the day and year first written above.

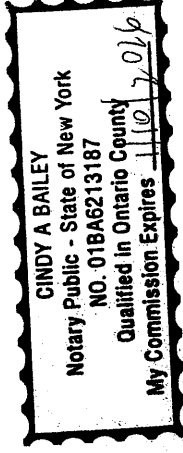
S & J Morrell, Inc.

By: 
Scott Morrell,
President

STATE OF NEW YORK }
COUNTY OF [COUNTY] } ss.:

On the 04th day of November in the year 2022 before me, the undersigned a notary public in and for the State of New York, personally appeared Scott Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public



Description of
Lakewood Meadows, Section 9C
60 Foot Right of Way of
Proposed Harvest View to be Dedicated to the Town of Canandaigua

ALL THAT TRACT OR PARCEL OF LAND situate in The Phelps Gorham Purchase Township 9, Range 3, Town Lot 70, Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Section 9C, Lakewood Meadows Subdivision Plat – Sheet 2" prepared by Marathon Engineering, having project number 0551-16, drawing number SV1.1 and last revised March 5, 2019 and being more particularly bounded and described as follows:

Commencing at a point on the southerly Right-of-Way of St. James Parkway, said point also being the North East corner of HOA Area 1; thence continuing along said Right-of-Way on a curve to the right through an included angle of 9° 02' 26", having a radius of 880.00 feet, and a distance of 138.85 feet; thence continuing along said Right-of-Way on a curve to the left through an included angle of 57° 54' 27", having a radius of 35.00 feet, and a distance of 35.37 feet to the point or place of beginning; thence

1. Along a curve to the left through an included angle of 42° 51' 14", having a radius of 35.00 feet, and a distance of 26.18 feet; thence
2. S 03° 53' 35" W, a distance of 164.82 feet to the beginning of a curve; thence
3. Along a curve to the right through an included angle of 105° 20' 03", having a radius of 130.00 feet, and a distance of 239.00 feet; thence
4. N 70° 46' 22" W, a distance of 53.34 feet to the beginning of a curve; thence
5. Along a curve to the right through an included angle of 60° 11' 31", having a radius of 205.00 feet, and a distance of 215.36 feet; thence
6. N 10° 34' 51" W, a distance of 91.82 feet to the beginning of a curve; thence
7. Along a curve to the right through an included angle of 23° 24' 03", having a radius of 330.00 feet, and a distance of 134.78 feet; thence
8. N 12° 49' 11" E, a distance of 30.09 feet to the beginning of a curve; thence
9. Along a curve to the right through an included angle of 12° 59' 37", having a radius of 230.00 feet, and a distance of 52.16 feet to the beginning of a non-tangential compound curve; thence

10. Along a curve to the left through an included angle of $19^{\circ} 03' 33''$, having a radius of 35.00 feet, and a distance of 11.64 feet to a point of intersection with a non-tangential line on the southern Right-of-Way of St. James Parkway; thence
11. Along said Right-of-Way, N $61^{\circ} 22' 04''$ E, a distance of 70.08 feet to the beginning of a non-tangential curve; thence
12. Along a curve to the left through an included angle of $43^{\circ} 09' 03''$, having a radius of 35.00 feet, and a distance of 26.36 feet to the beginning of a non-tangential compound curve; thence
13. Along a curve to the left through an included angle of $07^{\circ} 21' 03''$, having a radius of 170.00 feet, and a distance of 21.81 feet; thence
14. S $12^{\circ} 49' 11''$ W, a distance of 30.09 feet to the beginning of a curve; thence
15. Along a curve to the left through an included angle of $23^{\circ} 24' 03''$, having a radius of 270.00 feet, and a distance of 110.27 feet; thence
16. S $10^{\circ} 34' 51''$ E, a distance of 91.82 feet to the beginning of a curve; thence
17. Along a curve to the left through an included angle of $60^{\circ} 11' 31''$, having a radius of 145.00 feet, and a distance of 152.33 feet; thence
18. S $70^{\circ} 46' 22''$ E, a distance of 53.34 feet to the beginning of a curve; thence
19. Along a curve to the left through an included angle of $105^{\circ} 20' 03''$, having a radius of 70.00 feet, and a distance of 128.69 feet; thence
20. N $03^{\circ} 53' 35''$ E, a distance of 173.26 feet to the beginning of a curve; thence
21. Along a curve to the right through an included angle of $05^{\circ} 27' 56''$, having a radius of 230.00 feet, and a distance of 21.94 feet to a point of intersection with a non-tangential line on the southern Right-of-Way of St. James Parkway; thence
22. Along said Right-of-Way, S $80^{\circ} 38' 29''$ E, a distance of 68.61 feet to the point or place of beginning.

Intending to describe a 60' Right-of-Way for Harvest View, to be dedicated to the Town of Canandaigua.

RELEASE OF PART OF MORTGAGED PREMISES

Know all Men by these Presents, that in Consideration of the Sum of One Dollar, and other good and valuable consideration, FIVE STAR BANK, 55 N. Main Street, Warsaw, New York 14569 as holder of a Mortgage in the amount \$637,277.00 made by S & J Morrell, Inc. to Five Star Bank dated February 14, 2019 and recorded in the Ontario County Clerk's Office on February 15, 2019 in Liber 2870 of Mortgages, page 458

DOES HEREBY RELEASE from the above-described mortgage, quit claim and convey to S & J Morrell, Inc., it successors and/or assigns, the part of the premises conveyed by the said mortgage referenced above and described as follows:

ALL THAT TRACT OR PARCEL OF situate in the Town of Canandaigua, County of Ontario and State of New York, more particularly described on the Attached Schedule "A"

Property Address: Harvest View
Canandaigua, New York 14424

Tax Account No.:

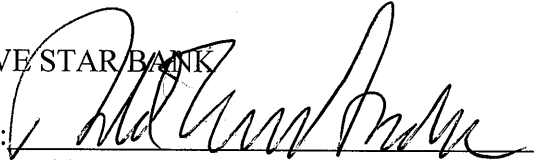
Retaining and holding the remainder of said mortgaged premises as security for the payment of said mortgage, according to its conditions.

Dated the 10th day of November, 2022

In presence of

FIVE STAR BANK

By:


Todd W. Andrews, Senior Vice-President

STATE OF NEW YORK)
COUNTY OF MONROE) ss:

On the 10th day of Nov, 2022, before me, the undersigned, a notary public in and for said State, personally appeared Todd W. Andrews, personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person on behalf of which the individual acted, executed the instrument.


Notary Public

JUDITH A. SEIL
Notary Public, State of New York
Qualified in Monroe County No. 4749034
My Commission Expires June 30, 2023

0551-16
Lakewood Meadows
Proposed Harvest View
March 27, 2019

Description of
Lakewood Meadows, Section 9C
60 Foot Right of Way of
Proposed Harvest View to be Dedicated to the Town of Canandaigua

ALL THAT TRACT OR PARCEL OF LAND situate in The Phelps Gorham Purchase Township 9, Range 3, Town Lot 70, Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Section 9C, Lakewood Meadows Subdivision Plat – Sheet 2" prepared by Marathon Engineering, having project number 0551-16, drawing number SV1.1 and last revised March 5, 2019 and being more particularly bounded and described as follows:

Commencing at a point on the southerly Right-of-Way of St. James Parkway, said point also being the North East corner of HOA Area 1; thence continuing along said Right-of-Way on a curve to the right through an included angle of $9^{\circ} 02' 26''$, having a radius of 880.00 feet, and a distance of 138.85 feet; thence continuing along said Right-of-Way on a curve to the left through an included angle of $57^{\circ} 54' 27''$, having a radius of 35.00 feet, and a distance of 35.37 feet to the point or place of beginning; thence

1. Along a curve to the left through an included angle of $42^{\circ} 51' 14''$, having a radius of 35.00 feet, and a distance of 26.18 feet; thence
2. S $03^{\circ} 53' 35''$ W, a distance of 164.82 feet to the beginning of a curve; thence
3. Along a curve to the right through an included angle of $105^{\circ} 20' 03''$, having a radius of 130.00 feet, and a distance of 239.00 feet; thence
4. N $70^{\circ} 46' 22''$ W, a distance of 53.34 feet to the beginning of a curve; thence
5. Along a curve to the right through an included angle of $60^{\circ} 11' 31''$, having a radius of 205.00 feet, and a distance of 215.36 feet; thence
6. N $10^{\circ} 34' 51''$ W, a distance of 91.82 feet to the beginning of a curve; thence
7. Along a curve to the right through an included angle of $23^{\circ} 24' 03''$, having a radius of 330.00 feet, and a distance of 134.78 feet; thence
8. N $12^{\circ} 49' 11''$ E, a distance of 30.09 feet to the beginning of a curve; thence
9. Along a curve to the right through an included angle of $12^{\circ} 59' 37''$, having a radius of 230.00 feet, and a distance of 52.16 feet to the beginning of a non-tangential compound curve; thence

0551-16
Lakewood Meadows
Proposed Harvest View
March 27, 2019

10. Along a curve to the left through an included angle of $19^{\circ} 03' 33''$, having a radius of 35.00 feet, and a distance of 11.64 feet to a point of intersection with a non-tangential line on the southern Right-of-Way of St. James Parkway; thence
11. Along said Right-of-Way, N $61^{\circ} 22' 04''$ E, a distance of 70.08 feet to the beginning of a non-tangential curve; thence
12. Along a curve to the left through an included angle of $43^{\circ} 09' 03''$, having a radius of 35.00 feet, and a distance of 26.36 feet to the beginning of a non-tangential compound curve; thence
13. Along a curve to the left through an included angle of $07^{\circ} 21' 03''$, having a radius of 170.00 feet, and a distance of 21.81 feet; thence
14. S $12^{\circ} 49' 11''$ W, a distance of 30.09 feet to the beginning of a curve; thence
15. Along a curve to the left through an included angle of $23^{\circ} 24' 03''$, having a radius of 270.00 feet, and a distance of 110.27 feet; thence
16. S $10^{\circ} 34' 51''$ E, a distance of 91.82 feet to the beginning of a curve; thence
17. Along a curve to the left through an included angle of $60^{\circ} 11' 31''$, having a radius of 145.00 feet, and a distance of 152.33 feet; thence
18. S $70^{\circ} 46' 22''$ E, a distance of 53.34 feet to the beginning of a curve; thence
19. Along a curve to the left through an included angle of $105^{\circ} 20' 03''$, having a radius of 70.00 feet, and a distance of 128.69 feet; thence
20. N $03^{\circ} 53' 35''$ E, a distance of 173.26 feet to the beginning of a curve; thence
21. Along a curve to the right through an included angle of $05^{\circ} 27' 56''$, having a radius of 230.00 feet, and a distance of 21.94 feet to a point of intersection with a non-tangential line on the southern Right-of-Way of St. James Parkway; thence
22. Along said Right-of-Way, S $80^{\circ} 38' 29''$ E, a distance of 68.61 feet to the point or place of beginning.

Intending to describe a 60' Right-of-Way for Harvest View, to be dedicated to the Town of Canandaigua.

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

Harvest View

RELEASE

to the Town of Canandaigua

by S & J Morrell, Inc.

in the Lakewood Meadows Subdivision Section 9C.

IN CONSIDERATION of the acceptance by the Town of Canandaigua of the dedication of the premises in the above-captioned matter, the undersigned, S & J Morrell, Inc., having an office at 1501 Pittsford-Victor Road, Victor, New York 14534, ("Developer"), consents to the laying out of these highways and releases said Town of Canandaigua, its Town Superintendent of Highways, the County of Ontario, all State and Federal Agents and/or other officials, together with the workmen and employees thereof from any and all damages arising by reason of the work performed by or at the direction of the Developer or its agents in the construction, reconstruction, laying out and improvements of said premises as public highways.

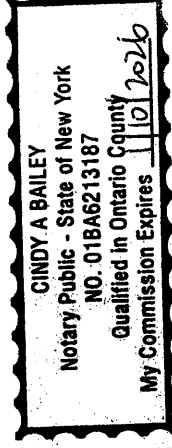
S & J Morrell, Inc.

By: 
Scott Morrell
President

STATE OF NEW YORK }
COUNTY OF MONROE } ss.:

On the 9th day of November in the year 2022 before me, the undersigned a notary public in and for the State of New York, personally appeared Scott Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public



**Combined Real Estate Transfer Tax Return,
Credit Line Mortgage Certificate, and
Certification of Exemption from the
Payment of Estimated Personal Income Tax**

See Form TP-584-I, Instructions for Form TP-584, before completing this form. Print or type.

Schedule A — Information relating to conveyance

Grantor/Transferor <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Estate/Trust <input type="checkbox"/> Single member LLC <input type="checkbox"/> Multi-member LLC <input type="checkbox"/> Other	Name (if individual, last, first, middle initial) (<input checked="" type="checkbox"/> mark an X if more than one grantor) S & J Morrell, Inc.	Social security number (SSN)
	Mailing address 1501 Pittsford Victor Road	SSN
	City State ZIP code Victor NY 14564	Employer Identification Number (EIN)
	Single member's name if grantor is a single member LLC (see instructions)	
Grantee/Transferee <input type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Estate/Trust <input type="checkbox"/> Single member LLC <input type="checkbox"/> Multi-member LLC <input type="checkbox"/> Other	Name (if individual, last, first, middle initial) (<input type="checkbox"/> mark an X if more than one grantee) Town of Canandaigua	
	Mailing address 5440 Route 5 & 20	
	City State ZIP code Canandaigua NY 14424	
	Single member's name if grantee is a single member LLC (see instructions)	

Location and description of property conveyed

Tax map designation – Section, block & lot (include dots and dashes)	SWIS code (six digits)	Street address	City, town, or village	County
112.19-1-500.212	322400	Harvest View	Canandaigua	Ontario

Type of property to be conveyed (mark an X in applicable box)

- | | |
|---|---|
| 1 <input type="checkbox"/> One- to three-family house | 6 <input type="checkbox"/> Apartment building |
| 2 <input type="checkbox"/> Residential cooperative | 7 <input type="checkbox"/> Office building |
| 3 <input type="checkbox"/> Residential condominium | 8 <input type="checkbox"/> Four-family dwelling |
| 4 <input type="checkbox"/> Vacant Land | 9 <input checked="" type="checkbox"/> Other road dedication |
| 5 <input type="checkbox"/> Commercial/Industrial | |

Date of conveyance

month	day	year
		22

Percentage of real property
conveyed which is residential
real property 100%
(see instructions)**Condition of conveyance**

(mark an X in all that apply)

- | | | |
|---|--|--|
| a. <input type="checkbox"/> Conveyance of fee interest | f. <input type="checkbox"/> Conveyance which consists of a mere change of identity or form of ownership or organization (attach Form TP-584.1, Schedule F) | i. <input type="checkbox"/> Option assignment or surrender |
| b. <input type="checkbox"/> Acquisition of a controlling interest (state percentage acquired _____%) | g. <input type="checkbox"/> Conveyance for which credit for tax previously paid will be claimed (attach Form TP-584.1, Schedule G) | m. <input type="checkbox"/> Leasehold assignment or surrender |
| c. <input type="checkbox"/> Transfer of a controlling interest (state percentage transferred _____%) | h. <input type="checkbox"/> Conveyance of cooperative apartment(s) | n. <input type="checkbox"/> Leasehold grant |
| d. <input type="checkbox"/> Conveyance to cooperative housing corporation | i. <input type="checkbox"/> Syndication | o. <input type="checkbox"/> Conveyance of an easement |
| e. <input type="checkbox"/> Conveyance pursuant to or in lieu of foreclosure or enforcement of security interest (attach Form TP-584.1, Schedule E) | j. <input type="checkbox"/> Conveyance of air rights or development rights | p. <input type="checkbox"/> Conveyance for which exemption from transfer tax claimed (complete Schedule B, Part 3) |
| | k. <input type="checkbox"/> Contract assignment | q. <input type="checkbox"/> Conveyance of property partly within and partly outside the state |
| | | r. <input type="checkbox"/> Conveyance pursuant to divorce or separation |
| | | s. <input type="checkbox"/> Other (describe) _____ |

For recording officer's use	Amount received	Date received	Transaction number
	Schedule B., Part 1 \$ _____		
	Schedule B., Part 2 \$ _____		

Schedule B – Real estate transfer tax return (Tax Law Article 31)**Part 1 – Computation of tax due**

- 1 Enter amount of consideration for the conveyance (if you are claiming a total exemption from tax, mark an **X** in the Exemption claimed box, enter consideration and proceed to Part 3) ☐ **Exemption claimed**
- 2 Continuing lien deduction (see instructions if property is taken subject to mortgage or lien)
- 3 Taxable consideration (subtract line 2 from line 1)
- 4 Tax: \$2 for each \$500, or fractional part thereof, of consideration on line 3
- 5 Amount of credit claimed for tax previously paid (see instructions and attach Form TP-584.1, Schedule G)
- 6 Total tax due* (subtract line 5 from line 4)

1.	0	00
2.		
3.	0	00
4.	0	00
5.		
6.	0	00

Part 2 – Computation of additional tax due on the conveyance of residential real property for \$1 million or more

- 1 Enter amount of consideration for conveyance (from Part 1, line 1)
- 2 Taxable consideration (multiply line 1 by the percentage of the premises which is residential real property, as shown in Schedule A)....
- 3 Total additional transfer tax due* (multiply line 2 by 1% (.01)).....

1.		
2.		
3.		

Part 3 – Explanation of exemption claimed on Part 1, line 1 (mark an X in all boxes that apply)

The conveyance of real property is exempt from the real estate transfer tax for the following reason:

- a. Conveyance is to the United Nations, the United States of America, the State of New York, or any of their instrumentalities, agencies, or political subdivisions (or any public corporation, including a public corporation created pursuant to agreement or compact with another state or Canada) a ☐
- b. Conveyance is to secure a debt or other obligation..... b ☐
- c. Conveyance is without additional consideration to confirm, correct, modify, or supplement a prior conveyance c ☐
- d. Conveyance of real property is without consideration and not in connection with a sale, including conveyances conveying realty as bona fide gifts..... d ☐
- e. Conveyance is given in connection with a tax sale..... e ☐
- f. Conveyance is a mere change of identity or form of ownership or organization where there is no change in beneficial ownership. (This exemption cannot be claimed for a conveyance to a cooperative housing corporation of real property comprising the cooperative dwelling or dwellings.) Attach Form TP-584.1, Schedule F..... f ☐
- g. Conveyance consists of a deed of partition g ☐
- h. Conveyance is given pursuant to the federal Bankruptcy Act..... h ☐
- i. Conveyance consists of the execution of a contract to sell real property, without the use or occupancy of such property, or the granting of an option to purchase real property, without the use or occupancy of such property i ☐
- j. Conveyance of an option or contract to purchase real property with the use or occupancy of such property where the consideration is less than \$200,000 and such property was used solely by the grantor as the grantor's personal residence and consists of a one-, two-, or three-family house, an individual residential condominium unit, or the sale of stock in a cooperative housing corporation in connection with the grant or transfer of a proprietary leasehold covering an individual residential cooperative apartment..... j ☐
- k. Conveyance is not a conveyance within the meaning of Tax Law, Article 31, § 1401(e) attach documents supporting such claim)..... k ☐

*The total tax (from Part 1, line 6 and Part 2, line 3 above) is due within 15 days from the date conveyance. Make check(s) payable to the county clerk where the recording is to take place. For conveyances of real property within New York City, use Form TP-584-NYC. If a recording is not required, send this return and your check(s) made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-5045. If not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.

Schedule C – Credit Line Mortgage Certificate (Tax Law, Article 11)

Complete the following only if the interest being transferred is a fee simple interest.

This is to certify that: (mark an X in the appropriate box)

1. ☐ The real property being sold or transferred is not subject to an outstanding credit line mortgage.
 2. ☐ The real property being sold or transferred is subject to an outstanding credit line mortgage. However, an exemption from the tax is claimed for the following reason:
 - a ☐ The transfer of real property is a transfer of a fee simple interest to a person or persons who held a fee simple interest in the real property (whether as a joint tenant, a tenant in common or otherwise) immediately before the transfer.
 - b ☐ The transfer of real property is (A) to a person or persons related by blood, marriage or adoption to the original obligor or to one or more of the original obligors or (B) to a person or entity where 50% or more of the beneficial interest in such real property after the transfer is held by the transferor or such related person or persons (as in the case of a transfer to a trustee for the benefit of a minor or the transfer to a trust for the benefit of the transferor).
 - c ☐ The transfer of real property is a transfer to a trustee in bankruptcy, a receiver, assignee, or other officer of a court.
 - d ☐ The maximum principal amount secured by the credit line mortgage is \$3 million or more, and the real property being sold or transferred is **not** principally improved nor will it be improved by a one- to six-family owner-occupied residence or dwelling.

Note: for purposes of determining whether the maximum principal amount secured is \$3 million or more as described above, the amounts secured by two or more credit line mortgages may be aggregated under certain circumstances. See TSB-M-96(6)-R for more information regarding these aggregation requirements.

 - e ☐ Other (attach detailed explanation).
3. ☐ The real property being transferred is presently subject to an outstanding credit line mortgage. However, no tax is due for the following reason:
 - a ☐ A certificate of discharge of the credit line mortgage is being offered at the time of recording the deed.
 - b ☐ A check has been drawn payable for transmission to the credit line mortgagee or his agent for the balance due, and a satisfaction of such mortgage will be recorded as soon as it is available.
4. ☐ The real property being transferred is subject to an outstanding credit line mortgage recorded in _____ (insert liber and page or reel or other identification of the mortgage). The maximum principal amount of debt or obligation secured by the mortgage is _____. No exemption from tax is claimed and the tax of _____ is being paid herewith. (Make check payable to county clerk where deed will be recorded.)

Signature (both the grantors and grantees must sign)

The undersigned certify that the above information contained in schedules A, B, and C, including any return, certification, schedule, or attachment, is to the best of their knowledge, true and complete, and authorize the person(s) submitting such form on their behalf to receive a copy for purposes of recording the deed or other instrument effecting the conveyance.

by <u>Scott McNeill</u> Grantor signature	<u>Pres</u> Title	_____ Grantee signature	_____ Title
_____ Grantor signature	_____ Title	_____ Grantee signature	_____ Title

Reminder: Did you complete all of the required information in Schedules A, B, and C? Are you required to complete Schedule D? If you checked e, f, or g in Schedule A, did you complete Form TP-584.1? Have you attached your check(s) made payable to the county clerk where recording will take place? If no recording is required, send this return and your check(s), made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-5045. If not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.

Schedule D – Certification of exemption from the payment of estimated personal income tax (Tax Law, Article 22, § 663)

Complete the following only if a fee simple interest or a cooperative unit is being transferred by an individual or estate or trust.

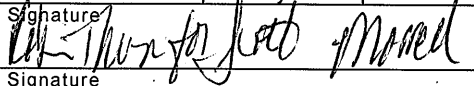
If the property is being conveyed by a referee pursuant to a foreclosure proceeding, proceed to Part 2, mark an X in the second box under *Exemption for nonresident transferors/sellers* and sign at bottom.

Part 1 – New York State residents

If you are a New York State resident transferors/sellers listed in Form TP-584, Schedule A (or an attachment to Form TP-584), you must sign the certification below. If one or more transferor/seller of the real property or cooperative unit is a resident of New York State, **each** resident transferor/seller must sign in the space provided. If more space is needed, please photocopy this Schedule D and submit as many schedules as necessary to accommodate all resident transferors/sellers.

Certification of resident transferors/sellers

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller as signed below was a resident of New York State, and therefore is not required to pay estimated personal income tax under Tax Law, § 663(a) upon the sale or transfer of this real property or cooperative unit.

Signature 	Print full name Scott Morrell	Date 11/9/22
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

Note: A resident of New York State may still be required to pay estimated tax under Tax Law, § 685(c), but not as a condition of recording a deed.

Part 2 – Nonresidents of New York State

If you are a nonresident of New York State listed as a transferor/seller in Form TP-584, Schedule A (or an attachment to Form TP-584) but are not required to pay estimated personal income tax because one of the exemptions below applies under Tax Law, § 663(c), mark an X in the box of the appropriate exemption below. If any one of the exemptions below applies to the transferor/seller, that transferor/seller is not required to pay estimated personal income tax to New York State under Tax Law, § 663. **Each** nonresident transferor/seller who qualifies under one of the exemptions below must sign in the space provided. If more space is needed, please photocopy this Schedule D and submit as many schedules as necessary to accommodate all nonresident transferors/sellers.

If none of these exemption statements apply, you must complete Form IT-2663, *Nonresident Real Property Estimated Income Tax Payment Form*, or Form IT-2664, *Nonresident Cooperative Unit Estimated Income Tax Payment Form*. For more information, see *Payment of estimated personal income tax*, on Form TP-584-1, page 1.

Exemption for nonresident transferors/sellers

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller (grantor) of this real property or cooperative unit was a nonresident of New York State, but is not required to pay estimated personal income tax under Tax Law § 663 due to one of the following exemptions:

- ☐ The real property or cooperative unit being sold or transferred qualifies in total as the transferor's/seller's principal residence (within the meaning of Internal Revenue Code, section 121) from _____ Date _____ to _____ Date _____ (see instructions).
- ☐ The transferor/seller is a mortgagor conveying the mortgaged property to a mortgagee in foreclosure, or in lieu of foreclosure with no additional consideration.
- ☐ The transferor or transferee is an agency or authority of the United States of America, an agency or authority of New York State, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, or a private mortgage insurance company.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

Harvest View

WARRANTY DEED

DEDICATION
APPLICATION

RELEASE OF
DAMAGES

to the Town of Canandaigua

by S & J Morrell, Inc.

in the Lakewood Meadows subdivision, Section 9C

THIS INDENTURE, made this 9 day of November, 2022,
between S & J Morrell, Inc. having an office at 1501 Pittsford Victor Road, Victor,
New York 14564, hereinafter referred to as "Grantor," and the Town of
Canandaigua, a municipal corporation having its principal place of business at
5440 Routes 5 & 20; Canandaigua, NY 14424, hereinafter referred to as
"Grantee."

WITNESSETH, that the Grantor, in consideration of \$1.00 lawful money of the
United States paid by the Grantee, does hereby grant and release unto the
Grantee, its successors and/or assigns forever,

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of Canandaigua,
County of Ontario, and State of New York, more particularly described in
SCHEDULE A which is attached hereto and made a part herein.

Together with the appurtenances and all of the estate rights of the Grantor in and
to the said premises. To have and to hold unto the Grantee, its successors and
assigns forever.

The Grantor hereby covenants that nothing has been done or suffered whereby
said premises have been encumbered in any way whatever and that the Grantee
shall quietly enjoy the said premises and further that the Grantor will forever
WARRANT the title to said premises.

The Grantor hereby dedicates, releases and conveys the above-described lands
to the Grantee for highway and other municipal purposes.

The Grantor hereby applies to the Town Superintendent of Highways to make an
order laying out a highway over and on the lands hereinbefore described and
dedicated above and further requests the Town Board of the Town of
Canandaigua consent thereof.

The Grantor hereby releases the Grantee from any and all damages that it may
suffer, directly or indirectly, by reason of the laying out and opening of said
highway.

Together with all monuments, water lines, hydrants, culverts, sanitary and storm
sewer lines or mains lying within said highways and above described premises
are dedicated, released, and conveyed to the Grantee for highway purposes and
all other public uses, including the right to construct and maintain underground
conduits for water, gas, sewers, electric and other necessary lines, pipes, mints,
conduits or wires for public benefit.

Grantor agrees that it will assume full responsibility and liability for any and all
claims against the Grantee arising out of the construction of said streets, and will

assume full responsibility and liability for maintenance of said streets during the life of the maintenance bond which is filed for Lakewood Meadows Subdivision Section 9C with the Grantee, and it will hold and save harmless the Grantee, its successors, assigns and special improvement districts, for any and all claims by it, its assigns, grantees, invitees or the general public incurred on said streets or easements during that period.

IN WITNESS WHEREOF, the Grantor has signed these presents this,
9th day of November, 2022.

S & J Morrell Inc.

By:

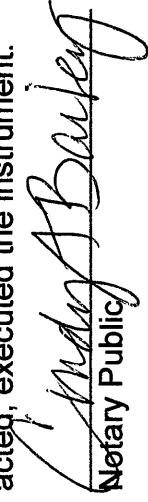
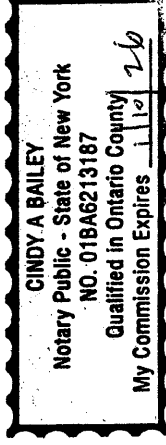


Scott Morrell

President

STATE OF NEW YORK }
COUNTY OF MONROE] }ss.:

On the 9th day of November in the year 2022 before me, the undersigned a notary public in and for the State of New York, personally appeared Scott Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

Record and return to: Town of Canandaigua Town Clerk
5440 Routes 5 & 20
Canandaigua, NY 14424

Description of
Lakewood Meadows, Section 9C
60 Foot Right of Way of
Proposed Harvest View to be Dedicated to the Town of Canandaigua

ALL THAT TRACT OR PARCEL OF LAND situate in The Phelps Gorham Purchase Township 9, Range 3, Town Lot 70, Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Section 9C, Lakewood Meadows Subdivision Plat – Sheet 2" prepared by Marathon Engineering, having project number 0551-16, drawing number SV1.1 and last revised March 5, 2019 and being more particularly bounded and described as follows:

Commencing at a point on the southerly Right-of-Way of St. James Parkway, said point also being the North East corner of HOA Area 1; thence continuing along said Right-of-Way on a curve to the right through an included angle of 9° 02' 26", having a radius of 880.00 feet, and a distance of 138.85 feet; thence continuing along said Right-of-Way on a curve to the left through an included angle of 57° 54' 27", having a radius of 35.00 feet, and a distance of 35.37 feet to the point or place of beginning; thence

1. Along a curve to the left through an included angle of 42° 51' 14", having a radius of 35.00 feet, and a distance of 26.18 feet; thence
2. S 03° 53' 35" W, a distance of 164.82 feet to the beginning of a curve; thence
3. Along a curve to the right through an included angle of 105° 20' 03", having a radius of 130.00 feet, and a distance of 239.00 feet; thence
4. N 70° 46' 22" W, a distance of 53.34 feet to the beginning of a curve; thence
5. Along a curve to the right through an included angle of 60° 11' 31", having a radius of 205.00 feet, and a distance of 215.36 feet; thence
6. N 10° 34' 51" W, a distance of 91.82 feet to the beginning of a curve; thence
7. Along a curve to the right through an included angle of 23° 24' 03", having a radius of 330.00 feet, and a distance of 134.78 feet; thence
8. N 12° 49' 11" E, a distance of 30.09 feet to the beginning of a curve; thence
9. Along a curve to the right through an included angle of 12° 59' 37", having a radius of 230.00 feet, and a distance of 52.16 feet to the beginning of a non-tangential compound curve; thence

10. Along a curve to the left through an included angle of $19^{\circ} 03' 33''$, having a radius of 35.00 feet, and a distance of 11.64 feet to a point of intersection with a non-tangential line on the southern Right-of-Way of St. James Parkway; thence
11. Along said Right-of-Way, N $61^{\circ} 22' 04''$ E, a distance of 70.08 feet to the beginning of a non-tangential curve; thence
12. Along a curve to the left through an included angle of $43^{\circ} 09' 03''$, having a radius of 35.00 feet, and a distance of 26.36 feet to the beginning of a non-tangential compound curve; thence
13. Along a curve to the left through an included angle of $07^{\circ} 21' 03''$, having a radius of 170.00 feet, and a distance of 21.81 feet; thence
14. S $12^{\circ} 49' 11''$ W, a distance of 30.09 feet to the beginning of a curve; thence
15. Along a curve to the left through an included angle of $23^{\circ} 24' 03''$, having a radius of 270.00 feet, and a distance of 110.27 feet; thence
16. S $10^{\circ} 34' 51''$ E, a distance of 91.82 feet to the beginning of a curve; thence
17. Along a curve to the left through an included angle of $60^{\circ} 11' 31''$, having a radius of 145.00 feet, and a distance of 152.33 feet; thence
18. S $70^{\circ} 46' 22''$ E, a distance of 53.34 feet to the beginning of a curve; thence
19. Along a curve to the left through an included angle of $105^{\circ} 20' 03''$, having a radius of 70.00 feet, and a distance of 128.69 feet; thence
20. N $03^{\circ} 53' 35''$ E, a distance of 173.26 feet to the beginning of a curve; thence
21. Along a curve to the right through an included angle of $05^{\circ} 27' 56''$, having a radius of 230.00 feet, and a distance of 21.94 feet to a point of intersection with a non-tangential line on the southern Right-of-Way of St. James Parkway; thence
22. Along said Right-of-Way, S $80^{\circ} 38' 29''$ E, a distance of 68.61 feet to the point or place of beginning.

Intending to describe a 60' Right-of-Way for Harvest View, to be dedicated to the Town of Canandaigua.

ATTACHMENT 7

**WATER AND UTILITY EASEMENT
HARVEST VIEW / TAX MAP # 112.19-1-500.212**

THIS EASEMENT is made this 2 day of March, 2023, by and between **S & J MORRELL, INC.**, having an address of 1501 Pittsford-Victor Road Suite 100, Victor, New York 14564, hereinafter referred to as the "Grantor"; and the **TOWN OF CANANDAIGUA**, a municipal corporation, having its main office at 5440 Routes 5 & 20, Canandaigua New York 14424, hereinafter referred to as the "Grantee."

The Grantor is the owner of certain premises known as Section 9C of Lakewood Meadows Subdivision, located on Harvest View in the Town of Canandaigua, Ontario County, New York, bearing tax account parcel number 112.19-1-500.212, hereinafter referred to as the "Premises."

The Grantee is a municipal corporation which has determined that it is necessary for Town of Canandaigua purposes to obtain a water and utility easement over a portion of the Premises as more fully described on Schedule A attached hereto and as shown on the drawing entitled "Watermain Easement WE-1 to Town of Canandaigua for Lakewood Meadows Section 9C Lakewood Meadows prepared by Marathon Engineering, having project number 0551-19, last dated April 27, 2020, hereinafter referred to as the "Easement Area."

The Easement Area is part of the Premises conveyed to Grantor by deed, recorded on or about January 5, 2004, in the Ontario County Clerk's Office in Liber 1111 of Deeds at Page 244, and by deed recorded on or about July 27, 2015 in the Ontario County Clerk's Office in Liber 1343 of Deeds, page 263.

In consideration of One Dollar (\$1.00), which has been waived, the mutual covenants set forth herein and other good and valuable consideration, the parties agree as follows:

The Grantor hereby grants, releases and conveys to the Grantee, its successors, assigns or special districts forever, a permanent water and utility easement over the Easement Area to construct, maintain, reconstruct, repair, use, lay, place and remove one or more lines of pipe and utilities, along with connections and appurtenances thereto, at or below ground level, for the collection, transmission, transportation and distribution of water and for utilities and for the purpose of forever maintaining, repairing, replacing, enlarging or improving the whole or any portion of same from time to time as the Grantee may decide or require upon, along, under through and across the Easement Area. Together with all of the rights, privileges and appurtenances incident and necessary to the enjoyment of this easement and right-of-way.

To have and to hold the easement and right-of-way unto the Grantee and its successors and/or assigns forever.

The Grantee shall have the right and privilege at any time to enter upon and temporarily use an additional strip of land ten (10) feet in width immediately adjacent to each side of the permanent easement granted herein. At the termination of a temporary occupancy hereby authorized, the Grantee will restore, at its expense, the lawn and shrubbery of the Easement Area and the area of the Premises so temporarily used only to as reasonably good condition as before insofar as it is feasible or reasonable to make such restoration.

Grantor for itself, its agents, distributees, heirs, successors and assigns covenants and agrees that no buildings or structures shall be constructed nor trees planted, nor shall changes be made to the grade of the land within the Easement Area nor shall there be any excavating, filling, mining or blasting within the limits of said Easement Area without the prior written consent of the Grantee.

The Grantee, its successors, assigns, agents or contractors, may at any time remove all obstructions from the Easement Area, including trimming or removal of trees and shrubs, which it reasonably determines are interfering with the operation, use or maintenance of any waterline, water system, utility or any part thereof without liability to the Grantor.

Grantor warrants that it has good and marketable title to the Premises, free from all liens or encumbrances, and the right to create this easement for the benefit of the Grantee. Grantor covenants that the Grantee shall quietly enjoy this easement and shall forever warrant and defend title against all claims against the Premises.

The land of the Grantor adjacent to the Easement Area is not relieved by reason of the grant therefrom from the obligation to pay whatever water and sewer charges may be annually assessed and levied on such adjacent land by the town pursuant to the power conferred by statute.

The parties have executed this easement on the day and year first above written.

S & J Morrell, Inc.

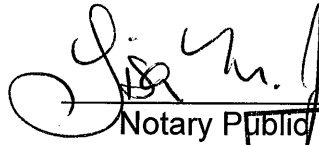
Town of Canandaigua

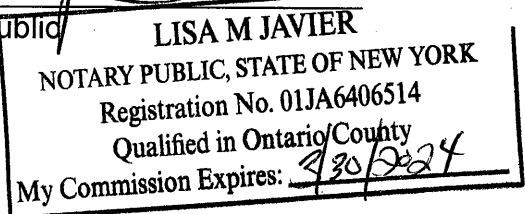
By: 
Scott Morrell, President

By: _____
Doug Finch, Town Manager

STATE OF NEW YORK]
COUNTY OF Monroe] ss:

On the 2 day of March, 2023, before me, personally appeared **Scott Morrell**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the individual upon behalf of which the individual acted, executed the instrument.


Notary Public



STATE OF NEW YORK]
COUNTY OF ONTARIO] ss:

On the _____ day of _____, 20____, before me, personally appeared **DOUG FINCH**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that (s)he executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the entity upon behalf of which the individual acted, executed the instrument.

Notary Public

0551-16
Lakewood Meadows
Water Main Easement, WE-1
April 27, 2020

Proposed Water Main Easement, WE-1
Lakewood Meadows Section 9C
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND situate in The Phelps Gorham Purchase Township 9, Range 3, Town Lot 70, Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Watermain Easement WE-1 to Town of Canandaigua for Lakewood Meadows Sect. 9C" prepared by Marathon Engineering, dated 04/27/2020, being more particularly bounded and described as follows:

Beginning at the intersection of the southern Right-of-Way line of St. James Parkway and the western Right-of-Way line of Harvest View near the eastern intersection of said roads, said point also being the point or place of beginning; thence

1. Running South along the Right-of-Way line of Harvest View along a curve turning to the left having a radius of 230.00 feet a distance of 21.94 feet; thence
2. A bearing of S3°53'35"W a distance of 173.26 feet; thence
3. Turning on a curve to the right having a radius of 70.00 feet a distance of 128.69 feet; thence
4. A bearing of N70°46'22"W a distance of 53.34 feet; thence
5. Turning on a curve to the right having a radius of 145.00 feet a distance of 152.33 feet; thence
6. A bearing of N10°34'51"W a distance of 91.82 feet; thence
7. Turning on a curve to the right having a radius of 270.00 feet a distance of 53.13 feet to a point; thence
8. Along a bearing of S89°18'23"E a distance of 21.00 feet to a point; thence
9. Turning right, running an arc to the left having a radius of 249.00 feet a distance of 49.00 feet maintaining a chord bearing of S4°56'37"E and chord distance of 48.92 feet; thence
10. A bearing of S10°34'51"E a distance of 91.82 feet; thence
11. Turning left along a curve having a radius of 124.00 feet a distance of 130.27 feet; thence

0551-16

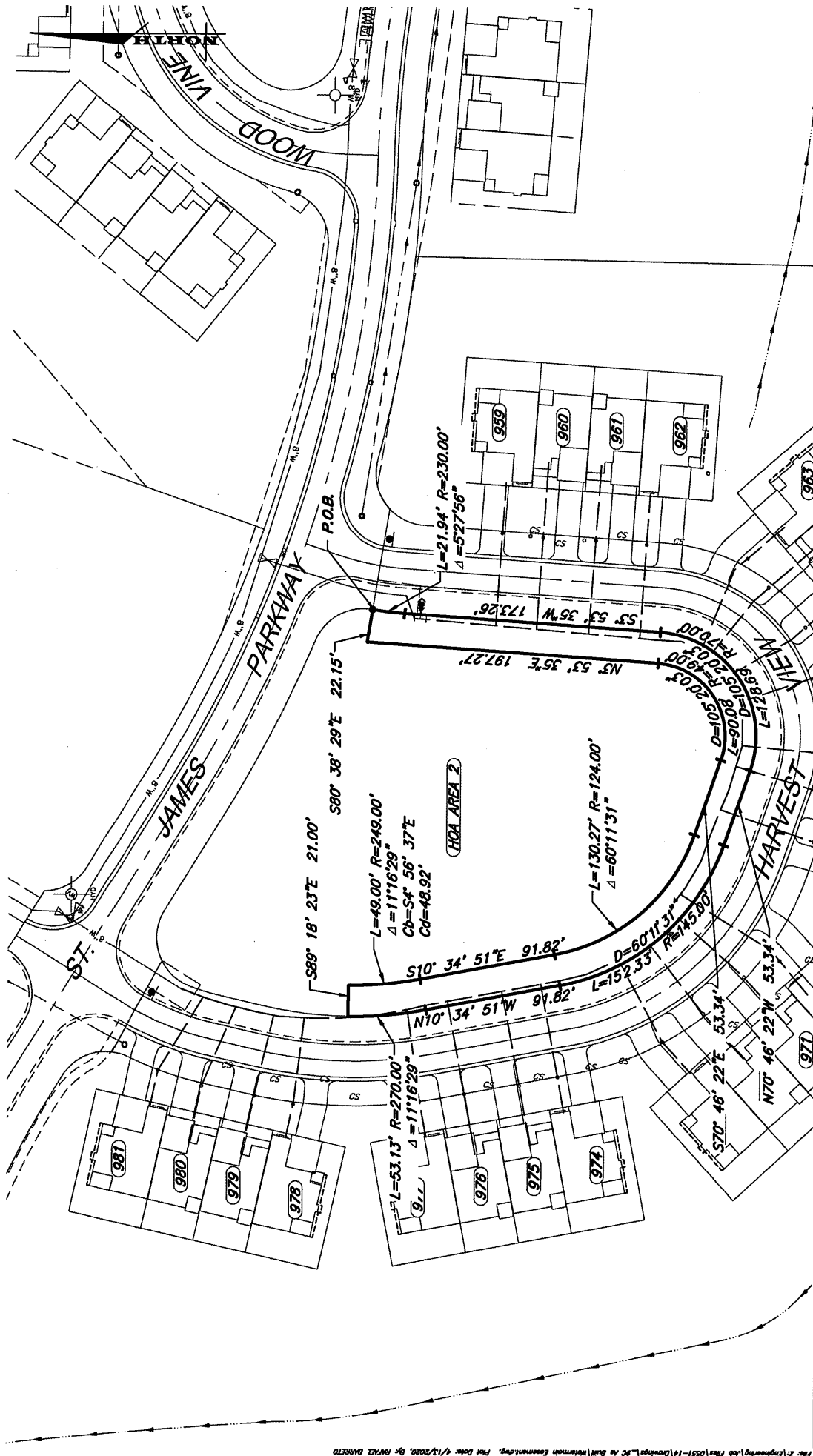
Lakewood Meadows

Water Main Easement, WE-1

April 27, 2020

12. A bearing of $S70^{\circ}46'22''E$ a distance of 53.34 feet; thence
13. Turning left along a curve having a radius of 49.00 feet a distance of 90.08 feet; thence
14. A bearing of $N3^{\circ}53'35''E$ a distance of 197.27 feet to a point; thence
15. A bearing of $S80^{\circ}38'29''E$ a distance of 22.15 feet to the point or place of beginning.

Intending to describe an approximately 13,513 square foot water main easement to the Town of Canandaigua.



MARATHON
ENGINEERING
15 CASCADIA DRIVE
GASTON, NY 14456
516-458-7770
WWW.MARATHONENG.COM

JOB NO: 0551-19
SCALE: 1"=80'
DRAWN: RLB
DESIGNED: RT
DATE: 04/13/2020

TITLE: WATERMAIN EASEMENT WE-1 TO
TOWN OF CANANDAIGUA

FOR
LAKEWOOD MEADOWS SECT. 9C

PHILIPS GHORAM PURCHASE - TOWNSHIP 9 RANGE 3 - TOWN LOT 70
TOWN OF CANANDAIGUA ONTARIO COUNTY STATE OF NEW YORK

ATTACHMENT 8

TOWN OF CANANDAIGUA
PURDY ROAD EXTENSION PROJECT

SEQR - INVOLVED AGENCY LIST

New York State Department of Environmental Conservation

Region 8

Attn: Regional Permit Administrator

6271 E. Avon-Lima Rd.

Avon, New York 14414

Submit via <http://fts.dec.state.ny.us/fts/>

U.S. Army Corps of Engineers

Department of Army Buffalo District, Corps of Engineers

Attn: Regional Permit Administrator

1776 Niagara Street

Buffalo, New York 14207

Email to LRB.NewYork.RegActions@usace.army.mil

Town Farmington Town Board

Attn: Peter Ingalsbe, Town Supervisor

1000 County Road 8

Farmington, New York 14425

pingalsbe@farmingtonny.org

Town of Farmington Highway Department

Attn: Tim Ford, Highway & Park Superintendent

985 Hook Road

Farmington, New York 14425

tford@farmingtonny.org

Town of Farmington Water & Sewer Department

Attn: David Conti, Water & Sewer Superintendent

1216 McMahon Road

Victor, New York 14564

dconti@farmingtonny.org

New York State Department of Transportation

Region 4

Attn: Denise Willard, Region 4 Permit Coordinator

1530 Jefferson Road

Rochester, New York 14623

Denise.Willard@dot.ny.gov

TOWN OF CANANDAIGUA
PURDY ROAD EXTENSION PROJECT

SEQR – INTERESTED AGENCIES

NYS Office of Parks, Recreation and Historic Preservation

Attn: Nancy Herter, program Leader/Native American Liaison
Peebles Island Resource Center
Waterford, New York 12188-0189

Ontario County Planning Board

Attn: Linda Phillips, Senior Planner, AICP
20 Ontario St.
Canandaigua, New York 14424
linda.phillips@ontariocountyny.gov

Canandaigua Central School District

Attn: Jamie Farr, Superintendent
143 North Pearl St.
Canandaigua, New York 14424
FarrJ@canandaiguaschools.org

Town of Canandaigua Planning Board

Attn: Charles Oyler, Chairperson
5440 Route 5 & 20 West
Canandaigua, New York 14424
devclerk@townofcanandaigua.org

Town of Canandaigua Environmental Conservation Board

Attn: Adeline Rudolph, Facilitator, Town Board Member
5440 Route 5 & 20 West
Canandaigua, New York 14424
arudolph@townofcanandaigua.org

U.S. Department of Interior

Fish and Wildlife Service
3817 Luker Road
Cortland, New York 13045
fw5es_nyfo@fws.gov

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project:		
Project Location (describe, and attach a general location map):		
Brief Description of Proposed Action (include purpose or need):		
Name of Applicant/Sponsor:		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Project Contact (if not same as sponsor; give name and title/role):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, or Village Board of Trustees <input type="checkbox"/> Yes <input type="checkbox"/> No		
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☐ Yes ☐ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☐ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐ Yes ☐ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐ Yes ☐ No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐ Yes ☐ No

If Yes, identify the plan(s):

C.3. Zoning	
a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. If Yes, what is the zoning classification(s) including any applicable overlay district?	□ Yes □ No
<div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div>	
b. Is the use permitted or allowed by a special or conditional use permit?	□ Yes □ No
c. Is a zoning change requested as part of the proposed action? If Yes,	□ Yes □ No
i. What is the proposed new zoning for the site? _____	
C.4. Existing community services.	
a. In what school district is the project site located? _____	
b. What police or other public protection forces serve the project site? _____	
c. Which fire protection and emergency medical services serve the project site? _____	
d. What parks serve the project site? _____ _____	

D. Project Details

D.1. Proposed and Potential Development	
a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? _____	
b. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres	
c. Is the proposed action an expansion of an existing project or use? □ Yes □ No i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____	
d. Is the proposed action a subdivision, or does it include a subdivision? □ Yes □ No If Yes, i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____ ii. Is a cluster/conservation layout proposed? □ Yes □ No iii. Number of lots proposed? _____ iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____	
e. Will the proposed action be constructed in multiple phases? □ Yes □ No i. If No, anticipated period of construction: _____ months ii. If Yes: <ul style="list-style-type: none"> • Total number of phases anticipated _____ • Anticipated commencement date of phase 1 (including demolition) _____ month _____ year • Anticipated completion date of final phase _____ month _____ year • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____ <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> 	

<p>f. Does the project include new residential uses? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, show numbers of units proposed.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 20%; text-align: center;"><u>One Family</u></th> <th style="width: 20%; text-align: center;"><u>Two Family</u></th> <th style="width: 20%; text-align: center;"><u>Three Family</u></th> <th style="width: 25%; text-align: center;"><u>Multiple Family (four or more)</u></th> </tr> </thead> <tbody> <tr> <td>Initial Phase</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>At completion</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>of all phases</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table>						<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>	Initial Phase	_____	_____	_____	_____	At completion	_____	_____	_____	_____	of all phases	_____	_____	_____	_____
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>																				
Initial Phase	_____	_____	_____	_____																				
At completion	_____	_____	_____	_____																				
of all phases	_____	_____	_____	_____																				
<p>g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes,</p> <p>i. Total number of structures _____</p> <p>ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length</p> <p>iii. Approximate extent of building space to be heated or cooled: _____ square feet</p>																								
<p>h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes,</p> <p>i. Purpose of the impoundment: _____</p> <p>ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____</p> <p>iii. If other than water, identify the type of impounded/contained liquids and their source. _____</p> <p>iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres</p> <p>v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length</p> <p>vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____</p>																								
<p>D.2. Project Operations</p>																								
<p>a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)</p> <p>If Yes:</p> <p>i. What is the purpose of the excavation or dredging? _____</p> <p>ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?</p> <ul style="list-style-type: none"> • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ <p>iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____</p> <p>_____</p> <p>iv. Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, describe. _____</p> <p>_____</p> <p>v. What is the total area to be dredged or excavated? _____ acres</p> <p>vi. What is the maximum area to be worked at any one time? _____ acres</p> <p>vii. What would be the maximum depth of excavation or dredging? _____ feet</p> <p>viii. Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>ix. Summarize site reclamation goals and plan: _____</p> <p>_____</p> <p>_____</p>																								
<p>b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____</p> <p>_____</p> <p>_____</p>																								

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes ☐ No ☐

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No ☐

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No ☐

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No ☐

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No ☐
- Is the project site in the existing district? ☐ Yes ☐ No ☐
- Is expansion of the district needed? ☐ Yes ☐ No ☐
- Do existing lines serve the project site? ☐ Yes ☐ No ☐

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No ☐

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No ☐

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☐ No ☐

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No ☐

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No ☐
- Is the project site in the existing district? ☐ Yes ☐ No ☐
- Is expansion of the district needed? ☐ Yes ☐ No ☐

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ _____ _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____ _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____ _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ _____</p> <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p>ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p>iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p>iv. Does the proposed action include any shared use parking? Yes No</p> <p>v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p>vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site			
a. Existing land uses. i. Check all uses that occur on, adjoining and near the project site. <input type="checkbox"/> Urban <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Rural (non-farm) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ ii. If mix of uses, generally describe: _____ _____			
b. Land uses and coverytypes on the project site.			
Land use or Coverytype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: <ul style="list-style-type: none"> • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? <ul style="list-style-type: none"> • If yes, cite sources/documentation: _____ ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database <input type="checkbox"/> Yes – Environmental Site Remediation database <input type="checkbox"/> Neither database </div> <div style="width: 50%;"> Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ </div> </div> ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> If yes, DEC site ID number: _____ Describe the type of institutional control (e.g., deed restriction or easement): _____ Describe any use limitations: _____ Describe any engineering controls: _____ Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____ _____ 	
E.2. Natural Resources On or Near Project Site	
a. What is the average depth to bedrock on the project site? _____ feet	
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %	
c. Predominant soil type(s) present on project site: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>_____</div> <div>_____ %</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>_____</div> <div>_____ %</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>_____</div> <div>_____ %</div> </div>	
d. What is the average depth to the water table on the project site? Average: _____ feet	
e. Drainage status of project site soils: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site </div>	
f. Approximate proportion of proposed action site with slopes: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site </div>	
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____ _____	
h. Surface water features. <div style="margin-top: 10px;"> i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div style="margin-top: 5px;"> ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div style="margin-top: 5px;"> If Yes to either <i>i</i> or <i>ii</i>, continue. If No, skip to E.2.i. </div> <div style="margin-top: 5px;"> iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div style="margin-top: 5px;"> iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <div style="margin-top: 5px;"> <ul style="list-style-type: none"> Streams: Name _____ Classification _____ Lakes or Ponds: Name _____ Classification _____ Wetlands: Name _____ Approximate Size _____ Wetland No. (if regulated by DEC) _____ </div> </div>	

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p>
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p>
<p>E.3. Designated Public Resources On or Near Project Site</p>
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name _____ Date _____

Signature _____ Title _____



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	No
E.2.h.ii [Surface Water Features]	No
E.2.h.iii [Surface Water Features]	No
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.j. [100 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.k. [500 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.l. [Aquifers]	No
E.2.n. [Natural Communities]	No
E.2.o. [Endangered or Threatened Species]	No

E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	Yes
E.3.a. [Agricultural District]	ONTA001
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

ATTACHMENT 9

MCC form for period ending March 9, 2023

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

☒ This report is being submitted on behalf of an individual MS4.

Name of MS4

[illegible]

☐ This report is being submitted on behalf of a Single Entity

Name of Single Entity

[illegible]

☐ This is a joint report being submitted on behalf of a coalition.

Name of Coalition

[illegible][illegible][illegible]

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A		
---	---	---	---	---	---	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

N	Y	R	2	0	A			
---	---	---	---	---	---	--	--	--

MS4 Annual Report Cover Page

MCC form for period ending March 9, 2023

Provide SPDES ID of each permitted MS4 included in this report.

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

SPDES ID
N Y R 2 0 A

MCC form for period ending March 9, 2023

Name of MS4

TOWN OF CANANDAIGUA

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Each MS4 must submit an MCC form.

Section 1 - MCC Identification Page

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:

- ☒ An Annual Report for a single MS4
- ☐ A Single Entity (Per Part II.E of GP-0-10-002)
- ☐ A Joint Report

Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:

[illegible]

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2 0 2 3

Name of MS4 TOWN OF CANANDAIGUA

SPDES ID

N Y R 2 0 A 5 4 6

Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- ☒ Principal Executive Officer/Chief Elected Official
- ☐ Duly Authorized Representative
- ☐ Local Stormwater Public Contact
- ☐ Stormwater Management Program (SWMP) Coordinator
- ☐ Report Preparer

First Name

J A R E D

MI

Last Name

S I M P S O N

Title

T O W N S U P E R V I S O R

Address

5 4 4 0 R O U T E S 5 A N D 2 0 W E S T

City

C A N A N D A I G U A

State

N Y

Zip

1 4 4 2 4 -

eMail

J S I M P S O N @ T O W N O F C A N A N D A I G U A . O R G

Phone

(5 8 5) 3 9 4 - 1 1 2 0

County

O N T A R I O

MS4 Municipal Compliance Certification(MCC) FormMCC form for period ending March 9,

2	0	2	3
---	---	---	---

Name of MS4

T	O	W	N	O	F	C	A	N	A	N	D	A	I	G	U	A
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Section 2 - Contact Information**Important Instructions - Please Read**Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- ☐ Principal Executive Officer/Chief Elected Official
- ☒ Duly Authorized Representative
- ☒ Local Stormwater Public Contact
- ☒ Stormwater Management Program (SWMP) Coordinator
- ☒ Report Preparer

First Name

J	a	m	e	s												
---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--

MI

--

Last Name

F	l	e	t	c	h	e	r									
---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--

Title

T	O	W	N		H	i	g	h	w	a	y	&	W	a	t	e	r		S	u	p	e	r	i	n	t	e	n	d	e	n	t
---	---	---	---	--	---	---	---	---	---	---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Address

5	4	4	0		R	O	U	T	E	S		5		A	N	D		2	0		W	E	S	T							
---	---	---	---	--	---	---	---	---	---	---	--	---	--	---	---	---	--	---	---	--	---	---	---	---	--	--	--	--	--	--	--

City

C	A	N	A	N	D	A	I	G	U	A																					
---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

State

N	Y
---	---

Zip

1	4	4	2	4	-												
---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--

eMail

J	f	l	e	t	c	h	e	r	@	T	O	W	N	O	F	C	A	N	A	N	D	A	I	G	U	A	.	O	R	G			
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--

Phone

(5	8	5)	3	9	4	-	1	1	2	0
---	---	---	---	---	---	---	---	---	---	---	---	---

County

O	N	T	A	R	I	O											
---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2023

Name of MS4 TOWN OF CANANDAIGUA

SPDES ID

N Y R 2 0 A 5 4 6

Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for each of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- ☐ Principal Executive Officer/Chief Elected Official
☐ Duly Authorized Representative
☒ Local Stormwater Public Contact
☐ Stormwater Management Program (SWMP) Coordinator
☐ Report Preparer

First Name

K E V I N

MI

Last Name

O L V A N Y

Title

W A T E R S H E D M A N A G E R

Address

2 0 5 S A L T O N S T A L L S T R E E T

City

C A N A N D A I G U A

State

N Y

Zip

1 4 4 2 4 -

eMail

K L O @ C A N A N D A I G U A N E W Y O R K . G O V

Phone

(5 8 5) 3 9 6 - 3 6 3 0

County

O N T A R I O

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2023

Name of MS4 TOWN OF CANANDAIGUA

SPDES ID

N Y R 2 0 A 5 4 6

Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? ☒ Yes ☐ No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

C A N A N D A I G U A L A K E W A T E R S H E D C O M M I S

Partner/Coalition Name (con't.)

S I O N - T Y L E R O H L E

SPDES Partner ID - If applicable

N Y R 2 0

Address

4 8 0 N O R T H M A I N S T R E E T

City

C A N A N D A I G U A

State

N Y

Zip

1 4 4 2 4 -

eMail

T Y L E R . O H L E @ O N T S W C D . C O M

Phone

(5 8 5) 3 9 6 - 9 7 1 6

Legally Binding Agreement in accordance
with GP-0-08-002 Part IV.G.?

☒ Yes ☐ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

☐ MM1

☐ MM2

☒ MM3 I N S P E C T I O N S

☐ MM4 I N S P E C T I O N S

☐ MM5

☐ MM6

Additional tasks/responsibilities

- ☐ Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2023

Name of MS4 TOWN OF CANANDAIGUA

SPDES ID

N Y R 2 0 A 5 4 6

Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period?

☒ Yes ☐ No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

C A N A N D A I G U A L A K E W A T E R S H E D A S S O C .

Partner/Coalition Name (con't.)

P R E S I D E N T - L Y N N K L O T Z

SPDES Partner ID - If applicable

N Y R 2 0

Address

1 4 4 M I L L S T R E E T

City

C A N A N D A I G U A

State

N Y

Zip

1 4 4 2 4 -

eMail

l i n d s a y m @ c a n a n d a i g u a l a k e a s s o c . o r g

Phone

(5 8 5) 3 9 4 - 5 0 3 0

Legally Binding Agreement in accordance

with GP-0-08-002 Part IV.G.? ☒ Yes ☐ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

☒ MM1 O U T R E A C H - E D U C A T I O N

☐ MM2 M E E T I N G S - S E M I N A R S - E V E N T S

☐ MM3

☐ MM4

☐ MM5

☐ MM6

Additional tasks/responsibilities

- ☐ Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2023

Name of MS4 TOWN OF CANANDAIGUA

SPDES ID

N Y R 2 0 A 5 4 6

Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period?

☒ Yes ☐ No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

C A N A N D A I G U A L A K E W A T E R S H E D C O U N C I

Partner/Coalition Name (con't.)

L - K E V I N O L V A N Y

SPDES Partner ID - If applicable

N Y R 2 0

Address

2 5 0 S A L T O N S T A L L S T R E E T

City

C A N A N D A I G U A

State

N Y

Zip

1 4 4 2 4 -

eMail

K L O @ C A N A N D A I G U A N E W Y O R K . G O V

Phone

(5 8 5) 3 9 6 - 3 5 3 0

Legally Binding Agreement in accordance
with GP-0-08-002 Part IV.G.?

☒ Yes ☐ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

☒ MM1 M U L T I P L E T A S K S

☒ MM2 M U L T I P L E T A S K S

☒ MM3 M U L T I P L E T A S K S

☒ MM4 M U L T I P L E T A S K S

☒ MM5 M U L T I P L E T A S K S

☒ MM6 M U L T I P L E T A S K S

Additional tasks/responsibilities

- ☐ *Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2023

Name of MS4 TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name

MI

Last Name

J	A	R	E	D								
---	---	---	---	---	--	--	--	--	--	--	--	--

9

S	I	M	P	S	O	N						
---	---	---	---	---	---	---	--	--	--	--	--	--

Title (Clearly print title of individual signing report)

[illegible]

Signature

Date _____

0		/	0		/				
---	--	---	---	--	---	--	--	--	--

The annual report form and any attachments can be sent to the DEC Central Office clicking the Submit Form link below, or by sending it directly to: MS4compliance@dec.ny.gov. All submissions must include the SPDES ID in the title and must be complete before hitting the Submit Form link below:

Submit Form

If unable to submit electronically, hardcopy submissions can be sent to:

Bureau of Water Compliance
Division of Water
4th Floor
625 Broadway
Albany, New York 12233-3505

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

SPDES ID

Name of MS4/Coalition

TOWN OF CANANDAIGUA

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Water Quality Trends

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4
☐ On behalf of a coalition

How many MS4s are contributed to this report?

--	--	--

- 1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure One.**

☒ Yes ☐ No

If Yes, choose one of the following

- ☐ Report(s) attached to the annual report
☒ Web Page(s) where report(s) is/are provided below

Please provide specific address of page where report(s) can be accessed - not home page.

URL

c	a	n	a	n	d	a	i	g	u	a	l	a	k	e	.	o	r	g	/	p	u	b	l	i	c	a	t	i	o
n	s																												

URL

c	a	n	a	n	d	a	i	g	u	a	l	a	k	e	.	o	r	g	/	u	p	d	a	t	e	s			

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2023

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANADNAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Minimum Control Measure 1. Public Education and Outreach

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4
☐ On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1. Targeted Public Education and Outreach Best Management Practices

Check all topics that were included in Education and Outreach during this reporting period:

- ☒ Construction Sites
 - ☒ General Stormwater Management Information
 - ☒ Household Hazardous Waste Disposal
 - ☐ Illicit Discharge Detection and Elimination
 - ☒ Infrastructure Maintenance
 - ☐ Smart Growth
 - ☐ Storm Drain Marking
 - ☒ Green Infrastructure/Better Site Design/Low Impact Development
 - ☒ Other:
 - ☒ Pesticide and Fertilizer Application
 - ☒ Pet Waste Management
 - ☒ Recycling
 - ☒ Riparian Corridor Protection/Restoration
 - ☒ Trash Management
 - ☐ Vehicle Washing
 - ☒ Water Conservation
 - ☒ Wetland Protection
 - ☐ None

[illegible]

Other

2. Specific audiences targeted during this reporting period:

- ☒ Public Employees ☐ Contractors
☒ Residential ☐ Developers
☐ Businesses ☒ General Public
☐ Restaurants ☐ Industries
☒ Other: ☐ Agricultural

[illegible]

Other

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2023

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

TOWN OF CANANDAIGUA

SPDES ID								
N	Y	R	2	0	A	5	4	6

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

- Construction Site Operators Trained

--	--	--	--	--

- ## ● Direct Mailings

5	1	2	2
---	---	---	---

- ## ● Kiosks or Other Displays

				6
--	--	--	--	---

- ## ● List-Serves

1	8	0	7
---	---	---	---

- ## ● Mailing List

	1	1	4	0

- Newspaper Ads or Articles

			2	6	

- Public Events/Presentations

	2	2	8	4

- School Program

	2	2	0	1
	3	0	6	1

- ☐ TV Spot/Program

	5	0	6	1

- Printed Materials:

1	2	3	4	5

Locations (e.g. libraries, town offices, kiosks)

[illegible]

- Other:

W	A	T	E	R	S	H	E	D		K	I	O	S	K	S				
---	---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	--	--	--	--

- **Web Page:** Provide specific web addresses - not home page. Continue on next page if additional space is needed.

[illegible][illegible]

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	2
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

3. Web Page con't.: Provide specific web addresses - not home page.

URL

t	o	w	n	o	f	c	a	n	a	n	d	a	i	g	u	a	.	o	r	g	/	p	a	g	e	.	a	s	p	?	i
D	=	1	0	4																											

URL

c	a	n	a	n	d	a	i	g	u	a	l	a	k	e	.	o	r	g	/	p	u	b	l	i	c	a	t	i	o	n	s

URL

c	a	n	a	n	d	a	i	g	u	a	l	a	k	e	.	o	r	g	/	e	d	u	c	a	t	i	o	n			

URL

URL

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANADNAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The goals of the public education and outreach are to continue public presentations to local community groups, continue the watershed education program for school children, to update education materials, update website materials, and to maintain kiosks with current stormwater related information.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Town's partnership with the Watershed Association has provided numerous educational and outreach opportunities for our community. The educational kiosks were maintained, and the Town and the Watershed Council put more stormwater content on their websites. Presentations and outreach were performed by Watershed Council as part of the 9 Element Watershed Plan process.

C. How many times was this observation measured or evaluated in this reporting period?

		1	2
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town will continue its partnership with the Watershed Association. Their contributions to the education of our community is outstanding. School programs will continue. Education materials will be continuously updated. The Town and Watershed Councils websites will be enhanced with more MS4 related materials. Presentations will be provided to the public.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2023

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition TOWN OF CANANDAIGUA

SPDES ID

N Y R 2 0 A 5 4 6

Minimum Control Measure 2. Public Involvement/Participation

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4
☐ On behalf of a coalition

How many MS4s contributed to this report?

1. What opportunities were provided for public participation in implementation, development, evaluation and improvement of the Stormwater Management Program (SWMP) Plan during this reporting period? Check all that apply:

<input checked="" type="radio"/> Cleanup Events	# Events					2				
<input checked="" type="radio"/> Comments on SWMP Received	# Comments					0				
<input checked="" type="radio"/> Community Hotlines	Phone # ()					-				
	Phone # (5 8 5)	3 1 5	-	3 0 8 8	Phone # ()					
	Phone # (5 8 5)	3 9 4	-	1 1 2 0	Phone # ()					
	Phone # (5 8 5)	3 9 6	-	3 6 3 0	Phone # ()					
	Phone # (0)	0	-		Phone # ()					
	Phone # (0)	0	-		Phone # ()					
<input checked="" type="radio"/> Community Meetings	# Attendees	2	2	8	4					
<input type="radio"/> Plantings	Sq. Ft.									
<input checked="" type="radio"/> Storm Drain Markings	# Drains					3	3			
<input checked="" type="radio"/> Stakeholder Meetings	# Attendees					2	5	8		
<input checked="" type="radio"/> Volunteer Monitoring	# Events					5	8			
<input checked="" type="radio"/> Other:	C O N S E R V A T I O N	B O A R D	M E E T I N G S							

2. Was public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan provided?

☒ Yes ☐ No

<input type="radio"/> List-Serve	# In List				
<input type="radio"/> Newspaper Advertising	# Days Run				
<input type="radio"/> TV/Radio Notices	# Days Run				
<input checked="" type="radio"/> Other:	T O W N	D E V E L O P M E N T	O F F I C E		

☒ Web Page URL: Enter URL(s) on the following two pages.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2023

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N Y R 2 0 A 5 4 6

2. URL(s) con't.:

Please provide specific address(es) where notice(s) can be accessed - not home page.

URL

t	o	w	n	o	f	c	a	n	a	n	d	a	i	g	u	a	.	o	r	g	/	p	a	g	e	.	a	s	p	?	i
d	=	1	0	4																											

URL

URL

URL

URL

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2023

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition	TOWN OF CANANDAIGUA
-----------------------	---------------------

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

2. URL(s) con't.:

Please provide specific address(es) where notices can be accessed - not home page.

URL

[illegible]

URL

[illegible]

URL

[illegible]

URL

[illegible]

URL

[illegible]

URL

[illegible]

URL

[illegible]

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2023

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

NYR20A546

3. Where can the public access copies of this annual report, Stormwater Management Program SWMP) Plan and submit comments on those documents?

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

☒ MS4/Coalition Office

☒ Annual Report

☒ SWMP Plan

☒ Comments

Department

TOWN DEVELOPMENT OFFICE

Address

5440 ROUTES 5 AND 20

City

CANANDAIGUA

NY

Zip

-

Phone

(585) 315-3088

☐ Library

☐ Annual Report

☐ SWMP Plan

☐ Comments

Address

City

Zip

-

Phone

(0) 0 -

☐ Other

☐ Annual Report

☐ SWMP Plan

☐ Comments

Address

City

Zip

-

Phone

(0) 0 -

☒ Web Page URL:

☒ Annual Report

☒ SWMP Plan

☒ Comments

townofcanandaigua.org/page.asp?

id=104

Please provide specific address of page where report can be accessed - not home page.

☒ eMail

☒ Comments

CJENSEN@TOWNOFCANADNAIGUA.ORG

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

4.a. If this report was made available on the internet, what date was it posted?

Leave blank if this report was not posted on the internet.

0	5	/	0	2	/	2	0	2	2
---	---	---	---	---	---	---	---	---	---

4.b. For how many days was/will this report be posted?

3	6	5
---	---	---

If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

5.a. Was an Annual Report public meeting held in this reporting period?

☒ Yes ☐ No

If Yes, what was the date of the meeting?

0	6	/	1	2	/	2	0	2	3
---	---	---	---	---	---	---	---	---	---

If No, is one planned?

☐ Yes ☐ No

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?

☐ Yes ☐ No

If No, is one planned for each?

☐ Yes ☐ No

6. Were comments received during this reporting period?

☐ Yes ☒ No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The exists public involvement through out various board meetings (Town Board, Conservation Board, Watershed Stakeholder meetings). Additonal goals are to maintain Local Stormwater Public Contacts and Coordinator, continue updating the websites and to continue community involvement in drain marking and clean up events.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Volunteers have been actively monitoring clarity and water quality. Watershed and Town websites have been updated. Public meetings and presentations have had increased attendance. The drainage committee consisting of residents and Town staff, continues to meet regularly to discuss stormwater issues.

C. How many times was this observation measured or evaluated in this reporting period?

		1	0
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

New subdivisions will continue to receive storm drain markings. Board meetings will continue to provide opportunities for the public to comment and provide presentations to the public. The Town's partnerships with the Watershed Association and Watershed Council will continue.

1

2	0	2	3
---	---	---	---

TOWN OF CANANDAIGUA

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

1

☒ On behalf of an individual MS4
☐ On behalf of a coalition

--	--	--

			6	4
--	--	--	---	---

1	0	0	%
---	---	---	---

	2	5
--	---	---

- ☐ Auto Recyclers
- ☐ Building Maintenance
- ☐ Churches
- ☒ Commercial Carwashes
- ☐ Commercial Laundry/Dry Cleaners
- ☒ Construction Vehicle Washouts
- ☐ Cross-Connections
- ☐ Distribution Centers
- ☐ Food Processing Facilities
- ☐ Garbage Truck Washouts
- ☐ Hospitals
- ☐ Improper RV Waste Disposal
- ☐ Industrial Process Water

- Landscaping (Irrigation)
- Marinas
- Metal Plateing Operations
- Outdoor Fluid Storage
- Parking Lot Maintenance
- Printing
- Residential Carwashing
- Restaurants
- Schools and Universities
- Septic Maintenance
- Swimming Pools
- Vehicle Fueling
- Vehicle Maint./Repair Shops

☐ None

S	T	O	R	M	W	A	T	E	R		M	A	N	A	G	E	M	E	N	T		F	A	C	I	L	I	T	I	E
---	---	---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	---	---	---

[illegible]

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2023

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

3.b. What types of illicit discharges have been found during this reporting period?

- ☐ Broken Lines From Sanitary Sewer
☐ Cross Connections
☒ Failing Septic Systems
☐ Floor Drains Connected To Storm Sewers
☐ Illegal Dumping
☐ Other:
- ☐ Industrial Connections
☐ Inflow/Infiltration
☐ Pump Station Failure
☐ Sanitary Sewer Overflows
☐ Straight Pipe Sewer Discharges
☐ None

[illegible]

4. How many illicit discharges/potential illegal connections have been detected during this reporting period?

		2
--	--	---

5. How many illicit discharges have been confirmed during this reporting period?

		2
--	--	---

6. How many illicit discharges/illegal connections have been eliminated during this reporting period?

		2
--	--	---

7. Has the storm sewershed mapping been completed in this reporting period?

☒ Yes ☐ No

If No, approximately what percent was completed in this reporting period?

			%
--	--	--	---

8. Is the above information available in GIS?

☒ Yes ☐ No

Is this information available on the web?

☒ Yes ☐ No

If Yes, provide URL(s):

Please provide specific address of page where map(s) can be accessed - not home page.

URL

t o w n o f c a n a n d a i g u a . o r g / p a g e . a s p ? i

d	=	1	2	8
---	---	---	---	---

[illegible]

URL

[illegible][illegible][illegible]

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2023

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

8. URL(s) con't.:

Please provide specific address of page where map(s) can be accessed - not home page

URL

[illegible]

URL

[illegible]

URL

[illegible]

URL

[illegible]

URL

[illegible]

9. Has an IDDE law been adopted for each traditional MS4 and/or have IDDE procedures been approved for all non-traditional MS4s contributing to this report? ☒ Yes ☐ No

10. If Yes, has every traditional MS4 contributing to this report certified that this law is equivalent to the NYS Model IDDE Law? ☒ Yes ☐ No ☐ NT

11. What percent of staff in relevant positions and departments has received IDDE training?
- | | | | |
|---|---|---|---|
| 1 | 0 | 0 | % |
|---|---|---|---|

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Watershed Association continuously investigates and maps the watershed. Additional outfalls associated with new developments are mapped. Property transfers require onsite wastewater system inspections. over 100 reports received this year. Over 20 systems required repair/replacement.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Compliance and inspection reports from new on-site wastewater laws are continuously received. Ontario County Soil & Water partnership with the Town has produced a large increase in inspection reports and subsequent identification of failed systems. Over 20 systems have been issued permits for replacement and repair.

C. How many times was this observation measured or evaluated in this reporting period?

		1	2
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Mapping of new outfalls. Watershed Council will continue to map watershed areas. Wastewater mailings and inspection requests will be mailed out. mandatory inspections will continue.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Minimum Control Measures 4 and 5. Construction Site and Post-Construction Control

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4
☐ On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? ☒ Yes ☐ No

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? ☒ Yes ☐ No ☐ NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

☐ 09/2004 ☒ 03/2006 ☐ NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? ☒ Yes ☐ No

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

		6
--	--	---

4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? ☒ Yes ☐ No ☐ NT

If Yes, how many public comments were received during this reporting period?

		0
--	--	---

5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? ☒ Yes ☐ No

6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

<input checked="" type="radio"/> Notices of Violation	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td>3</td></tr></table>					3	<input type="radio"/> No Authority
				3				
<input checked="" type="radio"/> Stop Work Orders	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td>1</td></tr></table>					1	<input type="radio"/> No Authority
				1				
<input type="radio"/> Criminal Actions	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Termination of Contracts	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Administrative Fines	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Civil Penalties	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Administrative Orders	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Enforcement Actions or Sanctions	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						
<input type="radio"/> Other	#	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table>						<input type="radio"/> No Authority

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?

		6
--	--	---

2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?

	1	3
--	---	---

3. What percent of active construction sites were inspected during this reporting period? ☐ NT

1	0	0
---	---	---

 %

4. What percent of active construction sites were inspected more than once? ☐ NT

1	0	0
---	---	---

 %

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? ☒ Yes ☐ No ☐ NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? ☒ Yes ☐ No ☐ NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? ☐ Yes ☐ No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Town has a comprehensive plan review process which involves coordinated review with Town Engineering, Watershed Council, Town Board, Environmental Board, Development Staff, outside referrals, and public comment/review. The Town maintains a database of all SWPPs and inspection reports. Permits holders must provide electronic copies of inspection reports to the Town. Stormwater Management Officers or Town representative routinely inspect active sites.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Database of inspections and reports is maintained continuously. Town received over 350 inspections reports during this period. Weekly inspections are completed by SMOs and or Town representative.

C. How many times was this observation measured or evaluated in this reporting period?

		1	2
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Town staff continues to document inspections and upload reports to Town database. Projects will continue to be reviewed by all involved parties. Partnership with Watershed Council and Engineering will continue.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2 0 2 3

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition	TOWN OF CANANDAIGUA
-----------------------	---------------------

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Minimum Control Measure 5. Post-Construction Stormwater Management

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4
☐ On behalf of a coalition

How many MS4s contributed to this report?

1. How many and what type of post-construction stormwater management practices has your MS4/Coalition inventoried, inspected and maintained in this reporting period?

	# Inventoried	# Inspections	# Times Maintained
<input type="radio"/> Alternative Practices	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>
<input checked="" type="radio"/> Filter Systems	<div><div></div><div></div><div>5</div></div>	<div><div></div><div></div><div>5</div></div>	<div><div></div><div></div><div></div></div>
<input checked="" type="radio"/> Infiltration Basins	<div><div></div><div></div><div>8</div></div>	<div><div></div><div></div><div>8</div></div>	<div><div></div><div></div><div></div></div>
<input type="radio"/> Open Channels	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>
<input checked="" type="radio"/> Ponds	<div><div></div><div>7</div><div>7</div></div>	<div><div></div><div>2</div><div>5</div></div>	<div><div></div><div></div><div>0</div></div>
<input type="radio"/> Wetlands	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>
<input type="radio"/> Other	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div></div>

2. Do you use an electronic tool (e.g. GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance? ☒ Yes ☐ No

☒ Yes ☐ No

3. What types of non-structural practices have been used to implement Low Impact Development/Better Site Design/Green Infrastructure principles?

- ☒ Building Codes
- ☒ Municipal Comprehensive Plans
- ☒ Overlay Districts
- ☒ Open Space Preservation Program
- ☒ Zoning
- ☒ Local Law or Ordinance
- ☐ None
- ☒ Land Use Regulation/Zoning
- ☒ Watershed Plans
- ☒ Other Comprehensive Plan

○ Other:

[illegible]

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?

☒ Yes ☐ No

4b. Does the MS4 have a banking and credit system for stormwater management practices?

☐ Yes ☒ No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?

☐ Yes ☐ No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

--	--	--

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

1	0	0
---	---	---

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Active projects are routinely monitored and inspections documented. Systems from new projects have been added to database. Inactive projects have been inspected and closed.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Field inspections have resulted in the maintenance and repair of existing facilities. Several structures required vegetation removal and have been cleaned. No facilities required full clean-out. Dormant projects are being reviewed and close-out initiated. Additional surveys have been requested from the applicants prior to closing out.

C. How many times was this observation measured or evaluated in this reporting period?

		1	2
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?
☒ Yes ☐ No
E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
☒ Yes ☐ No
F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Town will continue inspections and maintain facilities as required. Privately owned facilities will be monitored and owner's notified if maintenance is required. New facilities will be added to database and agreements/easements will be adopted and filed with the Town.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANADNAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4
☐ On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<u>Operation/Activity/Facility</u>	<u>Addressed in SWMP?</u>	<u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u>
Street Maintenance.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Bridge Maintenance.....	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Winter Road Maintenance.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Salt Storage.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Solid Waste Management.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
New Municipal Construction and Land Disturbance..	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Right of Way Maintenance.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Marine Operations.....	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Hydrologic Habitat Modification.....	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Parks and Open Space.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Municipal Building.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Stormwater System Maintenance.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Vehicle and Fleet Maintenance.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Other.....	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

T	O	W	N	O	F	C	A	N	A	N	D	A	I	G	U	A
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

2. Provide the following information about municipal operations good housekeeping programs:

- ☒ Parking Lots Swept (Number of acres X Number of times swept) # Acres

			3	5
--	--	--	---	---
- ☒ Streets Swept (Number of miles X Number of times swept) # Miles

			7	4
--	--	--	---	---
- ☒ Catch Basins Inspected and Cleaned Where Necessary #

			4	2
--	--	--	---	---
- ☒ Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #

				0
--	--	--	--	---
- ☐ Phosphorus Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--	--
- ☐ Nitrogen Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--	--
- ☐ Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres

0					.	
---	--	--	--	--	---	--

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

				1
--	--	--	--	---

4. What was the date of the last training?

		/			/				
--	--	---	--	--	---	--	--	--	--

5. How many municipal employees have been trained in this reporting period?

		1
--	--	---

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

1	0	0
---	---	---

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANADNAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Routine maintenance of roadways, parking lots, catch basins, and storm-water infrastructure will continue. Town staff will continue to inspect and provide what repairs and maintenance is required to infrastructure.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Town does not utilize any pesticides or weed killers. Existing storm-water infrastructure that is owned and/or maintained by the Town are clean and well maintained. Privately owned facilities are continuously monitored.

C. How many times was this observation measured or evaluated in this reporting period?

		1	2
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Inspections will continue. Cleaning of infrastructure will continue.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

MS4s must answer the questions or check NA as indicated in the table below.

MS4 Description	Answer	Check NA	(POC)
NYC EOH Watershed			
Traditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus
Traditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus
Non-Traditional	1,2,77a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus
Onondaga Lake Watershed			
Traditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Non-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Greenwood Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Oyster Bay			
Traditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Non-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens
Peconic Estuary			
Traditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Traditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Non-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen
Oscawana Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
LI 27 Embayments			
Traditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Non-Traditional	1,2,3,4,7a-d,9	5,6,8a,8b,10,11,12	Pathogens

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies?

☒ Yes ☐ No ☐ N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS?

☐ Yes ☐ No ☒ N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far.

--	--	--

 %

Estimate what percentage was mapped in this reporting period.

--	--	--

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? ☒ Yes ☐ No ☐ N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?

1	1	0
---	---	---

 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? ☒ Yes ☐ No ☐ N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? ☒ Yes ☐ No ☐ N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? ☐ Yes ☒ No ☐ N/A

7b. How many projects have been sited in this reporting period?

--	--	--

7c. What percent of the projects included in 7b have been completed in this reporting period?

--	--	--

 %

7d. What percent of projects planned in previous years have been completed?

--	--	--

 %

☐ No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? ☒ Yes ☐ No ☐ N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? ☒ Yes ☐ No ☐ N/A

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	3
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0					
---	---	---	---	---	--	--	--	--	--

9. Has your MS4/Coalition developed and implemented a program of native planting?

☒ Yes ☐ No ☐ N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?

☒ Yes ☐ No ☐ N/A

11. Does your MS4/Coalition have a pet waste bag program?

☒ Yes ☐ No ☐ N/A

12. Does your MS4/Coalition have a program to manage goose populations?

☐ Yes ☒ No ☐ N/A

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9,

2	0	2	3
---	---	---	---

Name of MS4

TOWN OF CANANDAIGUA

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name

J	A	R	E	D														
---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--

MI

--

Last Name

S	I	M	P	S	O	N												
---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--

Title (Clearly print title of individual signing report)

T	O	W	N		S	U	P	E	R	V	I	S	O	R					
---	---	---	---	--	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--

Signature

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Date

0		/	0		/				
---	--	---	---	--	---	--	--	--	--

The annual report form and any attachments can be sent to the DEC Central Office clicking the Submit Form link below, or by sending it directly to: MS4compliance@dec.ny.gov. All submissions must include the SPDES ID in the title and must be complete before hitting the Submit Form link below:

Submit Form

If unable to submit electronically, hardcopy submissions can be sent to:

Bureau of Water Compliance
 Division of Water
 4th Floor
 625 Broadway
 Albany, New York 12233-3505

ATTACHMENT 10

Sarah Reynolds

From: Chuck Oyler <chucko@rochester.rr.com>
Sent: Wednesday, May 10, 2023 7:52 AM
To: Sarah Reynolds
Cc: Kim Burkard; Michael Warner
Subject: Re: Referral from Town of Farmington

Good morning Sarah, the PB discussed this application referral at our meeting last night and found no issues of concern as it relates to ToC. Other than being mentioned in our minutes, the board or Doug did not feel any written response to ToF was needed. Since you sent out the request, I wanted to make sure you were aware of how the request was handled. Enjoy the great weather.

Chuck

On Apr 25, 2023, at 3:30 PM, Chuck Oyler <chucko@rochester.rr.com> wrote:

5/9 meeting please. Are the materials pertaining to this app being placed in Cloudpermit for PB to see and review?

ChuckO

On Apr 25, 2023, at 2:50 PM, Sarah Reynolds <sreynolds@townofcanandaigua.org> wrote:

Chuck,
We are in receipt of a referral from the Town of Farmington to the Canandaigua Town Board for a new single-family home on the north side of Cdga-Farmington Townline Road (N side of road, between Risser Rd and County Road 28). Doug asked that I submit it to you folks for Planning Board comment. Can this be placed on either of the May Planning Board Agendas?

Sarah Reynolds

Administrative Coordinator

Town of Canandaigua

[Website](#) – [Facebook](#)

[Join Our Mailing List](#)

Town Hall: 585-394-1120

Direct: 585-337-4731

Mr. Tolbert asked Mr. Gilbert if he had any intention of using facility as a venue. This may be a good idea, as it would draw demand from the community. Mr. Gilbert stated that he did not see this being a venue at all. It is not big enough for spectators.

Mr. Brabant mentioned to Mr. Gilbert that he may want to consider getting approval now for a bigger parking lot and a second building though he is not constructing them now. Mr. Gilbert will consider this.

Mr. Oyler stated that regulations regarding MUO require a 40 percent open land space which plan looks that it meets this. Mr. Oyler said that he will put in advisory report that such a facility would be an asset to community, and that with the good location that it could be a boon to economic growth for town.

Mr. Schneider asked if facility would be limited by 20,000 sq. foot building footprint maximum.

Mr. Lacourse asked Mr. Rockcastle if there was septic on site as well as handicapped parking. Mr. Rockcastle stated that there is septic and 4-6 handicapped parking places next to door. Mr. Rockcastle responded also that buses can turn around if needed in space between the proposed buildings.

Mr. Tolbert asked Mr. Gilbert if he considered putting in EV charging stations. Mr. Gilbert said he thought that was a good idea.

Mr. Oyler suggested landscaping along CR22 frontage, will ask for a sidewalk easement along with frontage out of county right of way. These should be included with site plan. Mr. Lacourse stated that the storm water plan should be good. It was suggested to refer application to Town of Hopewell.

With no other comments Mr. Oyler stated that he will put together advisory report for town board regarding intended use of site and that all in attendance endorsed application, If it is a successful application with the Town Board it will come back to the town of Canandaigua Planning Board for site plan approved.

4. Referral from the Farmington Planning Board

PB #0505-23

Lee Maslyn, 4504 Kear Road, Canandaigua, N.Y. 14424; owner of property at 0000 Canandaigua-Farmington Town Line Road.

TM #42.00-1-26.112

Requesting a Single-Stage Site Plan approval for the construction of a new single-family residence with attached garage. Site improvements include grading, drainage and utilities.

Mr. Finch gave background about location of site.

Mr. Rockcastle, of Mark's Engineering, shared that single family residence is on a wet lot, therefore property put on a knoll. He also stated that there is a raised bed for septic and town water for property. Drainage is directed to the back corner of the property.

Mr. Oyler stated there were no objections or issues with the plan.

There were no additional comments or questions on this application.

5. Planning Board and Staff Comments

Mr. Oyler stated that the next Planning Board Meeting would be held on Wednesday May 24, 2023.

Mr. Brabant introduces business of:

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION MARATHON
ENGINEERING REPRESENTING
THEODORE L. SHEPARD & LAUREEN A. BURKE
5007 & 5009 COUNTY ROAD 16 - RLD ZONING DISTRICT CPN 22-051 -TM# 154.09-
1-21.000 & 154.09-1-22.000
SINGLE-STAGE SITE PLAN APPROVAL

First 90-Day Request Resolution.

Mr. Finch stated that approval for size of house and design of septic system does not meet town code. The Department of Health objects to the reduction of the size of septic system. The applicant was informed, after many discussions with DOH, that their choice was to make a variance application and take it to the zoning board, because it does not meet town code or they could make an amendment to their site map application that was recently approved. Their approval of current plan expires May 21st of 2023. Mr. Brabant stated that applicants would like to extend approval to appease one of two options available to them. Mr. Finch stated that what applicants would like to do does not meet town code.

Mr. Lacourse stated that due diligence must be done in granting them time.

Ms. VanLaeken makes motion to grant 1st 90-day extension for 5007 & 5009 COUNTY ROAD 16 - RLD ZONING DISTRICT CPN 22-051 -TM# 154.09-1-21.000 & 154.09-1-22.000 . Mr. Neal seconded motion. All in favor. Motion carried.

6. Discussion of Cloud Permit use by Doug Finch and Kim Burkard

7. Adjournment and Next Meeting

ATTACHMENT 11

Town Supervisor
Peter V. Ingalsbe
315-986-8100 Opt. 2

Deputy Supervisor
Steven Holtz

Town Clerk
Michelle Finley
315-986-8100 Opt. 1

Town Councilmen
Steven Holtz
Michael Casale
Nate Bowerman
Ron Herendeen

TOWN OF FARMINGTON



1000 County Road 8, Farmington, New York 14425

*"The Gateway to Ontario County" (Exit 44 NYS Thruway)
The Town of Farmington is an Equal Opportunity Provider*

TDD 1-800-662-1220

www.townoffarmingtonny.com

Justices
John E. Gligora
315-986-3113
Morris H. Lew
315-986-8195
Highway Supt.
Tim Ford
315-986-5540
**Acting Water & Sewer
Supt.**
Dave Conti
585-924-3158
Acting Assessor
Paula Ruthven
315-986-8100 Opt. 4
Code Enforcement Office
Daniel Delpriore
315-986-8100 Opt. 3

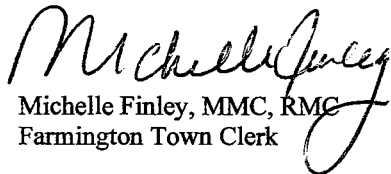
May 10, 2023

Town of Canandaigua
Attn: Supervisor Jared Simpson
5440 Routes 5 & 20 West
Canandaigua, NY 14424

Dear Supervisor Simpson:

Enclosed is a certified copy of a resolution the Farmington Town Board passed at the meeting held on May 9, 2023, pertaining to North Road Watermain Replacement, Phase 4 & 5, project. Also enclosed is a copy of the notice to award bid for your records.

Sincerely,


Michelle Finley, MMC, RMC
Farmington Town Clerk

Town Supervisor
Peter Ingalsbe
315-986-8100 opt 2

Deputy Supervisor
Steven Holtz

Town Clerk
Michelle Finley
315-986-8100 opt 1

Town Councilmen
Michael Casale
Steven Holtz
Ron Herendeen
Nate Bowerman

TOWN OF FARMINGTON



1000 County Road 8, Farmington, New York 14425

*"The Gateway to Ontario County" (Exit 44 NYS Thruway)
The Town of Farmington is an Equal Opportunity Provider*

TDD 1-800-662-1220

www.townoffarmingtonny.com

Justices
John E. Gligora
315-986-3113

Morris H. Lew
315-986-8195

Highway Supt.
Tim Ford
315-986-5540

Water & Sewer Supt.
Dave Conti
585-924-3158

Acting Assessor
Paula Ruthven
315-986-8100 opt 4

Code Enforcement Office
Dan Delpriore
315-986-8100 opt 3

RESOLUTION #196-2023:

Councilman Bowerman offered the following Resolution, seconded by Councilman Casale:

RESOLUTION TO AWARD THE BID FOR THE NORTH ROAD WATERMAIN REPLACEMENT-PHASE 4 & 5

WHEREAS, a total of six bids were received on April 27, 2023 at 10 am at the Town of Farmington Town Hall for the above referenced project,

WHEREAS, the low bidder was Morsch Pipeline, Inc with a total bid of \$411, 863.80 which includes the base bid plus the alternate,

WHEREAS, MRB has confirmed that Morsch Pipeline understands the intent of the project and has recommended the Town of Farmington sign the Notice of Award,

WHEREAS, funding for this watermain has been allocated in the capital project titled North Road, with an additional budgeted amount of \$300,000 to be transferred to the project,

BE IT RESOLVED, that the \$300,000 be transferred from the Canandaigua-Farmington Water fund to the capital project with the following budget amendment within the capital project:

HN 5031 Interfund Transfer	\$300,000
HN 8340.2 Waterline	\$300,000

BE IT FURTHER RESOLVED, that the Supervisor sign four copies of the Notice of Award to Morsch Pipeline, Inc,

FULLY RESOLVED, the four original Notice of Awards be returned to Dave Herman, MRB Group, and that a copy of the resolution and Notice of Award be supplied to the Water and Sewer Superintendent, the Accountant I and Jared Simpson, Town of Canandaigua Supervisor.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was **adopted** by the Town Board of the Town of Farmington on May 9, 2023, by the following vote:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Peter Ingalsbe	X		
Michael Casale	X		
Steven Holtz	X		
Ronald Herendeen	X		
Nathan Bowerman	X		

STATE OF NEW YORK ONTARIO COUNTY

This is to certify that I, Michelle Finley, Town Clerk of the Town of Farmington, in the said County of Ontario, has compared the foregoing copy of Resolution No. 196-2023 - **RESOLUTION TO AWARD THE BID FOR THE NORTH ROAD WATERMAIN REPLACEMENT-PHASE 4 & 5**

With the original now on file in this office, and that the same is a correct and true transcript of such originals and the whole thereof.

TOWN OF FARMINGTON

In Witness Whereof, I have hereunto set my hand and affixed the seal of said Town this 10th day of May 2023.

Michelle Finley
Michelle Finley, MMC, DMC

NOTICE OF AWARD

Date of Issuance: May 9, 2023
Owner: Town of Farmington Owner's Project No.:
Engineer: MRB Group Engineer's Project No.: 0305.13001
Project: North Road Watermain Replacement, Phase 4 & 5
Contract Name: General
Bidder: Morsch Pipeline Inc.
Bidder's Address: 3929 South Avon Road, Avon, NY 14414

You are notified that Owner has accepted your Bid dated **April 27, 2023** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for North Road Watermain Replacement, Phase 4 & 5.

The Contract Price of the awarded Contract is Four Hundred Eleven Thousand Eight Hundred Sixty-Three Dollars **\$411,863.80** (Base & Conditional Items, Alternates and Contingency Allowance). Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

One [1] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner one [1] counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): N/A

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: Town of Farmington

By (signature):

Name (printed): Peter Ingalsbe

Title: Supervisor

Copy: Engineer

ATTACHMENT 12



Professional Services Agreement

The following is a listing of all Professional Services Agreements that Integrated Systems is offering for **Engineering Services and Software Development**. It includes Network and System troubleshooting, programming, end user technical support, cabling and travel. The hours may be used for any combination of services. The larger the time block purchased, the greater the savings per hour. Contract rates cover work performed by any Integrated Systems Engineer at one unit per hour, except for services requiring a Senior Engineer whose hours are billed at 1.5 units per hour; those services include Server Implementations, Network Design and Engineering, and at client request. Propagation, other studies and outside supporting material costs can be billed to the PSA at a dollar value cost of the item as it converts in units (e.g., a \$850.00 cost for census data would be billed to the PSA at 10 hours, if a 100-hour contract was purchased). Integrated Systems will not engage in any such costs without the client's prior consent.

Professional Service Agreement Terms:

Payment in full is due before any project/support is started.

Purchase of Professional Service Agreements are non refundable.

Clients with **PSA** receive priority telephone response time over non-PSA clients.

Banked Unused Time **does not** expire

(average response time: less than 1 hour)

Clients with **PSA** receive priority on-site response time for troubleshooting & technical support over non-PSA clients.

Clients with **PSA** have the option to have updates delivered via modem; mail; or on-site delivery.

Travel time is billed as straight time

Weekend/Overtime hours will be billed at 2 X regular rate

Modem/Phone charges are the responsibility of the client and are always billable.

Engineer's time is billable when:

- Working on additions/updates to programs / integration/ research
- Travel time between office and customer's location
- Time involved in gathering information for projects
- For support covering overnight staff, lodging, meals billed at \$175.00 per day.
- Extra charges for ground travel, flight costs are billed to the customer.

Statements of time spent on this contract are available at the Client's Request

LIMITATION OF WARRANTY LIABILITY: The obligation of Integrated Systems under the warranty is limited to the repair or replacement, at Integrated Systems option, of a non-conforming product, part or component thereof, except consumable accessories, within a reasonable time after notification. The client's remedies are limited to Integrated Systems obligations stated herein, subject to the "EXCLUSIVE REMEDY" set forth in the paragraph below. This warranty extends only to the client. THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS. Integrated Systems has not made and makes no guarantee or warranty, including implied warranty or merchantability or fitness, that the system, equipment, or services supplied will avert, avoid or prevent the loss of data or information or the consequences therefrom, which the system or service is designed to provide. It is mutually understood and agreed that in executing this Agreement, client is not relying on any advice or advertisement of Integrated Systems. Client agrees that any representation, promise, condition, inducement or warranty, express or implied, including those of merchantability and fitness, not included in writing in this Agreement shall not be binding upon any "party." The

client assumes all risk for loss or damage to the client equipment and data files except as specified herein.

EXCLUSIVE REMEDY: Because of the nature of the services rendered and the system as a whole, it is impractical and extremely difficult to fix the actual damages, if any, which may result from failure on the part of Integrated Systems to perform its responsibilities under this contract. Client does not desire this contract to provide full liability for loss, damage or injury due directly or indirectly to occurrences, or consequences therefrom, which the service or system is designed to deter or avert. In the event Integrated Systems should be found liable for loss, damage or injury due to a failure of the equipment or services provided under this Agreement or the equipment in any respect, its liability shall be limited to \$250.00, as the agreed upon liquidated damages and not as a penalty. Such liquidated damages is the exclusive remedy for any failure of services or equipment, and the provisions of this paragraph shall apply if loss, damage or injury, irrespective of cause or origin, results directly or indirectly to a person or property from the performance or nonperformance of any obligation of Integrated Systems from negligence, active or otherwise, of Integrated Systems, its agents or employees. It is intended and expressly agreed that the purpose of the preceding provisions are to set an upper limit to the amount recoverable by the client and to fix liability of Integrated Systems at a specific sum of \$250.00. If client desires additional liability coverage, it shall be his responsibility to secure it from an insurance carrier or other agency of his choice, at his own expense. The client shall bring no suit against Integrated Systems more than one (1) year after the accrual of the cause of action therefore.

The Client agrees that, during the term of this Agreement and for a period of twenty-four (24) months thereafter, it will not actively solicit an Integrated Systems employee as a candidate or possible candidate for any position with the client or potential client, without first obtaining the written permission of Integrated Systems. Due to the difficulty of assessing damages in the event of a breach of this provision, the parties agree that Client will pay Integrated Systems, upon Integrated Systems written notice to the Client, an amount equal to three times the annual wages of any Integrated Systems employee who is referred by Client in violation of this provision. The Client will also reimburse Integrated Systems for any attorney's fees incurred by Integrated Systems in collecting amounts owed under this provision.

Pursuant to NYS General Municipal Law §103(16) the Town of Canandaigua certifies that this contract was awarded in compliance with the competitive bidding requirements of the State of New York for a professional service and agrees that the terms and conditions of such contract are available for use by other government entities and authorized Purchasers provided that Purchaser enters into a separate independent contract with Contractor, and in said contract Purchaser accepts sole responsibility for any payment due the Contractor for services/material rendered to that Purchaser

Contract	Hours	Rate/Hour	Total Cost	Savings
None		\$ 165.00		None
A	10	\$ 105.00	\$1050.00	N/A
B	25	\$ 100.00	\$ 2500.00	N/A
C	50	\$ 95.00	\$ 4750.00	N/A
<u>D</u>	100+	\$ 85.00	\$ 8500.00	\$ 6000.00

Contract Selected: D

I have read the above terms and conditions of the time contracts. I understand and agree to the above conditions and terms of the contract:

Client:

Address:

Client Signature:

Town of Canandaigua
5440 Route 5 & 20W, Canandaigua

Date: _____

Integrated Systems Signature: _____

Date: _____

Professional Services (PSA) Contract Summary

Date: 4/26/23			
Client: C&R Vision			
Contract Number: 1274	Start Date	End Date	
Contract Service Dates	9/8/2021	4/26/2023	
	Banked Hours	Cost Per Hour	Value of Contract
Contract Details	29	\$ 90.00	\$ 2,610.00
Rack Value of Banked Hours	29	\$ 165.00	\$ 4,785.00
Total Time Spent with Customer Logged on this Contract	30		
Savings Due to Discounted Hourly Rate of this Contract			\$ 2,175.00
Discounts Extended to Client by Integrated Systems on this Contract	1	\$ 165.00	\$ 165.00
Value of Discounts Extended to Client on this Contract			\$ -
Total Savings to Client over the Period of Contract			\$ 2,175.00
Total Hours Billed to Contract OVER the Contracted Bank of Time			
Total amount due by Client to Integrated Systems			
Balance - Over to be Billed to Client or Available on new contract	0		
Total Savings to You			\$ 2,340.00

Note : "Total Savings to Client" are a summary of the discounts extended by Integrated Systems (from the actual time spent on your projects), plus the savings provided by the discounted price per hour of the Contract.

Integrated Systems wants you, the client, **to be satisfied** with the value you receive in the services that we extend to you to solve your IT problems. If, for any reason, you are not satisfied with our approach or solution to any issue addressed on this contract, I would encourage you to first address your concerns with your Sales Representative. If you need further resolution, then reach out to the technical services managers, Mike Walker (Data Center Services) at 585-565-3482 or Josh Dawson (Infrastructure Services) at 585-565-3378. If you are still not satisfied that Integrated Systems has remedied your concern(s), you are always welcomed to discuss them with myself (Mark Hamilton) at 585-565-3357.

Contract Reconciliation for _____ has been reviewed with _____
 (Client) Integrated Systems CSA

Contract Time Log and Unit Summary

Contract Number: 1379

(sorted by Contract Number, Time Log Start Date and Time)

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
7/29/2022 10:45AM	DN	DC-Server Management	0:20	1.00	0.33	Yes	No
Comment: Talked to Jean. BAS is running slow. Logged on the server. Checked the process. Memory pegged at 97%. Can't reboot the server right now. Jean thinks the BAS back up is slowing down the system. Went to the BAS software back up file and remove back up to 15 days ago. Memory dropped on the server. Jean said the server seems to working okay now.							
SO No. 38734 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 7/29/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:20	0.33	0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33
Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable		
8/8/2022 9:00AM	JJD	Engineering	3:15	1.30	4.23	Yes	No		
Comment: Onsite to resolve issue with fax machine. Found 66 block was not punch down properly and the fax machine was not plugged into the jack on the wall. Test fax.									
SO No. 38785 Account: Town of Canandaigua, No. 344									

Total Time Log Detail for Start Date: 8/8/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
3:15	4.23	0:00	0.00	0:00	0.00	3:15	4.23	3:15	4.23
Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable		

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

8/11/2022	10:25AM	DN	DC-Server Management	0:30	1.00	0.50	Yes	No
Comment: Talked to Courtney. Courtney said that 1 of her emails she sent out disappeared. Courtney checked the sent items and outbox. Could not find the email. Only knew that the email did not go out because the person sent her an email back asking about the email that was supposed to go out. Logged onto the Barracuda. Went to TOC domain. Did a search with Outbound and Courtney's email address. Courtney said that sent the email out on 8/8 to Lisa Coombs. Checked the date. Did not see any emails going out to Lisa Coombs on the 8th. There were 3 emails today going to Lisa Coombs that was delivered to their mail server. Had Courtney check the drafts folder. Email not there. Had Courtney do a search in Outlook. Only found the 3 emails that she sent today.								
Courtney said Jim was having an issue getting emails bounced back but Jim was not in the office right now. Going to have Jim call back when back in the office.								
SO No. 38813 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 8/11/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:30	0.50	0:00	0.00	0:00	0.00	0:30	0.50	0:30	0.50

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
-------------------	------	------------	------	-------------	-------	-------------------	-------------

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

10/6/2022	11:19AM	DN	Data Center	1:05	1.00	1.08	Yes	No
Comment: Logged on to Courtney's computer. Checked the VPN address. IP address was correct. Tyler was trying to troubleshoot. Added another connection to the VPN program. Tried to get connected to VPN. Just showing connecting. Removed both accounts in the VPN program. Created a new one. Just showing connecting. Tested VPN from my computer. Was able to get connected to TOC VPN. Pulled up logs. Connection getting stopped at Phase 1. Went to properties. Restricted the size of the first ISAKMP package. Able to get connected to VPN. Had Courtney test everything out. Courtney is not able to get connected to mapped driver. Tried to get into the shares on the server. Not able to get connected to shares. Did a ping to the server; able to ping the server. Did an RDC to the server. Able to log into server through RDC. Still not able to get shared drives. Checked windows firewall. Windows firewall is turned on. Tried to turn off Windows firewall, needs admin password. Logged of TeamViewer, tried to log on with elevated permissions. TeamViewer would not log in with elevated permissions. Tried to turn off the firewalls through power shell. Needed admin credentials. Courtney had to leave. Going to pick up tomorrow.								
SO No. 39213 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 10/6/2022

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time		Units	Time		Units	Time		Units	Time		Units
1:05		1.08	0:00		0.00	0:00		0.00	1:05		1.08
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract		Invoiceable
10/7/2022	8:55AM	DN	DC-User Management			0:20	1.00	0.33	Yes		No
			Comment: Called over to Courtney. Logged back on the computer Connected through VPN. Cleared mapped drives. Tried to get back to shared drives. Not able to get to server shares. Courtney had to go. Going to call back when she can.								
			SO No. 39213 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 10/7/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:20	0.33	0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33
Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable	

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

10/11/2022	8:00AM	SC	DC-Server Management	8:00	1.00	8.00	Yes	No
Comment: Fixed NTP settings on domain controller. Archived 5 emails for Jean. Identified email forwarding accounts for Jean. Updated NAS passwords and gave to Tyler. Installed Laserfiche Admin Console for Rebecca. Looked at Adobe issue for Heather. Configured new switches. Worked with Tyler to get two Town Hall switches deployed. SO No. 39209 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 10/11/2022

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time		Units	Time		Units	Time		Units	Time		Units
8:00		8.00	0:00		0.00	0:00		0.00	8:00		8.00
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable	
10/13/2022	11:40PM	DN	DC-Server Management			0:20	1.00	0.33	Yes	No	
Comment: Logged on server. Checked the Nova back up logs. Password issue for location of where the backups were stored. Follow the path. Needed admin credentials. Put in admin credential. Made sure the backup systems schedule was going to start tonight. Restarted Nova services. Called over to Jean to give update.											
SO No. 39246 Account: Town of Canandaigua, No. 344											

Total Time Log Detail for Start Date: 10/13/2022

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time		Units	Time		Units	Time		Units	Time		Units
0:20		0.33	0:00		0.00	0:00		0.00	0:20		0.33
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable	
10/24/2022	2:45PM	DN	DC-Printer			0:20	1.00	0.33	Yes	No	
			Comment: Shawna called back. Not able to print to PDFS. Logged on the computer. Went to adobe. Went to print page. Save as PDF was in the window. Dropped the list down and found the printer Shawna wanted to use. Printed the PDF. PDF printed. Showed Shawna how to change the printer in Adobe.								
			SO No. 39307 Account: Town of Canandaigua, No. 344								

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail**Total Time Log Detail for Start Date: 10/24/2022**

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units	
0:20	0.33	0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33	
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
10/27/2022	2:28PM	DN	DC-User Management			0:20	1.00	0.33	Yes	No
Comment: Talked to Jim about email issue. Jim asked if we could remove the email forward. Logged on the mail server. Removed the forward on Jim's account										
SO No. 39306 Account: Town of Canandaigua, No. 344										

Total Time Log Detail for Start Date: 10/27/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:20	0.33	0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33
Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable		
11/1/2022	10:17AM	DN	DC-AV Management	0:20	1.00	0.33	Yes	No	
Comment: Logged on to Capture Client. Sent command to remove Capture client off the door server.									
SO No. 39355 Account: Town of Canandaigua, No. 344									
11/1/2022	12:00PM	MJW	Engineering	0:40	1.30	0.87	Yes	No	
Comment: Made numerous DNS changes for Tyler Town of Canandaigua 5440 Routes 5 & 20 West Canandaigua, NY 14424									
Service Order 39362 DNS Change									
Work Requested: Could you please add the following text to our DNS record before Thursday morning?									
Hostname: autodiscover									
Points to: autodiscover.outlook.com									
TTL: 3600									
Please let me know when it is completed or if you will be unable to add this before Thursday morning.									
Priority: High									
Status: Open									
SO No. 39362 Account: Town of Canandaigua, No. 344									

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail**Total Time Log Detail for Start Date: 11/1/2022**

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units		Time	Units		Time	Units		Time	Units
1:00	1.20		0:00	0.00		0:00	0.00		1:00	1.20
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
11/8/2022	8:00AM	SC	DC-Network			5:00	1.00	5.00	Yes	No
			Comment: Monthly checklist. Looked at backup issues. Restructured backups to do a full-differential strategy with a full backup on Saturdays and differential backups to alternating NASs on weekdays. Also configured a monthly snapshot backup. Worked with Tyler and Dave from Lantek on door communication issues. Looked at Doug email SO. Confirmed Doug had been sending emails since that was reported. Doug was still on vacation so we'll have to get in touch with him when he's back. SO No. 39371 Account: Town of Canandaigua, No. 344							
11/8/2022	4:00PM	SC	DC-Server Management			0:30	1.00	0.50	Yes	No
			Comment: Did 11-22 updates on server and rebooted. Monitored server during update and checked services on reboot. SO No. 39371 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 11/8/2022

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time		Units	Time		Units	Time		Units	Time		Units
5:30		5.50	0:00		0.00	0:00		0.00	5:30		5.50
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable	
11/14/2022	8:00AM	SC	DC-Server Management			1:00	1.00	1.00	Yes	No	
			Comment: Checked backup, full backup had errored. Repaired nova backup program Clear temporary nova backup files Disabled power management on nics Cleared volume shadow service copies SO No. 39401 Account: Town of Canandaigua, No. 344								

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail**Total Time Log Detail for Start Date: 11/14/2022**

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:00	1.00	0:00	0.00	0:00	0.00	1:00	1.00	1:00	1.00

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
11/15/2022 8:00AM	SC	DC-Network	0:30	1.00	0.50	Yes	No
Comment: Talked with Jean and Tyler, made sure they were ready to move mail flow. Made requested DNS changes. SO No. 39428 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 11/15/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:30	0.50	0:00	0.00	0:00	0.00	0:30	0.50	0:30	0.50

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
11/30/2022 10:48AM	DN	DC-User Management	0:20	1.00	0.33	Yes	No
Comment: Called over to Rebecca. Rebecca was locked. Logged on the server. Rebecca is locked out. Unlocked the account for Rebecca. Rebecca was able to log in to her computer. SO No. 39499 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 11/30/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:20	0.33	0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
12/7/2022 10:00AM	SC	DC-Network	0:20	1.00	0.33	Yes	No
Comment: Logged onto server. Deleted old Tyler backups. Confirmed space was at a normal level after. SO No. 39565 Account: Town of Canandaigua, No. 344							
12/7/2022 12:30PM	SC	DC-Server Management	0:30	1.00	0.50	Yes	No
Comment: Installed Windows server backup. Initiated daily full backup. Paused Nova backups in the meantime. SO No. 39570 Account: Town of Canandaigua, No. 344							

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

12/7/2022	4:30PM	SC	DC-Network	0:30	1.00	0.50	Yes	No
Comment: Discussed email with Tyler. Removed townofcanandaigua.org from our Barracuda cloud control. SO No. 39530 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 12/7/2022

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units		Time	Units	Time	Units	Time	Units	Time	Units
1:20	1.33		0:00	0.00	0:00	0.00	1:20	1.33	1:20	1.33
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
12/8/2022	12:34PM	DN	DC-Server Management			0:20	1.00	0.33	Yes	No
			Comment: Logged on the Canandaigua server. Checked the Window Back Up system. Success Backup 12/7/2022 5:01pm							
			SO No. 39570 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 12/8/2022

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time		Units	Time		Units	Time		Units	Time		Units
0:20		0.33	0:00		0.00	0:00		0.00	0:20		0.33
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable	
12/13/2022	8:00AM	SC	DC-Server Management			3:45	1.00	3.75	Yes	No	
			Comment: Monthly checklist.								
			Initiated PCI scan.								
			Moved rackmount NAS to town hall to see if that improves backups.								
			Installed MMF SFPs in new town hall switches and linked with fiber patch cable. Removed ethernet uplink.								
			Discussed MFA and vulnerability management products with Jean.								
			Initiated 12-22 updates on server.								
			SO No. 39573 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 12/13/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
3:45	3.75	0:00	0.00	0:00	0.00	3:45	3.75	3:45	3.75
Start Date & Time	Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

12/21/2022	8:00AM	SC	DC-Network	1:00	1.00	1.00	Yes	No
Comment: Assisted Tyler with moving door controller to VLAN 85, establishing communication from data vlan, and showed him how to properly reassign IPs to the doors and change VLANs on the switch ports.								
SO No. 39663 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 12/21/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:00	1.00	0:00	0.00	0:00	0.00	1:00	1.00	1:00	1.00

Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
12/28/2022	11:00AM	SC	DC-Network	0:30	1.00	0.50	Yes	No
Comment: Setup replication between NASSs.								
SO No. 39699 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 12/28/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:30	0.50	0:00	0.00	0:00	0.00	0:30	0.50	0:30	0.50

Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
12/29/2022	4:30PM	SC	DC-Network	0:30	1.00	0.50	Yes	No
Comment: Checked on replication. Confirmed initial replication finished and last night's backup was replicating. Fixed backups to all backup to NAS3 and removed jobs for NAS4.								
SO No. 39699 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 12/29/2022

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:30	0.50	0:00	0.00	0:00	0.00	0:30	0.50	0:30	0.50

Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
1/3/2023	8:00AM	SC	DC-Network	1:30	1.00	1.50	Yes	No
Comment: Worked with Tyler and Dave from Lantek to get doors at highway communicating on new door vlan.								
SO No. 39667 Account: Town of Canandaigua, No. 344								

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail**Total Time Log Detail for Start Date: 1/3/2023**

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units		Time	Units	Time	Units	Time	Units	Time	Units
1:30	1.50		0:00	0.00	0:00	0.00	1:30	1.50	1:30	1.50
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
1/6/2023	8:00AM	SC	DC-Network			0:30	1.00	0.50	Yes	No
SO No. 39739 Account: Town of Canandaigua, No. 344										

Total Time Log Detail for Start Date: 1/6/2023

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time		Units	Time		Units	Time		Units	Time		Units
0:30		0.50	0:00		0.00	0:00		0.00	0:30		0.50
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable	
1/10/2023 8:00AM		SC	DC-Server Management			3:00	1.00	3.00	Yes	No	
			Comment: Went through monthly checklist. Confirmed BAS backups were current. Looked at issue with NIC on Heather's docking station. Looked at issue with scanning on clerk canon. Checked in with Courtney on potential highway wifi issues. She reported everything was fine.								
			SO No. 39748 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 1/10/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
3:00	3.00	0:00	0.00	0:00	0.00	3:00	3.00	3:00	3.00
Start Date & Time	Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

1/13/2023	10:47AM	DN	Data Center	0:20	1.00	0.33	Yes	No
Comment: Talked to Courtney. Mikes's computer keeps having pop-ups when he uses Google chrome. Courtney tried to log me on the computer but a pop-up took over the screen. Had Courtney go to task manager and end task for Chrome. Had Courtney go to Edge and log me in. Checked the Capture client, no threats online, and compliant Disabled Google chrome notifications. Cleared the cache and cookies in Chrome. Checked for an Extension. Adobe and Google Docs. Checked to add/remove programs. No new programs installed. Ran a windows update. Opened up Google chrome. No updates came through.								
SO No. 39804 Account: Town of Canandaigua, No. 344								
1/13/2023	11:08AM	DN	DC-Software Applications	0:45	1.00	0.75	Yes	No
Comment: Talked to Courtney. Courtney is having an issue with shared calendar. Calendar is not sending notification to phone when even is coming up. Courtney get the notifications on the Desktop app and on the online apps not able to get them on the phone. Logged on the computer. Tested shared calendar. Made a new event. Set up notification for 30 mins. On the Online portal and Desktop app, a notification showed up; Courtney did not get the notification on her phone using Outlook. Checked the settings for the notifications. Everything looked good. Advised Courtney that I would have to do research and get back to her on the issue								
SO No. 39799 Account: Town of Canandaigua, No. 344								
1/13/2023	3:04PM	DN	DC-Printer	0:20	1.00	0.33	Yes	No
Comment: Talked to Heather. Heather is not able to print to the Cannon printer. Logged on Heather's computer. Went to printers. Cannon not showing drivers. Removed printer. Logged on the server. Found the IP address of the printer, and added the printer. Downloaded the drivers from Cannon. Installed drivers. Did a test page. The printer is working.								
SO No. 39807 Account: Town of Canandaigua, No. 344								
1/13/2023	3:24PM	DN	DC-Software Applications	0:30	1.00	0.50	Yes	No
Comment: Talked to Jessica. Jessica is not able to print or close Adobe or do anything in Adobe. Logged on the computer. Went to the task manager. Ended Adobe task. Opened Adobe. Gets error. Tried to run as administrator. Get error. Ran a repair on Adobe. Getting error. Uninstalled Adobe. The computer needed to be rebooted. Rebooted the computer. Logged back in. Reinstalled Adobe. Opened Adobe. Adobe automatically signed into Jessica's account. Pulled up the print screen. The print screen opened. Able to open Adobe pdf.								
SO No. 39803 Account: Town of Canandaigua, No. 344								

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail**Total Time Log Detail for Start Date: 1/13/2023**

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:55	1.91	0:00	0.00	0:00	0.00	1:55	1.91	1:55	1.91

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
1/16/2023 10:00AM	SC	DC-Server Management	6:00	1.00	6.00	Yes	No
Comment: Initial Configuration - Account Creation/Registration, Configure Active Directory sync to Duo, sync users and necessary groups. Install Authentication Proxy and configure single sign on, Configure policies specified by client, create AD groups to fit policies. Configure Duo for VPN login, server logins, switch management, NAS management. SO No. 39783 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 1/16/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
6:00	6.00	0:00	0.00	0:00	0.00	6:00	6.00	6:00	6.00

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
1/18/2023 3:35PM	DN	DC-Printer	0:30	1.00	0.50	Yes	No
Comment: Talked to Courtney Courtney was not able to save changes when using Encode program. Having issues with other remote apps. Logged on Courtney's computer. Did a ping to the server. Pings replying. Checked the mapped drives. Able to access the mapped drives. Had Courtney show me the Encode program. Courtney is now able to save documents to the Encode program. Courtney said that the issue seemed to have gone away before I called. Checked the pings to the server. Did not see any packet loss. Going to monitor it. Courtney will call back if the problems happen again. SO No. 39828 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 1/18/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:30	0.50	0:00	0.00	0:00	0.00	0:30	0.50	0:30	0.50

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
1/19/2023	2:51AM	DN	DC-User Management Comment: Talked to Courtney. Courtney has not been able to get connected all day using the Encode program. Started working shortly before I called. Courtney also had a problem getting connected to Outlook at 1 point. Courtney has a bunch of screenshots. Logged on the computer. Looked at the screenshots. Look is like a connection issue DId a ping to the internet and ping to the server. Not getting any packet losses. Checked the Encode program. Was able to log in to the Encode program. Tested internet speed. Internet speed is good. Both download and update are good speeds. Asked Courtney if I could stay logged on to the computer and watch the pings to the internet and server. Courtney permitted me. Advised Courtney that if there were any issues to either send me a message via Teamviewer or call back to the office. SO No. 39799 Account: Town of Canandaigua, No. 344	0:35	1.00	0.58	Yes	No
1/19/2023	9:07AM	DN	DC-Software Applications Comment: Talked to Rebecca. Rebecca is not able to use the Laserfiche program. Logged on the server. Checked the services. Laserfiche services were not running. Started Laserfiche services. Rebecca was able to open and run Laserfiche on her computer. SO No. 39828 Account: Town of Canandaigua, No. 344	0:20	1.00	0.33	Yes	No
1/19/2023	9:30AM	DN	DC-User Management Comment: Logged on the computer. Connected VPN. VPN needs a shared key. Logged on the server. Logged in the Sonicwall. Found the shared key and put the key in the box. UN/PW box popped up. Kristen put in the UN/PW. Not accepting passwords. Reset the VPN password. Able to get VPN connected. Went to the RDC icon on the computer. Could not connect a computer in the office. Kristen had Rebecca turn on the computer in the office. Still not able to get connected to the computer in the office. Had Rebecca log me in through Teamviewer. Checked the IP address. Different I address than what was in the RDC. Changed the IP address in the RDC to 192.168.1.167. Able to log on to Kristine's computer in the office. SO No. 39832 Account: Town of Canandaigua, No. 344	0:55	1.00	0.92	Yes	No

Total Time Log Detail for Start Date: 1/19/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:50	1.83	0:00	0.00	0:00	0.00	1:50	1.83	1:50	1.83

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351
Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
1/20/2023	10:54AM	DN	DC-Software Applications	0:50	1.00	0.83	Yes	No
Comment: Called Courtney to do a follow-up. Courtney's computer is working well this morning. But Jim was having an issue with Outlook and Adobe. Logged on to Jim's computer. Jim is not able to save PDFs on his computer. Ran a repair on Adobe. Tested Adobe. Able to save documents.								
Outlook is having an issue with a data file. Office365 online calendar subscription. Asking to repair OST. Ran the repair tool. The Repaor tool found the error. Could not repair the corrupt files. Looked up the error. Corrupt data files. Went to mail> data files. 2 data files are listed. One was the Office 365 Online Calendar subscription. Went to the location and made a copy of the data file on the desktop. Deleted data file. Opened Outlook. Did not get an error message that the data file need to be repaired. Outlook up normal.								
SO No. 39799 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 1/20/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total
Time	Units	Time	Units	Time	Units	Time	Units	
0:50	0.83	0:00	0.00	0:00	0.00	0:50	0.83	0:50 0.83
Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
1/23/2023	2:54PM	DN	DC-User Management	0:45	1.00	0.75	Yes	No
Comment: Talked to Rebecca. Rebecca opens up Astra camp manager program and nothing happens. Rebecca talked to Asta technical support before she called Integrated. Astra told Rebecca that Atria program will not work because of laserfice on the computer. Logged on the computer. Rebecca had 2 icons for Astria. Astia put the work resource icon on the computer. Checked the properties. 1 location was point to roaming profile either app was showing the location of work resources. Updated the remoteapps. Update complete. Opened the program Had Rebecca log in. Then closed the program. Task manger did not drop the remote connection. Tried to log back in. Task manager showing 2 remote desktop connection but Astria program does not open. Ended task on both remote apps connections. Opened Astria again. Program loaded up. Exited program. 2 Remote desktop connection showing in desktop. Advised Rebecca that is something with Atria server. Advised Rebecca I would call out to Artia and get a soultion.								
SO No. 39860 Account: Town of Canandaigua, No. 344								

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

1/23/2023	3:50PM	DN	DC-Software Applications	0:20	1.00	0.33	Yes	No
Comment: Talked to Keith from Astria. Advised Keith what I found with the issues with the software. Keith said he was going to reach out to the other tech that was working on the issue but was not able to get a hold of him. Going to have the other tech call me or Rebecca back.								
SO No. 39860 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 1/23/2023

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time		Units	Time		Units	Time		Units	Time		Units
1:05		1.08	0:00		0.00	0:00		0.00	1:05		1.08

Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
1/24/2023	11:58AM	DN	DC-Server Management	1:00	1.00	1.00	Yes	No
			Comment:	Courtney and Jim having connectivity issues. Logged on Courtney's computer. Did a ping test to the internet 8.8.8.8 and the server. Had Courtney check the Incode program she uses. The program is responding now. Left Pings running.				
				Courtney having issues with Adobe. When Courtney opens Adobe it freezes up when she goes to print. Opened a PDF. PDF opens up in Edge. Change the default App to Adobe. Opened Adobe. Checked for Updates. Adobe has some updates. Tested printing option. Adobe is working. Ping still running. No packet loss to the server or the internet. Advised Courtney that I would reach out to Tyler about the connectivity issues because every time I get on Courtney's computer. Connectivity issues seem to clear when I get on the computer				
				Checked with Jim. Jim is having the same connectivity issues. Seems to go down at the same time Courtney's computer goes down. Jim is up and running right now. I advised Jim I was calling Tyler to see if he could help with the network issues.				
			SO No. 39868 Account: Town of Canandaigua, No. 344					

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

1/24/2023	2:54PM	DN	DC-Software Applications	0:45	1.00	0.75	Yes	No
-----------	--------	----	--------------------------	------	------	------	-----	----

Comment: Talked to Rebecca. Rebbeca has been having issues with the Atria program. Rebecca was working with Artia tech support before she opened a ticket with us. Astria told Rebecca that it was their IT issue. Logged on the computer. had Rebecca show me what was going on. 2 Icons on the desktop for Astira. Astria told Rebecca that she need admin permission to run the program. Checked computer management, Rebecca was a local admin of the computer. Checked the location of the program. Remote Apps. Went to remote apps. The remote app is pointed to Artia server. Updated remote Apps. Remote apps updated. Tried to open Astria program. The program did not open. Checked Task manager. 3 different remote connections open. Clear out the remote connection. Astira program opened. Closeout program. The remote connection does not drop. Opened the program again. The program does not open. Cleared out the remote connection in the task manager. Advised Rebecca that remote connection is not dropping on their server when the program is closed. Advised Rebecca I would call Artia and talk to them. Called Astria and left a voicemail

SO No. 39860 Account: Town of Canandaigua, No. 344

Total Time Log Detail for Start Date: 1/24/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:45	1.75	0:00	0.00	0:00	0.00	1:45	1.75	1:45	1.75

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
-------------------	------	------------	------	-------------	-------	-------------------	-------------

1/27/2023	8:30AM	SC	DC-Network	0:30	1.00	0.50	Yes	No
-----------	--------	----	------------	------	------	------	-----	----

Comment: Got computer connected to private wifi.
 Informed Tyler of possible cabling issue.

SO No. 39889 Account: Town of Canandaigua, No. 344

Total Time Log Detail for Start Date: 1/27/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:30	0.50	0:00	0.00	0:00	0.00	0:30	0.50	0:30	0.50

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
-------------------	------	------------	------	-------------	-------	-------------------	-------------

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

1/30/2023	8:00AM	SC	DC-Server Management	0:20	1.00	0.33	Yes	No
Comment: Got remoted on server. Found SQLEXPRESS service was stopped. Started service. Confirmed Jean could access BAS.								
SO No. 39905 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 1/30/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:20	0.33	0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33
Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable	
1/31/2023	2:20PM	SC	DC-Server Management	0:20	1.00	0.33	Yes	No	
SO No. 39783 Account: Town of Canandaigua, No. 344									

Total Time Log Detail for Start Date: 1/31/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:20	0.33	0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33
Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable	
2/2/2023	8:00AM	SC	DC-Network	0:20	1.00	0.33	Yes	No	
Comment: Found that service crashes were due to lack of memory caused by backups. Set time limits on all backups to avoid running during working hours. Reconfigured monthly backup as type weekly and set to run every 4 weeks from 3/4/23 to avoid running on weekdays. Keeping SO open to monitor situation.									
SO No. 39946 Account: Town of Canandaigua, No. 344									
2/2/2023	12:00PM	SC	DC-Server Management	0:20	1.00	0.33	Yes	No	
Comment: SQLEXPRESS service was stopped. Started service and had Jean confirm she could access BAS and Laserfiche. Told Jean we would look into why service was stopping.									
SO No. 39946 Account: Town of Canandaigua, No. 344									

Total Time Log Detail for Start Date: 2/2/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:40	0.66	0:00	0.00	0:00	0.00	0:40	0.66	0:40	0.66
Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable	

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

2/6/2023	8:00AM	SC	DC-Network	0:30	1.00	0.50	Yes	No
Comment: Started service. Examined and found same cause as before. Set service recovery actions to automatically restart service.								
SO No. 39946 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 2/6/2023

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units		Time	Units	Time	Units	Time	Units	Time	Units
0:30	0.50		0:00	0.00	0:00	0.00	0:30	0.50	0:30	0.50
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
2/7/2023	3:23PM	DN	DC-Software Applications			0:20	1.00	0.33	Yes	No
			Comment: Logged on the server. Found the Encode program installed. Courtney logged me into Marlene's computer. Downloaded Encode program. Opened program. The program updated itself. Had Courtney test the program to make sure the data was correct. Courtney said the data looks good.							
			SO No. 39990 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 2/7/2023

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time		Units	Time		Units	Time		Units	Time		Units
0:20		0.33	0:00		0.00	0:00		0.00	0:20		0.33

Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
2/14/2023	8:00AM	SC	DC-Network			0:30	1.00	0.50	Yes	No
			Comment: Got Tyler connected to admin portal. Should him how to navigate portal, download installer, decomission computers, etc...							
			SO No. 39739 Account: Town of Canandaigua, No. 344							
2/14/2023	8:00AM	SC	DC-Network			3:00	1.00	3.00	Yes	No
			Comment: User enrollment and training.							
			SO No. 39783 Account: Town of Canandaigua, No. 344							
2/14/2023	8:00AM	SC	DC-Network			2:30	1.00	2.50	Yes	No
			Comment: Monthly checklist.							
			Met with Tyler on various IT issues he wanted to discuss.							
			Applied 02-23 updates and rebooted to complete.							
			Confirmed applications were back up after reboot.							
			SO No. 40003 Account: Town of Canandaigua, No. 344							

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail**Total Time Log Detail for Start Date: 2/14/2023**

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units		Time	Units	Time	Units	Time	Units	Time	Units
6:00	6.00		0:00	0.00	0:00	0.00	6:00	6.00	6:00	6.00
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
2/17/2023	8:00AM	SC	DC-Network			0:20	1.00	0.33	Yes	No
			Comment: Attempted to have Jessica connect via mobile hotspot. Mobile hotspot appeared to be IPv6 only and was having trouble connecting to sonicwall. Attempted to VPN from my laptop as Jessica. Jessica got the push and I was able to connect. Jessica is going to call when she gets home to try again from there.							
			SO No. 40071 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 2/17/2023

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units		Time	Units	Time	Units	Time	Units	Time	Units
0:20	0.33		0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
2/22/2023	8:00AM	SC	DC-Server Management			0:30	1.00	0.50	Yes	No
SO No. 39783 Account: Town of Canandaigua, No. 344										

Total Time Log Detail for Start Date: 2/22/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units	
0:30	0.50	0:00	0.00	0:00	0.00	0:30	0.50	0:30	0.50	
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
2/28/2023	8:00AM	SC	DC-Network			0:40	1.00	0.67	Yes	No
Comment: Talked with Paul. Reviewed VPN process. Received call from Paul while he was home. Talked him through connecting again. He was able to get connected.										
SO No. 40155 Account: Town of Canandaigua, No. 344										

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail**Total Time Log Detail for Start Date: 2/28/2023**

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:40	0.67	0:00	0.00	0:00	0.00	0:40	0.67	0:40	0.67

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
3/1/2023 8:00AM	SC	DC-Server Management	0:45	1.00	0.75	Yes	No
Comment: Worked with Kristen. She was not able to login to the laptop, was not a VPN issue as reported. Told Kristen to work with OCS to get logged in as administrator to computer and unlock the user account. Kristen got into the laptop. Got remoted on with her. Showed her how to VPN and RDP. Confirmed she could do both and access SEI.							
SO No. 40155 Account: Town of Canandaigua, No. 344							
3/1/2023 10:15AM	MJW	Engineering	0:45	1.30	0.98	Yes	No
Comment: Called Allison. Explained that these passwords are a feature that can't just simply be bypassed. I told her that there are tools written by 3rd party people that may/may not be able to gain access to her spreadsheet and that they are not free and you never know if these software's are completely safe to install. She told me that last Friday she was able to open the file and she's 100% sure that the password she is using is the correct file. I suggested we restore the file from last Friday to see if she can gain access to it. Restored the file and tested. She was able to open the spreadsheet.							
SO No. 40156 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 3/1/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:30	1.73	0:00	0.00	0:00	0.00	1:30	1.73	1:30	1.73

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
3/2/2023 9:18AM	DN	DC-User Management	0:20	1.00	0.33	Yes	No
Comment: Lindsey was working from today; trying to log on to the VPN getting a password error. Had Lindsey use her domain un and domain password. Lindsey was able to get connected to VPN and get into the server.							
SO No. 40164 Account: Town of Canandaigua, No. 344							

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

3/2/2023	11:25AM	DN	DC-Server Management	0:20	1.00	0.33	Yes	No
Comment: Logged on the server. Went to the MS SQL back up and deleted back up until February 26th for Tyler Technology SO No. 40167 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 3/2/2023

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time		Units	Time		Units	Time		Units	Time		Units
0:40		0.66	0:00		0.00	0:00		0.00	0:40		0.66
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable	
3/6/2023	8:00AM	SC	DC-Software Applications			0:20	1.00	0.33	Yes	No	
			Comment: Discussed Adobe licensing with Tyler. Let ordering know that they want to renew 1 less license when the renewal date comes.								
			SO No. 40199 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 3/6/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units	
0:20	0.33	0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33	
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
3/10/2023	9:00AM	MJW	Engineering			1:00	1.30	1.30	Yes	No
			Comment: Removed Domain(s) from email server. Removed Domain from Barracuda, removed all user accounts from email server, removed all mail and mail folders from mail server.							
			SO No. 40184 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 3/10/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:00	1.30	0:00	0.00	0:00	0.00	1:00	1.30	1:00	1.30
Start Date & Time	Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

3/14/2023	8:00AM	SC	DC-Server Management	3:00	1.00	3.00	Yes	No
Comment: Added Crystelyn to address book on various printers. Added printers to her computer. Delegated access to parks email for her, added it in her OWA. Scheduled PCI compliance scan on Cardpointe for Jean. Confirmed successful result. Installed SMF SFPs. Confirmed 10G links. Updated port labels in switches and saved configs. Did monthly checklist. Updates on both NASs. Installed 03-23 updates. SO No. 40226 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 3/14/2023

Apply To Contract			Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time		Units	Time		Units	Time		Units	Time		Units
3:00		3.00	0:00		0.00	0:00		0.00	3:00		3.00
Start Date & Time		Tech	Log Reason				Time	Unit Factor	Units	Apply To Contract	Invoiceable
3/16/2023	2:10PM	DN	DC-Software Applications				0:25	1.00	0.42	Yes	No
			Comment: Logged on the computer. Closed out of Outlook. Opened Outlook back up. Created new profile. Connected to exchange server. Emails started coming through. made sure Courtney had emails and calendars								
			SO No. 40283 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 3/16/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total		
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units	
0:25	0.42	0:00	0.00	0:00	0.00	0:25	0.42	0:25	0.42	
Start Date & Time		Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable
3/23/2023	8:00AM	SC	DC-Network			0:20	1.00	0.33	Yes	No
Comment: Added two DNS records that Tyler wanted added.										
SO No. 40351 Account: Town of Canandaigua, No. 344										

Total Time Log Detail for Start Date: 3/23/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:20	0.33	0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33
Start Date & Time	Tech	Log Reason			Time	Unit Factor	Units	Apply To Contract	Invoiceable

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

3/28/2023	10:11AM	DN	DC-Server Management	0:50	1.00	0.83	Yes	No
Comment: Logged on the server. Used Veeam backup to restore the file. Restored the file from 3/21\22. Save to Restore test. Renamed the file by adding a 1 to the end. Moved the file back to the share drive. Logged on Allison's computer. Opened the file. Need the password tried the password Allison gave me. The password not working. Restored another copy from 3/16/2023, Same results. Did a restore for 3/6/2023, Password worked. Allison did not know how much data was lost from 3/6/2023 to her current spreadsheets. Allison can copy the data from the old spreadsheet to the new spreadsheet. Advised Allison I would look into the password issue with Excel and advised that she should have 2 copies of the documents 1 on the server and 1 on the computer until we could figure out the password issues.								
SO No. 40299 Account: Town of Canandaigua, No. 344								
3/28/2023	1:00PM	DN	Data Center	0:25	1.00	0.42	Yes	No
Comment: ### Place Holder until I find the s/o ### Talked to Tyler at TOC. Logged on the server. Tyler also logged on the server. Tyler added the phonenumber to the accounts of Jared Simpson and Cystelyn. I checked the under attributes> Samaccount. made the Un where all small letters. Tyler said that the 2 people already downloaded and activated Duo on their phones. Tyler needed the WAM IP address for the Sonicwall and the sharedKey. Logged into the sonicwall. Gave Tyler the IP address. Showed Tyler were to get the shared key in the sonicwall. Tyler said they should be all set. Tyler will call me back if there are any issues.								
SO No. 40352 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 3/28/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:15	1.25	0:00	0.00	0:00	0.00	1:15	1.25	1:15	1.25
Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable	
4/4/2023	8:05AM	FF	Managed Subscription Renewal	0:20	1.00	0.33	Yes	No	
SO No. 40428 Account: Town of Canandaigua, No. 344									
4/4/2023	9:00AM	MJW	Engineering	0:40	1.30	0.87	Yes	No	
Comment: Worked with Michelle to get County Access Database settings correct so that she could open the file.									
SO No. 40421 Account: Town of Canandaigua, No. 344									

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351
Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

4/4/2023	10:25AM	MJW	Engineering		0:20	1.30	0.43	Yes	No
Comment: Activated both licenses REINSTATEMENT KEY: 85H6FRGR - DO FIRST Activation Key: CUR6PCNL New Expiration Date Gateway AV/Anti-Spyware/Intrusion Prevention/App Control/App Visualization Licensed Apr 6 2024 SO No. 40428 Account: Town of Canandaigua, No. 344									

Total Time Log Detail for Start Date: 4/4/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:20	1.63	0:00	0.00	0:00	0.00	1:20	1.63	1:20	1.63
Start Date & Time	Tech	Log Reason		Time	Unit Factor	Units	Apply To Contract	Invoiceable	
4/10/2023	3:40PM	DN	DC-User Management	0:20	1.00	0.33	Yes	No	
Comment: Talked Rebecca. Rebecca said that they tried to save meeting agenda to N drive and the N drive was full. Logged on the server. Found the N drive was part of the D drive. D drive was filled. Went to MS SQL and deleted back ups. Left 7 days of back ups for MS SQL. There is 1.2 TB free SO No. 40481 Account: Town of Canandaigua, No. 344									
4/10/2023	4:00PM	DN	DC-AV Management	0:35	1.00	0.58	Yes	No	
Comment: Talked to Leif. Lief is getting popped up from McAfee saying the computer is infected. Keeps getting pop-up after pop-up. Advised that is Google notification sending pop-ups. Logged on the computer. Disabled Google notifications. Cleared the cached and the cookies. Checked Google extension. Found Capture Client was not installed. Installed Capture Client. Rebooted the computer. SO No. 40464 Account: Town of Canandaigua, No. 344									

Total Time Log Detail for Start Date: 4/10/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:55	0.91	0:00	0.00	0:00	0.00	0:55	0.91	0:55	0.91
Start Date & Time	Tech	Log Reason		Time	Unit Factor	Units	Apply To Contract	Invoiceable	

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

4/11/2023	8:00AM	SC	DC-Server Management	4:00	1.00	4.00	Yes	No
-----------	--------	----	----------------------	------	------	------	-----	----

Comment: Reviewed detected threat on Parks computer.
Determined false positive. Unquarantined network. Did not get Astra software installed as Tyler is replacing computer next week.
Firmware updates on both NASs.
Found Nova backup had not run since 3/25. Restarted NovaBackup service, confirmed schedule had been automatically updated.
Fixed issue with SQLBAK of NYClerk DB.
Fixed issue with Veeam email notifications.
Monthly checklist.

SO No. 40454 Account: Town of Canandaigua, No. 344

Total Time Log Detail for Start Date: 4/11/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
4:00	4.00	0:00	0.00	0:00	0.00	4:00	4.00	4:00	4.00

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
4/25/2023 2:00PM	SC	DC-Network	0:20	1.00	0.33	Yes	No
Comment: Talked with Tyler about .gov domain. Gave him current nameserver information for .org domain. Discussed DNSSEC.							
SO No. 40566 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 4/25/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:20	0.33	0:00	0.00	0:00	0.00	0:20	0.33	0:20	0.33

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
4/27/2023 8:10AM	MJW	Engineering	1:00	1.30	1.30	Yes	No
Comment: Worked with Jean to troubleshoot no internet and no M Drive issue. Checked firewall and switches, Tried to use monitor to see the status of the server but she couldn't get it to work. I checked Team Viewer and could see that the server last reported up almost exactly at midnight. I thought it was possibly stuck doing updates.I had her perform a hard reset. Server came up, internet services were available and users could get to their M drive.							
SO No. 40617 Account: Town of Canandaigua, No. 344							

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351
Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

Total Time Log Detail for Start Date: 4/27/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:00	1.30	0:00	0.00	0:00	0.00	1:00	1.30	1:00	1.30

Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
5/1/2023	8:00AM	SC	DC-Network	0:20	1.00	0.33	Yes	No
			Comment: Found Duo Authentication Proxy service not running. Started service. Initiated AD Sync. Tested VPN. SO No. 40641 Account: Town of Canandaigua, No. 344					
5/1/2023	8:00AM	SC	DC-Network	1:00	1.00	1.00	Yes	No
			Comment: Discussed with Tyler. Looked into DNS hosting options. Settled on Cloudflare. Worked with Tyler to make Cloudflare account. Added townofcanandaigua.gov domain to account. Updated nameservers on dotgov. Added myself and Mike as members to manage the account. Enabled 2FA for all accounts. Currently waiting on nameserver validation on Cloudflare's end. SO No. 40642 Account: Town of Canandaigua, No. 344					
5/1/2023	8:00AM	SC	DC-Network	0:30	1.00	0.50	Yes	No
			Comment: Moved townofcanandaigua.org DNS from Integrated's FatPipe to GoDaddy. SO No. 40642 Account: Town of Canandaigua, No. 344					

Total Time Log Detail for Start Date: 5/1/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
1:50	1.83	0:00	0.00	0:00	0.00	1:50	1.83	1:50	1.83

Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
5/5/2023	8:00AM	SC	DC-Network	0:30	1.00	0.50	Yes	No
			Comment: Enabled DNSSEC in Cloudflare. Remoted on with Tyler. Set DS values in dotgov registrar. Waited for Cloudflare changes to populate. Used dnsviz.net to verify DNSSEC.					
			SO No. 40642 Account: Town of Canandaigua, No. 344					

Total Time Log Detail for Start Date: 5/5/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:30	0.50	0:00	0.00	0:00	0.00	0:30	0.50	0:30	0.50

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351

Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
5/9/2023 8:00AM	SC	DC-Server Management	6:40	1.00	6.67	Yes	No
Comment: Monthly checklist. Setup spare computer as a public kiosk. Created support case with CloudPermit about website not functioning in Microsoft Kiosk Browser. Discussed with Jean and Tyler. Tested Paul's VPN. Recreated RPS desktop shortcut. Setup printers on new court clerk computer. Added judges' Town emails to her Outlook. Looked at PCI compliance email Jean received. Email was not from Cardpointe. Confirmed Cardpointe status was up to date. Jean said to ignore the email. Did 05-23 updates. SO No. 40676 Account: Town of Canandaigua, No. 344							

Total Time Log Detail for Start Date: 5/9/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
6:40	6.67	0:00	0.00	0:00	0.00	6:40	6.67	6:40	6.67
Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable		
5/10/2023 12:22PM	DN	DC-Windows Updates	0:20	1.00	0.33	Yes	No		
Comment: Answered the questions. Advised Tyler that in some instances he would have to uninstall Capture Client and then reinstall Capture client in order to allow windows to update to Windows 11 SO No. 40717 Account: Town of Canandaigua, No. 344									
5/10/2023 3:53PM	DN	DC-Server Management	0:20	1.00	0.33	Yes	No		
Comment: Logged on the computer. Saw Heather was connected to WIFI. Asked if Heather is usually connected to ethernet. Heather said Tyler was working on the computer. Had Heather check the ethernet cables, Cable was not plugged in. Heather plugged it into the ethernet; able to access the shared drive and server. SO No. 40718 Account: Town of Canandaigua, No. 344									

Total Time Log Detail for Start Date: 5/10/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:40	0.66	0:00	0.00	0:00	0.00	0:40	0.66	0:40	0.66
Start Date & Time	Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable		

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351
Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

5/15/2023	8:00AM	SC	DC-Network	2:30	1.00	2.50	Yes	No
Comment: Got on server. Logged into .5 switch, found that uplink to highway was down due to link flap error prevention. Recovered port from error state. Link was still down. Went onsite. Confirmed fiber connections were tight on Town Hall switch and in Town Hall junction box. Still no link light. Went over to Highway, logged into .8 switch. Found uplink port on that switch was also down due to link flap prevention. Recovered port from error state. Link came back up and I was able to ping across the link. Confirmed connections were tight in highway switch and junction box. Optical module status diagnostics on both switches showed that the SFPs were operating normally. Did throughput test across the uplink, no issues during testing. Discussed with Jean and Tyler.								
SO No. 40734 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 5/15/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
2:30	2.50	0:00	0.00	0:00	0.00	2:30	2.50	2:30	2.50

Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable
5/17/2023	8:30AM	MJW	Engineering	0:30	1.30	0.65	Yes	No
Comment: Calling Tyler - Looked in to VPN config. Made changes to the Radius users VPN access in the Sonicwall by adding X0 subnet. Called Tyler and left him a msg to test and call me back								
SO No. 40746 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 5/17/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:30	0.65	0:00	0.00	0:00	0.00	0:30	0.65	0:30	0.65
Start Date & Time		Tech	Log Reason	Time	Unit Factor	Units	Apply To Contract	Invoiceable	

Contract Description: 100 Unit PSA Ref. No. INVOICE 20351
Basis: Units Max. Units: 98 Units Remaining: 6.68 Charge/Unit: \$85.00

Contract Information

Contract Type	No. Items Covered	Written on	Start Date	Expires	Billing Cycle	Billed Thru	Contract Price
100 Unit PSA	0	8/23/2022	9/26/2022	9/25/2023	Do Not Bill		\$8,500.00

Time Log Detail

5/22/2023	8:00AM	SC	DC-Network	0:30	1.00	0.50	Yes	No
Comment: Fiber uplink port was again found to be flapping this morning. Automatic error recovery was working but link kept being suspended. Lowered automatic error recovery time to 30 seconds. Found that a device was continually going up and down on port 25 (though not triggering link flap prevention). Discussed with Tyler, he disconnected device and will investigate. Will see if removing that device from the switch helps prevent flapping of the uplink.								
SO No. 40734 Account: Town of Canandaigua, No. 344								
5/22/2023	8:55AM	DN	DC-Network	0:20	1.00	0.33	Yes	No
Comment: Talked to Courtney; not able to get out to the internet. Had Courtney do a ping test to 8.8.8.8. Not getting out. Checked the right corner. The globe shows no network connection. Had Courtney click on the globe. Ping test started getting replies. Had Courtney test out the internet and the emails. Courtney was able to get connected to Website and an email came in. Jim was having an issue where he could not get to the internet. Jim is not in the office right now. Courtney is going to check with Jim when he gets back. If Jim is having an issue Courtney will call back.								
SO No. 40772 Account: Town of Canandaigua, No. 344								

Total Time Log Detail for Start Date: 5/22/2023

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
0:50	0.83	0:00	0.00	0:00	0.00	0:50	0.83	0:50	0.83

Total Time Log Detail for Contract Number: 1379

Apply To Contract		Not Apply To Contract		Invoiceable		Not Invoiceable		Total	
Time	Units	Time	Units	Time	Units	Time	Units	Time	Units
88:55	91.28	0:00	0.00	0:00	0.00	88:55	91.28	88:55	91.28

ATTACHMENT 13

May 10, 2023

James Fletcher
Town Highway/Water Superintendent
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

RE: PROPOSAL FOR PROFESSIONAL SERVICES
MIDDLE CHESHIRE ROAD COMPLETE STREETS STUDY
TOWN OF CANANDAIGUA

Dear Jim:

We are pleased to offer you the following proposal for the above-referenced project to initially study the highway corridor from the end of the asphalt walk on Middle Cheshire Road (MCR), just north of the intersection with West Ridge Run, and continue north along MCR to the Switch Back Trail near the intersection with NYS 5 & 20. This initial study will evaluate two alternatives: an 8 to 10-foot-wide multi-use trail along MCR versus integrated bike lanes, with a mountable curb, and concrete sidewalk (on one side). The drive lanes may need to be reduced to 11 feet wide to help accommodate the new facilities within the ROW. Depending on the ROW constraints, easements may be necessary. Thank you once again for including MRB Group on your project team.

I. Background

The Town recently completed the Middle Cheshire Road & Health Care Services Corridor Active Transportation Plan to enhance the multi-modal transportation of MCR. The plan calls for sidewalks and bike lanes for this section of MCR. It is our understanding that Town would like to explore this alternative as well as a multi-use trail. Once this study phase is completed, MRB Group will provide a proposal to complete the design of the selected alternative.

II. Scope of Services and Compensation

A. Survey/Base mapping

This phase of design will include the following tasks:

1. Field survey with an emphasis on the road, shoulder area, utilities, drainage, and ROW (plus approximately 50' beyond the ROW) for roughly 5,400 LF of Middle Cheshire Road (including the intersection of 5&20). This survey will be utilized for the design phase of the selected alternative.
2. Prepare base mapping and initial sheet layout.
3. Coordinate with the Town to identify any additional design considerations to facilitate connections to existing pedestrian corridors.

Subtotal of A (Items 1 – 3) \$23,000.00

B. Conceptual Phase

The conceptual phase will include alternatives to connect from the end of the existing asphalt walk on MCR to the Switch Back Trail along 5&20. This conceptual phase will include the following tasks:

1. Development of a multi-use trail concept plan and typical corridor section.
2. Development of a sidewalk/bike lane concept and typical corridor section.
3. Identify highway boundary constraints for both alternatives.
4. Identify utility conflicts.
5. Perform a concept-level drainage analysis for each alternative.
6. Prepare a concept-level cost estimate based on installation by Town Forces.
7. Initial correspondence with the NYSDOT regarding a potential pedestrian crossing of 5&20.
8. Present the findings to the Town with a brief letter report and cost estimates.

Subtotal of B (Items 1 -8) \$18,500.00

Total Compensation (Lump Sum)..... \$41,500.00

The cost figures shown above represent our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

III. Additional Services

The following items, not included in the above services, can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization.

- A. Design phase services.
- B. SEQR.
- C. Archeological Services if required by SHPO.
- D. Biological Services for endangered/threatened species survey and/or wetland delineation and/or reports.
- E. Easement maps/ROW taking maps (\$850 per easement map).
- F. Pavement Design.
- G. Permit fees/permitting services.
- H. Preparation of Notice of Intent and SWPPP Report.
- I. Special Inspections (such as compaction testing, asphalt testing, etc.).
- J. Specifications.
- K. Plans prepared for public bidding.
- L. Bidding Services.
- M. Construction Administration or Observation Services (Construction Phase Services).
- N. SWPPP inspections

IV. Commencement of Work

Upon receipt of the signed proposal, MRB Group will begin work on the project.

V. Standard Terms and Conditions

Attached hereto and made part of this Agreement is MRB Group's
Standard Terms and Conditions.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. Thank you for your consideration of our firm. We look forward to working with you on this project.

Sincerely,



Gregory J. Hotaling, P.E.
Senior Project Manager



James J. Oberst, P.E.
Executive Vice President/COO

https://mrbgroup365.sharepoint.com/sites/Proposals/Shared Documents/Letter Proposals/2023/gjh-MCR Road_Trail_Proposal-5.8.23.docx

PROPOSAL ACCEPTED BY THE TOWN OF CANANDAIGUA:

Signature

Title

Date

MRB GROUP, ENGINEERING, ARCHITECTURE, SURVEYING, D.P.C.
AGREEMENT FOR PROFESSIONAL SERVICES
STANDARD TERMS AND CONDITIONS

A. TERMINATION

This Agreement may be terminated by either party **with seven days' written notice** in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

B. OWNERSHIP OF DOCUMENTS

All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including **attorneys' fees, arising from reuse or modification of the instruments of service by the client** or any person or entity that acquires or obtains the instruments of service from or through the client.

C. ESTIMATES

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

D. INSURANCE

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.

E. INDEPENDENT CONTRACTOR

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

F. SUCCESSORS AND ASSIGNS

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

H. INVOICES AND PAYMENT

Client will pay MRB Group, Engineering, Architecture, Surveying, D.P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

MRB Group, D.P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

J. P.S.O. NOT AN EMPLOYEE

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

K. INDEMNITY

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.

ATTACHMENT 14

May 17, 2023

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20
Canandaigua, NY 14424

RE: PROPOSAL FOR PROFESSIONAL
TOWN HALL OFFICE RENOVATION – SCHEMATIC DESIGN PHASE

Dear Doug,

We are pleased to present this proposal for professional services related to the schematic design phase for the proposed first-floor office renovations at the Town Hall. Our proposal is based on the floor plan information that was provided to us, along with our May 4, 2023, walkthrough with you.

I. Project Understanding

The Town of Canandaigua is in need of additional enclosed office space for various departments. To accomplish this, there will be a need to reconfigure existing open space and exit passages. The area to be renovated is approximately 1,600 square feet, but this may adjust depending on the outcome of this schematic design phase. The renovation will also require a new exterior door to address existing issues. The Town would like to complete this project as soon as possible due to the need for this office space.

Trevor Harrison, AIA, will lead the architectural design work related to the project. Trevor will be assisted by other members of the architectural team as required. For future phases, MRB Group will provide structural and civil engineering design support, and we will add M/E Engineering for the MEP/Fire Protection design, as required.

II. Scope of Services and Compensation

Schematic Design

During schematic design, we will prepare a background drawing to use for the development of up to three design options. We will review these options with you

and modify the approach based on your feedback. The deliverable will be a floor plan and written project scope/approach that can be used for your approval process.

Total Compensation.....\$4,500.00

The cost figures shown above represent our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

III. Additional Services

The following items, not included in the above services, can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization.

- A. Services beyond Schematic Design Phase, including design development or contract document phase services.
- B. Hazardous materials identification or remediation
- C. Renderings or models
- D. MEP Design Services
- E. Cost Estimating

IV. Commencement of Work

We can begin working on this immediately upon your approval and anticipate that we will have design options for your review within two weeks. Once we receive your feedback, we feel we can complete the Schematic Design within approximately two additional weeks.

V. Standard Terms and Conditions

Attached hereto and made part of this Agreement is MRB Group's *Standard Terms and Conditions*.



Doug Finch, Town Manager
Town of Canandaigua
RE: TOWN OF HALL RENOVATIONS
May 17, 2023
Page 3

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. Thank you for your consideration of our firm. We look forward to working with you on this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Trevor M. Harrison".

Trevor M. Harrison, AIA, LEED
East Coast Architectural Manager

A handwritten signature in blue ink, appearing to read "Gregory J. Hotaling".

Gregory J. Hotaling, P.E.
Senior Project Manager

Enclosure

<https://mrbgrou365.sharepoint.com/sites/Proposals/Shared Documents/Letter Proposals/2023/gjh-CanandaiguaTown Hall Reno.docx>

PROPOSAL ACCEPTED BY:

Signature

Title

Date

MRB GROUP, ENGINEERING, ARCHITECTURE, SURVEYING, D.P.C.
AGREEMENT FOR PROFESSIONAL SERVICES
STANDARD TERMS AND CONDITIONS

A. TERMINATION

This Agreement may be terminated by either party **with seven days' written notice** in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

B. OWNERSHIP OF DOCUMENTS

All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including **attorneys' fees, arising from reuse or modification of the instruments of service by the client or any person or entity that acquires or obtains the instruments of service from or through the client.**

C. ESTIMATES

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

D. INSURANCE

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.

E. INDEPENDENT CONTRACTOR

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

F. SUCCESSORS AND ASSIGNS

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

H. INVOICES AND PAYMENT

Client will pay MRB Group, Engineering, Architecture, Surveying, D.P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

MRB Group, D.P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

J. P.S.O. NOT AN EMPLOYEE

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

K. INDEMNITY

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.

ATTACHMENT 15

Sarah Reynolds

From: admin <chucko@rochester.rr.com>
Sent: Friday, May 12, 2023 10:39 AM
To: Bob Lacourse; Amanda VanLaeken; Scott Neal; Mark Tolbert; Tim Schneider
Cc: Doug Finch; Michael Warner; Sarah Reynolds; Lance Brabant; Chris Nadler, Esquire
Subject: Final PB Advisory Report for CR22 MUO Overlay Petition for Rezoning

TO: Town Board

FROM: Planning Board

DATE: May 9, 2023

RE: Petition submitted by 2625 Hanna Rd LLC to rezone property at 2625 County Road 22 from AR-1 to Mixed Use Overlay (MUO-3)

At its meeting on April 17, 2023, the Canandaigua Town Board adopted Resolution #2023-111 and referred the subject rezoning request to the Canandaigua Town Planning Board for its review and the preparation of an advisory report back to the Town Board with its findings and recommendations.

The applicant's rezoning submission of March 31, 2023 included the petition, a cover letter and a site plan showing how the rezoned property could be developed. The intent is to construct two buildings to create a rentable indoor turf facility to support local sports teams and the surrounding community. Due to the underlying zoning not allowing a commercial facility and accessory building of this size, the applicant must request to rezone this property to a MUO-3 Overlay.

This project will ultimately entail the construction of two buildings for an indoor sports practice facility. A parking area will be created to facilitate the incoming patrons, along with parking for buses of incoming schools and sports teams. This site will also have an onsite wastewater management system, along with a stormwater management facility to accommodate the newly created impervious surfaces.

This facility will look to orient their services to K-12 students participating in local clubs and scholastic sports teams. This space will be available for any field sports team, but for the most part will accommodate soccer, lacrosse, and baseball teams who require avenues/resources to practice during the offseason or during inclement weather conditions. It is not anticipated that competitive events requiring a full size regulation playing surface could be held in the building. Currently, there are no local sport facilities and most local teams and clubs must travel to Victor or Monroe County for an indoor practice facility.

The Planning Board's deliberations on the petition occurred at its May 9, 2023 public meeting. The approach the Board used was to look at the changing of the use from AR-1 to a recreational facility as is permitted in the MUO district. Town Planning documents including the Zoning Code and Map, the recently updated Comp Plan, and the Natural Resource Inventory maps were referenced. The use of the property to provide an indoor sports practice facility especially during the winter months was found by the Planning Board to be a much needed use in the community and met the intent of the MUO district by providing a recreational resource that is lacking and with the availability of such a use, "expand upon the economic and fiscal base of the Town" which could move families and commerce to the Town seeking an indoor recreation facility while maintaining "the unique character of the respective growth node" and the high quality of life within the community.

It was also found to be a compatible use with other uses in the area including the dance academy near by on the same road. Although the Planning Board did not get into the details of the site plan, a preliminary sketch plan review of the plans submitted found them to be in general conformance of the site design criteria described in Section 220-33 of the code

In conclusion, the Board feels the petition meets the standards of the MUO district and recommends the Town Board proceed with directing the owner to prepare and submit an application for Preliminary Site Plan approval to the Planning Board in preparation for the Town Board's consideration of the rezoning petition for final determination.



MarksEngineering

4303 Routes 5 & 20
Canandaigua, NY 14424

March 31, 2023

Shawna Bonshak
Town of Canandaigua
5440 Route 5 & 20
Canandaigua, NY 14424

RE: Letter of Intent – 2625 CR 22
FLXTurf Indoor Sports Facility
MUO Zoning Petition

Dear Ms. Bonshak,

On behalf of our client, Evan Gilbert, we submit the following material for review by the Town Board and to gain permission to petition the Town of Canandaigua for a Mixed Use Overlay Zoning Amendment of the subject parcel.

Application Packet:

For review of these applications, we have provided a copy of the following attachments for review:

1. Letter of Intent
2. Petition to Amend Zoning Map
3. Context Aerial
4. Concept Plan
5. Rendered Concept Plan

Description of Proposed Development:

The owner of this property intends to construct two buildings to create a rentable indoor turf facility to support local sports teams and the surrounding community. Due to the underlying zoning not allowing a commercial facility and accessory building of this size, we must rezone this property to MUO-3, much like the parcels adjacent to this property.

Existing Conditions:

The project site is located on Hannah Rd. (CR 22), approximately 1,677" south of the intersection with St. Rt. 21. The parcel's tax account number is 71.00-1-21.141 and is located within the AG-1 (Agricultural) and MUO-3 zoning district. This lot is currently undeveloped.

Proposed Conditions:

This project will entail the construction of two buildings for an indoor sports facility. A parking area will be created to facilitate the incoming patrons, along with parking for buses of incoming schools and sports teams. This site will also have an on site wastewater management system, along with a stormwater management facility to accommodate the newly created impervious surfaces.



MarksEngineering

4303 Routes 5 & 20

Canandaigua, NY 14424

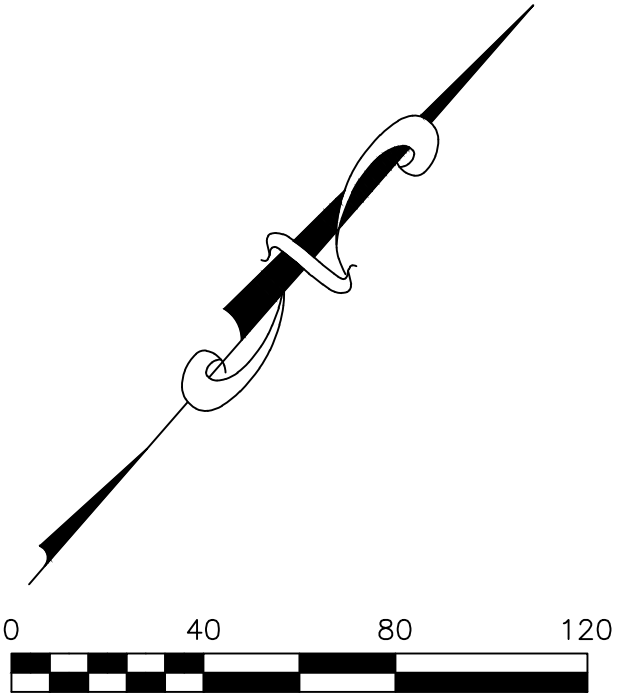
This facility will look to orient their services to K-12 students participating in local clubs and scholastic sports teams. This space will be available for any field sports team, but for the most part will accommodate soccer, lacrosse, and baseball teams who require avenues/resources to practice during the offseason or during inclement weather conditions. Currently, there are no local sport facilities and most local teams and clubs must travel to Victor or Monroe county for an indoor practice facility.

Thank you for your consideration on this project. Please don't hesitate to call me at the office with any questions.

Very truly yours,

Logan Rockcastle

Marks Engineering, P.C.



- ⊙ Gas valve

⊙ Sanitary Manhole

⊙ Drainage Manhole

⊙ Water shut off

⊙ Sanitary sewer clean out

⊙ Elec. transformer

⊙ Utility pedestal

⊙ Gas pipeline marker
- Monument

⊙ Benchmark

⊙ Utility pole

⊙ Hydrant

⊙ Light pole

⊙ Road Sign

⊙ Water Valve

LEGEND

EXISTING

PROPOSED

Utility Lines

R.O.W. line

Property line

Easement line

Centerline

Drainage

Contour Line

Demo Line

ABBREVIATIONS:

EX-EXISTING

OPP-CORRUGATED POLYETHYLENE PIPE

O.C.-ON CENTER

SICPP-SMOOTH INTERIOR CORRUGATED POLYETHYLENE PIPE

UC-UNDERGROUND

CONC-CONCRETE

CO -CLEAN OUT

TYP-TYPICAL

R-RADIUS

BC-BOTTOM OF CURB

TC-TOP OF CURB

TW-TOP OF WALL

BW-BOTTOM OF WALL

BS-BOTTOM OF STAIRS

PERF-PERFORATED

MIN-MINIMUM

MAX-MAXIMUM

INV-INVERT

CB-CATCH BASIN

MH-MANHOLE

DI-DRAINAGE INLET

BULK TABLE		
	PROPOSED	REQUIRED
ZONING/USE – PRINCIPAL	INDOOR SPORTS FACILITY	AR-1 (AGRICULTURAL RURAL RESIDENTIAL)
ZONING/USE – ACCESSORY	N/A	N/A
FRONT SETBACK	>60'	60'
SIDE SETBACK	>30'	30'
REAR SETBACK	>40'	40'
BUILDING HEIGHT	<35'	35'
MAX. BUILDING COVERAGE	<40%	40%

1

CONTEXT AERIAL

1"= 40'

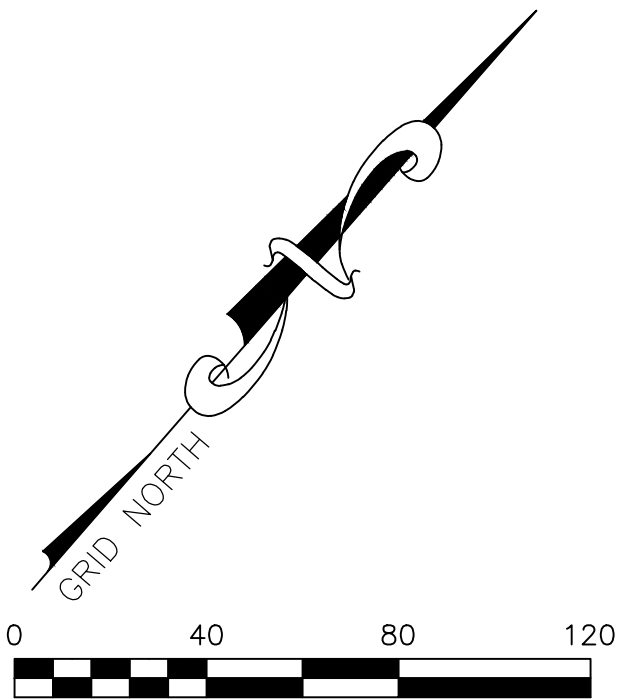
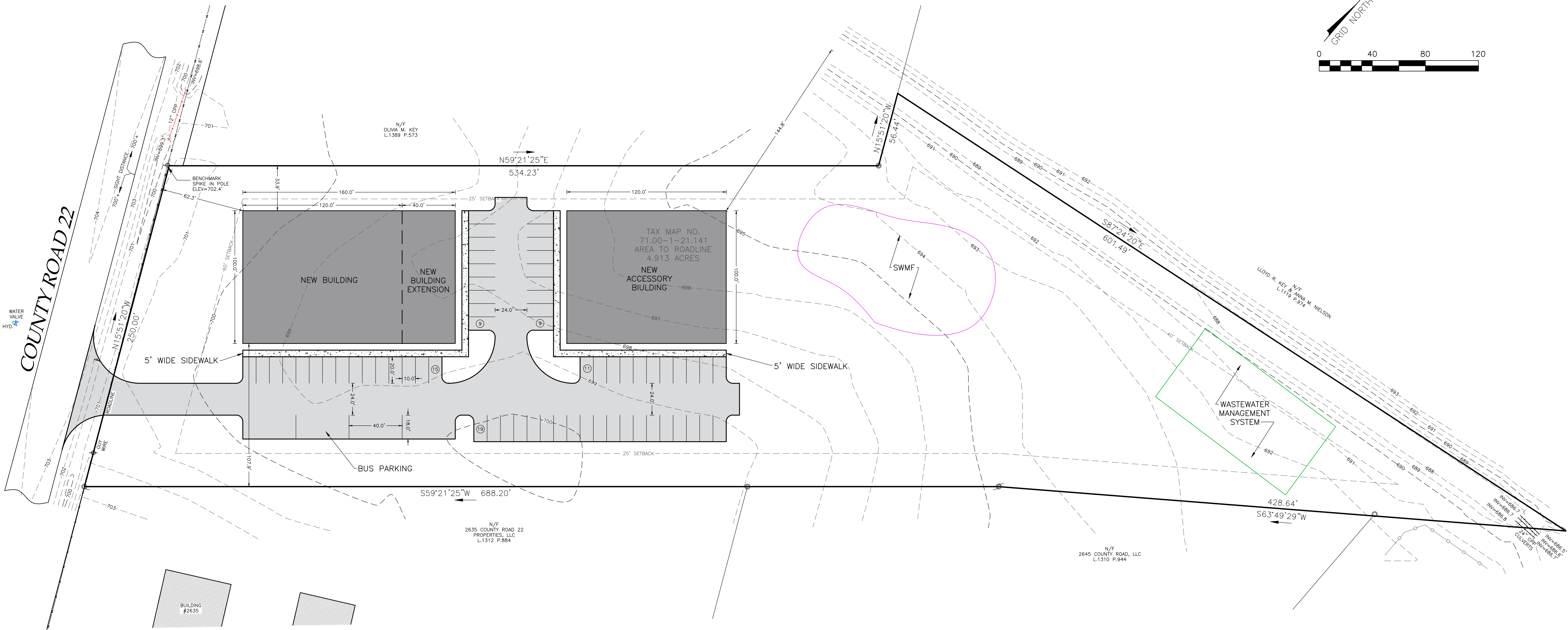
STAMP

STAMP

REVISIONS AND APPROVALS	
NO.	DATE DESCRIPTION OF REVISION OR APPROVAL BY

COMMERCIAL SITE PLAN FOR:
2625 HANNA ROAD, LLC
SHOWING LAND IN:
2625 COUNTY ROAD 22
TOWN OF CANANDAIGUA
COUNTY OF ONTARIO
STATE OF NEW YORK

DRAWING TITLE: CONTEXT AERIAL	
DRAWN BY:	LGR
DESIGNED BY:	
CHECKED BY:	BAM
SCALE:	1"=40'
JOB NO.:	23-033
DATE:	3/14/2023
TAX MAP#:	71.00-1-21.141



- Gas valve

Sanitary Manhole

Drainage Manhole

Water shut off

Sanitary sewer clean out

Elec. transformer

Utility pedestal

Gas pipeline marker

Monument

Benchmark

Utility pole

Hydrant

Light pole

Road Sign

Water Valve
- EXISTING

PROPOSED

Utility Lines

R.O.W. line

Property line

Easement line

Centerline

Drainage

Contour Line

Demo Line
- ABBREVIATIONS:

EX-EXISTING

CPY-CORRUGATED POLYETHYLENE PIPE

O.C.-ON CENTER

SIOP-SMOOTH INTERIOR CORRUGATED POLYETHYLENE PIPE

UC-UNDERGROUND

CONC-CONCRETE

CO-CLEAN OUT

TYP-TYPICAL

R-RADIUS

BC-BOTTOM OF CURB

TC-TOP OF CURB

TW-TOP OF WALL

BW-BOTTOM OF WALL

BS-BOTTOM OF STAIRS

PERF-PERFORATED

MIN-MINIMUM

MAX-MAXIMUM

INW-INVERT

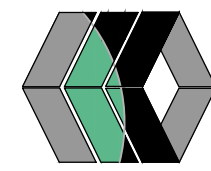
CB-CATCH BASIN

MI-MANHOLE

DI-DRAINAGE INLET

BULK TABLE		
	PROPOSED	REQUIRED
ZONING/USE - PRINCIPAL	INDOOR SPORTS FACILITY	AR-1 (AGRICULTURAL RURAL RESIDENTIAL)
ZONING/USE - ACCESSORY	N/A	N/A
FRONT SETBACK	62.3'	60'
SIDE SETBACK	33.9' & 107.9'	30'
REAR SETBACK	144.8'	40'
BUILDING HEIGHT	25'	35'
MAX. BUILDING COVERAGE	13%	40%

1 CONCEPT PLAN
1"=40'



STAMP

STAMP

REVISIONS AND APPROVALS

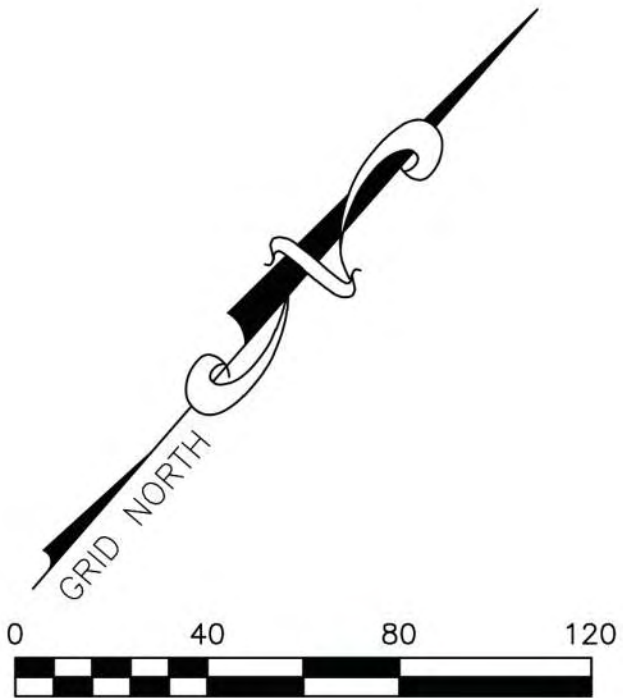
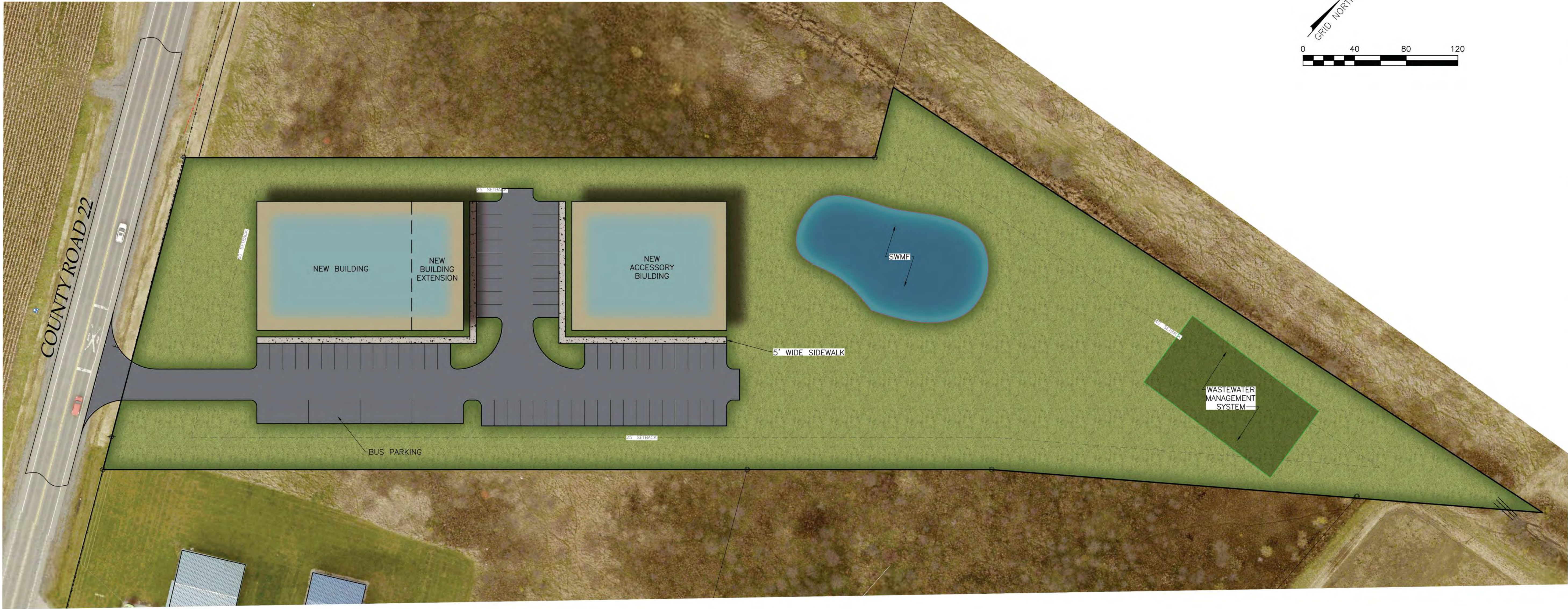
NO.	DATE	DESCRIPTION OF REVISION OR APPROVAL	BY

COMMERCIAL SITE PLAN FOR:
2625 HANNA ROAD, LLC
SHOWING LAND IN:
2625 COUNTY ROAD 22
TOWN OF CANANDAIGUA

COUNTY OF ONTARIO STATE OF NEW YORK

DRAWING TITLE:
CONCEPT PLAN

DRAWN BY:	LGR
DESIGNED BY:	
CHECKED BY:	BAM
SCALE:	1"=40'
JOB NO.:	23-033
DATE:	
TAX MAP#:	71.00-1-21.141



- Gas valve

Sanitary Manhole

Drainage Manhole

Water shut off

Sanitary sewer clean out

Flex: transformer

Utility pedestal

Gas pipeline marker

Monument

Benchmark

Utility pole

Hydrant

Light pole

Flex: transformer

Utility pedestal

Water Valve

PERC TEST

DEEP HOLE
- LEGEND

EXISTING

PROPOSED

Utility Lines

R.O.W. line

Property line

Easement line

Centerline

Drainage

Contour Line

Demo Line

CO - CLEAN OUT

TYP - TYPICAL

R - RADIUS

BC - BOTTOM OF CURB

TC - TOP OF CURB

TW - TOP OF WALL

BW - BOTTOM OF WALL

BS - BOTTOM OF STAIRS

PERF - PERFORATED

MIN - MINIMUM

MAX - MAXIMUM

INV - INVERT

CB - CATCH BASIN

MH - MANHOLE

DI - DRAINAGE INLET

ABBREVIATIONS:

EX - EXISTING

CPP - CORRUGATED POLYETHYLENE PIPE

O.C. - ON CENTER

SIOPP - SMOOTH INTERIOR CORRUGATED POLYETHYLENE PIPE

UC - UNDERGROUND

CONC - CONCRETE

BULK TABLE		
	PROPOSED	REQUIRED
ZONING/USE - PRINCIPAL	INDOOR SPORTS FACILITY	AR-1 (AGRICULTURAL RURAL RESIDENTIAL)
ZONING/USE - ACCESSORY	N/A	N/A
FRONT SETBACK	62.3'	60'
SIDE SETBACK	33.9' & 107.9'	30'
REAR SETBACK	144.8'	40'
BUILDING HEIGHT	25'	35'
MAX. BUILDING COVERAGE	13%	40%

1 CONCEPT PLAN
1"=40'

STAMP

STAMP

REVISIONS AND APPROVALS	
NO.	DATE
	DESCRIPTION OF REVISION OR APPROVAL
	BY

COMMERCIAL SITE PLAN FOR:
2625 HANNA ROAD, LLC
SHOWING LAND IN:
2625 COUNTY ROAD 22
TOWN OF CANANDAIGUA
STATE OF NEW YORK
COUNTY OF ONTARIO

DRAWING TITLE: CONCEPT PLAN	
DRAWN BY:	LGR
DESIGNED BY:	
CHECKED BY:	BAM
SCALE:	1"=40'
JOB NO.:	23-033
DATE:	
TAX MAP#:	71.00-1-21.141

C100

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

Established 1789

ZONING LAW DETERMINATION

PROPERTY OWNER: 2625 Hanna Road, LLC.
PROPERTY ADDRESS: 2625 County Road 22
TAX MAP NUMBER: 71.00-1-21.141
ZONING DISTRICT: AR-1- Agricultural Rural Residential- 1 Acre Lot

DETERMINATION REFERENCE:

Petition to Amend the Official Zoning Map- Mixed Use Overlay District, dated 3/31/2023, dated 3/31/2023.

Letter of Intent, prepared by Logan Rockcastle of Marks Engineering on behalf of the owner, 2625 Hanna Road, LLC, dated 3/31/2023, submitted 3/31/2023.

Commercial Site Plan for 2625 Hanna Road, LLC, prepared by Marks Engineering, dated 3/14/2023, submitted 3/31/2023.

PROJECT DESCRIPTION:

The applicant is requesting to rezone the property from Agricultural Rural Residential- 1 Acre Lot to MUO-3, Mixed Use Overlay. The intent of the applicant is to construct two buildings to create an indoor turf facility for local and regional sports teams.

DETERMINATION:

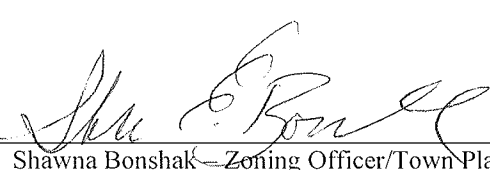
The parcel is located withing Mixed Use Overlay, Subarea #3. This area has been identified as a growth node in the Town of Canandaigua's Comprehensive Plan.

REFERRAL TO TOWN BOARD:

The Town Board may refer the rezoning request to the Town of Canandaigua Planning Board for an advisory report.

CODE SECTIONS: Chapter §220-33(D)

DATE: 4/7/23

BY: 
Shawna Bonshak - Zoning Officer/Town Planner

NYS Town Law, Section 267-a(5)(b), an appeal may be made to the ZBA within 60 days of the date of this determination.

cc: Binder, Property Owner, Town Clerk

CANANDAIGUA TOWN CLERK

APR 07 2023

RECEIVED *HO*

Town of Canandaigua

5440 Route 5 & 20 • Canandaigua, NY 14424 • (585) 394-1120

**PETITION TO AMEND THE OFFICIAL ZONING MAP
MIXED USE OVERLAY DISTRICT**

1. Name and Address of the Applicant: Evan Gilbert (2625 Hanna Road, LLC)
5026 West Ridge Rd.
Canandaigua, NY 14424
Applicant Telephone and E-mail Address: 860-578-6273, evan.l.gilbert@gmail.com
2. Name and Address of Applicant's Attorney (if applicable): _____
Attorney Telephone and E-mail Address: _____
3. Interest of Applicant in Property: Owner/Developer
4. Name and Address of Property Owner, if different : _____
Owner Telephone and E-mail Address: _____
5. Subject Property Address and Tax Map Number: 2625 County Road 22, 71.00-1-21.141
6. Current Zoning and MUO Classification: AR-1, MUO
7. Requested Amended Zoning Classification: MUO
8. Existing Land Use and/or Buildings: Vacant
9. Proposed Land Use and/or Buildings: Commercial (Indoor turf facility)

Signature of Property Owner  Date: 3/31/2023

Signature of Applicant _____ Date: _____

IDENTIFICATION OF POTENTIAL CONFLICTS OF INTEREST
(Required by NYS General Municipal Law § 809)

1. ***If the Applicant is an Individual:*** Is the applicant or any of the immediate family members of the applicant (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) related to any officer or employee of the Town of Canandaigua?
YES ☒ NO
2. ***If the Applicant is a Corporate Entity:*** Are any of the officers, employees, partners, or directors, or any of their immediate family members (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) of the company on whose behalf this application is being made related to any officer or employee of the Town of Canandaigua?
YES ☒ NO
3. ***If the Applicant is a corporate entity:*** Are any of the stockholders or partnership members (holding 5% or more of the outstanding shares), or any of their immediate family members (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) of the company on whose behalf this application is being made related to any officer or employee of the Town of Canandaigua?
YES ☒ NO
4. ***If the Applicant has made any agreements contingent upon the outcome of this application:***
If the applicant has made any agreements, express or implied, whereby said applicant may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of this application, petition, or request, are any of the parties to said agreement officers or employees of the Town of Canandaigua?
YES ☒ NO

If the answer to any of the above questions is YES, please state the name and address of the related officer(s) or employee(s) as well as the nature and extent of such relationship:

***Property Owner is responsible for any consultant fees
(Town Engineer, Town Attorney, etc.) incurred during the application process.***

Please note that the **Property Owner** is responsible for all consultant fees during the review of this application including legal, engineering, or other outside consultants. Applications submitted to the Town of Canandaigua Planning Board will normally receive chargeback fees of at least five hours to ten hours for planning services including intake, project review, resolution preparation, SEQR, and findings of fact. PLEASE NOTE that the number of hours will be SIGNIFICANTLY INCREASED due to incomplete applications, plans lacking detail, or repeated continuations. Subdivision applications and larger commercial or industrial projects traditionally require more hours of engineering, legal, and other consultant review and preparation and will incur higher costs. Applications for new construction may be referred to the Town Engineer for engineering review which may include at least an additional eight to twelve hours of review time. The **Property Owner** will also be responsible for legal fees for applications submitted to the Town of Canandaigua Planning Board, Zoning Board of Appeals, or the Town of Canandaigua Development Office. Fees for engineering and legal expenses traditionally range between one hundred and one hundred fifty dollars per hour. A copy of the Town's annual fee schedule is available upon request from the Development Office or the Town Clerk's Office. The **Property Owner's** signature below indicates that the **Property Owner** understands that the **Property Owner** will be responsible for all outside consultant fees incurred as a result of the submitted application, and consents to these charges. Additionally projects approved by the Town of Canandaigua Planning Board may be required to pay a parks and recreation fee as established by the Town Board (currently \$ 1,000 per unit) if required as part of the conditions of approval.

Erin Gilbert

(property owner print)



(property owner signature)

OFFICE USE ONLY

Date Filed: _____ Date Referred to Planning Board: _____

Planning Board Action: _____

Publication: (dates) _____ (location) _____

Notice Mailing Date (attach mailing list): _____

Hearing: (date) _____ (time) _____ (location) _____

Order: _____

ATTACHMENT 16

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

May 8, 2023

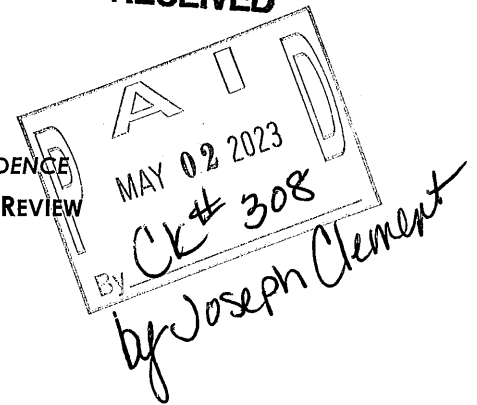
Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

**RE: WILLIAM GROVE, P.E. – GROVE ENGINEERING, P.LLC – CLEMENT RESIDENCE
NEW SINGLE FAMILY DWELLING - EROSION CONTROL SURETY ESTIMATE REVIEW
TAX MAP No. 111.00-1-27.000
CPN No. 23-023
ADDRESS: 4065 STATE ROUTE 21**

CANANDAIGUA TOWN CLERK

MAY 09 2023

RECEIVED



Dear Mr. Finch,

Please be advised that MRB, on behalf of the Town of Canandaigua, has completed a review of the submitted Erosion Control Surety Estimate dated February 28, 2023, prepared by William Grove, P.E. of Grove Engineering for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$1,200.00 (One thousand, two hundred dollars and zero cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,


Lance S. Brabant, CPESC
Director of Planning & Environmental Services
MRB - Town Engineer

cc: Jean Chrisman, Town Clerk
William Grove, P.E. – Grove Engineering
Joseph Clement

APPROVED

Doug Finch – Town Manager

Date



GROVE

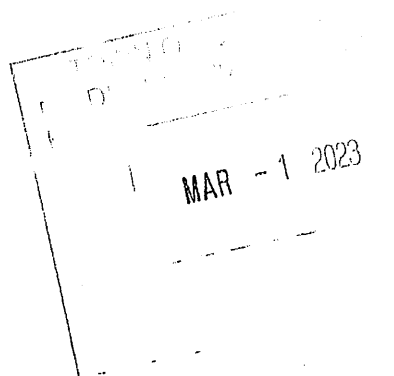
ENGINEERING, PLLC

8677 STATE ROUTE 53
NAPLES, NEW YORK 14512
585-797-3989 PHONE
grove.engineering@yahoo.com

February 28, 2023

Shawna Bonshak
Planner
Town of Canandaigua

Re: Soil stabilization and erosion control cost estimate
Proposed Clement Residence,
4065 State Route 21, TM# 111.00-1-27.000



Dear Ms. Bonshak,

As required by the Final Site Plan Requirements of the Town, here are the estimated costs for the installation and maintenance of the soil stabilization and erosion control on the above referenced project:

Silt Fence	320 LF@ \$2.50/LF	= \$800
Final seed/mulch all disturbed areas	Lump Sum	= \$400

Total: \$1200

If you have any questions, feel free to contact me.

Sincerely,



William J. Grove, P.E.

ATTACHMENT 17

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-3300 ~ townofcanandaigua.org

Established 1791

March 15, 2023

Mr. Scott Morrell
Morell Builders
1501 Pittsford-Victor Road, Suite 100
Victor, NY 14564

**RE: LAKEWOOD MEADOWS SUBDIVISION SECTIONS 9C
DEDICATION ITEMS – ESCROW AMOUNT
TAX MAP NO. 112.19-1-500.21
CPN No. 036-18**

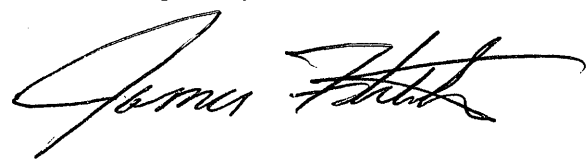
As you are aware, Morrell Builders is working with the Town of Canandaigua to address comments received from the Town of Canandaigua and the Town Engineer (MRB) regarding ongoing construction and the remaining items to be completed in order to allow for the dedication and close-out process for Section 9C of Lakewood Meadows Subdivision to take place.

One of the items being requested prior to the Town of Canandaigua taking dedication is for an escrow in an amount of \$10,000.00 to be provided to the Town of Canandaigua Town Clerk to cover the cost to replace the identified dead trees located within HOA lands within Section 9C and for the repairs of the two field inlets (FI-1 and FI-2) also located within Section 9C. These are further described within the MRB letter dated December 6, 2022 (attached).

The escrow is to remain on file with the Town of Canandaigua until such time all above referenced items have been satisfactorily resolved and approved by the Town of Canandaigua.

If you have any questions please contact the Town of Canandaigua at your earliest convenience.

Respectfully,



Enclosure:

MRB Inspection Letter dated December 6, 2022



MORRELL BUILDERS

1501 Pittsford Victor Road
Suite 100, Victor, NY 14564

T: 585-249-1330

F: 585-249-1333

Town of Canandaigua,

Re: Lakewood Meadows Subdivision Sections 9C
Dedication Items - Escrow Amount
Tax Map No. 112.19-1-500.21
CPN No. 036-18

CANANDAIGUA TOWN CLERK

APR 10 2023

RECEIVED

To whom it may concern,

As you are aware, Morrell Builders is working with the Town of Canandaigua to complete the remaining items needed in order to allow the dedication and close-out of Lakewood Meadows Subdivision section 9C.

Per the letter dated March 15, 2023, please find enclosed a \$10,000 escrow check. As noted this amount is to be held until the identified dead trees located within HOA lands within section 9C and the repairs of the two field inlets also located within section 9C have been deemed satisfactorily resolved and approved by the Town of Canandaigua.

Please confirm that you have received this payment.

Sincerely,

Scott Morrell
(585) 643-9948

ATTACHMENT 18

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

May 8, 2023

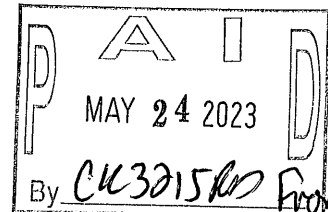
CANANDAIGUA TOWN CLERK

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

MAY 09 2023

RECEIVED

RE: BRENNAN MARKS, MARKS ENGINEERING – NEWBAUER RESIDENCE
NEW SINGLE FAMILY DWELLING - EROSION CONTROL SURETY ESTIMATE REVIEW
TAX MAP No. 96.00-1-1.100
CPN No. 23-20
ADDRESS: 6265 GRIMBLE ROAD



Dear Mr. Finch,

Please be advised that MRB, on behalf of the Town of Canandaigua, has completed a review of the submitted Erosion Control Surety Estimate dated May 4, 2023, prepared by Brennan Marks, P.E. of Marks Engineering for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$9,366.50 (Nine thousand, Three hundred and Sixty Six dollars and Fifty cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,


Lance S. Brabant, CPESC
Director of Planning & Environmental Services
MRB - Town Engineer

cc: Jean Chrisman, Town Clerk
Brennan Marks, P.E. – Marks Engineering
Joanne Newbauer

APPROVED

Doug Finch – Town Manager
<u>5/31/23</u>
Date



MarksEngineering

4303 NY-5
Canandaigua, NY 14424

Date 5/4/23

Joanne Newbauer
6265 Grimbale Road
Canandaigua, NY 14424

Project: New Single Family Residential House

Engineer's Opinion of Probable Cost

Erosion & Sediment Control

	Quantity	Unit	Unit Cost	Sub Total
Silt Fence Material	305	ft	\$ 3.00	\$ 915.00
Check Dams	21	ea	\$ 100.00	\$ 2,100.00
Stabilized Entrance	1	ea	\$ 500.00	\$ 500.00
Outlet Protection	20	cy	\$ 100.00	\$ 2,000.00
Final Stabilization	30000	sf	\$ 0.10	\$ 3,000.00
Contingency	1	ea	\$ 851.50	\$ 851.50
			Total	\$ 9,366.50

Total Surety Amount \$ 9,366.50

