

Canandaigua Town Board Meeting Agenda for February 27, 2023

Onnalinda Room

5:00pm – Strategic Planning Session

6:00pm – Regular Town Board Meeting

- Call To Order and Pledge of Allegiance
 - Pledge led by Councilperson John Casey
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications and Correspondence – Attachment 1
 - Letter from NY DOT regarding plans to install a three-color signal at Cooley Road and Routes 5 & 20

➤ Privilege of the Floor

➤ Priority Business

➤ Presentations

➤ Public Hearings

Continued Public Hearings:

- None

New Public Hearings:

- None

- Reports of Town Officials and Department Heads – Attachment 2
 - A. Highway / Water Superintendent
 - B. Assessor
 - C. Historian
 - D. Town Clerk
 - E. Planner
 - F. Human Resources & Parks Coordinator
 - G. Town Manager
 - H. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments
 - c. Overtime Report – Highway & Water
- Reports of Committees, Boards and Commissions (as needed)

ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

https://us02web.zoom.us/join/ztYqC-GtqTotH92PBu15q7_hCirh9kEvA6VV

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the "raise hand" feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.

- A. Town Board Committees
 - a. Finance – Chairperson Adeline Rudolph / Vice Chairperson David Sauter
 - b. Planning & Public Works – Chairperson Terry Fennelly / Chairperson John Casey
Vice Chairperson John Casey
 - c. Ordinance – Chairperson John Casey / Vice Chairperson Adeline Rudolph
 - d. Economic Development – Chairperson David Sauter / Vice Chairperson Jared Simpson
- B. Planning Board - Chairperson Oyler
- C. Zoning Board of Appeals – Chairperson Sahler
- D. Environmental Conservation Board
- E. Citizens' Implementation Committee - Chairperson Bonshak
- F. Parks & Recreation Committee - Chairperson MacNeil
- G. Special Events Committee - Chairperson Fuller
- H. Agriculture Committee - Chairperson DiCarlo
- I. Cemetery Committee – Chairperson Karen DeMay
- J. Project Teams (quarterly only)
 - a. Affordable Housing & Transportation Project Team – Chairperson Karen Parkhurst
 - b. Conservation Easement Project Team – Chairperson Sarah Reynolds
 - c. Local History Project Team
 - d. Tree Team – Chairperson Dennis Brewer

➤ Privilege of the Floor

➤ Resolutions and Motions

Continued Resolutions:

- Resolution No. 2023 – 045: Adopting 2023 Town Board Rules of Procedure
- Resolution No. 2023 – 046: Adopting 2023 Budget Development Policy

RESOLUTION 2023 – 045: ADOPTING 2023 TOWN BOARD RULES OF PROCEDURE

WHEREAS, the Town Board is considering certain revisions to the 2022 Town Board Rules of Procedure, and

WHEREAS, the Town Board directed the Town Attorney to make said revisions; and

NOW THEREFORE BE IT RESOLVED, pursuant to New York State Town Law § 63 the Town Board hereby adopts the 2023 Town Board Rules of Procedure; and

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to post and maintain the 2023 Town Board Rules of Procedure in accordance with law, and

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to post and maintain the 2023 Town Board Rules of Procedure on the Town's website.

Attachment 3

RESOLUTION 2023 – 046: ADOPTING 2023 BUDGET DEVELOPMENT POLICY

WHEREAS, the Town Board is considering certain revisions to the 2022 Budget Development Policy, and

WHEREAS, the Town Supervisor directed the Town Attorney to make said revisions; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby adopts the 2023 Budget Development Policy; and

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to post and maintain the 2023 Budget Development Policy in accordance with law, and

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to post and maintain the 2023 Budget Development Policy on the Town's website.

Attachment 4

New Resolutions:

FINANCE

- Resolution No. 2023 – 056: Acceptance of the Monthly Financial Reports
- Resolution No. 2023 – 057: Acknowledgement and Authorization of Budget Transfers by Town Manager
- Resolution No. 2023 – 058: Setting Pay Rate for Planning Board Alternate Member

PLANNING / PUBLIC WORKS

- Resolution No. 2023 – 059: Acknowledgement of Annual Reports
- Resolution No. 2023 – 060: Authorization to Convert High Pressure Sodium Intersection Lights to LED Cobra Heads
- Resolution No. 2023 – 061: Authorization for Highway Superintendent to Contract for Mowing Services with the NYS DOT for Mowing Route 332
- Resolution No. 2023 – 062: The Town of Canandaigua Transfer Station Project and SEQR Type I Action – Intent to Declare Lead Agency

ORDINANCE

- Resolution No. 2023 – 063: Setting a Public Hearing to Adopt a Local Law to Amend Town Code Chapter 220-9 Regulations Applicable to All Districts; and SEQR intent to Declare Lead Agency
- Resolution No. 2023 – 064: SEQR Determination of Non-Significance and Adoption of Local Law to Amend the Town Code Chapter 220-62.2 Large Scale Solar

ECONOMIC DEVELOPMENT / GENERAL

- Resolution No. 2023 – 065: Adopt Amended Town Board Remote Participation Policy
- Resolution No. 2023 – 066: Agreement for Dog Control Services 2023
- Resolution No. 2023 – 067: Appointment of Full-Time Sole Assessor
- Resolution No. 2023 – 068: Appointment of Senior Clerk
- Resolution No. 2023 – 069: Appointment of Planning Board Secretary
- Resolution No. 2023 – 070: Appointment of Chairperson of the Environmental Conservation Board
- Resolution No. 2023 – 071: Appointment of Cemetery Committee Chairperson
- Resolution No. 2023 – 072: Accepting Proposal from Superior Exteriors of the Finger Lakes to Replace Two Roofs at Onanda Park and Authorizing Town Manager to Execute Documents

- Resolution No. 2023 – 073: Authorization to Surplus Onanda Park Cabin in Accordance with the Fixed Asset and Inventory Management Policy
- Resolution No. 2023 – 074: Acknowledgement of Town of Gorham’s Chateau Olivia SEQR Lead Agency Declaration
- Resolution No. 2023 – 075: Authorizing Acceptance of Utility Easement from the Quailbush Homeowner’s Association, Inc.
- Resolution No. 2023 – 076: Soil Erosion and Sediment Control and Landscaping Sureties for 1947 State Route 332 (TAX MAP # 56.00-1-13.210)
- Resolution No. 2023 – 077: Appropriation to Contingent Tax Reserve

RESOLUTION NO. 2023 – 056: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town’s operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month’s 2023 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment 2

RESOLUTION NO. 2023 – 057: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN MANAGER

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) has authorized the Town Manager and/or Clerk (Finance) to make interfund transfers in an amount less than \$5,000.00 by Resolution No. 2023-015; and

WHEREAS, the Town Manager and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance).

Attachment 5

RESOLUTION NO. 2023 – 058: SETTING PAY RATE FOR PLANNING BOARD ALTERNATE MEMBER

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) understands the need to evaluate salaries for our board and committee members to maintain consistency among employees; and

WHEREAS, under current policies, the Planning Board Alternate member does not receive any pay for meetings at which they serve as a voting member, while the Zoning Board of Appeals Alternate member receives \$68.00 per voting meeting; and

WHEREAS, the Planning Board Chair is recommending the Planning Board Alternate member receive payment per voting meeting; and

WHEREAS, to maintain consistency, the Human Resources and Payroll Coordinator is recommending to set the pay rate to \$68.00 per voting meeting for the Planning Board Alternate member; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the pay rate of \$68.00 per voting meeting for the Planning Board Alternate Member to be paid from account AA100.8020.120; and

BE IT FURTHER RESOLVED, the Town Manager is directed to make a budget amendment to increase the funds available in AA100.8020.120 by \$1,564.00 (\$68 per meeting for 23 meetings) and increase 2023 Appropriated Fund Balance (AA100.9000) by \$1,564.00; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager, the Finance Clerk, and the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2023 – 059: ACKNOWLEDGEMENT OF ANNUAL REPORTS

WHEREAS, each year, the Town of Canandaigua Transfer Station is required to submit the Registered Transfer Facility Annual Report; and

WHEREAS, the annual report forms for 2022 have been completed and submitted to the proper departments; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges the submission of the 2022 Registered Transfer Facility Annual Report.

Attachment 6

RESOLUTION NO. 2023 – 060: AUTHORIZATION TO CONVERT HIGH PRESSURE SODIUM INTERSECTION LIGHTS TO LED COBRA HEADS

WHEREAS, the Highway Superintendent has been in discussions with Rochester Gas and Electric regarding the conversion of 88 cobra head streetlighting fixtures at certain road intersections in the Town of Canandaigua to reduce costs, lengthen the life of the lights, and improve overall energy efficiency; and

WHEREAS, Rochester Gas and Electric has submitted a proposal dated February 10, 2023 to the Town of Canandaigua that would result in a future cost savings to the Town of Canandaigua on energy used by converting the intersection street lighting from the existing high pressure sodium bulb fixtures to light emitting diodes (LED) fixtures; and

WHEREAS, the conversion would incur an initial cost to the Town of Canandaigua to purchase the unexpired life of the existing non-LED fixtures from Rochester Gas and Electric, in the amount of \$4,830.19; and

WHEREAS, once the conversion of the existing 88 cobra head intersection lights to LED cobra head lights is complete, the annual cost savings to the Town of Canandaigua due to reduced energy use with the new lights would be approximately \$2,700.00 per year; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby approves the proposal from Rochester Gas and Electric, dated February 10, 2023, to convert the existing high pressure sodium cobra head intersection lights to LED cobra head streetlighting that includes a purchase of the unexpired life of the existing lights at a cost of \$4,830.19 to be paid from AA.100.5182.400.00000 and authorizes the Highway Superintendent to execute all necessary documents to complete said project; and

BE IT FURTHER RESOLVED, Town Board directs the Town Clerk to provide a copy of this resolution to the Highway Superintendent, the Town Manager, and The Finance Clerk.

Attachment 7

RESOLUTION NO. 2023 – 061: AUTHORIZATION FOR HIGHWAY SUPERINTENDENT TO CONTRACT FOR MOWING SERVICES WITH THE NYS DOT FOR MOWING ROUTE 332

WHEREAS, the Town of Canandaigua has for many years mowed the right of way for the State of NY on State Route 332 in the Town of Canandaigua; and

WHEREAS, the NYS DOT has presented again to The Town of Canandaigua the annual mowing agreement for maintaining the right of way on State Route 332 in 2023; and

WHEREAS, the annual revenue for mowing the NYS DOT right of way on Route 332 is \$3,885.00 for mowing from May through November 2023; and

NOW THEREFORE IT RESOLVED, the Town Board of Canandaigua hereby approves the NYS DOT annual mowing agreement for Route 322 for the aforementioned 2023 mowing season and directs the Town Highway Superintendent to sign the agreement and provide an original copy to the Town Clerk for record keeping.

Attachment 8

RESOLUTION NO. 2023 - 062: THE TOWN OF CANANDAIGUA TRANSFER STATION FACILITY PROJECT AND SEQR TYPE I ACTION – INTENT TO BE LEAD AGENCY

WHEREAS, the Town of Canandaigua Town Board (hereinafter referred to as Town Board) has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Town Engineer) on the above referenced Town of Canandaigua Transfer Station Facility Project (hereinafter referred to as Action); and

WHEREAS, the Town Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board determines that said Action is also subject to a coordinated review and approval by other involved agencies under SEQR Regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to the identified involved and interested agencies, for the purpose of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations; and

NOW THEREFORE BE IT RESOLVED, that the Town Board does hereby declare its intent to be designated as the lead agency for the Action, and identifies that it is a Type 1 Action pursuant to SEQRA; and

BE IT FURTHER RESOLVED, that the Town Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing on or before noon Friday, March 17, 2023; and

BE IT FINALLY RESOLVED, the Town Clerk is hereby directed to provide a copy of this resolution to the Town Manager, Highway & Water Superintendent, and the Town Engineer.

Attachment 9

RESOLUTION NO. 2023 – 063: SETTING A PUBLIC HEARING TO ADOPT A LOCAL LAW TO AMEND TOWN CODE CHAPTER 220-9 REGULATIONS APPLICABLE TO ALL DISTRICTS; AND SEQR INTENT TO DECLARE LEAD AGENCY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend Town Code Chapter 220-9 Regulations Applicable to All Districts, to clarify definition related to watercourse; and

WHEREAS, the Town Board seeks to hold a Public Hearing to obtain public input on clarifying that all DEC designated streams or those documented in the Town of Canandaigua’s Natural Resource Mapper, require a 100 foot setback versus those that just run six months per year ; and

WHEREAS, the Town Board wishes to refer the proposed draft to the Ontario County Planning Board, the Town of Canandaigua Planning Board, and the Environmental Conservation Board; and

WHEREAS, the Town Board intends to determine said law change is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby establishes a public hearing to obtain public input as it considers a proposed local law to amend Town Code Chapter 220-9 to be held on March 20, 2023 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide notice of said public hearing and to provide a copy of this resolution to the Town Manager’s Office.

Attachment 10

RESOLUTION NO. 2023 – 064: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF LOCAL LAW TO AMEND THE TOWN CODE CHAPTER 220-62.2 LARGE SCALE SOLAR

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend the Town Code Chapter 220-62.2 Large Scale Solar to reflect changes in solar technologies coupled with the goals of the Town’s Comprehensive Plan; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed Local Law on January 30, 2023; and

WHEREAS, the Town Board determines said proposed action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2023; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2023 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment 11

RESOLUTION NO. 2023 – 065: ADOPT AMENDED TOWN BOARD REMOTE PARTICIPATION POLICY

WHEREAS, pursuant to General Municipal Law (§104, §806, §64), the Canandaigua Town Board adopts current policies and procedures at the organizational meeting each year; and

WHEREAS, at the January 9, 2023 meeting, the Town Board expressed a desire to update the Town Board Remote Participation Policy and that an amended version would be adopted at a future Town Board meeting; and

WHEREAS, the Town Supervisor and the Town Manager have prepared a draft of the amended Town Board Remote Participation Policy and are recommending the Town Board adopt it; and

NOW THEREFORE BE IT RESOLVED, the Town Board does hereby adopt the amended Town Board Remote Participation Policy and directs the Town Clerk to post and maintain it with the most recently approved policies in the designated folder on the shared (m) drive and on the Town's [website](#); and

BE IT RESOLVED, the Town Board directs the Town Clerk and Town Manager to maintain a copy of this policy in the "Administrative Manual: Town of Canandaigua Policies" for reference as may be required and directs the Town Manager to administer the implementation of this policy.

Attachment 12

RESOLUTION NO. 2023 – 066: AGREEMENT FOR DOG CONTROL SERVICES 2023

WHEREAS, the Town of Canandaigua has received an Agreement from the County of Ontario for Dog Control Services for the year 2023 for consideration; and

WHEREAS, the annual cost of the Agreement is \$ 29,397.00 (an increase of \$4,426 from 2022) and has been allocated in budget line AA100.3510.400 in an amount not to exceed \$30,000.00; and

WHEREAS, the proposed cost is based upon the number of dogs registered in the Town; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the Town Manager to execute the Agreement with Ontario County through the County's "mycontract" website and directs the Town Clerk to secure a fully executed copy of the contract and a current certificate of insurance for the Town's records.

Attachment 13

RESOLUTION NO. 2023 – 067: APPOINTING FULL-TIME SOLE ASSESSOR

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is aware of the necessity to make certain organizational changes within the town to meet the needs of the day to day operations of the Town of Canandaigua; and

WHEREAS, the Town Manager and the Human Resources & Payroll Coordinator are recommending the appointment of Paul Arndt to the position of Full-Time Sole Assessor, with an annual salary of \$80,000 to be paid from AA100.1355.120; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the appointment of Paul Arndt as the Sole Assessor; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary to make this change; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2023 – 068: APPOINTMENT OF SENIOR CLERK

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) understands the 2023 Town Budget calls for certain organizational changes including the appointment of a Senior Clerk for the Highway and Water Department; and

WHEREAS, with the increased responsibilities of the current Office Specialist I position both the Town Manager and the Highway and Water Superintendent are recommending to fill the vacant role of Senior Clerk for the Highway and Water Department; and

WHEREAS, Courtney Aten has worked for the Highway and Water Department for over a year with the Civil Service Title, Office Specialist I, and has done very well in that role; and

WHEREAS, the HR and Payroll Coordinator received notice that Courtney Aten has successfully completed and passed the Senior Clerk exam, and

WHEREAS, the Highway and Water Superintendent along with the Town Manager are recommending Courtney Aten to be appointed to the Senior Clerk position effective February 7, 2023; and

WHEREAS, Courtney’s rate of pay for the 2023 calendar year was established per Reso. NO.2023-024; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the appointment of Courtney Aten to the Civil Service Title of Senior Clerk; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2023 – 069: APPOINTMENT OF PLANNING BOARD SECRETARY

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists in the Development Office for a Planning Board Secretary; and

WHEREAS, the Town Manager has determined a need to fill the position in order to continue to provide necessary services to the Town; and

WHEREAS, the position was advertised on the Ontario County Website, Facebook, Town Website, and Town Newsletter; and

WHEREAS, the HR and Payroll Coordinator and the Town Planner received five applications and conducted interviews with three qualified candidates; and

WHEREAS, the Town Planner and the HR and Payroll Coordinator are recommending the hiring of Anita Twitchell at a rate of \$16.50 paid from budget line AA100.8020.140; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the hiring of Anita Twitchell at an hourly rate of \$16.50 with a start date of February 20 ,2023; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2023 – 070: APPOINTMENT OF CHAIRPERSON TO TOWN OF CANANDAIGUA ENVIRONMENTAL CONSERVATION BOARD

WHEREAS, the Town Board is aware that the Environmental Conservation Board (ECB) currently has no chairperson; and

WHEREAS, the Town Board wishes to appoint Kimberly Burkard, a current ECB member, as Chairperson of the Town of Canandaigua Environmental Conservation Board; and

WHEREAS, Robert Lacourse currently serves as a member of and secretary to the Environmental Conservation Board; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board herby approves the appointment of Kimberly Burkard as Chairperson of the Environmental Conservation Board through the remainder of 2023.

RESOLUTION NO. 2023 – 071: APPOINTMENT OF CEMETERY COMMITTEE CHAIRPERSON

WHEREAS, it is the practice of the Canandaigua Town Board to appoint committee chairpersons; and

WHEREAS, the Town Board adopted Local Law 2 of 2022 on May 16, 2022, creating the Town of Canandaigua Cemetery Committee; and

WHEREAS, a chairperson of the Town of Canandaigua Cemetery Committee has not been identified by the Canandaigua Town Board for the year 2023; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby appoints Town resident Karen DeMay as the Cemetery Committee chairperson for a one-year term expiring on December 31, 2023.

RESOLUTION NO. 2023 – 072: ACCEPTING PROPOSAL FROM SUPERIOR EXTERIORS OF THE FINGER LAKES TO REPLACE TWO ROOFS AT ONANDA PARK AND AUTHORIZING TOWN MANAGER TO EXECUTE DOCUMENTS

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) has budgeted for the replacement of park roofs in the 2023 adopted budget line AA100.7110.200 and wishes to move forward with the plans to replace roofs on Wequash and Wapoos cabins at Onanda Park as laid out in the Capitol Plan for the park; and

WHEREAS, the Town Clerk has released a Request for Proposals that was advertised on NYS Contract Reporter, on the Town’s website, MailChimp email program, and the Town Facebook page; and

WHEREAS, the Town Clerk received seven bids from contractors and the lowest responsible bidder in accordance with the Town’s Best Value Policy was from Superior Exteriors of the Finger Lakes with the following amounts: \$13,880.00 for Wequash and \$13,880.00 for Wapoos for a total of \$27,760.00; and

NOW THEREFORE, BE IT RESOLVED, the Town Board hereby accepts the proposal for the replacement of roofs on Wequash and Wapoos cabins at Onanda Park from Superior Exteriors of the Finger Lakes dated February 7, 2023 at a cost not to exceed \$27,760.00 without prior approval from the Town Manager to be paid from budget line AA100.7110.200.00000 and authorizes the Town Manager to execute any and all documents associated with the proposal.

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Parks Coordinator, the Finance Clerk, and the Town Manager.

Attachment 14

RESOLUTION NO. 2023 – 073: AUTHORIZATION TO SURPLUS ONANDA CABIN IN ACCORDANCE WITH THE FIXED ASSET INVENTORY AND MANAGEMENT POLICY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) on

August 17, 2020 adopted a new Fixed Asset Inventory and Management Policy; and

WHEREAS, in accordance with the Fixed Asset Inventory and Management Policy the Parks Coordinator would like to surplus and remove the Onanda cabin, Litahni, as it has met the end of its useful life; and

NOW THEREFORE BE IT RESOLVED, the Town Board has declared the Onanda cabin, Litahni, as a surplus and authorizes the Parks Coordinator to remove Litahni and is directed to update the Town's inventory records accordingly.

RESOLUTION NO. 2023 – 074: ACKNOWLEDGEMENT OF TOWN OF GORHAM'S CHATEAU OLIVIA SEQR LEAD AGENCY

WHEREAS, on February 17, 2023, the Town Clerk received notification from the Town of Gorham regarding the Chateau Olivia project to be located at 4272 County Road 18; and

WHEREAS, the Town of Gorham Town Board has determined the project to be a Type 1 action under the NYS Environmental Quality Review Act (SEQR); and

WHEREAS, the Town of Canandaigua has been identified as a potentially interested or involved agency; and

WHEREAS, the Town of Canandaigua has until March 8, 2023, to notify the Town of Gorham Town Clerk whether or not the Town of Canandaigua supports the Town of Gorham Town Board to act as lead agency for this project; and

WHEREAS, the Town does not express any opinion for or against the Town of Gorham Town Board acting as lead agency for the environmental review of the Chateau Olivia project; and

NOW, THEREFORE, BE IT RESOLVED that, the Town Board takes no further action relative to this notice.

Attachment 15

RESOLUTION NO. 2023 – 075: AUTHORIZING THE ACCEPTANCE OF A UTILITY EASEMENT FROM THE QUAILBUSH HOMEOWNERS' ASSOCIATION, INC.

WHEREAS, certain portions of the water distribution infrastructure related to the residences in the Quailbush Homeowners Association are in need of upgrade, repair, and/or replacement; and

WHEREAS, the Town Engineer and the Town Water Superintendent have identified a means by which to complete said upgrades, repairs, and/or replacements; and

WHEREAS, the completion of said upgrades, repairs, and/or replacements requires a utility easement over certain lands owned by the Quailbush Homeowners Association, Inc., and

WHEREAS, the Town Water Superintendent has requested that the Quailbush Homeowners Association, Inc. grant a utility easement over said certain lands and the Quailbush Homeowners

Association, Inc., has agreed to grant said utility easement in exchange for the Town of Canandaigua making the upgrades, repairs, and/or replacements necessary; and

WHEREAS, the Town Attorney, Town Engineer, and Town Water Superintendent have reviewed the Utility Easement and recommend its acceptance; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua does hereby accept the Utility Easement from the Quailbush Homeowners Association, Inc.; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Canandaigua does hereby direct the Town Clerk to file said Utility Easement at the Ontario County Clerk's Office.

Attachment 16

RESOLUTION NO. 2023 – 076: SOIL EROSION AND SEDIMENT CONTROL AND LANDSCAPING SURETIES FOR 1947 STATE ROUTE 332 (TAX MAP # 56.00-1-13.210)

WHEREAS, the Town of Canandaigua Planning Board has granted a site plan approval to Cafalone Realty LLC to construct a commercial equipment repair facility on property located at 1947 State Route 332 (Tax Map # 56.00-1-13.210); and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control and landscaping sureties are to be provided and accepted by the Town Board; and

WHEREAS, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided a surety in the amount of \$19,959.50 for the purposes of the soil erosion and sediment control and landscaping; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the surety (in the form of a check from Diversified Equipment LLC) in the total amount of \$19,959.50.

Attachment 17

RESOLUTION NO. 2023 – 077: APPROPRIATION TO CONTINGENT TAX RESERVE

WHEREAS, the Town of Canandaigua Finance Committee on February 16, 2023 reviewed the current unassigned fund balance as of December 31, 2022 and identified sales tax revenue higher than budgeted for the fiscal year 2022; and

WHEREAS, the Finance Committee reviewed the current balance of the Contingent Tax Reserve (AA.231) at \$481,286.43 which represents less than a traditional one year appropriation of fund balance for the next year's budget; and

WHEREAS, the Finance Committee is recommending an appropriation to the Contingent Tax Reserve Fund (AA.231) of \$500,000.00 from unassigned fund balance; and

NOW THEREFORE BE IT RESOLVED, the Town Board directs the Town Manager to increase the

balance of the Contingent Tax Reserve by \$500,000.00 from \$481,286.43 to \$981,286.43 by reducing unassigned fund balance by \$500,000.00; and

BE IT FINANALLY RESOLVED, the Town Board directs the Town Clerk to transmit a copy of this resolution to the Town Manager and Finance Clerk.

Approval of the following Town Board Meeting Minutes:

January 28, 2023

January 30, 2023

- Payment of the Bills
Abstract Claim Fund Totals presented by Town Clerk
Voucher Summary Report for Town Board signatures
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Special Medical Abstract dated 02/08/2023 totaling \$ 1,250.00

General Fund	\$ 1,250.00
--------------	-------------

Utility Abstract dated 02/10/2023 totaling \$ 59,231.28

General Fund	\$ 39,705.32
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Highway Fund	\$ 12,473.43
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Lighting Districts	\$ 1,421.82
--------------------	-------------

Water Districts	\$ 5,630.71
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Town Board Abstract dated 02/27/2023 totaling \$ 294,853.89

General Fund	\$ 113,873.61
--------------	---------------

Highway Fund	\$ 146,584.56
--------------	---------------

Capital Projects	\$ 17,750.00
------------------	--------------

Water Districts	\$ 16,645.72
-----------------	--------------

- Other Business
- Privilege of the Floor
- Executive Session, as requested
- Adjournment

ATTACHMENT 1

Communications



Department of Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

CHRISTOPHER REEVE, P.E.
Acting Regional Director

January 24, 2023

Ms. Aimee Dewar
5780 State Route 5
Canandaigua, NY 14424
aimeedewar@charlottejulienne.com

Dear Ms. Dewar:

We have completed a review regarding the need for a three-color signal at the intersection of Routes 5 and 20 (Buffalo Road) and Cooley Road / Hickox Road in the Town of Canandaigua. The review included an analysis of reported crashes, traffic volumes, an evaluation of vehicle delay, and a site visit to document roadway characteristics.

Based on this review, we have determined the installation of a three-color signal would be appropriate.

We anticipate the new traffic signal will be installed during the 2023 construction season. Thank you for your interest in the transportation system. If you have any additional questions or concerns, please contact Andy Quinn at (585) 272-3404.

Sincerely,

Matthew C. Oravec

Matthew C. Oravec, P.E.
Regional Traffic Engineer

cc: T. Sgt. D. Irland, State Police Troop "E"
T. McElligott, Deputy Commissioner of Public Works, Ontario County
J. Fletcher, Highway and Water Superintendent, Town of Canandaigua
B. Butts, Resident Engineer, Wayne-Ontario, NYSDOT
G. Trost, Assistant Resident Engineer, Ontario County, NYSDOT

File: 32.14-5
Study: 04220131

ATTACHMENT 2

Reports of Officials & Department Heads

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Marriage Lic.	Marriage License Fees	4	70.00
		Sub-Total:		\$70.00
AA100..2001	Cabins / Halls / Pavilions	Onanda Halls/Lodging	10	3,845.00
		Sub-Total:		\$3,845.00
AA100.0380	AR Charge Back Billing	AR Charge Back Billing	1	82.50
		Sub-Total:		\$82.50
AA100.1255	Conservation	Conservation	2	4.74
	Misc. Fees	Marriage Cert	9	90.00
		Sub-Total:		\$94.74
AA100.1603	Misc. Fees	Death Cert	40	400.00
		Sub-Total:		\$400.00
AA100.2001	BYS Fee	BYS Fee	12	60.00
	Cart Fee	CC Cart Fee	27	1.35
	Credit Card Processing Fee	Credit Card Processing Fee	26	107.40
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	1	360.00
	Onanda Park Pavilion	Onanda Park Pavilions	2	130.00
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	15	1,850.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	2	75.00
	Park Rentals	Onanda Cabin Residential Weekly	6	1,650.00
	WL Schoolhouse Weekend	WL Schoolhouse Weekend	3	160.00
		Sub-Total:		\$4,393.75
AA100.2110	Plan & Zone	Zoning Fee	10	1,350.00
	Shrot-Term Rental Registration	Short-Term Rental Registration	9	900.00
		Sub-Total:		\$2,250.00
AA100.2120	Plan & Zone	Soil Erosion	1	150.00
		Sub-Total:		\$150.00
AA100.2544	Dog Licensing	Female, Spayed	53	1,007.00
		Female, Unspayed	4	108.00
		Male, Neutered	44	836.00
		Male, Unneutered	4	108.00
	Late Fees	Late Fees	27	135.00
		Sub-Total:		\$2,194.00
AA100.2590	Building Fee	Building Fee	22	3,685.80
	Plan & Zone	Site Development	1	50.00
		Sub-Total:		\$3,735.80
AA100.2591	Misc. Fees	Transfer Coupons	971.5	1,943.00
		Sub-Total:		\$1,943.00
SW 0.2140	Rents Payments	Rents Payments	70	172,490.17
		Sub-Total:		\$172,490.17

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$191,648.96
Amount paid to:	NYS Ag. & Markets for spay/neuter program			121.00
Amount paid to:	NYS Environmental Conservation			385.26
Amount paid to:	State Health Dept. For Marriage Licenses			90.00
Total State, County & Local Revenues:		\$192,245.22	Total Non-Local Revenues:	\$596.26

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jean Chrisman, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

NYS DOH Marriage	Ck # 2619	\$90.00
NYS Ag Markets (dog)	Ck # 2618	\$121.00
NYS DEC (decals)	EFT	\$385.26
Pymt To Town Park & Rec Fees	Ck #	\$0.00
Original Pymt To Town		\$191,648.96
Infintech (Cart Fee 5¢/Trans) Dec 2022		-\$13.80
OC Water Pymt into Gen Fund		-\$111.36
Infintech (Credit Card Charges)		-\$129.97
Pymt to Town Receipts	Ck # 2620	\$191,393.83
Total of Checks Written/Transfer:		\$192,245.22

Automatically Withdrawn from TC Checking Account (1/12/2023)

Automatically Withdrawn from TC Checking Account (1/5/2023)

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

Established 1789

January 2023 Monthly Report Shawna Bonshak, Town Planner

Zoning Board Activity

3326 Fallbrook Park- multiple variances for a building addition to a single-family home (CONTINUED).

3473 Lakeview Lane- multiple variances for a building addition to a single-family home (CONTINUED).

5534 Mobile Road- area variance for new manufactured home (GRANTED).

5945 Knapp Road- area variance for new manufactured home placed too close to property line (GRANTED).

0000 Middle Cheshire Road- area variances for new driveway placement (GRANTED).

Planning Board Activity

5285 Black Point Drive (McNabb/Whitback)- site plan approval for tear-down and rebuilding of single-family residence (CONTINUED).

2495 Brickyard Road- single-stage site plan approval to get site into compliance with an approved plan (APPROVED).

Departmental updates

We have successfully uploaded ALL our major Planning and Zoning applications to the back-office of Cloudpermit. February's applications have been loaded into the program. We are working it from the back end, slow release, as we get more familiar with it.

We had 7 new applications for the March meetings.

February 2023 Parks Updates:

- With this beautiful weather the team has been getting ahead on some trail work in the parks. They replaced some old rotting wooden posts at the Overlook in the Uplands of Onanda and put down fresh mulch. It looks amazing!



- Highway Department has started working on boxing out the remainder of the path at Outhouse Park so we can pave in Spring
- Registration for the YMCA Camp at Onanda is open! I put together a Day Camp Comparison for 2023 which I think many people will find eye opening. (See Attachment)
- I am in the process of placing the order for the Cabin for Onanda- Delivery will be scheduled for Fall of 2023
- Motion Junction Pavilion- MRB is coordinating with all the vendors for timelines on the project and we should have a timeline by our next meeting to keep everyone updated.

- Roofing RFP came back for the 2 cabins Wapoos and Wequash and will go to the Town Board for approval on 2/27/23 Board Meeting
- I met with Michael Stockman from Victor Parks and Recreation and they will share their offerings with us so our residents are aware of their trips.
- Looking to schedule a volunteer event for the community on the May 6 which is the National Day of Parks to do some spring clean up at Outhouse Park and will tentatively be the Sidewalk Environment Community Event
- Gaga pit pricing was requested last meeting by the Committee. The price roughly: \$575.82
- I have started to look at pricing for public WiFi in the parks and will continue to price it out. It will not be 2023 item that we can do but something we can put in the budget request for 2024.
- School house recently had the interior repainted/ ceiling tiles replaced/ and freshened up for the season- added a fridge, microwave, and coffee maker to stay consistent with our other rentals (CHECK OUT THAT VIEW OF THE LAKE)





TRAFFIC REPORT



During the Month of January 2023, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 40 hours conducting traffic operations. Combined, they initiated 72 traffic stops and issued 51 citations consisting of the following:

State Route 332 - 32 citations

- 8 Speed over 55mph
- 7 Speed in Zone
- 3 Disobeyed Traffic Device
- 2 Uninspected Vehicle
- 1 Unlicense operator
- 1 AUO 2nd (MISD)
- 2 illegal tint
- 1 failed to change address
- 2 more than one sticker
- 2 failed to use due regard
- 3 cell phone

County Road 30 - 1 citations

- 1 failed to change address

Emerson Road - 6 citation

- 1 AUO 2nd (MISD)
- 1 Suspended Reg (MISD)
- 1 no insurance
- 1 failed to yield stop sign
- 1 no license
- 1 uninspected vehicle

State Route 364 - 1 citations

- 1 uninspected vehicle

Cdga Farmington Townline - 1 citation

- 1 failed to yield right of way

County Road 16 - 2 citations

- 1 failed to change address
- 1 Speed over 55

County Road 28- 1 citation

- 1 Speed in zone

New Michigan Road - 2 citation

- 2 Speed over 55

County Road 32 - 3 citations

- 3 speed over 5

State Routes 5&20 - 1 citation

- 1 Speed over 55mph

Airport Road - 1 citation

- 1 uninspected vehicle

In addition to the above enforcement efforts, the deputies reported the following activity:

- assisted patrol with two MVA

Respectfully,

Sergeant Dana Egburtson



Summary Statement

January 31, 2023

Page 1 of 15

Investor ID: NY-01-1004

0000580-0005000 PDF 498127

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NYCLASS		Average Monthly Yield: 4.0997%						
		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	499,779.47	0.00	0.00	1,743.25	1,743.25	500,699.29	501,522.72
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	481,286.43	0.00	0.00	1,678.73	1,678.73	482,172.20	482,965.16
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	791,928.72	0.00	0.00	2,762.25	2,762.25	793,386.21	794,690.97
NY-01-1004-0004	PARKS FUND (CM100/CR)	331,430.31	0.00	0.00	1,156.05	1,156.05	332,040.29	332,586.36
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	316,418.84	0.00	0.00	1,103.66	1,103.66	317,001.19	317,522.50
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	338,426.70	0.00	0.00	1,180.44	1,180.44	339,049.56	339,607.14



Summary Statement

January 31, 2023

Page 2 of 15

Investor ID: NY-01-1004

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	208,379.96	0.00	0.00	726.83	726.83	208,763.47	209,106.79
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	208,110.45	0.00	0.00	725.88	725.88	208,493.46	208,836.33
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	46,656.05	0.00	0.00	162.74	162.74	46,741.92	46,818.79
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	188,656.37	0.00	0.00	658.04	658.04	189,003.58	189,314.41
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	218,680.21	0.00	0.00	762.77	762.77	219,082.68	219,442.98
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	813,014.09	0.00	0.00	2,835.79	2,835.79	814,510.39	815,849.88
TOTAL		4,442,767.60	0.00	0.00	15,496.43	15,496.43	4,450,944.24	4,458,264.03

INVESTMENTS

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	499,779.47	0.00	0.00	1,743.25	1,743.25	500,699.29	501,522.72

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			499,779.47	
01/31/2023	Income Dividend Reinvestment	1,743.25			
01/31/2023	Ending Balance			501,522.72	

CONT. TAX RESERVE (AA231)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	481,286.43	0.00	0.00	1,678.73	1,678.73	482,172.20	482,965.16

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			481,286.43	
01/31/2023	Income Dividend Reinvestment	1,678.73			
01/31/2023	Ending Balance			482,965.16	

OPEN SPACE RESERVE (AA234)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	791,928.72	0.00	0.00	2,762.25	2,762.25	793,386.21	794,690.97

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			791,928.72	
01/31/2023	Income Dividend Reinvestment	2,762.25			
01/31/2023	Ending Balance			794,690.97	



Account Statement

January 31, 2023

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Account Number: NY-01-1004-0004

PARKS FUND (CM100/CR)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	331,430.31	0.00	0.00	1,156.05	1,156.05	332,040.29	332,586.36

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			331,430.31	
01/31/2023	Income Dividend Reinvestment	1,156.05			
01/31/2023	Ending Balance			332,586.36	



Account Statement

January 31, 2023

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Account Number: NY-01-1004-0005

HWY EQUIP RESERVE (DA230)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	316,418.84	0.00	0.00	1,103.66	1,103.66	317,001.19	317,522.50

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			316,418.84	
01/31/2023	Income Dividend Reinvestment	1,103.66			
01/31/2023	Ending Balance			317,522.50	



Account Statement

January 31, 2023

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Account Number: NY-01-1004-0006

HWY IMPROV RESERVE (DA232)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	338,426.70	0.00	0.00	1,180.44	1,180.44	339,049.56	339,607.14

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			338,426.70	
01/31/2023	Income Dividend Reinvestment	1,180.44			
01/31/2023	Ending Balance			339,607.14	



Account Statement

January 31, 2023

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Account Number: NY-01-1004-0007

HWY SNOW RD REPAIR RESERVE (DA235)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	208,379.96	0.00	0.00	726.83	726.83	208,763.47	209,106.79

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			208,379.96	
01/31/2023	Income Dividend Reinvestment	726.83			
01/31/2023	Ending Balance			209,106.79	



Account Statement

January 31, 2023

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Account Number: NY-01-1004-0008

REPAIR RESERVE FUND (AA232)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	208,110.45	0.00	0.00	725.88	725.88	208,493.46	208,836.33

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			208,110.45	
01/31/2023	Income Dividend Reinvestment	725.88			
01/31/2023	Ending Balance			208,836.33	

TECHNOLOGY RESERVE FUND (AA233)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	46,656.05	0.00	0.00	162.74	162.74	46,741.92	46,818.79

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			46,656.05	
01/31/2023	Income Dividend Reinvestment	162.74			
01/31/2023	Ending Balance			46,818.79	



Account Statement

January 31, 2023

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Account Number: NY-01-1004-0010

NYS EMP SYST RESERVE (AA235)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	188,656.37	0.00	0.00	658.04	658.04	189,003.58	189,314.41

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			188,656.37	
01/31/2023	Income Dividend Reinvestment	658.04			
01/31/2023	Ending Balance			189,314.41	

BONDED INDEBTEDNESS RESERVE (AA237)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	218,680.21	0.00	0.00	762.77	762.77	219,082.68	219,442.98

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			218,680.21	
01/31/2023	Income Dividend Reinvestment	762.77			
01/31/2023	Ending Balance			219,442.98	

SOLID WASTE MGMT RESERVE (AA238)

Account Summary

Average Monthly Yield: 4.0997%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	813,014.09	0.00	0.00	2,835.79	2,835.79	814,510.39	815,849.88

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2023	Beginning Balance			813,014.09	
01/31/2023	Income Dividend Reinvestment	2,835.79			
01/31/2023	Ending Balance			815,849.88	

NYCLASS

NYCLASS

Date	Dividend Rate	Daily Yield
01/01/2023	0.000000000	4.0436%
01/02/2023	0.000000000	4.0436%
01/03/2023	0.000110653	4.0388%
01/04/2023	0.000110530	4.0306%
01/05/2023	0.000110756	4.0426%
01/06/2023	0.000334137	4.0654%
01/07/2023	0.000000000	4.0654%
01/08/2023	0.000000000	4.0654%
01/09/2023	0.000111540	4.0712%
01/10/2023	0.000111673	4.0760%
01/11/2023	0.000111478	4.0690%
01/12/2023	0.000112111	4.0907%
01/13/2023	0.000448752	4.0949%
01/14/2023	0.000000000	4.0949%
01/15/2023	0.000000000	4.0949%
01/16/2023	0.000000000	4.0949%
01/17/2023	0.000112413	4.1031%
01/18/2023	0.000112143	4.0932%
01/19/2023	0.000112936	4.1216%
01/20/2023	0.000338226	4.1151%
01/21/2023	0.000000000	4.1151%
01/22/2023	0.000000000	4.1151%
01/23/2023	0.000113189	4.1272%
01/24/2023	0.000113296	4.1296%
01/25/2023	0.000113093	4.1279%
01/26/2023	0.000113864	4.1561%
01/27/2023	0.000341475	4.1546%
01/28/2023	0.000000000	4.1546%
01/29/2023	0.000000000	4.1546%
01/30/2023	0.000113940	4.1588%
01/31/2023	0.000114623	4.1837%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424
(585) 394-1120 / Fax (585) 394-9476
www.townofcanandaigua.org

MEMO

To: Canandaigua Town Board Date: February 16, 2023
From: Jessica Mull, Finance Clerk II
Re: January 2023 Revenue/Expense Control Report

BALANCE SHEET

Bank statements have been reconciled through January 31, 2023.

REVENUES

Receipts recorded for January total \$5,863,920.67 and include the following:

- Tax collection - \$4,139,176.04
- 4th Qtr 2022 Sales Tax - \$1,550,853.73
- Town Clerk - \$96,945.11 and \$4,000.00 in special park & recreation funds
- PILOT payments - \$37,275.14
- Justice Fees - \$13,836.00
- Refunds and/or Reimbursements - \$12,353.74
- Development Office - \$7,882.50 applied against accounts receivable
- Metal Recycling - \$1,598.41

EXPENDITURES

We expect the available balance in each fund to be about 91.67% at the end of January.

- General Fund (AA100) – Expenditures to date are \$442,842.33 against a budget of \$5,335,709.41 which leaves 91.70% available.
- Highway Fund (DA100) – Expenditures to date are \$242,796.72 against a budget of \$4,679,140.71 which leaves 94.81% available.
- Water Fund (SW500) – Expenditures to date are \$40,961.38 against a budget of \$2,000,650.50 which leaves 97.95% available.



Town of Canandaigua , NY

Budget Report-JM

Account Summary

For Fiscal: 2023 Period Ending: 01/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	575,000.00	575,000.00	575,000.00	575,000.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	25,808.00	25,808.00	37,275.14	37,275.14	11,467.14	144.43 %
AA100.1090.00000	PENALTY ON TAXES	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
AA100.1120.00000	NON PROPERTY SALES TAX	2,775,000.00	2,775,000.00	0.00	0.00	-2,775,000.00	100.00 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	85,000.00	85,000.00	0.00	0.00	-85,000.00	100.00 %
AA100.1255.00000	TOWN CLERK FEES	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
AA100.1603.00000	VITAL STATISTICS FEE	4,070.00	4,070.00	0.00	0.00	-4,070.00	100.00 %
AA100.2001.00000	PARK & RECREATION FEES	140,000.00	140,000.00	-600.00	-600.00	-140,600.00	100.43 %
AA100.2001.10000	PARK & REC FEES.FBC	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
AA100.2110.00000	ZONING FEES	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
AA100.2120.00000	SOIL EROSION CONTROL	6,000.00	6,000.00	0.00	0.00	-6,000.00	100.00 %
AA100.2148.00000	RETURNED CHECK FEE	40.00	40.00	0.00	0.00	-40.00	100.00 %
AA100.2192.00000	CEMETERY SERVICES	350.00	350.00	0.00	0.00	-350.00	100.00 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	25,000.00	25,000.00	1,000.00	1,000.00	-24,000.00	96.00 %
AA100.2401.00000	INTEREST & EARNINGS	3,500.00	3,500.00	9,857.36	9,857.36	6,357.36	281.64 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	16,360.00	16,360.00	900.00	900.00	-15,460.00	94.50 %
AA100.2544.00000	DOG LICENSES	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	75,000.00	0.00	0.00	-75,000.00	100.00 %
AA100.2591.00000	TRANSFER STATION FEES	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
AA100.2610.00000	FINES & FORFEITED BAIL	105,000.00	105,000.00	0.00	0.00	-105,000.00	100.00 %
AA100.2651.00000	RECYCLING REVENUE	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
AA100.2665.00000	SALE OF EQUIPMENT	1.00	1.00	0.00	0.00	-1.00	100.00 %
AA100.2680.00000	INSURANCE RECOVERIES	0.00	0.00	7,856.87	7,856.87	7,856.87	0.00 %
AA100.2705.00000	GIFTS & DONATIONS	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	300,000.00	300,000.00	0.00	0.00	-300,000.00	100.00 %
AA100.3040.00000	NYS AID TAX/ASSESSMENTS	12,000.00	12,000.00	0.00	0.00	-12,000.00	100.00 %
AA100.3092.00000	ST AID.PLANNING STUDIES	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
AA100.5031.00000	INTERFUND TRANSFERS	38,000.00	38,000.00	0.00	0.00	-38,000.00	100.00 %
AA100.5031.000CM	INTERFUND TRANSFERS.PARK FUND	85,001.00	85,001.00	0.00	0.00	-85,001.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FOR ...	657,927.00	762,562.00	0.00	0.00	-762,562.00	100.00 %
Revenue Total:		5,114,057.00	5,218,692.00	631,289.37	631,289.37	-4,587,402.63	87.90 %
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	22,128.00	22,128.00	1,702.16	1,702.16	20,425.84	92.31 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.1110.110.00000	JUSTICES.ELECTED	55,552.00	55,552.00	4,273.20	4,273.20	51,278.80	92.31 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, FT	60,999.00	60,999.00	4,692.00	4,692.00	56,307.00	92.31 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	29,120.00	29,120.00	0.00	0.00	29,120.00	100.00 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	8,150.00	8,150.00	19.68	19.68	8,130.32	99.76 %
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECURITY	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	21,861.00	21,861.00	1,681.60	1,681.60	20,179.40	92.31 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,000.00	2,000.00	76.92	76.92	1,923.08	96.15 %
AA100.1220.142.00000	SUPERVISOR.CONFIDENTIAL SECRETA...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	2,500.00	2,660.00	0.00	0.00	2,660.00	100.00 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVIC...	136,592.00	136,592.00	10,507.06	10,507.06	126,084.94	92.31 %
AA100.1230.120.00000	TOWN MGR.ADMINISTRATIVE AIDE ...	37,856.00	37,856.00	1,820.00	1,820.00	36,036.00	95.19 %
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE P/T	42,500.00	42,500.00	2,021.20	2,021.20	40,478.80	95.24 %
AA100.1230.145.00000	TOWN MGR.FINANCE CLERK F/T	65,000.00	65,000.00	4,000.00	4,000.00	61,000.00	93.85 %
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPME...	3,800.00	3,800.00	0.00	0.00	3,800.00	100.00 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 01/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	9,430.00	9,430.00	137.07	137.07	9,292.93	98.55 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
AA100.1340.400.00000	BUDGET.CONTRACTUAL	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	750.00	750.00	113.66	113.66	636.34	84.85 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	41,200.00	41,200.00	3,169.22	3,169.22	38,030.78	92.31 %
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE FT	66,418.00	66,418.00	2,975.67	2,975.67	63,442.33	95.52 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	1,975.00	1,975.00	0.00	0.00	1,975.00	100.00 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	86,150.00	86,150.00	5,596.19	5,596.19	80,553.81	93.50 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACTU...	700.00	700.00	0.00	0.00	700.00	100.00 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	72,581.00	72,581.00	5,583.14	5,583.14	66,997.86	92.31 %
AA100.1410.131.00000	TOWN CLERK.DEPUTY #1	45,760.00	45,760.00	2,656.50	2,656.50	43,103.50	94.19 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY #2	52,000.00	52,000.00	2,965.63	2,965.63	49,034.37	94.30 %
AA100.1410.142.00000	TOWN CLERK.DEPUTY#3	1.00	45,001.00	0.00	0.00	45,001.00	100.00 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	850.00	850.00	0.00	0.00	850.00	100.00 %
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	21,600.00	21,600.00	108.20	108.20	21,491.80	99.50 %
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	4,750.00	4,750.00	0.00	0.00	4,750.00	100.00 %
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL COORD..	82,042.00	82,042.00	6,310.92	6,310.92	75,731.08	92.31 %
AA100.1430.141.00000	PERSONNEL.CLERK P/T	0.00	0.00	1,258.75	1,258.75	-1,258.75	0.00 %
AA100.1430.142.00000	PERSONNEL.CLERK P/T	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	3,920.00	3,920.00	32.30	32.30	3,887.70	99.18 %
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RESOURCE	1,386.00	1,386.00	0.00	0.00	1,386.00	100.00 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	49,501.00	66,612.87	0.00	0.00	66,612.87	100.00 %
AA100.1440.406.00000	ENGINEERING. SEWERS	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	10,750.00	10,750.00	0.00	0.00	10,750.00	100.00 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL.E...	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRACT...	49,525.00	49,525.00	0.00	0.00	49,525.00	100.00 %
AA100.1480.100.00000	PUBLICSERVINFO.CONTRACTUAL.PER...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.CO...	32,250.00	32,250.00	0.00	0.00	32,250.00	100.00 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	85,002.00	89,502.00	0.00	0.00	89,502.00	100.00 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	4,000.00	4,000.00	430.49	430.49	3,569.51	89.24 %
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR.UTILI...	46,900.00	46,900.00	654.50	654.50	46,245.50	98.60 %
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.CONTR.U...	106,100.00	106,100.00	1,438.95	1,438.95	104,661.05	98.64 %
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTILITY.G...	37,250.00	37,250.00	179.98	179.98	37,070.02	99.52 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	33,500.00	33,500.00	382.00	382.00	33,118.00	98.86 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTUAL	14,500.00	14,500.00	5,415.25	5,415.25	9,084.75	62.65 %
AA100.1680.100.00000	CENTRAL DATA PROCESSING.PERSON...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIPM...	66,401.00	70,694.39	0.00	0.00	70,694.39	100.00 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	119,000.00	119,000.00	26,352.23	26,352.23	92,647.77	77.86 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	115,000.00	115,000.00	0.00	0.00	115,000.00	100.00 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0.00 %
AA100.1990.400.00000	CONTINGENCY	125,000.00	125,000.00	0.00	0.00	125,000.00	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,000.00	29,000.00	0.00	0.00	29,000.00	100.00 %
AA100.3189.200.00000	OTHER TRAFFIC SAFETY	15,000.00	50,280.00	0.00	0.00	50,280.00	100.00 %
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	55,000.00	55,000.00	9,000.00	9,000.00	46,000.00	83.64 %
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	125,000.00	125,000.00	530.00	530.00	124,470.00	99.58 %
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	400.00	400.00	0.00	0.00	400.00	100.00 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	9,000.00	9,000.00	0.00	0.00 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	56,135.00	56,135.00	4,318.06	4,318.06	51,816.94	92.31 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	5,150.00	5,150.00	396.14	396.14	4,753.86	92.31 %
AA100.5010.130.00000	HIGHWAY.P/T CLERK	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
AA100.5010.131.00000	HIGHWAY.SENIOR CLERK	20,800.00	20,800.00	1,503.38	1,503.38	19,296.62	92.77 %
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00 %
AA100.6410.410.00000	PUBLICITY.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.6410.420.00000	PUBLICITY.PARK	500.00	500.00	0.00	0.00	500.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTRA...	25,000.00	25,000.00	25,000.00	25,000.00	0.00	0.00 %
AA100.7020.100.00000	RECREATION DIRECTOR	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	17,920.00	17,920.00	0.00	0.00	17,920.00	100.00 %
AA100.7020.400.00000	RECREATION.CONTRACTUAL	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	50,000.00	50,000.00	2,883.80	2,883.80	47,116.20	94.23 %
AA100.7110.130.00000	PARK.LABORER F/T	81,120.00	81,120.00	4,657.25	4,657.25	76,462.75	94.26 %
AA100.7110.131.00000	SEASONAL.ONANDA PERSONAL SERV...	59,700.00	59,700.00	1,784.42	1,784.42	57,915.58	97.01 %
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	15,950.00	15,950.00	0.00	0.00	15,950.00	100.00 %
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	43,201.00	43,201.00	0.00	0.00	43,201.00	100.00 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANCE....	410,604.00	518,279.00	0.00	0.00	518,279.00	100.00 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PARKS...	85,001.00	85,001.00	0.00	0.00	85,001.00	100.00 %
AA100.7110.400.00000	PARK.CONTRACTUAL	51,441.00	51,441.00	1,360.71	1,360.71	50,080.29	97.35 %
AA100.7110.402.00000	PARKS.LANDSCAPING	9,550.00	9,550.00	108.97	108.97	9,441.03	98.86 %
AA100.7110.404.00000	PARKS AUBURN TRAIL	25,000.00	32,632.15	0.00	0.00	32,632.15	100.00 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEGUA...	50,303.00	50,303.00	0.00	0.00	50,303.00	100.00 %
AA100.7140.142.00000	PLAYGROUND/RECREATION.SPECIALI...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
AA100.7140.200.00000	PLAYGROUND/RECREATION.CAPITAL....	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTRA...	32,850.00	32,850.00	0.00	0.00	32,850.00	100.00 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIE NIGHT	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	10,000.00	10,000.00	0.00	0.00 %
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,678.00	3,678.00	0.00	0.00	3,678.00	100.00 %
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	1,250.00	1,250.00	50.00	50.00	1,200.00	96.00 %
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.8010.120.00000	PLANNER.PERSONAL SVCS	66,800.00	66,800.00	4,753.84	4,753.84	62,046.16	92.88 %
AA100.8010.124.00000	ZONING.OFFICER F/T	45,000.00	45,000.00	3,846.16	3,846.16	41,153.84	91.45 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	10,000.00	10,000.00	455.88	455.88	9,544.12	95.44 %
AA100.8010.144.00000	ZONING..CLERK P/T	27,664.00	27,664.00	0.00	0.00	27,664.00	100.00 %
AA100.8010.200.00000	ZONE.PLANNER.CAPITAL.EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8010.400.00000	ZONING INSPECTOR.CONTRACTUAL	2,440.00	2,440.00	64.60	64.60	2,375.40	97.35 %
AA100.8010.420.00000	ZONING.PLANNER.CONTRACTUAL	6,020.00	6,020.00	108.08	108.08	5,911.92	98.20 %
AA100.8020.120.00000	PLANNING BOARD.PERSONAL SERVIC...	14,735.00	14,735.00	0.00	0.00	14,735.00	100.00 %
AA100.8020.140.00000	PB STENOGRAPHER P/T.PERSONAL S...	6,352.00	6,352.00	309.38	309.38	6,042.62	95.13 %
AA100.8020.150.00000	ECB.PERSONAL SERVICES	4,326.00	4,326.00	0.00	0.00	4,326.00	100.00 %
AA100.8020.160.00000	PLANNING.SECRETARY STENOGRAPH...	7,400.00	7,400.00	1,089.01	1,089.01	6,310.99	85.28 %
AA100.8020.400.00000	PLANNING BOARD.CONTRACTUAL	23,000.00	23,000.00	295.00	295.00	22,705.00	98.72 %
AA100.8020.405.00000	PLANNING.CIC CONTRACTUAL	6,501.00	6,501.00	0.00	0.00	6,501.00	100.00 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRACT...	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.8020.422.00000	PLANNING.OPEN SPACE & CONSERVA...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8020.424.00000	PLANNING.UPTOWN	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.8020.428.00000	PLANNING.HISTORICAL PROJECT TE...	750.00	750.00	0.00	0.00	750.00	100.00 %
AA100.8020.430.00000	PLANNING..MIDDLECHESHIRERD	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
AA100.8020.431.00000	PLANNING.AFFORDABLEHOUSING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8020.450.00000	PLANNING.ECB.CONTRACTUAL	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERSON...	5,865.00	5,865.00	0.00	0.00	5,865.00	100.00 %
AA100.8040.140.00000	ZONING BOARD OF APPEALS SECRE...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONTR...	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
AA100.8140.200.00000	STORMSEWERS.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	600.00	600.00	0.00	0.00	600.00	100.00 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSONAL...	60,113.00	60,113.00	4,053.23	4,053.23	56,059.77	93.26 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PER...	39,140.00	39,140.00	2,290.65	2,290.65	36,849.35	94.15 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	27,001.00	27,001.00	0.00	0.00	27,001.00	100.00 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUAL	115,500.00	115,500.00	1,777.88	1,777.88	113,722.12	98.46 %
AA100.8664.121.00000	CODE ENFORCEMENT	75,000.00	75,000.00	5,769.22	5,769.22	69,230.78	92.31 %
AA100.8664.122.00000	CODE ENFORCEMENT	18,557.00	18,557.00	1,075.98	1,075.98	17,481.02	94.20 %
AA100.8664.124.00000	CODE ENFORCEMENT	68,000.00	68,000.00	5,230.76	5,230.76	62,769.24	92.31 %
AA100.8664.126.00000	CODE ENFORCEMENT	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQUI...	31,001.00	31,001.00	0.00	0.00	31,001.00	100.00 %

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AA100.8664.400.00000	CODE ENFORCEMENT.CONTRACTUAL	5,360.00	5,360.00	777.30	777.30	4,582.70	85.50 %
AA100.8710.400.00000	CONSERVATION.PROGRAM.CONTRA...	21,550.00	21,550.00	0.00	0.00	21,550.00	100.00 %
AA100.8710.401.00000	CONSERVATION.AG COMMITTEE.CO...	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00 %
AA100.8730.450.00000	FORESTRY TREE ADVISORY BOARD	15,500.00	15,500.00	0.00	0.00	15,500.00	100.00 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	13,250.00	13,250.00	5,000.00	5,000.00	8,250.00	62.26 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	29,500.00	29,500.00	26,047.00	26,047.00	3,453.00	11.71 %
AA100.9010.800.00000	NYS RETIREMENT	160,000.00	160,000.00	0.00	0.00	160,000.00	100.00 %
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	121,000.00	121,000.00	8,344.55	8,344.55	112,655.45	93.10 %
AA100.9040.800.00000	WORKERS COMPENSATION	112,302.00	112,302.00	112,301.11	112,301.11	0.89	0.00 %
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.9055.800.00000	DISABILITY INSURANCE	700.00	700.00	0.00	0.00	700.00	100.00 %
AA100.9060.810.00000	MEDICAL INSURANCE	171,100.00	171,100.00	25,330.48	25,330.48	145,769.52	85.20 %
AA100.9060.811.00000	DENTAL INSURANCE	12,500.00	12,500.00	2,026.53	2,026.53	10,473.47	83.79 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	7,000.00	7,000.00	615.36	615.36	6,384.64	91.21 %
AA100.9060.830.00000	HSA ACCOUNT	44,400.00	44,400.00	20,126.06	20,126.06	24,273.94	54.67 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	215,000.00	215,000.00	0.00	0.00	215,000.00	100.00 %
AA100.9710.700.00000	SERIAL BONDS.INTEREST	70,713.00	70,713.00	0.00	0.00	70,713.00	100.00 %
AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	39,151.00	39,151.00	39,150.32	39,150.32	0.68	0.00 %
AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	3,357.00	3,357.00	3,356.75	3,356.75	0.25	0.01 %
AA100.9950.900.00000	INTERFUND TRANSFER.CAPITAL PROJ...	22,500.00	22,500.00	0.00	0.00	22,500.00	100.00 %
	Expense Total:	5,114,057.00	5,335,709.41	442,842.33	442,842.33	4,892,867.08	91.70 %
	Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-117,017.41	188,447.04	188,447.04	305,464.45	261.04 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
	Revenue						
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX RE...	0.00	0.00	1,678.73	1,678.73	1,678.73	0.00 %
	Revenue Total:	0.00	0.00	1,678.73	1,678.73	1,678.73	0.00 %
	Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	1,678.73	1,678.73	1,678.73	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
	Revenue						
AA232.2401.00000	INTEREST & EARNING.BUILDING REPA...	0.00	0.00	725.88	725.88	725.88	0.00 %
	Revenue Total:	0.00	0.00	725.88	725.88	725.88	0.00 %
	Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	725.88	725.88	725.88	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
	Revenue						
AA233.2401.00000	INTEREST & EARNING.TECHNOLOGY ...	0.00	0.00	162.74	162.74	162.74	0.00 %
	Revenue Total:	0.00	0.00	162.74	162.74	162.74	0.00 %
	Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	162.74	162.74	162.74	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
	Revenue						
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE R...	0.00	0.00	4,514.34	4,514.34	4,514.34	0.00 %
	Revenue Total:	0.00	0.00	4,514.34	4,514.34	4,514.34	0.00 %
	Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	4,514.34	4,514.34	4,514.34	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
	Revenue						
AA235.2401.00000	INTEREST & EARNING.NYS RETIREME...	0.00	0.00	658.04	658.04	658.04	0.00 %
	Revenue Total:	0.00	0.00	658.04	658.04	658.04	0.00 %
	Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	658.04	658.04	658.04	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
	Revenue						
AA237.2401.00000	INTEREST & EARNINGS.BONDED IND...	0.00	0.00	762.77	762.77	762.77	0.00 %
	Revenue Total:	0.00	0.00	762.77	762.77	762.77	0.00 %
	Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	762.77	762.77	762.77	0.00 %

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Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE							
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WASTE...	0.00	0.00	2,835.79	2,835.79	2,835.79	0.00 %
	Revenue Total:	0.00	0.00	2,835.79	2,835.79	2,835.79	0.00 %
	Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	2,835.79	2,835.79	2,835.79	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND							
Revenue							
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	1,198.47	1,198.47	1,198.47	0.00 %
	Revenue Total:	0.00	0.00	1,198.47	1,198.47	1,198.47	0.00 %
	Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	0.00	1,198.47	1,198.47	1,198.47	0.00 %
Fund: DA100 - HIGHWAY							
Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	925,000.00	925,000.00	925,000.00	925,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	2,450,000.00	2,450,000.00	0.00	0.00	-2,450,000.00	100.00 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	143,970.00	143,970.00	0.00	0.00	-143,970.00	100.00 %
DA100.2303.00000	SALE OF FUEL	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
DA100.2401.00000	INTEREST & EARNINGS	1,500.00	1,500.00	2,129.80	2,129.80	629.80	141.99 %
DA100.2410.00000	RENTAL OF LABOR/INDIVIDUALS	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
DA100.2414.00000	RENTAL OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
DA100.2665.00000	SALE OF EQUIPMENT	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
DA100.3501.00000	NYS STATE AID CHIPS	451,628.00	451,628.00	0.00	0.00	-451,628.00	100.00 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FOR ...	367,547.00	613,547.00	0.00	0.00	-613,547.00	100.00 %
	Revenue Total:	4,360,645.00	4,606,645.00	927,129.80	927,129.80	-3,679,515.20	79.87 %
Expense							
DA100.1420.400.00000	HWY.ATTORNEY.CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
DA100.1710.400.00000	HWY.SELF INSURANCE.CONT	0.00	0.00	296.90	296.90	-296.90	0.00 %
DA100.5010.400.00000	HWY.ADMIN.CONTRACTUAL	6,741.00	6,741.00	228.03	228.03	6,512.97	96.62 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	635,325.00	635,325.00	0.00	0.00	635,325.00	100.00 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYBACK	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	1,200,005.00	1,262,533.45	0.00	0.00	1,262,533.45	100.00 %
DA100.5112.200.00000	HWY.PERMANENT IMPROVEMENTS -...	451,628.00	451,628.00	0.00	0.00	451,628.00	100.00 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	200,002.00	446,002.00	0.00	0.00	446,002.00	100.00 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	225,000.00	227,847.74	7,515.81	7,515.81	220,331.93	96.70 %
DA100.5130.400.00201	MACHINERY.CONTRACTUAL.TRUCK #...	0.00	125.67	125.67	125.67	0.00	0.00 %
DA100.5130.400.00204	MACHINERY.CONTRACTUAL.TRUCK #...	0.00	5,100.00	0.00	0.00	5,100.00	100.00 %
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.TRUCK #...	0.00	156.14	156.14	156.14	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK #...	0.00	11.88	11.88	11.88	0.00	0.00 %
DA100.5130.400.00215	MACHINERY.CONTRACTUAL.TRUCK #...	0.00	127.08	127.08	127.08	0.00	0.00 %
DA100.5130.400.00237	MACHINERY.CONTRACTUAL.TRUCK #...	0.00	1,388.83	1,388.83	1,388.83	0.00	0.00 %
DA100.5130.400.00501	MACHINERY.CONTRACTUAL.PKTRUCK...	0.00	209.92	209.92	209.92	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	210,000.00	210,000.00	4,009.85	4,009.85	205,990.15	98.09 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	468,394.00	468,394.00	60,995.75	60,995.75	407,398.25	86.98 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	470,000.00	470,000.00	81,312.29	81,312.29	388,687.71	82.70 %
DA100.9010.800.00000	NYS RETIREMENT	130,100.00	130,100.00	0.00	0.00	130,100.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	77,250.00	77,250.00	5,810.06	5,810.06	71,439.94	92.48 %
DA100.9040.800.00000	WORKERS COMPENSATION	33,500.00	33,500.00	33,493.31	33,493.31	6.69	0.02 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
DA100.9055.800.00000	DISABILITY INSURANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
DA100.9060.810.00000	MEDICAL INSURANCE	133,100.00	133,100.00	22,447.96	22,447.96	110,652.04	83.13 %
DA100.9060.811.00000	DENTAL INSURANCE	14,400.00	14,400.00	2,262.84	2,262.84	12,137.16	84.29 %
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	6,000.00	6,000.00	384.60	384.60	5,615.40	93.59 %
DA100.9060.830.00000	HSA ACCOUNT	43,700.00	43,700.00	22,019.80	22,019.80	21,680.20	49.61 %
	Expense Total:	4,360,645.00	4,679,140.71	242,796.72	242,796.72	4,436,343.99	94.81 %
	Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-72,495.71	684,333.08	684,333.08	756,828.79	1,043.96 %

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Fund: DA230 - HWY EQUIPMENT RESERVE							
Revenue							
DA230.2401.00000	INTEREST & EARNING.EQUIPMENT RE...	0.00	0.00	1,103.66	1,103.66	1,103.66	0.00 %
	Revenue Total:	0.00	0.00	1,103.66	1,103.66	1,103.66	0.00 %
	Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	1,103.66	1,103.66	1,103.66	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE							
Revenue							
DA232.2401.00000	INTEREST & EARNING.HWY IMPROV...	0.00	0.00	1,180.44	1,180.44	1,180.44	0.00 %
	Revenue Total:	0.00	0.00	1,180.44	1,180.44	1,180.44	0.00 %
	Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	1,180.44	1,180.44	1,180.44	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE							
Revenue							
DA235.2401.00000	INTEREST & EARNING.SNOW&ICE RE...	0.00	0.00	726.83	726.83	726.83	0.00 %
	Revenue Total:	0.00	0.00	726.83	726.83	726.83	0.00 %
	Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	726.83	726.83	726.83	0.00 %
Fund: HH100 - CAPITAL PROJECTS							
Revenue							
HH100.2401.00018	INTEREST & EARNINGS.SUCKERBROOK	0.00	0.00	62.22	62.22	62.22	0.00 %
HH100.2401.00031	INTEREST & EARNINGS.HISTORICAL S...	0.00	0.00	3.72	3.72	3.72	0.00 %
HH100.2401.00032	INTEREST & EARNINGS.LGRMIF	0.00	0.00	3.16	3.16	3.16	0.00 %
HH100.2401.00033	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	320.73	320.73	320.73	0.00 %
HH100.2401.00034	INTEREST & EARNINGS.GATEWAY SI...	0.00	0.00	2.26	2.26	2.26	0.00 %
HH100.2401.00035	INTEREST & EARNINGS.UPTOWN INF...	0.00	0.00	28.17	28.17	28.17	0.00 %
HH100.2401.00036	INTEREST & EARNINGS.OUTHUSE W...	0.00	0.00	13.55	13.55	13.55	0.00 %
HH100.2401.00037	INTEREST & EARNINGS.FIRE STATION ...	0.00	0.00	21.21	21.21	21.21	0.00 %
HH100.2401.00039	INTEREST & EARNINGS.HWY ROADW...	0.00	0.00	29.09	29.09	29.09	0.00 %
	Revenue Total:	0.00	0.00	484.11	484.11	484.11	0.00 %
	Fund: HH100 - CAPITAL PROJECTS Total:	0.00	0.00	484.11	484.11	484.11	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
SD600.1030.00000	SPECIAL ASSESSMENT.RT 332 DRAIN...	9,984.00	9,984.00	9,984.00	9,984.00	0.00	0.00 %
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRAIN...	90.00	90.00	33.59	33.59	-56.41	62.68 %
SD600.9000.00000	APPROPRIATED FUND BALANCE FOR ...	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
	Revenue Total:	15,074.00	15,074.00	10,017.59	10,017.59	-5,056.41	33.54 %
Expense							
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAINAGE DI...	15,074.00	15,074.00	0.00	0.00	15,074.00	100.00 %
	Expense Total:	15,074.00	15,074.00	0.00	0.00	15,074.00	100.00 %
	Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	10,017.59	10,017.59	10,017.59	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
SD605.1030.00000	SPECIAL ASSESSMENT.LAKEWOOD M...	1,932.00	1,932.00	1,932.00	1,932.00	0.00	0.00 %
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD ...	18.00	18.00	6.63	6.63	-11.37	63.17 %
	Revenue Total:	1,950.00	1,950.00	1,938.63	1,938.63	-11.37	0.58 %
Expense							
SD605.8520.400.00000	MAINTENANCE..LAKEWOOD MEAD...	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
	Expense Total:	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
	Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus (De...	0.00	0.00	1,938.63	1,938.63	1,938.63	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DRAI...	8.00	8.00	4.14	4.14	-3.86	48.25 %
	Revenue Total:	8.00	8.00	4.14	4.14	-3.86	48.25 %

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Expense							
SD610.8520.400.00000	MAINTENANCE..ASHTON DRAINAGE ...	8.00	8.00	0.00	0.00	8.00	100.00 %
	Expense Total:	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	4.14	4.14	4.14	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE D...	22.00	22.00	9.74	9.74	-12.26	55.73 %
	Revenue Total:	22.00	22.00	9.74	9.74	-12.26	55.73 %
Expense							
SD615.8520.400.00000	MAINTENANCE..FOX RIDGE DRAINAG...	22.00	22.00	0.00	0.00	22.00	100.00 %
	Expense Total:	22.00	22.00	0.00	0.00	22.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	9.74	9.74	9.74	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS DR...	5.00	5.00	2.17	2.17	-2.83	56.60 %
	Revenue Total:	5.00	5.00	2.17	2.17	-2.83	56.60 %
Expense							
SD620.8520.400.00000	MAINTENANCE..LANDINGS DRAINAGE...	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	2.17	2.17	2.17	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT							
Revenue							
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOKSI...	8.00	8.00	3.90	3.90	-4.10	51.25 %
	Revenue Total:	8.00	8.00	3.90	3.90	-4.10	51.25 %
Expense							
SD625.8520.400.00000	MAINTENANCE..OLD BROOKSIDE DRA...	8.00	8.00	0.00	0.00	8.00	100.00 %
	Expense Total:	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	3.90	3.90	3.90	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT							
Revenue							
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE EST...	5.00	5.00	2.69	2.69	-2.31	46.20 %
	Revenue Total:	5.00	5.00	2.69	2.69	-2.31	46.20 %
Expense							
SD630.8520.400.00000	MAINTENANCE..LAKESIDE ESTATES D...	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	2.69	2.69	2.69	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT							
Revenue							
SD635.1030.00000	SPECIAL ASSESSMENT.WATERFORD P...	1,610.00	1,610.00	1,610.00	1,610.00	0.00	0.00 %
SD635.2401.00000	INTEREST & EARNINGS.WATERFORD ...	5.00	5.00	4.24	4.24	-0.76	15.20 %
SD635.9000.00000	APPROPRIATED FDBD FOR BUDGET....	6,890.00	6,890.00	0.00	0.00	-6,890.00	100.00 %
	Revenue Total:	8,505.00	8,505.00	1,614.24	1,614.24	-6,890.76	81.02 %
Expense							
SD635.8520.400.00000	MAINTENANCE..WATERFORD POINT ...	8,505.00	8,505.00	0.00	0.00	8,505.00	100.00 %
	Expense Total:	8,505.00	8,505.00	0.00	0.00	8,505.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	1,614.24	1,614.24	1,614.24	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT							
Revenue							
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE ...	8.00	8.00	5.13	5.13	-2.87	35.88 %
	Revenue Total:	8.00	8.00	5.13	5.13	-2.87	35.88 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
SD640.8520.400.00000	MAINTENANCE..STABLEGATE DRAIN...	8.00	8.00	0.00	0.00	8.00	100.00 %
	Expense Total:	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	5.13	5.13	5.13	0.00 %
Fund: SF450 - FIRE PROTECTION							
Revenue							
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PROTECT...	1,365,000.00	1,365,000.00	1,365,000.00	1,365,000.00	0.00	0.00 %
SF450.1120.00000	NON PROPERTY SALES TAX	100,000.00	100,000.00	0.00	0.00	-100,000.00	100.00 %
SF450.2401.00000	INTEREST & EARNINGS.FIRE PROTECT...	200.00	200.00	406.66	406.66	206.66	203.33 %
SF450.9000.00000	APPROPRIATED FUND BALANCE FOR ...	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
	Revenue Total:	1,490,200.00	1,490,200.00	1,365,406.66	1,365,406.66	-124,793.34	8.37 %
Expense							
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREEM...	1,490,200.00	1,490,200.00	0.00	0.00	1,490,200.00	100.00 %
	Expense Total:	1,490,200.00	1,490,200.00	0.00	0.00	1,490,200.00	100.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):		0.00	0.00	1,365,406.66	1,365,406.66	1,365,406.66	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT							
Revenue							
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOINT...	1,808.00	1,808.00	1,808.00	1,808.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOINT...	6.00	6.00	1.10	1.10	-4.90	81.67 %
	Revenue Total:	1,814.00	1,814.00	1,809.10	1,809.10	-4.90	0.27 %
Expense							
SL700.5182.200.00000	STREET LIGHTING.CAP EQUIP.CENTER...	6.00	6.00	0.00	0.00	6.00	100.00 %
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPOINT LI...	1,808.00	1,808.00	0.00	0.00	1,808.00	100.00 %
	Expense Total:	1,814.00	1,814.00	0.00	0.00	1,814.00	100.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	1,809.10	1,809.10	1,809.10	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT							
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE LI...	13,100.00	13,100.00	13,100.00	13,100.00	0.00	0.00 %
SL705.2401.00000	INTEREST & EARNINGS.FOX RIDGE LI...	6.00	6.00	3.63	3.63	-2.37	39.50 %
SL705.9000.00000	APPROPRIATED FUND BALANCE FOR ...	1,794.00	1,794.00	0.00	0.00	-1,794.00	100.00 %
	Revenue Total:	14,900.00	14,900.00	13,103.63	13,103.63	-1,796.37	12.06 %
Expense							
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE LIGHT...	10,900.00	10,900.00	0.00	0.00	10,900.00	100.00 %
SL705.5182.401.00000	STREET LIGHTING.MAINTENANCE.FOX..	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
	Expense Total:	14,900.00	14,900.00	0.00	0.00	14,900.00	100.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	13,103.63	13,103.63	13,103.63	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT							
Revenue							
SL710.2401.00000	INTEREST & EARNINGS.LANDINGS LI...	1.00	1.00	0.36	0.36	-0.64	64.00 %
	Revenue Total:	1.00	1.00	0.36	0.36	-0.64	64.00 %
Expense							
SL710.5182.400.00000	UTILITIES ELECTRIC..LANDINGS LIGHT...	1.00	1.00	0.00	0.00	1.00	100.00 %
	Expense Total:	1.00	1.00	0.00	0.00	1.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	0.36	0.36	0.36	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT							
Revenue							
SL715.1001.00000	REAL PROPERTY TAXES.LAKEWOOD ...	530.00	530.00	530.00	530.00	0.00	0.00 %
SL715.2401.00000	INTEREST & EARNINGS.LAKEWOOD ...	3.00	3.00	1.04	1.04	-1.96	65.33 %
	Revenue Total:	533.00	533.00	531.04	531.04	-1.96	0.37 %
Expense							
SL715.5182.240.00000	UTILITIES-EQUIPMENT.LAKEWOOD M...	210.00	210.00	0.00	0.00	210.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD MEA...	323.00	323.00	0.00	0.00	323.00	100.00 %
	Expense Total:	533.00	533.00	0.00	0.00	533.00	100.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (Defi...		0.00	0.00	531.04	531.04	531.04	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT							
Revenue							
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK P...	1,597.00	1,597.00	1,597.00	1,597.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK P...	3.00	3.00	0.95	0.95	-2.05	68.33 %
	Revenue Total:	1,600.00	1,600.00	1,597.95	1,597.95	-2.05	0.13 %
Expense							
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PARK ...	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
	Expense Total:	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	1,597.95	1,597.95	1,597.95	0.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT							
Revenue							
SM900.1001.00000	REAL PROPERTY TAXES.UPTOWN BID	105,400.00	105,400.00	105,400.00	105,400.00	0.00	0.00 %
SM900.2401.00000	INTEREST & EARNINGS.UPTOWN BID	100.00	100.00	29.77	29.77	-70.23	70.23 %
	Revenue Total:	105,500.00	105,500.00	105,429.77	105,429.77	-70.23	0.07 %
Expense							
SM900.5182.400.00000	STREET LIGHTING-CONTRACTUAL.UP...	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00 %
SM900.8510.400.00000	COMMUNITY BEAUTIF - CONT.UPTO...	15,500.00	15,500.00	0.00	0.00	15,500.00	100.00 %
SM900.9730.600.00000	BAN DEBT PRINCIPAL	28,000.00	28,000.00	0.00	0.00	28,000.00	100.00 %
SM900.9730.700.00000	BAN DEBT INTEREST	36,000.00	36,000.00	0.00	0.00	36,000.00	100.00 %
	Expense Total:	105,500.00	105,500.00	0.00	0.00	105,500.00	100.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplus (...)		0.00	0.00	105,429.77	105,429.77	105,429.77	0.00 %
Fund: SS800 - SANITARY SEWER							
Revenue							
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY/MOBI...	18,210.00	18,210.00	18,210.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	14.00	14.00	5.16	5.16	-8.84	63.14 %
	Revenue Total:	18,224.00	18,224.00	18,215.16	18,215.16	-8.84	0.05 %
Expense							
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/M...	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00 %
SS800.9710.700.00000	SERIAL BONDS.INTEREST.PURDY/MOB...	14.00	14.00	0.00	0.00	14.00	100.00 %
	Expense Total:	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):		0.00	0.00	18,215.16	18,215.16	18,215.16	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT							
Revenue							
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA CON...	695,000.00	695,000.00	695,000.00	695,000.00	0.00	0.00 %
SW500.2140.00000	WATER QUARTERLY SALES.CANDGA ...	725,000.00	725,000.00	0.00	0.00	-725,000.00	100.00 %
SW500.2142.00000	WATER FILL STATION SALES.CANDGA ...	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
SW500.2144.00000	WATER NEW SERVICES.CANDGA CON...	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CONS...	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
SW500.2389.00000	INTEREST OTHER GOVT	1,713.00	1,713.00	0.00	0.00	-1,713.00	100.00 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAIGU...	4,500.00	4,500.00	3,920.71	3,920.71	-579.29	12.87 %
SW500.2655.00000	SALES - OTHER-REPAIRS/REPLACEME...	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
SW500.3991.00000	ST AID. WATER CAP PROJECT.CANDGA..	150,000.00	0.00	0.00	0.00	0.00	0.00 %
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA CO...	14,814.00	14,814.00	0.00	0.00	-14,814.00	100.00 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FOR ...	373,850.00	523,850.00	0.00	0.00	-523,850.00	100.00 %
	Revenue Total:	1,999,377.00	1,999,377.00	698,920.71	698,920.71	-1,300,456.29	65.04 %
Expense							
SW500.1910.400.00000	UNALLOCATED INS.CONTRACTUAL.C...	13,500.00	13,500.00	0.00	0.00	13,500.00	100.00 %
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAND...	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAND...	55,000.00	55,000.00	4,230.76	4,230.76	50,769.24	92.31 %
SW500.8310.121.00000	WATER ADMIN.OFFICE SPECIALIST I...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
SW500.8310.122.00000	WATER ADMIN.SENIOR CLERK.CDGA ...	25,131.00	25,131.00	1,165.25	1,165.25	23,965.75	95.36 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA ...	183,305.00	183,305.00	12,508.45	12,508.45	170,796.55	93.18 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA ...	37,501.00	38,774.50	0.00	0.00	38,774.50	100.00 %
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL.CAND...	5,340.00	5,340.00	64.60	64.60	5,275.40	98.79 %
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES.CAN...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
SW500.8310.420.00000	WATER ADMIN.METER READING.CO...	30,000.00	30,000.00	1,202.62	1,202.62	28,797.38	95.99 %
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.CANDGA..	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.8310.424.00000	WATER ADMIN.TRAINING & DUES.CA...	3,000.00	3,000.00	1,678.00	1,678.00	1,322.00	44.07 %
SW500.8310.450.00000	WATER ADMIN.ENGINEERING.CAND...	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00 %
SW500.8320.400.00000	WATER PURCHASES.CONT.CANDGA ...	505,000.00	505,000.00	0.00	0.00	505,000.00	100.00 %
SW500.8320.420.00000	WATER PURCHASES.UTILITIES.CAND...	56,000.00	56,000.00	0.00	0.00	56,000.00	100.00 %
SW500.8340.440.00000	SERVICES & MAINT.SERVICES & MAIN...	165,300.00	165,300.00	3,952.60	3,952.60	161,347.40	97.61 %
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQUIP.CA...	219,600.00	219,600.00	0.00	0.00	219,600.00	100.00 %
SW500.8397.400.00000	WATER CAPITAL PROJECTS.CONT.CA...	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
SW500.9010.800.00000	NYS RETIREMENT..CANDGA CONS WD	20,825.00	20,825.00	0.00	0.00	20,825.00	100.00 %
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA CONS WD	16,500.00	16,500.00	1,552.46	1,552.46	14,947.54	90.59 %
SW500.9040.800.00000	WORKERS COMPENSATION...CANDGA..	5,950.00	5,950.00	5,910.58	5,910.58	39.42	0.66 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAND...	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCE...CANDGA CO...	100.00	100.00	0.00	0.00	100.00	100.00 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.CAN...	29,525.00	29,525.00	3,193.32	3,193.32	26,331.68	89.18 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CONS ...	2,200.00	2,200.00	348.90	348.90	1,851.10	84.14 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.BUY...	3,000.00	3,000.00	153.84	153.84	2,846.16	94.87 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCOU...	11,500.00	11,500.00	5,000.00	5,000.00	6,500.00	56.52 %
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00 %
SW500.9710.700.00000	SERIAL BONDS INTEREST	62,100.00	62,100.00	0.00	0.00	62,100.00	100.00 %
Expense Total:		1,999,377.00	2,000,650.50	40,961.38	40,961.38	1,959,689.12	97.95 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Surpl...		0.00	-1,273.50	657,959.33	657,959.33	659,232.83	51,765.44 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT							
Revenue							
SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BRIS...	12,624.00	12,624.00	4,414.00	4,414.00	-8,210.00	65.03 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRIS...	60,962.00	60,962.00	17,578.00	17,578.00	-43,384.00	71.17 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAIGU...	0.00	0.00	5.41	5.41	5.41	0.00 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FOR ...	10,068.00	10,068.00	0.00	0.00	-10,068.00	100.00 %
Revenue Total:		83,654.00	83,654.00	21,997.41	21,997.41	-61,656.59	73.70 %
Expense							
SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT.CA...	20,500.00	20,500.00	0.00	0.00	20,500.00	100.00 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL.C...	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTEREST.CA...	37,725.00	37,725.00	0.00	0.00	37,725.00	100.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA ...	1,919.00	1,919.00	0.00	0.00	1,919.00	100.00 %
SW505.9903.901.00000	TRANSFER/WATER-MAINT...CANDGA...	3,510.00	3,510.00	0.00	0.00	3,510.00	100.00 %
Expense Total:		83,654.00	83,654.00	0.00	0.00	83,654.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Surplus...		0.00	0.00	21,997.41	21,997.41	21,997.41	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA...	220,976.00	220,976.00	220,976.00	220,976.00	0.00	0.00 %
SW515.2401.00000	INTEREST & EARNINGS.CANANDAIGU...	40.00	40.00	86.65	86.65	46.65	216.63 %
Revenue Total:		221,016.00	221,016.00	221,062.65	221,062.65	46.65	0.02 %
Expense							
SW515.8350.400.00000	FARM.COMMON WATER.CONTRACT...	220,976.00	220,976.00	220,976.00	220,976.00	0.00	0.00 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRACT...	40.00	40.00	0.00	0.00	40.00	100.00 %
Expense Total:		221,016.00	221,016.00	220,976.00	220,976.00	40.00	0.02 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surplus...		0.00	0.00	86.65	86.65	86.65	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT							
Revenue							
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE R...	7,243.00	7,243.00	7,243.00	7,243.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE RO...	8.00	8.00	3.20	3.20	-4.80	60.00 %

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For Fiscal: 2023 Period Ending: 01/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW525.9000.00000	APPROPRIATED FUND BALANCE FOR ...	1,100.00	1,100.00	0.00	0.00	-1,100.00	100.00 %
	Revenue Total:	8,351.00	8,351.00	7,246.20	7,246.20	-1,104.80	13.23 %
Expense							
SW525.8340.400.00000	SERVICES & MAINTENANCE.CONT.MC...	787.00	787.00	0.00	0.00	787.00	100.00 %
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYRE ...	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE ...	3,384.00	3,384.00	0.00	0.00	3,384.00	100.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE.M...	1,180.00	1,180.00	0.00	0.00	1,180.00	100.00 %
	Expense Total:	8,351.00	8,351.00	0.00	0.00	8,351.00	100.00 %
	Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	7,246.20	7,246.20	7,246.20	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT							
Revenue							
SW530.1001.00000	REAL PROPERTY TAXES.EMERSON ALL...	18,545.00	18,545.00	18,545.00	18,545.00	0.00	0.00 %
SW530.2401.00000	INTEREST & EARNINGS.EMERSON ALL...	2.00	2.00	6.28	6.28	4.28	314.00 %
	Revenue Total:	18,547.00	18,547.00	18,551.28	18,551.28	4.28	0.02 %
Expense							
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL.E...	4,815.00	4,815.00	4,815.00	4,815.00	0.00	0.00 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSON ...	8,000.00	8,000.00	8,000.00	8,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON A...	5,732.00	5,732.00	5,732.00	5,732.00	0.00	0.00 %
	Expense Total:	18,547.00	18,547.00	18,547.00	18,547.00	0.00	0.00 %
	Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Surpl...	0.00	0.00	4.28	4.28	4.28	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT							
Revenue							
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY ROA...	15,146.00	15,146.00	15,146.00	15,146.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COUN...	12.00	12.00	5.67	5.67	-6.33	52.75 %
SW535.9000.00000	APPROPRIATED FUND BALANCE FOR ...	500.00	500.00	0.00	0.00	-500.00	100.00 %
	Revenue Total:	15,658.00	15,658.00	15,151.67	15,151.67	-506.33	3.23 %
Expense							
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30 E...	793.00	793.00	0.00	0.00	793.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - CO...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30 E...	8,675.00	8,675.00	0.00	0.00	8,675.00	100.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE.EX...	1,190.00	1,190.00	0.00	0.00	1,190.00	100.00 %
	Expense Total:	15,658.00	15,658.00	0.00	0.00	15,658.00	100.00 %
	Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus (De...	0.00	0.00	15,151.67	15,151.67	15,151.67	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT							
Revenue							
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS GRI...	12,294.00	12,294.00	12,294.00	12,294.00	0.00	0.00 %
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS GRI...	11.00	11.00	4.91	4.91	-6.09	55.36 %
SW540.9000.00000	APPROPRIATED FUND BALANCE FOR ...	1,800.00	1,800.00	0.00	0.00	-1,800.00	100.00 %
	Revenue Total:	14,105.00	14,105.00	12,298.91	12,298.91	-1,806.09	12.80 %
Expense							
SW540.8340.400.00000	SERVICES & MAIN.CONT.HOPKINS GR...	1,707.00	1,707.00	0.00	0.00	1,707.00	100.00 %
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS G...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS GR...	4,838.00	4,838.00	0.00	0.00	4,838.00	100.00 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE.H...	2,560.00	2,560.00	0.00	0.00	2,560.00	100.00 %
	Expense Total:	14,105.00	14,105.00	0.00	0.00	14,105.00	100.00 %
	Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):	0.00	0.00	12,298.91	12,298.91	12,298.91	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT							
Revenue							
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX ROAD...	3,790.00	3,790.00	3,790.00	3,790.00	0.00	0.00 %
SW545.2401.00000	INTEREST & EARNINGS.HICKOX ROAD	1.00	1.00	2.20	2.20	1.20	220.00 %
	Revenue Total:	3,791.00	3,791.00	3,792.20	3,792.20	1.20	0.03 %
Expense							
SW545.8340.440.00000	SERVICES & MAINTENANCE.HICKOX ...	757.00	757.00	0.00	0.00	757.00	100.00 %
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE TO OTH...	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 01/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE.HI...	534.00	534.00	0.00	0.00	534.00	100.00 %
	Expense Total:	3,791.00	3,791.00	0.00	0.00	3,791.00	100.00 %
	Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	3,792.20	3,792.20	3,792.20	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT							
Revenue							
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EXT ...	6,125.00	6,125.00	6,125.00	6,125.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EXT ...	4.00	4.00	2.33	2.33	-1.67	41.75 %
SW550.9000.00000	APPROPRIATED FUND BALANCE FOR ...	650.00	650.00	0.00	0.00	-650.00	100.00 %
	Revenue Total:	6,779.00	6,779.00	6,127.33	6,127.33	-651.67	9.61 %
Expense							
SW550.8340.400.00000	SERVICES & MAINTENANCE.CONTRA...	467.00	467.00	0.00	0.00	467.00	100.00 %
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD E...	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD EX...	1,612.00	1,612.00	0.00	0.00	1,612.00	100.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE.....	700.00	700.00	0.00	0.00	700.00	100.00 %
	Expense Total:	6,779.00	6,779.00	0.00	0.00	6,779.00	100.00 %
	Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	6,127.33	6,127.33	6,127.33	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
Revenue							
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EXT ...	11,731.00	11,731.00	11,731.00	11,731.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 EXT ...	7.00	7.00	4.42	4.42	-2.58	36.86 %
	Revenue Total:	11,738.00	11,738.00	11,735.42	11,735.42	-2.58	0.02 %
Expense							
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32 EX...	480.00	480.00	0.00	0.00	480.00	100.00 %
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER GOVT	8,824.00	8,824.00	0.00	0.00	8,824.00	100.00 %
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER GOVT	1,713.00	1,713.00	0.00	0.00	1,713.00	100.00 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE.....	721.00	721.00	0.00	0.00	721.00	100.00 %
	Expense Total:	11,738.00	11,738.00	0.00	0.00	11,738.00	100.00 %
	Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	0.00	11,735.42	11,735.42	11,735.42	0.00 %
	Report Surplus (Deficit):	0.00	-190,786.62	3,144,903.22	3,144,903.22	3,335,689.84	1,748.39 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND						
Revenue	5,114,057.00	5,218,692.00	631,289.37	631,289.37	-4,587,402.63	87.90 %
Expense	5,114,057.00	5,335,709.41	442,842.33	442,842.33	4,892,867.08	91.70 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-117,017.41	188,447.04	188,447.04	305,464.45	261.04 %
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	1,678.73	1,678.73	1,678.73	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	1,678.73	1,678.73	1,678.73	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE						
Revenue	0.00	0.00	725.88	725.88	725.88	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	725.88	725.88	725.88	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	162.74	162.74	162.74	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	162.74	162.74	162.74	0.00 %
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	0.00	4,514.34	4,514.34	4,514.34	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	4,514.34	4,514.34	4,514.34	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	658.04	658.04	658.04	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	658.04	658.04	658.04	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	762.77	762.77	762.77	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	762.77	762.77	762.77	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	2,835.79	2,835.79	2,835.79	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	2,835.79	2,835.79	2,835.79	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND						
Revenue	0.00	0.00	1,198.47	1,198.47	1,198.47	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	0.00	1,198.47	1,198.47	1,198.47	0.00 %
Fund: DA100 - HIGHWAY						
Revenue	4,360,645.00	4,606,645.00	927,129.80	927,129.80	-3,679,515.20	79.87 %
Expense	4,360,645.00	4,679,140.71	242,796.72	242,796.72	4,436,343.99	94.81 %
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-72,495.71	684,333.08	684,333.08	756,828.79	1,043.96 %
Fund: DA230 - HWY EQUIPMENT RESERVE						
Revenue	0.00	0.00	1,103.66	1,103.66	1,103.66	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	1,103.66	1,103.66	1,103.66	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	1,180.44	1,180.44	1,180.44	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	1,180.44	1,180.44	1,180.44	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	726.83	726.83	726.83	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	726.83	726.83	726.83	0.00 %
Fund: HH100 - CAPITAL PROJECTS						
Revenue	0.00	0.00	484.11	484.11	484.11	0.00 %
Fund: HH100 - CAPITAL PROJECTS Total:	0.00	0.00	484.11	484.11	484.11	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT						
Revenue	15,074.00	15,074.00	10,017.59	10,017.59	-5,056.41	33.54 %
Expense	15,074.00	15,074.00	0.00	0.00	15,074.00	100.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	10,017.59	10,017.59	10,017.59	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	1,950.00	1,950.00	1,938.63	1,938.63	-11.37	0.58 %

Budget Report-JM

For Fiscal: 2023 Period Ending: 01/31/2023

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus (De..	0.00	0.00	1,938.63	1,938.63	1,938.63	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT						
Revenue	8.00	8.00	4.14	4.14	-3.86	48.25 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	4.14	4.14	4.14	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	22.00	22.00	9.74	9.74	-12.26	55.73 %
Expense	22.00	22.00	0.00	0.00	22.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	9.74	9.74	9.74	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	5.00	5.00	2.17	2.17	-2.83	56.60 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	2.17	2.17	2.17	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT						
Revenue	8.00	8.00	3.90	3.90	-4.10	51.25 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	3.90	3.90	3.90	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	5.00	5.00	2.69	2.69	-2.31	46.20 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	2.69	2.69	2.69	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT						
Revenue	8,505.00	8,505.00	1,614.24	1,614.24	-6,890.76	81.02 %
Expense	8,505.00	8,505.00	0.00	0.00	8,505.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Deficit)..	0.00	0.00	1,614.24	1,614.24	1,614.24	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	8.00	8.00	5.13	5.13	-2.87	35.88 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	5.13	5.13	5.13	0.00 %
Fund: SF450 - FIRE PROTECTION						
Revenue	1,490,200.00	1,490,200.00	1,365,406.66	1,365,406.66	-124,793.34	8.37 %
Expense	1,490,200.00	1,490,200.00	0.00	0.00	1,490,200.00	100.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	1,365,406.66	1,365,406.66	1,365,406.66	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT						
Revenue	1,814.00	1,814.00	1,809.10	1,809.10	-4.90	0.27 %
Expense	1,814.00	1,814.00	0.00	0.00	1,814.00	100.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	1,809.10	1,809.10	1,809.10	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	14,900.00	14,900.00	13,103.63	13,103.63	-1,796.37	12.06 %
Expense	14,900.00	14,900.00	0.00	0.00	14,900.00	100.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	13,103.63	13,103.63	13,103.63	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT						
Revenue	1.00	1.00	0.36	0.36	-0.64	64.00 %
Expense	1.00	1.00	0.00	0.00	1.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.36	0.36	0.36	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	533.00	533.00	531.04	531.04	-1.96	0.37 %
Expense	533.00	533.00	0.00	0.00	533.00	100.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (Defi...	0.00	0.00	531.04	531.04	531.04	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	1,600.00	1,600.00	1,597.95	1,597.95	-2.05	0.13 %
Expense	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	1,597.95	1,597.95	1,597.95	0.00 %

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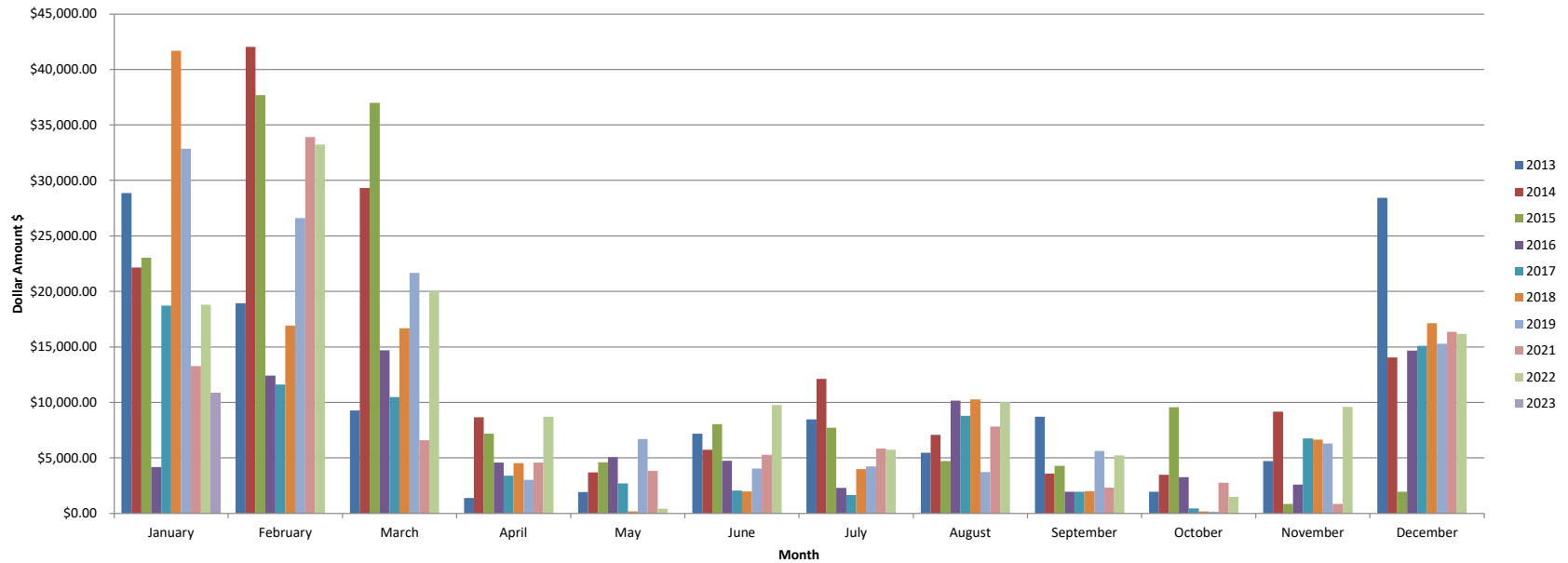
Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT						
Revenue	105,500.00	105,500.00	105,429.77	105,429.77	-70.23	0.07 %
Expense	105,500.00	105,500.00	0.00	0.00	105,500.00	100.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplus (...)	0.00	0.00	105,429.77	105,429.77	105,429.77	0.00 %
Fund: SS800 - SANITARY SEWER						
Revenue	18,224.00	18,224.00	18,215.16	18,215.16	-8.84	0.05 %
Expense	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	18,215.16	18,215.16	18,215.16	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
Revenue	1,999,377.00	1,999,377.00	698,920.71	698,920.71	-1,300,456.29	65.04 %
Expense	1,999,377.00	2,000,650.50	40,961.38	40,961.38	1,959,689.12	97.95 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Surpl...	0.00	-1,273.50	657,959.33	657,959.33	659,232.83	51,765.44 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	83,654.00	83,654.00	21,997.41	21,997.41	-61,656.59	73.70 %
Expense	83,654.00	83,654.00	0.00	0.00	83,654.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Surplus..	0.00	0.00	21,997.41	21,997.41	21,997.41	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	221,016.00	221,016.00	221,062.65	221,062.65	46.65	0.02 %
Expense	221,016.00	221,016.00	220,976.00	220,976.00	40.00	0.02 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surplus..	0.00	0.00	86.65	86.65	86.65	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
Revenue	8,351.00	8,351.00	7,246.20	7,246.20	-1,104.80	13.23 %
Expense	8,351.00	8,351.00	0.00	0.00	8,351.00	100.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	7,246.20	7,246.20	7,246.20	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	18,547.00	18,547.00	18,551.28	18,551.28	4.28	0.02 %
Expense	18,547.00	18,547.00	18,547.00	18,547.00	0.00	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Surpl...	0.00	0.00	4.28	4.28	4.28	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	15,658.00	15,658.00	15,151.67	15,151.67	-506.33	3.23 %
Expense	15,658.00	15,658.00	0.00	0.00	15,658.00	100.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus (De..	0.00	0.00	15,151.67	15,151.67	15,151.67	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
Revenue	14,105.00	14,105.00	12,298.91	12,298.91	-1,806.09	12.80 %
Expense	14,105.00	14,105.00	0.00	0.00	14,105.00	100.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):	0.00	0.00	12,298.91	12,298.91	12,298.91	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,791.00	3,791.00	3,792.20	3,792.20	1.20	0.03 %
Expense	3,791.00	3,791.00	0.00	0.00	3,791.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	3,792.20	3,792.20	3,792.20	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	6,779.00	6,779.00	6,127.33	6,127.33	-651.67	9.61 %
Expense	6,779.00	6,779.00	0.00	0.00	6,779.00	100.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	6,127.33	6,127.33	6,127.33	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
Revenue	11,738.00	11,738.00	11,735.42	11,735.42	-2.58	0.02 %
Expense	11,738.00	11,738.00	0.00	0.00	11,738.00	100.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	0.00	11,735.42	11,735.42	11,735.42	0.00 %
Report Surplus (Deficit):	0.00	-190,786.62	3,144,903.22	3,144,903.22	3,335,689.84	1,748.39 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	0.00	-117,017.41	188,447.04	188,447.04	305,464.45
AA231 - CONTINGENT/TAX RESERVE	0.00	0.00	1,678.73	1,678.73	1,678.73
AA232 - CAMPUS REPAIR RESERVE	0.00	0.00	725.88	725.88	725.88
AA233 - TECHNOLOGY RESERVE	0.00	0.00	162.74	162.74	162.74
AA234 - OPEN SPACE RESERVE	0.00	0.00	4,514.34	4,514.34	4,514.34
AA235 - NYS EMPLOYEE SYSTEM RE:	0.00	0.00	658.04	658.04	658.04
AA237 - BONDED INDEBTEDNESS RE	0.00	0.00	762.77	762.77	762.77
AA238 - SOLID WASTE MANAGEMEN	0.00	0.00	2,835.79	2,835.79	2,835.79
CM100 - NEW RECREATION REVENU	0.00	0.00	1,198.47	1,198.47	1,198.47
DA100 - HIGHWAY	0.00	-72,495.71	684,333.08	684,333.08	756,828.79
DA230 - HWY EQUIPMENT RESERVE	0.00	0.00	1,103.66	1,103.66	1,103.66
DA232 - HWY IMPROVEMENT RESE	0.00	0.00	1,180.44	1,180.44	1,180.44
DA235 - SNOW/ICE REMOVAL RD RI	0.00	0.00	726.83	726.83	726.83
HH100 - CAPITAL PROJECTS	0.00	0.00	484.11	484.11	484.11
SD600 - RT 332 DRAINAGE DISTRICT	0.00	0.00	10,017.59	10,017.59	10,017.59
SD605 - LAKEWOOD MEADOWS DR	0.00	0.00	1,938.63	1,938.63	1,938.63
SD610 - ASHTON DRAINAGE DISTRI	0.00	0.00	4.14	4.14	4.14
SD615 - FOX RIDGE DRAINAGE DISTI	0.00	0.00	9.74	9.74	9.74
SD620 - LANDINGS DRAINAGE DIST	0.00	0.00	2.17	2.17	2.17
SD625 - OLD BROOKSIDE DRAINAGE	0.00	0.00	3.90	3.90	3.90
SD630 - LAKESIDE ESTATES DRAINAGE	0.00	0.00	2.69	2.69	2.69
SD635 - WATERFORD POINT DRAINAGE	0.00	0.00	1,614.24	1,614.24	1,614.24
SD640 - STABLEGATE DRAINAGE DIS	0.00	0.00	5.13	5.13	5.13
SF450 - FIRE PROTECTION	0.00	0.00	1,365,406.66	1,365,406.66	1,365,406.66
SL700 - CENTERPOINT LIGHTING DIS	0.00	0.00	1,809.10	1,809.10	1,809.10
SL705 - FOX RIDGE LIGHTING DISTRI	0.00	0.00	13,103.63	13,103.63	13,103.63
SL710 - LANDINGS LIGHTING DISTRI	0.00	0.00	0.36	0.36	0.36
SL715 - LAKEWOOD MEADOWS LIGI	0.00	0.00	531.04	531.04	531.04
SL720 - FALLBROOK PARK LIGHTING	0.00	0.00	1,597.95	1,597.95	1,597.95
SM900 - UPTOWN BUSINESS IMPRC	0.00	0.00	105,429.77	105,429.77	105,429.77
SS800 - SANITARY SEWER	0.00	0.00	18,215.16	18,215.16	18,215.16
SW500 - CANANDAIGUA CONSOLID.	0.00	-1,273.50	657,959.33	657,959.33	659,232.83
SW505 - CANANDAIGUA BRISTOL JC	0.00	0.00	21,997.41	21,997.41	21,997.41
SW515 - CANANDAIGUA-FARMINGT	0.00	0.00	86.65	86.65	86.65
SW525 - MCINTYRE ROAD WATER D	0.00	0.00	7,246.20	7,246.20	7,246.20
SW530 - EMERSON ALLEN TOWNLIN	0.00	0.00	4.28	4.28	4.28
SW535 - EX 36 - COUNTY ROAD #30	0.00	0.00	15,151.67	15,151.67	15,151.67
SW540 - HOPKINS GRIMBLE WATER	0.00	0.00	12,298.91	12,298.91	12,298.91
SW545 - HICKOX ROAD WATER DIST	0.00	0.00	3,792.20	3,792.20	3,792.20
SW550 - NOTT RD EXT. 40 WATER D	0.00	0.00	6,127.33	6,127.33	6,127.33
SW555 - CO RD 32 EXT. 41 WATER I	0.00	0.00	11,735.42	11,735.42	11,735.42
Report Surplus (Deficit):	0.00	-190,786.62	3,144,903.22	3,144,903.22	3,335,689.84

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64	\$13,273.75	\$ 18,807.71	\$ 10,881.92
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14	\$33,905.16	\$ 33,238.23	
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18	\$6,592.62	\$ 20,001.47	
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17	\$4,592.96	\$ 8,712.98	
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97	\$3,819.66	\$ 421.25	
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97	\$5,287.97	\$ 9,752.83	
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	\$5,123.36	\$5,855.13	\$ 5,725.84	
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	\$375.47	\$7,826.98	\$ 10,027.05	
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	\$947.17	\$2,322.81	\$ 5,229.27	
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	\$5,423.05	\$2,766.33	\$ 1,504.76	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	\$3,912.18	\$854.43	\$ 9,598.69	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	\$13,596.37	\$16,354.79	\$ 16,168.70	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$94,950.67	\$103,452.59	\$ 139,188.78	\$ 10,881.92

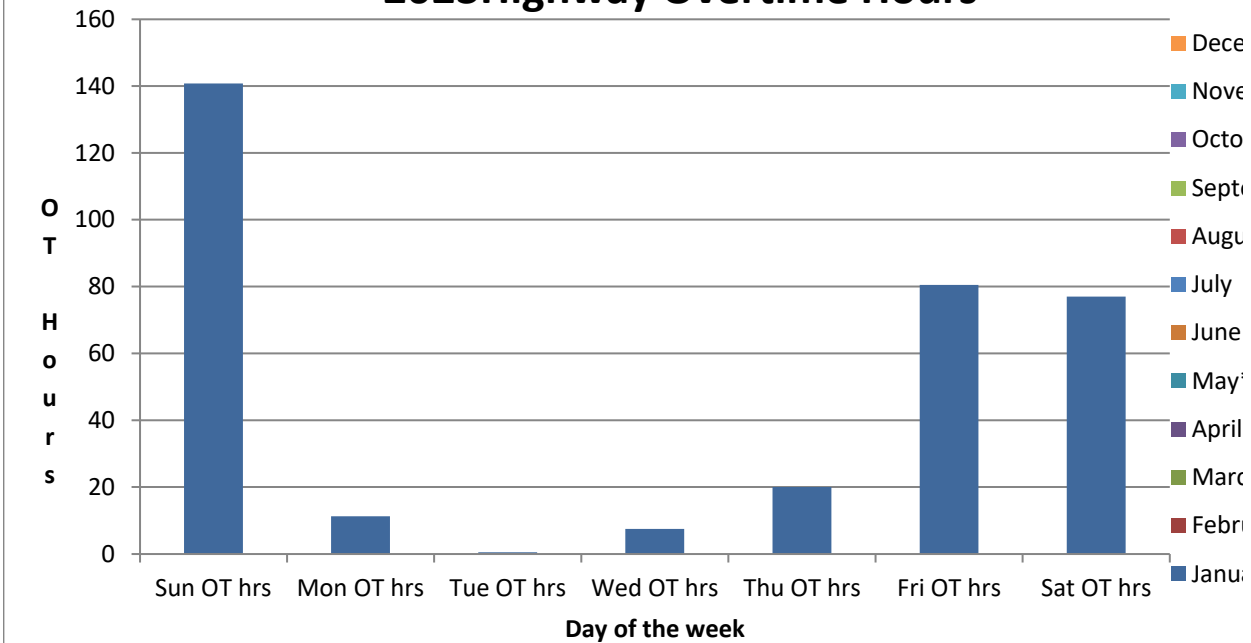
**Overtime Amounts for All Employees
2013-2023**



	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January	140.75	11.25	0.5	7.5	20	80.5	77
February	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0
May*	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0
November*	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0
	140.75	11.25	0.50	7.50	20.00	80.50	77.00

*3 pay period month

2023 Highway Overtime Hours



ATTACHMENT 3

Town of Canandaigua Town Board Rules of Procedure

Approved /~~Acknowledged~~: January ~~30, 2023~~~~10, 2022~~, by Resolution No. 20223-~~018~~

The Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') hereby adopts the following Rules of Procedure. In the absence of the adoption of its own rules of order, these rules shall apply to all boards and committees of the Town of Canandaigua. The Rules of Procedure will be posted on the Town Clerk's legal bulletin board, in the Town Hall Meeting Rooms and on the Town of Canandaigua website.

~~CANANDAIGUA TOWN BOARD RULES OF PROCEDURE~~

~~January 2022~~

1. **Regular Meetings.** The organizational meeting of the Canandaigua Town Board will be held during the month of January of each year, pursuant to the provisions of Town Law. The Town Board shall hold at least one (1) regular meeting each month of the calendar year, the date(s) and time(s) to be decided upon at the organizational meeting.
2. **Chair.** The Town Supervisor shall be the Chair of the Board. In the absence of the Supervisor, the Deputy Supervisor shall act as the Chair of the Board. In the absence of both the Town Supervisor and the Deputy Town Supervisor, the Town Board shall appoint a temporary Chair.
3. **Quorum.** The majority of the Town Board (3 members) shall constitute a quorum.

COMMITTEES

4. **Permanent/Standing Committees of the Town Board.** The Town Board may from time to time create Committees of the Town Board as deemed necessary to assist the Town Board in the transaction of its business. One or more members of the Town Board shall be appointed to serve by a majority vote of the Town Board on such Committee on an annual basis for a one-year term.
5. **Special Committees.** The Town Board may from time to time also create and abolish advisory, Special Committees and/or Commissions by a majority vote of the Town Board, on an annual basis for a one-year term. Any resolution creating an advisory Special Committee or Commission shall specify the powers and duties of the Special Committee or Commission.

CONDUCT OF MEETINGS

6. **Order of Business.** -At each meeting the order of business shall be as set forth in the attached EXHIBIT A.:
 - ~~1. Call to order and Pledge of Allegiance~~
 - ~~2. Roll Call~~
 - ~~3. Circulation of written communications and correspondence~~
 - ~~4. Privilege of the Floor~~
 - ~~5. Priority Business~~
 - ~~6. Presentations~~
 - ~~7. Public Hearings~~
 - ~~8. Reports of Town Officials and Department Heads~~
 - ~~9. Reports of Committees, Boards and Commissions~~
 - ~~10. Privilege of the Floor~~
 - ~~11. Resolutions and Motions~~

- ~~12. Approval of the Minutes~~
 - ~~13. Approval of Charge Back Billing~~
 - ~~14. Payment of Bills~~
 - ~~15. Other Business~~
 - ~~16. Privilege of the Floor~~
 - ~~17. Executive session as needed~~
 - ~~18. Adjournment~~
-

7. The Chair shall preserve order and decorum at all meetings of the Board. All people in attendance shall conduct themselves with civility and professionalism and shall treat each other and Town staff with courtesy and respect.
8. ~~Every Board member, previous to his/her speaking shall address himself or herself to the Chair.~~ When two or more members of the Board speak ~~address the Chair~~ at once, the Chair ~~person~~ shall name the Board member who is to speak first. No Board member shall speak more than once on any question, until every Board member choosing to speak shall have spoken.
9. A Board member called to order shall immediately come to order, except that he/she will be permitted to explain. If an appeal shall be taken from a decision of the Chair, the Board shall decide the case by majority vote without debate.
- ~~9.10.~~ All questions of order not addressed specifically by these Rules of Procedure shall be decided by the Town Attorney based on the provisions of Robert's Rules of Order and applicable law.

PERMISSION FOR THE PUBLIC TO SPEAK BEFORE THE TOWN BOARD

~~10.11.~~ AAnyone from the public shall have the right to address the Board on a matter of public concern during the Privilege of the Floor portion of any Town Board meeting. ~~Upon request a member of the audience may address the Town Board on a matter of public concern. The time allotted for addressing the Town Board shall be limited to three minutes unless the Chair has granted prior approval for additional time.~~

- Each speaker will have three minutes to speak unless the Chair grants approval for additional time. Time may not be transferred from one speaker to another or reserved for a later time in the same meeting.
- Speakers must direct their comments to the Town Board.
- The use of racial, ethnic, or homophobic slurs; lewd, obscene, threatening, abusive, or profane language will not be tolerated. Speakers who violate this rule, will have their time immediately revoked and will be asked to leave the meeting.
- It is helpful, but not required, for speakers to provide their name and address.
- Written materials may be provided to the Clerk and will be incorporated into the official record.

~~MOTIONS AND RESOLUTIONS~~

AGENDA AND SUPPORTING MATERIALS

12. Deadline for Submission. ~~11.~~ All proposed resolutions and supporting materials must be submitted to the Town Manager's Office on or before noon the Monday immediately preceding the Town Board meeting. All department heads and employees submitting resolutions should make every effort to submit their resolution by Noon the Friday preceding the deadline. General deadline for preparation and submission of formal Resolutions to the Town Manager's Office for

~~consideration and/or action by the Town Board is noon the Monday immediately preceding the Town Board meeting.~~ The Town Board hereby acknowledges, in its sole discretion, may continue to consider and/or act upon any and all business that may properly come before the Town Board at any duly convened meeting of the Town Board by request of a waiver of the rule and the approval of a majority of the board. Any Town Board member may present a proposed resolution for consideration to the Town Supervisor and Town Manager by the established deadline. Resolutions presented after the deadline will require a waiver of this rule of procedure and approval by the Chair. Resolutions requested for consideration after the deadline shall be provided to the Town Supervisor for introduction and consideration as supplemental at the meeting of the Town Board.

13. Presentations to the Town Board. Requests to make a presentation to the Town Board must be received by the Town Supervisor at least one week prior to the meeting.

14. The Town Supervisor and the Town Manager will ~~set~~ review the agenda. The Town Clerk will post the agenda on the official bulletin board. The Town Manager's Office will post the agenda and resolutions on the website by 2:00 p.m. the Wednesday prior to a Town Board meeting.

15. Meeting Packet. The Town Manager's Office will gather all information relevant to the Town Board meeting, including the agenda, and make it available to the members of the Town Board by 2:00 p.m. the Wednesday prior to a meeting. Also, on the Wednesday prior to a meeting the agenda and supporting documents will be e-mailed to Board members and posted on the Town's website.

MOTIONS AND RESOLUTIONS

16. ~~12.~~ No motion shall be stated, debated, or put, unless it is seconded. ~~When a motion is seconded, the Chair, before debate, shall state it.~~ Any motion shall be reduced to writing if the Chair or any Board member ~~so requests~~ requires it. If any question in debate contains several distinct propositions, any Board member may have the same divided.

17. ~~13.~~ After a motion is stated, it shall be before the Town Board, any such motion may be withdrawn by the ~~Town Board member~~ Councilperson offering the motion at any time prior to decision or amendment.

~~14.~~ If any question in debate contains several distinct propositions, any Board member may have the same divided.

~~11. 19. 18 15.~~ When a question is under debate, no motion may be received, except a motion to amend the question, to put the question, to postpone it indefinitely, to adjourn it to a specific day, to lay it on the table, to commit it to a committee, or a motion to adjourn the Board. Notwithstanding the foregoing, a member may suggest a modification or modifications to a motion, a proposed resolution or local law during debate and with consent of the originally moving member and the Chair said modification or modifications shall be incorporated into the original motion.

19 ~~16.~~ Votes, when recorded: The name of the Board member offering a motion or resolution, and the name of the Board members seconding the motion or resolution shall be entered into the minutes. The ayes and nays and abstentions upon any question shall be taken and entered in the minutes. Any such motion must be made by a Board member, be duly seconded and then be approved by an affirmative vote of a majority of the board.

~~17. No standing rule of order shall be rescinded, suspended or changed, or any additional rule of order be adopted thereto, except by unanimous vote of the members present and voting at a regular or special meeting.~~

~~20. 18. Any Every~~ Resolution ~~and or~~ Local Law, ~~as amended~~ before the Town Board, shall be laid over until the next regular ~~meeting session~~ of the Board if so demanded by any member of the Town Board. No further action may be taken on the Resolution or Local Law or its amendments, but limited discussion may occur at the discretion of the Chair. No member shall be required to tell his/her reason for the lay-over of the Resolution or Local Law. Any action on a laid-over Resolution or Local Law must take place at the next scheduled meeting. No Resolution or Local Law may be laid over a second time.

~~19. All questions of order not addressed specifically by these Rules of Procedure shall be decided by legal counsel for the Town based on the provisions of Robert's Rules of Order and applicable law.~~

~~23 21. 20. Motion to Adjourn.~~ A motion to adjourn, duly seconded, shall always be in order and shall be decided without
debate by an affirmative vote of a majority of the Board.

~~AGENDA~~

~~21. The Town Manager will set the agenda. The Town Clerk will post the agenda on the official bulletin board. The Town Manager's Office will post the agenda and resolutions on the website by 2:00 p.m. the Wednesday prior to a Town Board meeting. (This was replaced by #14)~~

~~MEETING PACKET~~

~~23. The Town Manager's Office will gather all information relevant to the Town Board meeting, including the agenda, and make it available to the members of the Town Board by 2:00 p.m. the Wednesday prior to a meeting. Also, on the Wednesday prior to a meeting the agenda and supporting documents will be e-mailed to Board members and posted on the Town's website.~~

MISCELLANEOUS

21. 20. No standing rule of order shall be rescinded, suspended or changed, or any additional rule of order be adopted thereto, except by majority vote of the Town Board.

22. Any Town Board member may request an executive session if allowed by law which may be granted by a majority vote of the Town Board.

23. When a Board member must be necessarily absent or will be participating in a meeting by remote participation in accordance with the Town Board's Remote Participation Policy, that Board member must so inform the Chair and the Town Clerk as soon as reasonably possible.

EXHIBIT A
TOWN OF CANANDAIGUA
2023 TOWN BOARD RULES OF PROCEDURE

ORDER OF BUSINESS

At each meeting the order of business shall be

1. Call to order and Pledge of Allegiance
2. Roll Call
3. Circulation of written communications and correspondence
4. Privilege of the Floor
5. Priority Business
6. Presentations
7. Public Hearings
8. Reports of Town Officials and Department Heads
9. Reports of Committees, Boards and Commissions
10. Privilege of the Floor
11. Resolutions and Motions
12. Approval of the Minutes
13. Payment of Bills
14. Other Business
15. Privilege of the Floor
16. Executive session as needed
17. Adjournment

Town of Canandaigua
2023 Town Board Rules of Procedure

Adopted February 27, 2023, by Resolution No. 2023-_____

The Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) hereby adopts the following Rules of Procedure. In the absence of the adoption of its own rules of order, these rules shall apply to all boards and committees of the Town of Canandaigua. The Rules of Procedure will be posted on the Town Clerk's legal bulletin board, in the Town Hall Meeting Room and on the Town of Canandaigua website.

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5. **Special Committees.** The Town Board may from time to time also create and abolish advisory, Special Committees and/or Commissions by a majority vote of the Town Board, on an annual basis for a one-year term. Any resolution creating an advisory Special Committee or Commission shall specify the powers and duties of the Special Committee or Commission.

CONDUCT OF MEETINGS

6. **Order of Business.** At each meeting the order of business shall be as set forth in the attached EXHIBIT A.
7. The Chair shall preserve order and decorum at all meetings of the Board. All people in attendance shall conduct themselves with civility and professionalism and shall treat each other and Town staff with courtesy and respect.
8. When two or more members of the Board speak at once, the Chair shall name the Board member who is to speak first. No Board member shall speak more than once on any question, until every Board member choosing to speak shall have spoken.
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 - Speakers must direct their comments to the Town Board.
 - The use of racial, ethnic, or homophobic slurs; lewd, obscene, threatening, abusive, or profane language will not be tolerated. Speakers who violate this rule, will have their time immediately revoked and will be asked to leave the meeting.
 - It is helpful, but not required, for speakers to provide their name and address.
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13. **Presentations to the Town Board.** Requests to make a presentation to the Town Board must be received by the Town Supervisor at least one week prior to the meeting.
14. The Town Supervisor and the Town Manager will review the agenda. The Town Clerk will post the agenda on the official bulletin board. The Town Manager's Office will post the agenda and resolutions on the website by 2:00 p.m. the Wednesday prior to a Town Board meeting.
15. **Meeting Packet.** The Town Manager's Office will gather all information relevant to the Town Board meeting, including the agenda, and make it available to the members of the Town Board by 2:00 p.m. the Wednesday prior to a meeting. Also, on the Wednesday prior to a meeting the agenda and supporting documents will be e-mailed to Board members and posted on the Town's website.

MOTIONS AND RESOLUTIONS

16. No motion shall be stated, debated, or put, unless it is seconded. Any motion shall be reduced to writing if the Chair or any Board member so requests. If any question in debate contains several distinct propositions, any Board member may have the same divided.
17. After a motion is stated, it shall be before the Town Board, any such motion may be withdrawn by the Town Board member offering the motion at any time prior to decision or amendment.

18. When a question is under debate, no motion may be received, except a motion to amend the question, to put the question, to postpone it indefinitely, to adjourn it to a specific day, to lay it on the table, to commit it to a committee, or a motion to adjourn the Board. Notwithstanding the foregoing, a member may suggest a modification or modifications to a motion, a proposed resolution or local law during debate and with consent of the originally moving member and the Chair said modification or modifications shall be incorporated into the original motion.
19. Votes, when recorded: The name of the Board member offering a motion or resolution, and the name of the Board members seconding the motion or resolution shall be entered into the minutes. The ayes and nays and abstentions upon any question shall be taken and entered in the minutes. Any such motion must be made by a Board member, be duly seconded and then be approved by an affirmative vote of a majority of the board.
20. Any Resolution or Local Law before the Town Board shall be laid over until the next regular meeting of the Board if so demanded by any member of the Town Board. No further action may be taken on the Resolution or Local Law or its amendments, but limited discussion may occur at the discretion of the Chair. No member shall be required to tell his/her reason for the lay-over of the Resolution or Local Law. Any action on a laid-over Resolution or Local Law must take place at the next scheduled meeting. No Resolution or Local Law may be laid over a second time.
21. **Motion to Adjourn.** A motion to adjourn, duly seconded, shall always be in order and shall be decided without debate by an affirmative vote of a majority of the Board.

MISCELLANEOUS

22. No standing rule of order shall be rescinded, suspended or changed, or any additional rule of order be adopted thereto, except by majority vote of the Town Board.
23. Any Town Board member may request an executive session if allowed by law which may be granted by a majority vote of the Town Board.
24. When a Board member must be necessarily absent or will be participating in a meeting by remote participation in accordance with the Town Board's Remote Participation Policy, that Board member must so inform the Chair and the Town Clerk as soon as reasonably possible.

EXHIBIT A
TOWN OF CANANDAIGUA
2023 TOWN BOARD RULES OF PROCEDURE

ORDER OF BUSINESS

At each meeting the order of business shall be

1. Call to order and Pledge of Allegiance
2. Roll Call
3. Circulation of written communications and correspondence
4. Privilege of the Floor
5. Priority Business
6. Presentations
7. Public Hearings
8. Reports of Town Officials and Department Heads
9. Reports of Committees, Boards and Commissions
10. Privilege of the Floor
11. Resolutions and Motions
12. Approval of the Minutes
13. Payment of Bills
14. Other Business
15. Privilege of the Floor
16. Executive session as needed
17. Adjournment

ATTACHMENT 4

TOWN OF CANANDAIGUA

2023 BUDGET DEVELOPMENT POLICY

PURPOSE

The Town Board of the Town of Canandaigua is adopting these budget development policy guidelines in order to provide direction to the Town, and all Town Departments in terms of the expectations of the Town Board in the development of the annual fiscal budget. In the event the Town Manager and/or the Budget Officer is unable to prepare the Town Budget in accordance with this policy, the Town Board may appoint a designee(s) to perform certain responsibilities as directed by the Town Board.

POLICY STATEMENT

The Town of Canandaigua has benefited from years of sound financial management. In order to solidify the sound practices currently in effect, increase public understanding of the framework within which the Town's budget is developed, and focus attention on future budgetary challenges, the Town Board believes formal financial budget development policies should be established in the following areas:

- A. **Balanced Budget** – The annual budget shall be balanced in accordance with the laws of the State of New York with current revenue equal to or greater than current expenses while continuing to provide a level-service delivery approach with an eye toward service enhancements where possible.
- B. **Revenue Projections** – All revenue projections or estimates shall be conservative in nature based on historical data and known trends and forecasts. All tax revenue estimates shall be based on reasonable Town previously adopted rates. Any new sources of revenues and new tax rates shall be adopted and included only after the Town Board has held a public hearing, received comment, and approved.
- C. **Expenditure Projections** – All expenditures shall be based on actual known costs, reliable historical data or estimates provided after careful research and investigation by staff and the Town Board. All expenditures, projects and reserves budgeted shall be included only if they are necessary and essential in the individual department's efforts to meet the goals and objectives established by the Town Board.
- D. **General Fund Reserves** – The General Fund balance should be adequate to handle unexpected revenue shortfalls and be able to accommodate a reasonable level of extraordinary, unbudgeted expenditures. The Town Board has adopted a Fund Balance Policy setting required unassigned fund balance levels. Please see the Fund Balance Policy for more detailed information. Each year, available fund balance (carryover), the cumulative excess of revenues over expenditures, may be used as a source of funding to be applied to the next fiscal year's budget. Annual budgets should reference the projected fund balance in accordance with the Fund Balance Policy.

E. Capital Expenditures – In order to maintain and improve the Town’s infrastructure, facilities, and equipment; the Town Board adopted a long-term capital improvement plan. The Town Board periodically updates the capital improvement plan after further review and discussion. Expenditures of a capital investment in development of the budget should be in keeping with the capital improvement plan.

F. Budget Practices – In preparing the budget, the Budget Officer, or if delegated, the Town Manager, the Town Manager and/or the Budget Officer should continue to review the Town’s revenue sources to identify: grant funding from federal, state, and other sources; fees, licenses, permits; sales and use tax; and all other possible sources of revenue. Any new sources should be proposed to the Town Board prior to the presentation of the draft budget.

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BUDGET PREPARATION TIMELINE

The Budget Officer, or if delegated, the Town Manager, The Town Manager and/or the Budget Officer shall cause to be published a budget calendar by June 30th of each year. The calendar shall include dates for Town Board meetings, public hearings, six-month revenue and expense summary report, accounting software access for department heads, solicitation of vendors and providers, finance committee meetings relative to the proposed budget, and department head meetings with the Budget Officer, or if delegated, the Town Manager, the Town Manager and/or the Budget Officer relative to the upcoming fiscal budget.

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The Town Manager and/or the Budget Officer shall cause for the proposed budget to be submitted for consideration by the Town Board in the month of September. The Town Board shall hold a public hearing on the proposed plan in the month of September or October, but no later than the Thursday immediately following the general election. The Town Board should adopt the next calendar year’s budget not later than November 20 per Town Law Section 109.

BUDGET MONITORING

In order to improve its ability to monitor the implementation of the Town budget, the Town Board will receive quarterly reports on revenues and expenditures during the fiscal year. The Town Supervisor Manager and/or the Budget Officer will present to the Town Board any variances in revenue or expenditures beyond projections as soon as they are known at the next meeting. The Town Manager and/or the Budget Officer is authorized to make budget transfers in amounts of less than \$5,000.00 in the same fund as needed, provided he/she makes the Town Board aware by preparing an acknowledgement resolution for consideration by the Town Board. If the Town Board does not agree with the transfer that has been completed, a failure to approve the resolution or direction by the Town Board shall require the Town Manager and/or the Budget Officer to reverse the entry. All budget transfer requests crossing from one fund to the other, or in an amount in excess of \$5,000.00 shall be presented by the Town Manager and/or the Budget Officer to the Town Board in the form of a resolution for consideration prior to any transfer being completed. In addition, the Town Board will receive monthly reports on the use and balance of monies in appropriated reserve and unassigned fund balance from the Town Supervisor, Manager and/or the Budget Officer Town Supervisor,

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First Adopted:	November 20, 2017	Resolution No. 2017-335
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Subsequent Adoptions and Amendments:

January 8, 2018	Resolution No. 2018-018
January 7, 2019	Resolution No. 2019-017
January 6, 2020	Resolution No. 2020-018
December 21, 2020	Resolution No. 2020-304
January 10, 2022	Resolution No. 2022-018
January 9, 2023	Resolution No. 2023-019
February 27, 2023	Resolution No. 2023-###

TOWN OF CANANDAIGUA

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First Adopted:	November 20, 2017	Resolution No. 2017-335
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Subsequent Adoptions and Amendments:

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January 6, 2020	Resolution No. 2020-018
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January 9, 2023	Resolution No. 2023-019
February 27, 2023	Resolution No. 2023-###

ATTACHMENT 5



Town of Canandaigua , NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT02277 - 2023-01-30 KSJ TM Budget Adjustment

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000321	2022 Adopted Budget (10....	TM Budget Adjustment for Prepaid Expenditure	12/31/2022

Summary Description: YE adjustment posted for prepaid expenditures ran the retirement budget line over. KSJ

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.9010.800.00000	NYS RETIREMENT	TM Budget Adjustment for Prepaid Expenditur	135,000.00	668.00	135,668.00
December: 668.00					
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	TM Budget Adjustment for Prepaid Expenditur	117,000.00	-668.00	116,332.00
December: -668.00					

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2022 Adopted	2022 Adopted Budget (10.	AA100.9010.800.00000	NYS RETIREMENT	135,000.00	668.00	135,668.00
		AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	117,000.00	-668.00	116,332.00
		2022 Adopted Total:		252,000.00	0.00	252,000.00
		Grand Total:		252,000.00	0.00	252,000.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2022 Adopted - 2022 Adopted Budget (10.18.21 Reso#2021-237) Fiscal: 2022			
AA100	252,000.00	0.00	252,000.00
Budget Code 2022 Adopted Total:	252,000.00	0.00	252,000.00
Grand Total:	252,000.00	0.00	252,000.00

ATTACHMENT 6



REGISTERED TRANSFER FACILITY ANNUAL REPORT

(If you need assistance filling out this form please email swmfannualreport@dec.ny.gov or call 518-402-8678.)

Complete and submit this form by March 1, 2023.

This annual report is for the year of operation from January 01, 2022 to December 31, 2022

SECTION 1 – GENERAL INFORMATION

FACILITY INFORMATION			
FACILITY NAME:			
FACILITY LOCATION ADDRESS:	FACILITY CITY:	STATE:	ZIP CODE:
FACILITY TOWN:	FACILITY COUNTY:	FACILITY PHONE NUMBER:	
FACILITY NYS PLANNING UNIT: (A list of NYS Planning Units can be found at the end of this report).			NYSDEC REGION #:
360 REGISTRATION DATE ISSUED: (Refer to DEC Registration)		NYS DEC ACTIVITY CODE OR REGISTRATION NUMBER: (Refer to DEC Registration)	
FACILITY CONTACT:	<input type="checkbox"/> public <input type="checkbox"/> private	CONTACT PHONE NUMBER:	CONTACT FAX NUMBER:
CONTACT EMAIL ADDRESS:			
OWNER INFORMATION			
OWNER NAME:	OWNER PHONE NUMBER:	OWNER FAX NUMBER:	
OWNER ADDRESS:	OWNER CITY:	STATE:	ZIP CODE:
OWNER CONTACT:	OWNER CONTACT EMAIL ADDRESS:		
OPERATOR INFORMATION			
OPERATOR NAME: <input type="checkbox"/> same as owner		<input type="checkbox"/> public <input type="checkbox"/> private	
PREFERENCES			
Preferred address to receive correspondence: <input checked="" type="checkbox"/> Facility location address <input type="checkbox"/> Owner address <input type="checkbox"/> Other (provide):			
Preferred email address: <input checked="" type="checkbox"/> Facility Contact <input type="checkbox"/> Owner Contact <input type="checkbox"/> Other (provide):			
Preferred individual to receive correspondence: <input type="checkbox"/> Facility Contact <input type="checkbox"/> Owner Contact <input type="checkbox"/> Other (provide):			

Did you operate in 2022? ☐ Yes; Complete this form.

☐ No; Complete and submit Sections 1 and 11. If you no longer plan to operate and wish to relinquish your permit/registration associated with this solid waste management activity, also complete the "Inactive Solid Waste Management Facility or Activity Notification Form" located at: <http://www.dec.ny.gov/chemical/52706.html>.

SECTION 2 - SOLID WASTE RECEIVED

Please provide the tonnages of solid waste received. Include all waste received. Report Recyclable Materials in Section 5. DO NOT REPORT IN CUBIC YARDS!

Specify the methods used to measure the quantities disposed and the percentages measured by each method:

_____% Scale Weight

_____% Estimated

_____% Truck Count

_____% Other (Specify: _____)

Type of Solid Waste	January (tons)	February (tons)	March (tons)	April (tons)	May (tons)	June (tons)	July (tons)
Construction & Demolition (C&D) Debris							
Mixed Municipal Solid Waste (MSW) (Residential, Institutional & Commercial)							
Other (specify)							
Total Tons Received							

Type of Solid Waste	Tip Fee (\$/ton)	August (tons)	September (tons)	October (tons)	November (tons)	December (tons)	Total Year (tons)	Daily Avg. (tons)
Construction & Demolition (C&D) Debris								
Mixed Municipal Solid Waste (MSW) (Residential, Institutional & Commercial)								
Other (specify)								
Total Tons Received								

If the solid waste type is not listed, use one of the "Other" lines and fill in the name of the waste. If more "Other" lines are needed, cross out an unused type and fill in the other solid waste name. If still more "Other" lines are needed, attach another copy of this page, cross out an unused type, and fill in the other solid waste name.

SECTION 3 – SERVICE AREA OF SOLID WASTE RECEIVED

Please identify where the waste is coming from. The total tons received reported below should equal the total tons received in Section 2 (Solid Waste Received).
DO NOT REPORT IN CUBIC YARDS!

- If the waste **WAS** received from another solid waste management facility, please write in the name *and* address of the facility along with the appropriate state, county and planning unit/municipality.
- If the waste **WAS NOT** received from another solid waste management facility, please write in “**Direct Haul**” along with the appropriate state, county and planning unit/municipality where the waste was generated.

Specify transport method, list type of material(s) and percentages of total waste transported by each:

_____ % Road: Waste Type(s): _____

 _____ % Rail: Waste Type(s): _____
 _____ % Water: Waste Type(s): _____

 _____ % Other (specify: _____): Waste Type(s): _____

SERVICE AREA OF SOLID WASTE RECEIVED (where the waste is coming from)					
TYPE OF SOLID WASTE	SOLID WASTE MANAGEMENT FACILITY FROM WHICH IT WAS RECEIVED (Name & Address) OR “ Direct Haul ”	STATE OR COUNTRY	COUNTY OR PROVINCE	NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECEIVED
Construction & Demolition (C&D) Debris					
Municipal Solid Waste (MSW) (Residential, Institutional & Commercial)					
Other (specify)					
TOTAL RECEIVED (tons): _____					

If the solid waste type is not listed, use one of the “Other” lines and fill in the name of the waste. If more “Other” lines are needed, cross out an unused type and fill in the other solid waste name. If still more “Other” lines are needed, attach another copy of this page, cross out an unused type, and fill in the other solid waste name.

SECTION 4 - TRANSFER OR DISPOSAL DESTINATION

Please identify destination of waste. Please only include waste sent off-site for disposal or further transfer prior to disposal. Exclude Recyclable Material amounts reported in Section 5. **DO NOT REPORT IN CUBIC YARDS!**

- If the waste is being sent to another facility for transfer or processing prior to disposal (e.g. Transfer facility or C&D debris handling and recovery facility), please identify name, address, corresponding State/Country, County/Province, and Destination Planning Unit of the transfer destination and the amount of waste transferred in the “*Amount to Transfer Destination*” column.
- If the waste is being sent to a landfill or combustor, please identify the name, address, corresponding State/Country, County/Province, and Destination Planning Unit of the disposal destination and the amount of waste being sent for disposal in the “*Amount to Disposal Destination*” column.

Specify transport method, list type of material(s) and percentages of total waste transported by each:

_____ % Road: Waste Type(s): _____ _____ % Rail: Waste Type(s): _____
 _____ % Water: Waste Type(s): _____ _____ % Other (specify: _____): Waste Type(s): _____

TRANSFER OR DISPOSAL DESTINATION							
TYPE OF SOLID WASTE	SOLID WASTE MANAGEMENT FACILITY TO WHICH IT WAS SENT (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	NYS PLANNING UNIT (See Attached List of NYS Planning Units)	AMOUNT TO TRANSFER DESTINATION (TONS)	AMOUNT TO DISPOSAL DESTINATION (TONS)	TOTAL YEAR (TONS)
Construction & Demolition (C&D) Debris							
Municipal Solid Waste (MSW) (Residential, Institutional & Commercial)							
Other (specify)							
TOTAL SENT (tons): _____							

If the solid waste type is not listed, use one of the “Other” lines and fill in the name of the waste. If more “Other” lines are needed, cross out an unused type and fill in the other solid waste name. If still more “Other” lines are needed, attach another copy of this page, cross out an unused type, and fill in the other solid waste name.

SECTION 5 – REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS

A. Recyclables Received

Is your facility also a permitted or registered Recyclables Handling & Recovery Facility?

☐ Yes; Complete Section 5 for material recovered from the mixed solid waste stream. Complete a Recyclables Handling & Recovery Facility (RHRF) form for material received as source separated. The RHRF form is located at: <http://www.dec.ny.gov/chemical/52706.html> .

☐ No; Complete Section 5 for material recovered from the mixed solid waste stream and for material received as source separated.

Material	Tip Fee (\$/Ton)	January (tons)	February (tons)	March (tons)	April (tons)	May (tons)	June (tons)	July (tons)
Commingled Containers <small>(metal, glass, plastic)</small>								
Commingled Paper <small>(all grades)</small>								
Single Stream <small>(total)</small>								
Brush, Branches, Trees, & Stumps								
Food Scraps								
Yard Waste <small>(curbside)</small>								
Other <small>(specify)</small>								
Total Tons Received								

Material	August (tons)	September (tons)	October (tons)	November (tons)	December (tons)	Total Year (tons)	Daily Avg. (tons)
Commingled Containers <small>(metal, glass, plastic)</small>							
Commingled Paper <small>(all grades)</small>							
Single Stream <small>(total)</small>							
Brush, Branches, Trees, & Stumps							
Food Scraps							
Yard Waste <small>(curbside)</small>							
Other <small>(specify)</small>							
Total Tons Received							

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

SECTION 5 – REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS (continued)

B. Service Area of Materials Received

Please identify where the material is coming from. The total tons received reported below should equal the total tons received in Section 5A (Recyclables Received). **DO NOT REPORT IN CUBIC YARDS!**

- If the material **WAS** received from another solid waste management facility, please write in the name *and address* of the facility along with the appropriate state, county and planning unit/municipality.
- If the material **WAS NOT** received from another solid waste management facility, please write in “**Direct Haul**” along with the appropriate state, county and planning unit/municipality where the material was generated.

Specify transport method, list type of material(s) and percentages of total material transported by each:

_____ % Road: Material(s): _____ _____ % Rail: Material(s): _____
 _____ % Water: Material(s): _____ _____ % Other (specify: _____): Material(s): _____

SERVICE AREA OF MATERIAL RECEIVED (where the material is coming from)					
MATERIAL	SOLID WASTE MANAGEMENT FACILITY FROM WHICH IT WAS RECEIVED (Name & Address) OR “ Direct Haul ”	SERVICE AREA STATE OR COUNTRY	SERVICE AREA COUNTY OR PROVINCE	SERVICE AREA NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECEIVED
Commingled Containers (metal, glass, plastic)					
Commingled Paper (all grades)					
Single Stream (total)					
Brush, Branches, Trees, & Stumps					
Food Scraps					
Yard Waste (curbside)					
Other (specify)					
TOTAL MATERIAL RECEIVED (tons): _____					

If the material type is not listed, use one of the “Other” lines and fill in the name of the material. If more “Other” lines are needed, cross out an unused type and fill in the other materials name. If still more “Other” lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials names.

SECTION 5 – REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS (continued)

C. Material Recovered

Please identify destination of recovered materials. Indicate the name of the facility, address, corresponding State/Country, County/Province, Destination Planning Unit/Municipality and the amount of material transferred. **DO NOT REPORT IN CUBIC YARDS!**

Specify transport method, list type of material(s) and percentages of total waste transported by each:

_____ % Road: Material(s): _____

 _____ % Rail: Material(s): _____
 _____ % Water: Material(s): _____

 _____ % Other (specify: _____): Material(s): _____

PAPER RECOVERED					
RECOVERED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECOVERED (out of facility)
Commingled Paper (all grades)					
Corrugated Cardboard					
Junk Mail					
Magazines					
Newspaper					
Office Paper					
Paperboard / Boxboard					
Other Paper (specify)					
TOTAL PAPER RECOVERED (tons): _____					

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

SECTION 5 – REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS (continued)

C. Material Recovered

GLASS RECOVERED

RECOVERED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECOVERED (out of facility)
Container Glass					
Industrial Scrap Glass					
Other Glass (specify)					

TOTAL GLASS RECOVERED (tons): _____

METAL RECOVERED

RECOVERED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECOVERED (out of facility)
Aluminum Foil / Trays					
Bulk Metal (from MSW)					
Bulk Metal (from CD debris)					
Enameled Appliances / White Goods					
Industrial Scrap Metal					
Tin & Aluminum Containers					
Other Metal (specify)					

TOTAL METAL RECOVERED (tons): _____

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

SECTION 5 – REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS (continued)

C. Material Recovered

PLASTIC RECOVERED					
RECOVERED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECOVERED (out of facility)
Commingled Plastic (#1 - #7)					
PET (plastic #1)					
HDPE (plastic #2)					
Other Rigid Plastics (#3 - #7)					
Industrial Scrap Plastic					
Plastic Film & Bags					
Other Plastics (specify)					
TOTAL PLASTIC RECOVERED (tons): _____					
MISCELLANEOUS MATERIAL RECOVERED					
RECOVERED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECOVERED (out of facility)
Electronics					
Textiles					
Other (specify)					
TOTAL MISCELLANEOUS MATERIAL RECOVERED (tons): _____					

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

SECTION 5 – REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS (continued)

C. Material Recovered

MIXED MATERIAL RECOVERED					
RECOVERED MIXED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECOVERED (out of facility)
Commingled Containers (metal, glass, plastic)					
Commingled Paper & Containers					
Single Stream (total)					
Other (specify)					
TOTAL MIXED MATERIAL RECOVERED (tons): _____					
ORGANIC MATERIAL RECOVERED					
RECOVERED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECOVERED (out of facility)
Brush, Branches, Trees, & Stumps					
Food Scraps					
Yard Waste (curbside)					
Other (specify)					
TOTAL ORGANIC MATERIAL RECOVERED (tons): _____					

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

SECTION 6 – UNAUTHORIZED SOLID WASTE

Has unauthorized solid waste been received at the facility during the reporting period?

☐ Yes ☐ No If yes, give information below for each incident (attach additional sheets if necessary):

Date Received	Type Received	Date Disposed	Disposal Method & Location

Radiation Monitoring

Does your facility use a fixed radiation monitor? ____ Yes ____ No

Identify Manufacturer _____ and Model _____ of fixed unit.

Does your facility use a portable radiation monitor? ____ Yes ____ No

Identify Manufacturer _____ and Model _____ of fixed unit.

If the radiation monitors have been triggered give information below for each incident:

Incident Number	Received		Hauler	Origin	Truck Number	Reading	Disposal Status	Removed	
	Date	Time						Date	Time

SECTION 7 - COST ESTIMATES AND FINANCIAL ASSURANCE DOCUMENTS

Are there required cost estimates and financial assurance documents for closure?

☐ Yes ☐ No If yes, attach additional sheets reflecting annual adjustments for inflation and any changes to the Closure Plan?

SECTION 8 – PROBLEMS

Were any problems encountered during the reporting period (e.g., specific occurrences which have led to changes in facility procedures)?

☐ Yes ☐ No If yes, attach additional sheets identifying each problem and the methods for resolution of the problem.

SECTION 9 – CHANGES

Were there any changes from approved reports, plans, specifications, and permit conditions?

☐ Yes ☐ No If yes, attach additional sheets identifying changes with a justification for each change.

SECTION 10 - REGISTRATION/CONSENT ORDER REPORTING REQUIREMENTS

Are there any additional registration/consent order reporting requirements not covered by the previous sections of this form?

☐ Yes ☐ No If yes, attach additional sheets identifying the reporting requirements with their respective responses.

SECTION 11 - SIGNATURE AND DATE BY OWNER OR OPERATOR

Owner or Operator must sign, date and submit one completed form to the appropriate Regional Office (See attachment for Regional Office addresses, email addresses and Materials Management Contacts).

The Owner or Operator must also submit one copy by email, fax or mail to:

**New York State Department of Environmental Conservation
Division of Materials Management
Bureau of Solid Waste Management
625 Broadway
Albany, New York 12233-7260
Fax 518-402-9041
Email address: SWMFannualreport@dec.ny.gov**

I certify, under penalty of law, that the data and other information identified in this report have been prepared under my direction and supervision in compliance with a system designed to ensure that qualified personnel properly and accurately gather and evaluate this information. I am aware that any false statement I make in such report is punishable pursuant to section 71-2703(2) of the Environmental Conservation Law and section 210.45 of the Penal Law.

Signature

Date

Name (Print or Type)

Title (Print or Type)

(____)____-____
Phone Number

Address

City

State and Zip

Email (Print or Type)

ATTACHMENTS: ____ YES ____ NO (Please check appropriate line)

REPRINTED (12/22)

*This page for reference only. Please do not return with submittal.

**Division of Materials Management
New York State Department of Environmental Conservation
Albany, New York 12233-7260**

TRANSFER FACILITY

A transfer facility is a solid waste management facility where solid waste is received for the purpose of subsequent transfer to another solid waste management facility for further processing, treatment, transfer or disposal. Further information and a listing of the transfer facility are available online at <http://www.dec.ny.gov/chemical/23678.html>.

If your facility is authorized to process construction and demolition debris you need to submit a Construction & Demolition Debris Handling and Recovery Facility Annual Report. If your facility is authorized to operate as a transfer facility and to process construction and demolition debris you must submit both annual reports.

If your facility is authorized to operate as a recyclables handling and recovery facility you need to submit a Recyclables Handling and Recovery Facility Annual Report instead of a Transfer Facility Annual Report. If your facility is authorized to operate as a transfer facility and a recyclables handling & recovery facility you must submit both annual reports.

Forms for all solid waste management facilities can be found at <http://www.dec.ny.gov/chemical/52706.html> and a brief description of each type of facility can be found at <http://www.dec.ny.gov/chemical/8495.html>.

Annual Report

Submit the Annual Report no later than March 1, 2023.

Reporting of the information indicated on this Transfer Facility Annual Report form is required pursuant to 6 NYCRR Part 360.. Failure to provide the required information requested is a violation of Environmental Conservation Law. Timely submission of a properly completed form to the Department's Regional Office that has jurisdiction over your facility and to the Department's Central Office is required to meet the Annual Report requirements of 6 NYCRR Part 360.

Where the Annual Report requirements have been modified, appropriate Sections (as necessary to reflect the modification) must be completed and submitted with a copy of the Department's written notification which allows the modification.

Entries on the report forms should be either typewritten or neatly printed in black ink. Attach additional sheets if space on the pages is insufficient or supplementary information is required or appropriate.

Solid Waste Volume To Weight Conversion Factors

MATERIAL	EQUIVALENT	
Mixed Construction and Demolition Debris	1 cubic yard	0.25 tons
Compacted Solid Waste	1 cubic yard	0.5 tons
Uncompacted Solid Waste	1 cubic yard	0.1 tons

Recyclables Volume To Weight Conversion Factors

MATERIAL	EQUIVALENT		MATERIAL	EQUIVALENT	
GLASS – whole bottles	1 cubic yard	0.35 tons	PLASTIC – PET – whole	1 cubic yard	0.015 tons
GLASS - semi crushed	1 cubic yard	0.70 tons	PLASTIC – PET – flattened	1 cubic yard	0.04 tons
GLASS - crushed	1 cubic yard	0.88 tons	PLASTIC – PET – baled	1 cubic yard	0.38 tons
GLASS - uncrushed	55 gallon	0.16 tons	PLASTIC – styrofoam	1 cubic yard	0.02 tons
			PLASTIC – HDPE – whole	1 cubic yard	0.012 tons
PAPER - high grade loose	1 cubic yard	0.18 tons	PLASTIC – HDPE – flattened 1	1 cubic yard	0.03 tons
PAPER - high grade baled	1 cubic yard	0.36 tons	PLASTIC – HDPE – baled	1 cubic yard	0.38 tons
PAPER - mixed loose	1 cubic yard	0.15 tons	PLASTIC – mixed (grocery bags)	45 gallon bag	0.01 tons
NEWSPRINT - loose	1 cubic yard	0.29 tons			
NEWSPRINT - compacted	1 cubic yard	0.43 tons	ALUMINUM – cans – whole	1 cubic yard	0.03 tons
CORRUGATED – loose	1 cubic yard	0.015 tons	ALUMINUM – cans – flattened	1 cubic yard	0.125 tons
CORRUGATED - baled	1 cubic yard	0.55 tons	FERROUS METAL - cans whole	1 cubic yard	0.08 tons
			FERROUS METAL - cans	1 cubic yard	0.43 tons
			WHITE GOODS - uncompacted	1 cubic yard	0.10 tons
			WHITE GOODS - compacted	1 cubic yard	0.5 tons

SECTION 3 – SERVICE AREA OF SOLID WASTE RECEIVED

Identify the facility's service area by indicating the type of solid waste received, the Solid Waste Management facility (SWMF) from which it was received by your facility (or Direct Haul), the corresponding State/Country, the County/Province, and the NYS Planning Unit from which waste was received. **Refer to the list of NYS Planning Units that can be found at the end of this report.** The Total Tons Received reported below should equal the Total Tons Received in Section 2 (Solid Waste Received). DO NOT REPORT IN CUBIC YARDS!

Additional Service Area Guidance:

- 1) Direct hauled from the generator of the waste. In the case where the waste is hauled to your facility from the generator (i.e. hauled from residences, commercial establishments, etc.), **"Direct Haul"** is the appropriate response in Column 2 under "Service Area." Please report the tonnage by waste type and identify the state, county and planning unit where it was generated;
- 2) Sent to your transfer facility from another solid waste management facility. Waste may be sent to your transfer facility from another solid waste management facility. In this case, please report the tonnage by waste type from each sending solid waste management facility, as well as the sending facility's name, address, county, and the planning unit where the sending facility is located.

SECTION 5 – TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS

B. Service Area of Recyclable Material Received

Identify the facility's service area by indicating the type of material received, the Solid Waste Management facility (SWMF) from which it was received by your facility (or Direct Haul), the corresponding State/Country, the County/Province, the NYS Planning Unit from which waste was received. **Refer to the list of NYS Planning Units that can be found at the end of this report.** DO NOT REPORT IN CUBIC YARDS!

Additional Service Area Guidance:

- 1) Direct hauled from the generator of the recyclables. In the case where the recyclables are hauled to your transfer facility from the generator (i.e. hauled from residences, commercial establishments, etc.), **"Direct Haul"** would be the appropriate response in Column 2 under "Service Area". Please report the tonnage by material type and identify the state, county and planning unit where it was generated; or
- 2) Sent to your transfer facility from another solid waste management facility. Recyclables may be sent to your transfer facility from another solid waste management facility. In this case, please report the tonnage by material type from each sending solid waste management facility, as well as the sending facility's name, address, county, and the planning unit where the sending facility is located.

New York State Planning Units & Regions

When completing the annual report, please use the Planning Unit listed below that corresponds with the municipality and county. **Note: The Planning Unit is not the DEC Region.**

DEC Region	Planning Unit	County	Municipality
1	Glen Cove	Nassau	Glen Cove (City)
	Hempstead		Hempstead (Town)
	Long Beach		Long Beach (City)
	North Hempstead Solid Waste Management Authority		North Hempstead (Town), except 8 villages (see below)
	Oyster Bay Solid Waste Disposal District		Oyster Bay (Town), except 16 villages (see below)
	Babylon	Suffolk	Babylon (Town)
	Brookhaven		Brookhaven (Town)
	East Hampton		East Hampton (Town)
	Fishers Island Waste Management District		Fishers Island
	Huntington		Huntington (Town)
	Islip Resource Recovery Agency		Islip (Town)
	Riverhead		Riverhead (Town)
	Shelter Island		Shelter Island (Town)
	Smithtown		Smithtown (Town)
	Southampton		Southampton (Town)
	Southold		Southold (Town), except Fishers Island
2	New York City	Bronx	Bronx
		Kings	Kings (Brooklyn)
		New York	New York (Manhattan)
		Queens	Queens
		Richmond	Richmond (Staten Island)
3	Dutchess County	Dutchess	
	Orange County	Orange	
	Putnam County	Putnam	
	Rockland County Solid Waste Management Authority (RCSWMA)	Rockland	
	Sullivan County	Sullivan	
	Ulster County Resource Recovery Agency (UCRRA)	Ulster	
	Westchester County	Westchester	
4	Colonie	Albany	Cohoes (City)
			Colonie (Town)
			Colonie (Village)
			Menands (Village)
			Watervliet (City)
	Capital Region Solid Waste Management Partnership	Albany	Albany (City)
			Altamont (Village)
			Berne (Town)
			Bethlehem (Town)
			Green Island (Town/Village)
			Guilderland (Town)
			Knox (Town)
			New Scotland (Town)
			Rensselaerville (Town)
			Voorheesville (Village)
			Westerlo (Town)

4		Rensselaer	East Greenbush (Town)
			Rensselaer (City)
	Eastern Rensselaer County Solid Waste Management Authority	Rensselaer	Castleton-on-Hudson (Village)
			Hoosick Falls (Village)
			Nassau (Village)
			Pittstown (Town)
			Schaghticoke (Town/Village)
			Stephentown (Town)
			Valley Falls (Village)
			Columbia County
	Delaware County	Delaware	
	Greene County	Greene	
	Montgomery County	Montgomery	
Otsego County	Otsego		
Schoharie County	Schoharie		
Schenectady County	Schenectady		
5	Clinton County	Clinton	
	Essex County	Essex	
	County of Franklin Solid Waste Management Authority (CFSWMA)	Franklin	
	Fulton County	Fulton	
	Hamilton County	Hamilton	
	Saratoga County	Saratoga	
	Warren County	Warren	
	Washington County	Washington	
6	Development Authority of the North Country (DANC)	Jefferson	
		Lewis	
		St. Lawrence	
	Oneida-Herkimer Solid Waste Authority	Oneida	
		Herkimer	
7	Broome County	Broome	
	Cayuga County	Cayuga	
	Chenango County	Chenango	
	Cortland County	Cortland	
	Madison County	Madison	
	Onondaga County	Onondaga	All municipalities, except Town and Village of Skaneateles (See below)
	Oswego County	Oswego	
	Tioga County	Tioga	
	Tompkins County	Tompkins	
8	Chemung County	Chemung	
	GLOW Region Solid Waste Management Committee	Genesee	
		Livingston	
	Monroe County	Monroe	
	Ontario County	Ontario	
	Orleans County	Orleans	
	Schuyler County	Schuyler	
	Seneca County	Seneca	
	Steuben County	Steuben	
	Wayne County	Wayne	
	Yates County	Yates	
9	Allegany County	Allegany	
	Cattaraugus County	Cattaraugus	
	Chautauqua County	Chautauqua	

9	GLOW Region Solid Waste Management Committee	Wyoming	
	Niagara	Niagara	
	Northeast-Southtowns Solid Waste Management Board (NEST)	Erie	Akron (Village)
			Alden (Town/Village)
			Angola (Village)
			Aurora (Town)
			Blasdell (Village)
			Boston (Town)
			Brant (Town)
			Cheektowaga (Town)
			Clarence (Town)
			Colden (Town)
			Collins (Town)
			Concord (Town)
			Depew (Village)
			East Aurora (Village)
			Eden (Town)
			Elma (Town)
			Evans (Town)
			Farnham (Village)
			Gowanda (Village)
			Hamburg (Town/Village)
			Holland (Town)
			Lackawanna (City)
			Lancaster (Town/Village)
			Marilla (Town)
			Newstead (Town)
			North Collins (Town/Village)
			Orchard Park (Town/Village)
			Sardinia (Town)
			Sloan (Village)
			Springville (Village)
			Wales (Town)
			West Seneca (Town)
	Northwest Communities Solid Waste Management Board (NWCB)	Erie	Amherst (Town)
			Grand Island (Town)
			Kenmore (Village)
			Tonawanda (Town/Village)
			Williamsville (Village)

Municipalities Not Currently Affiliated With a Recognized Planning Unit

DEC Region	County	Non-Member Municipality	
1	Nassau	North Hempstead	Great Neck Estates (Village)
			Great Neck Plaza (Village)
			Mineola (Village)
			New Hyde Park (Village)
			Plandome (Village)
			Plandome Manor (Village)
			Westbury (Village)
			Williston Park (Village)
		Oyster Bay	Bayville (Village)
			Brookville (Village)
			Centre Island (Village)
			Cove Neck (Village)
			Glenwood – Glen Head Garbage District
			Lattington (Village)
			Laurel Hollow (Village)
			Matinecock (Village)
			Mill Neck (Village)
			Muttontown (Village)
			Old Brookville (Village)
			Old Westbury (Village) (portion)
			Oyster Bay Cove (Village)
			Roslyn Harbor (Village) (portion)
			Sea Cliff (Village)
			Upper Brookville (Village)
4	Albany	Coeymans (Town)	
	Rensselaer	Ravena (Village)	
		Berlin (Town)	
		Brunswick (Town)	
		Grafton (Town)	
		Hoosick (Town)	
		Nassau (Town)	
		Petersburg (Town)	
		Poestenkill (Town)	
		North Greenbush (Town)	
		Sand Lake (Town)	
		Schodack (Town)	
		Troy (City)	
	Columbia	Canaan (Town)	
7	Onondaga	Skaneateles (Town/Village)	
9	Erie	Buffalo (City)	

New York State Department of Environmental Conservation
Division of Materials Management
Bureau of Solid Waste Management

MATERIAL MANAGEMENT PROGRAM CONTACTS

CENTRAL OFFICE

Bureau of Solid Waste Management
625 Broadway
Albany, NY 12233-7260
Phone: (518) 402-8678

For Submission of Solid Waste Management Facility Annual Reports only:

Fax: (518) 402-9041

Email: swmfannualreport@dec.ny.gov

REGIONAL OFFICE ADDRESS & LEAD CONTACT PERSON

REGION 1 (Nassau, Suffolk)

Syed Rahman / David Gibb
SUNY @ Stony Brook
50 Circle Road
Stony Brook, NY 11790
Phone: (631) 444-0375
SWMFannualreportR1@dec.ny.gov

REGION 2 (Bronx, Kings, New York, Queens, Richmond)

Mahmoud Assi
47-40 21st Street
Long Island City, NY 11101-5407
Phone: (718) 482-4896
SWMFannualreportR2@dec.ny.gov

REGION 3 (Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster, Westchester)

Lee Reiff
21 South Putt Corners Road
New Paltz, NY 12561
Phone: (845) 256-3134
SWMFannualreportR3@dec.ny.gov

REGION 4 (Albany, Columbia, Delaware, Greene, Montgomery, Otsego, Rensselaer, Schenectady, Schoharie)

Brian Maglienti
1130 North Westcott Road
Schenectady, NY 12306
Phone: (518) 357-2085
SWMFannualreportR4@dec.ny.gov

REGION 5 (Clinton, Essex, Franklin, Fulton, Hamilton, Saratoga, Warren, Washington)

Jessie Sangster
1115 State Route 86, PO Box 296
Ray Brook, NY 12977
Phone: (518) 897-1266
SWMFannualreportR5@dec.ny.gov

REGION 6 (Herkimer, Jefferson, Lewis, Oneida, St. Lawrence)

Gary McCullouch
317 Washington Street
Watertown, NY 13601
Phone: (315) 785-2513
SWMFannualreportR6@dec.ny.gov

REGION 7 (Broome, Cayuga, Chenango, Cortland, Madison, Onondaga, Oswego, Tioga, Tompkins)

Steve Perrigo
615 Erie Boulevard West
Syracuse, NY 13204
Phone: (315) 426-7419
SWMFannualreportR7@dec.ny.gov

REGION 8 (Chemung, Genesee, Livingston, Monroe, Ontario, Orleans, Schuyler, Seneca, Steuben, Wayne, Yates)

Greg MacLean
6274 East Avon-Lima Road
Avon, NY 14414
Phone: (585) 226-5411
SWMFannualreportR8@dec.ny.gov

REGION 9 (Allegany, Cattaraugus, Chautauqua, Erie, Niagara, Wyoming)

Peter Grasso
700 Delaware Avenue
Buffalo, NY 14209
Phone: (716) 851-7220
SWMFannualreportR9@dec.ny.gov

December 2022

ATTACHMENT 7



I wanted to make you aware that RGE has a LED Street Lighting conversion program where RGE will convert the existing cobra head streetlights with LED lights and still maintain ownership of the street lighting system, while allowing the Village to see significant savings on their street lighting costs. There are several other benefits including increased efficiency, streetscape modernization, and more direct lighting to the roadways.

The unexpired life cost to convert the Cobrahead streetlights in the Town of Canandaigua is \$4,830.19 with an estimated annual savings for the Town would be approximately \$2,722 for delivery only not including the energy savings with a simple payback of 1.77 years.

Summary of what is needed from the Town of Canandaigua:

1. The Town will have the choice of having RG&E install the manufacturer's suggested equivalent light for each wattage or the Town can pick and choose the wattages for each light in the Town. **Let me know what option you chose (the manufacturer's suggested equivalent light for each wattage or the Town can pick and choose the wattages for each light in the Town).**
2. The Town will also be able to choose the color temperature of the light (3000 or 4000 Kelvin). 3000K is a soft white color while 4000K is neutral white color. **Let me know what option you chose (3000 or 4000 Kelvin).**



Note: I will have a LED Streetlight Conversion Contract prepared for the Town of Canandaigua to sign & return once I receive your choices for the options from above.

From: [Amireh, Nael H. \(Nael_Amireh@RGE.com\)](mailto:Nael_Amireh@RGE.com)
To: ["jfletcher@townofcanandaigua.org"](mailto:jfletcher@townofcanandaigua.org)
Subject: FW: Street Light sale proposal T-Canandaigua
Date: Monday, December 20, 2021 1:50:19 PM
Attachments: [image003.png](#)
[T-Canandaigua Street Light Sales Proposal 12-2021.pdf](#)
[T Canandaigua SL -Schedule A 12-2021.pdf](#)
[T-Canandaigua RGE LED Program Calculator cobrahead only.pdf](#)

Hi Jim,

Good afternoon. My name is Nael Amireh. I am the RGE and NYSEG Key Account Manager for Geneva & Canandaigua. It was good speaking to you and I look forward to working with you. The Town of Canandaigua requested a new Street Light Sales proposal to update what we had provided in 2019. Please review the attached Street Light Sales Proposal and Schedule A for the T-Canandaigua.

As I mentioned over the phone, we also have an RGE LED conversion program that Municipalities can take advantage of. The benefits of this LED conversion program would be that RGE would maintain & repair the street lighting equipment for street light outages. The current unexpired life cost to convert to LED street light with RGE is \$4,830.19 for 88 cobra head lights. The cost of the unexpired life would be paid after we have converted all the high pressure sodium cobra heads lights to LEDs. The estimated savings would be approximately \$2,700/year staying with RGE. Attached is the LED program calculator for the Town of Canandaigua (see third attachment). Let me know if you would be interested in RGE's LED conversion program and we will send you the LED conversion proposal to sign and return.

If you have any questions let me know. My contact information is located under my signature below. Have a good day and Happy Holidays. Hope you have a Merry Christmas and a Happy New Year's.

Thanks,
Nael



Nael Amireh
Key Account Manager- Geneva & Canandaigua

152 Border City Road, Geneva NY 14456
Cell 585-315-5097
nael_amireh@rge.com



February 10, 2023

Town of Canandaigua
Jared Simpson - Supervisor
5440 Route 5 & 20 West
Canandaigua, New York 14424

Re: Light Emitting Diode Cobra Head Street Light Conversion Letter Agreement

Dear Supervisor Simpson:

This letter agreement (the "Agreement") effective as of the 10th day of February, 2023, shall be a binding agreement between Rochester Gas and Electric Corporation ("RGE" or "Company") and the Town of Canandaigua ("Customer"), upon execution by an authorized representative of Customer and its return to Company.

1. Customer requested Company to replace the existing Company owned Cobra Head style street light ("Non-LED") fixtures in the Town of Canandaigua with Light Emitting Diode Cobra Head street lights ("LED") fixtures. The existing Non-LED fixtures to be replaced are served pursuant to Company's PSC No. 18 – Schedule for Electric Service Street Lighting ("PSC No. 18") – Service Classification No. 1 – Standard Street Lighting Service – Available for Existing and New Standard Facilities, and Limited Contiguous Expansion tariff, as may be amended from time to time ("SC No. 1"). The LED fixtures to be installed will also be served pursuant to SC No. 1. Company agrees to perform such removal and installation, subject to the terms and conditions of this Agreement.

2. Customer agrees to pay Company for the unexpired life of the existing Company owned Non-LED fixtures when invoiced by the Company. Company and Customer agree the unexpired life value of the Non-LED fixtures to be replaced is Four Thousand Eight Hundred Thirty and 19/100 Dollars U.S. (\$4,830.19). This unexpired life charge is valid for 180 days for the conversion of equipment as described in Attachment A of this agreement.

3. Schedule A attached hereto illustrates the LED lumen equivalent for LED fixtures available pursuant to SC No. 1 with the corresponding comparable existing Non-LED fixture. Schedule B attached hereto represents the Non-LED fixtures Customer requests to be replaced with the relevant LED fixture information concerning wattage selection and the Correlated Color Temperature (in Kelvin) ("CCT").

4. The rate applicable for service for the LED fixtures will be pursuant to SC No. 1.

5. Customer acknowledges and agrees that if Customer desires to remove, modify or replace the LED fixtures installed by Company for any reason, including but not limited to wattage or lumen Reduction/increase, removal of light or change of CCT, such removal, modification or replacement shall be at the Customer's sole cost and performed by the Company in accordance with its PSC No. 18. The Company shall invoice Customer for the actual resulting costs and Customer agrees to pay such invoice within thirty (30) days of receipt.

6. Company will use reasonable utility standard practices in the implementation of work zone traffic control. If the location of the Non-LED fixture requires special work zone traffic control, as required by the Customer or other governing agency, to install the LED fixture, the Company shall invoice Customer for the actual costs and Customer agrees to pay such invoice within thirty (30) days of receipt.

If Customer is in agreement with the terms of this Agreement and wishes to proceed with the replacement of the Non-LED fixtures with the Customer requested LED fixtures described hereto, please indicate the Customer's agreement with a signature, as indicated below, from a duly authorized representative of Customer.

Rochester Gas and Electric Corporation

Chris A. Argetsinger

Chris A. Argetsinger
Customer Services – Programs & Products

ACCEPTED:

Town of Canandaigua

By (print): _____

Name(sign): _____

Title: _____ Duly Authorized

Date: _____

SCHEDULE A

Non-LED Fixture vs. LED Fixture Lumen Equivalent

The below table represents the LED Fixture lumen equivalent lights available pursuant to Rochester Gas and Electric Corporation's PSC No. 18 – Schedule for Electric Service Street Lighting (“PSC No. 18”) – Service Classification No. 1 – Standard Street Lighting Service – Available for Existing and New Standard Facilities, and Limited Contiguous Expansion (“SC No. 1”) tariff for existing Non-LED Cobra Head style street lights. *The below LED lights are available in a Correlated Color Temperature (CCT) of 3,000 Kelvin or 4,000 Kelvin.*

Existing Non-LED Fixture	Recommended LED Fixture Equivalent
50 Watt Cobra Head	2,000 Lumen LED Cobra Head
70 Watt Cobra Head	3,000 Lumen LED Cobra Head
100 Watt Cobra Head	4,500 Lumen LED Cobra Head
150 Watt Cobra Head	6,700 Lumen LED Cobra Head
250 Watt Cobra Head	10,000 Lumen LED Cobra Head
400 Watt Cobra Head	15,000 Lumen LED Cobra Head

Schedule B

Customer LED Fixture Selection

Customer would like Company to replace the Existing Non-LED Fixtures and install the indicated Selected LED Fixture as represented in this Schedule B and indicated below, all with a Correlated Color Temperature (CCT) of 3,000 Kelvin.

LED Fixture	Count of Selected LED Fixture
2,000 Lumen LED Cobra Head	N/A
3,000 Lumen LED Cobra Head	13
4,500 Lumen LED Cobra Head	8
6,700 Lumen LED Cobra Head	39
10,000 Lumen LED Cobra Head	13
15,000 Lumen LED Cobra Head	15

ATTACHMENT 8

STATE OF NEW YORK DEPARTMENT OF TRANSPORTATION
HIGHWAY WORK PERMIT APPLICATION FOR NON-UTILITY WORK

Application is hereby made for a highway work permit:

Name Town of Canandaigua

Address 5440 Routes 5 & 20 West

City Canandaigua State NY Zip 14424

Applicant Phone (585) 394-3300

Applicant Email Address jfletcher@townofcanandaigua.org

Emergency Contact Jim Fletcher

Emergency Phone (585) 281-7113 cell

For Joint application, name and address of Applicant 2 below:

Name _____

Address _____

City _____ State _____ Zip _____

Applicant 2 Phone (____) _____

Applicant 2 Email Address _____

RETURN PERMIT TO: (if different from Permittee)

Name _____

Address _____

City _____ State _____ Zip _____

RETURN DEPOSIT/BOND TO: (if different from Permittee)

Name _____

Address _____

City _____ State _____ Zip _____

DESCRIPTION OF PROPOSED WORK: _____

Right-of-way mowing on State Route 332 for the 2023 season, as per attached contract.

Estimated cost of work being performed in highway right-of-way: \$ _____

Anticipated duration of work: From 1 May 23 to 30 Nov 23 (applies to the operations indicated on the reverse side)

WILL OVERHEAD OR UNDERGROUND (5'+) OPERATIONS BE INVOLVED IN THE PROPOSED WORK? YES ☐ NO ☒

ATTACHED: Plans ☐ Specifications ☐

LOCATION: State Route: 332 Located Between Reference Markers 332 4401 2000 and 332 4401 2035

City/Town/Village of Canandaigua County of Ontario

SEQR REVIEW (select one)

☒ Type II ☐ Type I ☐ Unlisted LEAD AGENCY: _____ DATE OF DETERMINATION: _____

Insurance (check one): ☐ General Liability Insurance ☒ Undertaking ☐ Insurance Fee (residential operations only)

NOTE: PERMIT IS ISSUED CONTINGENT UPON ALL LOCAL REQUIREMENTS BEING SATISFIED

ACKNOWLEDGMENT: ON BEHALF OF THE APPLICANT, I HEREBY REQUEST A HIGHWAY WORK PERMIT, AND DO ACKNOWLEDGE AND AGREE TO THE RESPONSIBILITIES OF PERMITTEE AND THE OTHER OBLIGATIONS SET FORTH IN THIS PERMIT AND WARRANT COMPLIANCE THEREWITH.

Applicant Signature [Signature]

Date [Date]

Applicant 2 Signature _____

Date _____

Approval recommended by Resident Engineer _____

Res No _____ Date _____

Approved by Regional Traffic Engineer _____

Reg No _____ Date _____

Operational Type and Description		Permit Fee	Insurance Fee	Total Fees
				\$ 0.00
DRIVEWAYS				
5a1	Residential Driveway (includes field entrances)	15	25	
5a6	Temporary access road or street	200		
For Commercial Driveways and subdivisions streets, use form PERM 33-COM				
IMPROVEMENTS				
5b1	Residential	15	25	
5b2a	Commercial- Sidewalk, curb paving, drainage, etc.	200		
5b2b	Commercial – Grade, seed, improve land contour, clear brush	100		
5b2c	Commercial – Resurface existing road or driveway	50		
5b2d1	Annual resurfacing of roadways and driveways – PER COUNTY	150		
	Number of counties:			
5b2d2	Annual resurfacing of roadways and driveways – PER REGION	400		
TREE WORK				
5c1	Residential	15	25	
5c2a	Commercial removal or planting	25		
5c2b	Commercial pruning, applying chemicals to stumps	25		
5c3	Vegetation control for advertising signs – PER SIGN	150		
	Number of Signs:			
MISCELLANEOUS CONSTRUCTION AND WORK OPERATIONS				
5d1	Beautify ROW (civic groups only)	N/C		
5d2a	Temporary signs, banners, décor (not-for-profit organizations)	N/C		
5d2b	Temporary signs, banners, décor (other organizations)	25		
5d3	Traffic control signals	500		
5d4	Warning and entrance signs	25		
5d5	Miscellaneous – Requiring substantial review (describe below)	400		
5d6	Miscellaneous (describe below)	25		
OTHER TYPES OF HIGHWAY WORK PERMITS				
6	Encroachment caused by DOT acquisition of property	25		
7a1	Compulsory permit required for demolition requested by DOT	N/C		
7a2	Compulsory permit required for moving requested by DOT	N/C		
7b	Improvement to meet Department standards	N/C		
<input checked="" type="checkbox"/> 8	Miscellaneous (describe below)	25		
9	Adopt-a-Highway (exempt from insurance requirement)	N/C		
Description of Miscellaneous Operation: mowing				

PERFORMANCE SECURITY (Select one): Guarantee Deposit - Cash ☐ Performance Bond ☐ Letter of Credit ☐

Guarantee Deposit Amount: \$ 0.00

Guarantee Deposit Check Number or Bond Number _____

(To be completed by NYSDOT issuing office)

Project Identification Number _____

Highway Work Permit No. _____

State Highway (SH) Number 484

Record ID Number _____



RIGHT-OF-WAY MOWING CONTRACT

*for Route 332, Towns of Canandaigua and
Farmington, Ontario County*

Contract Period:	<i>May 1, 2023 to November 30, 2023</i>
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Address Inquiries To:	<i>Resident Engineer, Wayne /Ontario Residency</i>
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... CONTRACT THROUGH 2023 SEASON ...

NOTE WELL: The Resident Engineer shall be solely responsible for ensuring that the properly executed Certificates of Insurance are filed with him / her prior to commencement of any work.

CONTRACT PERIOD

The contract covers a period the equivalent of one "Mowing Season" (typically April through October) during calendar year 2023.

PRICE

All prices are net, including all changes allowable for mowing and litter pick up. No additional charges such as mobilization, fuel, dump fees, etc. will be permitted.

TAX PROVISIONS

Purchases made by the State of New York are not subject to state or local sales taxes or federal excise taxes. There is no exemption from paying the New York State truck mileage, unemployment insurance, or federal social security taxes. The official State agency purchase order or voucher is sufficient evidence to qualify the transaction exempt from sales tax under section 116(a)(1), Tax Law. For tax free transactions under the Internal Revenue Code, the New York State registration number is 14740026K.

CONTRACT PAYMENTS

Payments cannot be processed by State facilities until the contract work has been performed in satisfactory order. Payment will be based on any invoice used in the Town's normal course of business, however such invoice must contain sufficient data including but not limited to Contract No., description of material, quantity, unit and price per unit as well as Federal Identification Number.

The payment of interest on certain payments due and owed may be made in accordance with the criteria established by Chapter 153, Laws of 1984 (Article 11A of New York State Finance Law) and the Comptroller's Bulletin No. A-91.

REQUEST FOR CHANGE

Any request by the Town regarding changes in part of the contract must be made in writing to the Resident Engineer of the Ontario / Wayne County Residency of the New York State Department of Transportation prior to effectuation.

ADDITIONAL TERMS AND CONDITIONS

It is understood and agreed upon that all terms and conditions detailed in Appendix A – Standard Clauses for New York State Contracts, are made a part of the contract(s) set forth in this contract.

Definition: Highway Right-of-Way (ROW)

A general term denoting land, property, or interest therein, usually in a strip, acquired for or devoted to a highway. Mowing limits along the Right-of-Way will generally extend no more than 30 feet from the edge of pavement.

SCOPE OF WORK

OBJECTIVE

The objective of this effort is to establish a mechanism through which an outside contractor will provide labor, tools, equipment, transportation, materials, and management oversight necessary to accomplish Mowing, along State highway Right-of-Way (ROW) as set forth in this Statement of Work and in accordance with the detailed specifications set forth later. **There is no "Over the Rail" mowing** included under this contracting effort.

Although no work is actually guaranteed, it is anticipated that a significant amount of work will be contracted for. The intent of a Work Order Agreement is to provide the NYSDOT Resident Engineer / Maintenance Supervisor with the flexibility to accomplish more work with less manpower. ROW Mowing is a necessary maintenance task which not only enhances the appearance of our highways, it provides for safety measures by improving sight lines and visibility of roadside warning signs. When contracted,

lane closures are allowed. In the rare event that it becomes necessary to close a traffic lane, such closure and associated maintenance and protection of traffic will be performed by the State.

PROJECT MINIMUM, ORDERING, AND ADJUSTMENT

Unless otherwise stipulated elsewhere, work under the agreement is to be ordered via issuance of a Standard 'Blanket' Purchase Order (hereafter "Work Order") by the appropriate Engineer, followed by subsequent verbal or written 'work orders'. The Town shall contact the Engineer within 72 hours of receipt of such Blanket Purchase Order in order to establish a date and time to conduct a **Project Scope Survey**. This survey will be a field meeting conducted jointly by the Engineer and the Town's Representative for the purpose of inspecting the mowing site to ascertain an agreed acreage to be maintained; and upon such agreement, they shall execute a **Project Scope Plan (see Exhibit A attached)**. A start work date which is acceptable to both parties will be set, a cycle will be established as necessary, and work will commence accordingly. If the Engineer and the Town Representative cannot come to agreement as to the size of the parcel, the project will be cancelled and maintenance of the parcel will be performed by State forces. Although it is recognized and understood that the Town and the Engineer may not always agree on parcel size as a result of the Project Scope Survey, it is expected that each party will each put forth good-faith efforts so as to reach amicable agreement on parcel sizes as often as possible.

Payment for the season's mowing will be through submission of Town's standard invoice to the Engineer. The Engineer will review the invoice for completeness and accuracy and if approved, a Standard Voucher will be prepared and forwarded to the State Comptroller for audit and release of payment.

MANAGEMENT, CONTROL, AND SCHEDULING OF WORK

The Town shall manage the total work effort associated with any issued work orders to assure fully adequate and timely completion of work. Included in this function will be a full range of management duties including, but not limited to, planning, scheduling, and quality control. The Town shall provide an adequate staff of personnel with the necessary management expertise to assure performance of the work in accordance with sound and efficient management practices. The Town shall employ and maintain an adequate workforce to complete work in accordance with time and quality standards specified herein. The Town shall give its constant personal attention to the work while it is in progress, or it shall place the work in charge of a competent, English-speaking superintendent, who shall have authority to act for the Town, and who is acceptable to the Engineer.

The Town shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking of work in progress. The Town shall plan and schedule work to assure that labor and equipment are available to complete work requirements within specific time limits and in conformance with any quality standards set forth herein. Verbal reports

mowing will generally (but not necessarily) be called for in cycles. Typically, the Resident Engineer or Maintenance Supervisor will arrange with the Town in the early spring for areas to be maintained by contract over the course of the upcoming months. For example, the contractor might be notified in March of a certain tract or parcel that will require regular maintenance beginning May 1. This allows both the NYSDOT and the Town the opportunity to plan and schedule resources in advance for the season. They will then carry out the mowing operation.

SPECIFIC TASK REQUIREMENTS

Kick-Off Meeting

The Town may be required by the Engineer(s) to participate in a "kick-off meeting" to be conducted at the NYSDOT residency; the purpose of which will be to establish "ground rules" regarding issuance of work orders and mutual expectations. This meeting will serve as a forum for each party to get acquainted, and to especially to ask questions of each other. At the conclusion of the "kick-off meeting", the Town should have a clear idea of exactly what the Engineer's expectations are with regard to performance of work so that there will be no misunderstandings. The Kick-Off Meeting should also be utilized to cover safety precautions.

Work Area Safety

The Town shall assume sole responsibility and duty to provide a safe work place for its employees and agrees that the State has no responsibility therefore, and that the Town shall indemnify and hold the State harmless for any claim for damages by employees of the Town against the State alleging that the State failed to provide a safe work area. The Town shall further furnish adequate protective equipment for its employees and shall ensure that extra quantities are available for official visitors to the work site.

Support Items

The Town shall provide any necessary support items to control and secure the site, and any remote storage and/or staging areas, and flag persons where required. The Town is responsible for the proper erection and safe application and removal of such items.

Interference with Traffic

The Town shall perform all work so as to minimize interference with or delay to vehicular and pedestrian traffic. The Town's maintenance and protection of traffic shall conform to the requirements of the current NYSDOT Standard Specifications. Brief shoulder closures may be necessary to the performance of work under any relevant contract(s). No extra payment will be made for shoulder closures, and necessary shoulder closures must be kept to a minimum. No

on the status of work in progress or scheduled shall be provided by the Town to the Engineer or his designee when requested.

In addition, the Town is to furnish work schedules to the Engineer, if called for, which shall indicate the type of work to be performed, the areas to be worked, and the estimated time to complete the work in each area. Once submitted and approved, the work shall be performed in accordance with the schedule, to facilitate the Department's inspection of work. Changes to the work schedule may be agreed upon in the event that inclement weather conditions prevent the Town from working on any scheduled day. The work schedule shall be in compliance with appropriate sections of Labor Law, and with prevailing Labor Union agreements, if applicable.

DEPARTMENT INSPECTION

The Engineer may designate a Project Inspector(s) to observe the Town's field operations while contract work is being performed, to ensure that work is being progressed in accordance with specifications, terms, and conditions of the contract. When observations indicate improper work or questionable conditions, the Inspector will notify the Town's Quality Control Manager or Field Foreman, and request corrective action. The Department's Project Inspector shall have express authority to order stoppage of work at any time if, in his / her opinion, work is not being performed satisfactorily, or if unsafe working conditions are observed.

SPECIAL REQUIREMENTS AND SPECIFICATIONS

PERMITS

Towns performing work within the State Highway Right-of-Way shall be required to obtain a Highway Work Permit from the Department. The normal permit fees will be waived for Towns under this agreement; insurance requirements as outlined on the permit application PERM 33 will need to be followed. The Highway Work Permit may be obtained from the Resident Engineer, or from the Regional Traffic Engineer in the Rochester Regional Office.

PROOF OF INSURANCE

Vendors/contractors seeking to enter into a service / purchase order with the State of New York shall provide proof of worker's compensation, disability, and liability insurance coverages at the time of proposal submission or shortly thereafter, prior to the official dispatch of a purchase order or final execution of contract.

WORKER'S COMPENSATION INSURANCE AND DISABILITY BENEFITS REQUIREMENTS

Workers' Compensation Law (WCL) §57 and §220 requires the heads of all municipal and state entities to ensure that businesses applying for permits, licenses or contracts document it has appropriate workers' compensation and disability benefits insurance coverage. These requirements apply to both original contracts and renewals, whether the Department is having the work done or is simply issuing the permit, license, or contract. Failure to provide proof of such coverage or a legal exemption will result in a rejection of quotation proposal or renewal of contract.

1. Proof of Compliance with Workers' Compensation Coverage Requirements:

To provide proof of compliance with the requirements of the Workers' Compensation Law pertaining to workers' compensation coverage, a Vendor/Contractor shall:

- A. Be legally exempt from obtaining Workers' Compensation insurance coverage; or
- B. Obtain such coverage from an insurance carrier; or
- C. Be a Workers' Compensation Board-approved self-insured employer or participate in an authorized self-insurance plan.

An ACORD form is NOT acceptable proof of workers' compensation coverage. A Vendor / Contractor seeking to enter into contract with the State of New York shall provide one of the following forms to the applicable requesting NYSDOT office:

- A. *Form CE-200* Certificate of Attestation for New York Entities with No Employees and Certain Out of State Entities, that New York State Workers' Compensation and/or Disability Benefits Insurance Coverage is Not Required, which is available on the Workers' Compensation Board's website (www.wcb.ny.gov). Reference application solicitation # on the form.
- B. Certificate of Workers' Compensation Insurance:
 - 1) *Form C-105.2* if coverage is provided by the contractor's insurance carrier, contractor must request its carrier to send this form to the requesting NYSDOT office; or
 - 2) *Form U-26.3* if coverage is provided by the State Insurance Fund, contractor must request that the State Insurance Fund send this form to the requesting NYSDOT office.
 - 3) *Form SI-12* Certificate of Workers' Compensation Self-insurance available from the New York State Workers' Compensation Board's Self-Insurance Office.
 - 4) *Form GSI-105.2* Certificate of Participation in Workers' Compensation Group Self-Insurance available from the contractor's Group Self-Insurance Administrator.

2. Proof of Compliance with Disability Benefits Coverage Requirements:

For transactions where Vendor/Contractor is employing staff in NYS, to provide proof of compliance with the requirements of the Workers' Compensation Law pertaining to disability benefits, Vendor/Contractor shall:

- A. Be legally exempt from obtaining disability benefits coverage; or

- B. Obtain such coverage from an insurance carrier; or
- C. Be a Board-approved self-insured employer.

A Vendor/Contractor seeking to enter into contract with the State of New York shall provide one of the following forms to the requesting NYSDOT office at the time of solicitation proposal submission, or shortly thereafter:

- A) *Form CE-200* Certificate of Attestation for New York Entities with No Employees and Certain Out of State Entities, that New York State Workers' Compensation and/or Disability Benefits Insurance Coverage is Not Required, which is available on the Workers' Compensation Board's website (www.wcb.ny.gov). Reference application solicitation or Request for Quotation # on the form.
- B) *Form DB-120.1* Certificate of Disability Benefits Insurance. Vendor/Contractor must request its business insurance carrier to send this form to the applicable NYSDOT requesting office; or
- C) *Form DB-120.2* Certificate of Participation in Disability Benefits Group Self-Insurance. Vendor/Contractor must obtain, complete, and send this form to the applicable NYSDOT requesting office; or
- D) *Form DB-155* Certificate of Disability Benefits Self-Insurance. The Vendor/Contractor must call the Board's Self-Insurance Office at (518) 402-0247 to obtain this form.

ALL OF THE ABOVE REFERENCED FORMS, EXCEPT CE-200, SI-12 & DB-155 MUST NAME: The New York State Department of Transportation / the People of the State of New York and the applicable NYSDOT requesting office as the Entity Requesting Proof of Coverage (Entity being listed as the Certificate Holder).

3. Insurance

In addition to the Workers' Compensation and Disability Benefits Insurance requirements set forth above, if in furnishing items hereunder the Vendor/Contractor will perform any installation or training on State property, or if the Vendor/Contractor is providing contract for services hereunder, then the Vendor/Contractor shall procure and maintain at its own expense and without compensation by the State, until final acceptance by the State of services provided by the contract or purchase order, insurance for liability for damages imposed by law, of the kinds and in the amounts hereinafter provided, with insurance companies authorized to do such business in the State, covering such on-site work or contract for services.

The minimum types and limits of insurance are as follows:

1. COMMERCIAL GENERAL LIABILITY INSURANCE with a limit of not less than \$1,000,000

each occurrence (\$2,000,000 aggregate).

2. COMPREHENSIVE BUSINESS AUTOMOBILE LIABILITY INSURANCE with a limit of not less than \$1,000,000 each accident. Such liability insurance is to cover liability arising out of any vehicle including owned, leased, hired, and non-owned vehicles bearing, or required by NYS Vehicle and Traffic Law to bear license plates.

Before commencing work, the Vendor/Contractor shall furnish to the State a certificate of certificates of insurance in form satisfactory to the State showing compliance with this paragraph, which certificate or certificates are to name the "State of New York/New York State Department of Transportation and their agents or employees" as additional insured. Such policies may not be changed or canceled until thirty (30) days written notice has been given to the State.

The Vendor/Contractor shall procure, at its own sole cost and expense, and shall maintain in force at all times during the term of this contract / purchase order including any extensions or renewals until final payment is disbursed, the policies of insurance covering all operations under the contract / order whether written by companies authorized by the New York State Insurance Department to issue insurance in the State of New York and that have an A.M. Best Company rating of (A-) or better or approved by the Department. The Vendor/Contractor shall deliver to the Department evidence of such policies as the Department deems necessary to verify that the required insurance is in effect.

Certificates or transmittals correspondence shall reference the applicable NYSDOT solicitation number and description or contract / purchase order number and description. Vendor/Contractor is strongly encouraged to transmit certificates and other materials concerning insurance coverage, referencing the applicable contract / purchase order and the name of the Vendor/Contractor in the Subject Line, by email to the applicable NYSDOT requesting office.

DISPUTES

All disputes concerning a question of fact which may arise under any resultant agreement shall be reduced to writing and delivered to the other party. In the case of the NYSDOT, disputes are to be directed to the Resident Engineer. Except as otherwise provided, any dispute concerning a question of fact which is not disposed of by agreement between the Resident Engineer and the Town shall be submitted to and decided by (first) the Regional Operations Engineer; (second) the Director, Office of Transportation Maintenance; and finally (third) an executive level designee of the Commissioner of Transportation. In the event of a dispute, all work shall continue to proceed without interruption. If the Town shall be unwilling to accept the decision of the Commissioner's designee, it shall be free to pursue normal legal remedies; but it will be specifically agreed that any and all reports made upon the disagreement at issue shall be admissible as evidence in any court actions taken with respect to the

matter. It is further understood and agreed that any court action shall take place in the City and County of Albany, New York.

ASSIGNMENT OF CONTRACT

Pursuant to §138 State Finance Law, contracts with the State may not be assigned to any third party without the express written consent of the Contracting Agency. It is not our intent to allow assignment of contracts except under extraordinary circumstances. Assignment of the right to receive contract payments only does not require approval. Such assignments of payments should be filed directly with the State Comptroller and shall in no way relieve the Town of sole responsibility for performance under the terms of this contract.

CONTRACT TERMINATION AND REMEDIES

The contract shall continue to remain in force and effect for the entire Contract Period specified unless terminated sooner in one of the following ways:

1. By Town for cause if the NYSDOT is in material breach of a term or terms of the contract which is/ are not remedied within thirty days of written notice given by the Town to NYSDOT;
2. By NYSDOT for cause if Town is in material breach (see sentence below note 4) of a term or terms of the contract which is / are not remedied within 30 days of written notice given by NYSDOT to the Town;
3. By NYSDOT for convenience whenever such termination shall be determined to be in the State's best interest, or as per Executory Clause contained in Appendix A;
4. By either party upon a mutual determination and agreement that continued performance under the contract is not feasible.

(Note: Refusal of the Town to execute a Project Scope Plan shall not be considered material breach if taking on the work would extend the Town beyond the limits of available resources; nor if he considers the nature of a particular project to be potentially unduly dangerous to his employees; nor if the Town and the Engineer are unable to come to agreement on estimated project acreage.)

In the event under number 4 above, both parties shall immediately be released of any and all further liabilities and/or obligations under the contract.

In the event of termination under numbers 1 or 3 above, the Town is entitled to actual, audit able damages exclusive of manufacturing costs or purchase cost of equipment. Anticipated profits will not be paid under any circumstances.

CONSEQUENTIAL DAMAGES

In the event a dispute arises out of or relating to the agreement, in no event shall consequential, special, indirect, punitive, incidental, or other similar damages be awarded by any court, administrative agency, or tribunal hearing deciding said dispute between the parties beyond those damages set forth in the preceding section titled CONTRACT TERMINATION AND REMEDIES.

WORK DETAILS

The work shall consist of: 1.) Mowing of the vegetation along the roadside rights-of-way which has been delineated by mowing stakes, fencing, or other means; 2.) any other ancillary work specifically called for herein or as required for the safe and efficient performance of tasks 1.) above.

Each mowing cycle shall be for the entire area within the designated mowing limits, including fences, roadway ditches, catch basins, medians, and interchanges, and areas adjacent to guide rails and signs. Mowing cycles shall be a maximum of 3 per calendar year.

ROW mowing shall be performed on all designated areas where vegetation exists beyond the shoulder or pavement edge(s) along the roadway and ramps of interchanges extending back to the designated staked, fenced, or otherwise delineated mowing limits, and shall proceed in the same general direction in a continuous manner until work is completed. All ROW mowing shall be accomplished to a nominal height of 5".

In bifurcated median areas where the roadways separate beyond normal median width, ROW mowing shall be performed on all areas where vegetation exists beyond the median shoulder or pavement edge along the roadway extending back to the designated mowing limits, unless directed by the Engineer.

EQUIPMENT AND SAFETY DEVICES

All equipment utilized shall be in good working condition and shall be suitable for performing the work required. Operations shall conform to all OSHA regulations. The Town shall equip all vehicle units designated as work zone vehicles with rotating lights and fluorescent red / orange flags. Rotating lights shall be mounted on all mowing equipment and shall cover a 360° effective area. The dome lens shall be amber in color and have a minimum height of four inches. Flags shall be 24" x 24" and shall be constructed of a heavy-duty vinyl material with weighted edges and shall be mounted such as to be visible to traveling motorists.

All Town employees on the work site shall wear orange safety vests and hard hats which conform to OSHA regulations.

Either rotary or flail type mowers are acceptable, although flail type is clearly preferred for safety reasons. All rotary type mower attachments must be equipped with shields of metal or chain which will restrict foreign objects from being thrown out from the cutting unit enclosures.

Mowing equipment, service trucks, and other support vehicles are the only types of equipment that will be permitted on the project site(s). All-terrain vehicles or other off-road motorcycle type vehicles will not be permitted. While equipment is idle or not in use, it shall be parked or stored away from the outside shoulder of the roadway in an inconspicuous place behind the guide rail or outside the clear zone and as directed by the Engineer. All equipment and accessory items shall be furnished by the Town and approved by the Engineer.

DAMAGE TO HIGHWAY PROPERTY

The Town shall carry out operations in such a manner so as not to damage the existing ground areas, trees, shrubs, signs, delineator posts or other roadside features. Care shall be taken not to mow during wet conditions where turf damage or ruts may occur. In the event that damage occurs to trees, shrubs, signs, delineator posts or other roadside features, the Town shall repair or replace some in like kind and at the direction of the Engineer at no cost to the Department.

WARNING SIGNS AND DESIGNATED WORK ZONES

The Town shall provide and place warning signs to notify the traveling public of ROW mowing operations. Signs shall be 48" x 48" diamond shaped with black 8" letters on an orange background with a black border, and shall be either vinyl-backed roll-up, aluminum, plastic, fiberglass, or wood of good quality. Mesh type signs will not be allowed. All signage shall be in accordance with Parts 238 and 239 of the NYS Manual of Uniform Traffic Control Devices, or as directed by the Engineer.

There shall be four each of **MOWING AHEAD** signs and four each of **END ROAD WORK** signs to delineate a ROW mowing work zone on a multi-lane median-divided highway. There shall be two each of these signs to delineate a work zone on a highway which is not median-divided. The designated work zone for ROW mowing shall be a maximum of *two miles* in length with warning signs placed *750' prior* to the beginning of the work zone and *750' beyond* the end of the work zone. The Town may establish additional two mile work zones adjacent to the initial work zone to a maximum of *eight miles*, provided that work is being performed in each adjacent work zone. A supplemental plate with the message **NEXT [2,4,6,8] MILES** may be placed below the initial warning sign.

Warning signs on a median-divided highway shall be placed in a dual manner, one on the outside shoulder and one in the median, or inside shoulder of the roadway at both the beginning and end points of the designated work zone(s) for both directions of travel. If the roadway is not a median-divided highway, warning signs shall be placed on the right and left shoulders of the roadway at both the beginning and ending points of the designated work zones for both directions of travel. Warning signs shall also be placed on the entrance ramp of any interchange or roadway intersection that is located within a designated mowing or other work zone and shall be placed on the right shoulder of the ramp or side road *500' prior to the beginning* of the merge area or intersection. Where the length of the entrance ramp is less than 500', warning signs shall be placed at the beginning of the ramp.

Warning signs shall be securely mounted on multi-leg stands and shall be mounted a minimum of 18" above the shoulder or pavement (except rigid signs must be mounted at a height of not less than 5' above the shoulder or pavement). Sign stands constructed of a single post and that could swivel will not be allowed.

In the event that the paved shoulder area adjacent to the median barrier wall on a multi-lane median-divided highway is not of sufficient width to place advance warning signs in a proper manner, the advance warning signs shall be placed atop the median barrier wall for both directions of travel. This placement shall be achieved via a clamping device to be approved by the Engineer. *Warning signs shall not be attached to any other highway appurtenances, such as sign posts, delineator posts, or guide rail ends.*

A full complement of warning signs shall be utilized at all times. Warning signs to designate a work zone shall be put in place on the job site at the beginning of each workday prior to the beginning of operations and shall be moved as required as operations progress. Warning signs shall be removed from the job site after operations cease at the end of each workday. Failure to have proper warning signs displayed during operations will result in an immediate shut down of all operations until proper signing is achieved. As stated previously, a "shut down" is considered indicative of the Town's overall performance level, and repeated shutdowns may be considered *cause for termination of a contract*.

TOWN EMPLOYEES AND VEHICLES

The Town's vehicles shall always move with, and not against, the flow of traffic. Vehicles shall enter and leave work areas in a manner which will not be hazardous to or interfere with normal traffic. Vehicles shall not park or stop except within work areas designated by the Engineer. Town's vehicles will be prohibited from crossing the roadway, and all pedestrian movement on the roadway will be limited to the protected work areas. Town's employees' personal vehicles shall not be parked within the ROW except in specified areas designated by the Engineer.

PRICE BREAKDOWN

Zone	Town	Price per Center LM
1	Canandaigua	\$ 370.00
2	Farmington	\$ 370.00

Route 332, Ontario County

ATTACHMENT 9

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Town of Canandaigua Transfer Station Facility		
Project Location (describe, and attach a general location map): Route 5 & 20 W, Town of Canandaigua		
Brief Description of Proposed Action (include purpose or need): The development of approximately 7 acres of Town owned land in the Town of Canandaigua in order to build a new transfer station. The project includes the relocation of the existing transfer station from the highway department property to the proposed adjacent lot. Public access will be provided from Route 5 & 20. a separate, non public, access to the site will be provided via an access road from the existing highway department site.		
Name of Applicant/Sponsor: Town of Canandaigua	Telephone: 585-337-4728	
	E-Mail: jsimpson@townofcanandaigua.org	
Address: 5440 Route 5&20		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Doug Finch	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town of Canandaigua Town Board	
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Ontario County Planning Board	
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No	NYS DOT, NYS DEC	
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources. i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☐ Yes ☒ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐ Yes ☒ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☒ Yes ☐ No

If Yes, identify the plan(s):

Canandaigua Lake Watershed

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐ Yes ☒ No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?

Planned Unit Development

b. Is the use permitted or allowed by a special or conditional use permit? ☒ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? Canandaigua City School District

b. What police or other public protection forces serve the project site?

Canandaigua Police Department Ontario County Sheriff's Office, New York State Police

c. Which fire protection and emergency medical services serve the project site?

Town of Canandaigua Fire Protection District, Canandaigua Emergency Squad.

d. What parks serve the project site?

Baker park, Richard P. Outhouse Memorial Park

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? commercial

b. a. Total acreage of the site of the proposed action? 7.3 acres

b. Total acreage to be physically disturbed? 7.3 acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 30.3 acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☒ No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☒ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? ☐ Yes ☒ No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☒ No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____

- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year

- Anticipated completion date of final phase _____ month _____ year

- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
i. Total number of structures _____ 2 ii. Dimensions (in feet) of largest proposed structure: _____ 18 height; _____ 84 width; and _____ 86 length iii. Approximate extent of building space to be heated or cooled: _____ 375 square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes,	
i. Purpose of the impoundment: _____ ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____ iii. If other than water, identify the type of impounded/contained liquids and their source. _____ iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
i. What is the purpose of the excavation or dredging? _____ ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ iv. Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____ _____ v. What is the total area to be dredged or excavated? _____ acres vi. What is the maximum area to be worked at any one time? _____ acres vii. What would be the maximum depth of excavation or dredging? _____ feet viii. Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No ix. Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No
If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☒ Yes ☐ No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☒ Yes ☐ No
If Yes:

- Name of district or service area: Town of Canandaigua Water District
- Does the existing public water supply have capacity to serve the proposal? ☒ Yes ☐ No
- Is the project site in the existing district? ☒ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☒ No
- Do existing lines serve the project site? ☒ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☒ No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☒ No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☒ Yes ☐ No
If Yes:

i. Total anticipated liquid waste generation per day: _____ 300 gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____
sanitary wastewater

iii. Will the proposed action use any existing public wastewater treatment facilities? ☒ Yes ☐ No
If Yes:

- Name of wastewater treatment plant to be used: City of Canandaigua/Ontario County WWTP
- Name of district: Ontario County Sewer District
- Does the existing wastewater treatment plant have capacity to serve the project? ☒ Yes ☐ No
- Is the project site in the existing district? ☒ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☒ No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ _____ _____ 	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____ _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____ _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="margin-left: 40px;"> _____ Square feet or _____ 3 acres (impervious surface) _____ Square feet or _____ 7 acres (parcel size) </p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____</p> <p><small>New stormwater management practices will be designed and constructed in accordance with NYSDEC / GP-0-20-001 requirements. Discharges from the site will generally follow existing patterns or be directed to storm sewer.</small></p> <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? _____ 	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p> <p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) Highway department vehicles _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p>ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p>iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p>iv. Does the proposed action include any shared use parking? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p>vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 7 AM to 5 PM • Saturday: _____ 7 AM to 5 PM • Sunday: _____ NA • Holidays: _____ NA </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 4:00pm - 8:00pm or as req'd • Saturday: _____ 8:00am - 12:00pm • Sunday: _____ 8:00am - 12:00pm • Holidays: _____ As required </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 7 AM to 5 PM • Saturday: _____ 7 AM to 5 PM • Sunday: _____ NA • Holidays: _____ NA 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 4:00pm - 8:00pm or as req'd • Saturday: _____ 8:00am - 12:00pm • Sunday: _____ 8:00am - 12:00pm • Holidays: _____ As required
<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 7 AM to 5 PM • Saturday: _____ 7 AM to 5 PM • Sunday: _____ NA • Holidays: _____ NA 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 4:00pm - 8:00pm or as req'd • Saturday: _____ 8:00am - 12:00pm • Sunday: _____ 8:00am - 12:00pm • Holidays: _____ As required 		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration: Temporary increases in noise levels may occur during construction operations.</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Describe: _____</p>	
<p>n. Will the proposed action have outdoor lighting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: To be determined. All exterior lighting will comply with Town Code requirements.</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Describe: _____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>mild odors generally associated with transfer facilities. the purpose of the facility is to handle household garbage, organic waste and recycling. .</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s): _____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ N/A tons per _____ (unit of time) • Operation : _____ 164 tons per _____ month (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: N/A _____ • Operation: N/A - The project is a Transfer Facility the purpose of the facility is to handle household garbage, organic waste and recycling. . <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: N/A _____ • Operation: N/A _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☒ Yes ☐ No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): recycling and transfer station
 ii. Anticipated rate of disposal/processing:
 • 164 Tons/month, if transfer or other non-combustion/thermal treatment, or
 • N/A Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: N/A years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site			
a. Existing land uses. i. Check all uses that occur on, adjoining and near the project site. <input type="checkbox"/> Urban <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input checked="" type="checkbox"/> Rural (non-farm) <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
ii. If mix of uses, generally describe: _____ _____			
b. Land uses and covertypes on the project site.			
Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	.2	4	+3.8
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	6.8	2.8	-4
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____ _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: <ul style="list-style-type: none"> • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? <ul style="list-style-type: none"> • If yes, cite sources/documentation: _____ ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div> <input type="checkbox"/> Yes – Spills Incidents database <input type="checkbox"/> Yes – Environmental Site Remediation database <input type="checkbox"/> Neither database </div> <div> Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ </div> </div> ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____ _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No													
<ul style="list-style-type: none"> If yes, DEC site ID number: _____ Describe the type of institutional control (e.g., deed restriction or easement): _____ Describe any use limitations: _____ Describe any engineering controls: _____ Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____ _____ 													
E.2. Natural Resources On or Near Project Site													
a. What is the average depth to bedrock on the project site? _____ 6.5 feet													
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %													
c. Predominant soil type(s) present on project site: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Dunkirk Fine Sandy Loam</td> <td style="width: 30%; text-align: right;">31.9 %</td> </tr> <tr> <td>Lima Loam (0-3% slopes)</td> <td style="text-align: right;">50.5 %</td> </tr> <tr> <td>Lima Loam (3-8% slopes)</td> <td style="text-align: right;">17.6 %</td> </tr> </table>		Dunkirk Fine Sandy Loam	31.9 %	Lima Loam (0-3% slopes)	50.5 %	Lima Loam (3-8% slopes)	17.6 %						
Dunkirk Fine Sandy Loam	31.9 %												
Lima Loam (0-3% slopes)	50.5 %												
Lima Loam (3-8% slopes)	17.6 %												
d. What is the average depth to the water table on the project site? Average: _____ 1.67 feet													
e. Drainage status of project site soils: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;"><input checked="" type="checkbox"/> Well Drained:</td> <td style="width: 60%; text-align: right;">32+/- % of site</td> </tr> <tr> <td><input checked="" type="checkbox"/> Moderately Well Drained:</td> <td style="text-align: right;">68+/- % of site</td> </tr> <tr> <td><input type="checkbox"/> Poorly Drained</td> <td style="text-align: right;">_____ % of site</td> </tr> </table>		<input checked="" type="checkbox"/> Well Drained:	32+/- % of site	<input checked="" type="checkbox"/> Moderately Well Drained:	68+/- % of site	<input type="checkbox"/> Poorly Drained	_____ % of site						
<input checked="" type="checkbox"/> Well Drained:	32+/- % of site												
<input checked="" type="checkbox"/> Moderately Well Drained:	68+/- % of site												
<input type="checkbox"/> Poorly Drained	_____ % of site												
f. Approximate proportion of proposed action site with slopes: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;"><input checked="" type="checkbox"/> 0-10%:</td> <td style="width: 60%; text-align: right;">100 % of site</td> </tr> <tr> <td><input type="checkbox"/> 10-15%:</td> <td style="text-align: right;">_____ % of site</td> </tr> <tr> <td><input type="checkbox"/> 15% or greater:</td> <td style="text-align: right;">_____ % of site</td> </tr> </table>		<input checked="" type="checkbox"/> 0-10%:	100 % of site	<input type="checkbox"/> 10-15%:	_____ % of site	<input type="checkbox"/> 15% or greater:	_____ % of site						
<input checked="" type="checkbox"/> 0-10%:	100 % of site												
<input type="checkbox"/> 10-15%:	_____ % of site												
<input type="checkbox"/> 15% or greater:	_____ % of site												
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, describe: _____ _____													
h. Surface water features.													
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No													
ii. Do any wetlands or other waterbodies adjoin the project site? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No													
If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i.													
iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No													
iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">• Streams:</td> <td style="width: 40%;">Name 898-222</td> <td style="width: 50%;">Classification ^C _____</td> </tr> <tr> <td>• Lakes or Ponds:</td> <td>Name _____</td> <td>Classification _____</td> </tr> <tr> <td>• Wetlands:</td> <td>Name Federal Waters, Federal Waters, Federal Waters,...</td> <td>Approximate Size _____</td> </tr> <tr> <td>• Wetland No. (if regulated by DEC)</td> <td colspan="2">_____</td> </tr> </table>		• Streams:	Name 898-222	Classification ^C _____	• Lakes or Ponds:	Name _____	Classification _____	• Wetlands:	Name Federal Waters, Federal Waters, Federal Waters,...	Approximate Size _____	• Wetland No. (if regulated by DEC)	_____	
• Streams:	Name 898-222	Classification ^C _____											
• Lakes or Ponds:	Name _____	Classification _____											
• Wetlands:	Name Federal Waters, Federal Waters, Federal Waters,...	Approximate Size _____											
• Wetland No. (if regulated by DEC)	_____												
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____													
i. Is the project site in a designated Floodway? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No													
j. Is the project site in the 100-year Floodplain? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No													
k. Is the project site in the 500-year Floodplain? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No													
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes:													
i. Name of aquifer: _____													

<p>m. Identify the predominant wildlife species that occupy or use the project site:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;">Deer</td> <td style="width: 33%; border-bottom: 1px solid black;">fox</td> <td style="width: 33%; border-bottom: 1px solid black;">birds</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Squirrels</td> <td style="border-bottom: 1px solid black;">chipmunks</td> <td style="border-bottom: 1px solid black;">mice</td> </tr> </table>			Deer	fox	birds	Squirrels	chipmunks	mice
Deer	fox	birds						
Squirrels	chipmunks	mice						
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres 								
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>								
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>								
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>								
<p>E.3. Designated Public Resources On or Near Project Site</p>								
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>								
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>								
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>								
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>								

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____ 	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Describe possible resource(s): _____ ii. Basis for identification: _____ 	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles. 	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No 	

F. Additional Information

Attach any additional information which may be needed to clarify your project.

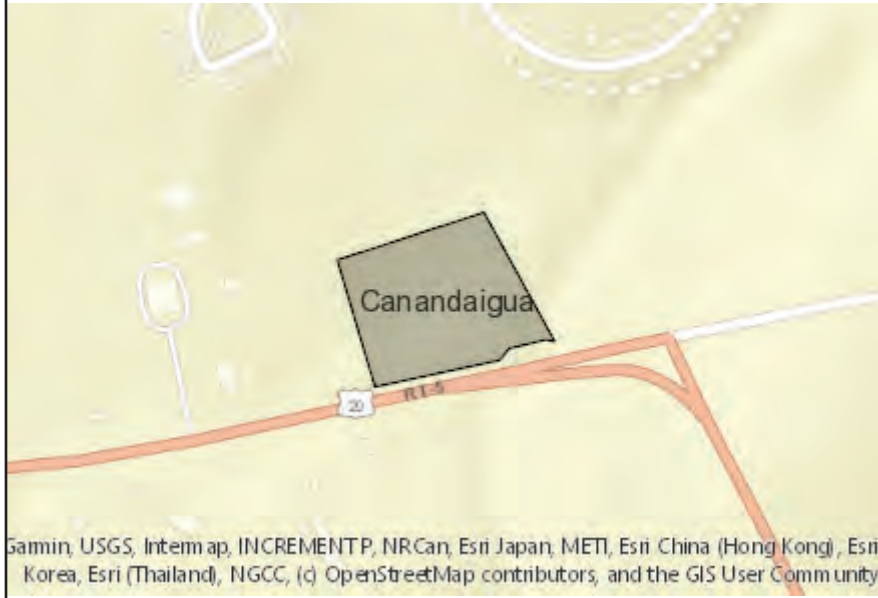
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Jared Simpson Date _____

Signature _____ Title Supervisor, Town of Canandaigua



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	Yes
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
E.2.h.iv [Surface Water Features - Stream Name]	898-222
E.2.h.iv [Surface Water Features - Stream Classification]	C
E.2.h.iv [Surface Water Features - Wetlands Name]	Federal Waters
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.j. [100 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.

E.2.k. [500 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.l. [Aquifers]	No
E.2.n. [Natural Communities]	No
E.2.o. [Endangered or Threatened Species]	No
E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	No
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No



**New York State
Parks, Recreation and
Historic Preservation**

KATHY HOCHUL
Governor

ERIK KULLESEID
Commissioner

January 04, 2023

Angelina White
MRB Group
145 Culver Road
Suite 160
Rochester, NY 14620

Re: DEC
Town of Canandaigua Transfer Station Facility Project
Routes 5 & 20, Canandaigua, NY 14424
23PR00043

Dear Angelina White:

Thank you for requesting the comments of the Office of Parks, Recreation and Historic Preservation (OPRHP). We have reviewed the project in accordance with the New York State Historic Preservation Act of 1980 (Section 14.09 of the New York Parks, Recreation and Historic Preservation Law). These comments are those of the OPRHP and relate only to Historic/Cultural resources. They do not include potential environmental impacts to New York State Parkland that may be involved in or near your project. Such impacts must be considered as part of the environmental review of the project pursuant to the State Environmental Quality Review Act (New York Environmental Conservation Law Article 8) and its implementing regulations (6 NYCRR Part 617).

Based upon this review, it is the opinion of OPRHP that no properties, including archaeological and/or historic resources, listed in or eligible for the New York State and National Registers of Historic Places will be impacted by this project.

If further correspondence is required regarding this project, please be sure to refer to the OPRHP Project Review (PR) number noted above.

Sincerely,

R. Daniel Mackay

Deputy Commissioner for Historic Preservation
Division for Historic Preservation

rev: S. Snyder

ATTACHMENT 10

MEMO

To: Ordinance Committee,

From: Doug Finch, Town Manager

October 7, 2022

RE: Watercourse Update

Per our meeting on Monday, October 3, 2022; I have drafted redline changes to §220-9 and §1-17 of the Canandaigua Town Code relating to watercourse.

PURPOSE

The purpose of this amendment is to clarify that all designated streams by the DEC or the Town of Canandaigua Natural Resource Mapping require a 100 foot setback, and not just those streams that run six months of the year.

Additionally, Planning Board Chairman Chuck Oyler has provided us a note about a previous discussion with former Town Planner Eric Cooper on the need to make this change, copy attached.

CHANGES

§220-9.A.1. – strikes the words relating to six months and inserts the word watercourse to replace the word stream, as watercourse is defined in the Town Code §1-17.

§1-17 – defines the watercourses applicable as those classified by the DEC or on the Town of Canandaigua Watercourse Map.

References to Stream Protection

Town Code § 220-9 Regulations applicable to all districts

Amended 2-13-2012 by L.L. No. 1-2012

Amended 4-8-2013 by L.L. No. 2-2013

Amended 2-10-2014 by L.L. No. 1-2014

Amended 10-17-2016 by L.L. No. 9-2016

A. Preservation of natural features.

- (1)** Except as otherwise stated in this chapter, no structure shall be built within 100 feet of the bed of a stream carrying water on an average of six months of the year or within 25 feet of the mean high-water elevation of Canandaigua Lake, except for:
 - (a)** Docks, piers, boathouses and/or ramps designed for provision of navigational access;
 - (b)** Public bridges, public waterworks and other municipal or public utility facilities; and
 - (c)** Private bridges, fords, drainage conduits, embankments and similar structures as are necessary to permit access to a lot or portion thereof or as are incidental to a lawful use of a lot, provided that such structure will not have a material adverse effect on the stream, nor alter the flow of water therein, nor substantially increase the likelihood of flood or overflow in the area.

Ordinance Committee Meeting

Extract from minutes of August 3, 2020, pp. 1–2

Watercourse Setback

Mr. Oyler read an email from Eric Cooper, Town Planner, detailing the issue as it exists in Town Code today.

“For background, we have been enforcing this 100 ft. setback faithfully for some time. In reviewing a recent permit, I originally denied it because it was within 100 ft. of the stream. The applicant discussed it further with me where he challenged my interpretation of Town Code, specifically that clause about “carrying water on an average of six months of the year.” In my diligence, I considered his objection.

“While the Town does have a list of streams and watercourses, we do not keep track of how often each flows. Doing such a study would require continual monitoring of each stream for numerous year to find that average time carrying water. I contacted Kevin Olvany to see whether he had such information. He told me he did not, and that he has for some time objected to that clause which had now become an issue. I also reached out to NYS DEC to investigate whether they had that information and whether there was anything inherent in their definition of a Class C stream (as this stream and most are within the Town) that necessitates it carrying water for 6 months. As with Kevin, the DEC did not have that information and it is not inherent in their classification. Without that information, enforcement is an issue. As added context, this is a old section of code, dating back at least to 1985 in its current form so the intent and original use is unknown.

“To avoid future confusion, delay and objection to a section of Code that we do not have the information to enforce, I am suggesting that we define a “protected watercourse” that is essentially a copy of the DEC’s stream definitions and maps and require 100 ft. from such watercourse. Chris Jensen reviewed the draft as well and is good with current language.”

Mr. Schwartz asked whether the Drainage Ditches in Uptown are still considered “protected watercourse.” Mr. Finch pulled up the map noting that they are considered a Class C stream. The question largely related to how the Town will enforce setback requirements on Watercourse that have been previously modified.

The Committee agreed with moving the draft as prepared by Mr. Cooper and presented by Mr. Oyler forward.

Councilman Davis asked how often DEC maps are updated. Mr. Oyler replied that they may be updated every few years. *Editor’s Note: DEC stream maps have generally not been updated since the 1970’s. GIS information was created in 2008.*

Planning Board Meeting

Extract from minutes of September 8, 2020, pp. 12–13

B. Ordinance Committee: Local Law 220-9—“Stream Protection”

Mr. Cooper mentioned that it is a very difficult or impossible clause to enforce. We don't keep track or measure that. You'll have to measure it for multiple years and average it out which again, we don't do. I contacted the DEC and Kevin Olvany to see if they had that information. Neither of them did. To eliminate this unenforceable code, we needed it to be worded more appropriately.

Mr. Lacourse asked how we will know if the streams are protected? Will it be on the maps?

Mr. Cooper stated that the DEC has maps of their classified streams. What would require the 100-foot setback is in reference to the DEC classified stream maps.

Mr. Oyler asked if it's close to the NRI map?

Mr. Cooper said it should be the same thing. They use those data layers for those maps.

Mr. Oyler stated that anyone could go to the NRI map and determine the stream and it makes it simple to make sure it's 100 feet from it.

Dr. Blazey stated that some of the streams are only active some of the time. How do you factor something like that in?

Mr. Cooper said the existing code language allows for those changes. Sometimes it flows, sometimes it doesn't. Some of these streams are not year-round. They only flow in certain times of heavy rain. They aren't always carrying water.

Mr. Lacourse asked about the 150-foot setback.

Mr. Cooper stated that the open space plan is 150 feet but the existing code is only 100'. So, there is a difference between those two.

Mr. Oyler asked if there were any comments.

Mr. Cooper said that the Ordinance Committee creates their draft, makes it acceptable to the committee, receive comments from the Boards, make any necessary changes then it will go to the Town Board for potential Public Hearing and adoption.

■ A motion was made by MR. LACOURSE, seconded by MR. STAYCHOCK, that the Planning Board concurs with the amendments recommended by the Ordinance Committee.

Motion carried by voice vote.

Ordinance Committee Meeting

Extract from minutes of June 6, 2022, pp. 3

Future Topics:

1. Incentive Zoning
2. Solar ordinance updates
3. 1203 (Uniform Code and Energy Code)
4. Permeability; pavers, stone drives, and other mediums
5. Accessory Dwelling Units, Accessory structures (size flexibility related to lot size)
6. Building height in RLD
7. **Blue line stream setbacks**
8. Sandy beach zoning considerations

The “blue line stream setbacks” also appears in the “Future Topics” section of the Ordinance Committee minutes of June 27, 2022; and July 18, 2022.

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

2-21-2023

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

DRAFT

Local Law No. _____ of the year 20²³

A local law Amending Chapter 1, General Provisions, Section 1-17 (Definition of Watercourse)
(Insert Title)
and Amending Chapter 220, Zoning, Section 220-9(A)(1) (Regulations Applicable to All
Districts, Preservation of Natural Features)

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Attachment A
Local Law ____ of 2023

DRAFT

DRAFT

SECTION 1: Amending § 220-9-A-(1) Regulations Applicable to All Districts, to read as follows:

A. Preservation of natural features.

- (1) Except as otherwise stated in this chapter, no structure shall be built within 100 feet of the bed of a watercourse or within 25 feet of the mean high-water elevation of Canandaigua Lake, except for:
 - (a) Docks, piers, boathouses and/or ramps designed for provision of navigational access;
 - (b) Public bridges, public waterworks and other municipal or public utility facilities; and
 - (c) Private bridges, fords, drainage conduits, embankments and similar structures as are necessary to permit access to a lot or portion thereof or as are incidental to a lawful use of a lot, provided that such structure will not have a material adverse effect on the stream, nor alter the flow of water therein, nor substantially increase the likelihood of flood or overflow in the area.

SECTION 2: Amending § 1-17 Definitions, amending the definition of Watercourse to read as follows:

WATERCOURSE

A stream, gully or other body of water identified either by the NYS Department of Environmental Conservation on official mapping or on Town of Canandaigua maps, which are available in the Town Development Office.

SECTION 3. Variances and Waivers. Due to the limited scope and duration of this moratorium, there is no provision being made in this local law for variances or waivers. However, the Town Board may, but is not obligated to, promulgate regulations by resolution of the Town Board authorizing a hardship waiver process.

SECTION 4. Severability. If any portion of this Local Law shall be deemed by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the remainder of this Local Law shall remain in full force and effect to the extent practicable.

SECTION 5. Effective Date. This Local Law shall be effective immediately upon its filing with the New York State Secretary of State.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

DRAFT

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²³ of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board _____ on _____ 20____, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*)
on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. Such local (Elective Chief Executive Officer*)
law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body / City, Town or Village Clerk or
officer designated by local legislative body

(Seal)

Date: _____

§ 220-9 Regulations applicable to all districts.

[Amended 2-13-2012 by L.L. No. 1-2012; 4-8-2013 by L.L. No. 2-2013; 2-10-2014 by L.L. No. 1-2014; 10-17-2016 by L.L. No. 9-2016]

A. Preservation of natural features.

- (1) Except as otherwise stated in this chapter, no structure shall be built within 100 feet of the bed of a watercourse ~~stream-carrying water on an average of six months of the year~~ or within 25 feet of the mean high-water elevation of Canandaigua Lake, except for:
 - (a) Docks, piers, boathouses and/or ramps designed for provision of navigational access;
 - (b) Public bridges, public waterworks and other municipal or public utility facilities; and
 - (c) Private bridges, fords, drainage conduits, embankments and similar structures as are necessary to permit access to a lot or portion thereof or as are incidental to a lawful use of a lot, provided that such structure will not have a material adverse effect on the stream, nor alter the flow of water therein, nor substantially increase the likelihood of flood or overflow in the area.
- (2) No person shall strip, excavate, stockpile, or otherwise remove or relocate topsoil, except:
 - (a) In connection with the approved construction or alteration of a building, a structure, a parking lot or road, a swimming pool, a pond, or lawful excavation operations pursuant to § **220-38** of this chapter; and
 - (b) In compliance with the provisions of Chapter **165** of the Town Code, Soil Erosion and Sedimentation Control.
- (3) No movement of earth or soil erosion shall be permitted at any time in any district which adversely affects conditions on any other property.
- (4) Whenever natural features such as trees, brooks, drainage channels and views interfere with the proposed use of property, the retention of the maximum amount of such features consistent with the intended use of the property shall be required.

B. All accessory buildings and accessory structures, not including agricultural structures and except as otherwise specified in this chapter, shall be subject to the standards in this section.

- (1) An accessory building attached to a principal building shall be considered a part of the principal building and is required to comply with the yard requirements of this chapter for the principal building. For the purposes of this section, "attached" shall mean physical connection by way of a common wall or foundation and not separated by an unenclosed exterior space. **[Amended 7-17-2017 by L.L. No. 16-2017]**
- (2) No detached accessory building shall be closer to the street or right-of-way line than the minimum front yard setback for the principal building.
- (3) Accessory buildings and structures for multiple-family dwellings, manufactured home parks, public uses, commercial uses and industrial uses may be allowed in rear or side yard(s) of the primary building(s).
- (4) Detached accessory buildings and structures may be required to be fenced and/or buffered from adjacent properties, consistent with approved site plans, in order to protect the value of adjacent properties.

- (5) Except as otherwise stated in this chapter, a nine-hundred-square-foot accessory building shall be allowed on vacant lots with no primary building or use and may be used for storage of materials, equipment, and other personal property in the AR-1, AR-2, RR-3 and SCR-1 districts. Such accessory building shall be subject to the setback and height requirements contained in the Zoning Schedule (Schedule I).
- (6) Accessory buildings shall not be used as habitable space.
- (7) The following shall apply to lots with one or more single- and two-family dwellings outside of the Residential Lake District:
 - (a) A lot of 20,000 square feet or less may have: **[Amended 2-11-2019 by L.L. No. 1-2019]**
 - [1] One detached private garage;
 - [2] One additional detached accessory building not exceeding 200 square feet plus 1% of the subject lot's area in square feet and rounded to the nearest fifty; and
 - [3] A total combined building footprint for all detached accessory buildings not exceeding 1,300 square feet.
 - (b) A lot of greater than 20,000 square feet may have, in addition to attached accessory buildings:
 - [1] A maximum of five detached accessory buildings; and
 - [2] A total combined building footprint for all detached accessory buildings not exceeding 1,300 square feet plus 1% of the subject lot's area in square feet and rounded to the nearest hundred or 3,000 square feet, whichever is less. **[Amended 2-11-2019 by L.L. No. 1-2019]**
 - (c) Height allowances:
 - [1] Detached accessory buildings with a building footprint of less than 1,000 square feet shall not exceed 16 feet in height.
 - [2] Detached accessory buildings with a building footprint of 1,000 square feet or greater shall not exceed 22 feet in height.
 - (d) Except within the AR-1, AR-2 and RR-3, detached accessory buildings that are taller than the principal building or have a footprint greater than that of the principal building, not including attached private garages, porches, decks, and patios, shall be separated from the principal building by a distance equal to the side setback required for an accessory building. **[Amended 2-11-2019 by L.L. No. 1-2019]**
 - (e) Except within the AR-1, AR-2 and RR-3, detached accessory buildings with the exception of detached private garages and storage sheds shall be located in the rear yard and subject to the setback requirements for the district in which it is located. **[Amended 2-11-2019 by L.L. No. 1-2019]**
 - (f) Except within the AR-1, AR-2, and RR-3, detached private garages and storage sheds shall be located to the rear of the front building line of the principal building and may be located in the side yard. **[Amended 2-11-2019 by L.L. No. 1-2019]**
 - (g) Except within the AR-1, AR-2, and RR-3, on corner lots, detached accessory structures shall be located in a side yard. **[Amended 2-11-2019 by L.L. No. 1-2019]**
 - (h) If a lot is divided by a street and the principal building is located on one portion of the lot, then the accessory building/structure may be permitted on the portion of the lot opposite the principal building.

In this instance, the minimum setbacks for the zoning district shall apply. **[Amended 2-11-2019 by L.L. No. 1-2019]**

- (i) Accessory buildings may have electrical, gas, and water service but no other utilities.
- (8) Lots located within the NC, CC, RB-1, LI, and I districts that accommodate one or more existing agricultural uses and/or single- and two-family dwellings shall be allowed the same accessory uses, buildings, and structures specified in Town Code § **220-14**, AR-1 Agricultural Rural Residential District, but subject to the lot and setback requirements applicable to their respective zoning district, except that accessory buildings and accessory structures used for the sale of agricultural and nursery products shall not be allowed along State Route 332.
- (9) Additional requirements for detached accessory buildings and structures in the Residential Lake District are in Town Code § **220-21**.
- C. Every developed lot of record shall have access to a public street. Access may be either direct or by private road or drive. All structures shall be so located on lots so as to provide safe and convenient access for servicing, fire protection and required off-street parking. Further standards may be found within the Town of Canandaigua Site Design and Development Criteria. **[Amended 11-16-2020 by L.L. No. 3-2020]**
- D. At the intersection of two or more streets, no hedge, fence or wall (other than a single post or tree) which is higher than three feet above curb level, nor any obstruction to vision, including agricultural crops, shall be permitted in the triangular area formed by the intersecting street lines and a line joining each 50 feet distant from said intersection measured along the edge of the pavement.
- E. Where a building lot has frontage on a street which is proposed for right-of-way widening, the required front yard setback area shall be measured from such proposed right-of-way line.
- F. Outdoor display of goods for sale. Unless the display of goods for sale in such an area shall have been approved by the Town Planning Board, no commercial establishment shall place or display goods, including vehicles, for sale upon any seeded or landscaped area nor upon any paved area necessarily designated on an approved site plan to meet the minimum requirements of the Town Zoning Law for off-street parking.
- G. No manure, odor or dust-producing substances shall be permitted to be stored within 200 feet of any lot line, unless such substance is part of accepted agricultural operations or practices and the land involved lies within an agricultural district established pursuant to New York State Agriculture and Markets Law.
- H. For the purpose of regulating the location of buildings or structures on corner lots and through lots, all portions of a corner lot and a through lot which fronts on a public street shall be subject to the front yard setback requirements of the zone district in which the corner lot or through lot is located.
- I. No front yard, wherever located, and except as may be otherwise provided in Article V, no rear yard adjoining Canandaigua Lake, shall be used for the open storage of boats, vehicles, travel trailers or any other equipment, except for vehicular parking on driveways. Such open storage may be stored on the side of the building but not nearer than 10 feet from the rear or side lot line.
- J. When a new lot is formed so as to include within its boundaries any part of a former lot on which there is an existing building or use, the subdivision must be carried out in such a manner as will not infringe upon any of the provisions of this chapter either with respect to any existing structures or use and any proposed structures or use or setbacks.
- K. Fences erected in the Town shall adhere to the following standards: **[Amended 5-21-2018 by L.L. No.**

1-2018]

- (1) Except as may be otherwise provided in this Subsection **K**, no fence in a front yard within any parcel zoned and occupied for residential use or in a rear yard adjoining Canandaigua Lake shall be erected, altered, or reconstructed to a height exceeding four feet above ground level.
 - (2) Except as may be otherwise provided in this Subsection **K**, no fence in a rear yard or side yard within any parcel zoned and occupied for residential use shall be erected, altered, or reconstructed to a height exceeding six feet above ground level.
 - (3) Fencing used to enclose a tennis court may be permitted up to 12 feet in height, provided that such fencing is not less than the minimum permitted setback for accessory structures in the applicable zoning district.
 - (4) These restrictions shall not be applied so as to restrict the erection of a wall for the purpose of retaining earth.
 - (5) Except as provided in §**220-60**, fences in the Restricted Business, Industrial, and Commercial Districts may be up to eight feet in height.
 - (6) Fences for kennels and for the purpose of enclosing farmland, horses, and cattle shall not exceed eight feet in height.
 - (7) No fence shall be erected to encroach on any property line or upon a public right-of-way.
 - (8) No fence shall be erected in a delineated area of special flood hazard, except for farm fences, unless it can be demonstrated that such fence would not restrict the flow of floodwaters nor would it have any impact on any buildings. No fence shall be erected in such area of special flood hazard until a development permit is obtained in accordance with Chapter **115** of this Town Code.
 - (9) Snow fences may be allowed without a permit, provided that the placement does not result in snow drifting onto adjacent properties or the public highway. Said fences may be erected for a period not to exceed six months and must be removed not later than May 1 of each year.
 - (10) Fencing surrounding telecommunications towers shall be as set forth in § **220-60**.
 - (11) Fences on lots adjoining Canandaigua Lake shall not be erected within 15 feet of the mean high water mark and shall not be erected in a way that will impair the view from any neighboring property.
 - (12) Fences for large-scale solar energy systems shall conform to the minimum size required per National Electric Code. This requirement shall be confirmed by the Code Enforcement Officer.
- L. If the use of any lot or building involves the disposal of on-site wastewater and public sewers are not available, an adequate on-site wastewater treatment system shall be installed and maintained in accordance with regulations and standards promulgated by Chapter **202** of the Code of the Town of Canandaigua. The minimum lot area otherwise required shall be increased where necessary to the extent required to provide such on-site wastewater treatment system.
- M. Except for customary farm operations, no lot shall be used for the commercial storage or disposal of solid or liquid waste without the prior approval of the Town Board. Duly approved on-site wastewater treatment systems shall be excepted from this provision. Town Board approval shall be given only upon a finding that the proposed use shall not have a detrimental effect upon surrounding properties and evidence of any required permits necessary from the New York State Departments of Health and/or Environmental Conservation. The Town Board may require the submission of any documents necessary to make the foregoing finding. Consistent with the provisions of Subsection **G** above, this provision

shall not prohibit the storage of animal waste upon any farm.

- N. On-site wastewater treatment systems shall be designed, installed and maintained in accordance with approved plans and the procedures and standards of the New York State Departments of Health and Environmental Conservation and Chapter **202**, On-Site Wastewater Treatment Systems.
- O. All construction plans shall include design solutions for each site's drainage needs. Site grading shall direct water away from buildings and structures to the natural drainageway or a public storm drainage system. Where no public storm drainage system exists, site drainage controls will be required for each development, to maintain surface runoff to any adjacent site or natural drainageway. The rate of surface runoff shall be the site's existing rate shown to exist based on accepted drainage calculation.
- P. Any structure which has been vacant or which has had utility service disconnected for 12 consecutive months shall not be used for any purpose without obtaining a new certificate of compliance.
- Q. Amateur radio towers. Amateur radio towers erected or maintained within any zoning district shall adhere to the following standards:
 - (1) The sole purpose of the tower is to support antennas for an FCC-licensed amateur radio station. Towers erected under this section shall only be allowed to continue so long as a licensed amateur radio station continues on the premises.
 - (2) An application for an amateur radio tower building permit must be accompanied by the tower manufacturer's ASME specifications or an equivalent structural analysis, including a one-hundred-fifty-percent safety factor design by a licensed professional engineer.
 - (3) Amateur radio towers shall only be erected or maintained within the front yard if it is not possible to effectively communicate on amateur HF, VHF or UHF bands using a tower located within the rear or side yards. A written statement from an engineer or other recognized competent authority, such as the American Radio Relay League, describing the impracticability of effective communication from a tower located within the permitted rear or side yards shall be included with any application to erect a tower within the front yard.
 - (4) The base of an amateur radio tower shall be located no closer to any property line than the minimum setback requirements for accessory buildings within the district or a distance equivalent to 40% of the tower height, whichever is greater.
 - (5) Supporting structures other than the tower base, tower guys and buried anchors shall be located no closer to any property line than the minimum setback requirements for accessory buildings within the district.
 - (6) There is no restriction on the location of tower guys and buried anchors. However, if a guy point or anchor is placed on or nearer a property line than the accessory building setback, the guy point must be elevated at least six feet above ground level and constructed of suitable material.
 - (7) Towers more than 30 feet in height above ground level shall only be erected upon issuance of a special use permit approved by the Town Planning Board pursuant to § **220-53** herein.
- R. All dumpsters in a permanent location shall be enclosed and surrounded by a fenced area with a secured gate in front and landscaping around the remaining three sides. In no instance shall the dumpster be visible from along the public way. In addition, the height of the fencing or landscaping shall be one foot higher than the height of the dumpster. All dumpsters shall be placed on a durable surface consisting of concrete, asphalt, or crushed stone. No fence enclosure shall be comprised of either chain link or plastic strips, and the color of the fence shall be consistent with the principal building.

S. Placement of manufactured housing within the Town of Canandaigua.

- (1) The siting of single-wide manufactured homes shall be permitted only in manufactured home parks within the Town of Canandaigua.
- (2) A single-wide manufactured home sited under the provisions of this section shall offer no less than 720 square feet of living area, excluding decks, porches and other structures which are either attached or placed immediately adjacent to the single-wide manufactured home.
- (3) Double-wide manufactured homes are permitted in all residential zoning districts, except the Residential Lake District, provided that the double-wide manufactured home shall offer no less than 1,100 square feet of living space, excluding decks, porches and other structures which are either attached or placed immediately adjacent to the double-wide manufactured home, and further provided that the double-wide shall be no less than 20 feet wide.
- (4) All double-wide manufactured homes located outside of a manufactured home park shall be sited on a full perimeter foundation with concrete or concrete block foundation walls extended below the frost line and must be affixed to the foundation in accordance with the manufacturer's specifications.
- (5) All manufactured homes to be sited within the Town of Canandaigua shall comply with all applicable federal, state and/or local laws at the time of application.
- (6) A permit must be obtained from the Code Enforcement Officer of the Town of Canandaigua prior to the siting of any manufactured home within the Town of Canandaigua.

T. All single-family dwelling units, except senior living facilities and single-wide manufactured homes, constructed and/or located within the Town of Canandaigua shall offer no less than 1,100 square feet of living area excluding decks, porches, and other structures which are either attached or placed immediately adjacent to the dwelling unit, and provided further that the dwelling unit shall be no less than 20 feet wide. This shall not apply to multiple-family dwellings.

U. (Reserved)

V. Driveways.

- (1) No driveway shall be permitted where by its design there results in surface runoff directly onto the adjacent public highway.
- (2) No driveway shall be permitted where by its design there results an unsafe sight distance as may be determined by the appropriate highway official or the Town Engineer. [See § **220-76A(2)** and **C(1).**]
- (3) A single driveway, providing a single point of access to a public street, serving a single-family detached dwelling located on a residential site shall be 10 feet from any side property line. Driveways closer than 10 feet may be permitted, provided that they are designed as a shared driveway between two or more residential sites. Where a single-family dwelling site also involves land being used for agricultural operations, then a second point of access to a public street may be allowed, but only for agricultural purposes.
- (4) A single-purpose driveway, providing a single point of access to a public street, serving a multifamily site, a commercial, industrial, or mixed-use site shall be 20 feet from any side property line. Driveways closer than 20 feet may be permitted, provided that they are designed as a shared driveway between two or more of these types of site.
- (5) Driveways shall not be subject to the front setback requirements contained elsewhere in this chapter.

W. Swimming pools.

(1) General requirements.

(a) Permit applications for swimming pools shall include a site drawing showing:

[1] All existing and proposed structures, including the swimming pool dimensions and depths.

[2] The distance of the swimming pool and other proposed structures from all boundary lines.

[3] The location of the on-site wastewater treatment system, if applicable.

[4] The well location, if applicable.

[5] Proposed lighting.

[6] Easements and any other additional information as may be required by the Town to demonstrate compliance with Town Code and other applicable laws.

(b) All swimming pools and their components shall comply with the requirements of the New York State Uniform Fire Prevention and Building Code.

(c) Swimming pools shall be sited in compliance with the National Electrical Code and the electric service provider for the site.

(d) No swimming pool or discharge water shall drain upon the lands of the adjoining premises.

(e) Filter pumps and other mechanical devices used in connection with any swimming pool shall be located in order not to interfere with the health, safety and enjoyment of the adjoining premises.

(f) If the use of any private swimming pool shall be abandoned or permanently discontinued, the owner shall see that the excavated depression shall be filled in and that no potential hazard exists.

(2) Dimensional requirements. **[Amended 11-19-2018 by L.L. No. 8-2018]**

(a) Swimming pools shall only be located in the rear and/or side yard of a lot.

(b) No swimming pool or associated decks, patios or devices connected with the installation, maintenance or operation of a swimming pool, including but not limited to pump and filter enclosures, bathhouses and cabanas, shall be constructed or erected closer than the setbacks for accessory structure of the zoning district.

(c) Additional requirements for swimming pools in the RLD Residential Lake District are located in § **220-21**.

X. Outdoor furnaces. All outdoor furnaces shall comply with applicable New York State Department of Environmental Conservation requirements.

Y. Development in any zoning district shall comply with the applicable provisions contained elsewhere in Town Code and the Town of Canandaigua Site Design and Development Criteria.

Z. Site development permits.

(1) When no building permit or other Town approval pursuant to this chapter is required, a site development permit from the Town Development Office shall be obtained for the following:

- (a) Construction of new agricultural structures with a building footprint greater than 50 square feet.
- (b) Installation of new driveways.
- (c) Construction or installation of a fence, excepting snow fences.
- (2) A site development permit shall include information described in § 220-66, Sketch plan requirements, and all other information as may be required by the Town Development Office.
- (3) Site development permit applications shall be made by the landowner and reviewed by Town staff to determine compliance with Town Code requirements.
- AA. Oil-and-gas-extraction-related land uses are prohibited anywhere within the Town except as provided in § 220-107, Preexisting nonconformities.
- BB. Within the R-1-20, R-1-30, SCR-1, AR-1, AR-2, and RR-3 zoning districts, accessory buildings or accessory structures of a nonpermanent nature (movable and temporary) may be utilized for the sale of seasonal agricultural products under the following conditions: **[Added 3-16-2020 by L.L. No. 1-2020]**
 - (1) The stand shall be outside the public right-of-way.
 - (2) Sufficient land area shall be provided to accommodate of-street parking. In no event shall a stand operation be allowed to continue when parking along a public street becomes a traffic safety concern in the opinion of either the Town Highway Superintendent or local law enforcement officials.

§ 1-17 Definitions.

Except as otherwise provided herein, words and terms used in the Town Code shall have their usual and customary meanings. As used in this Code, the following terms shall have the meanings indicated:

WATERCOURSE

A stream, gully or other body of water identified either by the NYS Department of Environmental Conservation on official mapping or on the Town of Canandaigua Watercourse Maps, which is are available in the Town Development Office, ~~or identified through site reconnaissance as part of Planning Board review. Review would consist of a watercourse that contains a discernible channel, bed, and/or banks, flows in a particular direction, and has a drainage area of 20 acres or greater at the downstream end of the parcel.~~

[Added 7-25-2005 by L.L. No. 3-2005; amended 3-20-2017 by L.L. No. 6-2017; 6-19-2017 by L.L. No. 12-2017]

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Canandaigua			
Name of Action or Project: Adoption of a Local Law to Amend Town Code Chapter 220-9, Regulations applicable to all districts			
Project Location (describe, and attach a location map): Town of Canandaigua			
Brief Description of Proposed Action: The Town Board is considering a Local Law to amend the Town Code Chapter 220-9, Regulations applicable to all districts, to clarify that all designated streams by the DEC or the Town of Canandaigua Natural Resource Mapping require a 100 foot setback, not just those that carry water six months of the year.			
Name of Applicant or Sponsor: Town Board, Town of Canandaigua		Telephone: 585-394-1120	
		E-Mail: sbonshak@townofcanandaigua.org	
Address: 5440 State Route 5/20 West			
City/PO: Canandaigua		State: New York	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>TownBoard, Town of Canandaigua</u> Date: _____</p> <p>Signature: _____ Title: <u>Town Manager</u></p>		

ATTACHMENT 11

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

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12/18/2022

Local Law No. _____ of the year 20 _____

A local law Amendments to Chapter 220 Zoning Section 220-62.2 (Ground Mounted Solar Energy
(Insert Title)
Systems); 220-77.1 (Solar Energy); Chapter 1 Section 17 (Definitions)

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

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§ 220-62.2 Ground mounted solar energy systems.
[Added 12-19-2016 by L.L. No. 10-2016]

- A. Ground-mounted solar energy systems are only permitted in certain zoning districts of the Town of Canandaigua through the issuance of a special use permit based on the size classification of the Ground-mounted system as either a Tier 1, Tier 2, Tier 3, or Tier 4.
- (1) Ground-mounted Tier 1 Solar Energy Systems and ground mounted Tier 2 Solar Energy Systems are permitted through the issuance of a special use permit, provided no portion of the parcel is identified by the Zoning Officer as being in the Scenic Viewshed Overlay District §220-33.1, in the following zoning districts: AR-1 Agricultural Rural Residential District, AR-2 Agricultural Rural Residential District, RR-3 Rural Residential District, CC Community Commercial District, I Industrial District, LI Limited Industrial District, Incentive Zoning District, Form-Based Code Zoning District, and Mixed-Use Overlay District subject to the requirements set forth in this section, including site plan approval.
 - (2) Ground-mounted Tier 3 Solar Energy Systems are permitted through the issuance of a special use permit, provided no portion of the parcel is identified by the Zoning Officer as being in the Scenic Viewshed Overlay District §220-33.1, in the following zoning districts: CC Community Commercial, I Industrial, and LI Limited Industrial District, subject to the requirements set forth in this section, including site plan approval.
 - (3) Ground-mounted Tier 4 Solar Energy Systems shall only be permitted by special use permit by the Planning Board after the application first receives approval of the Town Board to be located only on parcels in Incentive Zoning Districts subject to §220-31, §220-62.2, and §220.77.1.
 - (4) Energy Battery Storage Systems resulting in 1 MW AC storage or more as either stand alone or combined with a Large-Scale Ground Mounted Solar Energy Systems shall not be permitted in any zoning district of the Town of Canandaigua.
 - (5) Applications for the installation of a Ground-mounted Solar Energy System shall be reviewed by the Zoning Officer, Environmental Conservation Board, and Agricultural Advisory Committee and referred, with comments, to the Planning Board for its review and action, which can include approval, approval with conditions, or denial.
- B. Special use permit application requirements. In addition to the requirements set forth in § 220-35, the following information must be included with an application for a special use permit for large-scale solar energy system:
- (1) If the property of the proposed project is to be leased, legal consent between all parties, specifying the use(s) of the land for the duration of the project, including easements and other agreements, shall be submitted.
 - (2) A site plan showing the layout of the solar energy system signed by a professional engineer or registered architect shall be required and must include:
 - (a) A fifty-foot buffer zone from all public roadways, property boundaries, or residential buildings; comprised of densely planted trees, shrubs, bushes and flowers and shall include the types of all plantings.
 - (b) Soil sampling at a rate of not less than two tests per acre depicted and identified.
 - (c) Screening to protect against panel glare including orientation of panels away from residential or commercial establishments and demonstrates a minimal visual impact on neighboring properties through installation of screening designed to soften the view impact.

- (d) Noise level projections including decibel level points from any motors, inverters, etc. depicted at the corners of the parcel.
- (e) Zone of Visibility Impact Assessment, including line-of-sight analysis.
- (3) The equipment specification sheets shall be documented and submitted for all photovoltaic panels, significant components, mounting systems, rack motors, batteries, and inverters that are to be installed.
- (4) Property operation and maintenance plan. Such plan shall describe continuing photovoltaic maintenance and property upkeep, such as mowing and trimming, buffer and landscaping maintenance, safety concerns, emergency access, and right to use. The property operation and maintenance plan shall include details about the proposed use or uses of the remaining property not used for the Large-Scale Solar Energy System, as well as ingress and egress to all portions of the property.
- (5) Decommissioning plan. To ensure the proper removal of Large-Scale Ground Mounted Solar Energy Systems, a decommissioning plan shall be required as part of any Special Use Permit approvals issued by the Planning Board. Compliance with this plan shall be made a condition of the issuance of a special use permit under this section.
- (a) The decommissioning plan must specify that after the Large-Scale Solar Energy System is no longer being used or is inadequately maintained, it shall be removed by the applicant or any subsequent owner.
- (b) The plan shall demonstrate how the removal of all infrastructure and the remediation of soil and vegetation shall be conducted to return the parcel to its original state prior to construction.
- (c) The plan shall also include an expected timeline for execution.
- (d) The plan shall include a cost estimate detailing the projected cost of executing the decommissioning plan shall be prepared by a professional engineer. Cost estimations shall take into account inflation.
- (e) The plan shall note removal of Large-Scale Solar Energy Systems must be completed in accordance with the decommissioning plan.
- (f) The plan shall note if the Large-Scale Solar Energy System is not decommissioned after being considered abandoned, the Town or the Town's duly appointed representative or agent(s) may remove the system and restore the property, and the Town may impose a lien on the property to cover these costs to the municipality, in addition to any other remedies available to the Town.
- (g) The plan shall demonstrate adherence to the NYSDAGM "Guidelines for Solar Energy".
- (h) The plan shall detail planned disposal of solar panels in accordance with New York State laws for hazardous waste.
- (i) The plan shall detail compliance with post decommissioning soil samples required at a rate of two per acre being provided to the Town of Canandaigua and the landowner, and the comparison of the pre-construction soil samples; therefore, validating the soil is in the original state.
- (6) Construction schedule. Applicants must submit a proposed schedule for the completion of the project, including the proposed start date and the proposed date of substantial completion, the expected date of connection to the power grid, and the expected date on which operation of the photovoltaic system shall commence.
- C. Special use permit standards. No special use permit for Large-Scale Solar Energy shall be issued unless the Planning Board specifically finds that the proposed project is in compliance with each of the following:

- (1) The Planning Board shall make a determination that the use of the land required by the proposed project shall not cause a loss of valuable agricultural lands to the Town of Canandaigua. The Planning Board shall take into consideration comments from the Town's Agricultural Advisory Committee, Environmental Conservation Board, the Town's adopted Agricultural Enhancement Plan, the Town's Comprehensive Plan, and any other planning documents or experts deemed necessary by the Planning Board.
- (2) Setbacks. Large-Scale Solar Energy Systems shall adhere to the setback requirements for accessory structures of the underlying zoning district.
- (3) Height. Large-Scale Solar Energy Systems shall not exceed 10 feet in height.
- (4) Lot coverage. A Large-Scale Solar Energy System that is ground-mounted shall not exceed 50% of the lot on which it is installed. The entire surface area of the solar panels including all structures on the parcel shall be included in the total area regardless of the method by which the panels are supported or attached to the ground, or the angle at which they are placed.
- (5) Security. All Large-Scale Solar Energy Systems shall be completely enclosed by a minimum seven-foot-high fence to prevent unauthorized access, unless the Planning Board determines that fencing will cause environmental or ecological problems, or that such fencing is unnecessary. If the Planning Board makes such a determination, then the applicant must provide for other means, acceptable to the Planning Board, to prevent access to circuit conductors and other electrical components of the system. Warning signs with the property owner's contact information, and emergency contract information shall be placed on the entrance and perimeter of the property and of the Solar Energy System at locations acceptable to the Planning Board. Any fencing installed shall be acceptable to the Planning Board and shall include screening of said fencing as required by the Planning Board.
- (6) Drainage. All Large-Scale Solar Energy Systems shall include a drainage and stormwater management plan that is acceptable to the Planning Board.
- (7) Easements. All Large-Scale Solar Energy Systems shall provide access, maintenance, and utility easements that are acceptable to the Planning Board. If the Large-Scale Solar Energy System will be operated by any entity other than the property owner, the Planning Board must approve the lease or contractual agreement between the property owner and the system operator.
- (8) The Planning Board shall approve a decommissioning plan as part of the review and Special Use Permit approval process for Solar Energy Systems. The Planning Board shall require that the applicant or property owner post an automatically renewing annual security bond for construction, maintenance, and removal/decommissioning of solar energy systems. The decommissioning plan must note that a lapse of the security bond shall result in a violation of the conditions of approval of the special use permit and automatically revoke the special use permit approval. The decommissioning plan shall note the Town of Canandaigua Town Board may impose a lien against the property and/or draw from the surety/maintenance bond if the Special Use Permit expires or is revoked for any reason, or if the Town Board determines the removal of the system is warranted for any reason and the property owner has failed to remove the system within one hundred twenty days (120 days) after receiving notice from the Town of Canandaigua Town Board.
- (9) The Planning Board must approve the property operation and maintenance plan submitted by the applicant.
- (10) All access roads and paths required for the project shall be integrated into other uses on the property, if possible. Access road siting and grading shall be designed to minimize any negative impacts from stormwater drainage.
- (11) All Large-Scale Solar Energy Systems shall be adequately screened, as determined by the Planning Board, to avoid adverse aesthetic impacts.
- (12) Any application under this section shall meet any substantive provisions contained in local site plan

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requirements in the Zoning Code that, in the judgment of the Planning Board, are applicable to the system being proposed. If none of the site plan requirements are applicable, the Planning Board may waive the requirement for site plan review.

- (13) The Planning Board may impose conditions on the approval of any special use permit under this section including annual inspections, and/or time limitations on the approval or expiration of the special use permit in order to enforce the standards referred to in this section, or in order to discharge its obligations under the State Environmental Quality Review Act (SEQRA).

§ 220-77.1 **Solar energy.**

[Added 12-19-2016 by L.L. No. 10-2016]

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- A. Applicability. The requirements of this section shall apply to all Solar Energy Systems installed or modified in the Town of Canandaigua, excluding general maintenance and repair.
- B. Solar energy systems as accessory use or accessory structure.
- (1) Roof-mounted solar energy systems.
- (a) Roof-mounted solar energy systems that use the electricity onsite or offsite are permitted as an accessory use in all zoning districts when attached to any lawfully existing and lawfully permitted building.
- (b) Height. Roof-mounted solar energy systems shall not exceed the maximum height restrictions of the zoning district within which they are located and are provided the same height exemptions granted to building-mounted mechanical devices or equipment.
- (c) Aesthetics. Roof-mounted solar energy system installations shall incorporate, when feasible, the following design requirements:
- [1] Panels facing the front yard must be mounted at the same angle as the roof's surface with a maximum distance of 18 inches between the roof and the highest edge of the system.
- [2] Solar energy systems should be color-compatible with the primary structure.
- (2) Small-scale solar energy systems.
- (a) Small-scale solar energy systems that use the electricity primarily onsite are permitted as accessory structures in the following zoning districts: AR-1 Agricultural Rural Residential, AR-2 Agricultural Rural Residential, RR-3 Rural Residential, R-1-20 Residential, R-1-30 Residential, SCR-1 Southern Corridor Residential.
- (b) Setbacks. Small-scale solar energy systems shall adhere to the setback requirements for accessory structures of the underlying zoning districts.
- (c) Height. Small-scale solar energy systems shall not exceed 10 feet in height.
- (d) Lot coverage. Small-scale solar energy systems are limited to 10% total lot coverage. The surface area covered by small-scale solar panels shall be included in the total lot coverage. The entire surface area of the solar panels shall be included in the total area regardless of the method by which the panels are supported or attached to the ground, or the angle at which they are placed.
- (e) Small-scale solar energy systems shall not exceed 1,000 square feet in total area without obtaining a special use permit. The entire surface area of the solar panels shall be included in the total area regardless of the method by which the panels are supported or attached to the ground, or the angle at which they are placed.
- (f) All such systems in residential zoning districts shall be installed in the side or rear yards.

- C. Large-scale solar Ground-mounted systems as a special use. Large-scale Ground-mounted solar energy systems may be permitted through the issuance of a special use permit, subject to the requirements set forth in § 220-62.2.
- D. Abandonment and decommissioning. Solar energy systems shall be considered abandoned after 12 consecutive months without electrical energy generation and must be removed from the property. Applications for extensions can be made to the Planning Board, which shall have authority to grant six-month extensions.
- E. Permits and applications. A site development permit shall be required for any type of solar energy system installed within the Town of Canandaigua.
 - (1) No site development permit shall be issued for a small-scale solar energy system in a front yard.
 - (2) No site development permit shall be issued for a large-scale solar energy system unless and until the Planning Board has issued a special use permit pursuant to Town Code § 220-62.2.
 - (3) Application fees for the following permits shall be set by the Town Board in the Town Fee Schedule:
 - (a) Site development permit for solar energy system as an accessory structure;
 - (b) Site development permit and special use permit for a small-scale solar energy system;
 - (c) Site development permit and special use permit for a large-scale solar energy system.
 - (4) Nothing contained herein shall be construed to eliminate the requirements for site plan approval or other permits contained elsewhere in this Town Code.

§ 1-17 Definitions.

Except as otherwise provided herein, words and terms used in the Town Code shall have their usual and customary meanings. As used in this Code, the following terms shall have the meanings indicated:

GROUND-MOUNTED SOLAR ENERGY SYSTEM

A Large-Scale Solar Energy System that is anchored to the ground and attached to a pole or other mounting system, detached from any other structure for the primary purpose of producing electricity for on-site consumption.

[Added 12-19-2016 by L.L. No. 10-2016]

LARGE-SCALE SOLAR ENERGY SYSTEM

A Solar Energy System defined as a Tier 1 Solar Energy System, Tier 2 Solar Energy System, Tier 3 Solar Energy System, or Tier 4 Solar Energy System that is ground-mounted and produces energy primarily for the purpose of off-site sale or consumption, or which exceeds 4,000 square feet in total area.

[Added 12-19-2016 by L.L. No. 10-2016]

ROOF-MOUNTED SOLAR ENERGY SYSTEM

A solar panel system located on the roof of any legally permitted building or structure for the purpose of producing electricity for on-site or off-site consumption.

[Added 12-19-2016 by L.L. No. 10-2016]

SMALL-SCALE SOLAR ENERGY SYSTEM

A Solar Energy System that is ground-mounted, produces energy primarily for the purpose of on-site use, and does not exceed 4,000 square feet in total area.

[Added 12-19-2016 by L.L. No. 10-2016]

SOLAR ENERGY EQUIPMENT

Electrical energy storage devices, material, hardware, inverters, or other electrical equipment and conduit of photovoltaic devices associated with the production of electrical energy.

[Added 12-19-2016 by L.L. No. 10-2016]

SOLAR ENERGY SYSTEM

An electrical generating system composed of a combination of both solar panels and solar energy equipment.

[Added 12-19-2016 by L.L. No. 10-2016]

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SOLAR PANEL

A photovoltaic device capable of collecting and converting solar energy into electrical energy.

[Added 12-19-2016 by L.L. No. 10-2016]

TIER 1 SOLAR ENERGY SYSTEMS

Roof-Mounted and Building-Integrated Solar Energy Systems; Ground Mounted Solar Energy Systems with a Nameplate Capacity up to 25 kW AC, or with a total Solar Panel surface area of up to 4,000 square feet; and On-Farm Solar Energy Systems designed to support an existing agricultural operation in the community.

TIER 2 SOLAR ENERGY SYSTEMS

Ground-Mounted Solar Energy Systems larger than 25 kW that primarily use the electricity generated from the system on-site. Tier 2 Ground-Mounted Solar Energy Systems have a Nameplate Capacity of up to 1 MW AC or a Facility Area of up to 8 acres and generate no more than 110% of the electricity consumed on-site over the previous 12 months.

TIER 3 SOLAR ENERGY SYSTEMS

Larger principal uses with greater impacts. Tier 3 systems are those not included in Tier 1 or Tier 2 Solar Energy Systems that have a Nameplate Capacity of up to 5 MW AC or a Facility Area of up to 40 acres in size, depending on the threshold type selected by the municipality.

TIER 4 SOLAR ENERGY SYSTEMS

Large-scale systems that are not included under Tier 1, Tier 2, or Tier 3 Solar Energy Systems. Tier 4 Solar Energy Systems include all projects subject to the state-level siting process administered by the Office of Renewable Energy Siting (ORES); this extends to all new solar projects with a Nameplate Capacity of 25 MW or greater, as well as new solar projects between 20-25 MW which elect to seek a permit through ORES.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on _____ 20____ in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*)
on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: _____

(Seal)

§ 220-62.2 ~~Large-scale Ground mounted~~ solar energy systems.

[Added 12-19-2016 by L.L. No. 10-2016]

A. ~~Large-scale Ground-mounted~~ solar energy systems are only permitted in certain zoning districts of the Town of Canandaigua through the issuance of a special use permit based on the size classification of the Ground-mounted system as either a Tier 1, Tier 2, Tier 3, or Tier 4.

(1) Ground-mounted Tier 1 Solar Energy Systems and ground mounted Tier 2 Solar Energy Systems are permitted through the issuance of a special use permit, provided no portion of the parcel is identified by the Zoning Officer as being in the Scenic Viewshed Overlay District §220-33.1, in the following zoning districts: AR-1 Agricultural Rural Residential District, AR-2 Agricultural Rural Residential District, RR-3 Rural Residential District, CC Community Commercial District, I Industrial District, LI Limited Industrial District, Incentive Zoning District, Form-Based Code Zoning District, and Mixed-Use Overlay District subject to the requirements set forth in this section, including site plan approval.

(2) Ground-mounted Tier 3 Solar Energy Systems are permitted through the issuance of a special use permit, provided no portion of the parcel is identified by the Zoning Officer as being in the Scenic Viewshed Overlay District §220-33.1, in the following zoning districts: CC Community Commercial, I Industrial, and LI Limited Industrial District, subject to the requirements set forth in this section, including site plan approval.

(3) Ground-mounted Tier 4 Solar Energy Systems shall only be permitted by special use permit by the Planning Board after the application first receiving receives approval of the Town Board to be located only on parcels in Incentive Zoning Districts subject to §220-31, §220-62.2, and §220.77.1.

(4) Energy Battery Storage Systems resulting in 1 MW AC storage or more as either stand alone or combined with a Large-Scale Ground Mounted Solar Energy Systems shall not be permitted in any zoning district of the Town of Canandaigua.

(5) Applications for the installation of a Ground-mounted Solar Energy System shall be reviewed by the Zoning Officer, Environmental Conservation Board, and Agricultural Advisory Committee and referred, with comments, to the Planning Board for its review and action, which can include approval, approval with conditions, or denial.

~~in the following zoning districts: CC Commercial, AR-1 Agricultural Rural Residential, AR-2 Agricultural Rural Residential, I Industrial, and RR-3 Rural Residential, subject to the requirements set forth in this section, including site plan approval. Ground mounted Tier 1 Solar Energy Systems and ground mounted Tier 2 Solar Energy Systems are permitted through the issuance of a special use permit, provided no portion of the parcel is identified by the Zoning Officer as being in the Scenic Viewshed Overlay District §220-33.1, in the following zoning districts: AR-1 Agricultural Rural Residential, AR-2 Agricultural Rural Residential, and RR-3 Rural Residential, subject to the requirements set forth in this section, including site plan approval. Tier 4 Solar Energy Systems shall only be permitted after approval of the Town Board in Incentive Zoning Districts subject to §220-31, §220-62.2, and §220.77.1. Energy Battery Storage Systems resulting in 1 MW AC storage or more as either stand alone or combined with a Large-Scale Ground Mounted Solar Energy Systems shall not be permitted in any zoning district of the Town of Canandaigua. Applications for the installation of a Large Scale Ground Mounted Solar Energy System shall be reviewed by the Zoning Officer, Environmental Conservation Board, and Agricultural Advisory Committee and referred, with comments, to the Planning Board for its review and action, which can include approval, approval with conditions, or denial.~~

B. Special use permit application requirements. In addition to the requirements set forth in § 220-35, the following information must be included with an application for a special use permit for large-scale solar energy system:

- (1) If the property of the proposed project is to be leased, legal consent between all parties, specifying the use(s) of the land for the duration of the project, including easements and other agreements, shall be submitted.
- (2) ~~Blueprints~~ A site plan showing the layout of the solar energy system signed by a professional engineer or registered architect shall be required and must include:
 - (a) A fifty-foot buffer zone from all public roadways, property boundaries, or residential buildings; comprised of densely planted trees, shrubs, bushes and flowers and shall include the types of all plantings.
 - (b) Soil sampling at a rate of not less than two tests per acre depicted and identified.
 - (c) Screening to protect against panel glare including orientation of panels away from residential or commercial establishments and demonstrates a minimal visual impact on neighboring properties through installation of screening designed to soften the view impact.
 - (d) Noise level projections including decibel level points from any motors, inverters, etc. depicted at the corners of the parcel.
 - (e) Zone of Visibility Impact Assessment, including line-of-sight analysis.
- (3) The equipment specification sheets shall be documented and submitted for all photovoltaic panels, significant components, mounting systems, rack motors, batteries, and inverters that are to be installed.
- (4) Property operation and maintenance plan. Such plan shall describe continuing photovoltaic maintenance and property upkeep, such as mowing and trimming, buffer and landscaping maintenance, safety concerns, emergency access, and access right to use. The property operation and maintenance plan shall include details about the proposed use or uses of the remaining property not used for the Large-Scale Solar Energy System, as well as ingress and egress to all portions of the property.
- (5) Decommissioning plan. To ensure the proper removal of Large-Scale Ground Mounted Solar Energy Systems, a decommissioning plan shall be submitted as part of the application required as part of any Special Use Permit approvals issued by the Planning Board. Compliance with this plan shall be made a condition of the issuance of a special use permit under this section.
 - (a) The decommissioning plan must specify that after the Large-Scale Solar Energy System is no longer being used or is inadequately maintained, it shall be removed by the applicant or any subsequent owner.
 - (b) The plan shall demonstrate how the removal of all infrastructure and the remediation of soil and vegetation shall be conducted to return the parcel to its original state prior to construction.
 - (c) The plan shall also include an expected timeline for execution.
 - (d) The plan shall include a cost estimate detailing the projected cost of executing the decommissioning plan shall be prepared by a professional engineer. Cost estimations shall take into account inflation.
 - (e) The plan shall note rRemoval of Large-Scale Solar Energy Systems must be completed in accordance with the decommissioning plan.
 - (f) The plan shall note if the Large-Scale Solar Energy System is not decommissioned after being considered abandoned, the Town or the Town's duly appointed representative or agent(s) may remove the system and restore the property, and the Town may impose a lien on the property to cover these costs to the municipality, in addition to any other remedies available to the Town.

(g) The plan shall demonstrate adherence to the NYSDAGM “Guidelines for Solar Energy”.

(h) The plan shall detail planned disposal of solar panels in accordance with New York State laws for hazardous waste.

(i) The plan shall detail compliance with post decommissioning soil samples required at a rate of two per acre being provided to the Town of Canandaigua and the landowner, and the comparison of the pre-construction soil samples; therefore, validating the soil is in the original state.

(6) Construction schedule. Applicants must submit a proposed schedule for the completion of the project, including the proposed start date and the proposed date of substantial completion, the expected date of connection to the power grid, and the expected date on which operation of the photovoltaic system shall commence.

C. Special use permit standards. No special use permit for Large-Scale Solar Energy shall be issued unless the Planning Board specifically finds that the proposed project is in compliance with each of the following:

(1) The Planning Board shall make a determination that the use of the land required by the proposed project shall not cause a loss of valuable agricultural lands to the Town of Canandaigua. The Planning Board shall take into consideration comments from the Town’s Agricultural Advisory Committee, Environmental Conservation Board, the Town’s adopted Agricultural Enhancement Plan, the Town’s Comprehensive Plan, and any other planning documents or experts deemed necessary by the Planning Board.

(2) Setbacks. Large-Scale Solar Energy Systems shall adhere to the setback requirements for accessory structures of the underlying zoning district.

(3) Height. Large-Scale Solar Energy Systems shall not exceed 10 feet in height.

(4) Lot coverage. A Large-Scale Solar Energy System that is ground-mounted shall not exceed 50% of the lot on which it is installed. The entire surface area of the solar panels including all structures on the parcel shall be included in the total area regardless of the method by which the panels are supported or attached to the ground, or the angle at which they are placed.

(5) Security. All Large-Scale Solar Energy Systems shall be completely enclosed by a minimum seven-foot-high fence fencing to prevent unauthorized access, unless the Planning Board determines that fencing will cause environmental or ecological problems, or that such fencing is unnecessary. If the Planning Board makes such a determination, then the applicant must provide for other means, acceptable to the Planning Board, to prevent access to circuit conductors and other electrical components of the system. Warning signs with the property owner's contact information, and emergency contract information shall be placed on the entrance and perimeter of the property and of the Solar Energy System at locations acceptable to the Planning Board. Any fencing installed shall be acceptable to the Planning Board and shall include screening of said fencing as required by the Planning Board.

(6) Drainage. All Large-Scale Solar Energy Systems shall include a drainage and stormwater management plan that is acceptable to the Planning Board.

(7) Easements. All Large-Scale Solar Energy Systems shall provide access, maintenance, and utility easements that are acceptable to the Planning Board. If the Large-Scale Solar Energy System will be operated by any entity other than the property owner, the Planning Board must approve the lease or contractual agreement between the property owner and the system operator.

(8) The Planning Board ~~must approve the~~ shall approve a decommissioning plan ~~submitted by the applicant as part of the review and Special Use Permit approval process for Solar Energy Systems.~~ The Planning Board shall require that the applicant or property owner post an automatically renewing annual security bond for construction, maintenance, and removal/decommissioning of

solar energy systems. The decommissioning plan must note that a lapse of the security bond shall result in a violation of the conditions of approval of the special use permit and automatically revoke the special use permit approval. The decommissioning plan shall note the Town of Canandaigua Town Board may impose a lien against the property and/or draw from the surety/maintenance bond if the Special Use Permit expires or is revoked for any reason, or if the Town Board determines the removal of the system is warranted for any reason and the property owner has failed to remove the system within one hundred twenty days (120 days) after receiving notice from the Town of Canandaigua Town Board.

- (9) The Planning Board must approve the property operation and maintenance plan submitted by the applicant.
- (10) All access roads and paths required for the project shall be integrated into other uses on the property, if possible. Access road siting and grading shall be designed to minimize any negative impacts from stormwater drainage.
- (11) All Large-Scale Solar Energy Systems shall be adequately screened, as determined by the Planning Board, to avoid adverse aesthetic impacts.
- (12) Any application under this section shall meet any substantive provisions contained in local site plan requirements in the Zoning Code that, in the judgment of the Planning Board, are applicable to the system being proposed. If none of the site plan requirements are applicable, the Planning Board may waive the requirement for site plan review.
- (13) The Planning Board may impose conditions on the approval of any special use permit under this section including annual inspections, and/or time limitations on the approval or expiration of the special use permit in order to enforce the standards referred to in this section, or in order to discharge its obligations under the State Environmental Quality Review Act (SEQRA).

§ 220-77.1 **Solar energy.**

[Added 12-19-2016 by L.L. No. 10-2016]

- A. Applicability. The requirements of this section shall apply to all Solar Energy Systems installed or modified in the Town of Canandaigua, excluding general maintenance and repair.
- B. Solar energy systems as accessory use or accessory structure.
 - (1) Roof-mounted solar energy systems.
 - (a) Roof-mounted solar energy systems that use the electricity onsite or offsite are permitted as an accessory use in all zoning districts when attached to any lawfully existing and lawfully permitted building.
 - (b) Height. Roof-mounted solar energy systems shall not exceed the maximum height restrictions of the zoning district within which they are located and are provided the same height exemptions granted to building-mounted mechanical devices or equipment.
 - (c) Aesthetics. Roof-mounted solar energy system installations shall incorporate, when feasible, the following design requirements:
 - [1] Panels facing the front yard must be mounted at the same angle as the roof's surface with a maximum distance of 18 inches between the roof and the highest edge of the system.
 - [2] Solar energy systems should be color-compatible with the primary structure.
 - (2) Small-scale solar energy systems.
 - (a) Small-scale solar energy systems that use the electricity primarily onsite are permitted as accessory

structures in the following zoning districts: AR-1 Agricultural Rural Residential, AR-2 Agricultural Rural Residential, RR-3 Rural Residential, R-1-20 Residential, R-1-30 Residential, SCR-1 Southern Corridor Residential.

- (b) Setbacks. Small-scale solar energy systems shall adhere to the setback requirements for accessory structures of the underlying zoning districts.
 - (c) Height. Small-scale solar energy systems shall not exceed 10 feet in height.
 - (d) Lot coverage. Small-scale solar energy systems are limited to 10% total lot coverage. The surface area covered by small-scale solar panels shall be included in the total lot coverage. The entire surface area of the solar panels shall be included in the total area regardless of the method by which the panels are supported or attached to the ground, or the angle at which they are placed.
 - (e) Small-scale solar energy systems shall not exceed 1,000 square feet in total area without obtaining a special use permit. The entire surface area of the solar panels shall be included in the total area regardless of the method by which the panels are supported or attached to the ground, or the angle at which they are placed.
 - (f) All such systems in residential zoning districts shall be installed in the side or rear yards.
- C. Large-scale solar Ground-mounted systems as a special use. Large-scale Ground-mounted solar energy systems may be permitted through the issuance of a special use permit ~~in the following zoning districts: CC-Commercial, AR-1 Agricultural Rural Residential, AR-2 Agricultural Rural Residential, I-Industrial, and RR-3 Rural Residential~~, subject to the requirements set forth in § 220-62.2.
- D. Abandonment and decommissioning. Solar energy systems shall be considered abandoned after 12 consecutive months without electrical energy generation and must be removed from the property. Applications for extensions can be made to the Planning Board, which shall have authority to grant six-month extensions.
- E. Permits and applications. A site development permit shall be required for any type of solar energy system installed within the Town of Canandaigua.
- (1) No site development permit shall be issued for a small-scale solar energy system in a front yard.
 - (2) No site development permit shall be issued for a large-scale solar energy system unless and until the Planning Board has issued a special use permit pursuant to Town Code § 220-62.2.
 - (3) Application fees for the following permits shall be set by the Town Board in the Town Fee Schedule:
 - (a) Site development permit for solar energy system as an accessory structure;
 - (b) Site development permit and special use permit for a small-scale solar energy system;
 - (c) Site development permit and special use permit for a large-scale solar energy system.
 - (4) Nothing contained herein shall be construed to eliminate the requirements for site plan approval or other permits contained elsewhere in this Town Code.

§ 1-17 Definitions.

Except as otherwise provided herein, words and terms used in the Town Code shall have their usual and customary meanings. As used in this Code, the following terms shall have the meanings indicated:

GROUND-MOUNTED SOLAR ENERGY SYSTEM

A Large-Scale Solar Energy System that is anchored to the ground and attached to a pole or other mounting system, detached from any other structure for the primary purpose of producing electricity for on-site consumption.

[Added 12-19-2016 by L.L. No. 10-2016]

LARGE-SCALE SOLAR ENERGY SYSTEM

A Solar Energy System defined as a Tier 1 Solar Energy System, Tier 2 Solar Energy System, Tier 3 Solar Energy System, or Tier 4 Solar Energy System that is ground-mounted and produces energy primarily for the purpose of off-site sale or consumption, or which exceeds 1,000 4,000 square feet in total area.

[Added 12-19-2016 by L.L. No. 10-2016]

ROOF-MOUNTED SOLAR ENERGY SYSTEM

A solar panel system located on the roof of any legally permitted building or structure for the purpose of producing electricity for on-site or off-site consumption.

[Added 12-19-2016 by L.L. No. 10-2016]

SMALL-SCALE SOLAR ENERGY SYSTEM

A Solar Energy System that is ground-mounted, produces energy primarily for the purpose of on-site use, and does not exceed 1,000 4,000 square feet in total area.

[Added 12-19-2016 by L.L. No. 10-2016]

SOLAR ENERGY EQUIPMENT

Electrical energy storage devices, material, hardware, inverters, or other electrical equipment and conduit of photovoltaic devices associated with the production of electrical energy.

[Added 12-19-2016 by L.L. No. 10-2016]

SOLAR ENERGY SYSTEM

An electrical generating system composed of a combination of both solar panels and solar energy equipment.

[Added 12-19-2016 by L.L. No. 10-2016]

SOLAR PANEL

A photovoltaic device capable of collecting and converting solar energy into electrical energy.

[Added 12-19-2016 by L.L. No. 10-2016]

Tier 1 Solar Energy Systems

Roof-Mounted and Building-Integrated Solar Energy Systems; Ground Mounted Solar Energy Systems with a Nameplate Capacity up to 25 kW AC, or with a total Solar Panel surface area of up to 4,000 square feet; and On-Farm Solar Energy Systems designed to support an existing agricultural operation in the community.

Tier 2 Solar Energy Systems

Ground-Mounted Solar Energy Systems larger than 25 kW that primarily use the electricity generated from the system on-site. Tier 2 Ground-Mounted Solar Energy Systems have a Nameplate Capacity of up to 1 MW AC or a Facility Area of up to 8 acres, and generate no more than 110% of the electricity consumed on-site over the previous 12 months.

Tier 3 Solar Energy Systems

Larger principal uses with greater impacts. Tier 3 systems are those not included in Tier 1 or Tier 2 Solar Energy Systems that have a Nameplate Capacity of up to 5 MW AC or a Facility Area of up to 40 acres in size, depending on the threshold type selected by the municipality.

Tier 4 Solar Energy Systems

Large-scale systems that are not included under Tier 1, Tier 2, or Tier 3 Solar Energy Systems. Tier 4 Solar Energy Systems include all projects subject to the state-level siting process administered by the Office of Renewable Energy Siting (ORES); this extends to all new solar projects with a Nameplate Capacity of 25 MW or greater, as well as new solar projects between 20-25 MW which elect to seek a permit through ORES.

Town of Canandaigua

5440 Routes 5 & 20 West

Canandaigua, NY 14424

(585) 394-1120 * Fax: (585) 394-9476

townofcanandaigua.org

DATE: January 12, 2023

TO: Supervisor Simpson and Members of the Town Board

FROM: Chairman Bob DiCarlo & members of the Agricultural Advisory Committee

RE: Referral from the Town Board

In accordance with Town of Canandaigua Town Code §17-5, the Town of Canandaigua Agricultural Advisory Committee (Ag Committee) met on January 12, 2023 to review and provide comment relative to the proposed changes to the Town of Canandaigua Solar Law.

Discussion:

- The committee appreciates the consideration of farmland protection in the drafting of these changes to the solar law.
- The committee discussed the draft law and what the changes would mean for agriculture specifically. They felt that the changes would provide further protection to the Town's most productive farmland, preventing large-scale solar projects in agricultural zoning districts within the town. The committee feels the proposed changes to the law will still allow projects to go forward in appropriate locations and zoning districts.

Official Comment:

"The Agriculture Advisory Committee recommends the Town of Canandaigua Town Board adopt the proposed changes to the Solar Law."

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1791

MEMORANDUM

TO: Town Board

FROM: Environmental Conservation Board

DATE: Friday, February 17, 2023

RE: Solar Law Comments

The ECB has chosen to submit individual comments on the proposed solar regulations:

Gary Kochersberger:

I reviewed the latest drafts of the policies and appreciate all the time that's been put into the revisions. I do think combining Large Scale and Small-Scale projects in these policies can be confusing. This latest version does start out dropping the "Large" designation and lumping all ground mounted installations together. I would think separate residential solar (tier 1 roof mounted and tier 2 ground mounted) and commercial solar (tier 3 and 4) policies would make more sense. As written now, a small ground mounted solar array in someone's backyard would be held to much of the same requirements as a multi-acre commercial layout (Special Use Permitting, approval by ECB and Ag committee and Planning Board review). The NYSERDA solar policy framework (<https://www.nyserda.ny.gov/All-Programs/NY-Sun/Communities-and-Local-Governments/Solar-Guidebook-for-Local-Governments>) on which the town's policies appear to have been developed describes a much more streamlined approach for tier 2 approvals – suggesting no site plan review if the size, setbacks, etc. as required are met.

The maximum size for small ground mounted arrays was appropriately increased in some parts of the policy but not on page 5 where it continues to state that the array may not exceed 1000 square feet.

Kimberly Burkard:

- I believe that solar and other forms of renewable energy have a necessary place in the Town of Canandaigua. Fossil fuel use is unsustainable by our planet as climate change is teaching us and we do need to use alternative forms of energy for the wellness of our planet, community, and ourselves. I do not feel, however, that converting the Town's

Town of Canandaigua

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Established 1791

arable, active farmland or other open land types like forested parcels to large scale solar is the answer. Additional thoughts:

1. Roof and building mounted solar in residential, commercial, agricultural, and industrial spaces should always be allowed and encouraged no matter the zoning.
2. Residential ground-mounted solar, under 4000 square feet, should be allowed in any zone so long as they do not exceed lot coverage or setback requirements. This will effectively disallow most lakeside installations.
3. Creative solutions like combining solar with existing impervious surfaces, ex. parking lots, should be applauded and supported.
4. Agricultural operations require much energy and I fully support any farm installing up to 8 acres of solar with associated battery storage for their own use.
5. I support large scale solar and associated battery storage in commercial and industrial spaces.
6. I have reservations about the solar grazing practices that have been shared with the Agricultural Committee. Rotational grazing, moving animals between different pastures, is an age-old technique to manage animal well-being by allowing the animals access to new vegetative growth as well as managing parasite loads (ex. worms) in the animals. Rotational grazing also helps keep grazing pastures healthy and lush. Grazing under solar is done solely for vegetation control - the animals are living lawn mowers preventing weed growth around solar panels. Appropriate rotational approaches are not truly what solar companies require and so I believe that long term there is limited viability in this approach.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Canandaigua			
Name of Action or Project: Adoption of a Local Law to Amend Town Code Chapter 220-62.2 Large Scale Solar Energy Systems			
Project Location (describe, and attach a location map): Town of Canandaigua			
Brief Description of Proposed Action: The Town Board is considering a local law to amend the Town Code Chapter 220-62.2 Large Scale Solar Energy Systems to reflect changes in solar technologies coupled with the goals of the Town's comprehensive plan.			
Name of Applicant or Sponsor: Town Board, Town of Canandaigua		Telephone: 585-394-1120	
		E-Mail: sreynolds@townofcanandaigua.org	
Address: 5440 State Route 5/20 West			
City/PO: Canandaigua		State: New York	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Town Board, Town of Canandaigua</u> Date: _____ Signature: _____ Title: <u>Town Manager</u>		

Project:

Date:

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:

Date:

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town Board

Name of Lead Agency

Douglas E. Finch

Date

Town Manager

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT FORM

ATTACHMENT 12

TOWN OF CANANDAIGUA

TOWN BOARD 2023 REMOTE PARTICIPATION POLICY

I. Purpose

The purpose of this Policy is to allow members of the Town Board of the Town of Canandaigua and the general public to attend and participate in meetings of the Town Board or any of its committees by videoconferencing as identified in New York State Open Meetings Law, and to ensure that the public has an adequate opportunity to participate in the Town Board process.

II. Definitions

- (a) “Member” means a member of the Town of Canandaigua Town Board, including the Town Supervisor.
- (b) “Meeting” means any meeting of the Town of Canandaigua Town or any of the Town Board’s committees that are subject to this Policy.
- (c) “Remote Means” means videoconferencing which includes audio and video.
- (d) “Secretary” means the Town Clerk of the Town of Canandaigua or the individual to whom the Town Clerk has designated responsibility for recording meeting minutes at Town Board meetings.

III. Remote Attendance Permitted

- (a) Subject to the limitations set forth in Section IV below, Town Board Members may attend any Meeting by Remote Means if the Member is prevented from physically attending the Meeting.
- (b) When a Board member must be necessarily absent or will be participating in a meeting by remote participation, that Board member must so inform the Chair and the Town Clerk as soon as reasonably possible.
- (c) Members of the public will be permitted to participate remotely in any Meeting by Remote Means, for those meetings where remote participation is offered, the same as if the member of the public was present for the meeting in person, once recognized by the Chair.

IV. Restrictions on Remote Attendance

- (a) No Member may attend any portion of a Meeting by Remote Means unless:
 - (i) The Remote Means being utilized is fully functional, and shall allow:

- (A) All Town Board Members to hear all communications taking place during the Meeting;
- (B) Any persons in attendance at the Meeting to hear all communications taking place during the Meeting;
- (C) All Town Board Members to see any documents displayed during the Meeting;
- (D) Any persons in attendance at the Meeting to see any documents displayed during the Meeting; and
- (E) The Secretary to hear all communications taking place during the Meeting.

V. Rules of Procedure When Remote Attendance Utilized

- (a) When a Town Board Member attends any portion of a Meeting by Remote Means as permitted by this Policy:
 - (i) The minutes of the Meeting shall include the following:
 - (A) A statement that the Member attended the Meeting by Remote Means;
 - (B) The location from which the Member attended the Meeting
 - (C) A statement that the Remote Means were fully functional;
 - (D) The times, if any, during which the Member attending the Meeting by Remote Means left the Meeting.
 - (ii) Every Member of the Town Board shall be identified during all Board discussions so that all participants are aware of which Member is speaking at all times.
- (b) A Town Board Member attending a Meeting by Remote Means shall:
 - (i) Be permitted to fully participate in the Meeting as if he or she were physically present, including the making or seconding of motions and voting on said motions, subject to the Town Board Rules of Procedure;
 - (ii) Advise the Secretary if he or she leaves or returns from the Meeting;
 - (iii) Advise the Secretary of all other persons in the same room as such Member attending by Remote Means and whether and to what extent such other persons are able to hear the discussions at the Meeting;

- (c) If the Town Supervisor attends a Meeting by Remote Means, the Deputy Supervisor shall serve as chair of the Meeting. If the Deputy Supervisor is not present at the Meeting then the Town Board shall designate a Temporary Chair from the Members who are physically present at the Meeting.

VI. Applicability

If any provision of this Policy conflicts with any provision of the Town Code of the Town of Canandaigua or New York State Law then the stricter provision shall prevail.

VII. Effective Date

- (a) This Policy was approved by the Canandaigua Town Board on July 19, 2021.
- (b) This Policy shall become effective immediately upon approval by the Canandaigua Town Board, and shall remain in effect until otherwise removed.

VIII. Availability of Policy

- (a) This Policy shall be filed in the Office of the Town Clerk of the Town of Canandaigua.
- (b) This Policy is hereby made a part of the Town of Canandaigua Town Board Rules of Procedure.

First Adopted	December 17, 2018	Resolution No. 2018-337
Subsequent amendments and adoptions:		
	July 19, 2021	Resolution No. 2021-176
	January 10, 2022	Resolution No. 2022-018
	January 31, 2022 (amended)	Resolution No. 2022-065
	February 27, 2023 (amended)	Resolution No. 2023-##

ATTACHMENT 13

AGREEMENT

DOG CONTROL SERVICES

PARTIES:

The County of Ontario, a municipal corporation of the State of New York, having its principal offices at 20 Ontario Street, Canandaigua, New York 14424 (hereinafter referred to as the "County").

TOWN OF CANANDAIGUA, a municipal corporation of the State of New York and having its principal office at 5440 ROUTE 5 & 20 WEST CANANDAIGUA, NY 14424 (hereinafter referred to as the "Municipality").

The County and Municipality are at times herein referred to individually as a "party" and collectively as the "parties."

RECITALS:

This agreement (this "Agreement") entered into between the parties contemplates and is subject to the subcontracting of dog control services provided by the County to the Ontario County Humane Society, Inc., a duly incorporated society for the prevention of cruelty to animals. Officers, agents and employees of said society shall furnish those services described hereunder, and shall operate the Happy Tails Animal Shelter, which is intended to serve as the shelter under this Agreement. Similarly, the parties recognize that this Agreement constitutes part of an innovative approach to dog control by municipalities of the County, and may therefore necessitate future discussion and modification by mutual consent.

SERVICES:

The parties agree that in consideration of payment made by the Municipality, the County will provide the following services commencing on January 1, 2023, and continuing through the term of this Agreement:

ADMINISTRATIVE SERVICES: The County or contractor of the County will maintain complete records of seizures, subsequent dispositions and all other contract or business related files as required by law.

DOG CONTROL SERVICES: A duly appointed employee(s) or contractor of the County will perform the duties of dog control officer for the Municipality, as those duties are defined in Article 7 of the Agriculture and Markets Law, including routine enforcement of licensing requirements, which enforcement shall commence after a minimum of two (2) official notifications by the Municipality to the dog owner or harbinger, and upon similar notice by the Municipality to the County or its designee. In the case where a village employs its own dog control officer the village dog control officer is to be initially contacted to enforce village dog owner licensing requirements, in order to maximize response capability and minimize expense. Additionally, the County or contractor of the County shall provide enforcement of the provisions of the ordinance attached hereto as "Schedule 'A,'" if such provisions are included in an ordinance adopted by the

Municipality. However, the County or contractor of the County shall not be required to pursue appearance tickets or dangerous dog complaints through trial.

SHELTER SERVICES: The County or contractor of the County will provide an enclosed shelter for seized dogs, will properly care for all dogs in such shelter, and will humanely euthanize or make available for adoption seized dogs not redeemed. The shelter shall be open to the public at reasonable hours determined by the County or its contractor.

AUTHORIZATION:

In performance of the services specified in this Agreement, the officers, agents and employees of the County shall be deemed agents of the Municipality for the purposes of 1) enforcement, including the issuance of appearance tickets, of the Agriculture and Markets Law and of the Municipality's Dog Control Ordinance, if adopted by Municipality; 2) the seizure of animals within the Municipality pursuant to said statutes; 3) the care and disposition of animals seized pursuant to said statutes; and 4) the receipt and disposition of impoundment and boarding fees collected at the shelter.

LICENSE COUNT:

The basis for calculating dog control contracts will be established by the active and delinquent dog license counts for the year prior to the term of this Agreement. The Municipality shall submit to the County active and delinquent dog license figures for the prior year by January 31 of the year of this Agreement. The active and delinquent dog counts will be added together and used to distribute the cost of dog control services across each municipality for the year after this Agreement's dog control contracts.

In the event that the Municipality fails to timely file the herein described license count, the Municipality shall be liable for and shall pay to the County, the sum of ten (\$10.00) dollars per day for each day from the filing deadline set forth herein to the date of actual filing. The County Administrator, in his/her sole discretion, may waive said payment for good cause shown as provided by the Municipality.

PAYMENT:

For the above services performed during the period of this Agreement, the County will bill the Municipality, and the Municipality will pay the County, the sum of \$29,397.00. The County will bill the Municipality not later than January 31st and payment by the Municipality to the County will be due on or before the last day of the next month after such bill is submitted.

Said rate may be modified by the County depending upon changes in State or Local service requirements, the number of active and delinquent dogs licensed, and in the number of municipalities participating, provided that the rate charged per dog remains equal for all participating municipalities during the year of this Agreement.

TERM OF AGREEMENT:

The term of this Agreement shall commence on January 1, 2023, and shall terminate on December 31, 2023.

NOTICES:

All notices of any nature referred to in this Agreement shall be in writing and sent by registered or certified mail postage pre-paid, to the respective addresses set forth below or to such other addresses as the respective parties hereto may designate in writing:

To the County:

Ontario County Board of Supervisors
Ontario County Municipal Building
20 Ontario Street
Canandaigua, New York 14424

with a copy to:

County Administrator
Ontario County Municipal Building
20 Ontario Street
Canandaigua, New York 14424

To the Municipality:

Municipality Clerk
5440 ROUTE 5 & 20 WEST CANANDAIGUA, NY 14424

ENTIRE AGREEMENT:

This Agreement and its attachments constitute the entire Agreement between the parties with respect to the subject matter hereto and shall supersede all previous negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

EXECUTION:

This Agreement shall not be enforceable until signed by all parties and approved by the Office of the County Attorney.

LAW GOVERNING:

This Agreement shall be construed and enforced in accordance with the laws of the State of New York.

IN WITNESS WHEREOF, The County and the Municipality have executed this Agreement.

SCHEDULE "A"

DOG CONTROL ORDINANCE

Section 1: TITLE

This ordinance shall be known and may be cited as the Dog Control Ordinance of the Municipality.

Section 2: PURPOSE

The purpose of this ordinance shall be to preserve the public peace and good order in the Municipality and to contribute to the public welfare, safety and good order of its people by enforcing certain restrictions on the activities of dogs, consistent with the rights and privileges of the owners of dogs and of the other citizens of the Municipality.

Section 3: DEFINITIONS

- A. At large: Any dog shall be deemed to be at large if not accompanied by a person who
1. Is in full control of the dog, or
 2. Is providing restraint of the dog by secure leash or lead, or
 3. Has confined the dog to an enclosure, such as a cage or motor vehicle, in such a manner that the dog may not roam freely upon public lands elsewhere than on the premises of the owner or on the premises of another responsible person who has knowledge of the dog's presence and who assents thereto.
- B. Dog: Any member of the species *canis familiaris*.
- C. Owner: Any person who owns, keeps, harbors or has the care, custody or control of a dog. Dogs owned by minors under eighteen years of age shall be deemed to be in the custody and control of parents or other heads of the households where the minors reside. Any person harboring a dog for a period of one week prior to the filing of any complaint charging a violation of this ordinance shall be deemed to be the owner of the dog for the purposes of this ordinance.

Section 4: RESTRICTIONS

- A. No person shall permit a dog to be at large within the limits of the Municipality.
- B. No dog shall be at large within the limits of the Municipality.
- C. Every female dog in heat shall be confined in a building or secure enclosure in such a manner that such female dog cannot come into contact with another animal except for planned breeding.

Section 5: ENFORCEMENT

- A. **Enforcement officers:** The provisions of this ordinance may be enforced by any person, municipality, or organization for the prevention of cruelty to animals, appointed by law or pursuant to contract with the Municipality.
- B. **Appearance tickets and process:** Any person or entity authorized to enforce this ordinance may issue appearance tickets therefore, pursuant to the Criminal Procedure Law, may issue said tickets for any violation of Article 7 of the Agriculture and Markets Law of the State of New York, and is hereby authorized to serve any process relating to any proceeding, whether civil or criminal in nature, in accordance with the provisions of this ordinance. In the event an appearance ticket is unanswered, the Justice Court shall permit filing of information from the appropriate enforcement person and issue a warrant of arrest for the alleged violator.
- C. **Seizure:** Any dog found to be at large in the Municipality shall be seized, and properly fed and cared for, until redeemed or disposed of in accordance with the provisions of the Agriculture and Markets Law. Each such dog shall be held for a period of five to nine days, in accordance with the provisions of Section 118 of the Agriculture and Markets Law. Upon presentation of a valid license, and upon payment of the impoundment fees established by the aforesaid section, an owner may redeem such dog. In the event a dog is not redeemed within the statutory time period, an owner forfeits title to said dog, which shall then be made available for adoption or euthanized in accordance with law. The seizure of any dog shall not relieve any person of prosecution for violation of this ordinance.
- D. **Commencement of proceedings:** Any person found to have permitted any dog to be at large in the Municipality shall be issued an appearance ticket for violation of this ordinance, and shall be prosecuted in the manner herein provided.
- E. **Prosecution of Violations:** Pursuant to the Penal Law of the State of New York, a violation of this ordinance shall be punishable by a fine of not more than twenty-five dollars, except that 1) where the person was found to have violated this ordinance or Article 7 of the Agriculture and Markets Law within the preceding five years, the fine may be not more than fifty dollars, and 2) where the person was found to have committed two or more such violations within the preceding five years, it shall be punishable by a fine of not more than one hundred dollars or imprisonment for not more than fifteen days, or both.

Section 6: SEVERABILITY

If any part of this ordinance shall be held invalid, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this ordinance.

Section 7: EFFECTIVE DATE

This ordinance shall take effect _____, or thirty days after the adoption thereof, whichever last occurs.

ATTACHMENT 14

Company	Jesse Lake Construction	Superior Exteriors of the Finger Lakes	Spring Sheet Metal & Roofing, LLC	Architectural Sheet Metal Specialties	Kircher Construction, Inc	Titan Roofing, Inc	Arrow Sheet Metal Works, Inc
Wequash	\$ 10,500.00	\$ 13,880.00	\$ 17,800.00	\$ 21,708.00	\$ 24,700.00	\$ 26,200.00	\$ 31,000.00
Wapoos	\$ 10,900.00	\$ 13,880.00	\$ 17,400.00	\$ 22,664.00	\$ 27,900.00	\$ 27,300.00	\$ 32,700.00
Total	\$ 21,400.00	\$ 27,760.00	\$ 35,200.00	\$ 44,372.00	\$ 52,600.00	\$ 53,500.00	\$ 63,700.00
	\$61,200.00 (If awarded both cabins)						
Specs & Materials	Tear off and remove shingles and debris into provided dumpster		Remove existing asphalt shingles down to existing wood roof deck	Full Tear off of existing roof	demo existing shingle roofs and underlayment	074113 Metal Roof Panels	Remove and dispose of existing shingles, trim, and roof underlayment
	Install 7/16 OSB over top of existing 3/4 wood rood deck		Note: Assume 10%	Fabrication and Installation of Englert \$1500 Roof System	install new underlayment	076200 Sheet Metal Flashing & Trim	remove and dispose of existing shingle roof system
	Install ice and water shield for metal roofing	Remove all roofing materials & underlayments on entire roof	Deteriorated/rotted wood roof deck replacement is figured in pricing below	24g Material- color green	install new standing seam metal roof	remove and dispose of existing shingle roof system	Furnish and install the following new material:
	Install 24 ga. 'Classic green" standing seam metal rooding with hidden clip fasteners	Eliminate (2) two box vents	Provide and install new High Temp Ice & Water Shield over entire roof area	740 sq ft area in total - Wapoos	install new perimeter metal	Firestone 24-gauge snap lock	Standing seam roof, 24 gauge, 16" wide snap seam. 2 coat Kynar finish,
	Install matching trims and ridge cap with ridge vent	Inspect Substrate for soundness	Provide and install new 26 Ga. Hunter Green 1" standing seam concealed fastener metal roof system per manufacturers specifications	650 Sq ft area in total- Wequash	install ridge vent	standing seam roof system with a standard Hunter Green Kynar Finish	matching existing color on site
	Perfect Clean up	Install Smooth high tack ice and water shield on all surfaces	Green 1" standing seam concealed fastener metal roof system per manufacturers specifications		place all debris generated from work in dumpster	24-gauge matching metal drip, rake, and ridge flashings	Formed trim at eave, cap, and rake edge or roof
		installlf metal drip edge on edge on eves&rakes	Provide and install new Hunter Green drip edge, rake edge and ridge cap (vented ridge) trims as required		demobilize	Flash all walls and penetrations to manufacturers specifications	High temp ice and water shield over entire roof
		Install Armor Clip standing seam panels on roof (26 gauge)					
		Install new pipe boots on all vents					
		Install ridge venting as required					
	Install metal ridge cap on peaks						
	Place all debris in provided dumpster						
Manufacturer Warranty for finish and/or Materials (requested any available)				20 year Weathertight Warranty available for additional cost of \$2200.00 each includes shop drawings	25 year manufacturer warranty on material	Metal Manufacturer's twenty year material, labor, and watertight warranty	Manufacturers 2 year workmanship warranty
		TMC Weather XL Manufacturer's Warr:Lifetime Limited Paint Warranty				Metal Manufacturer's thirty year finish warranty	Manufacturers 20 year finish warranty
Workmanship/Company Warranty (requested any available)				Labor is guaranteed for 1 year (Exception: workmanship cannot be warrantied against acts f god that are beyond our control: weather related damage or other construction related damage incurred by us including			Manufacturers 20 year weathertight warranty is available for \$4,000.00
			yes- 2 year contractor's roof warranty	existing building defects)	1 year labor warranty	Two year material and labor warranty by Titan Roofing Inc	2 year Installation warranty
Provided Insurance?	Berkshire Hathaway Direct Insurance C Ely & Leene Agency		Brown & Brown of New York, Inc	Eastern Short Associates	Erie Insurance Company		
Provided Company Info? (Requested general description)	My name is Jesse Lake and I am the owner of Jesse Lake Construction company. I have 10 years of construction experience and I have been running my own business for 3 years. My work has taken me throughout Wayne county, the Rochester area and some of Ontario county. I recently bought a home in Canandaigua and have started to expand my business in this area as well. I specialize in roofing, siding, remodels, decks, and new construction.	I am a small, woman owned business in Wayne County, NY. I have been in operation since 2012 and have consistently operated successfully since then. My company focuses on exterior remodeling including but not limited to roofing, siding, window & door replacements, decks, fencing and gutters/downspouts. I have a great crew of extremely skilled people working for me to provide excellent outcomes.					Arrow Sheet Metal Works, Inc has been in business since 1942, specializing in metal rooding and metal siding systems.
Extra Add on proposals?		Any unforeseen carpentry to be billed at \$175.00/hour plus materials (no additional work to be done without prior approval from Jean Chrisman) Additional charge to replace any damaged or rotted substrate to be billed at \$4.50/sq. ft		Any plywood replacement needed will be an additional \$150.00 per 4'x8' sheet with a thickness up to 3/4"	\$175.00 per 4x8 sheet of plywood replacement	Plywood desk replacement \$12.00 square foot	\$150/ 4x8 sheet of plywood to remove and replace as needed or \$4.68/square foot for wood replacement as needed
Notes:							



Date: 2/07/2023

Proposal submitted to: Town of Canandaigua

Address: 5440 Rt. 5 & 20 West Canandaigua, NY 14424

Phone number: (585) 394-1120 x2229

Contact: Jean Chrisman

Contractor: Superior Exteriors of the Finger Lakes, LLC

Address: 907 Peirson Ave. Newark, NY 14513

Phone number: (315) 573-7275

Scope of estimate: Roof replacement on Wapoos Cabin

1. Remove all roofing materials & underlayment's on entire roof
2. Eliminate (2) two box vents
3. Inspect substrate for soundness
4. Install smooth high tack ice & water shield on all surfaces
5. Install metal drip edge on edge on eaves & rakes
6. Install Armor Clip Standing Seam panels on roof (26 gauge)
7. Install new pipe boots on all vents
8. Install ridge venting as required
9. Install metal ridge cap on peaks
10. Place all debris in provided dumpster

Total of \$13,880.00 (Terms: ½ down to start, ½ due upon completion)

- Any unforeseen carpentry to be billed at \$175.00/hour plus materials (no additional work to be done without prior approval from Jean Chrisman)
- Any alterations to the roof will void the workmanship warranty
- Any needed permits to be obtained by Superior Exteriors
- Additional charge to replace any damaged or rotted substrate to be billed at \$4.50/sq. ft. _____
- TMC Weather XL Manufacturer's Warranty information provide under separate document
- Proof of all insurance coverages provided by Ely & Leene Agency

Proposal to include materials and labor and to be completed in compliance with all safety standards set forth by OSHA

Respectively submitted: Kim M. Francis-owner

(Note: This proposal may be withdrawn by us if not accepted within 15 days)

Acceptance of proposal: _____

Date: _____



Date: 2/07/2023

Proposal submitted to: Town of Canandaigua
Address: 5440 Rt. 5 & 20 West Canandaigua, NY 14424
Phone number: (585) 394-1120 x2229
Contact: Jean Chrisman

Contractor: Superior Exteriors of the Finger Lakes, LLC
Address: 907 Peirson Ave. Newark, NY 14513
Phone number: (315) 573-7275

Scope of estimate: Roof replacement on Wequash Cabin

1. Remove all roofing materials & underlayment's on entire roof
2. Eliminate (2) two box vents
3. Inspect substrate for soundness
4. Install smooth high tack ice & water shield on all surfaces
5. Install metal drip edge on edge on eaves & rakes
6. Install Armor Clip Standing Seam panels on roof (26 gauge)
7. Install new pipe boots on all vents
8. Install ridge venting as required
9. Install metal ridge cap on peaks
10. Place all debris in provided dumpster

Total of \$13,880.00 (Terms: ½ down to start, ½ due upon completion)

- Any unforeseen carpentry to be billed at \$175.00/hour plus materials (no additional work to be done without prior approval from Jean Chrisman)
- Any alterations to the roof will void the workmanship warranty
- Any needed permits to be obtained by Superior Exteriors
- Additional charge to replace any damaged or rotted substrate to be billed at \$4.50/sq. ft. _____
- TMC Weather XL Manufacturer's Warranty information provide under separate document
- Proof of all insurance coverages provided by Ely & Leene Agency

Proposal to include materials and labor and to be completed in compliance with all safety standards set forth by OSHA

Respectively submitted: Kim M. Francis-owner

(Note: This proposal may be withdrawn by us if not accepted within 15 days)

Acceptance of proposal: _____

Date: _____

ATTACHMENT 15

Town of Gorham
Darby L. Perrotte, Town Clerk
P. O. Box 224
4736 South Street
Gorham, New York 14461
Telephone: 585-526-6317 ext. 1
Darby.perrotte@gorham-ny.org

CANANDAIGUA TOWN CLERK

FEB 17 2023

RECEIVED



February 14, 2023

RE: Environmental Review Pursuant to SEQR for Chateau Olivia Project

The Town of Gorham, NY (the "Town") has received special use permit and site plan review applications and part one of a full Environmental Assessment Form ("EAF") for a wedding venue to be known as Chateau Olivia to be located at 4272 County Road 18 in the Town of Gorham (Post Office being Canandaigua, NY 14424). The project will include the renovation and expansion of an existing barn as an event venue for up to 350 attendees, demolition of a small existing barn, creation of a 200? car parking lot, construction of storm water management facilities, construction of either an on-site waste water treatment system or connection to the Canandaigua Lake County Sewer District, and disturbance of approximately 7.4 acres of land within Ontario County Consolidated Agricultural District 1. The Gorham Town Board has determined that the proposed project is a Type 1 action under the New York State Environmental Quality Review Act and its implementing regulation ("SEQR").

The Town Board has initiated a coordinated review of this project under SEQR and has identified your agency as a potentially involved or interested agency. I am enclosing a copy of the EAF and other project materials for your information and review.

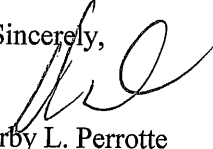
Please be advised that, at its February 8, 2023 meeting, the Town Board established its intent to act as lead agency under SEQR for this project and coordinate the review with all involved and interested agencies. Your agency has until March 8, 2023 to notify the Town Clerk in writing of whether your agency wishes to contest the Gorham Town Board acting as lead agency for the environmental review of this project.

In order to solicit public input on the environmental review and its consideration of the special permit application for the project, the Town board has scheduled a public hearing to be held at 7:00 pm on March 8, 2023 at the Town Hall. Please find enclosed a copy of the public hearing notice that will be published.

If established as lead agency, the Town Board would appreciate receiving any comments your agency may have pursuant to the environmental review so they may be taken into consideration in making a determination of significance on this project. Written comments may be submitted until 7:00 PM in the office of the Town Clerk on March 8, 2023 or submitted at the time and place of said public hearing.

Please feel free to contact or visit our office for further information concerning this project. Our normal business hours are Tuesday, Thursday and Friday 9:00 am – 1:00 pm. Wednesday 9:00 am – 7:00 pm. Thank you for your prompt attention to this matter.

Sincerely,



Darby L. Perrotte
Town Clerk

**TOWN OF GORHAM
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE, that the Town Board of the Town of Gorham will hold a public hearing on the 8th day of March 2023 at 7:00 p.m., at the Gorham Town Hall, 4736 South Street, Gorham, New York.

Said hearing is to consider and hear comments on the application of Gregory Guy, owner of property in the Town's PDD Planned Development District and located at 4272 County Road 18 in the Town of Gorham, New York, for a special use permit to operate an event venue on such property pursuant to the Town of Gorham Zoning Local Law and to hear comments relevant to the environmental review of said application pursuant to the New York State Environmental Quality Review Act and its implementing regulations.

All persons wishing to appear at such hearing may do so in person, by attorney or other representative.

This by Resolution of the Town Board of the Town of Gorham.

Darby L. Perrotte, Town Clerk

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: CHATEAU OLIVIA		
Project Location (describe, and attach a general location map): 4272 COUNTY ROAD 18, CANANDAIGUA NEW YORK - SBL #113.00-01-03.		
Brief Description of Proposed Action (include purpose or need): TO RENOVATE AND EXPAND AN EXISTING BARN FOR AN EVENT VENUE ALONG WITH A PARKING AREA TO REMOVE A SECONDARY BARN TO ALLOW FOR THE EXPANSION TO INSTALL ADDITIONAL PRIVATE SEPTIC SYSTEM FOR VENUE		
Name of Applicant/Sponsor: GREGORY GUY		Telephone: 738-7333
		E-Mail: greg.guy1078@gmail.com
Address: 4272 COUNTY ROAD 18		
City/PO: CANANDAIGUA	State: NEW YORK	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): McMAHON LaRUE ASSOCIATES, ALFRED I. LaRUE, L.S.		Telephone: 585-436-1080
		E-Mail: ALARUE@MCMAHON-LARUE.COM
Address: 822 HOLT ROAD		
City/PO: WEBSTER	State: NEW YORK	Zip Code: 14580
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	SPECIAL USE PERMIT	SEPTEMBER 2022
b. City, Town or Village Planning Board or Commission <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	SITE PLAN DESIGN	JANUARY 2023
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CO. P B, CO. HWY, POT. CO SEW. DIST., AGRIC. ENHANCEMENT BOARD	OCT. 2022-FEB. 2023
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYS DEC - (SPDES) & (STORMWATER), NYSDOH-(WATER) , NYS AG & MARKET -AG IM	FEB. 2023-MAR. 2023
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<ul style="list-style-type: none"> If Yes, complete sections C, F and G. If No, proceed to question C.2 and complete all remaining sections and questions in Part 1 	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify the plan(s):	

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify the plan(s):	

C.3. Zoning	
a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. If Yes, what is the zoning classification(s) including any applicable overlay district? PDD - PLANNED DEVELOPMENT DISTRICT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
b. Is the use permitted or allowed by a special or conditional use permit?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
c. Is a zoning change requested as part of the proposed action? If Yes,	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
i. What is the proposed new zoning for the site? <hr/>	
C.4. Existing community services.	
a. In what school district is the project site located? GORHAM - MIDDLESEX CENTRAL SCHOOL DISTRICT	
b. What police or other public protection forces serve the project site? ONTARIO COUNTY SHERIFF, NEW YORK STATE POLICE	
c. Which fire protection and emergency medical services serve the project site? GORHAM FIRE PROTECTION DISTRICT NO. 2 , CANANDAIGUA EMERGENCY SQUAD, STANLEY HALL GORHAM AMBULANCE	
d. What parks serve the project site? HERITAGE PARK	

D. Project Details

D.1. Proposed and Potential Development	
a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? RESIDENTIAL & RECREATIONAL	
<hr/>	
b. a. Total acreage of the site of the proposed action?	28.4 acres
b. Total acreage to be physically disturbed?	2.1 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	28.4 acres
c. Is the proposed action an expansion of an existing project or use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____	
d. Is the proposed action a subdivision, or does it include a subdivision? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes,	
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____	
ii. Is a cluster/conservation layout proposed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
iii. Number of lots proposed? _____	
iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____	
e. Will the proposed action be constructed in multiple phases? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
i. If No, anticipated period of construction: 12 months	
ii. If Yes:	
<ul style="list-style-type: none"> • Total number of phases anticipated _____ • Anticipated commencement date of phase I (including demolition) _____ month _____ year • Anticipated completion date of final phase _____ month _____ year • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____ 	
<hr/>	

f. Does the project include new residential uses? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes,	
i. Total number of structures <u>1</u>	
ii. Dimensions (in feet) of largest proposed structure: <u>35</u> height; <u>35</u> width; and <u>78</u> length	
iii. Approximate extent of building space to be heated or cooled: <u>8200</u> square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes,	
i. Purpose of the impoundment: <u>STORM WATER MITIGATION</u>	
ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input checked="" type="checkbox"/> Other specify: <u>PARKING AREA, ROOF RUNOFF</u>	
iii. If other than water, identify the type of impounded/contained liquids and their source. _____	
iv. Approximate size of the proposed impoundment. Volume: <u>TBD</u> million gallons; surface area: _____ acres	
v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length	
vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
(Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)	
If Yes:	
i. What is the purpose of the excavation or dredging? _____	
ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?	
<ul style="list-style-type: none"> • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ 	
iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____	
iv. Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, describe. _____	
v. What is the total area to be dredged or excavated? _____ acres	
vi. What is the maximum area to be worked at any one time? _____ acres	
vii. What would be the maximum depth of excavation or dredging? _____ feet	
viii. Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No	
ix. Summarize site reclamation goals and plan: _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments?

☐ Yes ☐ No

If Yes, describe:

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?

☐ Yes ☐ No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water?

☒ Yes ☐ No

If Yes:

i. Total anticipated water usage/demand per day: _____ 3000 _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?

☒ Yes ☐ No

If Yes:

- Name of district or service area: GORHAM WATER DISTRICT NO. 1
- Does the existing public water supply have capacity to serve the proposal? ☒ Yes ☐ No
- Is the project site in the existing district? ☒ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☒ No
- Do existing lines serve the project site? ☒ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project?

☐ Yes ☒ No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site?

☐ Yes ☒ No

If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes?

☒ Yes ☐ No

If Yes:

i. Total anticipated liquid waste generation per day: _____ 3150 _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each):
SANITARY WASTEWATER

iii. Will the proposed action use any existing public wastewater treatment facilities? TO BE DETERMINED

☐ Yes ☒ No

☐ Yes ☐ No

If Yes Name of wastewater treatment plant to be used: CITY OF CANANDAIGUA WWTP

- Name of district: EXP. OF CANANDAIGUA LAKE CO, SEW. DIST. OR CREATE TOWN DISTRICT
- Does the existing wastewater treatment plant have capacity to serve the project? ☒ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☒ No
- Is expansion of the district needed? ☒ Yes ☐ No

- Do existing sewer lines serve the project site? ☐ Yes ☒ No
- Will a line extension within an existing district be necessary to serve the project? ☒ Yes ☐ No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: ADJACENT DEVELOPMENT IN THE TOWNS OF CANANDAIGUA AND HOPEWELL HAVE RECEIVED FINAL OR PRELIMINARY SUBDIVISION APPROVAL AND HAVE APPLIED FOR COUNTY SEWER DISTRICT EXPANSION WHICH WOULD BRING SEWER SERVICE TO THE WEST SIDE OF CO. RD. 18. THIS PROJECT WOULD THEN HAVE TO APPLY TO BE INCLUDED IN THE DISTRICT.

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?

☐ Yes ☒ No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

ADD A PRIVATE SEPTIC SYSTEM IF MUNICIPAL SEWER EXTENSION ON ADJACENT PROPERTY IS NOT APPROVED AND AVAILABLE FOR THIS PROJECT

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

TO CAPTURE LIQUID WASTE VIA A PRIVATE ON SITE WAST WATER DISPOSAL SYSTEM

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?

☒ Yes ☐ No

If Yes:

i. How much impervious surface will the project create in relation to total size of project parcel?

_____ Square feet or 1.3 acres (impervious surface)

_____ Square feet or 28.4 acres (parcel size)

ii. Describe types of new point sources. ROOF RUN-OFF, PATIO, PARKING LOT

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

ON-SITE STORMWATER MANAGEMENT FACILITY

- If to surface waters, identify receiving water bodies or wetlands: _____

- Will stormwater runoff flow to adjacent properties? ☐ Yes ☒ No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?

☒ Yes ☐ No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?

☒ Yes ☐ No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

FOOD AND BEVERAGE DELIVERY VEHICLES FOR EMPLOYEES, PATRONS & GUESTS OF VENUE. HEAVY EQUIP. DURING CONSTRUCTION

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

N/A

iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

N/A

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?

☐ Yes ☒ No

If Yes:

i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)

☐ Yes ☐ No

ii. In addition to emissions as calculated in the application, the project will generate:

- _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
- _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
- _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
- _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
- _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
- _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? ☒ Yes ☐ No

If Yes:

i. Estimate methane generation in tons/year (metric): 0.1

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): NONE

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? ☐ Yes ☒ No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust):

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? ☒ Yes ☐ No

If Yes:

i. When is the peak traffic expected (Check all that apply): ☐ Morning ☐ Evening ☒ Weekend
☐ Randomly between hours of 10 AM to 10 PM

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks):
0

iii. Parking spaces: Existing 0 Proposed 153 Net increase/decrease +153

iv. Does the proposed action include any shared use parking? ☐ Yes ☒ No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe:

vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? ☐ Yes ☒ No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? ☐ Yes ☒ No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? ☐ Yes ☒ No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? ☒ Yes ☐ No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____
3000 KWH

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other):
NYSEG & OTHER LOCAL PROVIDERS

iii. Will the proposed action require a new, or an upgrade, to an existing substation? ☐ Yes ☒ No

l. Hours of operation. Answer all items which apply.

i. During Construction:

- Monday - Friday: 7 AM-6 PM
- Saturday: 7 AM - 6 PM
- Sunday: _____
- Holidays: _____

ii. During Operations:

- Monday - Friday: 5 PM-10 PM
- Saturday: 10 AM - 10 PM
- Sunday: 10 AM - 10 PM
- Holidays: 10 AM - 10 PM

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration: CONSTRUCTION MACHINERY, 7 AM - 6 PM, SPORATIC PERIODS OF TIME</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Describe: _____</p>	
<p>n. Will the proposed action have outdoor lighting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: LIGHT POLES AT PARKING AREA</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Describe: _____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures:</p> <p>DURING CONSTRUCTION - EXHAUST FROM DIESEL CONSTRUCTION EQUIPMENT</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s): _____ _____ _____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ 1 tons per _____ MONTH (unit of time) • Operation : _____ .25 tons per _____ MONTH (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: <u>NONE</u> • Operation: <u>PAPER, PLASTIC, CARDBOARD & GLASS RECYCLING</u> <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: <u>ONTARIO COUNTY SANITARY LANDFILL</u> • Operation: <u>ONTARIO COUNTY SANITARY LANDFILL</u> 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

☐ Urban ☐ Industrial ☐ Commercial ☐ Residential (suburban) ☒ Rural (non-farm)

☒ Forest ☒ Agriculture ☐ Aquatic ☐ Other (specify): _____

ii. If mix of uses, generally describe: _____

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	0.37	2.27	+1.9
• Forested	0	0	0
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	27.71	25.37	-2.34
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.)	0.32	0.76	+0.44
• Wetlands (freshwater or tidal)	0	0	0
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? ☐ Yes ☒ No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? ☐ Yes ☒ No
If Yes,
i. Identify Facilities: _____

e. Does the project site contain an existing dam? ☐ Yes ☒ No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? ☐ Yes ☒ No
If Yes:
i. Has the facility been formally closed? ☐ Yes ☐ No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____

iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? ☐ Yes ☒ No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? ☐ Yes ☒ No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: ☐ Yes ☐ No
☐ Yes – Spills Incidents database Provide DEC ID number(s): _____
☐ Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
☐ Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? ☐ Yes ☒ No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? ☐ Yes ☒ No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? ☐ Yes ☐ No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ > 6.5 feet

b. Are there bedrock outcroppings on the project site? ☐ Yes ☒ No
If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site:

DARIEN SILT LOAM	_____	6 %
DARIEN - ILION SILT LOAM	_____	94 %
_____	_____	%

d. What is the average depth to the water table on the project site? Average: _____ 1 feet

e. Drainage status of project site soils: ☐ Well Drained: _____ % of site
☐ Moderately Well Drained: _____ % of site
☒ Poorly Drained _____ 94 % of site

f. Approximate proportion of proposed action site with slopes: ☒ 0-10%: _____ 100 % of site
☐ 10-15%: _____ % of site
☐ 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? ☐ Yes ☒ No
If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? ☐ Yes ☒ No

ii. Do any wetlands or other waterbodies adjoin the project site? ☐ Yes ☒ No

If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? ☐ Yes ☒ No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? ☐ Yes ☒ No
If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? ☐ Yes ☒ No

j. Is the project site in the 100-year Floodplain? ☐ Yes ☒ No

k. Is the project site in the 500-year Floodplain? ☐ Yes ☒ No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? ☐ Yes ☒ No
If Yes:
i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: RABBITS, SQUIRRELS _____ FOX _____ SKUNKS _____ BIRDS OF PREY _____ SONO BIRDS _____		
n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes:		
i. Describe the habitat/community (composition, function, and basis for designation): _____ _____		
ii. Source(s) of description or evaluation: _____		
iii. Extent of community/habitat:		
• Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres		
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes:		
i. Species and listing (endangered or threatened): _____ _____		
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes:		
i. Species and listing: _____ _____		
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, give a brief description of how the proposed action may affect that use: _____ _____		
E.3. Designated Public Resources On or Near Project Site		
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, provide county plus district name/number: ONTA001, ONTA006		
b. Are agricultural lands consisting of highly productive soils present? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No i. If Yes: acreage(s) on project site? 28.4 ii. Source(s) of soil rating(s): 2012 SOIL SURVEY OF ONTARIO CO. BY USDA NRCS. SOILS RATED PRIME AG. SOILS IF DRAINED		
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes:		
i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____ _____		
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes:		
i. CEA name: _____ ii. Basis for designation: _____ iii. Designating agency and date: _____		

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____ 	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Describe possible resource(s): _____ ii. Basis for identification: _____ 	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Identify resource: CANANDAIGUA LAKE ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): BOATING, SWIMMING, SPORT FISHING iii. Distance between project and resource: _____ 1.2 miles. 	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No 	

F. Additional Information

Attach any additional information which may be needed to clarify your project.

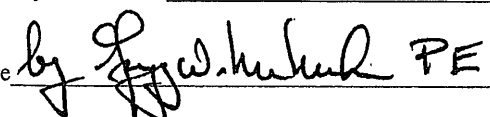
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Revised February 3, 2023

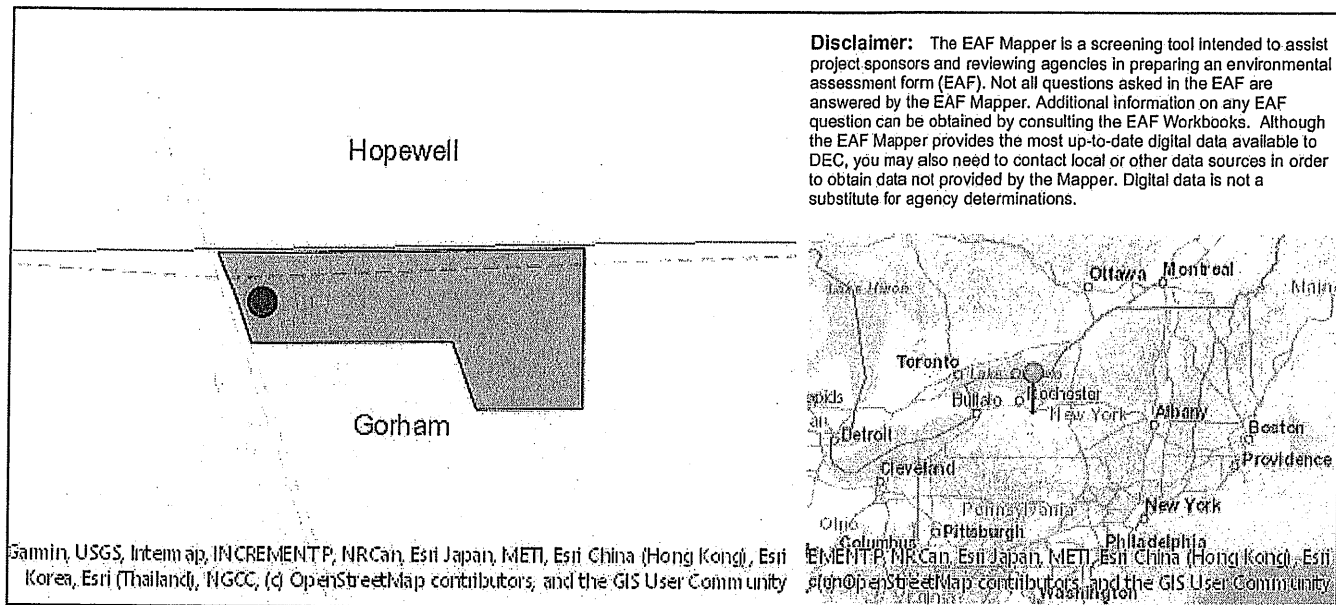
Applicant/Sponsor Name McMahon LaRue Assoc.; Alfred I. LaRue, L.S. Date September 29, 2022

Signature  PE Title Vice President

PRINT FORM

EAF Mapper Summary Report

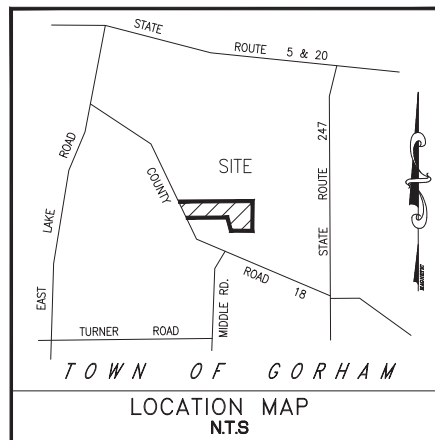
Wednesday, September 28, 2022 11:56 AM



B.1.i [Coastal or Waterfront Area]	No
B.1.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	No
E.2.h.ii [Surface Water Features]	No
E.2.h.iii [Surface Water Features]	No
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.j. [100 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.k. [500 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.l. [Aquifers]	No
E.2.n. [Natural Communities]	No
E.2.o. [Endangered or Threatened Species]	No

E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	Yes
E.3.a. [Agricultural District]	ONTA001, ONTA006
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

FINAL DRAWINGS FOR CHATEAU OLIVIA 4272 COUNTY ROAD 18 TOWN OF GORHAM ONTARIO COUNTY, NEW YORK



**McMahon LaRue
Associates, P. C.**
ENGINEERS AND SURVEYORS

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CLIENT:
GREGORY GUY
4272 COUNTY ROAD 18
CANANDAIGUA, NEW YORK 14424

PROJECT:
CHATEAU OLIVIA
4272 COUNTY ROAD 18

DRAWING INDEX

DWG. NO.	DESCRIPTION
1.	COVER SHEET
2.	EXISTING CONDITIONS
3.	SITE AND GRADING PLAN
4.	UTILITY AND PRIVATE SEPTIC PLAN
5.	LANDSCAPE & LIGHTING PLAN
6.	PHASING PLAN
7.	CONSTRUCTION SEPTIC DETAILS
8.	CONSTRUCTION DETAILS
9.	CONSTRUCTION DETAILS
10.	CONSTRUCTION DETAILS
11.	CONSTRUCTION DETAILS

C/01

CADD FILE
1448-00

-BEARINGS SHOWN HEREON ARE REFERENCED TO THE STATE PLANE COORDINATE SYSTEM; NAD1983 (2011)-NY WEST ZONE.

-ELEVATIONS SHOWN ARE REFERENCED TO NAVD 1988. GEOID MODEL 2011B.

MAPS:

1. MAP NO. 38008; MAP ENTITLED "PLAN OF LAND OF GEORGE VINDIGNI & LISA HERRICK" (SUBJECT PARCEL)
2. MAP NO. 24143
3. MAP NO. 11059

1. LIBER 1486 OF DEEDS, PAGE 654 (SUBJECT PARCEL)

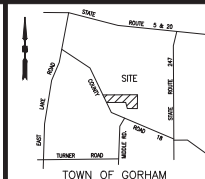
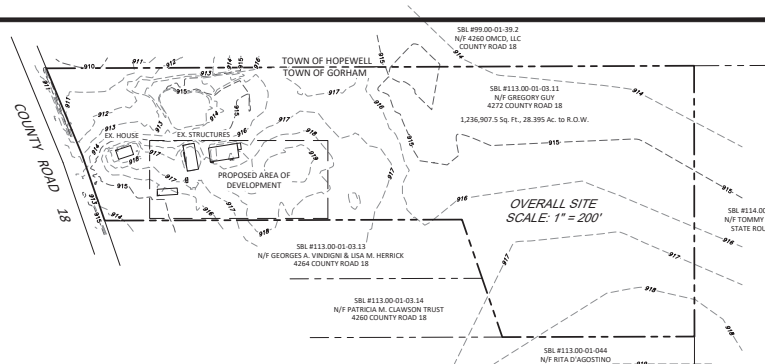
THIS MAP WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND IS SUBJECT TO ANY EASEMENTS OR ENCUMBRANCES THAT AN UPDATED ABSTRACT OF TITLE MAY SHOW.



I HEREBY CERTIFY TO THE PARTIES LISTED HERE UNDER THAT THIS MAP WAS MADE USING THE REFERENCE MATERIAL LISTED HEREON AND THE NOTES OF AN INSTRUMENT SURVEY PERFORMED IN ACCORDANCE WITH THE CURRENT STANDARDS OF THE NEW YORK STATE ASSOCIATION OF PROFESSIONAL LAND SURVEYORS COMPLETED ON **NOVEMBER 10, 2022**.

- GREGORY GUY

Alfred N. LaRue, N.Y.S.P.L.S. # 046558



LOCATION SKETCH
NTS

[illegible]

1/30/23	RESIZE LEACHFIELDS	J
1/19/23	TOWN ENG. COMMENTS 1/4/23	J
DATE	REVISIONS	BY



* IT IS A VIOLATION OF THIS LAW FOR ANY PERSON UNLESS HE IS ACTING UNDER THE DIRECTION OF A LICENSED ENGINEER OR LAND SURVEYOR TO ALTER AN ITEM IN ANY WAY, IF AN ITEM BEARING THE SEAL OF A LICENSED ENGINEER OR LAND SURVEYOR IS ALTERED, THE ALTERING ENGINEER OR LAND SURVEYOR SHALL AFFIX TO THE ITEM HIS SEAL AND THE NOTATION "ALTERED BY" FOLLOWED BY HIS SIGNATURE AND THE DATE OF SUCH ALTERATION AND A SPECIFIC DESCRIPTION OF THE ALTERATION.*



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WWW.MCMAHON-LA

CLINT

GREG GUY
4272 COUNTY ROAD 18
CANANDAIGUA, NEW YORK
14424

CHATEAU OLMA
4372 COUNTY ROAD 18

EXISTING CONDITIONS
DEMOLITION PLAN

PART OF TOWN LOT 56
TOWNSHIP 9, RANGE 2
PHELPS AND GORHAM PURCHASE
TOWN OF GORHAM, ONTARIO COUNTY
STATE OF NEW YORK

DESIGNED BY ALL CHINA

CRAMIN BY	-IAT
-----------	------

CHECKED BY: AIL - GWM

SRL #	113.00-0
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FIG. 1. NO. 1448-00

DATE: DECEMBER 9, 2022

SCALE 1" = 40'

2	SHEET OF	11	CADD FILE: 1448-00
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UTILITIES:
UTILITIES SHOWN HEREON WERE PLOTTING FROM
A COMBINATION OF FILED LOCATIONS AND
RECORDS MAPS. SUB-GRADE UTILITY LOCATIONS
WERE NOT VERIFIED NOR CERTIFIED TO SUCH.

SUB-SURFACE UTILITIES ARE DEPICTED AT QUALITY
LEVEL "C" AS DEFINED IN ASCE STANDARD 38-02.

NO PORTION OF THIS PARCEL FALLS WITH A REGULATED WETLAND HABITAT. THIS DESIGNATION WAS PROVIDED FROM INVENTORY MAPS FROM THE U.S. FISH AND WILDLIFE SERVICE AND NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION.

NO PORTION OF THE SURVEYED LANDS FALL WITHIN
REGULATED FLOODPLAIN PER FEMA MAP NO. 36130
HAVING AN EFFECTIVE DATE OF FEBRUARY 27, 1984.

S.B.L. LOT NO. 113.00-01-03.11
ADDRESS: 4272 COUNTY ROAD 18
TOTAL SITE AREA = 28.395 ACRES TO R.O.W.
ZONING = PDD - PLANNED DEVELOPMENT DISTRICT

PDD ZONING: (DIMENSIONAL REQUIREMENTS PER FARMLAND PRIORITY DISTRICT)

WITHOUT PUBLIC SEWERS:
MINIMUM LOT SIZE = 2 ACRES
MINIMUM LOT WIDTH = 200 FT
MAXIMUM BUILDING HEIGHT = 35 FT
MAXIMUM LOT COVERAGE = 30%
MINIMUM GREEN SPACE = 25%
MINIMUM SETBACKS:

MINIMUM SETBACKS:

FRONT =	50 FT (COLLECTOR ROAD)
SIDE =	30 FT (PRINCIPAL BUILDINGS)
	10 FT (ACCESSORY BUILDINGS)
REAR =	30 FT (PRINCIPAL BUILDINGS)
	10 FT (ACCESSORY BUILDINGS)

EXISTING LOT COVERAGE IMPERVIOUS SURFACES = 19,903 SQ. FT. (1.61%)



GRAPHIC SCALE: 1" = 40'



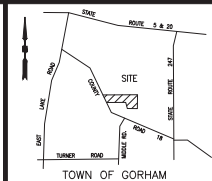
SBL #113.00-01-03.13
N/F GEORGES A. VINDIGNI &
LISA M. HERRICK
4264 COUNTY ROAD 18

S 89°50'24" W 1185.39' to CL 1150.53' to R.O.W.
(N 81°56'21" W)

SBL #99.00-01-39.2
N/F ASKO OMC, LLC
COUNTY ROAD 18

T.L. 23
T.L. 58
TOWN OF HOPEWELL
TOWN OF GORHAM

(S 87°40'32" E)
N 88°48'13" E
2088.72' to R.O.W.
2121.37' to CL



DATE	REVISIONS	BY
1/30/23	RESIZE LEACHFIELDS	JAT
1/19/23	TOWN ENG. COMMENTS	JAT



DRAWING ALTERATION
THE FOLLOWING IS AN EXCERPT FROM THE NEW YORK STATE EDUCATION LAW, ARTICLE 140, SECTION 2004 AND APPLIED TO THE DRAWING:
"IT IS A VIOLATION OF THIS LAW FOR ANY PERSON UNLESS HE IS A LICENSED PROFESSIONAL ENGINEER OR ARCHITECT TO PREPARE OR CAUSE TO BE PREPARED ANY DRAWING OR SPECIFICATION FOR THE CONSTRUCTION OF A BUILDING OR STRUCTURE, OR FOR THE INSTALLATION OF ANY MECHANICAL, ELECTRICAL, PLUMBING, OR OTHER SYSTEM, OR FOR THE ALTERATION OF ANY SUCH BUILDING OR STRUCTURE, OR FOR THE ALTERATION OF ANY SUCH SYSTEM, WITHOUT THE SIGNATURE AND SEAL OF SUCH LICENSED PROFESSIONAL ENGINEER OR ARCHITECT."

McMahon LaRue Associates, P.C.
ENGINEERS AND SURVEYORS

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(585) 498-0080
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CLIENT:
GREG GUY
4272 COUNTY ROAD 18
CANANDAIGUA, NEW YORK
14424

PROJECT:
CHATEAU OLIVA
4272 COUNTY ROAD 18

DRAWING:
UTILITY AND PRIVATE SEPTIC PLAN

PART OF TOWN LOT 58
TOWNSHIP 6, RANGE 2
PHELPS AND GORHAM PURCHASE
TOWN OF GORHAM, ONTARIO COUNTY
STATE OF NEW YORK

DESIGNED BY	ALL, OWM
DRAWN BY	JAT
CHECKED BY	ALL, OWM
SBL #	113.00-01-03.11
PROJ. NO.	1448-00
DATE	DECEMBER 9, 2022
SCALE	1" = 40'
SHEET OF	11
CADD FILE	1448-00

APPROVAL SIGNATURES:

PLANNING BOARD CHAIRPERSON	DATE
TOWN OF GORHAM WATER	DATE
TOWN ENGINEER	DATE

SURVEY CONTROL NOTES:

-BEARINGS SHOWN HEREON ARE REFERENCED TO THE STATE PLANE COORDINATE SYSTEM; NAD1983 (2011) NY WEST ZONE.

-ELEVATIONS SHOWN ARE REFERENCED TO NAVD 1988. GEOID MODEL 2011B.

*DISTANCES ARE SHOWN AT GROUND
*NORTH ARROW REFERENCED TO GRID NORTH

UTILITIES:

UTILITIES SHOWN HEREON WERE PLOTTING FROM A COMBINATION OF FIELD LOCATIONS AND RECORDS MAPS. SUB-GRADE UTILITY LOCATIONS WERE NOT VERIFIED NOR CERTIFIED TO SUCH.

SUB-SURFACE UTILITIES ARE DEPICTED AT QUALITY LEVEL "C" AS DEFINED IN ASCE STANDARD 38-02.

SBL #113.00-01-03.13
N/F GEORGES A. VINDIGNI &
LISA M. HEWICK
4264 COUNTY ROAD 18



GRAPHIC SCALE: 1" = 40'

GENERAL NOTES:

1. ALL UTILITIES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE TOWN OF GORHAM'S LATEST SPECIFICATIONS.
2. TOPOGRAPHIC INFORMATION IS BASED UPON A TOPOGRAPHIC SURVEY DATED NOVEMBER 10, 2022. THE CONTRACTOR SHALL CONFIRM ALL EXISTING CONDITIONS AND LOCATIONS IN THE FIELD PRIOR TO THE COMMENCEMENT OF WORK AND NOTIFY THE DEVELOPER OF ANY DISCREPANCIES IMMEDIATELY.
3. THE CONTRACTOR SHALL CLEAN DEBRIS FROM ALL EXISTING STORM STRUCTURES WITHIN THE WORK LIMIT LINES. THE CONTRACTOR SHALL MAINTAIN TEMPORARY AND/OR PERMANENT STORM WATER DRAINAGE IN ALL AREAS FOR THE DURATION OF THE CONTRACT.
4. THE CONTRACTOR SHALL PROTECT ALL EXISTING SITE UTILITIES NOT EXEMPTED FOR REMOVAL. THE CONTRACTOR SHALL REPAIR OR REPLACE ITEMS DAMAGED AS A RESULT OF HIS CONSTRUCTION ACTIVITIES, AS DETERMINED BY THE DEVELOPER AND AT NO ADDITIONAL COST TO THE OWNER.
5. THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL EXISTING UTILITIES FOR THE DURATION OF THE CONTRACT. THE CONTRACTOR SHALL REPLACE ANY UTILITY WHICH BECOMES DAMAGED AS A RESULT OF HIS/HER CONSTRUCTION ACTIVITIES.
6. THE CONTRACTOR SHALL MAINTAIN SAFE VEHICULAR AND PEDESTRIAN ACCESS TO THE SITE FOR THE DURATION OF THE CONSTRUCTION.
7. THE CONTRACTOR SHALL HAVE IN PLACE ALL BARRICADES, SIGNAGE, AND LIGHTS PERTAINING TO MAINTENANCE AND PROTECTION OF TRAFFIC BEFORE ANY EXCAVATION ACTIVITY TAKES PLACE.
8. ALL EXCESS EXCAVATION MATERIALS DETERMINED BY THE DEVELOPER TO BE REUSABLE BY THE CONTRACTOR FOR THIS CONTRACT MAY BE STORED ON-SITE IN A LOCATION DETERMINED BY THE OWNER. CONTRACTOR SHALL STRIP AND STOCKPILE TOPSOIL WHERE POSSIBLE.
9. CONTRACTOR STAGING AREAS ARE TO BE COORDINATED WITH THE DEVELOPER PRIOR TO START OF CONSTRUCTION. ALL DISTURBED AREAS SHALL BE RESTORED. ALL STAGING AREAS ARE TO BE WITHIN WORK LIMITS.
10. THE LOCATION OF UNDERGROUND UTILITIES SHOWN HEREIN ARE INFERRED FROM SURFACE EVIDENCE, AND RECORD AND UTILITY PLANS. ACTUAL LOCATION AND DEPTH MAY VARY. THE CONTRACTOR SHALL NOTIFY ALL UTILITIES FOR STAKEOUT. TRUE LOCATIONS SHALL BE VERIFIED IN THE FIELD BY THE CONTRACTOR PRIOR TO ANY EXCAVATION OPERATIONS.

CONSTRUCTION SITE WASTE MANAGEMENT:

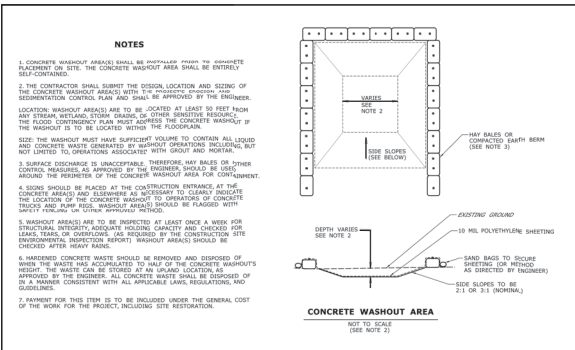
1. DESIGNATE A WASTE COLLECTION AREA OUTSIDE THAT DOES NOT RECEIVE A SUBSTANTIAL AMOUNT OF RUNOFF FROM UPLAND AREAS AND DOES NOT DRAIN DIRECTLY INTO THE EXISTING STORM SEWER.
2. CONSTRUCT A TEMPORARY LAND DIKE AROUND THE WASTE COLLECTION AREA TO PREVENT SITE WASTES FROM CONTRIBUTING TO STORMWATER CONTAMINATION.
3. ENSURE THAT CONTAINERS HAVE LIDS AND ARE KEPT IN A COVERED AREA WHEN POSSIBLE.
4. SCHEDULE WASTE COLLECTION APPROPRIATELY.
5. CLEAN UP SPILLS IMMEDIATELY USING AN ABSORBENT MATERIAL SUCH AS SAWDUST OR KITTY LITTER.
6. POST GUIDELINES FOR PROPER HANDLING, STORAGE, AND DISPOSAL OF CONSTRUCTION SITE WASTES. PROVIDE PROPER TRAINING TO ALL WORKERS ON THE SITE.

STORM SEWER NOTES:

1. CONTRACTOR SHALL INSTALL ALL STORM SEWERS AS SHOWN ON THE DRAWINGS INCLUDING WORK AT THE DISCHARGE POINT TO THE APPROPRIATE DETENTION SYSTEM.
2. GENERAL CONTRACTOR SHALL MAINTAIN TEMPORARY OR PERMANENT STORM WATER DRAINAGE FOR THE DURATION OF THE CONTRACT. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL OF THE EXISTING STORM SEWER MAINS, STRUCTURES, AND APPURTENANCES AS NEEDED TO COMPLETE THE WORK.
3. STORM SEWERS WILL BE PRIVATELY OWNED AND MAINTAINED.

GRADING NOTES:

1. CONTRACTOR SHALL ADJUST THE RIMS OF ALL MANHOLES, CATCH BASINS, VALVE BOXES, AND ALL OTHER UTILITY SITE STRUCTURES TO MEET FINISHED GRADE IN AREAS REQUIRING REPAVING OR REGRADING AS PART OF THIS WORK INCLUDING THOSE THAT MAY NOT BE SHOWN ON THESE DRAWINGS.
2. THE LINE AND GRADE OF NEW PAVEMENT SHALL MEET EXISTING PAVEMENT FLUSH WHERE DESIGNATED TO MEET ON THE DRAWING.
3. ALL FILL AREAS ARE TO BE COMPACTED WITH A SHEEP'S FOOT ROLLER. COMPACTOR SHALL BE ACCOMPANIED TO 95% OF THE MODIFIED PROCTOR.



EROSION CONTROL MAINTENANCE / INSPECTION PROCEDURES

1. THE FOLLOWING PRACTICES WILL BE EMPLOYED TO MAINTAIN EROSION AND SEDIMENT CONTROLS: CONTRACTOR SHALL INSPECT EROSION AND SEDIMENTATION CONTROL MEASURES AT LEAST ONCE PER DAY AND CLEAN WITHIN ONE WORKING DAY OF ANY RAINFALL EVENT OF 1/2" RAINFALL OR GREATER OR FOLLOWING SIGNIFICANT SNOW MELT.
2. MAINTAIN ALL MEASURES IN GOOD WORKING ORDER; IF A REPAIR IS NECESSARY, INITIATE IT WITHIN 24 HOURS OF REPORT.
3. REMOVE BUILT UP SEDIMENT FROM SILT FENCE WHEN IT HAS REACHED ONE-THIRD THE DEPTH OF THE FENCE.
4. INSPECT SILT FENCE FOR DEPTH OF SEDIMENT AND TEARS, TO SEE IF THE FABRIC IS SECURELY ATTACHED TO THE FENCE POST, AND TO SEE THAT THE FENCE POSTS ARE FIRMLY IN THE GROUND.
5. INSPECT SEDIMENT BASINS FOR DEPTH OF SEDIMENT. REMOVE BUILT-UP SEDIMENT WHENEVER THE CAPACITY OF THE BASIN HAS BEEN REDUCED BY FIFTY PERCENT OF THE DESIGN CAPACITY.
6. INSPECT TEMPORARY AND PERMANENT SEEDING AND PLANTING FOR BARE SPOTS, WASHOUTS, AND HEALTHY GROWTH.
7. THE OPERATOR SHALL HAVE A QUALIFIED PROFESSIONAL CONDUCT AN ASSESSMENT OF THE SITE PRIOR TO THE COMMENCEMENT OF CONSTRUCTION AND CERTIFY IN AN INSPECTION REPORT THAT THE APPROPRIATE EROSION AND SEDIMENT CONTROLS DESCRIBED IN THE SWPPP AND REQUIRED BY PART III.D OF THE STATE GENERAL PERMIT FOR STORMWATER DISCHARGES HAVE BEEN ADEQUATELY INSTALLED. FOLLOWING THE COMMENCEMENT OF CONSTRUCTION, SITE INSPECTIONS SHALL BE CONDUCTED BY THE QUALIFIED PROFESSIONAL AT LEAST EVERY 7 CALENDAR DAYS.
8. A MAINTENANCE INSPECTION REPORT WILL BE MADE AFTER EACH INSPECTION. A RECORD OF ALL INSPECTION REPORTS SHALL BE KEPT IN AN ON-SITE LOG BOOK WITH COPIES PROVIDED TO THE TOWN OF FARMINGTON CODE ENFORCEMENT OFFICE AND THE TOWNS CONSTRUCTION INSPECTOR. THIS LOG BOOK SHALL BE MADE AVAILABLE TO THE PERMITTING AUTHORITY UPON REQUEST.

Temporary/Permanent Erosion Control Measures

A temporary Stabilization - (loose) stockpiles and disturbed portions of the site where construction activity temporarily ceases for 21 days or more will be stabilized with temporary seed and mulch no later than 14 days from the last construction activity to that area.

F. Spring or summer or early fall, then seed the area with ryegrass (annual or perennial) at 30 lbs. per acre (approximately 0.2 lb./1000 sq. ft. or use 1 lb./1000 sq. ft.)

G. Late fall or early winter, then seed Certified "Icecoat" winter rye (annual ry) at 100 lbs. per acre (2.5 lb./1000 sq. ft.)

Any seeding method may be used that will provide uniform application of seed to the area and result in good seed to seed contact.

Match the area with hay or straw at 2 tons/acre (Approx. 90 lb./1000 sq. ft. or 2 bales). The straw mulch is to be tamped into place by a disk with blades set nearly vertical.

B. Permanent Stabilization - (disturbed) portions of the site where construction activities permanently cease shall be stabilized with permanent seed no later than 14 days after the last construction activity. Line and fertilizer will be applied as determined by soil tests. Seeding shall be completed in compliance with the "NEW YORK STATE STANDARD SPECIFICATIONS FOR EROSION AND SEDIMENT CONTROL."

General Seed Mix:
Species Variety lbs./acre lbs./1000 sq. ft.
Common White Clover/Clover 8 0.20
Tall Fescue PO-31/Rebel 20 0.40
Ryegrass (perennial) Perenn/Lin 5 0.10

After seed has been applied, the area shall be covered with a straw-bale or hay-bale and rolled with an approved roller, weighing approximately 200 pounds. All seeding work shall be done between April 15 and June 15 or between August 20 and November 15. The contractor shall return to the site if necessary to meet this requirement. This requirement may be modified if deemed appropriate by the local Soil and Water Conservation District Office.

A much of clean new crop wheat or other approved crops, free of noxious weed seeds, shall be placed uniformly in a continuous blanket to provide a cover of 3", loose depth. Straw shall be of such thickness that it can be left in place during cutting operations.

The permanent law seed mix shall consist of:

60% Kentucky Bluegrass seed at 2.0-2.8 lb./1000 sq. ft.
20% perennial ryegrass at 0.8-1.2 lb./1000 sq. ft.
15% fine fescue at 0.4-0.6 lb./1000 sq. ft.

After seeding, each area shall be mulched as described above. All slopes greater than 3:1V shall have jute or other erosion control fabric applied.

ALL SLOPES 1:1 OR 3:1 OR STEEPER SHALL BE STABILIZED WITH JUTE MESH PRIOR TO SEEDING.

CONSTRUCTION SEQUENCE:

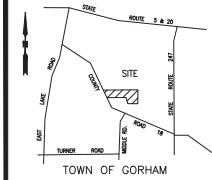
1. Install staging area.
2. Install stabilized construction entrance.
3. Flag the work limits, mark areas to be protected.
4. Install all perimeter erosion control devices.
5. Construct Stormwater pond.
6. Clear and grub the site.
7. Rough grade the site, stockpile topsoil, and construct swales.
8. Leave the surface slightly roughened and vegetate and mulch immediately.
9. Construct underground utilities. Install sediment traps around all inlets.
10. Construct the roadway, buildings, and parking lot.
11. Construct raised leach fields and pond side wedding facilities.
12. Complete final grading. Install permanent seeding and plantings.

Refer to Erosion Control Notes and the Stormwater Pollution Prevention Plan for specific erosion control maintenance tasks and schedules. When all construction activity is complete and the site is stabilized to the satisfaction of the Town of Gorham, remove all temporary erosion control devices, and fill and seed the temporary sediment basin.

NOTE:
There shall be no more than 5 acres of disturbed soil at any time without prior written approval from the Town of Gorham. This plan may be modified as necessary to maintain compliance with SPDES regulations.

EROSION CONTROL NOTES:

1. ALL EROSION CONTROL MEASURES SHALL BE IN ACCORDANCE WITH N.Y.S. GUIDELINES FOR URBAN EROSION AND SEDIMENT CONTROL AND LOCAL GOVERNING SOIL AND WATER CONSERVATION AGENCY RECOMMENDATIONS AND STANDARDS. SILT FENCE WILL BE INSTALLED WITH A FIVE-FOOT WIDE BUFFER.
2. ONLY AREAS NEEDED FOR CONSTRUCTION AS SHOWN ON THESE PLANS SHALL BE DISTURBED. NO OTHER TREES, SHRUBS, OR GRASSES ARE TO BE REMOVED FOR CONSTRUCTION. REMAINING VEGETATION SHALL BE PROTECTED TO PRESERVE THEIR AESTHETIC AND EROSION CONTROL VALUES.
3. THE CONTROL OF EROSION AND SEDIMENTATION SHALL BE A CONTINUOUS PROCESS UNDERSTANDING AS NECESSARY PRIOR TO, DURING AND AFTER SITE PREPARATION AND CONSTRUCTION BY THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVAL OF EROSION CONTROL AND SEDIMENTATION DEVICES AFTER WORK IS COMPLETE AND A PERMANENT VEGETATIVE COVER IS ESTABLISHED.
4. THE CONTRACTOR SHALL MAINTAIN EROSION CONTROL MEASURES WHEN AN AREA IS PERMANENTLY STABILIZED. CONSTRUCTION IS COMPLETE, FINAL VEGETATIVE COVER HAS BEEN ESTABLISHED, AND IS APPROVED BY THE TOWN OF GORHAM.
5. LOOSE FILL MATERIAL THAT IS EXCAVATED FOR BUILDING CONSTRUCTION PURPOSES SHALL BE KEPT LOOSE FILLED UNTIL IT IS USED FOR FOUNDATION BUCKLE, OR FINAL GRADING AND PERMANENT VEGETATION.
6. RUMFORD FROM STOCKPILED MATERIALS SHALL BE CONTAINED BY EROSION CONTROL MEASURES. STOCKPILED MATERIALS NOT MOVED WITHIN 30 DAYS SHALL BE SHAPED INTO A UNIFORM PILE AND SEEDED WITH A RAPID GERMINATING GRASS SEED MIX.
7. CONTRACTOR SHALL ROUGH GRADE THE SITE. ALL FILL MATERIAL SHALL BE COMPACTED SUFFICIENTLY TO PREVENT PROBLEMS OF EROSION, AND WHERE THE MATERIAL IS TO SUPPORT STRUCTURES, IT SHALL BE COMPACTED TO A MINIMUM OF 90% OF MODIFIED PROCTOR TEST DENSITY WITH PROPER MOISTURE CONTENT.
8. ALL CATCH BASIN INLETS SHALL HAVE STAKED SILT FENCE AROUND THEM TO PREVENT SEDIMENT FROM ENTERING THE STORM SEWER. ALL FIELD INLETS ARE TO HAVE STONE FILTER DAMS AS SHOWN IN THE EXCAVATED DRAIN INLET DETAIL.
9. CONTRACTOR SHALL TEMPORARY SEED AND MULCH ALL DISTURBED AREAS AND ANY OTHER DISTURBED AREAS NOT SCHEDULED FOR IMMEDIATE REPAIR WORK. REPAIRING DISTURBED AREAS SHALL BE SEEDING WITH GRASS AND MULCH AS SOON AFTER THEIR DISTURBANCE AS CONSTRUCTION PRACTICES AND WEATHER WILL ALLOW. CONTRACTOR SHALL STABILIZE DISTURBED AREAS AND STOCKPILES WITHIN 7 DAYS OF LAST CONSTRUCTION ACTIVITY IN THAT AREA.
10. DRAINAGE SYSTEMS AND EROSION AND SEDIMENT CONTROL DEVICES SHALL BE MAINTAINED AS FREQUENTLY AS NECESSARY AND REPLACED IF NECESSARY UNTIL SUCH TIME AS A SUBSTANTIAL STAND OF VEGETATION HAS DEVELOPED AND POTENTIAL FOR EROSION NO LONGER EXISTS.
11. THE CONTRACTOR SHALL MAINTAIN SITE CONDITIONS WHICH SHALL PREVENT TRACKING OR FLOWING OF SEDIMENT INTO PUBLIC RIGHT-OF-WAYS. THE CONTRACTOR SHALL KEEP CLEAN AND FREE SIDEWALKS, STREETS, AND PAVEMENTS FROM DIRT, MUD, STONE, DEBRIS, AND OTHER HAZARDOUS MATERIALS AS A RESULT OF HIS/HER WORK.
12. A STABILIZED CONSTRUCTION ENTRANCE LOCATED SHALL BE IN PLACE PRIOR TO WORK COMMENCING ON THE SITE. THE CONTRACTOR SHALL CONTROL DUST FROM SITE ACTIVITY TO THE SATISFACTION OF THE PROJECT DEVELOPER, OWNER, AND THE TOWN OF GORHAM.
13. SITE EROSION CONTROL MEASURES INCLUDE BUT ARE NOT LIMITED TO MEASURES SHOWN ON THE PLANS. CONTRACTOR SHALL IMPLEMENT OTHER MEASURES ORDERED BY THE DEVELOPER OR AS NECESSARY TO CONTROL EROSION AND SEDIMENTATION ON THE SITE.
14. CONTRACTOR SHALL INSPECT EROSION AND SEDIMENTATION CONTROL MEASURES ONCE PER WEEK, AND CLEAN WITHIN ONE WORKING DAY OF ANY RAINFALL EVENT OF 1/2" RAINFALL OR GREATER OR FOLLOWING SIGNIFICANT SNOW MELT.
15. REMOVE ACCUMULATED SEDIMENTS FROM TRAPS WHEN SEDIMENTS OCCUR DURING THE VOLUME PROVIDED.
16. CHECK AND REPAIR SILT FENCE, AS NECESSARY.
17. SLEEP ALONGSIDE ROADWAYS, IF ANY TRACKING OF SOILS OUT OFF-SITE FURNISH OCCURS.
18. INSPECT AND CLEAN ALL TEMPORARY EROSION CONTROL STRUCTURES AFTER EACH RAIN STORM EVENT.
19. ALL SLOPES 1:1 OR GREATER WILL BE STABILIZED WITH JUTE MESH AND RESTORED WITH CROWN VETCH OR OTHER APPROPRIATE COVER.
20. THE ENTIRE PROJECT WILL BE RESTORED WITH 6" OF TOPSOIL.
21. EROSION CONTROL MEASURES SUCH AS SILT FENCE ARE TO BE PLACED 5' INTO THE PROJECT FROM ORANGE CONSTRUCTION FENCE, AND SHALL REMAIN IN EFFECT UNTIL DEEMED UNNECESSARY BY THE TOWN OF GORHAM.
22. IN AREAS WHERE SOIL DISTURBANCE HAS ACTIVITIES HAVE TEMPORARILY OR PERMANENTLY CEASED, STABILIZATION MEASURES SHALL BE INITIATED BY THE END OF THE WORKING DAY AND COMPLETED WITHIN FOURTEEN (14) DAYS (SEVEN (7) DAYS IF OVER FIVE (5) ACRES OF DISTURBANCE, OR THREE (3) DAYS IF BETWEEN NOVEMBER 15th AND APRIL 14th).



DATE	REVISIONS	BY
1/30/23	RESIZE LEACHFIELDS	JAT
1/19/23	TOWN ENV. COMMENTS 1/4/23	JAT



DRAWING ALTERATION
IF IT IS A VIOLATION OF THE LAW FOR ANY PERSON UNLESS HE IS A LICENSED PROFESSIONAL ENGINEER OR SURVEYOR TO ALTER OR MODIFY ANY DRAWING OR SPECIFICATION, THE ALTERING OF ANY DRAWING OR SPECIFICATION SHALL BE THE RESPONSIBILITY OF THE PERSON WHO HAS ALTERED OR MODIFIED THE DRAWING OR SPECIFICATION.

McMahon LaRue Associates, P.C. ENGINEERS AND SURVEYORS
802 HOLT ROAD WEBSTER, NY 14580 (585)-408-0280 WWW.McMAHON-LARUE.COM
CLIENT: GREG GUY 4272 COUNTY ROAD, 18 CANANDAIGUA, NEW YORK 14424

CHATEAU OLIVA 4272 COUNTY ROAD 18

CONSTRUCTION DETAILS AND NOTES

PART OF TOWN LOT 88 TOWNSHIP 6, RANGE 2 PHILIPS AND GORHAM PURCHASE TOWN OF GORHAM, ONTARIO COUNTY STATE OF NEW YORK

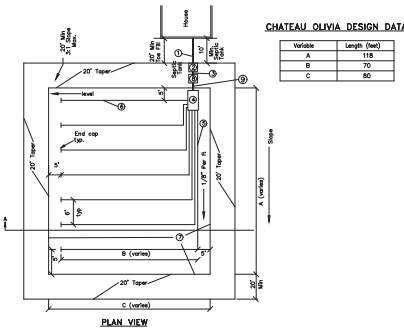
DESIGNED BY: ALL, OWN	DRAWN BY: JAT
CHECKED BY: ALL, OWN	BBL: 113.00-01-03.11
PROJ. NO: 1448-00	DATE: FEBRUARY 9, 2022
SCALE: N.T.S.	CADD FILE: 1448-00

Deep holes witnessed by: Al LaRue, McMahon LaRue
on 11/10/22

Perc holes witnessed by: Al LaRue, McMahon LaRue
on 10/25/22

Test number	Pore Flow	Depth	Start Time	Drop 1 st Time	Peric Time Min.	Deep hole data
#4272	A	12"			9 10 10	TP 0-4" TOPSOIL 6"-40" BLUE CLAY 40"-60" CLAY W/ SHALE MINERALS 12" ROCK 60"
	B	12"			6 11 12	TP B/E 0-4" TOPSOIL 6"-38" BLUE CLAY 38"-56" CLAY W/ SHALE MINERALS 12" ROCK 56"
	C	12"			3 7 14 20	TP B/E 0-4" TOPSOIL 6"-38" BLUE CLAY 38"-56" CLAY W/ SHALE MINERALS 12" ROCK 56"
	D	12"			1 9 10	TP C/D 0-4" TOPSOIL 6"-42" BLUE CLAY 42"-50" CLAY W/ SHALE MINERALS 12" ROCK 50"
	E	12"			2 3 4	TP C/D 0-4" TOPSOIL 6"-42" BLUE CLAY 42"-50" CLAY W/ SHALE MINERALS 12" ROCK 50"
	F	12"			4 10 11	TP H/I 0-6" TOPSOIL 6"-34" BLUE CLAY 34"-39" CLAY W/ SHALE MINERALS 12" ROCK 39"
	G	12"			8 10 10	TP G/I 0-4" TOPSOIL 6"-34" BLUE CLAY 34"-39" CLAY W/ SHALE MINERALS 12" ROCK 39"
	H	12"			5 10 15 26 24	TP G/I 0-4" TOPSOIL 6"-34" BLUE CLAY 34"-39" CLAY W/ SHALE MINERALS 12" ROCK 39"
	I	12"			3 3 3	TP K/L 0-4" TOPSOIL 6"-48" BLUE CLAY W/ SHALE MINERALS 12" ROCK 48"
	J	12"			2 8 9	TP K/L 0-4" TOPSOIL 6"-48" BLUE CLAY W/ SHALE MINERALS 12" ROCK 48"
	K	12"			3 10 12 16	TP K/L 0-4" TOPSOIL 6"-48" BLUE CLAY W/ SHALE MINERALS 12" ROCK 48"
	L	12"			3 6 6	TP K/L 0-4" TOPSOIL 6"-48" BLUE CLAY W/ SHALE MINERALS 12" ROCK 48"

- ① 4" P.V.C., SDR - 21, or Schedule 40, glued joints, 1/4" per foot Minimum slope.
- ② 5,000 Gallon Eqsik tank product - precast by Kalfner Concrete Products, Inc. or equal. Eqsik tank size shall increase by 250 gallons if disposals/grinders are installed.
- ③ 4" P.V.C., SDR - 21, or Schedule 40, light joint, 1/8" per foot Minimum slope.
- ④ Distribution has precast concrete by Kalfner Concrete Products, Inc. or equal. All outlets to be at same elevation.
- ⑤ Header pipe to be sloped at 1/8" per foot Minimum and to be solid 1500 lbs. crush pipe.
- ⑥ 4" Perforated P.V.C., 1/16" per foot Max. slope, 1/32" per foot Min. slope. All distribution lines are to be a minimum of 6" center and to be 1500 lbs. crush strength pipe.
- ⑦ Limit of sand bed if the leach field is raised.
- ⑧ Dosing Chamber (see detail this sheet).
- ⑨ 1-1/2" PE Foamcan (see insulation detail this sheet)



Variable	Length (feet)
A	118
B	70
C	80

SEPTIC SYSTEM DESIGN TABLE														
Lot No.	Tax Location No.	Perc of in-situ soil (Minutes)	Application Rate	NO. OF OUTFITS	Design Flows (GPD/occupant)	Design Flows	Septic tank gal.	L/ftile required	L/FTILE PROVIDED	NO. OF LATERALS	LENGTH OF LATERALS	Minimum Sand Fill (ft)	Type of Septic System Proposed	Distribution Box/ Drop Box
											B			
#4272 BANQUET HOME	N/A	Actual=28 min./ft. Max 11-30 min./ft. max. per NTSDOH	0.60	250	10	2,500								
				5	130	650	5,000 MIN.	2,625	2,660	38	70"	30"	Tight Soil	Distribution Boxes

Area(s) of leach fields should be staked out to prevent any vehicles or materials on these sites. If any disturbance of an area occurs, percolation tests may be required and approval of the septic system may be revoked.

HIGH WATER USE EQUIPMENT:
Spas, Hot tubs and other high water use products are PROHIBITED.

Spas, Hot tubs and other high water use products are PROHIBITED.

SAND FILL WITH A PERCOLATION RATE OF 5-30 MINUTES AND PASSING A #75 SIEVE SHALL BE PROVIDED.

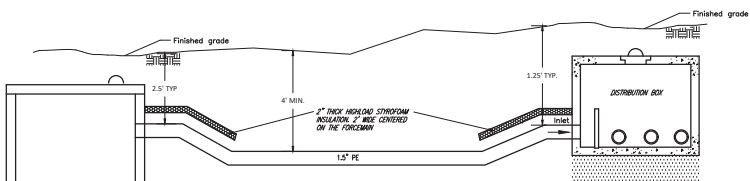
- MATERIAL SHALL BE CLEAN WITH NO ORGANIC MATERIAL, ROCKS OR OTHER DELETERIOUS SUBSTANCES. THE ENGINEER SHALL BE ADVISED OF THE SOURCE LOCATION AND WILL VISIT THE SITE INSPECT THE MATERIAL AND PERFORM PERCOLATION TESTS ON THE PROPOSED MATERIAL. ONCE ACCEPTED IT MAY BE HAULED TO THE SITE AND SPREAD.

1. Laundry wastes to be discharged to septic tank via laundry pump pump, if required, check valve to be provided if wastes are pumped from basement.
2. Grading at leach field shall provide positive drainage away from field surfaces.
3. The following minimum distances are to be maintained:
 - A. Septic tank to house = 10' (from toe of modified raised bed to house and seale)
 - B. Taper line to house = 20' (from toe of modified raised bed to house and seale)
 - C. Taper line to well = 100' (from toe of modified raised bed to well)
 - D. Toe of Modified raised bed to property line = 10'
 - E. Septic/pump tanks to well = 50'

5. The above noted minimum separation distances shall be increased by 50% if the aquifer water will enter the well at a depth of less than 50'.
6. No portion of proposed driveway to be installed within 10' of the toe of the proposed fill.
7. In a raised fill system no cut in leach field area.

Procedures:
Please call the McMillan LaRue Associates, PC at 436-1080 to schedule the following
interviews at least 30-days in advance:

1. **Beacher** – The Contractor shall obtain the Engineer's approval of the beacher and soil conditions prior to any construction. Paving or construction of the beacher field shall be strictly prohibited under wet or freezing soil conditions.
2. **Place Inspection** – The Engineer will verify the place is adequate and verify the location, orientation of the future sand bed. If required, a sand sample will be tested.
3. **Sand Bed Inspection** – Percolation testing of the fill material shall be conducted both before and after the placement of the sand bed. The fill is the fill. The final size of the beacher fields will be based on the slowest of the percolation tests performed.
4. **Complete Inspection** – Before backfilling, the Engineer will verify all system components are installed per the approved plan and NYSDEC requirements.
5. **Final Grade Inspection** – The Engineer will verify there is adequate cover over system components and surface drainage is adequate.
6. If you have any questions regarding these procedures, please contact this office at 518-537-2200.

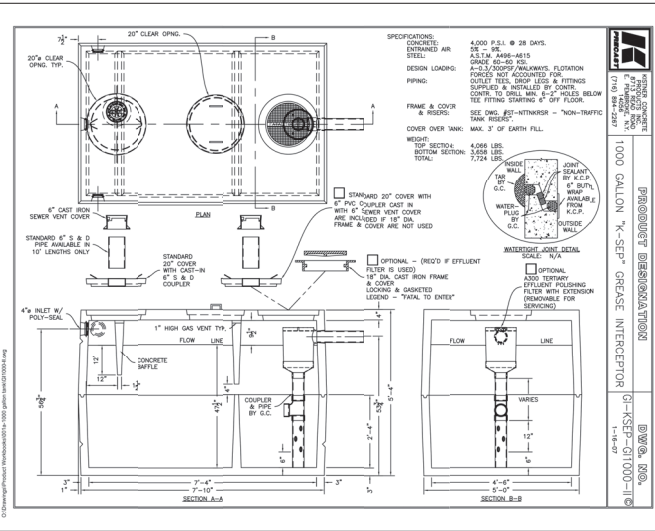
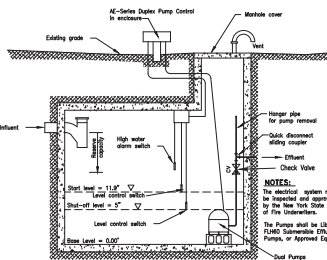
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Not To Scale

DOSING CHAMBER DESIGN									
Lot No.	No. of Occupants	Design Flow Rate(gpd)	Desired Dosing Cycles Per Day	Volume Per Dose(Gal.)	Volume of Piping (Gal.)	Drop Boxes Used	Volume of First Trench(Gal.)	Reserve Capacity Req.(Gal.)	Min. Tank Volume Req.(Gal.)
4272	250	3,150	5/Field	315	N/A	NO	NA	3,150	3,500

Floats will be set to provide the following dosing:

NORTH FIELD	= FIVE (5) 315 GALLON DOSES PER DAY
SOUTH FIELD	= FIVE (5) 315 GALLON DOSES PER DAY



1/30/23	RESIZE LEACHFIELDS	JAT
1/19/23	TOWN ENG. COMMENTS 1/4/23	JAT
DATE	REVISIONS	BY



THE FOLLOWING IS AN EXCERPT FROM THE NEW YORK STATE EDUCATION

* IT IS A VIOLATION OF THIS LAW FOR ANY PERSON UNLESS HE IS ACTING UNDER THE DIRECTION OF A LICENSED ENGINEER OR LAND SURVEYOR TO ALTER AN ITEM IN ANY WAY. IF AN ITEM BEARING THE SEAL OF A LICENSED ENGINEER OR LAND SURVEYOR IS ALTERED THE ALTERING ENGINEER OR LAND SURVEYOR SHALL AFFIX TO THE ITEM HIS SEAL AND THE NOTATION "ALTERED BY" FOLLOWED BY HIS SIGNATURE AND THE DATE OF SUCH ALTERATION AND A SPECIFIC

**McMahon LaRue
Associates, P. C.**
ENGINEERS AND SURVEYORS

822 HOLT ROAD
WEBSTER, NY 14580
(585)-436-1080
WWW.MCMAHON-LARUE.COM

GREG GUY
4272 COUNTY ROAD 18
CANANDAIGUA, NEW YORK
14424

CHATEAU OLIVA
4272 COUNTY ROAD 18

CONSTRUCTION SEPTIC DETAILS

PART OF TOWN LOT 55
TOWNSHIP 9, RANGE 2
PHELPS AND GORHAM PURCHASE
TOWN OF GORHAM, ONTARIO COUNTY
STATE OF NEW YORK

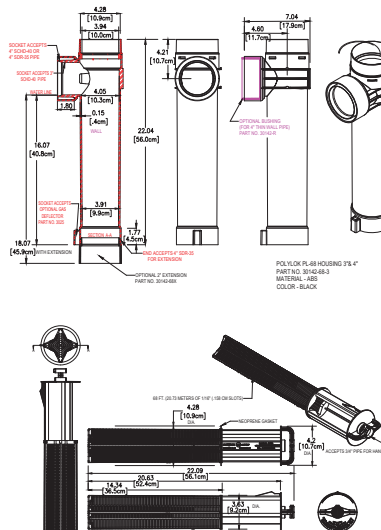
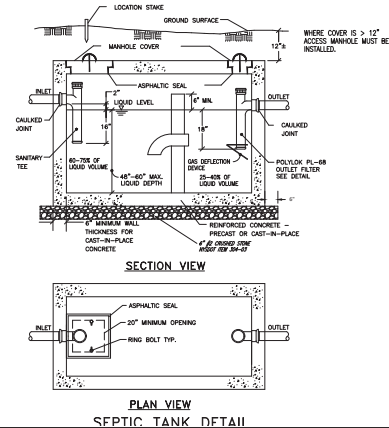
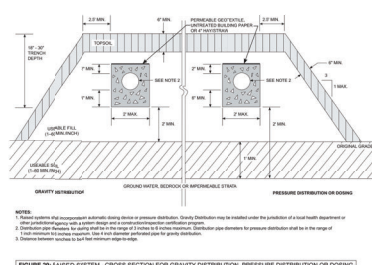
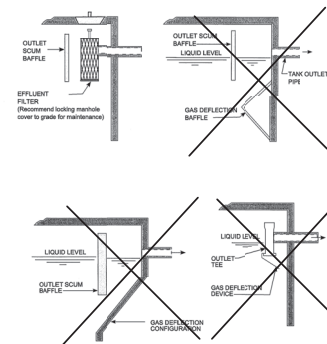
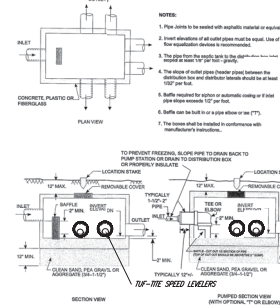
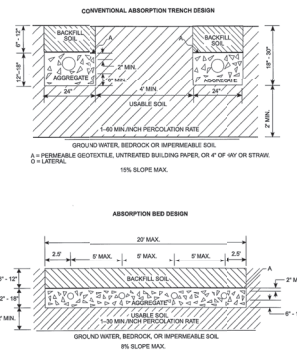
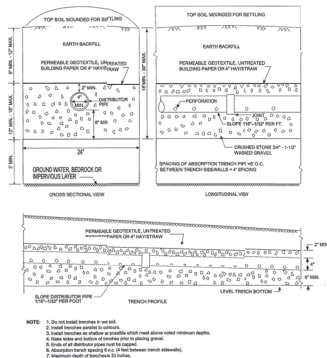
DRAWN BY	JAT
CHECKED BY	ALL GWM

PROJ. NO:	1448-00
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SCALE N.T.S.

SCALE	N.T.S.

8 of 11 | 1448-00

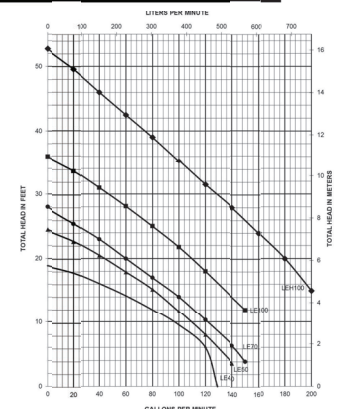


Liberty Pumps®

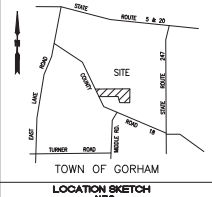
Product Specifications

P370-Series

Submersible Sewage Simplex Package



RESIDENTIAL SIMPLEX GRINDER PUMP

[illegible]

DRAWING ALTERATION

THE FOLLOWING IS AN EXCERPT FROM THE NEW YORK STATE EDUCATION LAW, ARTICLE 145, SECTION 7209 AND APPLIES TO THIS DRAWING

"IT IS A VIOLATION OF THIS LAW FOR ANY PERSON UNLESS HE IS ACTING UNDER THE DIRECTION OF A LICENSED ENGINEER OR LAND SURVEYOR TO ALTER AN EXISTING OR NEW DRAWING IF AN EYE BEARING THE SEAL OF A LICENSED ENGINEER OR LAND SURVEYOR IS REQUIRED. THE SEAL OF A LICENSED ENGINEER OR LAND SURVEYOR SHALL BE PLACED BY HIS SEAL AND THE MODIFICATION ALTERED BY FOLLOWING BY HIS SIGNATURE AND THE DATE OF SUCH ALTERATION AND A SPECIFIC DESCRIPTION OF THE ALTERATION."

**McMahon LaRue
Associates, P. C.**

ENGINEERS AND SURVEYORS

822 HOLT ROAD
WEBSTER, NY 14580
(585)-436-1080
WWW.MCMAHON-LARUE.COM

CLIENT:

GREG GUY
4272 COUNTY ROAD 18
CANANDAIGUA, NEW YORK
14424

PROJECT

CHATEAU OLIVA
4572 COUNTY ROAD 18

DRAWING

CONSTRUCTION
SEPTIC DETAILS

PART OF TOWN LOT 68
TOWNSHIP 9, RANGE 2
FIELDS AND GORHAM PURCHASE
TOWN OF GORHAM, ONTARIO COUNTY
STATE OF NEW YORK

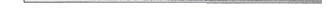
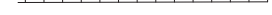
DESIGNED BY:	AIL, GWM
DRAWN BY:	JAT
CHECKED BY:	AIL, GWM
BSL #	113.00-01-03.11
PROJ. NO.	1448-00
DATE	DECEMBER 9, 2022
SCALE:	N.T.S.
9 SHEET OF 11	CADD FILE 1448-00



NOT TO SCALE



NOT TO SCALE

☐ NO SOLE

THE FOLLOWING IS AN EXCERPT FROM THE NEW YORK STATE
LAW, ARTICLE 145, SECTION 7209 AND APPLIES TO THIS CASE



CLIENT: _____

CHATEAUOLMA

DESIGNED BY: ALL CHINA

DRAWN BY: JAT

113.00-01-03.11

DATE: DECEMBER 9, 2022

SCALE: N.T.S.

11 OF 11 | 1448-00

© by McMahon LaRue Associates P.C. 2001

ATTACHMENT 16

**THE TOWN OF CANANDAIGUA
UTILITY EASEMENT**

Quailbush Homeowners Association, Inc., the undersigned Owner ("Owner"), in consideration of \$1.00 and other good and valuable consideration paid by the Town of Canandaigua, New York, the receipt whereof is acknowledged, hereby grants to the Town of Canandaigua, ("Town"), a municipal corporation maintaining offices at 5440 Routes 5 & 20 West, Canandaigua, New York 14424, within the County of Ontario, New York;

A PERMANENT NON-EXCLUSIVE EASEMENT to construct, reconstruct, operate, maintain, and/or improve an underground line or lines, main or mains, and/or services and/or laterals with all associated fixtures and/or appurtenances, with free ingress and egress for the all of the enumerated purposes, including the right to trim and/or remove trees, shrubs and/or other obstructions for the purposes of maintaining and improving underground lines, and to store, pile, and/or remove material, and/or fill, in and over the parcel of land, described and/or as otherwise illustrated on any attached maps, other illustrations, and/or legal descriptions.

ALL THAT TRACT OR PARCEL OF LAND situate in the Town of Canandaigua, County of Ontario and State of New York, as shown on a map entitled "Quailbush Townhomes, Re-subdivision Plat of Lots 15-21" prepared by BME Associates, as filed in the Ontario County Clerk's Office at Map No. 32473 on March 23, 2012 and bounded and described as follows:

Beginning at the intersection of the existing of the existing common division line between T.A. 097.02-016 and T.A. 083.83-01-45 with the existing westerly highway boundary of West Street, said point being the existing northeasterly corner of T.A. 083.83-01-45; thence

1. S 15°46'13" E a distance of 641.70' along the existing westerly highway boundary of West Street; thence Along the existing property boundary as shown on the above Quailbush Townhomes, Re-subdivision Plat, the following seven (7) courses and distances.
2. S 73°58'35" W a distance of 220.12' to a point; thence
3. N 15°46'13" W a distance of 86.68' to a point; thence
4. S 73°58'35" W a distance of 408.41' to a point; thence
5. N 15°46'13" W a distance of 320.00' to a point; thence
6. N 73°55'47" E a distance of 20.00' to a point; thence
7. N 15°46'13" W a distance of 223.34' to a point; thence
8. N 72°52'42" E a distance of 608.69' to the point and place of beginning.

Excepting and reserving from the above described permanent easement lots 1-14, 22-37 and lots R-15, R16, R-20, R-21, R-38, R-39, R-43 and R-44 as shown on the map entitled "Quailbush Townhomes, Resubdivision Plat of Lot 38-44" prepared by BME Associates, filed in the Ontario County Clerk's Office as Map No. 38536 on November 1, 2022.

The Town hereby agrees to restore and finish surface grade the easement area to a reasonable condition, including appropriate seeding weather permitting, upon completion of the installation, including restoring any asphalt driveway outside of the highway right-of-way to its original condition, including binder coat and finish coat.

Owner covenants with the Town that it is lawfully seized and possessed of the real property above described, that it has a good and lawful right to convey it, and any part thereof, including the rights conveyed by this instrument, and that it will forever warrant and defend the title thereto against the claims of any persons.

Owner hereby releases the Town from all claims for damages except for those damages caused by the negligent acts of the Town, from whatsoever cause, incidental to the exercise of any of the rights herein granted at any time hereafter.

Town hereby releases Owner from all claims for damages except for those damages caused by the negligent acts of the Owner from whatsoever cause, incidental to the exercise of any of the rights herein granted at any time hereafter.

(The rest of this page is left intentionally blank)

IN WITNESS WHEREOF, the undersigned has caused this Easement to be duly executed on this 27 day of December, 2022

Quailbush Homeowners Association, Inc.

By: James M Rathbun
Name: James M Rathbun
Its: Quailbush HOA President

STATE OF NEW YORK)
COUNTY OF) ss.:

On the 27th day of December, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared James M. Rathbun, known to me or proved to me on the basis of satisfactory evidence to be the same individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Brennen M Schiller
Notary Public

BRENNEN M SCHILLER
Notary Public - State of New York
No. 01SC6421180
Qualified in Ontario County
My Commission Expires August 20, 2025

IN WITNESS WHEREOF, the undersigned has caused this Easement to be duly
executed on this ____ day of _____, 20__.

Town of Canandaigua

By: _____

Name:

Its:

STATE OF NEW YORK)
COUNTY OF _____) ss.:

On the ____ day of _____, 20__, before me, the undersigned, a Notary Public in and
for said State, personally appeared _____, known to me or proved to
me on the basis of satisfactory evidence to be the same individual(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the
individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

ATTACHMENT 17

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

February 7, 2023

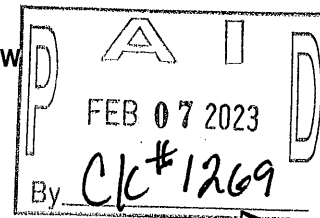
Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

CANANDAIGUA TOWN CLERK

FEB 07 2023

RECEIVED

RE: **MARKS ENGINEERING FOR DIVERSIFIED EQUIPMENT**
NEW COMMERCIAL EQUIPMENT REPAIR FACILITY
EROSION CONTROL & LANDSCAPING SURETY ESTIMATE REVIEW
TAX MAP No. 56.00-1-13.210
CPN No. 2022-029
ADDRESS: 1947 STATE ROUTE 332



Diversified Equip LLC

Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion and Sediment Control & Landscaping Surety Estimate dated February 1, 2023, prepared by Brennan Marks PE of Marks Engineering for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$10,653.50 (Ten Thousand Six Hundred Fifty-Three Dollars and Fifty Cents)** and a Landscaping Surety be approved in the amount of **\$9,306.00 (Nine Thousand Three Hundred Six Dollars and No Cents)**. For a total of **\$19,959.50 (Nineteen Thousand Nine Hundred Fifty-Nine Dollars and Fifty Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Chris Jensen
Town of Canandaigua – Code Enforcement Officer

cc: Jean Chrisman, Town Clerk
Project Binder
Parcel Owner

APPROVED
Doug Finch – Town Manager
2/9/23
Date



Marks Engineering

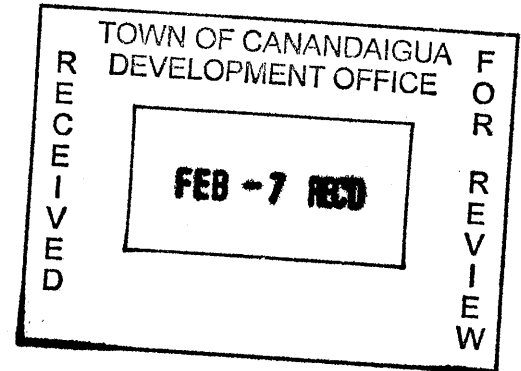
42 Beeman St.
Canandaigua, NY 14424

Date 2/1/23

Divierisified Equipment
1947 State Route 332
Canandaigua, NY 14424

Project: New Equipment Repair Facility

Engineer's Opinion of Probable Cost



Erosion & Sediment Control

	Quantity	Unit	Unit Cost	Sub Total
Silt Fence Material	425	ft	\$ 3.00	\$ 1,275.00
Check Dams	7	ea	\$ 100.00	\$ 700.00
Stabilized Entrance	1	ea	\$ 500.00	\$ 500.00
Outlet Protection	20	cy	\$ 100.00	\$ 2,000.00
Final Stabilization	52100	sf	\$ 0.10	\$ 5,210.00
Contingency	1	ea	\$ 968.50	\$ 968.50
			Total	\$ 10,653.50

Landscaping

	Quantity	Unit	Unit Cost	Sub Total
Trees	35	ea	\$ 150.00	\$ 5,250.00
Shrubs	171	ea	\$ 10.00	\$ 1,710.00
Perenials	300	ea	\$ 5.00	\$ 1,500.00
Contingency	1	ea	\$ 846.00	\$ 846.00
			Total	\$ 9,306.00

Total Surety Amount \$ 19,959.50

