

CITIZENS' IMPLEMENTATION COMMITTEE

June 21, 2022, at 9AM

Rev. 7/5/2022

MEETING REPORT

Meeting Called by: Shawna Bonshak, Chair

Committee Members: Doug Finch Chuck Oyler (R) Shawna Bonshak
Sarah Reynolds Patti Venezia (R) Tom Schwartz
Sal Pietropaolo (R) Dick McCaughey

Secretary: Kimberly Burkard

Guests:

R=Remote

CALL TO ORDER

- Ms. Bonshak opened the meeting at 9:00AM.

NEW BUSINESS

- **2022 Budget Recap, 2023 Budget Process, and 2023 Anticipated Needs for New Project Teams**
 - Mr. Finch introduced the budget process.
 - CIC Budget, \$1500. Spent in 2022 thus far, \$60. Use for Strategic Plan Update (Fall), Comp Plan and updates.
 - May drop to \$500/year.
 - Budget line 802424, Uptown Planning Purposes. \$11,250 budget. \$5,000 spent thus far, Bergman. Money available if a training session for Form Base Code is desired—staff and boards. Money available for changes/improvements for Uptown. Money for final phase. Economic Development team needs to meet.
 - Ms. Bonshak noted that they sit with developers regarding Uptown code. She has a list of possible tweaks to code.
 - Mr. Finch noted an increased demand for vehicle charging stations and can revisit that code.
 - Mr. Finch also said green roof requirements may be looked at. This may include solar panels. There is also solar panel window glass.
 - History Team. Phase 2 work to be completed—to be completed/spent in August. This includes the reconnaissance work. \$300 to Kiosk sign for Onanda (ECB and Parks also contributing \$300/each to the Kiosk signs.)

- Affordable Housing Team, overspent their budget. Money spent on agreement with MRB.
 - Ontario County starting an affordable housing project. County will be releasing an RFP to hire a consultant to lead initiative. Infrastructure analysis included in work county is doing. Water, electric, gas, broadband, etc. infrastructure local municipality managed.
 - Sewer line issue in Uptown in location for proposed affordable housing project. County says developer responsibility to fix it. Makes it difficult to create affordable housing.
 - Mr. Pietropaolo gave kudos to Ms. Parkhurst and the town's Affordable Housing Team. Mr. Finch noted that the County Project Team would not exist without the Town's Project Team. Chris DeBolt, Ontario Co. Administrator, will be at July's Affordable Housing meeting. Ontario Co. has new Economic Development Director, Ryan Davis.
 - Mr. Finch noted that some municipalities do not feel that they have a housing issue—there are sixteen towns and two cities in Ontario County.
 - Pactiv has housing for workers as a priority issue.
- Conservation Project Team, line 8710400, spent \$525. It includes Ag Committee money in terms of doing signs for PDR's. Conservation Easement Team has money in there as well. Ms. Reynolds noted that the Conservation Easement Team is so early in their conversations that they are not ready to spend money.
- The Forest Tree Advisory Group. Budget of \$17,000 with \$15,000 of that being a grant, only \$300 spent (Arbor Day Tree)—Urban Community Forest Grant which hasn't yet been released. It will pay for a municipal tree inventory and development of a management plan.
- Cemetery Committee, budget \$21,000, spent \$5,000. Karen DeMay is the Chair.
- Mr. Finch said that there is money in the 2022 budget that has not yet been spent. It is hard to allocate the same levels if money isn't being spent.
- Gateway Signage Committee status? Six signs ordered, completed, and paid for. Still is money for installation. Town Board ok'd MRB to map out signage locations. If private property locations, will need permission and easements. There were more signs in the original plan. The budget was overspent and needed to be separated into a capital project budget—originally \$15,000 and turned into a \$30,000 project. Now it is \$37,000+. (Capital projects are for tangible assets.)
- Mr. Schwartz encouraged PDR signage. Ms. Reynolds noted Genesee Landtrust signs (bronze) shown to Ag Committee but no action taken. \$1000+/sign. The Ag Committee needs to revisit this.
- 2023 Needs?
 - Mr. Oyler asked about the report card from the joint board meeting. Ms. Bonshak had not been sent out yet. She noted that goals #4 (affordable housing/transportation) and #5 (roads/sidewalks/bike lanes) were fairly low. A's and B's for the first three and C's and D's for the last two. Grades:
 - #1,
 - #2 (protect natural resource), A
 - #3 (growth nodes), B
 - #4, C
 - #5, C
 - Mr. Oyler suggests that this may identify where to spend some focus on. Mr. Finch asked about #5. Mr. Oyler said that he feels that Mr. Fletcher does a good job tracking (condition of roads, maintenance, etc.) but thinks

a highway management plan could be used as a planning tool. He believes it would not take much to get going as the town has a lot of the information needed—street hierarchy, organization of streets, etc. This would be a separate team to focus on complete streets and sidewalk easement map. Mr. Finch wondered if highlighting roads on a map for anticipated greatest density and sending that to Planning and Works would suffice.

- Mr. Finch added that multi-modal transportation is part of Affordable Housing/Workforce Housing initiatives.
- Ms. Bonshak said that September 6th CIC meeting is the Priority Goal Status for 2022 but they could move it earlier in the summer. Mr. Oyler said that it could influence the budget. August 12th is the final budget requests. July 19 has a Canandaigua Lake Water Quality Protection report scheduled and that can be moved to September. August 2nd is also potentially available for this work. Mr. Oyler suggested sharing the report card before the budget meeting. Ms. Bonshak will send that out.
- Mr. Oyler asked how the town has/will spend the American Rescue Plan Funding. The town got \$1.1 million over two years. Town Board passed a resolution in March 2022 to use it for infrastructure improvements. One of the things that could qualify for it is the Co. Rd. 28 Sewer Project—this not finalized for those funds. It could also be used for water quality and outdoor recreation. Current resolution says it will be used for infrastructure/sewer. Mr. Finch also noted trying to get some reimbursement for expenses during Covid through a FEMA grant, less than \$50,000.

ADJOURNMENT AND NEXT MEETING

Adjournment @ 9:45 AM

Next Meeting, July 6, 2022, 9AM