

Canandaigua Town Board Meeting Agenda for June 13, 2022 6:00pm

ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

https://us02web.zoom.us/meeting/register/tZYqc-GtgTotH92PBu15q7_hCirh9kEvA6VV

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the "raise hand" feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.

- Call To Order and Pledge of Allegiance
 - Pledge led by Councilmember Terry Fennelly
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications – Attachment #1
 - Email from a resident regarding the proposed CCA law - May 16, 2022
- Privilege of the Floor
- Priority Business
- Presentations
 - Town resident Greg Westbrook pertaining to possible purchase of 3950 County Road 16
 - 2021 Audit Presentation, Bonadio Group – Randy Shepard

Continued Public Hearings:

- None

New Public Hearings:

- Public Hearing on a local law to amend the Town Code §44 to add section 11 "Videoconferencing" with the intent to outline rules and regulations related to videoconferencing in public meetings.
Pertains to Resolution No. 2022 – 175
- Reports of Town Officials and Department Heads – Attachment #2
 - A. Highway / Water Superintendent
 - B. Assessor
 - C. Historian
 - D. Town Clerk
 - E. Planner
 - F. Human Resources & Parks Coordinator
 - G. Town Manager
 - H. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments

c. Overtime Report – Highway & Water

➤ Reports of Committees, Boards and Commissions

A. Town Board Committees (as needed)

- a. Finance – Supervisor Simpson, Facilitator
- b. Planning – Councilman Fennelly
- c. Ordinance – Mr. John Casey

B. Planning Board - Chairman Oyler

C. Zoning Board of Appeals – Chip Sahler

D. Environmental Conservation Board - Councilwoman Rudolph, Facilitator

E. Citizens' Implementation Committee - Chairwoman Bonshak

F. Parks & Recreation Committee - Chairman MacNeil

G. Special Events Committee - Chairwoman Fuller

H. Agriculture Committee - Chairman DiCarlo

➤ Privilege of the Floor

➤ Resolutions and Motions

Continued Resolutions:

- None

New Resolutions:

FINANCE

- Resolution No. 2022 – 164: Acceptance of the Monthly Financial Reports
- Resolution No. 2022 – 165: Acknowledgement and Authorization of Budget Transfers by Town Manager
- Resolution No. 2022 – 166: Acceptance of 2021 Annual Audit Report by Bonadio Group
- Resolution No. 2022 – 167: Authorization to Create a Capital Project for Improvements Relating to Motion Junction and Outhouse Park West Improvement Expenditures (H36)
- Resolution No. 2022 – 168: Authorizing Budget Adjustment for Lakewood Meadows Drainage District and Reimbursement to the Highway Fund
- Resolution No. 2022 – 169: Amendments to the 2022 Fee Schedule
- Resolution No. 2022 – 170: Authorizing a Budget Transfer for Zoning Board of Appeals Secretary
- Resolution No. 2022 – 171: Appointment of Summer Staff for Parks
- Resolution No. 2022 – 172: Accepting Agreement with Cloudpermit for Development Office Permitting Software and Authorizing Town Manager to Execute Agreement
- Resolution No. 2022 – 173: Setting a Public Hearing on the Expenditure of Open Space Funds for Land Acquisition

PLANNING / PUBLIC WORKS

- Resolution No. 2022 – 174: Accepting Agreement with Davis-Ulmer Fire Protection for Inspection of Highway Facility Sprinkler System and Backflow Devices

ORDINANCE

- Resolution No. 2022 – 175: SEQR Determination of Non-Significance and Adoption of a Local Law to Amend the Town Code Regarding Videoconferencing in Public Meetings

- Resolution No. 2022 – 176: Setting a Public Hearing on a Local Law to Override the Tax Levy Limit
- Resolution No. 2022 – 177: Setting a Public Hearing on a Local Law to Amend Town Code Chapter 4 “Agricultural Advisory Committee” to Revise the Membership Requirements of the Agricultural Advisory Committee and SEQR Intent to Declare Lead Agency
- Resolution No. 2022 – 178: Setting a Public Hearing on a Local Law to Amend Town Code Chapter 174, Chapter 220, and Chapter 1 relating to subdivision of land and zoning and SEQR Intent to Declare Lead Agency

ECONOMIC DEVELOPMENT / GENERAL

- Resolution No. 2022 – 179: Appointment of Cemetery Committee Members
- Resolution No. 2022 – 180: Authorization for Assessor and Town Manager to Take Necessary Steps to Begin the 2023 Revaluation Process
- Resolution No. 2022 – 181: Amending the 2022 Town Board Meeting Schedule
- Resolution No. 2022 – 182: Acknowledgement of and Authorization TO Submit MS4 Annual Report
- Resolution No. 2022 – 183: Accepting MRB Group’s Proposal to Prepare Green Infrastructure Grant Program (GIGP) Application and Authorizing Town Manager to Execute Documents
- Resolution No. 2022 – 184: Accepting MRB Group’s Proposal for Services Related to Placement of Town of Canandaigua Gateway Signage and Authorizing Town Manager to Execute Documents
- Resolution No. 2022 – 185: Accepting MRB Group’s Proposal to Prepare Consolidated Funding Grant Application to the Environmental Protection Fund Park Program and Authorizing Town Manager to Execute Documents
- Resolution No. 2022 – 186: Soil Erosion and Sediment Control Surety for 2121 Sate Route 332 (TAX MAP # 56.00-1-57.000)

RESOLUTION NO. 2022 – 164: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town’s operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month’s 2022 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment #2

RESOLUTION NO. 2022 – 165: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN MANAGER

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) has authorized the Town Manager and/or Clerk (Finance) to make budget transfers in an amount less than \$5,000.00 by Resolution No. 2020-14; and

WHEREAS, the Town Manager and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance).

Attachment #3

RESOLUTION NO. 2022 – 166: ACCEPTANCE OF 2021 ANNUAL AUDIT REPORT BY BONADIO GROUP

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') hired Bonadio Group, via Resolution 2020-242, to conduct annual audits of the Town's finances for fiscal years 2020, 2021, and 2022 for each of the Town's funds; and

WHEREAS, Bonadio Group has completed the audit for the 2021 fiscal year and has reviewed it with the Town Board during their meeting on June 13, 2022; and

NOW, THEREFORE BE IT RESOLVED, the Town Board does hereby acknowledge and accept the 2021 audit report as prepared by Bonadio Group for the year ending December 31, 2021; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk.

RESOLUTION NO. 2022 – 167: AUTHORIZATION TO CREATE A CAPITAL PROJECT FOR IMPROVEMENTS RELATING TO MOTION JUNCTION AND OUTHOUSE PARK WEST IMPROVEMENT EXPENDITURES (H36)

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') is aware of the ongoing expansion of Outhouse Park West including Motion Junction playground and other proposed uses; and

WHEREAS, the Town Board has previously budgeted for these improvements on an annual basis; and

WHEREAS, the Town Manager and Finance Clerk are recommending the creation of a capital project budget in order to track all expenditures crossing multiple years; and

WHEREAS, generally it is anticipated expenditures for the construction of Motion Junction and Outhouse Park West will continue over the next 2-5 years in phases with DreamBIG Inclusion in Motion the not for profit continuing to raise money for improvements associated with the playground and construction of the pavilion in phase 2; and

WHEREAS, it is anticipated the Town of Canandaigua will have ongoing expenses relating to the entry way improvements in phase 3, a ball field in phase 4, and a four-season building in phase 5; and

WHEREAS, the Town Manager anticipates expenditures for each phase with the majority of the expenses being paid for through fundraising efforts of DreamBig Inclusion in Motion for construction of the pavilion and playground in phase 1 and phase 2; and

WHEREAS, the Town Manager is proposing the following budget for this project, titled H36 – Outhouse Park West Improvements and involving contributions from the Park Fund (CM100) and a phased schedule for expenditures:

REVENUE:

| | |
|---------------------------------------|--------------|
| HH100.5031.00036 (Interfund Transfer) | \$100,000.00 |
|---------------------------------------|--------------|

EXPENDITURE:

| | |
|---|--------------|
| HH100.7110.200.00036 (Park.Capital Exp) | \$100,000.00 |
|---|--------------|

; and

NOW, THEREFORE BE IT RESOLVED, the Town Board hereby authorizes the creation of the above detailed capital project H36 – Outhouse Park West Improvements; and

BE IT FURTHER RESOLVED, the Town Board authorizes the following interfund transfer from the Park Fund (CM100):

| | |
|---|--------------|
| FROM: CM100 (Park Fund) | \$100,000.00 |
| TO: HH100.5031.00036 (Interfund Transfer) | \$100,000.00 |

; and

BE IT FURTHER RESOLVED, the Town Board acknowledges the June 2022 balance of the CM (Parks and Recreation Fund) is approximately \$418,888.00 after which the \$100,000.00 transfer would reduce the anticipated fund balance to \$318,888.00; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk.

RESOLUTION NO. 2022 – 168: AUTHORIZING BUDGET ADJUSTMENT FOR LAKEWOOD MEADOWS DRAINAGE DISTRICT AND REIMBURSEMENT TO THE HIGHWAY FUND

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as the “Town Board”) is aware that an emergency repair was needed to address a storm water pipe failure in the Lakewood Meadows Drainage District (SD605); and

WHEREAS, the Highway Department has made the necessary repairs to the storm water pipe for a total cost of \$7,435.23, which includes \$4,162.53 in labor, \$1,808.70 in equipment rental, and \$1,464.00 in materials; and

WHEREAS, the 2022 adopted town budget included \$18.00 for drainage maintenance in Lakewood Meadows, so the Highway Superintendent, Town Manager, and Finance Clerk are recommending a \$7,418.00 budget adjustment to appropriate fund balance in the Lakewood Meadows Drainage District, as well as a transfer to the Highway Fund for performing this repair; and

WHEREAS, the current Lakewood Meadows Drainage District fund balance is \$28,925.50; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby directs the Town Manager and Finance Clerk to make the following budget adjustment entries to account for this emergency repair and reimburse the Highway Fund for this work:

| | |
|--|-------------|
| Increase: SD605.9000 (Appropriated FB) | \$ 7,418.00 |
| SD605.8520.400 (Maintenance) | \$ 7,418.00 |

| | |
|---|-------------|
| Increase: DA100.2302 (Services to Other Govt) | \$ 1,464.00 |
| DA100.2410 (Rental of Labor) | \$ 4,162.53 |
| DA100.2414 (Rental of Equipment) | \$ 1,808.70 |

| | |
|---------------------------------------|-------------|
| DA100.5110.400 (General Repairs.Cont) | \$ 7,435.23 |
|---------------------------------------|-------------|

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Manager and Finance Clerk.

Attachment #4

RESOLUTION NO. 2022 – 169: AMENDMENTS TO 2022 FEE SCHEDULE

WHEREAS, the Town Clerk's office has identified a need to clarify the need for a Town resident to call the Town Clerk's office prior to making an online reservation to receive the discount code for the resident rate and to clarify the rules regarding cancelations for park reservations; and

WHEREAS, the Town Clerk, at the direction of the Town Board at their May 16, 2022, meeting, has made notation that the Town Clerk can waive the park cancelation fee for extenuating circumstances; and

WHEREAS, the Town Clerk is recommending that this same waiver authority apply to the \$5.00 dog license late fee; and

WHEREAS, the Town Clerk has learned from the NYS Department of Health Vital Records Department, that the Town should be charging a \$22.00 for a Genealogy Search Fee; and

WHEREAS, the Town Clerk is recommending these amendments to the 2022 Fee Schedule; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Canandaigua has reviewed these recommendations and hereby approves these amendments to the 2022 Fee Schedule effective June 14, 2022.

Attachment #5

RESOLUTION NO. 2022 – 170: AUTHORIZING A BUDGET TRANSFER FOR ZONING BOARD OF APPEALS SECRETARY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') has previously appointed Kimberly Burkard to the position of Zoning Board of Appeals ('ZBA') secretary by Resolution 2022-142; and

WHEREAS, the Town Board is aware that Ms. Burkhard also serves as the secretary for the Environmental Conservation Board, Ordinance Committee, Citizen Implementation Committee and Agricultural Committee, the zoom facilitator for the Planning Board, as well as provides assistance with other items as needed; and

WHEREAS, the HR and Payroll Coordinator, Finance Clerk, and Town Manager are recommending a budget transfer to move funds appropriated for the ZBA Secretary to the expense line where Ms. Burkard is currently paid from in order to consolidate payroll expense accounts; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the following budget transfer to the 2022 town budget:

| | |
|--|------------|
| Decrease: AA100.8040.140 (ZBA Secretary) | \$1,500.00 |
| Increase: AA100.8020.160 (ECB Secretary) | \$1,500.00 |

BE IT FURTHER RESOLVED, the Town Board wishes to thank Ms. Burkard for her willingness to assist the Town of Canandaigua in so many ways and directs that her hours for ZBA Secretary be paid from the town budget line AA100.8020.160; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager, HR and Payroll Coordinator and Finance Clerk.

RESOLUTION NO. 2022 – 171: APPOINTMENT OF SUMMER STAFF FOR PARKS

WHEREAS, the Human Resources and Payroll Coordinator is recommending hiring the following individuals for summer staff at our Parks; and

WHEREAS, the proposed hourly rate for each position is identified in the following table:

| | | | |
|------------------|----------------------|--------------|----------------|
| Katelyn Reynolds | Recreation Attendant | \$13.25/hour | AA100.7110.142 |
| Ethan Ashe | Laborer, Seasonal | \$16.00/hour | AA100.7010.143 |
| Sarah Neubecker | Senior Lifeguard | \$17.00/hour | AA100.7020.141 |

; and

WHEREAS, these positions are seasonal and are therefore per the employee handbook are not benefit eligible; and

WHEREAS, hiring is contingent upon the Ontario County Department of Human Resources certifying the above individuals meet the required training, certification or experience standards, and the completion of the new hire paperwork prior to the first day of work; and

WHEREAS, the funding for this expense is included in the 2022 Adopted Town Budget; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves of the hiring of the seasonal positions noted in the above table at the stated hourly rate and budget lines; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua authorizes the Town Manager to execute any and all documents; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Human Resources and Payroll Coordinator, the Finance Clerk, and the Town Manager.

RESOLUTION NO. 2022 – 172: ACCEPTING AGREEMENT WITH CLOUDPERMIT FOR DEVELOPMENT OFFICE PERMITTING SOFTWARE AND AUTHORIZING TOWN MANAGER TO EXECUTE AGREEMENT

WHEREAS, the Town of Canandaigua 2022 Adopted Town Budget included funds for the purchase of permitting software to assist the Development Office with streamlining planning and zoning applications, building permit issuance, management of code enforcement activity, and increasing transparency for applicants and residents; and

WHEREAS, the Town Planner has requested three quotes for permitting software and is recommending acceptance of a service agreement with Cloudpermit; and

WHEREAS, the Cloudpermit Service Agreement details a five-year agreement for a total cost of \$16,500.00 per year for the Building, Planning and Code Enforcement Modules, as well as a one-time \$3,000.00 implementation fee; and

WHEREAS, the Cloudpermit Service Agreement includes a note that the 2022 annual fee will be prorated based upon the month in which each module is implemented; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby accepts the Service Agreement with Cloudpermit to provide permitting software for the Development Office and directs the Town Manager to execute this agreement and any other required documentation; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager and Town Planner.

Attachment #6

RESOLUTION NO. 2022 – 173: SETTING A PUBLIC HEARING ON THE EXPENDITURE OF OPEN SPACE FUNDS FOR LAND ACQUISITION

WHEREAS, the Town Board of the Town of Canandaigua approved via Resolution 2022-146 the purchase of 4760 Seneca Point Road, a vacant 7.9 acre parcel adjacent to McJannett Park with hardwood forests and a stream that leads to Canandaigua Lake; and

WHEREAS, this land is in the Town's Strategic Forest Protection area and if protected would further the Town's goal of protecting its natural resources and protecting the water quality of Canandaigua Lake; and

WHEREAS, on December 27, 2000, created the "Open Spaces Capital Reserve Fund"; and

WHEREAS, the Town Board of the Town of Canandaigua wishes an amount not to exceed \$80,000 of these funds for the purchase of this land; and

WHEREAS, the Town Board wishes to hear from residents interested in speaking relative to the use of open space funds; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby establishes a public hearing on July 18, 2022 at 6:00pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 for the purposes of hearing from residents about the use of open space funds; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to publish notice of the aforementioned hearing and to provide a copy of this resolution to the Town Manager.

RESOLUTION 2022 – 174: APPROVING AGREEMENT WITH DAVIS-ULMER FIRE PROTECTION FOR INSPECTION OF HIGHWAY FACILITY SPRINKLER SYSTEM AND BACKFLOW DEVICES

WHEREAS, Davis-Ulmer Fire Protection has completed the mandatory quarterly sprinkler system inspections and required annual backflow device testing at the highway facility for the past three years; and

WHEREAS, the current agreement for this service has expired and Davis-Ulmer Fire Protection has submitted a new three-year Inspection Agreement commencing April 2022 detailing an annual rate of \$745.00 per year for system inspections, to be paid in quarterly installments of \$186.25; and

WHEREAS, the Highway & Water Superintendent is satisfied with the work performance of Davis-Ulmer Fire Protection and is recommending that the Town of Canandaigua Town Board approve this agreement; and

WHEREAS, the cost for this service has been allocated in the town budget expense line AA100.1620.404 (Buildings.Highway Facility); and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves the Inspection Agreement with Davis-Ulmer Fire Protection and authorizes the Highway & Water Superintendent to sign the contract and any other required documentation; and

BE IT FINALLY RESOLVED, the Highway & Water Superintendent shall provide the Town Clerk with a full-executed copy of the contract for the Town's records.

Attachment #7

RESOLUTION NO. 2022 – 175: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF LOCAL LAW TO AMEND THE TOWN CODE REGARDING VIDEOCONFERENCING IN PUBLIC MEETINGS

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering the adoption of a local law to amend the town code §44 to add section 11 "Videoconferencing" with the intent to outline rules and regulations related to videoconferencing in public meetings; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on June 13, 2022; and

WHEREAS, the Town Board determines said proposed action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2022; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2022 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment #8

RESOLUTION NO. 2022 – 176: SETTING A PUBLIC HEARING ON A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering a Local Law that would override the tax levy limit established in General Municipal Law 3-c; and

WHEREAS, the Town Board would like to hear from residents about the proposed Local Law; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby establishes a public hearing for the proposed Local Law to be held on July 18, 2022 at 6:00 pm via Zoom and at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide notice of said public hearing.

Attachment #9

RESOLUTION NO. 2022 – 177: SETTING A PUBLIC HEARING ON A LOCAL LAW TO AMEND THE TOWN CODE CHAPTER 4 “AGRICULTURAL ADVISORY COMMITTEE” TO REVISE THE MEMBERSHIP REQUIREMENTS OF THE AGRICULTURAL ADVISORY COMMITTEE; AND SEQR INTENT TO DECLARE LEAD AGENCY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend the town code Chapter 4 “Agricultural Advisory Committee” with the intent to resolve discrepancies between the existing code language and the existing membership as appointed by the Town Board each January; and

WHEREAS, the Town Board seeks to hold a Public Hearing to obtain public input; and

WHEREAS, the Town Board intends to determine said law change is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby establishes a public hearing to obtain public input as it considers the following proposed local law to amend the Town of Canandaigua Code Chapter 4 “Agricultural Advisory Committee” to be held on July 18, 2022 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide notice of said public hearing and to provide a copy of this resolution to the Town Manager’s Office.

Attachment #10

RESOLUTION NO. 2022 – 178: SETTING A PUBLIC HEARING TOWN CODE CHAPTER 174, CHAPTER 220, AND CHAPTER 1-17 RELATING TO SUBDIVISION OF LAND, ZONING, DEFINITIONS, AND SEQR INTENT TO DECLARE LEAD AGENCY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend the town code Chapter 174 (subdivision of land), Chapter 220 (zoning), and Chapter 1, Section 17 (definitions); and

WHEREAS, certain clarifications are being recommended in the Town's Code by the Ordinance Committee of the Town of Canandaigua to clarify when the Planning Board has authority to grant waivers, subdivision along rights of way, lot size and arrangement, and definitions; and

WHEREAS, the Town Board seeks to hold a Public Hearing to obtain public input; and

WHEREAS, the Town Board intends to determine said law change is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby establishes a public hearing to obtain public input as it considers the following proposed local law to amend the Town of Canandaigua Code to be held on July 18, 2022 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide notice of said public hearing and to provide a copy of this resolution to the Town Manager's Office.

Attachment #11

RESOLUTION NO. 2022 – 179: APPOINTMENT OF CEMETERY COMMITTEE MEMBERS

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') has established a Cemetery Committee through adoption of the Cemetery and Monuments Local Law, Resolution 2022-153; and

WHEREAS, members of the public interested in serving on the Cemetery Committee were invited to attend a meeting on May 25, 2022 and have volunteered for the following appointments:

| <u>Name</u> | <u>Term Expiration</u> |
|--|-------------------------------|
| Karen DeMay, Town Board Member (Chairperson) | 12/31/2022 |
| Doug Stone, Woodlawn Cemetery | 12/31/2023 |
| Judy York, Town Resident | 12/31/2024 |
| Jim Johnson, Johnson-Kennedy Funeral Home | 12/31/2025 |
| Dave York, Town Resident | 12/31/2026 |

NOW THEREFORE BE IT RESOLVED, the Town Board does hereby appoint the five above detailed members of the Cemetery Committee as presented; and

BE IT FURTHER RESOLVED, the Town Board acknowledges the Cemetery Committee's intent to meet once per month on the first Monday at 9:00AM both in person at the Town Hall of the Town of Canandaigua and by zoom; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the members of the Cemetery Committee.

RESOLUTION NO. 2022 – 180: AUTHORIZATION FOR ASSESSOR AND TOWN MANAGER TO TAKE NECESSARY STEPS TO BEGIN THE 2023 REVALUATION PROCESS

WHEREAS, Section 305 of the New York State Real Property Tax Law mandates uniform and equitable assessments; and

WHEREAS, computer-assisted mass appraisal systems and technical advice are available by cooperative agreement with the New York State Office of Real Property Services and Ontario County Real Property; and

WHEREAS, the last reassessment of the Town of Canandaigua real property took place in 2018; and

WHEREAS, New York State provides State Aid to municipalities that reassess at 100% of market value on a *cyclical* basis; and

WHEREAS, the Town Board believes that it is in the best interest of the Town to complete a 2023 reassessment in accordance with Section 305 of the New York State Real Property Tax Law; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby agrees to the following:

SECTION 1. That the Assessor for the Town of Canandaigua is hereby authorized to undertake and implement a reassessment for the 2023 assessment roll.

SECTION 2. That the Town Board agrees, in conjunction with the New York State Department of Taxation and Finances Office of Real Property Tax Services, to support the Town's assessment staff in this reassessment.

SECTION 3. That the Town Board authorizes the Assessor to work with the Town Manager to enter into any necessary agreements in keeping within the approved Town Budget. The Budget Officer is directed to include anticipated 2023 expenditures for the re-evaluation in the tentative 2023 budget.

SECTION 4. The Town Board authorizes the assistance of Ontario County, to help with valuation for areas defined as primarily residential and subdivisions. Additionally, the Town Board authorizes the Town Manager and Assessor to release a Request for Proposals for assistance with certain portions of the Town of Canandaigua consisting primarily of rural and agricultural areas.

BE IT FURTHER RESOLVED, The Town Board directs the Town Clerk to provide a copy of this resolution to the Assessor, the Town Manager, and the Finance Clerk.

Attachment #12

RESOLUTION NO. 2022 – 181: AMENDING 2022 TOWN BOARD MEETING SCHEDULE

WHEREAS, the Town Board of the Town of Canandaigua set the meeting schedule for the 2022 calendar year at their organizational meeting on January 10, 2022; and

WHEREAS, the Town Board wishes to change the scheduled Town Board meeting date for the September 2022 meeting; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby reschedules the September 19, 2022, Town Board meeting to Monday, September 12, 2022 at 6:00 pm and directs the Town Clerk to amend the 2022 Town Board meeting schedule to reflect this change.

RESOLUTION NO. 2022 – 182: ACKNOWLEDGEMENT OF AND AUTHORIZATION TO SUBMIT MS4 ANNUAL REPORT

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) wishes to acknowledge the completion of the Municipal Separate Storm Sewer System (MS4) annual report by the Town’s Stormwater Management Program (SWMP) Coordinator; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby acknowledges the annual MS4 report, and authorizes the MS4 Coordinator to submit the report to the NYS DEC; and

BE IT FURTHER RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager.

Attachment #13

RESOLUTION NO. 2022 – 183: ACCEPTANCE OF MRB GROUP PROPOSAL TO PREPARE GREEN INFRASTRUCTURE GRANT PROGRAM (GIGP) APPLICATION AND AUTHORIZING TOWN MANAGER TO EXECUTE DOCUMENTS

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) is aware that the town’s current water meters are aging and are in need of replacement; and

WHEREAS, the Town Water Superintendent wishes to replace the meters with “smart” water meters that have automatic meter reading technology that would improve services and reduce time, costs, and effort on the behalf of the Water Department; and

WHEREAS, the 2022 Consolidated Funding Application has funding available for such projects and the Town Engineer, MRB Group, has provided a proposal for professional services to prepare a grant application on behalf of the Town of Canandaigua to the Green Infrastructure Grant Program (GIGP) to replace the water meters with the “smart” meters; and

WHEREAS, this grant program, if awarded, will fund up to seventy five percent (75%) of the total project cost; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua authorizes the Town Manager to execute all documents relative to the acceptance of the MRB Group proposal dated May 16, 2022 for professional services to prepare a grant application on behalf of the Town of Canandaigua to the Green Infrastructure Grant Program (GIGP) to replace water meters with a cost not

to exceed \$ 2,500.00 to be paid from the 2022 town budget expense account SW500.8310.450 (Water Admin.Engineering) ; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Finance Clerk, the Town Manager and to MRB Group.

Attachment #14

RESOLUTION NO. 2022 – 184: ACCEPTING MRB GROUP PROPOSAL FOR SERVICES RELATED TO PLACEMENT OF TOWN OF CANANDAIGUA GATEWAY SIGNAGE AND AUTHORIZING TOWN MANAGER TO EXECUTE AGREEMENT

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) has authorized expenses for creation and installation of the gateway signs at entry points in the Town of Canandaigua produced by Sign Language Inc.; and

WHEREAS, the Town Engineer, MRB Group, has provided the Town with a quote for services related to the placement of the gateway signs including site feasibility assessment and site plan for five gateway signs including mapping for a total cost of \$9,375.00; and

WHEREAS, the budget for H34 Gateway Signs Project Account will need to be increased from \$32,000.00 to \$37,075.00, a difference of \$5,075.00, to incorporate the cost for this proposal; and

WHEREAS, the Town Manager and Finance Clerk are recommending an interfund transfer of \$5,075.00 be made from the General Fund Contingency (AA100.1990.400) thereby reducing the available balance of Contingency to approximately \$33,237.00 and transferring \$5,075.00 to the H34 Gateway Signs Project Account; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby accepts the proposal from MRB Group dated June 3, 2022 with a cost not to exceed \$9,375.00 (\$1,875.00 per sign location) and authorizes the Town Manager to execute any and all associated documents and agreements pertaining to the proposal and directs the cost to be paid from the H34 Gateway Signs Project Account; and

BE IT FURTHER RESOLVED, the Town Board hereby directs the Town Manager and Finance Clerk to increase the H34 Gateway Signs Project Budget to \$37,075.00 and to make an interfund transfer of \$5,075.00 from General Fund Contingency; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to MRB Group, the Finance Clerk, and the Town Manager.

Attachment #15

RESOLUTION NO. 2022 – 185: ACCEPTANCE OF MRB GROUP PROPOSAL TO PREPARE A CONSOLIDATED FUNDING GRANT APPLICATION TO THE ENVIRONMENTAL PROTECTION FUND PARK PROGRAM AND AUTHORIZING TOWN MANAGER TO EXECUTE DOCUMENTS

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) is aware that there are various capital improvement projects needed at various town parks that have been identified in the Parks and Recreation Master Plan and by the Parks Coordinator; and

WHEREAS, the 2022 Consolidated Funding Application has funding available for capital park improvements under the Environmental Protection Fund’s (EPF) Parks, Preservation, and Heritage

grant program and the Town Engineer, MRB Group, has provided a proposal for professional services to prepare a grant application on behalf of the Town of Canandaigua to this program; and

WHEREAS, MRB Group will work with the Town Manager and the Parks Coordinator to identify which projects are appropriate for this grant program and prepare a budget based on the parameters of the grant, which, if awarded, will fund up to fifty percent (50%) of the total project cost; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby accepts the MRB Group proposal dated June 7, 2022 for professional services to prepare a grant application on behalf of the Town of Canandaigua to the Environmental Protection Fund's (EPF) Parks, Preservation, and Heritage grant program with a cost not to exceed \$ 7,500.00 to be paid from the 2022 town budget expense account AA.100.1440.400 (Engineering); and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Finance Clerk, the Parks Coordinator, the Town Manager and to MRB Group.

Attachment #16

RESOLUTION NO. 2022 – 186: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 2121 STATE ROUTE 332 (TAX MAP # 56.00-1-57.000)

WHEREAS, the Town of Canandaigua Planning Board has granted a site plan approval to Frontenac Holdings LLC (FLX Marine) expand an existing parking lot located at 2121 State Route 332 (Tax Map # 56.00-1-57.000); and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

WHEREAS, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided a Irrevocable Letter of Credit in the amount of \$14,627.60 for the purposes of the soil erosion and sediment control; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the Irrevocable Letter of Credit (Frontenac Holdings LLC – FLX Marine) in the total amount of \$14,627.60.

Attachment #17

- Approval of the following Town Board Meeting Minutes:
May 16, 2022
- Payment of the Bills
Abstract Claim Fund Totals presented by Town Clerk
Voucher Summary Report for Town Board signatures
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 05/24/2022 totaling \$ 67,751.49

| | |
|--------------------|--------------|
| General Fund | \$ 39,175.61 |
| Highway Fund | \$ 12,265.39 |
| Lighting Districts | \$ 1,060.39 |
| Water Districts | \$ 15,250.10 |

Town Board Abstract dated 06/13/2022 totaling \$ 301,382.69

| | |
|--------------------|---------------|
| General Fund | \$ 96,043.19 |
| Highway Fund | \$ 148,871.28 |
| Capital Projects | \$ 10,759.83 |
| Lighting Districts | \$ 1,204.41 |
| Water Districts | \$ 44,503.98 |

- Privilege of the Floor
- Other Business
- Privilege of the Floor
- Executive Session, as requested
- Adjournment

ATTACHMENT 1

sreynolds@townofcanandaigua.org

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Monday, May 16, 2022 9:33 AM
To: Sarah Reynolds
Cc: Jean Chrisman
Subject: FW: Community Choice Aggregation

For communication binder please.

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: Rick and Jodi Kaufman (randjk@frontiernet.net) <randjk@frontiernet.net>
Sent: Sunday, May 15, 2022 3:57 PM
To: jsimpson@townofcanandaigua.org; tfennelly@townofcanandaigua.org; kdemay@townofcanandaigua.org; arudolph@townofcanandaigua.org
Cc: Town Manager Doug Finch <dfinch@townofcanandaigua.org>
Subject: Fwd: Community Choice Aggregation

Dear Town Board, I am writing in support of the proposed Chapter 178 that will be discussed at Monday's Board meeting. Please, vote in favor of adopting this measure. It supports the Town's Clean Energy Community program and would benefit the Town citizen to help reduce energy bills and support renewable energy.
Thanks for you consideration.

Rick and Jodi Kaufman
Town of Canandaigua Residents

Begin forwarded message:

From: <sreynolds@townofcanandaigua.org>
Subject: RE: Community Choice Aggregation
Date: May 12, 2022 at 12:04:12 PM EDT
To: "Rick and Jodi Kaufman" <randjk@frontiernet.net>

Hi Jodi,

The comment period was officially opened on April 18 after the Town Board scheduled the Public Hearing for the May 16th meeting. The public hearing will be opened at the meeting on Monday and anyone may speak to the board directly at that time. The board can then decide to continue the hearing until the next month if they want more time or more feedback, or they can close the hearing. If they continue it, the issue will be brought up again at the June meeting for consideration at that time. If they close it, they can then decide to pass the resolution adopting the law on Monday night, or they can table the resolution. It all depends on what happens Monday.

Sarah Reynolds

Administrative Coordinator
Town of Canandaigua

-----Original Message-----

From: Rick and Jodi Kaufman (randjk@frontiernet.net) <randjk@frontiernet.net>
Sent: Thursday, May 12, 2022 11:51 AM
To: sreynolds@townofcanandaigua.org
Subject: Re: Community Choice Aggregation

This is very helpful! Will the vote be called for on Monday or will there be a comment period? Thanks,
Jodi

On May 12, 2022, at 11:43 AM, <sreynolds@townofcanandaigua.org>
<sreynolds@townofcanandaigua.org> wrote:

Hi Jodi,

If the Town Board passes the law, we can begin to explore options. There are no decisions made as of now because they have to wait to pass the law. That being said, CCA harnesses the power of group purchasing to get a better rate for customers. It can be 100% green sources (solar, wind, etc), 100% traditional (coal, gas, etc.), or a combination of both. If the TB passes the law, we will work with a third party administrator to help the TB make those choices. In the end, if we can't find something that the TB likes, the town is under no obligation to move forward. So really we don't know yet. Sorry for the long answer - I hope that helps.

The agenda includes attachments for that draft resolution that have a lot of great FAQs and information about the CCA program if you're interested in reading more.

Thank you!

Sarah Reynolds
Administrative Coordinator
Town of Canandaigua

-----Original Message-----

From: Rick and Jodi Kaufman (randjk@frontiernet.net) <randjk@frontiernet.net>
Sent: Thursday, May 12, 2022 11:19 AM
To: Sarah Reynolds <sreynolds@townofcanandaigua.org>
Subject: Community Choice Aggregation

Hi Sarah, I'm curious if the intent is to use renewable energy suppliers such as wind and solar as the proposal alludes to? I hope to hear all about it at Monday's meeting!
Thanks, Jodi Kaufman

ATTACHMENT 2

Town Clerk Report for the June 13, 2022, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of May 2022 totaled \$64,567.65. (see attached).

2. **Park Reservation Refunds:**

A. On, Sunday, May 22, Lindsey Frarey received a voice mail from Lucy Hassinger stating that she was leaving Onanda Park as the air in the Little House cabin at Onanda Park was making her allergies become uncontrollable and she was being ill. I received an email from Ms. Hassinger on May 23, 2022, fully explaining the situation and why she was leaving the park. In this email she requested a refund. In speaking with Parks Coordinator Frarey, we jointly decided that it was in everyone's best interest to give Ms. Hassinger a full refund.

There is a voucher in this meeting abstract to refund Ms. Hassinger the \$310.

3. **Resolutions:**

A. Fee Schedule Update per May 16, 2022, Town Board meeting.

Please let me know if you have any questions.

Submitted by,

Jean Chrisman
Town Clerk

| Account# | Account Description | Fee Description | Qty | Local Share |
|-------------|-------------------------------------|-------------------------------------|-----|--------------------|
| A.2001 | Cabins / Halls / Pavillions | Onanda Halls/Lodging | 24 | 4,460.00 |
| | Park Rentals | Onanda Cabin Residential Weekly | 1 | 200.00 |
| | | Sub-Total: | | \$4,660.00 |
| A1255 | Marriage Lic. | Marriage License Fees | 9 | 157.50 |
| | | Sub-Total: | | \$157.50 |
| A2001 | Walk Ins | Onanda Receipts | 1 | 175.00 |
| | | Sub-Total: | | \$175.00 |
| AA100..2001 | Cabins / Halls / Pavillions | Onanda Halls/Lodging | 4 | 580.00 |
| | | Sub-Total: | | \$580.00 |
| AA100.1255 | Conservation | Conservation | 3 | 3.04 |
| | Misc. Fees | Copies | 3 | 4.50 |
| | | Marriage Cert | 4 | 40.00 |
| | | Sub-Total: | | \$47.54 |
| AA100.1603 | Misc. Fees | Death Cert | 39 | 390.00 |
| | | Genelogy Fee | 1 | 22.00 |
| | | Sub-Total: | | \$412.00 |
| AA100.2001 | Blue Heron Pavilion | Blue Heron Pavilion | 3 | 60.00 |
| | BYS Fee | BYS Fee | 52 | 260.00 |
| | Cart Fee | CC Cart Fee | 110 | 8.50 |
| | Credit Card Processing Fee | Credit Card Processing Fee | 106 | 316.95 |
| | Facility Alcohol Permit | Facility Alcohol Permit | 1 | 100.00 |
| | General Lic. | Park Permit Res | 26 | 910.00 |
| | | Park Permits Non | 5 | 325.00 |
| | Onanda Cabin NON Residential Daily | Onanda Cabin NON Residential Daily | 24 | 3,565.00 |
| | Onanda Cabin NON Residential Weekly | Onanda Cabin NON Residential Weekly | 4 | 1,430.00 |
| | Onanda Cabin Residential Daily | Onanda Cabin Residential Daily | 2 | 410.00 |
| | Onanda Park Pavilion | Onanda Park Pavillions | 28 | 2,357.00 |
| | Outhouse Park Hall Full Day | Outhouse Park Hall Full Day | 7 | 900.00 |
| | Outhouse Park Pavilion | Outhouse Park Pavilion | 12 | 825.00 |
| | Pavilion rental | Pierce Park Pavillions | 4 | 150.00 |
| | Walk Ins | Onanda Receipts | 23 | 976.00 |
| | WL Schoolhouse Weekend | WL Schoolhouse Weekday | 10 | 250.00 |
| | | WL Schoolhouse Weekend | 1 | 60.00 |
| | | Sub-Total: | | \$12,903.45 |
| AA100.2110 | Plan & Zone | Zoning Fee | 7 | 1,500.00 |
| | Shrot-Term Rental Registration | Short-Term Rental Registration | 2 | 133.34 |
| | | Sub-Total: | | \$1,633.34 |
| AA100.2120 | Plan & Zone | Soil Erosion | 4 | 600.00 |
| | | Sub-Total: | | \$600.00 |
| AA100.2148 | Misc. Fees | Returned Check Fee | 1 | 20.00 |
| | | Sub-Total: | | \$20.00 |

| Account# | Account Description | Fee Description | Qty | Local Share |
|---|---------------------|----------------------------------|--------|--------------------|
| AA100.2544 | Dog Licensing | Female, Spayed | 35 | 665.00 |
| | | Female, Unspayed | 10 | 270.00 |
| | | Male, Neutered | 40 | 760.00 |
| | | Male, Unneutered | 5 | 135.00 |
| | | Replacement Tags | 1 | 3.00 |
| | Late Fees | Late Fees | 21 | 105.00 |
| Sub-Total: | | | | \$1,938.00 |
| AA100.2590 | Building Fee | Building Fee | 32 | 6,590.20 |
| | Plan & Zone | Site Development | 20 | 2,485.20 |
| Sub-Total: | | | | \$9,075.40 |
| AA100.2591 | Misc. Fees | Transfer Coupons | 1608.5 | 3,217.00 |
| Sub-Total: | | | | \$3,217.00 |
| CM100-2001 | Plan & Zone | Parks And Recreation | 4 | 4,000.00 |
| Sub-Total: | | | | \$4,000.00 |
| SW500.2140 | Rents Payments | Rents Payments | 32 | 20,892.90 |
| Sub-Total: | | | | \$20,892.90 |
| SW500.2142 | Water Sales | Water Sales | 5 | 153.50 |
| Sub-Total: | | | | \$153.50 |
| SW500.2144 | Service Hookups | Service Hookups | 3 | 3,300.00 |
| Sub-Total: | | | | \$3,300.00 |
| SW500.2148 | Penalty | Penalty | 24 | 427.56 |
| Sub-Total: | | | | \$427.56 |
| Total Local Shares Remitted: | | | | \$64,193.19 |
| Amount paid to: NYS Ag. & Markets for spay/neuter program | | | | 120.00 |
| Amount paid to: NYS Environmental Conservation | | | | 51.96 |
| Amount paid to: State Health Dept. For Marriage Licenses | | | | 202.50 |
| Total State, County & Local Revenues: | | \$64,567.65 | | |
| | | Total Non-Local Revenues: | | \$374.46 |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jean Chrisman, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

Established 1789

May 2022 Monthly Report Shawna Bonshak, Town Planner

May was a whirlwind in the Development office. Staff is fielding multiple property inquiries daily; *what can I do on either my property or can I subdivide* being the most common question I hear. Prior to building permit issuance, staff is meeting with more and more residents taking a pro-active approach to keep them within the confines of the Code.

CIC met with Bob DiCarlo from the Ag Board for an update on their progress related to the Ag Overlay and discussed, at their second May meeting, the status of the 2022 Strategic goals (which is also the subject of the Joint Board meeting on 6/6).

Ordinance has been reviewing proposed changes to Town Code Chapter 174, Subdivision regulations. These discussions will carry over into June.

June Planning Board and Zoning Board of Appeals agendas are substantial, and July is shaping up to be the same.

Zoning Board Activity

3568 County Road 16, setback variances (granted).

3354 County Road 16, setback variance (denied).

3809 Middle Road, setback variances (granted).

5146 Overlook Lane, fence height variance (granted).

Initial discussions with Doug Finch, i.e., request for interpretation of *Zoning Officer's Determination*- 6170 Dugway Road. This will be pulled as the applicant has amended their plans to meet the Code.

Planning Board Activity

3568 County Road 16 granted approval for minor site improvements.

2820 County Road 10 (Fairgrounds) granted approval for a new pig barn.

3535 State Route 364 continues to work its way through Planning Board review. Application is still in Preliminary subdivision review phase. "Sunset Ridge," prior project, "Canandaigua Shores" (31 single family homes). The applicant is addressing some final requests of the Planning Board.

5100/5150 Bristol Road was reapproved as a 10-lot conservation subdivision (adjacent to The Hammocks).

James Meyer presented a sketch concept plan for his piece on Fire Hall Road, within the FBC district. 117 units within 23 buildings which includes residential and commercial.

Pavilions, Lodges, and Halls Occupancy

Print Date: 06-03-2022
 Print Time: 12:16
 Town of Canandaigua

Occupancy Percentage Report - Weekly Jun 1 2022 to Jun 30 2022

| Site Class | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Total |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------|
| Week 22 - Jun 2022 | | | Jun-1-22 | Jun-2-22 | Jun-3-22 | Jun-4-22 | Jun-5-22 | |
| Sites-General | | | 0 | 0 | 1 | 5 | 4 | 10 |
| Week 22 Rentals: | | | 0 | 0 | 1 | 5 | 4 | 10 |
| Rentals Available: | | | 13 | 13 | 13 | 13 | 13 | 65 |
| Occupancy Percentage: | | | | | 7.69% | 38.46% | 30.77% | 15.38% |
| Week 23 - Jun 2022 | Jun-6-22 | Jun-7-22 | Jun-8-22 | Jun-9-22 | Jun-10-22 | Jun-11-22 | Jun-12-22 | |
| Sites-General | 4 | 2 | 3 | 3 | 5 | 5 | 6 | 28 |
| Week 23 Rentals: | 4 | 2 | 3 | 3 | 5 | 5 | 6 | 28 |
| Rentals Available: | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 91 |
| Occupancy Percentage: | 30.77% | 15.38% | 23.08% | 23.08% | 38.46% | 38.46% | 46.15% | 30.77% |
| Week 24 - Jun 2022 | Jun-13-22 | Jun-14-22 | Jun-15-22 | Jun-16-22 | Jun-17-22 | Jun-18-22 | Jun-19-22 | |
| Sites-General | 2 | 2 | 3 | 2 | 5 | 9 | 4 | 27 |
| Week 24 Rentals: | 2 | 2 | 3 | 2 | 5 | 9 | 4 | 27 |
| Rentals Available: | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 91 |
| Occupancy Percentage: | 15.38% | 15.38% | 23.08% | 15.38% | 38.46% | 69.23% | 30.77% | 29.67% |
| Week 25 - Jun 2022 | Jun-20-22 | Jun-21-22 | Jun-22-22 | Jun-23-22 | Jun-24-22 | Jun-25-22 | Jun-26-22 | |
| Sites-General | 2 | 2 | 3 | 0 | 0 | 8 | 5 | 20 |
| Week 25 Rentals: | 2 | 2 | 3 | 0 | 0 | 8 | 5 | 20 |
| Rentals Available: | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 91 |
| Occupancy Percentage: | 15.38% | 15.38% | 23.08% | | | 61.54% | 38.46% | 21.98% |
| Week 26 - Jun 2022 | Jun-27-22 | Jun-28-22 | Jun-29-22 | Jun-30-22 | | | | |
| Sites-General | 1 | 1 | 1 | 1 | | | | 4 |
| Week 26 Rentals: | 1 | 1 | 1 | 1 | | | | 4 |
| Rentals Available: | 13 | 13 | 13 | 13 | | | | 52 |
| Occupancy Percentage: | 7.69% | 7.69% | 7.69% | 7.69% | | | | 7.69% |
| Total Rentals: | 9 | 7 | 10 | 6 | 11 | 27 | 19 | 89 |
| Total Available: | 52 | 52 | 65 | 65 | 52 | 52 | 52 | 390 |
| Occupancy Percentage: | 17.31% | 13.46% | 15.38% | 9.23% | 21.15% | 51.92% | 36.54% | 22.82% |

Programs

Category: Day Camp - Baker Park

Summer Day Camp Week 1 - Baker Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Wait List |
|-------------------------|----------------------------|--------|----------|----------|-------------|---------------------------|
| 6/27/2022 - 7/1/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | FULL | Wait List |

Summer Day Camp Week 2 - Baker Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Wait List |
|------------------------|--------------------|--------|----------|----------|-------------|---------------------------|
| 7/5/2022 - 7/8/2022 | Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | FULL | Wait List |

Summer Day Camp Week 3 - Baker Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Wait List |
|--------------------------|----------------------------|--------|----------|----------|-------------|---------------------------|
| 7/11/2022 - 7/15/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | FULL | Wait List |

Summer Day Camp Week 4 - Baker Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Wait List |
|--------------------------|----------------------------|--------|----------|----------|-------------|---------------------------|
| 7/18/2022 - 7/22/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | FULL | Wait List |

Summer Day Camp Week 5 - Baker Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Wait List |
|--------------------------|----------------------------|--------|----------|----------|-------------|---------------------------|
| 7/25/2022 - 7/29/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | FULL | Wait List |

Summer Day Camp Week 6 - Baker Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Wait List |
|------------------------|----------------------------|--------|----------|----------|-------------|---------------------------|
| 8/1/2022 - 8/5/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | FULL | Wait List |

Programs

Category: Kiddie Kamp - Outhouse Park

KK - Kiddie Kamp - Week 1

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|----------------------|-------------------------|--------|----------|----------|-----------|------------------------------|
| 6/27/2022 - 7/1/2022 | Mon, Tue, Wed, Thu, Fri | 3 - 6 | - | 25 | 3 | Register Now |

KK - Kiddie Kamp - Week 2

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|---------------------|--------------------|--------|----------|----------|-------------|---------------------------|
| 7/5/2022 - 7/8/2022 | Tue, Wed, Thu, Fri | 3 - 6 | - | 25 | FULL | Wait List |

KK - Kiddie Kamp - Week 3

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-------------|---------------------------|
| 7/11/2022 - 7/15/2022 | Mon, Tue, Wed, Thu, Fri | 3 - 6 | - | 25 | FULL | Wait List |

KK - Kiddie Kamp - Week 4

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-------------|---------------------------|
| 7/18/2022 - 7/22/2022 | Mon, Tue, Wed, Thu, Fri | 3 - 6 | - | 25 | FULL | Wait List |

KK - Kiddie Kamp - Week 5

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-------------|---------------------------|
| 7/25/2022 - 7/29/2022 | Mon, Tue, Wed, Thu, Fri | 3 - 6 | - | 25 | FULL | Wait List |

KK - Kiddie Kamp - Week 6

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|---------------------|-------------------------|--------|----------|----------|-------------|---------------------------|
| 8/1/2022 - 8/5/2022 | Mon, Tue, Wed, Thu, Fri | 3 - 6 | - | 25 | FULL | Wait List |

Displaying 1 - 6 of 6

25  per page

Programs

Category: Day Camp - Onanda Park

Summer Day Camp Week 1 - Onanda Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Wait List |
|----------------------|-------------------------|--------|----------|----------|-------------|---------------------------|
| 6/27/2022 - 7/1/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | FULL | Wait List |

Summer Day Camp Week 2 - Onanda Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Wait List |
|---------------------|--------------------|--------|----------|----------|-------------|---------------------------|
| 7/5/2022 - 7/8/2022 | Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | FULL | Wait List |

Summer Day Camp Week 3 - Onanda Park

Summer Camp


| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Wait List |
|-----------------------|-------------------------|--------|----------|----------|-------------|---------------------------|
| 7/11/2022 - 7/15/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | FULL | Wait List |

Summer Day Camp Week 4 - Onanda Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Wait List |
|-----------------------|-------------------------|--------|----------|----------|-------------|---------------------------|
| 7/18/2022 - 7/22/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | FULL | Wait List |

Summer Day Camp Week 5 - Onanda Park

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Register Now |
|-----------------------|-------------------------|--------|----------|----------|-----------|------------------------------|
| 7/25/2022 - 7/29/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | 4 | Register Now |

Summer Day Camp Week 6 - Onanda Park

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | Register Now |
|---------------------|-------------------------|--------|----------|----------|-----------|------------------------------|
| 8/1/2022 - 8/5/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | 1 | Register Now |

Programs

Category: Day Camp - Sonnenberg Park

Summer Day Camp Week 1 - Sonnenberg Park

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|----------------------|-------------------------|--------|----------|----------|-----------|------------------------------|
| 6/27/2022 - 7/1/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | 22 | Register Now |

Summer Day Camp Week 2 - Sonnenberg Park

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|---------------------|--------------------|--------|----------|----------|-----------|------------------------------|
| 7/5/2022 - 7/8/2022 | Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | 11 | Register Now |

Summer Day Camp Week 3 - Sonnenberg

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-------------|---------------------------|
| 7/11/2022 - 7/15/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | FULL | Wait List |

Summer Day Camp Week 4 - Sonnenberg

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-------------|---------------------------|
| 7/18/2022 - 7/22/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | FULL | Wait List |

Summer Day Camp Week 5 - Sonnenberg

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-----------|------------------------------|
| 7/25/2022 - 7/29/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | 2 | Register Now |

Summer Day Camp Week 6 - Sonnenberg


Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|---------------------|-------------------------|--------|----------|----------|-----------|------------------------------|
| 8/1/2022 - 8/5/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 35 | 1 | Register Now |

Displaying 1 - 6 of 6

25  per page

STS1 - Story Time Stem - tue

Summer Camp 


| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|--------|--------|----------|----------|-----------|------------------------------|
| 6/28/2022 - 7/12/2022 | Tue | 2-4 | - | 8 | 5 | Register Now |

STS2 - Story Time Stem - thu

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|--------|--------|----------|----------|-----------|------------------------------|
| 6/30/2022 - 7/14/2022 | Thu | 2-4 | - | 8 | 4 | Register Now |

STS3 - Story Time Stem - tue

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|----------------------|--------|--------|----------|----------|-----------|------------------------------|
| 7/19/2022 - 8/2/2022 | Tue | 2-4 | - | 8 | 6 | Register Now |

STS4 - Story Time Stem - thu

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|----------------------|--------|--------|----------|----------|-----------|------------------------------|
| 7/21/2022 - 8/4/2022 | Thu | 2-4 | - | 8 | 5 | Register Now |

YA1 - Youth Art Camp - Week 1

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|----------------------|---------------|--------|----------|----------|-------------|---------------------------|
| 6/27/2022 - 7/1/2022 | Mon, Wed, Fri | 6-10 | - | 12 | FULL | Wait List |

YA2 - Youth Art Camp - Week 2

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|---------------------|---------------|--------|----------|----------|-------------|---------------------------|
| 7/5/2022 - 7/8/2022 | Tue, Wed, Fri | 6-10 | - | 12 | FULL | Wait List |

YA3 - Youth Art Camp - Week 3

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|---------------|--------|----------|----------|-------------|---------------------------|
| 7/11/2022 - 7/15/2022 | Mon, Wed, Fri | 6-10 | - | 12 | FULL | Wait List |

YA4 - Youth Art Camp - Week 4

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|---------------|--------|----------|----------|-------------|---------------------------|
| 7/18/2022 - 7/22/2022 | Mon, Wed, Fri | 6-10 | - | 12 | FULL | Wait List |

YA5 - Youth Art Camp - Week 5

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|---------------|--------|----------|----------|-------------|---------------------------|
| 7/25/2022 - 7/29/2022 | Mon, Wed, Fri | 6-10 | - | 12 | FULL | Wait List |

YA6 - Youth Art Camp - Week 6

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|---------------------|---------------|--------|----------|----------|-------------|---------------------------|
| 8/1/2022 - 8/5/2022 | Mon, Wed, Fri | 6-10 | - | 12 | FULL | Wait List |

TOWN OF CANANDAIGUA
TOWN MANAGER MONTHLY REPORT

June 13, 2022

KUDOS: To the Canandaigua Community, and Michael and Nanci Bentley who crusaded the effort with the support of a lot of other individuals, over 700 volunteers, businesses, and community members to work together with the Town of Canandaigua to build Motion Junction. It is amazing to see the accomplishments of determined people, no State of NY funding was made available for assistance with Motion Junction and thus all support came through the efforts of the community.

KUDOS: To everyone who participated in the Perks of the Parks day on June 4, 2022; and to the Special Events committee for organizing both the June 4th celebration in each of our parks as well as the opening of the new pirate ship at Richard P. Outhouse Memorial Park (Pirate Ship Playground). Thank you to everyone who volunteered and took the time to make the events special days for our youngest residents to enjoy.

FINANCE

NYCLASS: Attached to my report is the most recent statement from NYCLASS regarding our reserve funds. Interest rates are down, and the interest income is also down accordingly.

BUDGET: The 2023 budget season will be fast approaching and kicking off with a budget calendar updated to you in the next few weeks. The budget calendar is attached to my report.

GENERAL:

ENHANCED LAW ENFORCEMENT: Attached to my report is the monthly enhanced law enforcement report from the Ontario County Sherriff's department.

Sincerely,

Doug Finch, Town Manager

MEMO

To: All Dept Heads / Officials
From: Budget Officer / Town Manager
Date: June 2, 2022

Welcome to the start of the official 2023 budget preparation season. It really does not even seem possible we are about ready to kickoff the 2023 budget process. Looking over my notes this will be the 7th budget that I have helped organize with our amazing team. Year after year my notes relating to budget reference teamwork as one of our highest priorities and most unique resource. Our team time and time again comes together to achieve great things for our residents.

Attached to this memo is the tentative 2023 budget calendar. As we have done in the past the Capital Plan will be utilized to address projects in the budgeting process. If you have a capital project not already on the Capital Plan, please be prepared to explain why this should be considered at this time. As in previous years, we will have individual meetings to discuss specific requests associated with your department. Kate has been meeting with many of you to discuss updates to the Capital Plan, which we will soon ask the Town Board to consider updating.

Our departmental review meetings as we begin to work on the budget will be held in the Oriana Room and we will utilize both in person and hybrid for these meetings which are open to anyone who would like to attend.

Town Board Budget meetings and public hearings are open to the public and will be held at the Canandaigua Town Hall and/or by zoom as we continue to incorporate hybrid style meetings. During these sessions, the public will have an opportunity to provide feedback. At any time, the public may send written comments, via email or US Mail to the Town Clerk. The Clerk will forward those comments to the Town Board.

Please let me know if you have any questions, I look forward to working with you as we prepare the 2023 Town of Canandaigua budget together.

Tentative 2023 Budget Calendar

Oriana Conference Room (lower-level Town Hall)

June 13, 2022 – Town Board to consider resolution setting public hearing for July 18, 2022 on a local law to override the tax cap law.

June 17, 2022 – 2022 Incode Budget Program is available to certain officials and department heads to start placing department head requests.

June 21, 2022 – CIC 2022 budget recap, and look ahead to 2023 budget (9:00am).

June 27, 2022 – Town Board meets for the first time as the Uptown Bid (6:00pm).

July 1, 2022 – Six-month revenue and expense summary distributed to department heads.
Department heads asked to submit requests for new account lines to Doug or Kate by August 1, 2022.

July 11, 2022 – Clerk's office distributes letter from Budget Officer to current vendors and service providers requesting recommendations for improving services, reducing costs and for 2023 rate schedule/contract. Additionally, Budget Officer to have Tax Cap calculations from NYS Comptroller's Office.

July 12, 2022 – Budget Officer / Finance Clerk to meet with the following:

- 1:00pm – 3:00pm TM Office (Budget Prep - review/planning)
Zoom: Meeting ID# 883 606 8273

July 18, 2022 – Town Board to hold public hearing on a local law to override the tax cap law. Additionally, Town Board considers resolution of adoption of local law to override tax cap law.

July 21, 2022 – Budget Officer / Finance Clerk to meet with the following:

- 10:00am – 11:00am Town Court / Justices
- 11:00am – Noon Town Assessor
- 1:00pm – 4:00pm Development Office / PB, ZBA, ECB
Zoom: Meeting ID# 883 606 8273

July 26, 2022 – Budget Officer / Finance Clerk to meet with the following:

- 10:00am – 11:00am Town Historian / Cemetery Committee / History Team
- 1:00pm – 3:00pm Parks & Recreation Coordinator
Zoom: Meeting ID# 883 606 8273

August 1, 2022 – Deadline for request for new account lines by department heads
(must use lines approved by the NYS Comptroller's approved Chart of Accounts).

August 2, 2022 – Budget Officer / Finance Clerk to meet with the following:

- 9:00am – 10:00am CIC [Parks Scheduled]

- 10:00am – 11:00am Finance Clerk (review)
- 11:00am – Noon Water Superintendent
- Noon – 12:30pm break
- 12:30pm – 1:30pm Transfer Station
- 1:30pm – 4:00pm Highway Superintendent

Zoom: Meeting ID# 883 606 8273

August 9, 2022 – Budget Officer / Finance Clerk to meet with the following:

- 8:30am – 9:30am HR/Personnel Officer
- 10:00am – 11:00am Town Clerk
- 11:00am – Noon Contractors
- 1:00pm – 2:00pm Follow Ups

Zoom: Meeting ID# 883 606 8273

August 15, 2022 – Due date for vendor/contractors 2023 rates (to Town Clerk)

August 11, 2022 – Town of Canandaigua Finance Committee (regular scheduled)

Review August 15, 2022, TB agenda and include:

- Employee Compensation – including benefits
- Capital Projects
- Special Projects – Committee Recommendations
- Budget Format/Specific Information Requests
- Fire Services
- Special Meetings / Workshops?

August 12, 2022 – Budget Officer / Finance Clerk to meet with the following:

- 3:30pm – 4:30pm Town Supervisor

August 19, 2022 – Budget Officer / Finance Clerk to meet with the following:

- 8:00am – 2:00pm TM Office (review/narrative)

August 26, 2022 – Budget Officer submits tentative budget to printer

September 2, 2022 – Tentative Budget submitted to Town Clerk by Budget Officer

September 7, 2022 – Tentative Budget posted on town website, sent out via mail chimp
Town Clerk submits tentative to OC Real Property

September 12, 2022 – Town Board to consider declaration of tentative budget as preliminary 2023 budget. Town Board to consider setting public hearing on preliminary town wide budget, special district budget, etc for October 17, 2022.

September 15, 2022 – submit preliminary budget to Town Clerk

September 21, 2022 – Town Board Budget Workshop / Finance Committee (tentative)

September 22, 2022 – Town Clerk to submit preliminary budget to State Comptroller

October 3, 2022 – Town Board Budget Workshop / Finance Committee (if needed)

October 17, 2022 – Town Board Meeting

- Public hearing on preliminary Town wide budget, special district budget, salaries
- Resolution to adopt 2023 town budget; special district budget; publication of schedule of salaries for elected and appointed officers and employees

Special Meeting (if needed) would need to be planned if the budget is not able to be adopted at the Town Board meeting on October 17, 2022, meeting. NYS Town Law requires the adoption of the budget by November 20th of each year. Your current November 2022 Town Board meeting is scheduled for November 21, 2022.



Summary Statement

May 31, 2022

Page 1 of 15

Investor ID: NY-01-1004

0000577-0004800 PDF 420644

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

| NYCLASS | | Average Monthly Yield: 0.4921% | | | | | | |
|-----------------|----------------------------|--------------------------------|---------------|-------------|---------------|-------------------|-----------------------|-------------------|
| | | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
| NY-01-1004-0001 | INVESTMENTS | 492,763.91 | 0.00 | 0.00 | 206.10 | 439.69 | 492,864.49 | 492,970.01 |
| NY-01-1004-0002 | CONT. TAX RESERVE (AA231) | 474,530.50 | 0.00 | 0.00 | 198.46 | 374.14 | 474,627.36 | 474,728.96 |
| NY-01-1004-0003 | OPEN SPACE RESERVE (AA234) | 353,746.53 | 0.00 | 0.00 | 147.96 | 287.67 | 353,818.75 | 353,894.49 |
| NY-01-1004-0004 | PARKS FUND (CM100/CR) | 326,777.89 | 0.00 | 0.00 | 136.67 | 274.95 | 326,844.59 | 326,914.56 |
| NY-01-1004-0005 | HWY EQUIP RESERVE (DA230) | 311,977.17 | 0.00 | 0.00 | 130.48 | 239.27 | 312,040.86 | 312,107.65 |
| NY-01-1004-0006 | HWY IMPROV RESERVE (DA232) | 333,676.12 | 0.00 | 0.00 | 139.56 | 256.36 | 333,744.23 | 333,815.68 |



Summary Statement

May 31, 2022

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Investor ID: NY-01-1004

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS - (continued)

| | | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|-----------------|-------------------------------------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NY-01-1004-0007 | HWY SNOW RD REPAIR RESERVE (DA235) | 205,454.89 | 0.00 | 0.00 | 85.94 | 162.03 | 205,496.83 | 205,540.83 |
| NY-01-1004-0008 | REPAIR RESERVE FUND (AA232) | 205,189.10 | 0.00 | 0.00 | 85.83 | 155.20 | 205,231.00 | 205,274.93 |
| NY-01-1004-0009 | TECHNOLOGY RESERVE FUND (AA233) | 46,001.12 | 0.00 | 0.00 | 19.24 | 36.14 | 46,010.51 | 46,020.36 |
| NY-01-1004-0010 | NYS EMP SYST RESERVE (AA235) | 186,008.13 | 0.00 | 0.00 | 77.78 | 146.66 | 186,046.09 | 186,085.91 |
| NY-01-1004-0011 | BONDED INDEBTEDNESS RESERVE (AA237) | 215,610.51 | 0.00 | 0.00 | 90.19 | 170.04 | 215,654.53 | 215,700.70 |
| NY-01-1004-0012 | SOLID WASTE MGMT RESERVE (AA238) | 801,601.54 | 0.00 | 0.00 | 335.28 | 618.59 | 801,765.17 | 801,936.82 |
| TOTAL | | 3,953,337.41 | 0.00 | 0.00 | 1,653.49 | 3,160.74 | 3,954,144.41 | 3,954,990.90 |

INVESTMENTS

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 492,763.91 | 0.00 | 0.00 | 206.10 | 439.69 | 492,864.49 | 492,970.01 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 492,763.91 | |
| 05/31/2022 | Income Dividend Reinvestment | 206.10 | | | |
| 05/31/2022 | Ending Balance | | | 492,970.01 | |

CONT. TAX RESERVE (AA231)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 474,530.50 | 0.00 | 0.00 | 198.46 | 374.14 | 474,627.36 | 474,728.96 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 474,530.50 | |
| 05/31/2022 | Income Dividend Reinvestment | 198.46 | | | |
| 05/31/2022 | Ending Balance | | | 474,728.96 | |

OPEN SPACE RESERVE (AA234)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 353,746.53 | 0.00 | 0.00 | 147.96 | 287.67 | 353,818.75 | 353,894.49 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 353,746.53 | |
| 05/31/2022 | Income Dividend Reinvestment | 147.96 | | | |
| 05/31/2022 | Ending Balance | | | 353,894.49 | |

PARKS FUND (CM100/CR)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 326,777.89 | 0.00 | 0.00 | 136.67 | 274.95 | 326,844.59 | 326,914.56 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 326,777.89 | |
| 05/31/2022 | Income Dividend Reinvestment | 136.67 | | | |
| 05/31/2022 | Ending Balance | | | 326,914.56 | |

HWY EQUIP RESERVE (DA230)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 311,977.17 | 0.00 | 0.00 | 130.48 | 239.27 | 312,040.86 | 312,107.65 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 311,977.17 | |
| 05/31/2022 | Income Dividend Reinvestment | 130.48 | | | |
| 05/31/2022 | Ending Balance | | | 312,107.65 | |

HWY IMPROV RESERVE (DA232)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 333,676.12 | 0.00 | 0.00 | 139.56 | 256.36 | 333,744.23 | 333,815.68 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 333,676.12 | |
| 05/31/2022 | Income Dividend Reinvestment | 139.56 | | | |
| 05/31/2022 | Ending Balance | | | 333,815.68 | |

HWY SNOW RD REPAIR RESERVE (DA235)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 205,454.89 | 0.00 | 0.00 | 85.94 | 162.03 | 205,496.83 | 205,540.83 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 205,454.89 | |
| 05/31/2022 | Income Dividend Reinvestment | 85.94 | | | |
| 05/31/2022 | Ending Balance | | | 205,540.83 | |

REPAIR RESERVE FUND (AA232)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 205,189.10 | 0.00 | 0.00 | 85.83 | 155.20 | 205,231.00 | 205,274.93 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 205,189.10 | |
| 05/31/2022 | Income Dividend Reinvestment | 85.83 | | | |
| 05/31/2022 | Ending Balance | | | 205,274.93 | |

TECHNOLOGY RESERVE FUND (AA233)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 46,001.12 | 0.00 | 0.00 | 19.24 | 36.14 | 46,010.51 | 46,020.36 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|-----------|--------------------|
| 05/01/2022 | Beginning Balance | | | 46,001.12 | |
| 05/31/2022 | Income Dividend Reinvestment | 19.24 | | | |
| 05/31/2022 | Ending Balance | | | 46,020.36 | |

NYS EMP SYST RESERVE (AA235)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 186,008.13 | 0.00 | 0.00 | 77.78 | 146.66 | 186,046.09 | 186,085.91 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 186,008.13 | |
| 05/31/2022 | Income Dividend Reinvestment | 77.78 | | | |
| 05/31/2022 | Ending Balance | | | 186,085.91 | |

BONDED INDEBTEDNESS RESERVE (AA237)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 215,610.51 | 0.00 | 0.00 | 90.19 | 170.04 | 215,654.53 | 215,700.70 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 215,610.51 | |
| 05/31/2022 | Income Dividend Reinvestment | 90.19 | | | |
| 05/31/2022 | Ending Balance | | | 215,700.70 | |

SOLID WASTE MGMT RESERVE (AA238)

Account Summary

Average Monthly Yield: 0.4921%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|-------------------|---------------|-------------|---------------|-------------------|-----------------------|-------------------|
| NYCLASS | 801,601.54 | 0.00 | 0.00 | 335.28 | 618.59 | 801,765.17 | 801,936.82 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|-------------------------------|-------------|------------|--------------------|
| 05/01/2022 | Beginning Balance | | | 801,601.54 | |
| 05/31/2022 | Income Dividend Reinvestment | 335.28 | | | |
| 05/31/2022 | Ending Balance | | | 801,936.82 | |

NYCLASS

NYCLASS

| Date | Dividend Rate | Daily Yield |
|------------|---------------|-------------|
| 05/01/2022 | 0.000000000 | 0.3052% |
| 05/02/2022 | 0.000008565 | 0.3126% |
| 05/03/2022 | 0.000008560 | 0.3125% |
| 05/04/2022 | 0.000008609 | 0.3142% |
| 05/05/2022 | 0.000010773 | 0.3932% |
| 05/06/2022 | 0.000034392 | 0.4184% |
| 05/07/2022 | 0.000000000 | 0.4185% |
| 05/08/2022 | 0.000000000 | 0.4185% |
| 05/09/2022 | 0.000011505 | 0.4199% |
| 05/10/2022 | 0.000013585 | 0.4958% |
| 05/11/2022 | 0.000013638 | 0.4978% |
| 05/12/2022 | 0.000014315 | 0.5225% |
| 05/13/2022 | 0.000043170 | 0.5252% |
| 05/14/2022 | 0.000000000 | 0.5252% |
| 05/15/2022 | 0.000000000 | 0.5252% |
| 05/16/2022 | 0.000014593 | 0.5327% |
| 05/17/2022 | 0.000014692 | 0.5333% |
| 05/18/2022 | 0.000014801 | 0.5345% |
| 05/19/2022 | 0.000015026 | 0.5484% |
| 05/20/2022 | 0.000045492 | 0.5535% |
| 05/21/2022 | 0.000000000 | 0.5535% |
| 05/22/2022 | 0.000000000 | 0.5535% |
| 05/23/2022 | 0.000015064 | 0.5498% |
| 05/24/2022 | 0.000015126 | 0.5521% |
| 05/25/2022 | 0.000015172 | 0.5538% |
| 05/26/2022 | 0.000015357 | 0.5605% |
| 05/27/2022 | 0.000061372 | 0.5600% |
| 05/28/2022 | 0.000000000 | 0.5600% |
| 05/29/2022 | 0.000000000 | 0.5600% |
| 05/30/2022 | 0.000000000 | 0.5600% |
| 05/31/2022 | 0.000016000 | 0.5840% |

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



TRAFFIC REPORT



During the Month of May 2022, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 25 hours conducting traffic operations. Combined, they initiated 52 traffic stops and issued 28 citations consisting of the following:

State Route 332 - 16 citation

- 5 Speed in Zone
- 1 More than one sticker
- 1 Littering
- 1 unregistered motor vehicle
- 1 move over law
- 1 uninspected vehicle
- 6 speed over 55

State Route 5 - 1 citation

- 1 illegal tint

Middle Chesire Road- 1 citation

- 1 illegal tint

County Road 30 - 1 citation

- 1 uninspected vehicle

County Road 8 - 1 citation

- 1 more than one sticker

State Route 21 - 1 citation

- 1 speed over 55

Fire Hall Road - 1 citation

- 1 illegal tint

County Road 22 - 1 citation

- 1 illegal tint

County Road 32 - 1 citation

- 1 Speed over 55

Buffalo St. Ext. - 4 citations

- 1 Fail to keep Right
- 1 unlicensed operator
- 1 no interlock (misd)
- 1 Suspended license (Misd)

In addition to the above enforcement efforts, the deputies reported the following activity:

- Handled a lockout
- Radar on Brickyard Rd due to resident complaint, no violators

Respectfully,

Sergeant Dana Egburtson

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424
(585) 394-1120 / Fax (585) 394-9476
www.townofcanandaigua.org

MEMO

To: Canandaigua Town Board Date: June 2, 2022
From: Kate Silverstrim-Jensen, Finance Clerk II
Re: May 2022 Revenue/Expense Control Report

BALANCE SHEET

Bank statements have been reconciled through May 31, 2022.

REVENUES

Receipts recorded for May total \$280,984.84 and include the following:

- Town Clerk - \$210,272.54 and \$0.00 in special park & recreation funds.
- Services Provided - \$25,099.65
- Justice Fees - \$17,380.00
- Development Office - \$11,675.00 applied against accounts receivable
- Sureties Accepted - \$8,126.00
- Metal Recycling - \$2,892.42
- Penalties on Taxes - \$2,672.80
- Donations - \$1,500.00
- Refunds and/or Reimbursements - \$1,086.21
- PILOT Payments - \$280.22

EXPENDITURES

We expect the available balance in each fund to be about 66.68% at the end of April.

- General Fund (AA100) – Expenditures to date are \$2,219,554.68 against a budget of \$5,721,500.00 which leaves 61.21% available.
- Highway Fund (DA100) – Expenditures to date are \$1,346,183.56 against a budget of \$4,375,330.00 which leaves 69.23% available.
- Water Fund (SW500) – Expenditures to date are \$376,374.60 against a budget of \$1,827,758.00 which leaves 79.41% available.



Town of Canandaigua , NY

Monthly Budget Report

Account Summary

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--------------------------------------|-------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| Fund: AA100 - GENERAL FUND | | | | | | | |
| Revenue | | | | | | | |
| AA100.1001.00000 | REAL PROPERTY TAXES | 575,000.00 | 575,000.00 | 0.00 | 575,000.00 | 0.00 | 0.00 % |
| AA100.1030.00000 | SPECIAL ASSESSMENT/PILOT | 25,808.00 | 25,808.00 | -38,266.82 | 26,217.49 | 409.49 | 101.59 % |
| AA100.1090.00000 | PENALTY ON TAXES | 11,000.00 | 11,000.00 | 2,790.68 | 12,931.89 | 1,931.89 | 117.56 % |
| AA100.1120.00000 | NON PROPERTY SALES TAX | 2,000,000.00 | 2,000,000.00 | 0.00 | 0.00 | -2,000,000.00 | 100.00 % |
| AA100.1170.00000 | CABLE TV FRANCHISE FEES | 85,000.00 | 85,000.00 | 0.00 | 47,729.34 | -37,270.66 | 43.85 % |
| AA100.1255.00000 | TOWN CLERK FEES | 1,900.00 | 1,900.00 | 171.04 | 512.94 | -1,387.06 | 73.00 % |
| AA100.1603.00000 | VITAL STATISTICS FEE | 5,000.00 | 5,000.00 | 381.00 | 1,681.00 | -3,319.00 | 66.38 % |
| AA100.2001.00000 | PARK & RECREATION FEES | 120,000.00 | 120,000.00 | 10,911.00 | 36,468.34 | -83,531.66 | 69.61 % |
| AA100.2001.10000 | PARK & REC FEES.FBC | 0.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 % |
| AA100.2110.00000 | ZONING FEES | 50,000.00 | 50,000.00 | 1,825.00 | 19,191.66 | -30,808.34 | 61.62 % |
| AA100.2120.00000 | SOIL EROSION CONTROL | 6,000.00 | 6,000.00 | 300.00 | 2,550.00 | -3,450.00 | 57.50 % |
| AA100.2148.00000 | RETURNED CHECK FEE | 60.00 | 60.00 | 0.00 | 20.00 | -40.00 | 66.67 % |
| AA100.2192.00000 | CEMETERY SERVICES | 350.00 | 350.00 | 0.00 | 0.00 | -350.00 | 100.00 % |
| AA100.2302.00000 | SERVICES/OTHER GOVERNMENTS | 25,000.00 | 25,000.00 | 20,000.00 | 22,500.00 | -2,500.00 | 10.00 % |
| AA100.2401.00000 | INTEREST & EARNINGS | 1,000.00 | 1,000.00 | 401.45 | 3,469.30 | 2,469.30 | 346.93 % |
| AA100.2410.00000 | RENTAL OF REAL PROPERTY | 17,910.00 | 17,910.00 | 4,500.00 | 8,100.00 | -9,810.00 | 54.77 % |
| AA100.2544.00000 | DOG LICENSES | 25,000.00 | 25,000.00 | 1,445.00 | 6,382.00 | -18,618.00 | 74.47 % |
| AA100.2590.00000 | SITE DEVELOPMENT FEES | 75,000.00 | 75,000.00 | 7,605.80 | 27,110.80 | -47,889.20 | 63.85 % |
| AA100.2591.00000 | TRANSFER STATION FEES | 25,002.00 | 25,002.00 | 1,641.00 | 5,760.00 | -19,242.00 | 76.96 % |
| AA100.2610.00000 | FINES & FORFEITED BAIL | 95,000.00 | 95,000.00 | 3,601.00 | 38,669.75 | -56,330.25 | 59.30 % |
| AA100.2651.00000 | RECYCLING REVENUE | 15,000.00 | 15,000.00 | 2,892.42 | 7,747.20 | -7,252.80 | 48.35 % |
| AA100.2665.00000 | SALE OF EQUIPMENT | 23,000.00 | 23,000.00 | 0.00 | 0.00 | -23,000.00 | 100.00 % |
| AA100.2680.00000 | INSURANCE RECOVERIES | 150.00 | 150.00 | 0.00 | 0.00 | -150.00 | 100.00 % |
| AA100.2701.00000 | REFUND PRIOR YEARS EXP | 0.00 | 0.00 | 0.00 | 28.84 | 28.84 | 0.00 % |
| AA100.2705.00000 | GIFTS & DONATIONS | 1,000.00 | 2,000.00 | 1,500.00 | 1,700.00 | -300.00 | 15.00 % |
| AA100.2750.00000 | AIM-RELATED PAYMENTS | 25,000.00 | 25,000.00 | 0.00 | 0.00 | -25,000.00 | 100.00 % |
| AA100.3005.00000 | ONTARIO CO MORTGAGE TAX | 300,000.00 | 300,000.00 | 0.00 | 0.00 | -300,000.00 | 100.00 % |
| AA100.3040.00000 | NYS AID TAX/ASSESSMENTS | 10,000.00 | 10,000.00 | 0.00 | 0.00 | -10,000.00 | 100.00 % |
| AA100.3089.00000 | ST AID.OTHER | 265,000.00 | 265,000.00 | 0.00 | 0.00 | -265,000.00 | 100.00 % |
| AA100.5031.0000R | TRANSFER FROM RESERVE | 93,000.00 | 93,000.00 | 0.00 | 0.00 | -93,000.00 | 100.00 % |
| AA100.5031.000CM | INTERFUND TRANSFERS.PARK FUN | 10,000.00 | 10,000.00 | 0.00 | 0.00 | -10,000.00 | 100.00 % |
| AA100.9000.00000 | APPROPRIATED FUND BALANCE FO | 834,320.00 | 1,834,320.00 | 0.00 | 1,000,000.00 | -834,320.00 | 45.48 % |
| Revenue Total: | | 4,720,500.00 | 5,721,500.00 | 21,698.57 | 1,844,770.55 | -3,876,729.45 | 67.76 % |
| Expense | | | | | | | |
| AA100.1010.110.00000 | TOWN BOARD.ELECTED | 21,484.00 | 21,484.00 | 1,652.64 | 7,850.04 | 13,633.96 | 63.46 % |
| AA100.1010.400.00000 | TOWN BOARD.CONTRACTUAL | 3,000.00 | 3,000.00 | 47.25 | 563.05 | 2,436.95 | 81.23 % |
| AA100.1110.110.00000 | JUSTICES.ELECTED | 52,906.00 | 52,906.00 | 4,069.68 | 20,348.40 | 32,557.60 | 61.54 % |
| AA100.1110.120.00000 | JUSTICES.COURT CLERK, FT | 53,040.00 | 53,040.00 | 4,080.00 | 20,400.00 | 32,640.00 | 61.54 % |
| AA100.1110.130.00000 | JUSTICES.COURT CLERK, PT | 5,000.00 | 5,000.00 | 159.54 | 361.33 | 4,638.67 | 92.77 % |
| AA100.1110.140.00000 | JUSTICES.COURT CLERK, PT | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 % |
| AA100.1110.200.00000 | JUSTICES.CAPITAL.EQUIPMENT | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 100.00 % |
| AA100.1110.400.00000 | JUSTICES.CONTRACTUAL | 8,050.00 | 8,050.00 | 293.99 | 3,119.63 | 4,930.37 | 61.25 % |
| AA100.1110.401.00000 | JUSTICES..CONTR.COURTSECURITY | 12,500.00 | 12,500.00 | 2,945.38 | 2,945.38 | 9,554.62 | 76.44 % |
| AA100.1220.110.00000 | SUPERVISOR.ELECTED | 21,224.00 | 21,224.00 | 1,632.62 | 8,163.10 | 13,060.90 | 61.54 % |
| AA100.1220.120.00000 | SUPERVISOR.DEPUTY SUPERVISOR | 2,000.00 | 2,000.00 | 153.84 | 615.36 | 1,384.64 | 69.23 % |
| AA100.1220.400.00000 | SUPERVISOR.CONTRACTUAL | 2,000.00 | 2,000.00 | 0.00 | 108.35 | 1,891.65 | 94.58 % |
| AA100.1230.100.00000 | TOWN MANAGER.PERSONAL SERVI | 132,613.00 | 132,613.00 | 10,201.00 | 51,005.00 | 81,608.00 | 61.54 % |
| AA100.1230.120.00000 | TOWN MGR.ADMINISTRATIVE AIDE | 34,216.00 | 34,216.00 | 2,708.38 | 12,296.39 | 21,919.61 | 64.06 % |
| AA100.1230.144.00000 | TOWN MGR. CLERK FINANCE | 65,805.00 | 65,805.00 | 5,061.92 | 25,309.60 | 40,495.40 | 61.54 % |
| AA100.1230.145.00000 | TOWN MGR. CLERK PT | 24,001.00 | 24,001.00 | 0.00 | 0.00 | 24,001.00 | 100.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--------------------------------------|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| AA100.1230.200.00000 | TOWN MANAGER.CAPITAL.EQUIPM | 3,850.00 | 3,850.00 | 0.00 | 0.00 | 3,850.00 | 100.00 % |
| AA100.1230.400.00000 | TOWN MANAGER.CONTRACTUAL | 9,510.00 | 9,510.00 | 2,383.23 | 3,179.84 | 6,330.16 | 66.56 % |
| AA100.1320.400.00000 | AUDITOR.CONTRACTUAL | 16,000.00 | 16,000.00 | 0.00 | 2,000.00 | 14,000.00 | 87.50 % |
| AA100.1340.400.00000 | BUDGET.CONTRACTUAL | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 % |
| AA100.1345.400.00000 | PURCHASING.CONTRACTUAL | 750.00 | 750.00 | 201.66 | 393.10 | 356.90 | 47.59 % |
| AA100.1355.120.00000 | ASSESSOR.PERSONAL SERVICES | 65,520.00 | 65,520.00 | 3,173.01 | 15,968.29 | 49,551.71 | 75.63 % |
| AA100.1355.132.00000 | ASSESSOR.REAL PROPERTY AIDE FT | 4,501.00 | 4,501.00 | 1,944.00 | 2,044.00 | 2,457.00 | 54.59 % |
| AA100.1355.150.00000 | ASSESSOR.BAR REVIEW SALARY | 1,752.00 | 1,752.00 | 0.00 | 362.50 | 1,389.50 | 79.31 % |
| AA100.1355.200.00000 | ASSESSOR.CAPITAL.EQUIPMENT | 500.00 | 500.00 | 228.28 | 228.28 | 271.72 | 54.34 % |
| AA100.1355.400.00000 | ASSESSOR.CONTRACTUAL | 30,180.00 | 30,180.00 | 0.00 | 8,954.85 | 21,225.15 | 70.33 % |
| AA100.1355.420.00000 | ASSESSOR.BAR REVIEW CONTRACT | 900.00 | 900.00 | 0.00 | 0.00 | 900.00 | 100.00 % |
| AA100.1410.110.00000 | TOWN CLERK.ELECTED | 66,583.00 | 66,583.00 | 5,121.76 | 25,608.80 | 40,974.20 | 61.54 % |
| AA100.1410.131.00000 | TOWN CLERK.DEPUTY F/T | 40,666.00 | 40,666.00 | 667.46 | 9,959.93 | 30,706.07 | 75.51 % |
| AA100.1410.141.00000 | TOWN CLERK.DEPUTY P/T | 23,704.00 | 40,704.00 | 2,960.00 | 12,776.61 | 27,927.39 | 68.61 % |
| AA100.1410.200.00000 | TOWN CLERK.CAPITAL.EQUIPMENT | 3,350.00 | 3,350.00 | 314.62 | 539.62 | 2,810.38 | 83.89 % |
| AA100.1410.400.00000 | TOWN CLERK.CONTRACTUAL | 18,920.00 | 18,920.00 | 2,000.86 | 9,300.43 | 9,619.57 | 50.84 % |
| AA100.1420.400.00000 | ATTORNEY.CONTRACTUAL | 21,750.00 | 21,750.00 | 0.00 | 2,100.00 | 19,650.00 | 90.34 % |
| AA100.1430.132.00000 | PERSONNEL.HR AND PAYROLL COO | 71,400.00 | 71,400.00 | 5,492.30 | 27,461.50 | 43,938.50 | 61.54 % |
| AA100.1430.141.00000 | PERSONNEL.CLERK P/T | 16,000.00 | 16,000.00 | 1,388.48 | 5,251.74 | 10,748.26 | 67.18 % |
| AA100.1430.142.00000 | PERSONNEL.CLERK P/T | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| AA100.1430.200.00000 | PERSONNEL.CAPITAL.EQUIPMENT | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| AA100.1430.410.00000 | PERSONNEL.CONTRACTUAL | 3,920.00 | 3,920.00 | 96.53 | 1,386.14 | 2,533.86 | 64.64 % |
| AA100.1430.420.00000 | PERSONNEL.EAP HUMAN RESOURC | 1,300.00 | 1,300.00 | 0.00 | 1,243.20 | 56.80 | 4.37 % |
| AA100.1440.400.00000 | ENGINEERING.CONTRACTUAL | 52,500.00 | 89,000.00 | 8,560.40 | 13,732.90 | 75,267.10 | 84.57 % |
| AA100.1440.406.00000 | ENGINEERING. SEWERS | 30,500.00 | 30,500.00 | 0.00 | 5,680.00 | 24,820.00 | 81.38 % |
| AA100.1450.400.00000 | ELECTIONS.CONTRACTUAL | 10,500.00 | 10,500.00 | 0.00 | 0.00 | 10,500.00 | 100.00 % |
| AA100.1460.200.00000 | RECORDS MANAGEMENT.CAPITAL. | 17,000.00 | 17,000.00 | 0.00 | 16,500.00 | 500.00 | 2.94 % |
| AA100.1460.400.00000 | RECORDS MANAGEMENT.CONTRAC | 14,800.00 | 14,800.00 | 1,216.71 | 3,943.92 | 10,856.08 | 73.35 % |
| AA100.1480.400.00000 | PUBLICSERVINFO.CONTRACTUAL.C | 3,900.00 | 3,900.00 | 89.99 | 463.97 | 3,436.03 | 88.10 % |
| AA100.1620.200.00000 | BUILDINGS.CAPITAL.EQUIPMENT | 146,502.00 | 155,937.00 | 0.00 | 0.00 | 155,937.00 | 100.00 % |
| AA100.1620.400.00000 | BUILDINGS.CONTRACTUAL | 4,000.00 | 4,000.00 | 8.15 | 751.91 | 3,248.09 | 81.20 % |
| AA100.1620.403.00000 | BUILDINGS..TOWNHALL.CONTR.UTI | 46,000.00 | 46,000.00 | 4,464.23 | 16,984.28 | 29,015.72 | 63.08 % |
| AA100.1620.404.00000 | BUILDINGS..HIGHWAYBLDG.CONTR | 75,000.00 | 75,000.00 | 20,757.95 | 33,564.51 | 41,435.49 | 55.25 % |
| AA100.1620.405.00000 | BUILDINGS..PARKS.CONTR.UTILITY. | 37,250.00 | 37,250.00 | 8,047.85 | 13,268.97 | 23,981.03 | 64.38 % |
| AA100.1620.410.00000 | BUILDINGS.JANITORIAL | 33,500.00 | 33,500.00 | 1,498.44 | 7,646.39 | 25,853.61 | 77.17 % |
| AA100.1670.400.00000 | PRINTING & MAILING.CONTRACTU | 14,500.00 | 14,500.00 | 681.27 | 1,324.18 | 13,175.82 | 90.87 % |
| AA100.1680.125.00000 | CENTRAL DATA PROCESSING..PT PE | 35,000.00 | 35,000.00 | 0.00 | 0.00 | 35,000.00 | 100.00 % |
| AA100.1680.200.00000 | DATA PROCESSING.CAPITAL.EQUIP | 23,250.00 | 23,250.00 | 7,011.00 | 10,443.62 | 12,806.38 | 55.08 % |
| AA100.1680.400.00000 | DATA PROCESSING.CONTRACTUAL | 78,360.00 | 78,360.00 | 1,186.50 | 15,694.04 | 62,665.96 | 79.97 % |
| AA100.1910.400.00000 | UNALLOCATED INSURANCE | 110,000.00 | 110,000.00 | 0.00 | 39,351.05 | 70,648.95 | 64.23 % |
| AA100.1920.400.00000 | MUNICIPAL ASSOCIATION DUES | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00 | 0.00 % |
| AA100.1940.200.00000 | PURCHASE OF LAND/RIGHT OF WAY | 0.00 | 0.00 | 10,000.00 | 10,000.00 | -10,000.00 | 0.00 % |
| AA100.1990.400.00000 | CONTINGENCY | 98,776.00 | 38,312.84 | 0.00 | 0.00 | 38,312.84 | 100.00 % |
| AA100.3120.400.00000 | POLICE.CONTRACTUAL | 29,000.00 | 29,000.00 | 4,849.61 | 4,849.61 | 24,150.39 | 83.28 % |
| AA100.3189.200.00000 | SIDEWALK TRAFFIC SAFETY | 57,500.00 | 57,500.00 | 0.00 | 0.00 | 57,500.00 | 100.00 % |
| AA100.3310.200.00000 | TRAFFIC.CAPITAL.EQUIPMENT | 25,001.00 | 5,001.00 | 0.00 | 0.00 | 5,001.00 | 100.00 % |
| AA100.3310.400.00000 | TRAFFIC.CONTRACTUAL | 100,000.00 | 100,000.00 | 216.00 | 457.45 | 99,542.55 | 99.54 % |
| AA100.3510.400.00000 | DOG CONTROL CONTRACTUAL | 30,000.00 | 30,000.00 | 0.00 | 27,633.00 | 2,367.00 | 7.89 % |
| AA100.4020.100.00000 | REGISTRAR.PERSONAL SERVICES | 3,000.00 | 3,000.00 | 0.00 | 750.00 | 2,250.00 | 75.00 % |
| AA100.4020.400.00000 | REGISTRAR.CONTRACTUAL | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 | 100.00 % |
| AA100.4540.400.00000 | AMBULANCE CONTRACTUAL | 9,000.00 | 9,000.00 | 0.00 | 4,000.00 | 5,000.00 | 55.56 % |
| AA100.5010.110.00000 | HIGHWAY SUPT.ELECTED | 54,500.00 | 54,500.00 | 4,192.30 | 20,961.50 | 33,538.50 | 61.54 % |
| AA100.5010.120.00000 | HIGHWAY.DEPUTY | 5,000.00 | 5,000.00 | 384.62 | 1,923.10 | 3,076.90 | 61.54 % |
| AA100.5010.130.00000 | HIGHWAY.ACCOUNT CLERK | 24,399.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| AA100.5010.131.00000 | HIGHWAY.SENIOR CLERK | 1.00 | 24,400.00 | 1,520.00 | 12,244.34 | 12,155.66 | 49.82 % |
| AA100.5182.200.00000 | STREET LIGHTS RT 332 | 250,000.00 | 250,000.00 | 0.00 | 0.00 | 250,000.00 | 100.00 % |
| AA100.5182.400.00000 | STREET LIGHTING.CONTRACTUAL | 26,000.00 | 26,000.00 | 2,854.80 | 9,988.48 | 16,011.52 | 61.58 % |
| AA100.6410.410.00000 | PUBLICITY.CONTRACTUAL | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--------------------------------------|--------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| AA100.6410.420.00000 | PUBLICITY.PARK | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| AA100.6989.400.00000 | ECONOMIC DEVELOPMENT.CONTR | 25,001.00 | 25,001.00 | 0.00 | 25,000.00 | 1.00 | 0.00 % |
| AA100.7020.141.00000 | RECREATION.SR LIFEGUARD | 7,320.00 | 7,320.00 | 0.00 | 0.00 | 7,320.00 | 100.00 % |
| AA100.7110.121.00000 | PARKS.MAINTENANCE ASSISTANT | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| AA100.7110.130.00000 | PARK.LABORER F/T | 78,081.00 | 78,081.00 | 6,094.50 | 22,782.75 | 55,298.25 | 70.82 % |
| AA100.7110.131.00000 | SEASONAL.ONANDA PERSONAL SE | 59,317.00 | 59,317.00 | 4,539.72 | 11,554.09 | 47,762.91 | 80.52 % |
| AA100.7110.142.00000 | REC.ATTENDANTS GATEHOUSE | 11,907.00 | 11,907.00 | 0.00 | 0.00 | 11,907.00 | 100.00 % |
| AA100.7110.143.00000 | PARK.LABORERS P/T SEASONAL | 45,500.00 | 45,500.00 | 1,272.00 | 1,272.00 | 44,228.00 | 97.20 % |
| AA100.7110.200.00000 | PARKS.NORMAL.CAP.MAINTENANC | 195,769.00 | 195,769.00 | 32,780.00 | 400.00 | 195,369.00 | 99.80 % |
| AA100.7110.201.00000 | PARKS.PRKFUND.NEWREC.EXP.PAR | 10,004.00 | 10,004.00 | 825.00 | 9,580.10 | 423.90 | 4.24 % |
| AA100.7110.400.00000 | PARK.CONTRACTUAL | 106,063.00 | 106,463.00 | 7,433.00 | 21,160.40 | 85,302.60 | 80.12 % |
| AA100.7110.402.00000 | PARKS.LANDSCAPING | 6,080.00 | 6,080.00 | 1,693.19 | 1,693.19 | 4,386.81 | 72.15 % |
| AA100.7110.404.00000 | PARKS AUBURN TRAIL | 12,500.00 | 12,500.00 | 0.00 | 775.45 | 11,724.55 | 93.80 % |
| AA100.7140.141.00000 | PLAYGROUND/RECREATION.LIFEGU | 42,500.00 | 42,500.00 | 0.00 | 0.00 | 42,500.00 | 100.00 % |
| AA100.7140.400.00000 | PLAYGROUND/RECREATION.CONTR | 5,330.00 | 5,330.00 | 250.00 | 1,004.80 | 4,325.20 | 81.15 % |
| AA100.7140.405.00000 | RECREATION.EVENTS.MOVIE NIGHT | 2,500.00 | 3,100.00 | 0.00 | 0.00 | 3,100.00 | 100.00 % |
| AA100.7140.410.00000 | PLAYGROUND/RECREATION.DAY CA | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 100.00 % |
| AA100.7450.410.00000 | MUSEUM.CONTRACTUAL | 10,000.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 % |
| AA100.7510.120.00000 | HISTORIAN.PERSONAL SERVICES | 3,570.00 | 3,570.00 | 0.00 | 892.50 | 2,677.50 | 75.00 % |
| AA100.7510.400.00000 | HISTORIAN.CONTRACTUAL | 750.00 | 750.00 | 0.00 | 15.05 | 734.95 | 97.99 % |
| AA100.7550.400.00000 | CELEBRATIONS.CONTRACTUAL | 5,500.00 | 5,500.00 | 0.00 | 0.00 | 5,500.00 | 100.00 % |
| AA100.7620.400.00000 | ADULT RECREATION.CONTRACTUAL | 2,502.00 | 2,502.00 | 0.00 | 172.50 | 2,329.50 | 93.11 % |
| AA100.7989.400.00000 | FLTV 12.SUPPORT | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| AA100.8010.120.00000 | PLANNER.PERSONAL SVCS | 58,816.00 | 58,816.00 | 4,524.30 | 22,621.50 | 36,194.50 | 61.54 % |
| AA100.8010.141.00000 | ZONING.INSPECTOR P/T | 17,747.00 | 17,747.00 | 655.90 | 2,858.23 | 14,888.77 | 83.89 % |
| AA100.8010.144.00000 | ZONING..CLERK P/T | 35,360.00 | 18,360.00 | 1,348.00 | 3,204.00 | 15,156.00 | 82.55 % |
| AA100.8010.146.00000 | ZONING.SENIOR CLERK | 48,797.00 | 48,797.00 | 1,929.00 | 15,493.99 | 33,303.01 | 68.25 % |
| AA100.8010.200.00000 | ZONE.PLANNER.CAPITAL.EQUIPME | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 100.00 % |
| AA100.8010.400.00000 | ZONING.INSPECTOR.CONTRACTUAL | 1,861.00 | 1,861.00 | 64.60 | 323.00 | 1,538.00 | 82.64 % |
| AA100.8010.420.00000 | ZONING.PLANNER.CONTRACTUAL | 3,520.00 | 3,520.00 | 611.76 | 2,043.62 | 1,476.38 | 41.94 % |
| AA100.8020.120.00000 | PLANNING BOARD.PERSONAL SERV | 14,306.00 | 14,306.00 | 0.00 | 3,576.50 | 10,729.50 | 75.00 % |
| AA100.8020.140.00000 | PB STENOGRAPHER P/T.PERSONAL | 6,300.00 | 6,300.00 | 462.60 | 2,007.03 | 4,292.97 | 68.14 % |
| AA100.8020.150.00000 | ECB.PERSONAL SERVICES | 4,200.00 | 4,200.00 | 0.00 | 900.00 | 3,300.00 | 78.57 % |
| AA100.8020.160.00000 | PLAN..ECB SECRETARY STENOGRAP | 4,700.00 | 4,700.00 | 639.03 | 2,295.51 | 2,404.49 | 51.16 % |
| AA100.8020.400.00000 | PLANNING BOARD.CONTRACTUAL | 7,500.00 | 7,500.00 | 97.74 | 2,225.31 | 5,274.69 | 70.33 % |
| AA100.8020.405.00000 | PLANNING.CIC CONTRACTUAL | 1,400.00 | 1,400.00 | 30.22 | 60.44 | 1,339.56 | 95.68 % |
| AA100.8020.410.00000 | PLANNING.ENGINEERING.CONTRA | 1,500.00 | 1,500.00 | 165.00 | 825.00 | 675.00 | 45.00 % |
| AA100.8020.424.00000 | PLANNING.UPTOWN | 11,250.00 | 11,250.00 | 0.00 | 5,060.00 | 6,190.00 | 55.02 % |
| AA100.8020.428.00000 | PLANNING.HISTORICAL PROJECT TE | 750.00 | 750.00 | 0.00 | -264.00 | 1,014.00 | 135.20 % |
| AA100.8020.431.00000 | PLANNING.AFFORDABLEHOUSING | 1,500.00 | 1,500.00 | 0.00 | -10,000.00 | 11,500.00 | 766.67 % |
| AA100.8020.450.00000 | PLANNING.ECB.CONTRACTUAL | 1,200.00 | 1,200.00 | 191.69 | -71.31 | 1,271.31 | 105.94 % |
| AA100.8040.120.00000 | ZONING BOARD OF APPEALS.PERS | 5,691.00 | 5,691.00 | 0.00 | 1,186.50 | 4,504.50 | 79.15 % |
| AA100.8040.140.00000 | ZONING BOARD OF APPEALS SECRE | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 % |
| AA100.8040.400.00000 | ZONING BOARD OF APPEALS CONT | 4,000.00 | 4,000.00 | 41.45 | 541.84 | 3,458.16 | 86.45 % |
| AA100.8140.400.00000 | STORMSEWERS.CONTRACTUAL | 502.00 | 502.00 | 0.00 | 0.00 | 502.00 | 100.00 % |
| AA100.8160.130.00000 | WASTE & RECYCLING MEO.PERSON | 106,960.00 | 106,960.00 | 4,489.60 | 24,703.35 | 82,256.65 | 76.90 % |
| AA100.8160.140.00000 | WASTE & RECYCLING LABORS PT.PE | 38,000.00 | 38,000.00 | 2,193.75 | 16,969.50 | 21,030.50 | 55.34 % |
| AA100.8160.200.00000 | WASTE & RECYCLING EQUIPMENT | 135,540.00 | 129,640.00 | 0.00 | 69,967.07 | 59,672.93 | 46.03 % |
| AA100.8160.400.00000 | WASTE & RECYCLING CONTRACTUA | 96,000.00 | 101,900.00 | 6,194.26 | 30,492.81 | 71,407.19 | 70.08 % |
| AA100.8664.121.00000 | CODE ENFORCEMENT | 71,219.00 | 71,219.00 | 5,478.38 | 27,391.90 | 43,827.10 | 61.54 % |
| AA100.8664.122.00000 | CODE ENFORCEMENT | 18,016.00 | 18,016.00 | 1,044.61 | 5,196.00 | 12,820.00 | 71.16 % |
| AA100.8664.124.00000 | CODE ENFORCEMENT | 64,601.00 | 64,601.00 | 4,969.30 | 24,846.50 | 39,754.50 | 61.54 % |
| AA100.8664.200.00000 | CODE ENFORCEMENT.CAPITAL.EQU | 27,000.00 | 27,000.00 | 0.00 | 0.00 | 27,000.00 | 100.00 % |
| AA100.8664.400.00000 | CODE ENFORCEMENT.CONTRACTU | 4,620.00 | 4,620.00 | 98.26 | 1,078.69 | 3,541.31 | 76.65 % |
| AA100.8710.400.00000 | CONSERVATION.CONTRACTUAL | 17,250.00 | 17,250.00 | 0.00 | 525.00 | 16,725.00 | 96.96 % |
| AA100.8730.450.00000 | FORESTRY TREE ADVISORY BOARD | 17,300.00 | 17,300.00 | 300.00 | 300.00 | 17,000.00 | 98.27 % |
| AA100.8810.400.00000 | CEMETERIES CONTRACTUAL | 21,200.00 | 21,200.00 | 99.96 | 5,099.96 | 16,100.04 | 75.94 % |
| AA100.8989.400.00000 | CDGA LAKE MANAGEMENT PLAN | 29,500.00 | 29,500.00 | 0.00 | 28,436.00 | 1,064.00 | 3.61 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|--------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| AA100.9010.800.00000 | NYS RETIREMENT | 135,000.00 | 135,000.00 | 0.00 | 0.00 | 135,000.00 | 100.00 % |
| AA100.9030.800.00000 | SOCIAL SECURITY/MEDICARE | 117,000.00 | 117,000.00 | 7,305.99 | 36,649.96 | 80,350.04 | 68.68 % |
| AA100.9040.800.00000 | WORKERS COMPENSATION | 78,000.00 | 87,540.00 | 0.00 | 87,538.86 | 1.14 | 0.00 % |
| AA100.9050.800.00000 | UNEMPLOYMENT INSURANCE | 5,000.00 | 5,000.00 | 0.00 | 2,622.72 | 2,377.28 | 47.55 % |
| AA100.9055.800.00000 | DISABILITY INSURANCE | 2,500.00 | 2,500.00 | 350.72 | 726.10 | 1,773.90 | 70.96 % |
| AA100.9060.810.00000 | MEDICAL INSURANCE | 177,000.00 | 177,000.00 | 25,316.60 | 82,836.23 | 94,163.77 | 53.20 % |
| AA100.9060.811.00000 | DENTAL INSURANCE | 15,000.00 | 15,000.00 | 2,005.59 | 6,242.55 | 8,757.45 | 58.38 % |
| AA100.9060.820.00000 | HOSPITAL/MEDICAL BUY-OUT | 4,000.00 | 4,000.00 | 307.68 | 1,307.64 | 2,692.36 | 67.31 % |
| AA100.9060.830.00000 | HSA ACCOUNT | 47,100.00 | 47,100.00 | 1,173.48 | 24,944.01 | 22,155.99 | 47.04 % |
| AA100.9710.600.00000 | SERIAL BONDS.PRINCIPAL | 210,000.00 | 210,000.00 | 0.00 | 0.00 | 210,000.00 | 100.00 % |
| AA100.9710.700.00000 | SERIAL BONDS.INTEREST | 72,813.00 | 72,813.00 | 0.00 | 0.00 | 72,813.00 | 100.00 % |
| AA100.9901.900.00000 | INTERFUND TRANSFER | 0.00 | 20,000.00 | 0.00 | 20,000.00 | 0.00 | 0.00 % |
| AA100.9901.900.0000R | TRANSFER TO RESERVE | 0.00 | 875,000.00 | 0.00 | 875,000.00 | 0.00 | 0.00 % |
| AA100.9950.900.00000 | INTERFUND TRANSFER.CAPITAL PR | 0.00 | 129,988.16 | 4,988.16 | 129,988.16 | 0.00 | 0.00 % |
| Expense Total: | | 4,720,500.00 | 5,721,500.00 | 268,483.29 | 2,219,554.68 | 3,501,945.32 | 61.21 % |
| Fund: AA100 - GENERAL FUND Surplus (Deficit): | | 0.00 | 0.00 | -246,784.72 | -374,784.13 | -374,784.13 | 0.00 % |
| Fund: AA231 - CONTINGENT/TAX RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA231.2401.00000 | INTEREST & EARNINGS.CONT TAX R | 0.00 | 0.00 | 198.46 | 374.14 | 374.14 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 198.46 | 374.14 | 374.14 | 0.00 % |
| Fund: AA231 - CONTINGENT/TAX RESERVE Total: | | 0.00 | 0.00 | 198.46 | 374.14 | 374.14 | 0.00 % |
| Fund: AA232 - CAMPUS REPAIR RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA232.2401.00000 | INTEREST & EARNING.BUILDING RE | 0.00 | 0.00 | 85.83 | 155.20 | 155.20 | 0.00 % |
| AA232.5031.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 125,000.00 | 125,000.00 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 85.83 | 125,155.20 | 125,155.20 | 0.00 % |
| Fund: AA232 - CAMPUS REPAIR RESERVE Total: | | 0.00 | 0.00 | 85.83 | 125,155.20 | 125,155.20 | 0.00 % |
| Fund: AA233 - TECHNOLOGY RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA233.2401.00000 | INTEREST & EARNING.TECHNOLOG | 0.00 | 0.00 | 19.24 | 36.14 | 36.14 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 19.24 | 36.14 | 36.14 | 0.00 % |
| Fund: AA233 - TECHNOLOGY RESERVE Total: | | 0.00 | 0.00 | 19.24 | 36.14 | 36.14 | 0.00 % |
| Fund: AA234 - OPEN SPACE RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA234.2401.00000 | INTEREST & EARNING.OPEN SPACE | 0.00 | 0.00 | 209.87 | 774.77 | 774.77 | 0.00 % |
| AA234.5031.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 250,000.00 | 250,000.00 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 209.87 | 250,774.77 | 250,774.77 | 0.00 % |
| Fund: AA234 - OPEN SPACE RESERVE Total: | | 0.00 | 0.00 | 209.87 | 250,774.77 | 250,774.77 | 0.00 % |
| Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA235.2401.00000 | INTEREST & EARNING.NYS RETIRE | 0.00 | 0.00 | 77.78 | 146.66 | 146.66 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 77.78 | 146.66 | 146.66 | 0.00 % |
| Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total: | | 0.00 | 0.00 | 77.78 | 146.66 | 146.66 | 0.00 % |
| Fund: AA237 - BONDED INDEBTEDNESS RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA237.2401.00000 | INTEREST & EARNINGS.BONDED IN | 0.00 | 0.00 | 90.19 | 170.04 | 170.04 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 90.19 | 170.04 | 170.04 | 0.00 % |
| Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total: | | 0.00 | 0.00 | 90.19 | 170.04 | 170.04 | 0.00 % |
| Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA238.2401.00000 | INTEREST & EARNINGS.SOLID WAS | 0.00 | 0.00 | 335.28 | 618.59 | 618.59 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|--|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| AA238.5031.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 250,000.00 | 250,000.00 | 0.00 % |
| | Revenue Total: | 0.00 | 0.00 | 335.28 | 250,618.59 | 250,618.59 | 0.00 % |
| | Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total: | 0.00 | 0.00 | 335.28 | 250,618.59 | 250,618.59 | 0.00 % |
| Fund: CM100 - (CR) RECREATION.MISCELLANEOUS | | | | | | | |
| Revenue | | | | | | | |
| CM100.2001.00000 | PARK & RECREATION FEES | 0.00 | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 % |
| CM100.2401.00000 | INTEREST & EARNINGS | 0.00 | 0.00 | 143.56 | 304.45 | 304.45 | 0.00 % |
| | Revenue Total: | 0.00 | 0.00 | 143.56 | 10,304.45 | 10,304.45 | 0.00 % |
| | Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total: | 0.00 | 0.00 | 143.56 | 10,304.45 | 10,304.45 | 0.00 % |
| Fund: DA100 - HIGHWAY | | | | | | | |
| Revenue | | | | | | | |
| DA100.1001.00000 | REAL PROPERTY TAXES | 865,000.00 | 865,000.00 | 0.00 | 865,000.00 | 0.00 | 0.00 % |
| DA100.1120.00000 | NON PROPERTY SALES TAX | 2,100,000.00 | 2,100,000.00 | 0.00 | 1,381,278.45 | -718,721.55 | 34.22 % |
| DA100.2302.00000 | SERVICES/OTHER GOVERNMENTS | 142,506.00 | 142,506.00 | 0.00 | 71,253.00 | -71,253.00 | 50.00 % |
| DA100.2303.00000 | SALE OF FUEL | 2,800.00 | 2,800.00 | 607.42 | 2,327.83 | -472.17 | 16.86 % |
| DA100.2401.00000 | INTEREST & EARNINGS | 1,200.00 | 1,200.00 | 168.29 | 604.02 | -595.98 | 49.67 % |
| DA100.2410.00000 | RENTAL OF LABOR/INDIVIDUALS | 2,500.00 | 2,500.00 | 892.23 | 1,880.61 | -619.39 | 24.78 % |
| DA100.2414.00000 | RENTAL OF EQUIPMENT | 5,000.00 | 5,000.00 | 0.00 | 0.00 | -5,000.00 | 100.00 % |
| DA100.2665.00000 | SALE OF EQUIPMENT | 37,000.00 | 37,000.00 | 0.00 | 0.00 | -37,000.00 | 100.00 % |
| DA100.2680.00000 | INSURANCE RECOVERIES | 0.00 | 0.00 | 0.00 | 1,425.88 | 1,425.88 | 0.00 % |
| DA100.3501.00000 | NYS STATE AID CHIPS | 297,541.00 | 297,541.00 | 0.00 | 0.00 | -297,541.00 | 100.00 % |
| DA100.9000.00000 | APPROPRIATED FUND BALANCE FO | 631,189.00 | 746,783.00 | 0.00 | 115,594.00 | -631,189.00 | 84.52 % |
| DA100.9232.00000 | HGWY IMPROVEMENT RESERVE FO | 175,000.00 | 175,000.00 | 0.00 | 0.00 | -175,000.00 | 100.00 % |
| | Revenue Total: | 4,259,736.00 | 4,375,330.00 | 1,667.94 | 2,439,363.79 | -1,935,966.21 | 44.25 % |
| Expense | | | | | | | |
| DA100.1420.400.00000 | HWY.ATTORNEY.CONTRACTUAL | 1,500.00 | 1,500.00 | 0.00 | 150.00 | 1,350.00 | 90.00 % |
| DA100.1440.400.00000 | HWY.ENGINEERING.CONTRACTUAL | 120,000.00 | 120,000.00 | 0.00 | 540.00 | 119,460.00 | 99.55 % |
| DA100.1710.400.00000 | HWY.CONTRACTUAL | 12,840.00 | 12,840.00 | 142.52 | 1,876.47 | 10,963.53 | 85.39 % |
| DA100.5110.130.00000 | GENERAL REPAIRS.WAGES F/T | 616,807.00 | 616,807.00 | 71,866.57 | 217,948.85 | 398,858.15 | 64.66 % |
| DA100.5110.131.00000 | GENERAL REPAIRS.VACATIONBUYB | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| DA100.5110.400.00000 | GENERAL REPAIRS.CONTRACTUAL | 1,300,001.00 | 1,300,001.00 | 90,623.20 | 165,626.71 | 1,134,374.29 | 87.26 % |
| DA100.5130.200.00000 | MACHINERY.CAPITAL.EQUIPMENT | 371,006.00 | 486,600.00 | 0.00 | 111,850.50 | 374,749.50 | 77.01 % |
| DA100.5130.400.00000 | MACHINERY.CONTRACTUAL.. | 265,000.00 | 245,844.14 | 11,685.12 | 62,164.32 | 183,679.82 | 74.71 % |
| DA100.5130.400.00111 | MACHINERY.CONTRACTUAL.CAR#1 | 0.00 | 122.74 | 0.00 | 122.74 | 0.00 | 0.00 % |
| DA100.5130.400.00114 | MACHINERY.CONTRACTUAL.CAR#1 | 0.00 | 21.00 | 0.00 | 21.00 | 0.00 | 0.00 % |
| DA100.5130.400.00201 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 437.45 | 327.45 | 437.45 | 0.00 | 0.00 % |
| DA100.5130.400.00204 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 903.57 | 0.00 | 903.57 | 0.00 | 0.00 % |
| DA100.5130.400.00206 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 21.00 | 21.00 | 21.00 | 0.00 | 0.00 % |
| DA100.5130.400.00207 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 1,979.86 | 133.35 | 1,979.86 | 0.00 | 0.00 % |
| DA100.5130.400.00209 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 280.54 | 280.54 | 280.54 | 0.00 | 0.00 % |
| DA100.5130.400.00212 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 523.59 | 0.00 | 523.59 | 0.00 | 0.00 % |
| DA100.5130.400.00213 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 343.32 | 61.80 | 343.32 | 0.00 | 0.00 % |
| DA100.5130.400.00215 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 63.49 | 0.00 | 63.49 | 0.00 | 0.00 % |
| DA100.5130.400.00217 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 20.32 | 0.00 | 20.32 | 0.00 | 0.00 % |
| DA100.5130.400.00233 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 323.44 | 0.00 | 323.44 | 0.00 | 0.00 % |
| DA100.5130.400.00236 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 397.26 | 50.08 | 397.26 | 0.00 | 0.00 % |
| DA100.5130.400.00237 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 590.00 | 215.00 | 590.00 | 0.00 | 0.00 % |
| DA100.5130.400.00238 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 88.90 | 0.00 | 88.90 | 0.00 | 0.00 % |
| DA100.5130.400.00239 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 262.90 | 187.90 | 262.90 | 0.00 | 0.00 % |
| DA100.5130.400.00241 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 4,976.71 | 0.00 | 4,976.71 | 0.00 | 0.00 % |
| DA100.5130.400.00245 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 21.00 | 21.00 | 21.00 | 0.00 | 0.00 % |
| DA100.5130.400.00247 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 52.82 | 0.00 | 52.82 | 0.00 | 0.00 % |
| DA100.5130.400.00324 | MACHINERY.CONTRACTUAL.EXCAV | 0.00 | 357.00 | 357.00 | 357.00 | 0.00 | 0.00 % |
| DA100.5130.400.00326 | MACHINERY.CONTRACTUAL.TRACT | 0.00 | 33.11 | 33.11 | 33.11 | 0.00 | 0.00 % |
| DA100.5130.400.00332 | MACHINERY.CONTRACTUAL.TRAILE | 0.00 | 441.94 | 0.00 | 441.94 | 0.00 | 0.00 % |
| DA100.5130.400.00340 | MACHINERY.CONTRACTUAL.SWEEP | 0.00 | 1,883.23 | 1,883.23 | 1,883.23 | 0.00 | 0.00 % |
| DA100.5130.400.00353 | MACHINERY.CONTRACTUAL.TRAILE | 0.00 | 111.83 | 38.48 | 111.83 | 0.00 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| DA100.5130.400.00363 | MACHINERY.CONTRACTUAL.LOADE | 0.00 | 196.83 | 0.00 | 196.83 | 0.00 | 0.00 % |
| DA100.5130.400.00364 | MACHINERY.CONTRACTUAL.MOWE | 0.00 | 78.30 | 0.00 | 78.30 | 0.00 | 0.00 % |
| DA100.5130.400.00366 | MACHINERY.CONTRACTUAL.EXCAV | 0.00 | 695.85 | 188.27 | 695.85 | 0.00 | 0.00 % |
| DA100.5130.400.00368 | MACHINERY.CONTRACTUAL.MOWE | 0.00 | 226.99 | 121.50 | 226.99 | 0.00 | 0.00 % |
| DA100.5130.400.00370 | MACHINERY.CONTRACTUAL.SNOW | 0.00 | 455.90 | 365.70 | 455.90 | 0.00 | 0.00 % |
| DA100.5130.400.00372 | MACHINERY.CONTRACTUAL.TRACT | 0.00 | 19.36 | 0.00 | 19.36 | 0.00 | 0.00 % |
| DA100.5130.400.00374 | MACHINERY.CONTRACTUAL.MOWE | 0.00 | 69.12 | 0.00 | 69.12 | 0.00 | 0.00 % |
| DA100.5130.400.00376 | MACHINERY.CONTRACTUAL.WOOD | 0.00 | 1,157.05 | 94.00 | 1,157.05 | 0.00 | 0.00 % |
| DA100.5130.400.00404 | MACHINERY.CONTRACTUAL.WATER | 0.00 | 1,125.92 | 1,125.92 | 1,125.92 | 0.00 | 0.00 % |
| DA100.5130.400.00405 | MACHINERY.CONTRACTUAL.WATER | 0.00 | 10.00 | 0.00 | 10.00 | 0.00 | 0.00 % |
| DA100.5130.400.00504 | MACHINERY.CONTRACTUAL.PK UTV | 0.00 | 119.14 | 0.00 | 119.14 | 0.00 | 0.00 % |
| DA100.5130.400.00505 | MACHINERY.CONTRACTUAL.PK CAR | 0.00 | 70.98 | 10.57 | 70.98 | 0.00 | 0.00 % |
| DA100.5130.400.00508 | MACHINERY.CONTRACTUAL.PKTRU | 0.00 | 61.92 | 61.92 | 61.92 | 0.00 | 0.00 % |
| DA100.5130.400.00999 | MACHINERY.CONTRACTUAL.CHESHI | 0.00 | 611.48 | 0.00 | 611.48 | 0.00 | 0.00 % |
| DA100.5130.410.00000 | MACHINERY.FUEL METERING | 190,000.00 | 190,000.00 | 9,796.47 | 86,526.40 | 103,473.60 | 54.46 % |
| DA100.5142.130.00000 | SNOW REMOVAL.WAGES F/T | 454,751.00 | 454,751.00 | 0.00 | 189,937.45 | 264,813.55 | 58.23 % |
| DA100.5142.400.00000 | SNOW REMOVAL.CONTRACTUAL | 425,000.00 | 425,000.00 | 109.99 | 304,932.92 | 120,067.08 | 28.25 % |
| DA100.9010.800.00000 | NYS RETIREMENT | 124,000.00 | 124,000.00 | 0.00 | 0.00 | 124,000.00 | 100.00 % |
| DA100.9030.800.00000 | SOCIAL SECURITY/MEDICARE | 75,000.00 | 75,000.00 | 5,371.08 | 31,974.91 | 43,025.09 | 57.37 % |
| DA100.9040.800.00000 | WORKERS COMPENSATION | 68,000.00 | 68,000.00 | 0.00 | 64,843.60 | 3,156.40 | 4.64 % |
| DA100.9050.800.00000 | UNEMPLOYMENT INSURANCE | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |
| DA100.9055.800.00000 | DISABILITY INSURANCE | 500.00 | 500.00 | 145.22 | 274.00 | 226.00 | 45.20 % |
| DA100.9060.810.00000 | MEDICAL INSURANCE | 152,831.00 | 152,831.00 | 18,669.62 | 56,719.54 | 96,111.46 | 62.89 % |
| DA100.9060.811.00000 | DENTAL INSURANCE | 14,500.00 | 14,500.00 | 2,072.43 | 6,739.07 | 7,760.93 | 53.52 % |
| DA100.9060.820.00000 | HOSPITAL/MEDICAL BUY-OUT | 4,000.00 | 4,000.00 | 538.44 | 2,922.96 | 1,077.04 | 26.93 % |
| DA100.9060.830.00000 | HSA ACCOUNT | 52,000.00 | 52,000.00 | 0.00 | 22,000.00 | 30,000.00 | 57.69 % |
| Expense Total: | | 4,259,736.00 | 4,375,330.00 | 216,598.48 | 1,346,183.56 | 3,029,146.44 | 69.23 % |
| Fund: DA100 - HIGHWAY Surplus (Deficit): | | 0.00 | 0.00 | -214,930.54 | 1,093,180.23 | 1,093,180.23 | 0.00 % |
| Fund: DA230 - HWY EQUIPMENT RESERVE | | | | | | | |
| Revenue | | | | | | | |
| DA230.2401.00000 | INTEREST & EARNING.EQUIPMENT | 0.00 | 0.00 | 130.48 | 239.27 | 239.27 | 0.00 % |
| DA230.5031.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 125,000.00 | 125,000.00 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 130.48 | 125,239.27 | 125,239.27 | 0.00 % |
| Fund: DA230 - HWY EQUIPMENT RESERVE Total: | | 0.00 | 0.00 | 130.48 | 125,239.27 | 125,239.27 | 0.00 % |
| Fund: DA232 - HWY IMPROVEMENT RESERVE | | | | | | | |
| Revenue | | | | | | | |
| DA232.2401.00000 | INTEREST & EARNING.HWY IMPRO | 0.00 | 0.00 | 139.56 | 256.36 | 256.36 | 0.00 % |
| DA232.5031.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 125,000.00 | 125,000.00 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 139.56 | 125,256.36 | 125,256.36 | 0.00 % |
| Fund: DA232 - HWY IMPROVEMENT RESERVE Total: | | 0.00 | 0.00 | 139.56 | 125,256.36 | 125,256.36 | 0.00 % |
| Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE | | | | | | | |
| Revenue | | | | | | | |
| DA235.2401.00000 | INTEREST & EARNING.SNOW&ICE R | 0.00 | 0.00 | 85.94 | 162.03 | 162.03 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 85.94 | 162.03 | 162.03 | 0.00 % |
| Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total: | | 0.00 | 0.00 | 85.94 | 162.03 | 162.03 | 0.00 % |
| Fund: HH100 - CAPITAL PROJECTS | | | | | | | |
| Revenue | | | | | | | |
| HH100.2401.00018 | INTEREST & EARNINGS.SUCKERBRO | 0.00 | 0.00 | 13.61 | 61.17 | 61.17 | 0.00 % |
| HH100.2401.00031 | INTEREST & EARNINGS.HISTORICAL | 0.00 | 0.00 | 1.11 | 5.05 | 5.05 | 0.00 % |
| HH100.2401.00032 | INTEREST & EARNINGS.LGRMIF | 0.00 | 0.00 | 1.33 | 7.15 | 7.15 | 0.00 % |
| HH100.2401.00033 | INTEREST & EARNINGS.ARP FUNDS | 0.00 | 0.00 | 35.89 | 161.32 | 161.32 | 0.00 % |
| HH100.2401.00034 | INTEREST & EARNINGS.GATEWAY SI | 0.00 | 0.00 | 0.76 | 5.41 | 5.41 | 0.00 % |
| HH100.2401.00035 | INTEREST & EARNINGS.UPTOWN IN | 0.00 | 0.00 | 7.36 | 28.51 | 28.51 | 0.00 % |
| HH100.2401.0026W | INTEREST & EARNINGS.WATER DIST | 0.00 | 0.00 | 24.67 | 111.50 | 111.50 | 0.00 % |
| HH100.3092.00028 | STATE AID CAPITAL.HWA ERADICATI | 0.00 | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00 % |
| HH100.5031.00027 | INTERFUND TRANSFER.PENDLETON | 0.00 | 0.00 | 4,988.16 | 4,988.16 | 4,988.16 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| HH100.5031.00034 | INTERFUND TRANSFER.GATEWAY SI | 0.00 | 0.00 | 0.00 | 20,000.00 | 20,000.00 | 0.00 % |
| HH100.5031.00035 | INTERFUND TRANSFER.UPTOWN IN | 0.00 | 0.00 | 0.00 | 125,000.00 | 125,000.00 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 5,072.89 | 156,368.27 | 156,368.27 | 0.00 % |
| Expense | | | | | | | |
| HH100.1380.400.0026W | FISCAL AGENT FEES.CONTRACTUAL. | 0.00 | 0.00 | 837.46 | 837.46 | -837.46 | 0.00 % |
| HH100.1420.400.00027 | LEGAL.CONTRACTUAL.PENDLETON | 0.00 | 0.00 | 0.00 | 947.00 | -947.00 | 0.00 % |
| HH100.1460.100.00032 | RECORDS MGMT.PERSONAL SERVIC | 0.00 | 0.00 | 0.00 | 2,670.00 | -2,670.00 | 0.00 % |
| HH100.1460.400.00032 | RECORDS MGMT.CONT.LGRMIF | 0.00 | 0.00 | 3,799.34 | 5,122.09 | -5,122.09 | 0.00 % |
| HH100.1680.201.00030 | DATA.CYBERSECURITY.PLANNING | 0.00 | 0.00 | 12,500.00 | 12,500.00 | -12,500.00 | 0.00 % |
| HH100.3310.200.00034 | TRAFFIC.CAPITAL.GATEWAY SIGNS | 0.00 | 0.00 | 0.00 | 19,740.00 | -19,740.00 | 0.00 % |
| HH100.8310.205.0026W | WATER ADMIN.MOBILIZATION & G | 0.00 | 0.00 | 0.00 | 110.00 | -110.00 | 0.00 % |
| HH100.8397.200.00035 | WATER CAP EQUIP.UPTOWN INFRA | 0.00 | 0.00 | 5,099.92 | 6,074.92 | -6,074.92 | 0.00 % |
| Expense Total: | | 0.00 | 0.00 | 22,236.72 | 48,001.47 | -48,001.47 | 0.00 % |
| Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit): | | 0.00 | 0.00 | -17,163.83 | 108,366.80 | 108,366.80 | 0.00 % |
| Fund: SD600 - RT 332 DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD600.2401.00000 | INTEREST & EARNINGS.RT 332 DRAI | 90.00 | 90.00 | 7.42 | 33.34 | -56.66 | 62.96 % |
| Revenue Total: | | 90.00 | 90.00 | 7.42 | 33.34 | -56.66 | 62.96 % |
| Expense | | | | | | | |
| SD600.8520.400.00000 | MAINTENANCE..RT 332 DRAINAGE | 90.00 | 90.00 | 0.00 | -45,000.00 | 45,090.00 | 100.00 % |
| Expense Total: | | 90.00 | 90.00 | 0.00 | -45,000.00 | 45,090.00 | 100.00 % |
| Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 7.42 | 45,033.34 | 45,033.34 | 0.00 % |
| Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD605.2401.00000 | INTEREST & EARNINGS.LAKEWOOD | 18.00 | 18.00 | 1.79 | 8.06 | -9.94 | 55.22 % |
| Revenue Total: | | 18.00 | 18.00 | 1.79 | 8.06 | -9.94 | 55.22 % |
| Expense | | | | | | | |
| SD605.8520.400.00000 | MAINTENANCE..LAKEWOOD MEAD | 18.00 | 18.00 | 0.00 | 0.00 | 18.00 | 100.00 % |
| Expense Total: | | 18.00 | 18.00 | 0.00 | 0.00 | 18.00 | 100.00 % |
| Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 1.79 | 8.06 | 8.06 | 0.00 % |
| Fund: SD610 - ASHTON DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD610.2401.00000 | INTEREST & EARNINGS.ASHTON DR | 8.00 | 8.00 | 0.91 | 4.08 | -3.92 | 49.00 % |
| Revenue Total: | | 8.00 | 8.00 | 0.91 | 4.08 | -3.92 | 49.00 % |
| Expense | | | | | | | |
| SD610.8520.400.00000 | MAINTENANCE..ASHTON DRAINAG | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Expense Total: | | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 0.91 | 4.08 | 4.08 | 0.00 % |
| Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD615.2401.00000 | INTEREST & EARNINGS.FOX RIDGE | 22.00 | 22.00 | 2.13 | 9.57 | -12.43 | 56.50 % |
| SD615.9000.00000 | APPROPRIATED FUND BALANCE FO | 5,000.00 | 5,000.00 | 0.00 | 0.00 | -5,000.00 | 100.00 % |
| Revenue Total: | | 5,022.00 | 5,022.00 | 2.13 | 9.57 | -5,012.43 | 99.81 % |
| Expense | | | | | | | |
| SD615.8520.400.00000 | MAINTENANCE..FOX RIDGE DRAIN | 5,022.00 | 5,022.00 | 0.00 | 0.00 | 5,022.00 | 100.00 % |
| Expense Total: | | 5,022.00 | 5,022.00 | 0.00 | 0.00 | 5,022.00 | 100.00 % |
| Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 2.13 | 9.57 | 9.57 | 0.00 % |
| Fund: SD620 - LANDINGS DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD620.2401.00000 | INTEREST & EARNINGS.LANDINGS | 5.00 | 5.00 | 0.47 | 2.13 | -2.87 | 57.40 % |
| Revenue Total: | | 5.00 | 5.00 | 0.47 | 2.13 | -2.87 | 57.40 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|---------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| Expense | | | | | | | |
| SD620.8520.400.00000 | MAINTENANCE..LANDINGS DRAINAGE | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| Expense Total: | | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 0.47 | 2.13 | 2.13 | 0.00 % |
| Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD625.2401.00000 | INTEREST & EARNINGS.OLD BROOK | 8.00 | 8.00 | 0.85 | 3.83 | -4.17 | 52.13 % |
| Revenue Total: | | 8.00 | 8.00 | 0.85 | 3.83 | -4.17 | 52.13 % |
| Expense | | | | | | | |
| SD625.8520.400.00000 | MAINTENANCE..OLD BROOKSIDE D | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Expense Total: | | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 0.85 | 3.83 | 3.83 | 0.00 % |
| Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD630.2401.00000 | INTEREST & EARNINGS.LAKESIDE ES | 5.00 | 5.00 | 0.59 | 2.64 | -2.36 | 47.20 % |
| Revenue Total: | | 5.00 | 5.00 | 0.59 | 2.64 | -2.36 | 47.20 % |
| Expense | | | | | | | |
| SD630.8520.400.00000 | MAINTENANCE..LAKESIDE ESTATES | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| Expense Total: | | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 0.59 | 2.64 | 2.64 | 0.00 % |
| Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD635.1030.00000 | SPECIAL ASSESSMENT.WATERFORD | 1,932.00 | 1,932.00 | 0.00 | 1,932.00 | 0.00 | 0.00 % |
| SD635.2401.00000 | INTEREST & EARNINGS.WATERFOR | 5.00 | 5.00 | 0.83 | 3.74 | -1.26 | 25.20 % |
| Revenue Total: | | 1,937.00 | 1,937.00 | 0.83 | 1,935.74 | -1.26 | 0.07 % |
| Expense | | | | | | | |
| SD635.8520.400.00000 | MAINTENANCE..WATERFORD POIN | 1,937.00 | 1,937.00 | 0.00 | 0.00 | 1,937.00 | 100.00 % |
| Expense Total: | | 1,937.00 | 1,937.00 | 0.00 | 0.00 | 1,937.00 | 100.00 % |
| Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 0.83 | 1,935.74 | 1,935.74 | 0.00 % |
| Fund: SD640 - STABLEGATE DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD640.2401.00000 | INTEREST & EARNINGS.STABLEGATE | 8.00 | 8.00 | 1.12 | 5.05 | -2.95 | 36.88 % |
| Revenue Total: | | 8.00 | 8.00 | 1.12 | 5.05 | -2.95 | 36.88 % |
| Expense | | | | | | | |
| SD640.8520.400.00000 | MAINTENANCE..STABLEGATE DRAI | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Expense Total: | | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 1.12 | 5.05 | 5.05 | 0.00 % |
| Fund: SF450 - FIRE PROTECTION | | | | | | | |
| Revenue | | | | | | | |
| SF450.1001.00000 | REAL PROPERTY TAXES.FIRE PROTE | 1,164,600.00 | 1,164,600.00 | 0.00 | 1,164,600.00 | 0.00 | 0.00 % |
| SF450.2401.00000 | INTEREST & EARNINGS.FIRE PROTE | 400.00 | 400.00 | 4.61 | 138.60 | -261.40 | 65.35 % |
| Revenue Total: | | 1,165,000.00 | 1,165,000.00 | 4.61 | 1,164,738.60 | -261.40 | 0.02 % |
| Expense | | | | | | | |
| SF450.3410.400.00000 | FIRE PROTECTION DISTRICT AGREE | 1,165,000.00 | 1,165,000.00 | 0.00 | 1,165,000.00 | 0.00 | 0.00 % |
| Expense Total: | | 1,165,000.00 | 1,165,000.00 | 0.00 | 1,165,000.00 | 0.00 | 0.00 % |
| Fund: SF450 - FIRE PROTECTION Surplus (Deficit): | | 0.00 | 0.00 | 4.61 | -261.40 | -261.40 | 0.00 % |
| Fund: SL700 - CENTERPOINT LIGHTING DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SL700.1001.00000 | REAL PROPERTY TAXES.CENTERPOI | 1,450.00 | 1,450.00 | 0.00 | 1,450.00 | 0.00 | 0.00 % |
| SL700.2401.00000 | INTEREST & EARNINGS.CENTERPOI | 6.00 | 6.00 | 0.21 | 1.02 | -4.98 | 83.00 % |
| SL700.9000.00000 | APPROPRIATED FUND BALANCE FO | 200.00 | 200.00 | 0.00 | 0.00 | -200.00 | 100.00 % |
| Revenue Total: | | 1,656.00 | 1,656.00 | 0.21 | 1,451.02 | -204.98 | 12.38 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|-----------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Expense | | | | | | | |
| SL700.5182.400.00000 | UTILITIES ELECTRIC...CENTERPOINT | 1,656.00 | 1,656.00 | 148.12 | 710.08 | 945.92 | 57.12 % |
| Expense Total: | | 1,656.00 | 1,656.00 | 148.12 | 710.08 | 945.92 | 57.12 % |
| Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | -147.91 | 740.94 | 740.94 | 0.00 % |
| Fund: SL705 - FOX RIDGE LIGHTING DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SL705.1001.00000 | REAL PROPERTY TAXES.FOX RIDGE L | 12,000.00 | 12,000.00 | 0.00 | 12,000.00 | 0.00 | 0.00 % |
| SL705.2401.00000 | INTEREST & EARNINGS.FOX RIDGE | 6.00 | 6.00 | 0.60 | 3.21 | -2.79 | 46.50 % |
| Revenue Total: | | 12,006.00 | 12,006.00 | 0.60 | 12,003.21 | -2.79 | 0.02 % |
| Expense | | | | | | | |
| SL705.5182.200.00000 | EQUIPMENT..FOX RIDGE LIGHTING | 806.00 | 806.00 | 0.00 | 0.00 | 806.00 | 100.00 % |
| SL705.5182.400.00000 | UTILITIES ELECTRIC..FOX RIDGE LIG | 10,200.00 | 10,200.00 | 1,187.99 | 3,585.94 | 6,614.06 | 64.84 % |
| SL705.5182.401.00000 | STREET LIGHTING.MAINTENANCE.F | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| Expense Total: | | 12,006.00 | 12,006.00 | 1,187.99 | 3,585.94 | 8,420.06 | 70.13 % |
| Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | -1,187.39 | 8,417.27 | 8,417.27 | 0.00 % |
| Fund: SL710 - LANDINGS LIGHTING DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SL710.2401.00000 | INTEREST & EARNINGS.LANDINGS L | 1.00 | 1.00 | 0.08 | 0.35 | -0.65 | 65.00 % |
| Revenue Total: | | 1.00 | 1.00 | 0.08 | 0.35 | -0.65 | 65.00 % |
| Expense | | | | | | | |
| SL710.5182.400.00000 | UTILITIES ELECTRIC..LANDINGS LIG | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| Expense Total: | | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 0.08 | 0.35 | 0.35 | 0.00 % |
| Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SL715.1001.00000 | REAL PROPERTY TAXES.LAKEWOOD | 525.00 | 525.00 | 0.00 | 525.00 | 0.00 | 0.00 % |
| SL715.2401.00000 | INTEREST & EARNINGS.LAKEWOOD | 3.00 | 3.00 | 0.21 | 0.96 | -2.04 | 68.00 % |
| Revenue Total: | | 528.00 | 528.00 | 0.21 | 525.96 | -2.04 | 0.39 % |
| Expense | | | | | | | |
| SL715.5182.240.00000 | UTILITIES-EQUIPMENT.LAKEWOOD | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 100.00 % |
| SL715.5182.400.00000 | UTILITIES-ELECTRIC.LAKEWOOD ME | 278.00 | 278.00 | 121.11 | 121.11 | 156.89 | 56.44 % |
| Expense Total: | | 528.00 | 528.00 | 121.11 | 121.11 | 406.89 | 77.06 % |
| Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus | | 0.00 | 0.00 | -120.90 | 404.85 | 404.85 | 0.00 % |
| Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SL720.1001.00000 | REAL PROPERTY TAXES.FALLBROOK | 1,350.00 | 1,350.00 | 0.00 | 1,350.00 | 0.00 | 0.00 % |
| SL720.2401.00000 | INTEREST & EARNINGS.FALLBROOK | 3.00 | 3.00 | 0.17 | 0.88 | -2.12 | 70.67 % |
| SL720.9000.00000 | APPROPRIATED FUND BALANCE FO | 147.00 | 147.00 | 0.00 | 0.00 | -147.00 | 100.00 % |
| Revenue Total: | | 1,500.00 | 1,500.00 | 0.17 | 1,350.88 | -149.12 | 9.94 % |
| Expense | | | | | | | |
| SL720.5182.400.00000 | UTILITIES ELECTRIC.FALLBROOK PA | 1,500.00 | 1,500.00 | 536.24 | 536.24 | 963.76 | 64.25 % |
| Expense Total: | | 1,500.00 | 1,500.00 | 536.24 | 536.24 | 963.76 | 64.25 % |
| Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici | | 0.00 | 0.00 | -536.07 | 814.64 | 814.64 | 0.00 % |
| Fund: SS800 - SANITARY SEWER | | | | | | | |
| Revenue | | | | | | | |
| SS800.1030.00000 | SPECIAL ASSESSMENTS..PURDY/MO | 18,210.00 | 18,210.00 | 0.00 | 18,210.00 | 0.00 | 0.00 % |
| SS800.2401.00000 | INTEREST & EARNINGS.SEWER | 14.00 | 14.00 | 1.13 | 5.07 | -8.93 | 63.79 % |
| Revenue Total: | | 18,224.00 | 18,224.00 | 1.13 | 18,215.07 | -8.93 | 0.05 % |
| Expense | | | | | | | |
| SS800.9710.600.00000 | SERIAL BONDS.PRINCIPAL.PURDY/ | 18,210.00 | 18,210.00 | 0.00 | 0.00 | 18,210.00 | 100.00 % |
| SS800.9710.700.00000 | SERIAL BONDS.INTEREST.PURDY/M | 14.00 | 14.00 | 0.00 | 0.00 | 14.00 | 100.00 % |
| Expense Total: | | 18,224.00 | 18,224.00 | 0.00 | 0.00 | 18,224.00 | 100.00 % |
| Fund: SS800 - SANITARY SEWER Surplus (Deficit): | | 0.00 | 0.00 | 1.13 | 18,215.07 | 18,215.07 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW500.1001.00000 | REAL PROPERTY TAXES.CANDGA CO | 645,000.00 | 645,000.00 | 0.00 | 645,000.00 | 0.00 | 0.00 % |
| SW500.2140.00000 | WATER QUARTERLY SALES.CANDGA | 715,000.00 | 715,000.00 | 178,719.52 | 178,823.92 | -536,176.08 | 74.99 % |
| SW500.2142.00000 | WATER FILL STATION SALES.CANDG | 2,000.00 | 2,000.00 | 38.00 | 294.50 | -1,705.50 | 85.28 % |
| SW500.2144.00000 | WATER NEW SERVICES.CANDGA CO | 25,000.00 | 25,000.00 | 0.00 | 5,250.00 | -19,750.00 | 79.00 % |
| SW500.2148.00000 | PENALTY ON WATER.CANDGA CON | 5,000.00 | 5,000.00 | 484.67 | 484.67 | -4,515.33 | 90.31 % |
| SW500.2389.00000 | INTEREST OTHER GOVT | 2,215.00 | 2,215.00 | 0.00 | 0.00 | -2,215.00 | 100.00 % |
| SW500.2401.00000 | INTEREST & EARNINGS.CANANDAI | 4,500.00 | 4,500.00 | 89.45 | 407.82 | -4,092.18 | 90.94 % |
| SW500.5031.00000 | INTERFUND TRANSFERS.CANDGA C | 12,294.00 | 12,294.00 | 0.00 | 0.00 | -12,294.00 | 100.00 % |
| SW500.9000.00000 | APPROPRIATED FUND BALANCE FO | 416,749.00 | 416,749.00 | 0.00 | 0.00 | -416,749.00 | 100.00 % |
| Revenue Total: | | 1,827,758.00 | 1,827,758.00 | 179,331.64 | 830,260.91 | -997,497.09 | 54.57 % |
| Expense | | | | | | | |
| SW500.1910.400.00000 | UNALLOCATED INS.CONTRACTUAL. | 7,500.00 | 11,512.00 | 0.00 | 11,511.16 | 0.84 | 0.01 % |
| SW500.1990.400.00000 | CONTINGENCY.CONTRACTUAL.CAN | 20,000.00 | 12,961.00 | 0.00 | 0.00 | 12,961.00 | 100.00 % |
| SW500.8310.120.00000 | WATER ADMIN.SUPER.SALARY.CAN | 52,020.00 | 52,020.00 | 4,001.54 | 20,007.70 | 32,012.30 | 61.54 % |
| SW500.8310.121.00000 | WATER ADMIN.OFFICE SPECIALIST I | 12,000.00 | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 100.00 % |
| SW500.8310.122.00000 | WATER ADMIN.SENIOR CLERK.CDG | 24,399.00 | 24,399.00 | 1,510.50 | 7,327.45 | 17,071.55 | 69.97 % |
| SW500.8310.131.00000 | WATER ADMIN.MAINASST.CANDGA | 177,963.00 | 177,963.00 | 10,674.86 | 51,796.78 | 126,166.22 | 70.89 % |
| SW500.8310.200.00000 | WATER ADMIN.CAP EQUIP.CANDGA | 128,501.00 | 128,501.00 | 0.00 | 55,668.50 | 72,832.50 | 56.68 % |
| SW500.8310.400.00000 | WATER ADMIN.CONTRACTUAL.CAN | 5,000.00 | 5,000.00 | 232.21 | 797.11 | 4,202.89 | 84.06 % |
| SW500.8310.410.00000 | WATER ADMIN.LEGAL SERVICES.CA | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| SW500.8310.420.00000 | WATER ADMIN.METER READING.C | 28,750.00 | 28,750.00 | 4,295.35 | 12,359.90 | 16,390.10 | 57.01 % |
| SW500.8310.423.00000 | WATER ADMIN.VEHICLE GPS.CAND | 1,000.00 | 1,000.00 | 81.47 | 407.35 | 592.65 | 59.27 % |
| SW500.8310.424.00000 | WATER ADMIN.TRAINING & DUES.C | 3,000.00 | 3,000.00 | 0.00 | 645.00 | 2,355.00 | 78.50 % |
| SW500.8310.450.00000 | WATER ADMIN.ENGINEERING.CAN | 21,000.00 | 21,000.00 | 0.00 | 1,330.00 | 19,670.00 | 93.67 % |
| SW500.8320.400.00000 | WATER PURCHASES.CONT.CANDGA | 505,000.00 | 505,000.00 | 0.00 | 94,569.30 | 410,430.70 | 81.27 % |
| SW500.8320.420.00000 | WATER PURCHASES.UTILITIES.CAN | 53,000.00 | 53,000.00 | 13,449.58 | 19,011.69 | 33,988.31 | 64.13 % |
| SW500.8340.440.00000 | SERVICES & MAINT.SERVICES & MA | 76,700.00 | 76,700.00 | 4,575.19 | 25,200.46 | 51,499.54 | 67.14 % |
| SW500.8397.200.00000 | WATER CAP PROJECTS.CAP EQUIP.C | 240,000.00 | 240,000.00 | 0.00 | 47,115.00 | 192,885.00 | 80.37 % |
| SW500.9010.800.00000 | NYS RETIREMENT..CANDGA CONS | 16,500.00 | 16,500.00 | 0.00 | 0.00 | 16,500.00 | 100.00 % |
| SW500.9030.800.00000 | SOCIAL SECURITY...CANDGA CONS | 16,000.00 | 16,000.00 | 1,086.41 | 5,571.14 | 10,428.86 | 65.18 % |
| SW500.9040.800.00000 | WORKERS COMPENSATION...CAND | 6,700.00 | 9,727.00 | 0.00 | 9,726.54 | 0.46 | 0.00 % |
| SW500.9050.800.00000 | UNEMPLOYMENT INSURANCE.CAN | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| SW500.9055.800.00000 | DISABILITY INSURANCE...CANDGA C | 100.00 | 100.00 | 16.44 | 35.62 | 64.38 | 64.38 % |
| SW500.9060.810.00000 | HOSPITAL/MEDICAL INSURANCE.CA | 37,600.00 | 37,600.00 | 2,084.98 | 6,731.85 | 30,868.15 | 82.10 % |
| SW500.9060.811.00000 | DENTAL INSURANCE.CANDGA CON | 1,500.00 | 1,500.00 | 313.26 | 1,087.05 | 412.95 | 27.53 % |
| SW500.9060.820.00000 | HOSPITAL/MEDICAL INSURANCE.B | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |
| SW500.9060.830.00000 | HOSPITAL/MEDICAL INS.HSA ACCO | 13,000.00 | 13,000.00 | 0.00 | 5,475.00 | 7,525.00 | 57.88 % |
| SW500.9090.876.00000 | EMP BENEFIT VAC BUYBACK | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |
| SW500.9710.600.00000 | SERIAL BONDS PRINCIPAL | 263,918.00 | 263,918.00 | 0.00 | 0.00 | 263,918.00 | 100.00 % |
| SW500.9710.700.00000 | SERIAL BONDS INTEREST | 101,607.00 | 101,607.00 | 0.00 | 0.00 | 101,607.00 | 100.00 % |
| Expense Total: | | 1,827,758.00 | 1,827,758.00 | 42,321.79 | 376,374.60 | 1,451,383.40 | 79.41 % |
| Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S | | 0.00 | 0.00 | 137,009.85 | 453,886.31 | 453,886.31 | 0.00 % |
| Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW505.1001.00000 | REAL PROPERTY TAXES.CANDGA BR | 10,158.00 | 10,158.00 | 0.00 | 10,158.00 | 0.00 | 0.00 % |
| SW505.1030.00000 | SPECIAL ASSESSMENT.CANDGA BRI | 60,588.00 | 60,588.00 | 0.00 | 60,588.00 | 0.00 | 0.00 % |
| SW505.2401.00000 | INTEREST & EARNINGS.CANANDAI | 45.00 | 45.00 | 4.62 | 18.93 | -26.07 | 57.93 % |
| SW505.9000.00000 | APPROPRIATED FUND BALANCE FO | 6,514.00 | 6,514.00 | 0.00 | 0.00 | -6,514.00 | 100.00 % |
| Revenue Total: | | 77,305.00 | 77,305.00 | 4.62 | 70,764.93 | -6,540.07 | 8.46 % |
| Expense | | | | | | | |
| SW505.8340.400.00000 | SERVICES & MAINTENANCE.CONT.C | 13,201.00 | 13,201.00 | 0.00 | 1,665.60 | 11,535.40 | 87.38 % |
| SW505.9710.600.00000 | SERIAL BONDS BRISTOL.PRINCIPAL. | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 100.00 % |
| SW505.9710.700.00000 | SERIAL BONDS BRISTOL.INTEREST.C | 38,675.00 | 38,675.00 | 0.00 | 0.00 | 38,675.00 | 100.00 % |
| SW505.9903.900.00000 | TRANSFER/WATER-MAINT.CANDGA | 1,919.00 | 1,919.00 | 0.00 | 0.00 | 1,919.00 | 100.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| SW505.9903.901.00000 | TRANSFER/WATER-MAINT...CANDG | 3,510.00 | 3,510.00 | 0.00 | 0.00 | 3,510.00 | 100.00 % |
| | Expense Total: | 77,305.00 | 77,305.00 | 0.00 | 1,665.60 | 75,639.40 | 97.85 % |
| Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su | | 0.00 | 0.00 | 4.62 | 69,099.33 | 69,099.33 | 0.00 % |
| Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW515.1001.00000 | REAL PROPERTY TAXES.CANDGA-FA | 206,004.00 | 206,004.00 | 0.00 | 206,004.00 | 0.00 | 0.00 % |
| SW515.2401.00000 | INTEREST & EARNINGS.CANANDAI | 40.00 | 40.00 | 3.05 | 24.60 | -15.40 | 38.50 % |
| | Revenue Total: | 206,044.00 | 206,044.00 | 3.05 | 206,028.60 | -15.40 | 0.01 % |
| Expense | | | | | | | |
| SW515.8350.400.00000 | FARM.COMMON WATER.CONTRAC | 206,004.00 | 206,004.00 | 0.00 | 206,005.00 | -1.00 | 0.00 % |
| SW515.8389.400.00000 | CDGA.COMMON WATER.CONTRAC | 40.00 | 40.00 | 0.00 | 120.00 | -80.00 | -200.00 % |
| | Expense Total: | 206,044.00 | 206,044.00 | 0.00 | 206,125.00 | -81.00 | -0.04 % |
| Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur | | 0.00 | 0.00 | 3.05 | -96.40 | -96.40 | 0.00 % |
| Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW520.1001.00000 | REAL PROPERTY TAXES.ANDREWS - | 7,082.00 | 7,082.00 | 0.00 | 7,082.00 | 0.00 | 0.00 % |
| SW520.2401.00000 | INTEREST & EARNINGS.ANDREWS - | 2.00 | 2.00 | 0.35 | 1.92 | -0.08 | 4.00 % |
| | Revenue Total: | 7,084.00 | 7,084.00 | 0.35 | 7,083.92 | -0.08 | 0.00 % |
| Expense | | | | | | | |
| SW520.8350.400.00000 | FARM.COMMON WATER.CONT.AN | 7,082.00 | 7,082.00 | 0.00 | 7,082.00 | 0.00 | 0.00 % |
| SW520.8389.400.00000 | CDGA.COMMON WATER.CONTRAC | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 | 100.00 % |
| | Expense Total: | 7,084.00 | 7,084.00 | 0.00 | 7,082.00 | 2.00 | 0.03 % |
| Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus | | 0.00 | 0.00 | 0.35 | 1.92 | 1.92 | 0.00 % |
| Fund: SW525 - MCINTYRE ROAD WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW525.1001.00000 | REAL PROPERTY TAXES.MCINTYRE | 7,150.00 | 7,150.00 | 0.00 | 7,150.00 | 0.00 | 0.00 % |
| SW525.2401.00000 | INTEREST & EARNINGS.MCINTYRE | 8.00 | 8.00 | 0.73 | 3.27 | -4.73 | 59.13 % |
| SW525.9000.00000 | APPROPRIATED FUND BALANCE FO | 1,332.00 | 1,332.00 | 0.00 | 0.00 | -1,332.00 | 100.00 % |
| | Revenue Total: | 8,490.00 | 8,490.00 | 0.73 | 7,153.27 | -1,336.73 | 15.74 % |
| Expense | | | | | | | |
| SW525.8340.400.00000 | SERVICES & MAINTENANCE.CONT. | 779.00 | 779.00 | 0.00 | 0.00 | 779.00 | 100.00 % |
| SW525.9710.600.00000 | SERIAL BONDS.PRINCIPAL.MCINTYR | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 % |
| SW525.9710.700.00000 | SERIAL BONDS.INTEREST.MCINTYRE | 3,543.00 | 3,543.00 | 0.00 | 0.00 | 3,543.00 | 100.00 % |
| SW525.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 1,168.00 | 1,168.00 | 0.00 | 0.00 | 1,168.00 | 100.00 % |
| | Expense Total: | 8,490.00 | 8,490.00 | 0.00 | 0.00 | 8,490.00 | 100.00 % |
| Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 0.73 | 7,153.27 | 7,153.27 | 0.00 % |
| Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW530.1001.00000 | REAL PROPERTY TAXES.EMERSON A | 17,925.00 | 17,925.00 | 0.00 | 17,925.00 | 0.00 | 0.00 % |
| SW530.2401.00000 | INTEREST & EARNINGS.EMERSON A | 2.00 | 2.00 | 0.23 | 1.86 | -0.14 | 7.00 % |
| | Revenue Total: | 17,927.00 | 17,927.00 | 0.23 | 17,926.86 | -0.14 | 0.00 % |
| Expense | | | | | | | |
| SW530.8350.400.00000 | COMMON WATER.CONTRACTUAL.E | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 | 100.00 % |
| SW530.8389.400.00000 | COMMON WATER.CONTRACTUAL.E | 4,818.00 | 4,818.00 | 0.00 | 4,818.00 | 0.00 | 0.00 % |
| SW530.9710.600.00000 | SERIAL BONDS.PRINCIPAL.EMERSON | 7,000.00 | 7,000.00 | 0.00 | 7,000.00 | 0.00 | 0.00 % |
| SW530.9710.700.00000 | SERIAL BONDS.INTEREST.EMERSON | 6,107.00 | 6,107.00 | 0.00 | 6,107.00 | 0.00 | 0.00 % |
| | Expense Total: | 17,927.00 | 17,927.00 | 0.00 | 17,925.00 | 2.00 | 0.01 % |
| Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S | | 0.00 | 0.00 | 0.23 | 1.86 | 1.86 | 0.00 % |
| Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW535.1001.00000 | REAL PROPERTY TAXES.COUNTY RO | 15,046.00 | 15,046.00 | 0.00 | 15,046.00 | 0.00 | 0.00 % |
| SW535.2401.00000 | INTEREST & EARNINGS.EX 36 - COU | 12.00 | 12.00 | 1.24 | 5.56 | -6.44 | 53.67 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|--|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| SW535.9000.00000 | APPROPRIATED FUND BALANCE FO | 800.00 | 800.00 | 0.00 | 0.00 | -800.00 | 100.00 % |
| | Revenue Total: | 15,858.00 | 15,858.00 | 1.24 | 15,051.56 | -806.44 | 5.09 % |
| | Expense | | | | | | |
| SW535.8340.400.00000 | SERVICES & MAIN.CONT.CO RD #30 | 793.00 | 793.00 | 0.00 | 0.00 | 793.00 | 100.00 % |
| SW535.9710.600.00000 | SERIAL BONDS.PRINCIPAL.EX 36 - C | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 % |
| SW535.9710.700.00000 | SERIAL BONDS.INTEREST.CO RD #30 | 8,875.00 | 8,875.00 | 0.00 | 0.00 | 8,875.00 | 100.00 % |
| SW535.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 1,190.00 | 1,190.00 | 0.00 | 0.00 | 1,190.00 | 100.00 % |
| | Expense Total: | 15,858.00 | 15,858.00 | 0.00 | 0.00 | 15,858.00 | 100.00 % |
| | Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu | 0.00 | 0.00 | 1.24 | 15,051.56 | 15,051.56 | 0.00 % |
| Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT | | | | | | | |
| | Revenue | | | | | | |
| SW540.1001.00000 | REAL PROPERTY TAXES.HOPKINS G | 13,000.00 | 13,000.00 | 0.00 | 13,000.00 | 0.00 | 0.00 % |
| SW540.2401.00000 | INTEREST & EARNINGS.HOPKINS G | 11.00 | 11.00 | 1.09 | 4.91 | -6.09 | 55.36 % |
| SW540.9000.00000 | APPROPRIATED FUND BALANCE FO | 1,294.00 | 1,294.00 | 0.00 | 0.00 | -1,294.00 | 100.00 % |
| | Revenue Total: | 14,305.00 | 14,305.00 | 1.09 | 13,004.91 | -1,300.09 | 9.09 % |
| | Expense | | | | | | |
| SW540.8340.400.00000 | SERVICES & MAIN.CONT.HOPKINS | 1,707.00 | 1,707.00 | 0.00 | 0.00 | 1,707.00 | 100.00 % |
| SW540.9710.600.00000 | SERIAL BONDS.PRINCIPAL.HOPKINS | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 % |
| SW540.9710.700.00000 | SERIAL BONDS.INTEREST.HOPKINS | 5,038.00 | 5,038.00 | 0.00 | 0.00 | 5,038.00 | 100.00 % |
| SW540.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 2,560.00 | 2,560.00 | 0.00 | 0.00 | 2,560.00 | 100.00 % |
| | Expense Total: | 14,305.00 | 14,305.00 | 0.00 | 0.00 | 14,305.00 | 100.00 % |
| | Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici | 0.00 | 0.00 | 1.09 | 13,004.91 | 13,004.91 | 0.00 % |
| Fund: SW545 - HICKOX ROAD WATER DISTRICT | | | | | | | |
| | Revenue | | | | | | |
| SW545.1001.00000 | REAL PROPERTY TAXES.HICKOX ROA | 3,750.00 | 3,750.00 | 0.00 | 3,750.00 | 0.00 | 0.00 % |
| SW545.2401.00000 | INTEREST & EARNINGS.HICKOX RO | 1.00 | 1.00 | 0.43 | 1.95 | 0.95 | 195.00 % |
| | Revenue Total: | 3,751.00 | 3,751.00 | 0.43 | 3,751.95 | 0.95 | 0.03 % |
| | Expense | | | | | | |
| SW545.8340.440.00000 | SERVICES & MAINTENANCE.HICKOX | 725.00 | 725.00 | 0.00 | 0.00 | 725.00 | 100.00 % |
| SW545.9795.600.00000 | DEBT PRIN OTHER GOVT DUE TO O | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 % |
| SW545.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 526.00 | 526.00 | 0.00 | 0.00 | 526.00 | 100.00 % |
| | Expense Total: | 3,751.00 | 3,751.00 | 0.00 | 0.00 | 3,751.00 | 100.00 % |
| | Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.43 | 3,751.95 | 3,751.95 | 0.00 % |
| Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT | | | | | | | |
| | Revenue | | | | | | |
| SW550.1001.00000 | REAL PROPERTY TAXES.NOTT RD EX | 6,200.00 | 6,200.00 | 0.00 | 6,200.00 | 0.00 | 0.00 % |
| SW550.2401.00000 | INTEREST & EARNINGS.NOTT RD EX | 4.00 | 4.00 | 0.48 | 2.34 | -1.66 | 41.50 % |
| SW550.9000.00000 | APPROPRIATED FUND BALANCE FO | 699.00 | 699.00 | 0.00 | 0.00 | -699.00 | 100.00 % |
| | Revenue Total: | 6,903.00 | 6,903.00 | 0.48 | 6,202.34 | -700.66 | 10.15 % |
| | Expense | | | | | | |
| SW550.8340.400.00000 | SERVICES & MAINTENANCE.CONTR | 467.00 | 467.00 | 0.00 | 0.00 | 467.00 | 100.00 % |
| SW550.9710.600.00000 | SERIAL BONDS.PRINCIPAL.NOTT RD | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100.00 % |
| SW550.9710.700.00000 | SERIAL BONDS.INTEREST.NOTT RD | 1,736.00 | 1,736.00 | 868.00 | 868.00 | 868.00 | 50.00 % |
| SW550.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 700.00 | 700.00 | 0.00 | 0.00 | 700.00 | 100.00 % |
| | Expense Total: | 6,903.00 | 6,903.00 | 868.00 | 868.00 | 6,035.00 | 87.43 % |
| | Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -867.52 | 5,334.34 | 5,334.34 | 0.00 % |
| Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT | | | | | | | |
| | Revenue | | | | | | |
| SW555.1001.00000 | REAL PROPERTY TAXES.CO RD 32 EX | 11,730.00 | 11,730.00 | 0.00 | 11,730.00 | 0.00 | 0.00 % |
| SW555.2401.00000 | INTEREST & EARNINGS.CO RD 32 E | 7.00 | 7.00 | 0.94 | 4.23 | -2.77 | 39.57 % |
| | Revenue Total: | 11,737.00 | 11,737.00 | 0.94 | 11,734.23 | -2.77 | 0.02 % |
| | Expense | | | | | | |
| SW555.8340.400.00000 | SERVICES & MAIN.CONT.CO RD 32 | 480.00 | 480.00 | 0.00 | 0.00 | 480.00 | 100.00 % |
| SW555.9795.650.00000 | DEBT PRINCIPAL DUE TO OTHER GO | 8,321.00 | 8,321.00 | 0.00 | 0.00 | 8,321.00 | 100.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|----------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| SW555.9795.700.00000 | DEBT INTEREST DUE TO OTHER GO | 2,215.00 | 2,215.00 | 0.00 | 0.00 | 2,215.00 | 100.00 % |
| SW555.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 721.00 | 721.00 | 0.00 | 0.00 | 721.00 | 100.00 % |
| | Expense Total: | 11,737.00 | 11,737.00 | 0.00 | 0.00 | 11,737.00 | 100.00 % |
| Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit) | | 0.00 | 0.00 | 0.94 | 11,734.23 | 11,734.23 | 0.00 % |
| | Report Surplus (Deficit): | 0.00 | 0.00 | -343,178.23 | 2,369,259.99 | 2,369,259.99 | 0.00 % |

Group Summary

| Account Type | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| Fund: AA100 - GENERAL FUND | | | | | | |
| Revenue | 4,720,500.00 | 5,721,500.00 | 21,698.57 | 1,844,770.55 | -3,876,729.45 | 67.76 % |
| Expense | 4,720,500.00 | 5,721,500.00 | 268,483.29 | 2,219,554.68 | 3,501,945.32 | 61.21 % |
| Fund: AA100 - GENERAL FUND Surplus (Deficit): | 0.00 | 0.00 | -246,784.72 | -374,784.13 | -374,784.13 | 0.00 % |
| Fund: AA231 - CONTINGENT/TAX RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 198.46 | 374.14 | 374.14 | 0.00 % |
| Fund: AA231 - CONTINGENT/TAX RESERVE Total: | 0.00 | 0.00 | 198.46 | 374.14 | 374.14 | 0.00 % |
| Fund: AA232 - CAMPUS REPAIR RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 85.83 | 125,155.20 | 125,155.20 | 0.00 % |
| Fund: AA232 - CAMPUS REPAIR RESERVE Total: | 0.00 | 0.00 | 85.83 | 125,155.20 | 125,155.20 | 0.00 % |
| Fund: AA233 - TECHNOLOGY RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 19.24 | 36.14 | 36.14 | 0.00 % |
| Fund: AA233 - TECHNOLOGY RESERVE Total: | 0.00 | 0.00 | 19.24 | 36.14 | 36.14 | 0.00 % |
| Fund: AA234 - OPEN SPACE RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 209.87 | 250,774.77 | 250,774.77 | 0.00 % |
| Fund: AA234 - OPEN SPACE RESERVE Total: | 0.00 | 0.00 | 209.87 | 250,774.77 | 250,774.77 | 0.00 % |
| Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 77.78 | 146.66 | 146.66 | 0.00 % |
| Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total: | 0.00 | 0.00 | 77.78 | 146.66 | 146.66 | 0.00 % |
| Fund: AA237 - BONDED INDEBTEDNESS RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 90.19 | 170.04 | 170.04 | 0.00 % |
| Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total: | 0.00 | 0.00 | 90.19 | 170.04 | 170.04 | 0.00 % |
| Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 335.28 | 250,618.59 | 250,618.59 | 0.00 % |
| Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total: | 0.00 | 0.00 | 335.28 | 250,618.59 | 250,618.59 | 0.00 % |
| Fund: CM100 - (CR) RECREATION.MISCELLANEOUS | | | | | | |
| Revenue | 0.00 | 0.00 | 143.56 | 10,304.45 | 10,304.45 | 0.00 % |
| Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total: | 0.00 | 0.00 | 143.56 | 10,304.45 | 10,304.45 | 0.00 % |
| Fund: DA100 - HIGHWAY | | | | | | |
| Revenue | 4,259,736.00 | 4,375,330.00 | 1,667.94 | 2,439,363.79 | -1,935,966.21 | 44.25 % |
| Expense | 4,259,736.00 | 4,375,330.00 | 216,598.48 | 1,346,183.56 | 3,029,146.44 | 69.23 % |
| Fund: DA100 - HIGHWAY Surplus (Deficit): | 0.00 | 0.00 | -214,930.54 | 1,093,180.23 | 1,093,180.23 | 0.00 % |
| Fund: DA230 - HWY EQUIPMENT RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 130.48 | 125,239.27 | 125,239.27 | 0.00 % |
| Fund: DA230 - HWY EQUIPMENT RESERVE Total: | 0.00 | 0.00 | 130.48 | 125,239.27 | 125,239.27 | 0.00 % |
| Fund: DA232 - HWY IMPROVEMENT RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 139.56 | 125,256.36 | 125,256.36 | 0.00 % |
| Fund: DA232 - HWY IMPROVEMENT RESERVE Total: | 0.00 | 0.00 | 139.56 | 125,256.36 | 125,256.36 | 0.00 % |
| Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 85.94 | 162.03 | 162.03 | 0.00 % |
| Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total: | 0.00 | 0.00 | 85.94 | 162.03 | 162.03 | 0.00 % |
| Fund: HH100 - CAPITAL PROJECTS | | | | | | |
| Revenue | 0.00 | 0.00 | 5,072.89 | 156,368.27 | 156,368.27 | 0.00 % |
| Expense | 0.00 | 0.00 | 22,236.72 | 48,001.47 | -48,001.47 | 0.00 % |
| Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit): | 0.00 | 0.00 | -17,163.83 | 108,366.80 | 108,366.80 | 0.00 % |
| Fund: SD600 - RT 332 DRAINAGE DISTRICT | | | | | | |
| Revenue | 90.00 | 90.00 | 7.42 | 33.34 | -56.66 | 62.96 % |
| Expense | 90.00 | 90.00 | 0.00 | -45,000.00 | 45,090.00 | 0.00 % |
| Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 7.42 | 45,033.34 | 45,033.34 | 0.00 % |
| Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT | | | | | | |
| Revenue | 18.00 | 18.00 | 1.79 | 8.06 | -9.94 | 55.22 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

| Account Type | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Expense | 18.00 | 18.00 | 0.00 | 0.00 | 18.00 | 100.00 % |
| Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu | 0.00 | 0.00 | 1.79 | 8.06 | 8.06 | 0.00 % |
| Fund: SD610 - ASHTON DRAINAGE DISTRICT | | | | | | |
| Revenue | 8.00 | 8.00 | 0.91 | 4.08 | -3.92 | 49.00 % |
| Expense | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.91 | 4.08 | 4.08 | 0.00 % |
| Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT | | | | | | |
| Revenue | 5,022.00 | 5,022.00 | 2.13 | 9.57 | -5,012.43 | 99.81 % |
| Expense | 5,022.00 | 5,022.00 | 0.00 | 0.00 | 5,022.00 | 100.00 % |
| Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 2.13 | 9.57 | 9.57 | 0.00 % |
| Fund: SD620 - LANDINGS DRAINAGE DISTRICT | | | | | | |
| Revenue | 5.00 | 5.00 | 0.47 | 2.13 | -2.87 | 57.40 % |
| Expense | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.47 | 2.13 | 2.13 | 0.00 % |
| Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT | | | | | | |
| Revenue | 8.00 | 8.00 | 0.85 | 3.83 | -4.17 | 52.13 % |
| Expense | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic | 0.00 | 0.00 | 0.85 | 3.83 | 3.83 | 0.00 % |
| Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT | | | | | | |
| Revenue | 5.00 | 5.00 | 0.59 | 2.64 | -2.36 | 47.20 % |
| Expense | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (De | 0.00 | 0.00 | 0.59 | 2.64 | 2.64 | 0.00 % |
| Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT | | | | | | |
| Revenue | 1,937.00 | 1,937.00 | 0.83 | 1,935.74 | -1.26 | 0.07 % |
| Expense | 1,937.00 | 1,937.00 | 0.00 | 0.00 | 1,937.00 | 100.00 % |
| Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (D | 0.00 | 0.00 | 0.83 | 1,935.74 | 1,935.74 | 0.00 % |
| Fund: SD640 - STABLEGATE DRAINAGE DISTRICT | | | | | | |
| Revenue | 8.00 | 8.00 | 1.12 | 5.05 | -2.95 | 36.88 % |
| Expense | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 1.12 | 5.05 | 5.05 | 0.00 % |
| Fund: SF450 - FIRE PROTECTION | | | | | | |
| Revenue | 1,165,000.00 | 1,165,000.00 | 4.61 | 1,164,738.60 | -261.40 | 0.02 % |
| Expense | 1,165,000.00 | 1,165,000.00 | 0.00 | 1,165,000.00 | 0.00 | 0.00 % |
| Fund: SF450 - FIRE PROTECTION Surplus (Deficit): | 0.00 | 0.00 | 4.61 | -261.40 | -261.40 | 0.00 % |
| Fund: SL700 - CENTERPOINT LIGHTING DISTRICT | | | | | | |
| Revenue | 1,656.00 | 1,656.00 | 0.21 | 1,451.02 | -204.98 | 12.38 % |
| Expense | 1,656.00 | 1,656.00 | 148.12 | 710.08 | 945.92 | 57.12 % |
| Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -147.91 | 740.94 | 740.94 | 0.00 % |
| Fund: SL705 - FOX RIDGE LIGHTING DISTRICT | | | | | | |
| Revenue | 12,006.00 | 12,006.00 | 0.60 | 12,003.21 | -2.79 | 0.02 % |
| Expense | 12,006.00 | 12,006.00 | 1,187.99 | 3,585.94 | 8,420.06 | 70.13 % |
| Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -1,187.39 | 8,417.27 | 8,417.27 | 0.00 % |
| Fund: SL710 - LANDINGS LIGHTING DISTRICT | | | | | | |
| Revenue | 1.00 | 1.00 | 0.08 | 0.35 | -0.65 | 65.00 % |
| Expense | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.08 | 0.35 | 0.35 | 0.00 % |
| Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT | | | | | | |
| Revenue | 528.00 | 528.00 | 0.21 | 525.96 | -2.04 | 0.39 % |
| Expense | 528.00 | 528.00 | 121.11 | 121.11 | 406.89 | 77.06 % |
| Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus | 0.00 | 0.00 | -120.90 | 404.85 | 404.85 | 0.00 % |
| Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT | | | | | | |
| Revenue | 1,500.00 | 1,500.00 | 0.17 | 1,350.88 | -149.12 | 9.94 % |
| Expense | 1,500.00 | 1,500.00 | 536.24 | 536.24 | 963.76 | 64.25 % |
| Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici | 0.00 | 0.00 | -536.07 | 814.64 | 814.64 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 05/31/2022

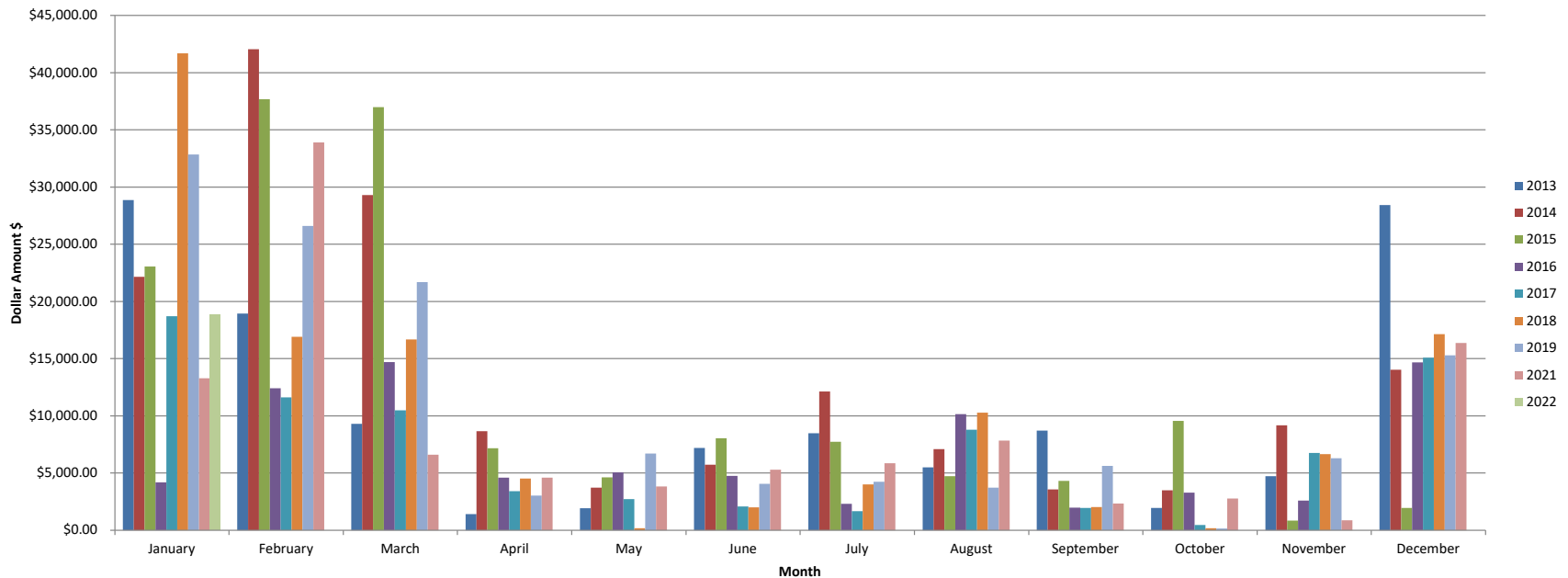
| Account Type | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| Fund: SS800 - SANITARY SEWER | | | | | | |
| Revenue | 18,224.00 | 18,224.00 | 1.13 | 18,215.07 | -8.93 | 0.05 % |
| Expense | 18,224.00 | 18,224.00 | 0.00 | 0.00 | 18,224.00 | 100.00 % |
| Fund: SS800 - SANITARY SEWER Surplus (Deficit): | 0.00 | 0.00 | 1.13 | 18,215.07 | 18,215.07 | 0.00 % |
| Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT | | | | | | |
| Revenue | 1,827,758.00 | 1,827,758.00 | 179,331.64 | 830,260.91 | -997,497.09 | 54.57 % |
| Expense | 1,827,758.00 | 1,827,758.00 | 42,321.79 | 376,374.60 | 1,451,383.40 | 79.41 % |
| Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S | 0.00 | 0.00 | 137,009.85 | 453,886.31 | 453,886.31 | 0.00 % |
| Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT | | | | | | |
| Revenue | 77,305.00 | 77,305.00 | 4.62 | 70,764.93 | -6,540.07 | 8.46 % |
| Expense | 77,305.00 | 77,305.00 | 0.00 | 1,665.60 | 75,639.40 | 97.85 % |
| Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su | 0.00 | 0.00 | 4.62 | 69,099.33 | 69,099.33 | 0.00 % |
| Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT | | | | | | |
| Revenue | 206,044.00 | 206,044.00 | 3.05 | 206,028.60 | -15.40 | 0.01 % |
| Expense | 206,044.00 | 206,044.00 | 0.00 | 206,125.00 | -81.00 | -0.04 % |
| Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur | 0.00 | 0.00 | 3.05 | -96.40 | -96.40 | 0.00 % |
| Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT | | | | | | |
| Revenue | 7,084.00 | 7,084.00 | 0.35 | 7,083.92 | -0.08 | 0.00 % |
| Expense | 7,084.00 | 7,084.00 | 0.00 | 7,082.00 | 2.00 | 0.03 % |
| Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus | 0.00 | 0.00 | 0.35 | 1.92 | 1.92 | 0.00 % |
| Fund: SW525 - MCINTYRE ROAD WATER DISTRICT | | | | | | |
| Revenue | 8,490.00 | 8,490.00 | 0.73 | 7,153.27 | -1,336.73 | 15.74 % |
| Expense | 8,490.00 | 8,490.00 | 0.00 | 0.00 | 8,490.00 | 100.00 % |
| Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.73 | 7,153.27 | 7,153.27 | 0.00 % |
| Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT | | | | | | |
| Revenue | 17,927.00 | 17,927.00 | 0.23 | 17,926.86 | -0.14 | 0.00 % |
| Expense | 17,927.00 | 17,927.00 | 0.00 | 17,925.00 | 2.00 | 0.01 % |
| Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S | 0.00 | 0.00 | 0.23 | 1.86 | 1.86 | 0.00 % |
| Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT | | | | | | |
| Revenue | 15,858.00 | 15,858.00 | 1.24 | 15,051.56 | -806.44 | 5.09 % |
| Expense | 15,858.00 | 15,858.00 | 0.00 | 0.00 | 15,858.00 | 100.00 % |
| Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu | 0.00 | 0.00 | 1.24 | 15,051.56 | 15,051.56 | 0.00 % |
| Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT | | | | | | |
| Revenue | 14,305.00 | 14,305.00 | 1.09 | 13,004.91 | -1,300.09 | 9.09 % |
| Expense | 14,305.00 | 14,305.00 | 0.00 | 0.00 | 14,305.00 | 100.00 % |
| Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici | 0.00 | 0.00 | 1.09 | 13,004.91 | 13,004.91 | 0.00 % |
| Fund: SW545 - HICKOX ROAD WATER DISTRICT | | | | | | |
| Revenue | 3,751.00 | 3,751.00 | 0.43 | 3,751.95 | 0.95 | 0.03 % |
| Expense | 3,751.00 | 3,751.00 | 0.00 | 0.00 | 3,751.00 | 100.00 % |
| Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.43 | 3,751.95 | 3,751.95 | 0.00 % |
| Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT | | | | | | |
| Revenue | 6,903.00 | 6,903.00 | 0.48 | 6,202.34 | -700.66 | 10.15 % |
| Expense | 6,903.00 | 6,903.00 | 868.00 | 868.00 | 6,035.00 | 87.43 % |
| Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -867.52 | 5,334.34 | 5,334.34 | 0.00 % |
| Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT | | | | | | |
| Revenue | 11,737.00 | 11,737.00 | 0.94 | 11,734.23 | -2.77 | 0.02 % |
| Expense | 11,737.00 | 11,737.00 | 0.00 | 0.00 | 11,737.00 | 100.00 % |
| Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit) | 0.00 | 0.00 | 0.94 | 11,734.23 | 11,734.23 | 0.00 % |
| Report Surplus (Deficit): | 0.00 | 0.00 | -343,178.23 | 2,369,259.99 | 2,369,259.99 | 0.00 % |

Fund Summary

| Fund | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) |
|----------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|
| AA100 - GENERAL FUND | 0.00 | 0.00 | -246,784.72 | -374,784.13 | -374,784.13 |
| AA231 - CONTINGENT/TAX RESER | 0.00 | 0.00 | 198.46 | 374.14 | 374.14 |
| AA232 - CAMPUS REPAIR RESERVI | 0.00 | 0.00 | 85.83 | 125,155.20 | 125,155.20 |
| AA233 - TECHNOLOGY RESERVE | 0.00 | 0.00 | 19.24 | 36.14 | 36.14 |
| AA234 - OPEN SPACE RESERVE | 0.00 | 0.00 | 209.87 | 250,774.77 | 250,774.77 |
| AA235 - NYS EMPLOYEE SYSTEM F | 0.00 | 0.00 | 77.78 | 146.66 | 146.66 |
| AA237 - BONDED INDEBTEDNESS | 0.00 | 0.00 | 90.19 | 170.04 | 170.04 |
| AA238 - SOLID WASTE MANAGEN | 0.00 | 0.00 | 335.28 | 250,618.59 | 250,618.59 |
| CM100 - (CR) RECREATION.MISCE | 0.00 | 0.00 | 143.56 | 10,304.45 | 10,304.45 |
| DA100 - HIGHWAY | 0.00 | 0.00 | -214,930.54 | 1,093,180.23 | 1,093,180.23 |
| DA230 - HWY EQUIPMENT RESERV | 0.00 | 0.00 | 130.48 | 125,239.27 | 125,239.27 |
| DA232 - HWY IMPROVEMENT RES | 0.00 | 0.00 | 139.56 | 125,256.36 | 125,256.36 |
| DA235 - SNOW/ICE REMOVAL RD | 0.00 | 0.00 | 85.94 | 162.03 | 162.03 |
| HH100 - CAPITAL PROJECTS | 0.00 | 0.00 | -17,163.83 | 108,366.80 | 108,366.80 |
| SD600 - RT 332 DRAINAGE DISTRI | 0.00 | 0.00 | 7.42 | 45,033.34 | 45,033.34 |
| SD605 - LAKEWOOD MEADOWS D | 0.00 | 0.00 | 1.79 | 8.06 | 8.06 |
| SD610 - ASHTON DRAINAGE DIST | 0.00 | 0.00 | 0.91 | 4.08 | 4.08 |
| SD615 - FOX RIDGE DRAINAGE DIS | 0.00 | 0.00 | 2.13 | 9.57 | 9.57 |
| SD620 - LANDINGS DRAINAGE DIS | 0.00 | 0.00 | 0.47 | 2.13 | 2.13 |
| SD625 - OLD BROOKSIDE DRAINAC | 0.00 | 0.00 | 0.85 | 3.83 | 3.83 |
| SD630 - LAKESIDE ESTATES DRAIN | 0.00 | 0.00 | 0.59 | 2.64 | 2.64 |
| SD635 - WATERFORD POINT DRAI | 0.00 | 0.00 | 0.83 | 1,935.74 | 1,935.74 |
| SD640 - STABLEGATE DRAINAGE C | 0.00 | 0.00 | 1.12 | 5.05 | 5.05 |
| SF450 - FIRE PROTECTION | 0.00 | 0.00 | 4.61 | -261.40 | -261.40 |
| SL700 - CENTERPOINT LIGHTING C | 0.00 | 0.00 | -147.91 | 740.94 | 740.94 |
| SL705 - FOX RIDGE LIGHTING DIST | 0.00 | 0.00 | -1,187.39 | 8,417.27 | 8,417.27 |
| SL710 - LANDINGS LIGHTING DIST | 0.00 | 0.00 | 0.08 | 0.35 | 0.35 |
| SL715 - LAKEWOOD MEADOWS LI | 0.00 | 0.00 | -120.90 | 404.85 | 404.85 |
| SL720 - FALLBROOK PARK LIGHTIN | 0.00 | 0.00 | -536.07 | 814.64 | 814.64 |
| SS800 - SANITARY SEWER | 0.00 | 0.00 | 1.13 | 18,215.07 | 18,215.07 |
| SW500 - CANANDAIGUA CONSOLI | 0.00 | 0.00 | 137,009.85 | 453,886.31 | 453,886.31 |
| SW505 - CANANDAIGUA BRISTOL | 0.00 | 0.00 | 4.62 | 69,099.33 | 69,099.33 |
| SW515 - CANANDAIGUA-FARMIN | 0.00 | 0.00 | 3.05 | -96.40 | -96.40 |
| SW520 - ANDREWS - NORTH ROA | 0.00 | 0.00 | 0.35 | 1.92 | 1.92 |
| SW525 - MCINTYRE ROAD WATER | 0.00 | 0.00 | 0.73 | 7,153.27 | 7,153.27 |
| SW530 - EMERSON ALLEN TOWNI | 0.00 | 0.00 | 0.23 | 1.86 | 1.86 |
| SW535 - EX 36 - COUNTY ROAD #: | 0.00 | 0.00 | 1.24 | 15,051.56 | 15,051.56 |
| SW540 - HOPKINS GRIMBLE WATI | 0.00 | 0.00 | 1.09 | 13,004.91 | 13,004.91 |
| SW545 - HICKOX ROAD WATER DI | 0.00 | 0.00 | 0.43 | 3,751.95 | 3,751.95 |
| SW550 - NOTT RD EXT. 40 WATER | 0.00 | 0.00 | -867.52 | 5,334.34 | 5,334.34 |
| SW555 - CO RD 32 EXT. 41 WATE | 0.00 | 0.00 | 0.94 | 11,734.23 | 11,734.23 |
| Report Surplus (Deficit): | 0.00 | 0.00 | -343,178.23 | 2,369,259.99 | 2,369,259.99 |

| | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|--------------|--------------|--------------|-------------|-------------|--------------|--------------|-------------|--------------|--------------|
| January | \$28,862.28 | \$22,155.51 | \$23,046.67 | \$4,183.58 | \$18,707.18 | \$41,679.61 | \$32,857.11 | \$27,324.64 | \$13,273.75 | \$ 18,807.71 |
| February | \$18,935.61 | \$42,035.88 | \$37,674.78 | \$12,418.13 | \$11,601.64 | \$16,910.89 | \$26,602.24 | \$20,572.14 | \$33,905.16 | \$ 33,238.23 |
| March | \$9,287.84 | \$29,302.83 | \$36,977.77 | \$14,682.85 | \$10,491.75 | \$16,677.83 | \$21,675.11 | \$10,122.18 | \$6,592.62 | \$ 20,001.47 |
| April | \$1,401.60 | \$8,649.62 | \$7,173.22 | \$4,584.14 | \$3,402.95 | \$4,524.16 | \$3,033.55 | \$6,204.17 | \$4,592.96 | \$ 8,712.98 |
| May | \$1,914.73 | \$3,707.54 | \$4,618.01 | \$5,061.36 | \$2,715.51 | \$178.52 | \$6,696.39 | \$236.97 | \$3,819.66 | \$ 421.25 |
| June | \$7,188.71 | \$5,730.26 | \$8,040.67 | \$4,741.15 | \$2,060.55 | \$1,984.64 | \$4,053.52 | \$1,112.97 | \$5,287.97 | |
| July | \$8,475.63 | \$12,116.04 | \$7,718.19 | \$2,298.19 | \$1,664.52 | \$4,001.48 | \$4,222.09 | \$5,123.36 | \$5,855.13 | |
| August | \$5,479.85 | \$7,085.96 | \$4,720.03 | \$10,152.84 | \$8,794.31 | \$10,281.09 | \$3,710.81 | \$375.47 | \$7,826.98 | |
| September | \$8,704.27 | \$3,575.99 | \$4,299.72 | \$1,962.98 | \$1,940.93 | \$2,009.68 | \$5,625.97 | \$947.17 | \$2,322.81 | |
| October | \$1,948.35 | \$3,476.09 | \$9,558.24 | \$3,273.32 | \$459.55 | \$173.01 | \$145.03 | \$5,423.05 | \$2,766.33 | |
| November | \$4,708.75 | \$9,158.92 | \$844.76 | \$2,596.51 | \$6,743.01 | \$6,656.18 | \$6,289.66 | \$3,912.18 | \$854.43 | |
| December | \$28,423.96 | \$14,038.96 | \$1,957.16 | \$14,667.81 | \$15,086.85 | \$17,126.83 | \$15,295.31 | \$13,596.37 | \$16,354.79 | |
| Totals | \$125,331.58 | \$161,033.60 | \$146,629.22 | \$80,622.86 | \$83,668.75 | \$122,203.92 | \$130,206.79 | \$94,950.67 | \$103,452.59 | \$ 81,181.64 |

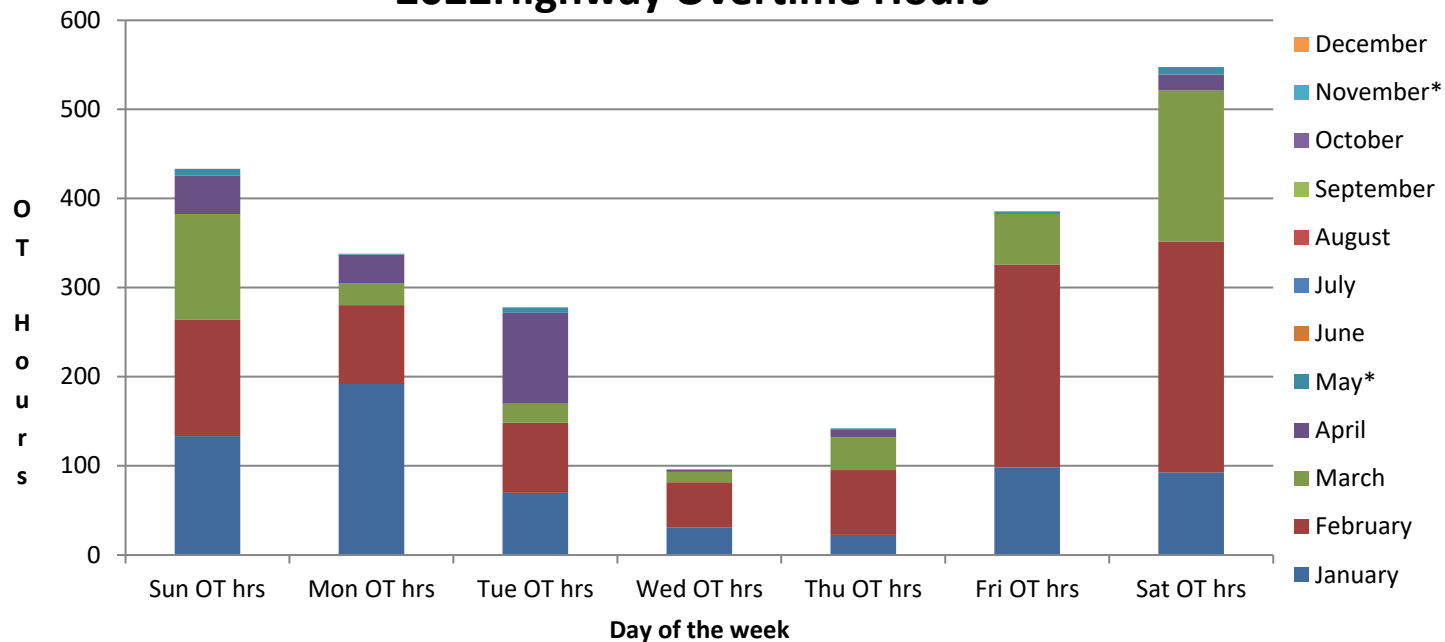
Overtime Amounts for All Employees 2013-2022



| | Sun OT hrs | Mon OT hrs | Tue OT hrs | Wed OT hrs | Thu OT hrs | Fri OT hrs | Sat OT hrs |
|-----------|------------|------------|------------|------------|------------|------------|------------|
| January | 133.25 | 191.75 | 69.75 | 30.5 | 22.5 | 98.25 | 92.5 |
| February | 130.5 | 88.5 | 78.5 | 51 | 72.75 | 227.55 | 259.25 |
| March | 118.75 | 24.75 | 21.5 | 11.75 | 36.75 | 56.75 | 169.25 |
| April | 43 | 32 | 102 | 2.25 | 8.25 | 1 | 18 |
| May* | 7.75 | 1 | 6 | 0.5 | 1.75 | 2 | 8.5 |
| June | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| July | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| August | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| September | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| October | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| November* | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| December | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 433.25 | 338.00 | 277.75 | 96.00 | 142.00 | 385.55 | 547.50 |

*3 pay period month

2022 Highway Overtime Hours



ATTACHMENT 3



Town of Canandaigua , NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT01893 - 2022-05-26 KSJ BA for Parks Donations

| Adjustment Number | Budget Code | Description | Adjustment Date |
|-------------------|-----------------------------|------------------------|-----------------|
| BA0000254 | 2022 Adopted Budget (10.... | BA for Parks Donations | 5/26/2022 |

Summary Description: For donations toward music night flyer from Town Rep Committee and Eric's Office. KSJ

| Account Number | Account Name | Adjustment Description | Before | Adjustment | After |
|--------------------------------------|---------------------------|------------------------|-----------|------------|-----------|
| AA100.2705.00000 | GIFTS & DONATIONS | BA for Parks Donations | -1,400.00 | -600.00 | -2,000.00 |
| May: -600.00 | | | | | |
| AA100.7140.405.00000 | RECREATION.EVENTS.MOVIENI | BA for Parks Donations | 2,500.00 | 600.00 | 3,100.00 |
| May: 600.00 | | | | | |

Budget Code Summary

| Budget | Budget Description | Account | Account Description | Before | Adjustment | After |
|--------------|--------------------------|--------------------------------------|-------------------------|-----------|------------|-----------|
| 2022 Adopted | 2022 Adopted Budget (10. | AA100.2705.00000 | GIFTS & DONATIONS | -1,400.00 | -600.00 | -2,000.00 |
| | | AA100.7140.405.00000 | RECREATION.EVENTS.MOVIE | 2,500.00 | 600.00 | 3,100.00 |
| | | | 2022 Adopted Total: | 1,100.00 | 0.00 | 1,100.00 |
| | | | Grand Total: | 1,100.00 | 0.00 | 1,100.00 |

Fund Summary

| Fund | Before | Adjustment | After |
|--|----------|------------|----------|
| Budget Code:2022 Adopted - 2022 Adopted Budget (10.18.21 Reso#2021-237) Fiscal: 2022 | | | |
| AA100 | 1,100.00 | 0.00 | 1,100.00 |
| Budget Code 2022 Adopted Total: | 1,100.00 | 0.00 | 1,100.00 |
| Grand Total: | 1,100.00 | 0.00 | 1,100.00 |



Town of Canandaigua , NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT01904 - 2022-06-03 KSJ Transfer For Onanda
Park Concept PI

| Adjustment Number | Budget Code | Description | Adjustment Date |
|--|-----------------------------|---------------------------------------|-----------------|
| BA0000257 | 2022 Adopted Budget (10.... | Transfer for Park Engineering Expense | 6/3/2022 |
| Summary Description: Onanda Park Concept Plan approved Reso #2020-281. Parks & Rec Committee in 2022 held additional meetings and had extra planning sessions beyond scope of work. Transfer to cover the additional services which was not part of budget. KSJ | | | |

| Account Number | Account Name | Adjustment Description | Before | Adjustment | After |
|--------------------------------------|------------------|---------------------------------------|------------|------------|------------|
| AA100.1990.400.00000 | CONTINGENCY | Transfer for Park Engineering Expense | 38,312.84 | -4,500.00 | 33,812.84 |
| June: -4,500.00 | | | | | |
| AA100.7110.400.00000 | PARK.CONTRACTUAL | Transfer for Park Engineering Expense | 106,463.00 | 4,500.00 | 110,963.00 |
| June: 4,500.00 | | | | | |

Budget Code Summary

| Budget | Budget Description | Account |
|--------------|--------------------------|--------------------------------------|
| 2022 Adopted | 2022 Adopted Budget (10. | AA100.1990.400.00000 |
| | | AA100.7110.400.00000 |

| Account Description | Before | Adjustment | After |
|---------------------|------------|------------|------------|
| CONTINGENCY | 38,312.84 | -4,500.00 | 33,812.84 |
| PARK.CONTRACTUAL | 106,463.00 | 4,500.00 | 110,963.00 |
| 2022 Adopted Total: | 144,775.84 | 0.00 | 144,775.84 |
| Grand Total: | 144,775.84 | 0.00 | 144,775.84 |

Fund Summary

| Fund | Before | Adjustment | After |
|--|------------|------------|------------|
| Budget Code:2022 Adopted - 2022 Adopted Budget (10.18.21 Reso#2021-237) Fiscal: 2022 | | | |
| AA100 | 144,775.84 | 0.00 | 144,775.84 |
| Budget Code 2022 Adopted Total: | 144,775.84 | 0.00 | 144,775.84 |
| Grand Total: | 144,775.84 | 0.00 | 144,775.84 |



Town of Canandaigua , NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT01903 - 2022-05-31 KSJ BA for SW500 WC

| Adjustment Number | Budget Code | Description | Adjustment Date |
|-------------------|-----------------------------|----------------|-----------------|
| BA0000256 | 2022 Adopted Budget (10.... | BA for 2022 WC | 5/31/2022 |

Summary Description:

| Account Number | Account Name | Adjustment Description | Before | Adjustment | After |
|--------------------------------------|--------------------------|------------------------|-----------|------------|-----------|
| SW500.1990.400.00000 | CONTINGENCY.CONTRACTUAL. | BA for 2022 WC | 15,988.00 | -3,027.00 | 12,961.00 |
| May: -3,027.00 | | | | | |
| SW500.9040.800.00000 | WORKERS COMPENSATION...C | BA for 2022 WC | 6,700.00 | 3,027.00 | 9,727.00 |
| May: 3,027.00 | | | | | |

Budget Code Summary

| Budget | Budget Description | Account | Account Description | Before | Adjustment | After |
|---------------------|--------------------------|--------------------------------------|----------------------------|-----------|------------|-----------|
| 2022 Adopted | 2022 Adopted Budget (10. | SW500.1990.400.00000 | CONTINGENCY.CONTRACTUAL.CA | 15,988.00 | -3,027.00 | 12,961.00 |
| | | SW500.9040.800.00000 | WORKERS COMPENSATION...CAN | 6,700.00 | 3,027.00 | 9,727.00 |
| 2022 Adopted Total: | | | | 22,688.00 | 0.00 | 22,688.00 |
| Grand Total: | | | | 22,688.00 | 0.00 | 22,688.00 |

Fund Summary

| Fund | Before | Adjustment | After |
|--|-----------|------------|-----------|
| Budget Code:2022 Adopted - 2022 Adopted Budget (10.18.21 Reso#2021-237) Fiscal: 2022 | | | |
| SW500 | 22,688.00 | 0.00 | 22,688.00 |
| Budget Code 2022 Adopted Total: | 22,688.00 | 0.00 | 22,688.00 |
| Grand Total: | 22,688.00 | 0.00 | 22,688.00 |

ATTACHMENT 4

Lakewood Meadows Storm Water Drainage Project

Total Project Cost: \$7435.23

Labor:

| Date | Employee | Hours | Wage | Total |
|--------------------------|-----------------|-------|---------|------------------|
| 5/2/22 | Larry Tyler | 10 | \$44.95 | \$449.50 |
| | Stacey Richmond | 10 | \$46.25 | \$462.50 |
| | Shayne Wheeler | 10 | \$30.07 | \$300.70 |
| | Tyler Wight | 10 | \$41.83 | \$418.30 |
| 5/3/22 | Stacey Richmond | 10 | \$46.25 | \$462.50 |
| | Shayne Wheeler | 10 | \$30.07 | \$300.70 |
| | Dillon Lapresi | 4 | \$39.28 | \$157.12 |
| | Travis Spike | 10 | \$45.06 | \$450.60 |
| | Tyler Wight | 10 | \$41.83 | \$418.30 |
| | Kevin Pollock | 7 | \$41.83 | \$292.81 |
| Total Labor Cost: | | | | \$4162.53 |

Equipment:

| Date | Equipment | Hours | Rate | Total |
|------------------------------|------------|-------|---------|------------------|
| 5/2/22 | Excavator | 10 | \$43.08 | \$430.80 |
| 5/3/22 | Excavator | 10 | \$43.08 | \$430.80 |
| | Dump Truck | 10 | \$94.71 | \$947.10 |
| Total Equipment Cost: | | | | \$1808.70 |

Materials:

| Date | Material | Tons | Cost | Total |
|------------------------------|--------------|------|---------|------------------|
| 5/2/22 | Gabion Stone | 50 | \$20.00 | \$1000.00 |
| | Crusher Run | 15 | \$10.00 | 150.00 |
| | 24" Pipe | 20 | \$15.70 | \$314.00 |
| Total Materials Cost: | | | | \$1464.00 |

ATTACHMENT 5

Town of Canandaigua
DRAFT - 2022 Fee Schedule
 (Effective _____, 2022)

No permit or certificate shall be issued, no approval shall be granted, no application shall be considered complete, no park reservation shall be confirmed, and no public hearing shall be scheduled or held until the fees, as established by the Town Board, have been paid in full. Accepted forms of payment are: cash, check, or credit card (Visa, MasterCard, and Discover).

CABIN / PAVILION / LODGE / HALL RENTALS:

- All lakeside cabins will be rented weekly when reservations are made prior to May 1 (Saturday 3pm to Saturday 10am).
- There is a two-night minimum for lakeside cabin rentals made May 1 through October 31.
- Upland cabins can be rented at any time for a two-night stay during the rental season.
- Upland Cabins are available April 15 to October 31
- Lakeside Cabins are available April 1 to October 31
- Onanda Park Parking Fees are in effect Memorial Day Weekend through Labor Day
- King Hall is available April 15 to October 31
- Gorham Lodge, Crouch Hall, Outhouse Park Hall, West Lake Road Schoolhouse, and all pavilions are available year-round
- Babcock Hall is available Memorial Day weekend through Labor Day
- The cost for a multi-day cabin reservation shall not exceed the cost to rent a cabin for one week.
- All rentals must be paid in full within 1 week of the request otherwise the reservation will be cancelled. along with submittal of a signed reservation form.
- To qualify for Town resident rates, a Town resident must make the reservation and be the primary user.
- The resident must call the Town Clerk's office to obtain the discount code before making the online reservation.
- Public school districts will be charged the Town resident rate for all rentals.
- Cancellations made a minimum of 2 weeks prior to the arrival date will be eligible for a refund minus a \$50 processing cancellation fee. The Town Clerk has the authority to refund the entire reservation amount for extenuating circumstances.
- There are no refunds for pavilion cancellations.
- Cancellations made a minimum of 2 weeks prior to the arrival date for one or cabins related to a multiple cabin facility reservation, will be eligible for a refund minus a \$50 processing fee for each canceled cabin will be eligible for a refund minus a \$50 cancellation fee for each canceled facility.

| Onanda Park Cabins: Weekly Rentals (2 weeks max) | Town Resident | Non-Resident |
|--|----------------------|---------------------|
| <u>Upland Cabins:</u> Litahni, Oawensa, Chowat, Gowana, Chule, Kiniks, Adsila | \$175 | \$285 |
| | | |
| <u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2) | \$200 | \$360 |
| | | |
| Abode (3) | \$300 | \$485 |
| | | |
| Hayowentha (12) | \$425 | \$660 |
| | | |
| Onanda Park Cabins: Daily Rentals (3pm to 10am) | | |

| | | |
|---|------|-------|
| <u>Upland Cabins:</u> Litahni, Oawensa, Chowat, Gowana, Chule Kiniks, Adsila | \$55 | \$90 |
| | | |
| <u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2) | \$70 | \$100 |

| | | | |
|---|---|--------------|-------|
| Onanda Park Cabins: Weekly Rentals (2 weeks max) | Town Resident | Non-Resident | |
| Abode (3) | \$75 | \$115 | |
| | | | |
| Hayowentha (12) | \$100 | \$165 | |
| | | | |
| Onanda Park Cabins: Off-Season Weekly Rates (Lakeside Cabins Only – April 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31) | | | |
| <u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2) | \$150 | \$310 | |
| | | | |
| Abode (3) | \$175 | \$360 | |
| | | | |
| Hayowentha (12) | \$375 | \$610 | |
| | | | |
| Onanda Park Cabins: Off-Season Daily Rates (2 Night Minimum) (Lakeside Cabins Only – April 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31) | | | |
| <u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2) | \$55 | \$85 | |
| | | | |
| Abode (3) | \$60 | \$100 | |
| | | | |
| Hayowentha (12) | \$85 | \$150 | |
| | | | |
| Onanda Park Parking Fees: | Season Passes | \$35 | \$65 |
| | | | |
| | Weekday per Vehicle | \$5 | \$5 |
| | | | |
| | Weekends and Holidays per Vehicle | \$7 | \$7 |
| | | | |
| | Daily Walk-In per Person (excluding field trips of schools located in Canandaigua) | \$1 | \$1 |
| | | | |
| | Water Trail (access from water by non-motorized craft) | \$0 | \$0 |
| | | | |
| Gorham Lodge | Overnight Rental (3pm to 10am) | \$320 | \$425 |
| | | | |
| | Full Day Rental (9am to 9pm) | \$250 | \$325 |
| | | | |

| | | |
|---|-------|-------|
| ½ Day Rental (9am to 3pm OR 3pm to 9pm) | \$130 | \$175 |
| | | |

| | Town Resident | Non-Resident |
|---|----------------------|---------------------|
| Crouch Hall @ Onanda Park 9am to 9pm | \$150 | \$225 |
| | | |
| Babcock Hall @ Onanda Park (3 hours parties: 10am to 1pm or 2pm to 5pm) | \$50 | \$50 |
| | | |
| King Hall @ Onanda Park 9am to 9pm | \$130 | \$200 |
| | | |
| Pavilions @ Onanda Park (9am – 9pm) Rotary | \$75 | \$110 |
| | | |
| Holden | \$55 | \$85 |
| | | |
| Upland Pavilions (31, 38, or 42) | \$50 | \$75 |
| | | |
| Bundles of Wood @ Onanda Park (when available) | \$5 | \$5 |
| | | |
| West Lake Road Schoolhouse (9am – 9pm) Monday Friday | \$25 | \$35 |
| | | |
| Saturday or Sunday | \$40 | \$60 |
| | | |
| Outhouse Hall 9am to 9pm | \$100 | \$150 |
| | | |
| Outhouse Park Pavilion 9am to 9pm | \$30 | \$45 |
| | | |
| Pierce Park Pavilion #1 9am to 9pm | \$15 | \$30 |
| | | |
| Pierce Park Pavilion #2 9am to 9pm | \$15 | \$30 |
| | | |
| Blue Heron Pavilion 9am to 9pm | \$15 | \$30 |
| | | |
| Credit Card Convenience/Processing Fee | 2% to 2.5% | 2% to 2.5% |
| Cart Fee | 5¢ | 5¢ |
| Book-Your-Site Fee | \$5 | \$5 |
| | | |
| Facility Alcohol Permit | \$100 | \$100 |
| | | |

| | | |
|---|-------|-------|
| Bench Sponsorship with Engraved Plague | \$400 | \$400 |
|---|-------|-------|

| DEVELOPMENT OFFICE: | | |
|--|---|---|
| | | |
| Zoning Board of Appeals: | Area Variance, Use Variance, Interpretation (Per Requested Variance) | \$100 |
| | | |
| Solar: | Small Scale Solar Residential | \$100 |
| | Large Scale Solar Facility (where permitted) | \$5 per kw |
| | | |
| Planning Board: | | |
| Special Use Permit Application, Sketch Plan Application | | \$100 |
| Lot Line Adjustments (for each existing and proposed lot) | | \$100 per lot |
| Major Subdivision (5 or more lots) – Preliminary Approval | | \$1,000 plus \$100 per lot |
| Major Subdivision (5 or more lots) – Final Approval | | \$1,000 plus \$100 per lot |
| Minor Subdivision (up to and including 4 lots) – Preliminary Approval | | \$250 plus \$50 per lot |
| Minor Subdivision (up to and including 4 lots) – Final Approval | | \$250 plus \$50 per lot |
| | | |
| Formed Based Code Reviews: | | |
| Site Plan Review (Minor – Under 5,000 sf) | | \$250 |
| Site Plan Review (Major – 5,000 sf or greater) | | \$500 |
| Park and Recreation Fee (per dwelling unit) | | \$1,000 per unit |
| | | |
| Site Plan / Construction / Building Permits: | | |
| | | |
| <u>Single-Family (Residential) Dwelling / Manufactured Home (AR1, AR2, R120, R130, RLD, RR3, SCR1)</u> | | |
| Planning Board Site Plan Approval | | \$150 |
| Extension of Site Plan Approval | | \$100 |
| Construction, expansion or structural alternation, including accessory structures | | \$50 plus 20¢ per sq ft (Minimum \$100) |
| Mechanical improvements | | \$50 |
| Annual Short Term Rental Registration | | \$100 / Dwelling |
| Unlisted Permits | | \$50 |
| Issuance of Special Use Permit | | \$50 |
| Sign Permit | | \$150 per sign |
| Soil Erosion & Sedimentation | | \$150 |
| MS4 Acceptance Certificate | | \$150 |
| Hot Tub / Pool (Above Ground) | | \$100 |

| | |
|---|--------------------------|
| Hot Tub / Pool (In Ground) | \$150 |
| Hot Tub / Pool Re-Inspection (for each re-inspection) | \$50 |
| Certificate of Compliance (not associated with current building permit) | \$50 |
| Certificate of Pre-Existing Non-Conforming | \$100 |
| Certificate of Non-Conformity | \$100 |
| Open Building Permit Extension | \$100 |
| Release of Stop Work Order | \$100 |
| Park & Recreation (Per Dwelling Unit) | \$1,000 per unit |
| Consultant Fees | See Town Code Chapter 11 |

| | |
|---|-----------------------------------|
| Multiple Family Dwelling (MR, MR281, MH) | |
| Site Plans – Preliminary Approval | \$250 plus \$50 per dwelling unit |
| Site Plans – Final Approval | \$250 plus \$50 per dwelling unit |
| Extension of Site Plan Approval | \$100 |
| New Construction, expansion or structural alternations | \$500 plus 30¢ per sq ft |
| Mechanical improvements | \$200 |
| Unlisted Permit | \$100 |
| Issuance of Special Use Permit | \$50 |
| Sign Permit | \$150 per sign |
| Soil Erosion & Sedimentation | \$150 |
| MS4 Acceptance Certificate | \$150 |
| Hot Tub / Pool (Above Ground) | \$100 |
| Hot Tub / Pool (In Ground) | \$150 |
| Hot Tub / Pool Re-Inspection (for each re-inspection) | \$50 |
| Open Building Permit Extension | \$100 |
| Certificate of Compliance (not associated with current building permit) | \$50 |
| Certificate of Pre-Existing Non-Conforming | \$100 |
| Certificate of Non-Conformity | \$100 |
| Release of Stop Work Order | \$100 |
| Park & Recreation (Per Dwelling Unit) | \$1,000 per unit |
| Consultant Fees | See Town Code Chapter 11 |
| Commercial and Industrial (CC, NC, I, LI, RB1) | |
| Site Plan Approval – Preliminary | \$250 |
| Site Plan Approval – Final | \$250 |
| Extension of Site Plan Approval | \$100 |
| New Construction, expansion or structural alterations | \$500 plus 30¢ per sq ft |
| Mechanical improvements | \$500 |

| | |
|---|----------------|
| Interior Renovation / Modification | \$500 |
| Issuance of Special Use Permit | \$50 |
| Soil Erosion and Sedimentation | \$150 |
| MS4 Acceptance Certificate | \$150 |
| Sign Permit | \$250 per sign |
| Sign Permit – Tenant Identification Sign | \$150 per sign |
| Fire Safety Re-Inspection | \$100 |
| Unlisted Permits | \$100 |
| Certificate of Compliance (not associated with current building permit) | \$50 |
| Certificate of Pre-Existing Non-Conforming | \$100 |
| Certificate of Non-Conformity | \$100 |
| Open Building Permit Extension | \$100 |

| | |
|----------------------------|--------------------------|
| Release of Stop Work Order | \$100 |
| Park & Recreation Fee | \$1,000 per building |
| Consultant Fees | See Town Code Chapter 11 |

¹Categories are defined by the occupancy classifications described in the NYS Uniform Fire Prevention and Building Code. Floor or ground area shall be based on the outside dimensions; living area to include breezeway, mud-room, enclosed porch, attached garage, attic and living area in the basement. This calculation shall apply to both new and/or renovated space.

²See Zoning and/or Code Enforcement Officer for Permit Requirements.

³ “Structural Alteration” includes windows, doors, and load bearing modifications.

⁴ “Mechanical Improvements” include HVAC, electrical, heating and roofs.

| WATER DEPARTMENT | | |
|--|---|------------------------------|
| Meters for Canandaigua Consolidated & Bristol Water Districts Only: (The pricing includes tapping of the water main, bronze saddle, corporation stop, curb box valve, curb box, SS rod, water meter, and right angle meter valve and inspection of trench) | | |
| | ¾" | \$850 |
| | 1" | \$975 |
| | 1.5" | \$1,757 |
| | 2" | \$2,600 |
| | Water meter larger than 2" | Contact Water Superintendent |
| | ¾ inch water meter, cellular endpoint, right angle meter valve and inspection | \$550 |
| | 1 inch water meter, cellular endpoint, right angle meter valve and inspection | \$600 |
| Meter pits are required when the location of the structure is farther than 500 feet from the road. | | |
| | ¾" meter pit | \$750 |
| | 1" meter pit | \$875 |
| Replacement Cost of Water Meter Materials: | | |
| | Electronic reading device (cellular endpoint) | \$260 |
| | Register for water meter | \$90 |
| | ¾" water meter replacement | \$90 |
| | 1" water meter replacement | \$225 |
| | 1 ½ " water meter replacement | \$525 |
| | 2" water meter replacement | \$1250 |
| Directional Drilling Under A Road: | | |
| | Up to 2" Pipe | \$1,400 |
| | 2" and larger | Contact Water Superintendent |
| Testing water meter for accuracy | | \$50 |

| | |
|---|---|
| Hydrant Meter Rental (Includes a water meter and back flow device that will be connected to the hydrant by the Water Department. A \$500 deposit is required. When equipment is returned in working condition, deposit will be refunded). Hydrant meter rentals will be invoiced monthly. | \$50 rental fee/month plus \$4.64 per 1,000 gallons |
|---|---|

| | |
|--|-----------------------------|
| Water Charge to Town of East Bloomfield | \$2.90966 per 1,000 gallons |
| Water Charge to the Town of Hopewell, Town of Farmington, and Town of Gorham | \$2.21866 per 1,000 gallons |

| Canandaigua Consolidated District Fees: | | | |
|---|------------------------|---|--------------------------------------|
| Meter Size | Gallons of Consumption | Minimum Bill \$4.64 per 1,000 Gallons | Additional Cost Per 1,000 Gallons |
| ¾" | 0 – 6,000 | \$27.84 | \$4.64 |
| 1" | 0 – 10,000 | \$46.40 | |
| 1 ½" | 0 – 16,000 | \$74.24 | |
| 2" | 0 – 30,000 | \$139.20 | |
| 3" | 0 – 50,000 | \$232.00 | |
| 4" | 0 - 80,000 | \$371.20 | |
| 6" | 0 – 160,000 | \$742.40 | |
| 8" – 12" | 0 – 200,000 | \$928.00 | |

| Bristol Water District Fees: | | | |
|------------------------------|------------------------|---|--------------------------------------|
| Meter Size | Gallons of Consumption | Minimum Bill \$4.93 per 1,000 Gallons | Additional Cost Per 1,000 Gallons |
| ¾" | 0 – 6,000 | \$29.58 | \$4.93 |
| 1" | 0 – 10,000 | \$49.30 | |
| 1 ½" | 0 – 16,000 | \$78.88 | |
| 2" | 0 – 30,000 | \$147.90 | |
| 3" | 0 – 50,000 | \$246.50 | |
| 4" | 0 - 80,000 | \$394.40 | |
| 6" | 0 – 160,000 | \$788.80 | |
| 8" – 12" | 0 – 200,000 | \$986.00 | |

| Fee Schedule for Town of Canandaigua Water Department to Repair the Water System: | | |
|--|--|------------------------------|
| The purpose of this section is for the setting of fees associated with the Town of Canandaigua Water Department to repair any damage that may occur to the water system by an outside agency. Some examples, including but not limited to, are damage to the water main, water service, curb stop, or meter pit or any other water infrastructure that is in the right of way. The Water Department does not maintain any water infrastructure after the curb stop. The need for repair and the type of repair are at the sole discretion of the Town of Canandaigua Water Superintendent. Additional materials fees may apply. The responsible party will be invoiced according to the following: | | |
| Employees: | | |
| Labor per man hour, straight time | | \$50.00 |
| Labor per man hour, on overtime | | \$75.00 |
| Administrative cost, per hour | | \$ 80.00 |
| Heavy Equipment: | | |
| Excavator 20 ton, per hour | | \$ 150.00 |
| Mini excavator, per hour | | \$ 85.00 |
| Dump truck, per hour | | \$ 85.00 |
| Water loss, calculated by the Water Superintendent | | \$ 5.50 per 1,000 gallons |

TRANSFER STATION

| | |
|--|-----------------------|
| Transfer Station Coupons: (Coupons, \$2 each, can be purchased at the Town Clerk's office or at the Transfer Station. The machine at the Transfer Station only accepts 1's, 10's and 20's.) | # of Coupons Required |
| Furniture: | |
| Stuffed Chair | 2 |
| Couch, Love Seat, Sectional (EACH section) | 4 |
| Kitchen Chair, Stool, Office Chair, or Patio Chair | 1 |
| Coffee/Side Table, Small Shelf | 1 |
| Kitchen Table, Desk, Small Dresser, or Book Case | 2 |
| Large Dining Table (w/ leaves), Over-Sized Desk, or Large Dresser | 4 |
| Mattress (Twin Size) | 2 |
| Mattress (Full or Larger Size) | 3 |
| Box Spring (Twin Size) | 2 |
| Box Spring (Full or Larger Size) | 3 |
| Construction & Demolition Debris: | |
| 9' x 12' Carpet | 3 |
| 9' x 12' Carpet Padding | 2 |
| Bath Tub, Toilet, Vanity, or Sink | 2 |
| 30 Gallon Bag or Garbage Can (unit of measure) | 1 |
| 55 Gallon Barrel (unit of measure) | 2 |
| Wood, Drywall, Vinyl Siding: ½ Bed Pick-Up Load | 10 |
| Wood, Drywall, Vinyl Siding: Full Bed Pick-Up Load* | 20 |
| Shingles or Tile: ½ Bed Pick-Up Load | 12 |
| Shingles or Tile: Full Bed Pick-Up Load* | 24 |
| *Additional fees will apply for trailer or oversized truck loads | |
| Electronics: | |
| CRT Monitor – 18" or Smaller | 7 |
| CRT Monitor 19" – 26" | 9 |
| CRT Monitor 27" and Larger | 22 |
| Any Wood Console / Projection / Oversized Units | 25 |
| Flat Panel TV up to 26" | 4 |
| Flat Panel TV 27" and up | 9 |
| Transfer Station Permit Placard (2 Year)*2021 permits valid through 2022 | Free |

| TOWN BOARD | |
|---|-------|
| Petition to Amend Official Zoning Map (Mixed Use Overlay Districts) | \$50 |
| Formal Rezoning Process | \$500 |

| TOWN CLERK OFFICE | | |
|---|---|------------------------------|
| Dog Licenses: | Spayed / Neutered | \$20 |
| | Unspayed / Unneutered | \$30 |
| | Replacement Tag | \$3 |
| | Late Fee (if not paid within 30 days of first renewal notice) The Town Clerk has the authority to waive Late Fee for extenuating circumstances. | \$5 |
| Marriage License (Includes Certificate of Marriage Registration): | | |
| | Active Military | \$17.50 |
| | Non-Military | \$40 |
| Certified Transcript of Marriage (per transcript) | | \$10 |
| Birth Certificate (per certificate) | | \$10 |
| Death Certificate (per certificate) | | \$10 |
| Genealogy Search | | \$11 / \$22 |
| Hunting / Fishing Licenses | | NYS DEC |
| FOIL: | 8 ½" 11" / 8 ½" x 14" / 8 ½" x 17" | 25¢ / page |
| | Documents in any Disc Format (CD, DVD, etc.) | \$1.25 / disc |
| | Flash Drive | \$4.50 |
| | Map Charges (larger than 11" x 17") | Per Ontario County Copy Rate |
| Games of Chance | | \$25 |
| Returned Check Fee | | \$20 |
| Burial Fees at Academy Cemetery: | Adult Casket | \$500 |
| | Cremation | \$350 |
| | Infant | \$200 |
| Copies | 8 ½" 11" or 8 ½" x 14" or 11" x 17" | 25¢ / page |
| Peddler & Soliciting Permit | | \$100 / Applicant |

History:

Adopted by the Town Board of the Town of Canandaigua 6/6/77. Amended in its entirety by resolution on 11/7/83, 6/11/90, and 5/8/95 except for those fees listed separate under local law. Further amended 4/3/07, 12/18/07, 3/3/09, 4/21/09; 12/15/10; 1/3/11; 2/13/12, 1/28/13, 1/6/14, 4/28/14, 1/5/15, 12/21/15, 5/16/16, 7/18/16, 9/19/16, 1/9/2017, 4/17/17, 5/15/17, 1/8/18, 5/21/18, 8/20/18; 1/7/19, 2/11/2019, 3/18/19, 7/1/19, 8/19/19, 1/6/2020, 3/16/20, 12/21/2020, 4/19/2021, 1/10/2022; and April 19, 2022.

ATTACHMENT 6



Smart Software Solutions for Community Development

Simple and Online Land Management Processes



**Building
Permitting**



Planning



**Code
Enforcement**

ACCESSIBLE 24/7 ON ANY MOBILE DEVICE

Key Benefits



Issue building permits 80% faster



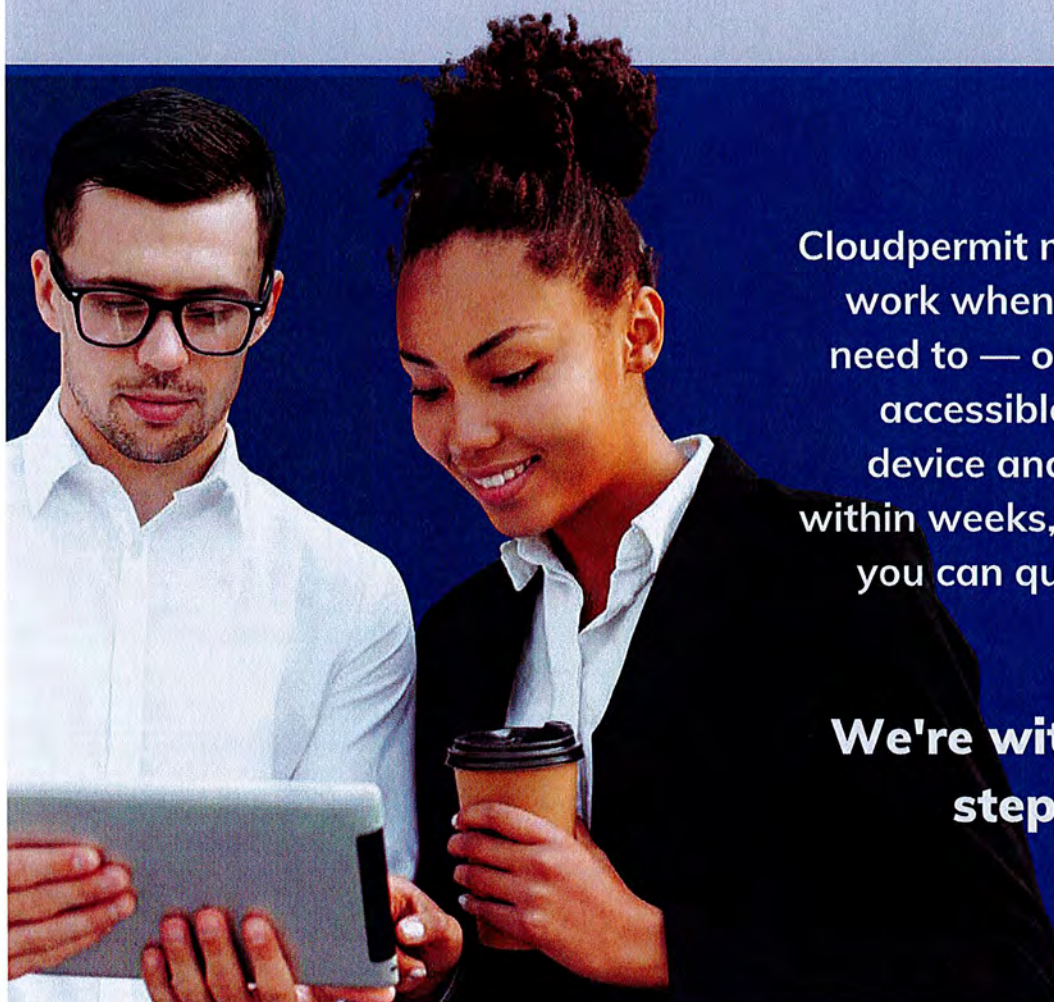
Accept and circulate planning applications



Track and manage code enforcement activity



Conduct on-site mobile inspections



Cloudpermit makes it easy to work when and where you need to — our solutions are accessible on any mobile device and we implement within weeks, not months, so you can quickly get going.

We're with you every step of the way.

Applicant Experience

Give your applicants a simple, efficient, and online application experience for streamlined planning processes.

Staff User Experience

Empower your staff with simple and easy planning processes.

Meeting Management

Keep track of and organize meetings with various stakeholders online.

Public Notice

Manage and send public notice notifications online to all those who need to be in the know.

Circulation

Easily circulate comments and approval requests to internal and external departments.

Fees Management

Paying and accepting fees is a lot easier online.

Interactive Maps with GIS

Easily interact with maps online for improved accuracy and efficiency.

Processing Timeline Management

Make it easy to manage processing timelines and set deadlines for each application type.

Cloudpermit makes it easy and quick to deem applications as complete online and communicate when an application has all the requested information.



Reporting

Get new and valuable insights when all permit and inspection data are stored online.

Your government staff benefits since they can:

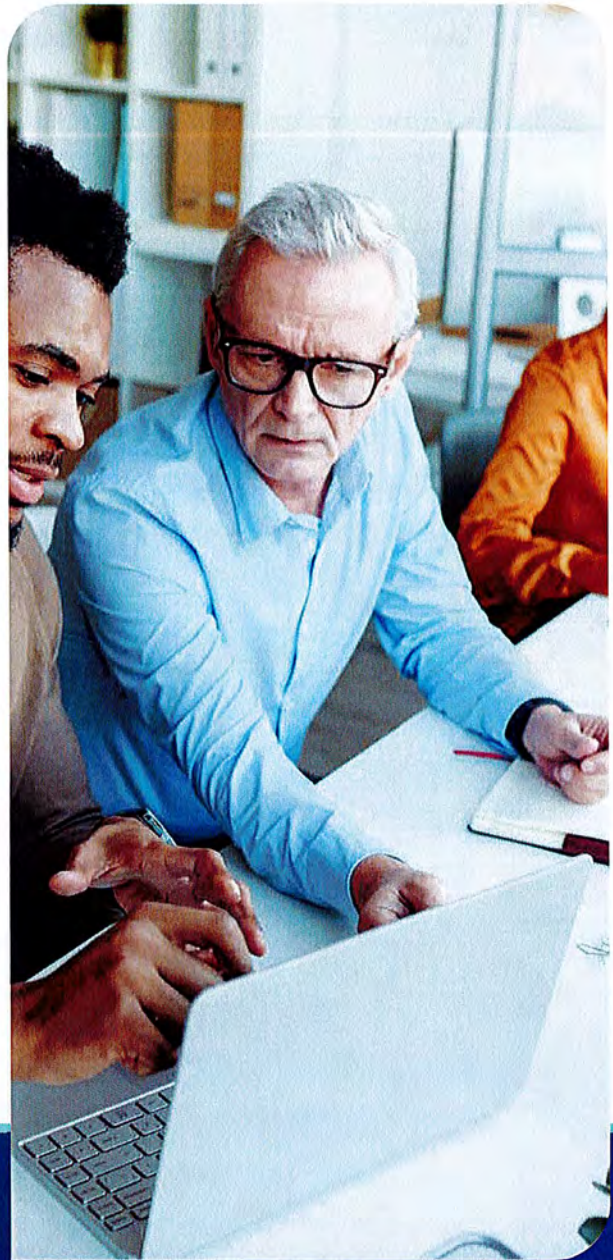
- ★ Create different reports with a few clicks
- ★ Download reports with one click

Configuration

Make modifications to your system without any coding.

Your department administrators benefit since they can:

- ★ Change and modify workflows
- ★ Set up notifications
- ★ Build and modify document templates
- ★ Add stakeholders to review and approval processes



Planning

Bring your planning processes online for improved efficiency.

Your staff, development community, and the public benefit since they can:

- ★ Submit pre-consultation requests
- ★ Conduct pre-consultations with relevant staff and external agencies
- ★ Manage meeting dates and agendas for upcoming council and planning commission meetings
- ★ Comment and provide feedback on planning proposals
- ★ Use interactive maps with GIS to easily find property information
- ★ Request and circulate comments, documents, and data to any internal or external departments
- ★ Collaborate with others
- ★ Enable online and over-the-counter payments
- ★ Schedule applications to an upcoming meeting to create and share relevant documents

Collect and Pay Fines Online

Code enforcement departments can collect and track code violation fines online.

Track and Manage Construction Without Permits

Code enforcement departments can easily investigate possible cases of construction without permits.

Share the Same User Experience with Permitting

Code enforcement departments benefit from seamless integration with Cloudpermit's building permitting software solution.

Detect Property Activity

Easily investigate properties online and use the property view to collect all permits, complaints, violations, and inspections on a property in one place.

Manage Open Complaints and Cases

Cloudpermit's user interface allows code enforcement departments to group multiple complaints into one case, enables easy management, and provides intelligent filtering to find the most relevant cases.

Optimize Officers' Daily Routes

Easily optimize code enforcement officers' daily routes with more accurate planning online and by making inspection requests in the case view.

Document and Share Investigations

Each code enforcement case in Cloudpermit has a workspace that contains required classifications, descriptions, notes, inspections, violations, attachments, fines etc., that can be accessed on any mobile device.



Code Enforcement

We enable code enforcement departments to bring processes online for government staff, development communities, and the public – on any mobile device 24/7.

Submit Complaints Online

The public can create and submit complaints about potential code violations to their code enforcement department online. They can attach photos, notes, and context to their complaint and communicate with their code enforcement department online with time-stamped messages – all 24/7.

Proactively Create Cases in the Field

The public can create and submit complaints about potential code violations to their code enforcement department online. They can attach photos, notes, and context to their complaint and communicate with their code enforcement department online with time-stamped messages – all 24/7.

Use Interactive Maps Online

Benefit from interactive maps online to select the location for a complaint or for a case, to read and display property information, and to see existing code enforcement cases in the neighborhood.

Communicate Online with All Parties Involved

Code enforcement departments can easily communicate with the property owner and other stakeholders with direct and group messages that keep all communication in one place.

Conduct Mobile Field Inspections

Code enforcement officers can conduct mobile field inspections on any mobile device with all relevant information, photos, and notes online.



Staff User Experience

Empower your staff with a simple building permit and inspection process.

Your staff benefit since they can:

- ★ Access Cloudpermit on any mobile device, browser, or operating system
- ★ Communicate in one place with time-stamped messages
- ★ Use interactive maps to find permit locations
- ★ Filter and search applications by type, status, date, name, address, etc.
- ★ Receive only complete permit applications
- ★ Accept fees and payments online

Inspections

Improve your inspectors' efficiency with online access to inspections.

Your building inspectors benefit since they can:

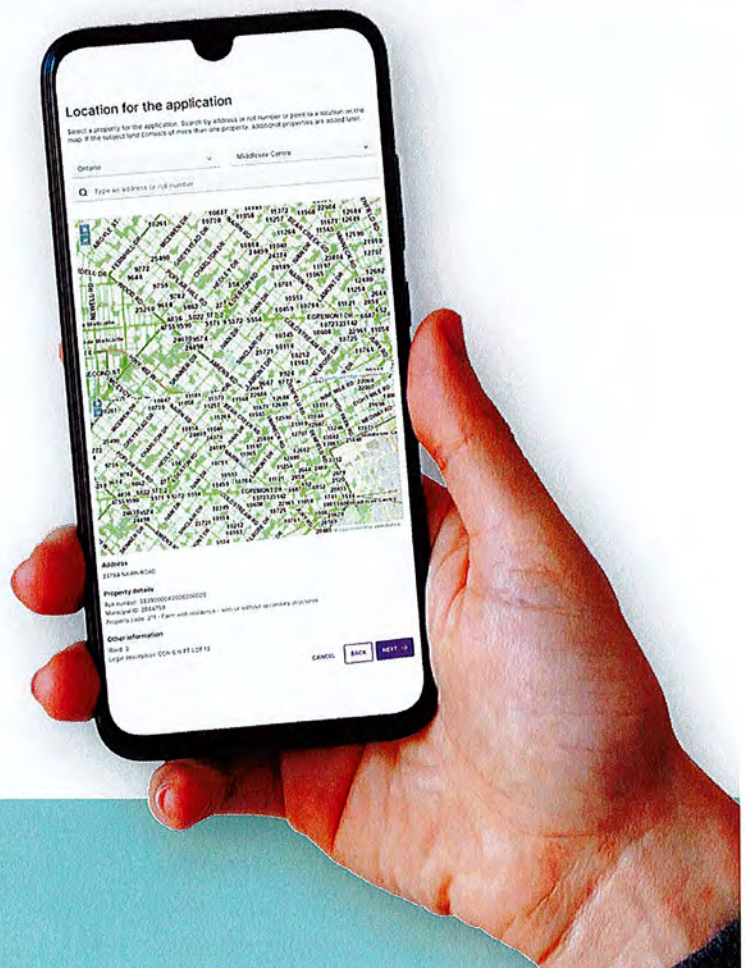
- ★ Conduct on-site mobile inspections
- ★ Easily plan inspection routes
- ★ Schedule inspections
- ★ Send automatic inspection status updates
- ★ Keep all inspection information in one place
- ★ Manage simple inspections and re-inspections remotely

Interactive Maps with GIS

Easily interact with online maps for improved accuracy and efficiency.

Your users benefit since they can:

- ★ Easily select permit location
- ★ Display property information and various layers
- ★ Plan and navigate inspector routes
- ★ Calculate property size



Building Permitting

Bring your building permit and inspection process online.

Your staff, development community, and the public benefit since they can:

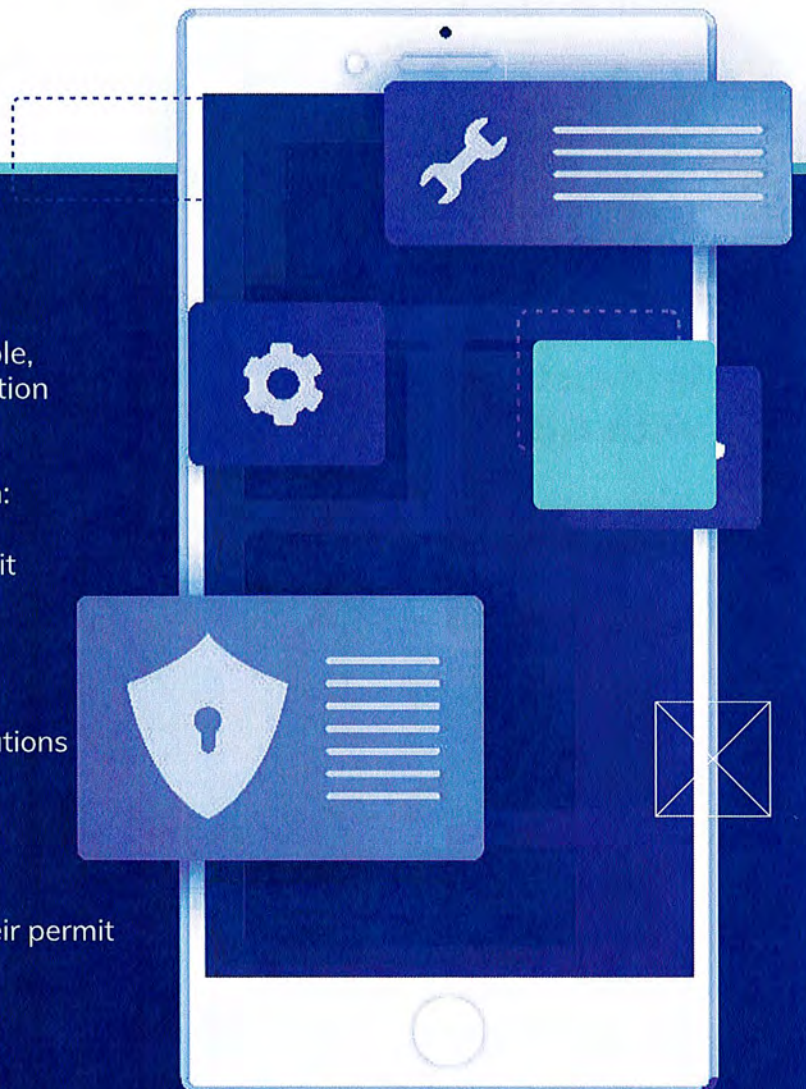
- ★ Submit, track, and pay for permits
- ★ Request and schedule building inspections
- ★ Conduct on-site mobile inspections
- ★ Review, approve, and issue building permits online
- ★ Use software that has regular feature updates
- ★ Get new and valuable reporting insights
- ★ Set up within weeks, not months, without costly integrations or IT projects
- ★ Interact with maps that are integrated with GIS (geographic information system)

Applicant Experience

Give your applicants an intuitive, simple, and online building permit and inspection experience.

Your applicants benefit since they can:

- ★ Only hit 'submit' on complete permit applications
- ★ Communicate in one place with time-stamped messages
- ★ Track, monitor, and receive notifications on permit and inspection status
- ★ Use interactive maps to find their property's location
- ★ Understand what is needed for their permit
- ★ Pay for permits online





Order Form

Cloudpermit

11911 Freedom Drive, Ste. 720
Reston, Virginia 20190
United States

Order #: Q-00416-3
Customer #: CUST-0007947
Date: 2022-05-09, 9:24 a.m.
Sales Person: Peter Rotenberg
Sales Person Email: peter.rotenberg@cloudpermit.com
Delivery Method: E-Mail

Ship To

Shawna Bonshak
Canandaigua
5440 Route 5 & 20 West
Canandaigua, New York 14424
United States
585-394-1120 ext 2241
sbonshak@townofcanandaigua.org

Bill To

Canandaigua
5440 Route 5 & 20 West
Canandaigua, New York 14424
United States

Subscription

| ITEM | DESCRIPTION | LIST FEE | DISCOUNT | TOTAL |
|---------------------|-----------------------------|------------|-----------|------------|
| Building | Cloudpermit Building Module | USD 18,567 | USD 8,567 | USD 10,000 |
| Code Enforcement | Code Enforcement Module | USD 5,570 | USD 3,070 | USD 2,500 |
| Planning | Planning Module | USD 12,997 | USD 8,997 | USD 4,000 |
| Subscription Total: | | | | USD 16,500 |

Service

| ITEM | DESCRIPTION | LIST FEE | DISCOUNT | TOTAL |
|----------------|--------------------|-----------|-----------|-----------|
| Implementation | Implementation Fee | USD 5,000 | USD 2,000 | USD 3,000 |
| Service Total: | | | | USD 3,000 |

| | |
|-----------------|------------|
| LIST TOTAL | USD 42,135 |
| DISCOUNT TOTAL: | USD 22,635 |
| TOTAL: | USD 19,500 |

Terms and Conditions

Term: 5 years, billable annually
Invoicing: Subscription invoice to be sent after contract is signed and then annually.
Invoice for Implementation Fee to be sent after Go Live Milestone (M2) is approved.
Cloudpermit will pro-rate the invoice for each module from the beginning of implementation activities.
Payment Term: Net 30 days from Invoice Date
Subscription Start Date: Date of contract signature
Special Term: Functionality to manage Short Term Rentals will be included in the implementation of the Building Module.

All stated prices are exclusive of any taxes.

Customer Name: _____
By: _____
Printed Name of Person Signing: _____
Title: _____
Date: _____
Accounts Payable Email: _____

By signing here, the Customer agrees to this Order Form, the Software Service Agreement and any other appendices and documentation expressly referenced in this Order Form, the Software Service Agreement and/or any amendments (together the "Agreement").

The individual signing this Agreement represents and warrants that he or she has the right and authority to bind the Customer.

Cloudpermit Software

Service Agreement

THIS AGREEMENT is made by and between the "**Customer**" as identified in the Order form and Cloudpermit, Inc. a Delaware corporation with its office at 11911 Freedom Drive, Suite 720, Reston, VA, 20190 ("**Cloudpermit**").

1. DEFINITIONS

- 1.1 Unless the context otherwise requires, the following words and expressions have the following meanings:

"Affiliate" means any entity that directly or indirectly controls, is controlled by, or is under common control with the subject entity. Such control, for purposes of this definition, means direct or indirect ownership or control by agreement or otherwise of more than 50% of the voting interests of the subject entity.

"Agreement" means the Order Form, this Software Service Agreement and all appendices and other documents expressly referenced in the Order Form, this Software Service Agreement and/or any amendments.

"Business Day" means any day other than a Saturday, Sunday or federal holiday in the USA.

"Cloudpermit Software" means the Cloudpermit platform, software applications and any third-party software applications that Cloudpermit will provide access to for the Customer and End Users.

"Confidential Information" means any information made available by one Party to the other, in any form or medium, that is proprietary or confidential to a Party or its affiliates, or their respective customers, suppliers, or other business partners, including, without limitation, all documentation, products, tools, materials, inventions, discoveries, works of authorship, programs, derivative works, information, designs, know-how, trade secrets, configurations, technical information, data, ideas, methods, processes, schematics and business plans, whether or not specifically identified as confidential.

"Customer Data" means information, data and other content that is collected, downloaded or otherwise received by Cloudpermit from the Customer or any End User, but does not include any content that is publicly available, currently or in the future.

"Customer Systems" means the Customer's information technology infrastructure including computers, software, databases, database management systems, other electronic systems and networks, whether operated directly by the Customer or through the use of third-party services that enable the Customer and/or End Users to access the Cloudpermit Software.

“End User” means any individual with whom the Customer has agreed regarding use of the Cloudpermit Software and to whom Customer (or, when applicable, Cloudpermit at the Customer’s request) has supplied an Identifier to access the Cloudpermit Software or to whom Customer otherwise provides access to the Cloudpermit Software. End Users may include, for example, residents, employees, consultants, contractors of Customer, and representatives of any other third parties with which Customer transacts business.

“Fees” means the annual subscription fees, implementation fees and any other fees stated in the Order Form, any Appendix or otherwise agreed to in writing by the Parties.

“Force Majeure Event” means any event or occurrence which is outside the reasonable control of a Party and which is not attributable to any act or failure to take commercially reasonable preventative action by that Party, including war, act of foreign enemies, hostilities (regardless of whether war is declared), terrorist activities, strikes, lockouts, pandemics, interruption or failure of electricity, and Acts of God (including fire, flood, earthquake, hurricane, or other natural disaster), but not including insolvency or lack of funds.

“General Communications Network” means communication networks owned, and/or leased, and operated by internet service providers which allow individuals to access the internet and access the Cloudpermit Software via the internet.

“Identifier” means a user name and password that associates an End User with the End User’s account or user ID in the Cloudpermit Software.

“Implementation” means the initial configuration and implementation of the Cloudpermit Software for the Customer.

“Party” and **“Parties”** mean Cloudpermit and its affiliates and/or the Customer.

2. CLOUDPERMIT’S RESPONSIBILITIES

- 2.1 Cloudpermit will make the Cloudpermit Software available to the Customer pursuant to this Agreement and the additional terms and conditions for use of the Cloudpermit Software by End Users available at www.cloudpermit.com as may be amended from time to time.
- 2.2 Cloudpermit will use all commercially reasonable efforts to keep the Cloudpermit Software available for use 24 hours a day, 7 days a week, except for downtime or degradation for maintenance, installation, change, data security risk, requirements of law, regulation by government authorities, a Force Majeure Event, or any other circumstances beyond Cloudpermit’s reasonable control.

3. CUSTOMER’S RESPONSIBILITIES

- 3.1 The Customer and each End User is required to maintain an internet connection at its own cost to access the Cloudpermit Software.
- 3.2 The Cloudpermit Software may be used by the Customer and End Users only in accordance with this Agreement and the additional terms and conditions for use by End Users available at www.cloudpermit.com as may be amended from time to time.

- 3.3 The Customer will at all times maintain and operate in good repair the Customer Systems and take all actions necessary to secure Customer Data and access credentials, including Identifiers. Cloudpermit is not liable or responsible for any delay or performance failure caused by the Customer or Customer Systems.
- 3.4 If the Customer becomes aware of any actual or threatened harmful activity with respect to Customer Data, Identifiers, unauthorized access to the Cloudpermit Software, or any other breach related to the Cloudpermit Software in any way, the Customer will immediately notify Cloudpermit and the Parties will each mitigate any negative effects of such harmful activity or breach.
- 3.5 The Customer will promptly, upon request by Cloudpermit, provide all necessary information and guidelines to Cloudpermit for providing the Cloudpermit Software to the Customer and its End Users. The Customer ensures that the information and guidelines it provides are correct.
- 3.6 The Customer shall not, and shall not authorize any other person to, access or use the Cloudpermit Software except as expressly permitted by this Agreement and the Customer shall not: (a) copy, modify or create derivative works or improvements to the Cloudpermit Software; (b) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer or otherwise make available the Cloudpermit Software to any person, including on or in connection with any time-sharing, service bureau, software as a service, cloud or other technology or service; (c) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive or gain access to the source code of the Cloudpermit Software; (d) access or use the Cloudpermit Software other than by an authorized End User through the use of his or her own then-valid access credentials; (e) input, upload, transmit or otherwise provide to or through the Cloudpermit Software any content, information or materials that are unlawful or injurious, or contain, transmit or activate any harmful code or content; or (f) access or use the Cloudpermit Software for purposes of competitive analysis of the Cloudpermit Software, or for the development, provision or use of a competing software service or product.

4. SERVICE FEES AND PAYMENT TERMS

- 4.1 In consideration of Cloudpermit's performance of its obligations under this Agreement, the Customer will pay all Fees in the manner provided for in the Order Form.
- 4.2 All Fees and other amounts payable by Customer stated in the Order Form and in this Agreement are exclusive of applicable taxes.
- 4.3 All amounts payable to Cloudpermit will be paid by the Customer in full without any set-off, recoupment, counterclaim, deduction, debit or withholding for any reason.
- 4.4 Any sum not paid by the Customer when due will bear interest from the due date until paid at a rate of 1.5% per month, compounded monthly, or the maximum rate permitted by law.
- 4.5 Invoices will be sent to the Customer as provided in the Order Form.

5. CHANGES

- 5.1 Cloudpermit reserves the right to make any changes to the Cloudpermit Software that it deems necessary or useful to: (a) maintain or enhance the quality or delivery of the Cloudpermit Software to its customers, the competitive strength of or market for the Cloudpermit Software, or the cost efficiency or performance of the Cloudpermit Software; or (b) to comply with applicable law.
- 5.2 Cloudpermit will make reasonable efforts to notify the Customer of any changes in advance. If such advance notice is not reasonably possible, then Cloudpermit will notify Customer after the change without delay.

6. CUSTOMER DATA, PRIVACY AND PROTECTION

- 6.1 The Parties will each comply with all applicable privacy and data protection laws in force during this Agreement.
- 6.2 Cloudpermit warrants that it will employ security measures in accordance with Cloudpermit's privacy policy available at www.cloudpermit.com as may be amended from time to time. Neither Party is responsible for the data security of the General Communications Network or any disturbance in the General Communications Network.
- 6.3 Customer has and will retain sole responsibility for: (a) all Customer Data, including its content and use; (b) all information, instruction and materials provided by or on behalf of the Customer or any End User in connection with the Cloudpermit Software; (c) the Customer Systems; (d) the security and use of Customer's and End Users' access credentials, including Identifiers; and (e) all access to and use of the Cloudpermit Software directly or indirectly by or through the Customer Systems or any End Users' systems.
- 6.4 Customer will employ all physical, administrative, and technical controls, screening, and security procedures and other safeguards necessary to: (a) securely administer the distribution and use of Identifiers or other credentials to access the Cloudpermit Software; and (b) control the content and use of Customer Data, including uploading or other use or processing of Customer Data, whether or not related to the Cloudpermit Software.
- 6.5 Cloudpermit warrants that it will not cause or permit any Customer Data to be collected, reproduced, stored or otherwise processed in any manner or for any purpose other than performance of Cloudpermit's obligations stated in this Agreement.
- 6.6 As between Customer and Cloudpermit, Customer is and shall remain the sole and exclusive owner of all right, title, and interest in and to Customer Data. Customer hereby grants to Cloudpermit a license to use and process Customer Data as necessary for performance of the Cloudpermit's obligations stated in this Agreement and the Customer's and End User's use of the Cloudpermit Software.
- 6.7 Each Party will promptly notify the other Party if a Party becomes aware of any unauthorized access, use or other act regarding Customer Data or if a Party becomes the subject of any government, regulatory, or other investigation or proceeding relating to its privacy, data security or handling practices.

- 6.8 The Cloudpermit Software may provide external links to other sites on the internet, as a convenience for the Customer and End Users. Cloudpermit is not responsible for such linked destinations and such links do not imply Cloudpermit's association, affiliation, sponsorship or endorsement of the content, operation or security of any such linked destination.
- 6.9 Cloudpermit will provide a mechanism for the Customer to download all Customer Data by Cloudpermit's maintaining a backup of Customer Data during the Term of the Agreement to the fullest extent commercially reasonable in light of the circumstances that required such data recovery and restoration.

7. IDENTIFIERS AND THEIR USE

- 7.1 Cloudpermit will deliver to the Customer identifiers necessary for access to and use of the Cloudpermit Software in accordance with this Agreement and the additional terms and conditions for use by End Users available at www.cloudpermit.com as may be amended from time to time.
- 7.2 The Customer will be responsible for the use of the Cloudpermit Software by its employees, agents and End Users, including use of Identifiers. The Customer will notify Cloudpermit without delay if an Identifier has been disclosed to a third party or if the Customer suspects that an Identifier has been disclosed or otherwise misused.
- 7.3 Upon request by Cloudpermit, the Customer will change any Identifier for access to the Cloudpermit Software, if needed for data security reasons or other risks related to the Cloudpermit Software.

8. DATA LOCATION

- 8.1 The servers used by Cloudpermit to provide the Cloudpermit Software and all data regarding the Cloudpermit Software will be hosted in the USA.

9. WARRANTIES

- 9.1 Each Party represents and warrants to the other Party that it has all required powers and capacity to enter into this Agreement, to grant the rights and license granted under this Agreement, and to perform its obligations under this Agreement.
- 9.2 The Customer represents, warrants and covenants to Cloudpermit that the Customer owns or otherwise has, and will have, the necessary rights and consents in and relating to the Customer Data so that, as received by Cloudpermit and processed in accordance with this Agreement, neither Party will infringe, misappropriate or otherwise violate any intellectual property rights, or any privacy or other rights of any third party or violate any applicable law.
- 9.3 EXCEPT FOR THE EXPRESS WARRANTIES STATED IN THIS AGREEMENT, ALL SOFTWARE, SERVICES AND MATERIALS PROVIDED BY ONE PARTY TO THE OTHER HEREUNDER ARE PROVIDED "AS IS". CLOUDPERMIT HEREBY DISCLAIMS ALL CONDITIONS AND WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE UNDER THIS AGREEMENT, AND CLOUDPERMIT SPECIFICALLY DISCLAIMS ALL IMPLIED CONDITIONS AND WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE OR TRADE PRACTICE.

10. OWNERSHIP AND INTELLECTUAL PROPERTY RIGHTS

- 10.1 The Customer acknowledges that, as between the Customer and Cloudpermit, Cloudpermit owns all right, title, and interest, including all intellectual property rights, in and to the Cloudpermit Software. The Customer and End Users are granted only a limited right to use the Cloudpermit Software during the term of this Agreement in accordance with this Agreement and the additional terms and conditions for use by End Users available at www.cloudpermit.com as may be amended from time to time.
- 10.2 If the Customer or any of its employees or contractors sends or transmits any communications or materials to Cloudpermit by mail, email, telephone, or otherwise, suggesting or recommending changes to the Cloudpermit Software, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like, Cloudpermit is free to use and incorporate such feedback irrespective of any other obligation or limitation between the Parties governing such feedback for any purpose whatsoever and without any requirement to pay any compensation to the Customer or to any other person or entity.

11. INDEMNITY

- 11.1 Each Party will indemnify, defend and hold harmless the other Party and its officers, directors, employees, agents, successors, subcontractors, attorneys, affiliates and assigns from and against any and all losses, damages, liabilities, claims, penalties, fines, costs or expenses of whatever kind, including legal fees, disbursements and charges, and the cost of enforcing any right to indemnification and the cost of pursuing any insurance providers incurred by a Party to the extent arising out of or relating to: (a) any claim by a third party that a Party's acts or omissions with respect to the Cloudpermit Software infringes a third party's intellectual property right, provided that the foregoing obligation does not apply to any claim arising out of or relating to any access to or use of the Cloudpermit Software in a manner contrary to this Agreement or the additional terms and conditions for use by End Users available at www.cloudpermit.com as may be amended from time to time, or contrary to any instructions provided by Cloudpermit regarding use of the Cloudpermit Software or use of the Cloudpermit Software in combination with any hardware, system, software, network or other materials or service not provided or authorized by Cloudpermit; (b) the indemnifying Party's breach of this Agreement; or (c) the indemnifying Party's negligence or willful misconduct in connection with this Agreement.
- 11.2 If any part of the Cloudpermit Software is, or in Cloudpermit's reasonable opinion is likely to be, claimed to infringe, misappropriate or otherwise violate any third party intellectual property right, or if the Customer's or any End User's use of the Services is enjoined or threatened to be enjoined, Cloudpermit may, at its option and sole cost and expense: (a) obtain the right for the Customer to continue to use the Cloudpermit Software materially as contemplated by this Agreement; (b) modify or replace the Cloudpermit Software, in whole or in part, to seek to make the Cloudpermit Software (as so modified or replaced) non-infringing, while providing materially equivalent features and functionality, in which case such modifications or replacements will constitute the Cloudpermit Software as provided under this Agreement; or (c) by written notice provided sixty (60) calendar days in advance to the Customer to terminate this Agreement with respect to all or part of the Cloudpermit Software (providing a pro-rated refund for any prepaid access to the Cloudpermit Software) and

require the Customer to immediately cease any use of the Cloudpermit Software or any specified part or feature thereof.

12. LIMITATION OF LIABILITY

- 12.1 IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY IN CONTRACT, TORT OR OTHERWISE, WHATEVER THE CAUSE THEREOF, FOR ANY LOSS OF PROFIT, BUSINESS, REVENUE OR GOODWILL, DAMAGES CAUSED BY DELAYS, OR A FAILURE TO REALIZE EXPECTED SAVINGS, OR ANY INDIRECT, SPECIAL, CONSEQUENTIAL, INCIDENTAL, EXEMPLARY, AGGRAVATED OR PUNITIVE COST, DAMAGES OR EXPENSE OF ANY KIND, HOWSOEVER ARISING UNDER OR IN CONNECTION WITH THIS AGREEMENT OR THE CLOUDPERMIT SOFTWARE, WHETHER OR NOT SUCH DAMAGES, COSTS, LOSSES OR EXPENSES COULD REASONABLY BE FORESEEN OR WHETHER OR NOT THEIR LIKELIHOOD HAS BEEN DISCLOSED.
- 12.2 NEITHER PARTY SHALL BE LIABLE FOR THE DESTRUCTION, LOSS OR ALTERATION OF THE OTHER PARTY'S DATA OR DATA FILES, NOR FOR ANY DAMAGES AND EXPENSES INCURRED AS A RESULT, INCLUDING EXPENSES INVOLVED IN THE RECONSTRUCTION OF DATA FILES.
- 12.3 IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY IN 11.1 ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, EXCEED THE AGGREGATE AMOUNT PAID OR PAYABLE TO CLOUDPERMIT PURSUANT TO THIS AGREEMENT DURING THE SIX (6) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE CLAIM. MAXIMUM LIABILITY SHALL BE SIX (6) MONTHS OF THE ANNUAL SUBSCRIPTION FEE.

13. CONFIDENTIALITY

- 13.1 In connection with this Agreement each Party (as the "Disclosing Party") may disclose or make available Confidential Information to the other Party (as the "Receiving Party"). "Confidential Information" means information in any form or medium (whether oral, written, electronic or other) that the Disclosing Party considers confidential or proprietary, including, information consisting of, or relating to, the Disclosing Party's technology, trade secrets, know-how, business operations, plans, strategies, customers and pricing and information with respect to which the Disclosing Party has contractual or other confidentiality obligations, in each case whether or not marked, designated or otherwise identified as "confidential".
- 13.2 Confidential Information shall not include any data or information: (i) that, at the time of disclosure, is in or, after disclosure, becomes part of the public domain, through no act or failure on the part of the Receiving Party; (ii) that, prior to disclosure by the Disclosing Party, was already in the possession of the Receiving Party, as evidenced by written records kept by the Receiving Party in the ordinary course of its business, or as evidenced by proof of actual prior use by the Receiving Party; (iii) that was independently developed by the Receiving Party, by persons having no direct or indirect access to the Disclosing Party's Confidential Information provided that the Receiving Party provides clear and convincing evidence of such independent development; or (iv) which, subsequent to disclosure, is obtained from a third person: (A) who is lawfully in possession of the such information; (B) who is not in violation of any contractual, legal, or fiduciary obligation to either Party, as applicable, with respect to such information; and (C) who does not prohibit either Party from disclosing such

information to others; (v) is further disclosed with the prior written consent of the Disclosing Party, but only to the extent of such consent; or (vi) is a disclosure required by state or federal open records laws or a disclosure ordered by a court or similar adjudicator or authority.

- 13.3 Each Party will, and will cause its employees, agents and contractors to hold Confidential Information of the other Party in confidence, and will use the same degree of care by instruction, agreement or otherwise, to maintain the confidentiality of the other Party's Confidential Information that it uses to maintain the confidentiality of its own Confidential Information, and with at least a reasonable degree of care commensurate with the nature and importance of such Confidential Information. Each Party agrees not to make use of Confidential Information other than for the exercise of rights or the performance of obligations under this Agreement, and not to release, disclose, communicate or make it available to any third person other than employees, agents and contractors of any Party or third party who reasonably need to know it in connection with the exercise of rights or the performance of obligations under this Agreement.
- 13.4 In the event that a Party receives a request to disclose all or any part of the Confidential Information under the terms of a valid and effective subpoena or order issued by a court of competent jurisdiction or by a governmental authority, such Party will: (i) immediately notify the other Party of the existence, terms and circumstances surrounding such a request; (ii) consult with the other Party on the advisability of taking legally available steps to resist or narrow such request; and (iii) if disclosure of such Confidential Information is required, exercise reasonable efforts to obtain an order or other reliable assurance that confidential treatment will be accorded to such portion of the disclosed Confidential Information which the other Party so designates.
- 13.5 Each Party acknowledges and agrees that any unauthorized use or disclosure by it of any of the other Party's Confidential Information, in whole or part, will cause irreparable damage to the Disclosing Party, that monetary damages would be an inadequate remedy and that the amount of such damages would be extremely difficult to measure. The Receiving Party agrees that the Disclosing Party shall be entitled to seek temporary and permanent injunctive relief to restrain the Receiving Party from any unauthorized disclosure or use. Nothing in this Agreement shall be construed as preventing the Disclosing Party from pursuing any and all remedies available to it for a breach or threatened breach of this Agreement, including the recovery of monetary damages from the Receiving Party.
- 13.6 Cloudpermit is entitled to identify the Customer as a user or former user of the Cloudpermit Software without violating any confidentiality obligation.

14. TERM AND TERMINATION

- 14.1 This Agreement commences on the date of its execution by the Customer and will continue in effect for the term stated in the Order Form unless terminated earlier under any of this Agreement's express provisions
- 14.2 Either Party may terminate this Agreement by giving written notice to the other Party upon the occurrence of any of the following: (a) the other Party defaults with respect to a material obligation under this Agreement and does not remedy that default within ten (10) Business Days after receiving written notice of the default; or (b) the other

Party: (i) makes a general assignment for the benefit of its creditors; (ii) has issued against it a bankruptcy order or otherwise becomes subject to any involuntary proceeding under any domestic or foreign bankruptcy law; or (iii) commences or institutes any application, proceeding or other action under any law relating to bankruptcy, insolvency, winding-up, reorganization, administration, plan of arrangement, relief or protection of debtors, compromise of debts or similar laws. Termination related to such assignment or bankruptcy will not result in any penalties or liability to either Party.

- 14.3 Upon the expiration or termination of this Agreement, except as expressly otherwise provided in this Agreement: (a) all rights, grants of rights, licenses, consents and authorizations by either Party to the other will immediately terminate; (b) notwithstanding anything to the contrary in this Agreement, with respect to Confidential Information then in its possession or control: (i) the Receiving Party may retain the Disclosing Party's Confidential Information in its then current state and solely to the extent and for so long as required by applicable law, (ii) Cloudpermit may retain Customer Data in its backups, archives and disaster recovery systems until such Customer Data is deleted in the ordinary course of its business, (iii) all information described in this Agreement will remain subject to all confidentiality, security and other applicable requirements of this Agreement; and (c) Cloudpermit may disable all Customer and End User access to the Cloudpermit Software.
- 14.4 Termination or expiration of this Agreement will be without prejudice to any rights, remedies or obligations of the Parties accrued under this Agreement prior to termination or expiration.

15. FORCE MAJEURE

- 15.1 Neither Party will be liable for failure to fulfill, or for delay in fulfilling, its obligations required hereunder due to a Force Majeure Event.
- 15.2 The Party whose performance under this Agreement is prevented or delayed by a Force Majeure Event will advise the other Party by notice in writing of the occurrence of the Force Majeure Event as soon as possible and shall do all things reasonably possible to mitigate any loss being caused to the other Party by reason of the Force Majeure Event, and will notify the other Party of the termination of the Force Majeure Event.

16. NOTICES

- 16.1 Every notice or other communication between the Parties will be deemed to have been given and made if in writing and if served by personal delivery upon the Party for whom it is intended, when sent by registered or certified mail, return receipt requested, or by a national courier service, or if sent by email (receipt of which is confirmed) to the Customer's and Cloudpermit's contact persons as stated in the Order form.
- 16.2 Any such notification will be deemed to have been delivered: (a) upon receipt, if delivered personally; (b) on the next Business Day, if sent by national courier service for next business day delivery or if sent by email and (c) in five Business Days if sent by mail when the actual time of receipt is not otherwise shown by the postal system. Any correctly addressed notice or last known address of the other Party that is reasonably relied upon that is refused, unclaimed, or undeliverable because of an act or omission of the Party to be notified shall be deemed effective as of the first date

that said notice was refused, unclaimed, or deemed undeliverable by the postal authorities by mail, through messenger or commercial express delivery services.

17. ASSIGNMENT

- 17.1 Neither Party may assign or transfer this Agreement or any right under this Agreement without the prior written consent of the other Party, except to an Affiliate or successor in interest by merger, acquisition or reorganization.

18. AMENDMENTS AND WAIVERS

- 18.1 No amendment to this Agreement will be valid or binding unless it is made in writing and executed by all Parties. No waiver of any breach of any provision of this Agreement will be effective or binding unless made in writing and signed by the Party purporting to give any waiver and, unless otherwise provided, any waiver will be limited to the specific breach waived.

19. SEVERABILITY

- 19.1 If a provision of this Agreement is or becomes invalid, ineffective or unenforceable, the validity, effectiveness or enforceability of the remaining provisions will remain unaffected. The Parties will negotiate in good faith to replace the invalid, ineffective or unenforceable provision immediately with a valid, effective or enforceable provision which comes as close as possible to the spirit and purpose of the provision to be replaced.

20. APPLICABLE LAW AND DISPUTES

- 20.1 This Agreement is governed by the laws of the state in which the Customer is located excluding any conflict of law rule or principle of such laws that might refer such interpretation or enforcement to the laws of another jurisdiction. Each Party submits to the jurisdiction of the applicable court(s) in such location with respect to any matter arising under this Agreement.

21. CONTINUING TO PERFORM

- 21.1 Except in the event of termination of this Agreement pursuant to its terms, during a dispute or notice or cure period, Cloudpermit will continue to fulfill all its obligations under this Agreement, and Customer will continue to make all payments required by the Agreement.

22. ENTIRE AGREEMENT

- 22.1 This Agreement is the complete agreement between the Parties concerning the subject matter of this Agreement and replaces any prior oral or written communications between the Parties. There are no conditions, understandings, agreements, representations, or warranties expressed or implied, that are not specified in this Agreement including, without limitation, the Order Form. In the event and to the extent of an inconsistency or conflict between any of the terms of this Agreement, including its appendices, and any other documents incorporated herein by reference, the conflict or inconsistency shall be resolved by giving those provisions and

documents the following order of descending precedence: (1) the Order Form; (2) this Software Service Agreement; (3) any Appendices; (4) any other document referenced by this Agreement or agreed to by the Parties, unless it expressly and specifically replaces or modifies any of the prior documents, in whole or in part.

23. RELATIONSHIP

- 23.1 The Parties are independent contractors and no other relationship is intended. Nothing herein shall be deemed to constitute either Party as an agent, representative or employee of the other Party, or both Parties as joint venturers or partners for any purpose. Neither Party shall act in a manner that expresses or implies a relationship other than that of independent contractor. Each Party shall act solely as an independent contractor and shall not be responsible for the acts or omissions of the other Party. Neither Party will have the authority or right to represent nor obligate the other Party in any way except as expressly authorized by this Agreement.

24. NO THIRD PARTY BENEFICIARIES

- 24.1 This Agreement is for the sole benefit of the Parties and their successors and assigns and nothing herein, express or implied, is intended to or shall confer upon any other person any legal or equitable right, benefit or remedy. End Users may benefit from their use of the Cloudpermit Software, but End Users' relationships to the Parties are not defined by this Agreement because they are defined solely: (a) to Cloudpermit by the terms and conditions for use by End Users available at www.cloudpermit.com as may be amended from time to time; and (b) to the Customer by separate agreement(s), if any, between the Customer and End Users.

25. EXECUTION

- 25.1 ***This Agreement must be executed simultaneously in two separate places:*** (1) on the Order Form; and (2) in the signature block below (both documents must be signed by the Customer before execution of this Agreement is complete). They may be executed in two or more identical counterparts, or by way of facsimile and electronic transmission without any further exchange of documents containing original signatures, each of which when executed by a Party will be deemed an original and such counterparts together will constitute one and the same Agreement.

CUSTOMER NAME: _____

By: _____

**Printed Name of
Person Signing:** _____

Title: _____

Date: _____

By signing here, the Customer agrees to the Order Form, this Software Service Agreement and any other appendices and documentation expressly referenced in the Order Form, this Software Service Agreement and/or any amendments (together the "**Agreement**").

The individual signing this Agreement represents and warrants that he or she has the right and authority to bind the Customer.



CLOUDPERMIT

STATEMENT OF WORK (SOW)

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SCOPE OF WORK

The scope of work for a Cloudpermit implementation covers the planning, implementation, and training for a new public-facing solution for the Customer. This is accomplished through our Implementation Accelerator Methodology (I A.M. Cloudpermit). Cloudpermit will assign an Implementation Specialist to accomplish five (5) implementation stages mentioned below: 1) Kickoff, 2) Fit Gap 3) Configuration, 4) Training, and 5) Go Live. This methodology will repeat in its entirety for the deployment of each module the Client has purchased as part of the agreement.

These stages are described in detail within the I A.M. Cloudpermit section of this document and require attendance and/or approval from the Customer before moving to the next stage. Specific milestones will be listed in Acceptance section of this Scope of Work.

Not included in the scope of work for this project is any work related to Customer's change management and communication plan. In addition, work related to non-standard, custom integrations are described in a separate Appendix C.

IMPLEMENTATION TIME

The implementation timetable for Cloudpermit is agreed on prior to the Kickoff meeting and documented in the project plan. Any modifications or extensions to the project plan will be requested through the customer's authorized representative and evaluated by Cloudpermit management for review and discussion. If this modification or extension is granted, Cloudpermit will provide a change order to be signed by the Customer.

PLACE OF PERFORMANCE

Cloudpermit will perform most of the work at its own facility. Upon Customer request, Cloudpermit's implementation specialist can meet at Customer's location. For on-site meetings, travel and per diem expenses will be invoiced according to US General Service Administration rates (GSA). Customer will provide and arrange for meeting spaces within its facility for all required, in person, meetings. For remote meetings, Cloudpermit will provide video conferencing via ZOOM or Microsoft Teams.

METHODOLOGY: I A.M. CLOUDPERMIT

As part of the implementation Cloudpermit will be responsible for performing tasks throughout various stages of its Implementation Accelerator Methodology (I A.M. Cloudpermit). The following is a description of tasks needed for the successful completion of a project:

Kickoff:

Before the Kick off, an initial project plan is prepared by Cloudpermit's implementation specialist and responsible person at Customer.

Customer also to gather and send following information to Cloudpermit:

- a. Departments contact information (Department Name, Address, Phone #, Email)
- b. GIS Rest End point or GIS Technician contact
- c. List of permits, applications, and inspections



- d. Desired permit numbering format
- e. Permit/Approval Letter examples
- f. Current fee schedule
- g. Back-office User list (Name, Role, Email Address, Contact Number)
- h. 3rd party integrations specifications and contact information (if applicable)
 - i. Payment Provider
 - ii. Financial Software
 - iii. Custom Integrations, if applicable
- i. Municipal logo

After the initial project plan is agreed and Cloudpermit has received the needed information, a Kick off meeting is to be held. Customer's staff and key users to attend the Kick Off meeting. The Implementation Specialist will perform a one (1) hr Kickoff meeting, the topics to be covered are:

- 1) Project plan to be presented and approved
- 2) Introduction of Cloudpermit, implementation staff, and Director of Customer Success
- 3) Review of any outstanding prerequisites
- 4) User Demo of Cloudpermit
- 5) Admin Demo of Cloudpermit
- 6) Question & Answer Session

Fit Gap:

Cloudpermit leverages standard, out of the box, integration for ESRI GIS and certain Payment Providers. The implementation specialist provides the system requirements needed to establish the appropriate connections. Once those requirements are met, the specialist will configure Cloudpermit system and work with the Customer to verify completeness. Each standard integration goes through the following iteration:

- 1) Work with Customer to gather requirements (outside of prerequisites mentioned above) and establish acceptance criteria
- 2) Discuss and confirm interoperability with 3rd party vendors
- 3) Understand specifications to ensure proper communication and data transmission to identified third party applications

For all other integrations, a fit gap session is performed by the implementation specialist. Scope and costs for possible non-standard integrations are described in a separate Appendix C.

**Configuration:**

During configuration Cloudpermit will provide that the features and functionalities, described below, are established. The result of the configuration is following:

- 1) Users have access to the system and, application data is available for collection.
- 2) Training environment is setup to accommodate the Customer's existing workflow.
- 3) Fees calculate per the fee schedule.
- 4) Integrations are functioning as described.

System testing is performed to ensure that the implementation specialist can lead users through guided training and eventually move the Customer into production.

User/Admin Training:

Cloudpermit will provide two (2) training sessions. Training is held for all key users of the system, with the first training session focused on functionality, while the other focuses on administration. All trainings are recorded and provided to the customer, upon request.

Training 1: The purpose of this training session is to teach the Customer the basics of Cloudpermit and how to manage their Cloudpermit application (including categories, work types, work targets, reviews, inspections, templates, fees, etc). This also provides the tools/process on how to test their workspace.

Training 2: The purpose of this training session is to review any questions or issues resulting from testing and/or training 1 while covering Cloudpermit administration. This includes User Management, Fee Maintenance, Reporting, etc).

Additional Training: Cloudpermit's training is built to ensure the customer is ready to utilize the software to it's full extent. In some cases, additional training is necessary during implementation or Post Go Live. The customer can order additional training according to Cloudpermit's price list.

Go Live:

Go Live includes the steps necessary to promote the Customer's training environment to production. The implementation specialist will provide a Go Live checklist to the project manager/lead and walk them through each respective step that culminates into the first Customer permit/application/case being submitted into Cloudpermit.

The Go Live tasks are:

- 1) Cloudpermit will transfer the configured training environment to the production environment.
- 2) Cloudpermit will complete the project requirements checklist showing that all project tasks have been completed.

After the first permit/application has entered the system, Cloudpermit's implementation specialist will, for the following five (5) business days, monitor and support Customer's Key User. Customer will then be transferred to Cloudpermit's support. Cloudpermit's implementation specialist will introduce the assigned Customer Success Manager to the Customer.

MILESTONES & ACCEPTANCE CRITERIA

Milestones:

Milestones are used for acceptance of the implementation project. At the completion of each milestone the client will receive a Milestone Acceptance Document to be signed accepting that the tasks provided within each milestone have been completed. It is agreed that the Customer will accept each Milestone, unless such Milestone contains a “go live blocker” defect and Customer so notifies Cloudpermit, in writing, within five (5) business days of the Milestone Acceptance Request. Milestones that do not receive notification of non-acceptance within that time period will be deemed accepted.

M1: The kick off, configuration, and 2 training sessions are completed.

M2: Go Live tasks are completed and the first permit/application is entered within the system.

Once Cloudpermit has provided corrections, Customer will have seven (7) business days to verify that the corrections are sufficient and to provide written notice of any failure to correct a Go Live Blocker. If no written notification is provided, the corrections and the Milestone will be deemed accepted.

Key Acceptance Definitions:

- **“Defect”** means a documented and reproducible error that causes the Software to fail to operate in accordance with its specifications and consists of Go Live Blockers, Post Go Live Issues, and Feature Requests.
- **“Go Live Blocker”** means any Defect that identifies a significant gap from requirements making the use Cloudpermit as defined impossible to complete day-to-day tasks. Go Live Blockers cannot be circumvented or avoided on a temporary basis by the Customer (i.e., no workaround exists).

Cloudpermit will correct all Go Live Blockers as described above and handle Post Go Live issues within a reasonable Post Go Live window. All other defects will be tracked for potential future releases. Notice of any Go Live Blocker defect must be provided to Cloudpermit in writing.

Shawna Bonshak

From: Mike Sapienza (mike@govpilot.com) <mike@govpilot.com>
Sent: Monday, May 9, 2022 3:05 PM
To: sbonshak@townofcanandaigua.org
Subject: Set Construction demo

Hi,

Just following up, to see if you would like to get that construction permit demo on the calendar?

Let me know and we can coordinate a time

Thanks!

Mike S

From: Mike Sapienza
Sent: Tuesday, May 3, 2022 1:06 PM
To: sbonshak@townofcanandaigua.org
Subject: follow up Prelim pricing

Quote # 2

Hi,

Thanks again for the time this morning. I have some prelim pricing below, for where I think you would fall. Thinking you will be construction permits (and subcodes) concern reporting (code enf), planning, zoning, short term rentals.

This is a 5 module package and that **annual cost is \$20,000**. We do not have upfront costs to configure, set up, train, etc. So the first year is the same as the following years fee.

You can also see this and addition package pricing, on our website: <https://www.govpilot.com/pricing?>

That will be inclusive of but not limited to:

A fully unified cloud-based system accessible from anywhere. No on premises or device software installed.

All onboarding / configuration of the modules to your specific needs.

All online forms and credit card payment integration (with any of the 12 we integrate with) at no cost.

All training prior to deployment and any addition training after (new / reassigned staff, etc)

*Data migration from current software, electronic storage (your current storage provider) & any configured excel sheets.
(Would need to evaluate sample to provide any costs)

Unlimited user licenses for all town employees, elected officials and any vital 3rd party vendors (inspection services, engineers, etc)

Unlimited "live" support via our on-screen chat button Mon-Fri 9-5 pm

You own the data

Dedicated account manager

Weekly engagement reporting (to see who is using system & when)

Tax assessment data, refreshed weekly

Phone applications for report a concern and inspections if laptop or tablets are not available. All ties thru cloud with direct, immediate updates to system.

Let me know your thoughts and we can get that permit demo on the calendar! I'll be out of town the rest of the week but checking email periodically

Thanks!

Mike Sapienza

National Sales & Account Manager

Cell 732-850-1819

mike@govpilot.com | www.govpilot.com

Book my Calendar Here

GovTech 100 Award Winner

2022, 2021, 2020, 2019, 2018



Shawna Bonshak

Quote # 3

From: Ray Barker (ray@citizenserve.com) <ray@citizenserve.com>
Sent: Wednesday, April 27, 2022 11:17 AM
To: sbonshak@townofcanandaigua.org
Subject: Citizenserve Pricing Form

Citizenserve pricing is simple, your fees are based on how many staff members will use the system. Your citizens and contractors have access to all of your online services for free. You have complete access to all citizenserve features as well as unlimited support and unlimited training as part of your subscription.

Citizenserve is easy to buy. You can purchase citizenserve directly or through a reseller (Dell, Insight or SHI International). Dell, Insight and SHI International are on almost all State and Federal purchasing contracts, so no need to go through an expensive and time consuming RFP process.

Number of Users: 5
Annual Subscription: \$13,500
Setup & Training Fee: \$7,500
Estimated Data Migration Fee*: \$10,000
Estimated Integration Fee*: \$8,000

First Year Total Fees: \$39,000
Each Additional Year Fees: \$13,500

*data migration and integration costs are estimates based on what we typically see with a municipality of your size. When you're ready let us know and we will take a look at your data and systems then give you a final fixed price for these services.

Best,

Ray Barker
Citizenserve Account Manager
ray@citizenserve.com
800-325-9818 x708

ATTACHMENT 7

SECTION III – TERM, INSPECTION FEE, AND PAYMENT

The term of this Agreement shall be for a period³ year(s).

Customer agrees to pay the **total annual sum** of \$745.00. Customer will be invoiced following **each inspection**, the sum of see invoice table. Specified fee does not include any applicable sales or other tax. Customer is responsible for all applicable taxes.

Company will issue an invoice promptly upon completion of each inspection. Customer will pay each invoice in full, without any setoff or deduction whatsoever, no later than 30 days after receipt of invoice. Any amounts past due will be subject to a finance charge equal to the lesser of 1.5% per month or the maximum legal rate. Customer agrees to reimburse Company for all costs of collection, including attorneys' fees.

SECTION IV: TERMS AND CONDITIONS

1. SERVICE OF THE FIRE PROTECTION EQUIPMENT: The Client agrees to purchase and Company agrees to provide in accordance with these terms and conditions services for the purpose of inspecting and testing Client's fire protection equipment in accordance with the terms and condition of this agreement. The Company will be permitted, at all reasonable times, to enter the Property indicated above to conduct the inspection and testing as outlined in this Agreement. The Company will be permitted to gather information, data on the Subscriber's systems (outlined in this agreement) and retain that information, data for use as the Company deems necessary. The Company may or may not use software to collect, view and or store collected information, data in any format necessary to use as needed.

2. TERMS AND RENEWAL OF AGREEMENT: Client agrees and acknowledges that this Agreement shall commence on the Effective Date or from the date of acceptance by Company whichever occurs later unless terminated as provided herein and continue for the term indicated by customer in Section III: TERM (the initial term). At the conclusion of the Initial Term, this Agreement shall automatically extend for successive terms equal to the Initial Term unless either party gives written notice to the other party at least thirty (30) days prior to the end of the then current term.

3. PRICE AND PAYMENT: The charge for the work agreed to be performed herein shall include all labor, as described in paragraph 4.A, per diem and travel. Client agrees to pay company for the Term(s) of this Agreement, Company's applicable charges for testing and inspection services and for service calls as set forth under this Agreement. With approved credit, all invoices are due and payable in full according to the stated terms, net 30 days and interest at a rate of (1 ½%) on all unpaid invoices (30) days past due. If payment for work provided in this agreement is not paid when due, Client agrees to pay all costs of collection including attorneys' fees. Charges for inspection services or rates for basic or emergency service in any subsequent year of this agreement shall not exceed 115% of the prior year.

4. INSPECTIONS AND SERVICE: For the agreed on amount, as shown on the attached Proposal, during the term(s) of this Agreement, Company agrees to provide inspection, certification, service and parts as follows:

A. Periodic inspections of the fire protection equipment described in our attached Proposal means to inspect, test, and adjust the systems to assure components thereof are operating within the manufacturer's acceptable standards. Client will be notified, in writing, of any components found not to be within accepted operating standards. Sprinkler inspections are not intended to and will not address the adequacy of the system design or installation of systems not installed by Davis Ulmer Fire Protection. Davis Ulmer Fire Protection performs inspections of the sprinklers, pipe, fittings, and other components that are accessible and not in concealed spaces visually and from the floor of the facility, and only for the conditions listed in this report or as otherwise required by NFPA 25. Components will be repaired or replaced only upon written authorization of the Client and invoiced at the service rates (s) set forth under the Clarifications of the Proposal. The frequency of each inspection shall be identified within the Proposal, beginning with the first inspection.

B. Any additional work, material or services outside the scope of this Agreement, which is requested by the Client and furnished by the Company, may be provided by the Company at its sole discretion. Further, such additional work, material or services shall be delivered under the terms of this Agreement, and by execution hereof. Client acknowledges that this Section V shall be incorporated into and become a part of any order for such additional work, equipment or services.

C. If in the sole determination of the Company, and at any time prior to or during the term of this Agreement, the equipment or any portion of it cannot be adequately inspected, repaired or adjusted on-site to bring it to an acceptable condition, Company shall have the right, at its discretion, to cancel this Agreement. If, alternatively and in the sole determination of the Company, portions of the system cannot be brought up to acceptable level of operation through service and maintenance, in lieu of canceling the Agreement, Company may reduce the scope of the work and the inspection and maintenance charge shall be adjusted accordingly.

D. Repair(s), diagnosis, addition(s) change(s), relocation(s) or emergency services are not included within the inspection amount quoted. These services will not be provided without the authorization of the Client and will be invoiced at the company's then current hourly rate for services, including travel charges and per-diem. Service calls during normal working hours will be invoiced based upon cost portal to portal and a (2) hour minimum. After hours service calls will be based upon portal to portal and a (3) hour minimum. Client also agreed to pay Company an overtime rate of (1 ½) times the hourly rate for service(s) required at other than normal working hours for the Company except for Sundays and Holidays which will be at an overtime rate of (2) times the hourly rate of service. Normal working hours for the Company are, 8:00 AM – 5:00 PM, Monday through Friday, excluding holidays. Service parts and applicable material will be charged out in accordance with Company's current established pricing, not to exceed the Manufacturer's current published list price.

E. Company, following each inspection, will provide to Customer a written "Report of Inspection" ("Report"). If required and/or with prior written authorization, Company will provide copies of the Report to the local or state authority having jurisdiction on behalf of Customer. If requested by Customer, a copy of the Report will also be forwarded to Customer's insurance company. The Report and recommendations, if any, by Company are only advisory in nature and are intended to

assist Customer in reducing the possibility of loss to the Property by indicating obvious defects or impairments to the system(s) which were discovered by Company's inspection and which should receive prompt attention.

5. LIMITATION OF LIABILITY: CLIENT ACKNOWLEDGES THAT COMPANY IS NOT AN INSURER, THAT CLIENT SHALL OBTAIN THE TYPE AND AMOUNT OF INSURANCE COVERAGE WHICH IT DETERMINES NECESSARY, AND THAT THE PAYMENTS MADE TO COMPANY BY CLIENT ON THIS PROJECT ARE BASED UPON THE VALUE OF THE SYSTEM AND/OR SERVICES PROVIDED AND ARE UNRELATED TO THE VALUE OF CLIENT'S PROPERTY OR BUSINESS OR ANY POTENTIAL LIABILITY OF DAMAGE TO CLIENT ARISING OUT OF THE WORK PERFORMED BY COMPANY. IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS TO THE CLIENT AND TO COMPANY RESULTING FROM THE WORK PERFORMED BY COMPANY, THE RISKS HAVE BEEN ALLOCATED SUCH THAT THE CLIENT, AS WELL AS THE CLIENT'S ASSIGNS, AGENTS, AND REPRESENTATIVES, AGREE, TO THE FULLEST EXTENT PERMITTED BY LAW, TO LIMIT THE LIABILITY OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES AND COMPANY'S PARENT, SUBSIDIARIES, AFFILIATES, CONSULTANTS, SUBCONTRACTORS, VENDORS, TO A MAXIMUM OF \$5,000 OR THE AMOUNT OF THE CONTRACT/PRICE OF WORK BEING PERFORMED, WHICHEVER IS LESS, AND CLIENT DOES HEREBY RELEASE Davis Ulmer Fire Protection FROM ANY CLAIMS IN EXCESS OF SAID LIMIT. THIS LIMITATION OF LIABILITY SHALL APPLY TO ALL JUDGMENTS, CLAIMS, LIABILITY, COSTS, CLAIM EXPENSES, AND ALL OTHER DAMAGES OR LOSSES OF ANY NATURE, INCLUDING ATTORNEYS' FEES (COLLECTIVELY "DAMAGES") SUSTAINED BY CLIENT OR ANY OTHER PARTY CLAIMING BY OR THROUGH CLIENT. THIS LIMITATION OF LIABILITY SHALL APPLY, 1.) REGARDLESS OF THE AMOUNT OF ANY DAMAGES SUSTAINED, IF ANY, AS A RESULT OF THIS WORK; AND, 2.) EVEN IF THE DAMAGES ARE ACTUALLY CAUSED OR ALLEGED TO BE CAUSED BY THE NEGLIGENCE, BREACH OF WARRANTY, VIOLATION OF A STATUTE, ORDINANCE, REGULATION, STANDARD OR RULE, DEFECTIVE PRODUCTS, , OR OTHER FAULT OF COMPANY OR COMPANY'S PARENT, SUBSIDIARIES, AFFILIATES, CONSULTANTS, SUBCONTRACTORS, VENDORS, OR THEIR RESPECTIVE EMPLOYEES, AGENTS OR REPRESENTATIVES. SHOULD CLIENT DESIRE A DIFFERENT LIMITATION OF LIABILITY, SUCH IS AVAILABLE AS AN ADDITIONAL SERVICE AT AN ADDITIONAL COST. CLIENT AGREES TO REQUIRE IT INSURANCE POLICIES TO BE ENDORSED SO AS TO WAIVE ALL RIGHTS OF SUBROGATION AGAINST COMPANY.

6. WARRANTIES:

A. EXCEPT AS SPECIFICALLY SET FORTH IN THIS AGREEMENT, THE COMPANY MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO ANY MATTER WHATEVER, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND THERE ARE NO WARRANTIES OR REPRESENTATIONS WHICH EXTEND BEYOND THE FACE OF THIS AGREEMENT.

B. COMPANY DOES WARRANT THAT SERVICE UNDER THIS AGREEMENT WILL BE COMPETENT AND THAT PARTS INSTALLED ON THE SYSTEM IN CONNECTION WITH SERVICE PROVIDED UNDER THIS AGREEMENT WILL MEET MANUFACTURER'S SPECIFICATIONS AT THE TIME THEY ARE INSTALLED. FAILURES TO PERFORM CONSISTENTLY WITH THIS WARRANTY WILL BE REMEDIED SOLELY BY THE COMPANY DURING THE TERM OF THIS AGREEMENT, BY CORRECTLY RE-PERFORMING NONCOMPLYING SERVICE(S) OR REPAIRING OR REPLACING DEFECTIVE MATERIALS PROVIDED BY THE COMPANY, UPON WRITTEN NOTICE TO THE COMPANY BY THE CLIENT DURING THE TERM(S) OF THIS AGREEMENT.

C. THE COMPANY DOES NOT KNOW AND DOES NOT REPRESENT THAT THE CURRENT FIRE PROTECTION SYSTEM ON THE PROPERTY OF CLIENT WAS ORIGINALLY DESIGNED AND INSTALLED IN SUCH A WAY THAT THE SYSTEM WILL PERFORM AS ORIGINALLY INTENDED OR IS SUITABLE AND SUFFICIENT FOR ITS INTENDED PURPOSE GIVEN THE WAY IN WHICH THE PROPERTY HAS BEEN OR WILL BE USED, RECONFIGURED OR MAINTAINED. THIS AGREEMENT IS NOT A GUARANTEE OR WARRANTY THAT THE SYSTEM WILL IN ALL CASES (i) PROVIDE THE LEVEL OF PROTECTION FOR WHICH IT WAS ORIGINALLY INTENDED, (ii) IS FREE OF ALL DEFECTS AND DEFICIENCIES, AND (iii) IS IN COMPLIANCE WITH ALL APPLICABLE CODES. CLIENT AGREES THAT IT HAS NOT RETAINED COMPANY TO MAKE THESE ASSESSMENTS AS PART OF THIS AGREEMENT. ANY SUCH ASSESSMENT MUST BE BY A SEPARATE AGREEMENT SUBJECT TO THESE TERMS AND CONDITIONS. COMPANY FURTHER DOES NOT REPRESENT, GUARANTEE OR WARRANT THAT ANY EQUIPMENT REFERRED TO IN THIS AGREEMENT OR ANY SERVICE OR INSPECTION PROVIDED BY IT UNDER THIS AGREEMENT WILL RESULT IN A SYSTEM WHICH WILL OPERATE AS DESIGNED, OR IS SUITABLE FOR ANY PARTICULAR PURPOSE, OR WILL PREVENT ANY LOSS BY BURGLARY, FIRE OR OTHERWISE, OR WILL IN ALL CASES OR ANY PARTICULAR CASE AVERT OR PREVENT RISKS, LOSSES, OR OTHER OCCURENCES, OR THE CONSEQUENCES THEREFROM, WHICH THE EQUIPMENT OR SERVICES WERE OR ARE DESIGNED TO PERFORM, DETECT OR AVERT.

D. The Company is not responsible for any damages due to: (1) incompatibility of materials within a CPVC piping system, or (2) corrosion, or deterioration of piping due to Customer's water supply, atmospheric conditions, soil quality, or any other condition at Customer's facility that adversely affects the integrity of the fire protection system.

E. Company will make every reasonable effort to prevent the discharge of water into or onto areas of landscaping, decorative pavement, etc., at the Property, however it is Customer's responsibility to provide sufficient and readily accessible means to accept the full flow of water that may be required by tests as determined by the type of inspection and to take measures to eliminate the formation of ice in any area where a slip and fall hazard could occur.

7. REDUCED PRESSURE BACKFLOW PREVENTER: BY SIGNING BELOW, CLIENT ACKNOWLEDGES THAT REDUCED PRESSURE BACKFLOW PREVENTERS (RPBP), ARE DESIGNED TO DISCHARGE WHEN CHECK VALVES ARE FOULED OR DUE TO WATER PRESSURE FLUCTUATIONS FROM CITY WATER SUPPLIES. ANY MAINTENANCE, REPAIR OR INSPECTION ON A FIRE SPRINKLER SYSTEM COULD RESULT IN WATER FLOW THROUGH THE RPBP AND POSSIBLE DISCHARGE. BY SIGNING BELOW, CLIENT AGREES TO RELEASE, DEFEND, INDEMNIFY AND HOLD HARMLESS Davis Ulmer Fire Protection FROM ANY CLAIM OR LIABILITY FOR ANY DAMAGES INCURRED BY THIS DISCHARGE OR LACK OF PROPER RPBP DRAIN PIPING AND OR RPBP DRAIN EQUIPMENT OR FAILURE OF THIS PIPING OR EQUIPMENT Davis Ulmer Fire Protection WAS SPECIFICALLY CONTRACTED TO DESIGN AND/OR INSTALL THIS EQUIPMENT.

8. RESPONSIBILITIES OF CLIENT: The Client agrees to:

Property:

Licensed by NYS Department of State

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Rev. 08-16

A. Promptly notify Company of any known or suspected trouble or malfunction in the equipment, request a hazard evaluation if there are changes in occupancy, use, processes or materials, and promptly approve correction of impairments and critical deficiencies found during any inspection. All replaced parts become the property of the Company.

B. Maintain the system per original installers instructions and manufacturer' specifications.

C. Authorize Company, its agents and employees, for purposes of this Agreement, to enter upon the premises of Client, to repair or inspect the equipment and to make any changes or alteration to the equipment, as authorized by Client. Client also agrees to provide Company with ready accessibility to all components of systems requiring inspection and testing and appropriate working space, including adequate light, electricity, telephone access, ladders or lifts as required for Company's use in providing service(s) under this Agreement. In addition, Client agrees to provide one individual to monitor the control panel during testing and certification.

D. Designate suitable representative(s) satisfactory to the Company as exclusive contact(s) between Company and the Client, who shall have authority to make decisions on behalf of Client concerning service of the equipment by Company.

E. Neither authorize nor permit maintenance, repairs or modifications of any kind to be made to the equipment, except by the Company or as specified and approved in advance by the Company.

F. Assume complete responsibility for the maintenance and repair of the system except as is set forth in this agreement.

9. INDEMNIFICATION. COMPANY AND CLIENT SHALL DEFEND, INDEMNIFY AND HOLD ONE ANOTHER HARMLESS FROM ANY EXPENSE, LIABILITY, LOSS, CLAIM OR DAMAGE, FOR PERSONAL INJURIES AND DEATH OR PROPERTY DAMAGE ASSERTED BY ANY THIRD PARTY, CAUSED BY THE ALLEGED NEGLIGENCE OF ITSELF, ITS AGENTS, EMPLOYEES, OR ANY OTHER INDIVIDUAL OR ENTITY AFFILIATED WITH IT, AND RESULTING FROM THE SERVICES PROVIDED HEREIN, OR OVERALL FUNCTIONALITY OF THE SYSTEM IDENTIFIED IN THIS AGREEMENT.

10. ADDITIONAL COMPANY RESPONSIBILITY.

A. Company will provide service calls and emergency service, upon request of the Client, subject to any delay which may be occasioned by strike, riot, acts of God or any other circumstances beyond the control of the Company, as soon as it is reasonably practical to do so. Company will make reasonable efforts to attend promptly to the emergency needs of the Client, but it can make no guaranty of response time by the company or what may be required to properly service the equipment.

B. In the event a malfunction of a type covered by this Agreement has not been remedied before this Agreement has terminated for whatever reason, any service requested by the Client thereafter may be provided by the Company in its sole discretion and at the Company's then-current rates for services, including travel charges, per diem and materials.

C. Company will provide necessary test equipment required to perform service(s) under this Agreement.

D. If replacement parts are necessary under this Agreement, Company may provide new and /or used replacements.

11. NO CONFLICT WITH OTHER CLIENT AGREEMENTS. Client warrants that the negotiation, execution and implementation of this Agreement will not conflict with any other agreement of which the Client is aware with any other person or firm. Client agrees to defend, indemnify and hold harmless the Company from claims of any sort by any person or firm alleging that this Agreement violates, interferes with or infringes upon any other Agreement in any way.

12. LICENSES, TAXES, PERMITS AND FALSE ALARMS. Client shall identify any rules, regulations, standards or codes with which the equipment must comply, and shall obtain and pay for any necessary licenses or other certificates of compliance for same. Client is solely responsible for any fees, taxes (including sales taxes), false alarm fines, and any other governmental assessments related to the equipment or system operation and shall reimburse and indemnify the Company for any such expenses incurred by the Company. Client and Company are each responsible for obtaining any necessary licenses or permits needed to perform their respective obligations under this Agreement.

13. ASSIGNMENTS AND DELEGATIONS. Neither the Company nor the Client may assign this Agreement to any other person, firm or corporation without notice to or approval by the other, but Company may subcontract any activities that it may perform under this Agreement.

14. ENGINEERING CHANGES. Occasionally, manufacturers may issue non-warranty engineering changes to equipment necessary to assure proper operation of system components. If, in the opinion of the Company and Client, installation of such engineering changes requires service(s) or material(s) in excess of those incidental to a normal preventive maintenance inspection, such excess shall be paid for by the Client at Company's applicable charges for on-call and emergency services as set forth under this Agreement provided that company will remain responsible for performance of its obligations under this agreement. Failure by the Client to have factory recommended engineering changes installed on the system will relieve the Company from further performance under this Agreement, but will not relieve the Client of its obligations hereunder. No other engineering changes or system modification are covered by this Agreement except as may be otherwise specifically provided herein.

15. INVALID PROVISIONS. If any of the parts of this Agreement shall be determined by a court of competent jurisdiction to be invalid or inoperative, all of the remaining parts shall remain in full force and effect.

16. ENTIRE AGREEMENT. This writing is intended by the parties as the final expression of their Agreement and as a complete and exclusive statement of the terms thereof. This Agreement supersedes all prior representations, understandings or agreements between the parties; there are no prior writings, verbal negotiations, understandings, representations or agreements not expressed in this Agreement, and the parties rely only upon the contents of this Agreement in executing it, and have not relied on any other representations, oral or otherwise, made by the parties, their agents or employees. Only a writing signed by each of the parties or their duly authorized agents may modify this Agreement. No waiver of breach of any term or condition of this Agreement shall be construed to be a waiver of any succeeding breach. This agreement shall bind and benefit the heirs, successors and assigns for the respective parties. A written Service Agreement Proposal is provided for clarification purposes and is hereby made a part of this contract.

17. RECEIPT AND REVIEW OF AGREEMENT. The Client specifically acknowledges that it has received a copy of these Terms and Conditions in its entirety, represents that it has authority to enter into this Agreement, and has read the same, understood it and agreed to its contents before signing it. Further the person executing these Terms and Conditions has the full authority of the Client to bind the Client, to the fullest extent provided by law, to these Terms and Conditions.

A. This Agreement may not be assigned by Customer without the written consent of Company.

B. This Agreement may be signed in counterparts; a signed facsimile, photocopy, and/or electronic mail of this Agreement shall be as binding on both parties just as though this Agreement were executed in its original, pre-printed form.

C. The Company for formal bid documents, is not a Disadvantaged Business Enterprise. Furthermore, no DBE, MWBE or other minority program participation goals or requirements are included or inferred. Should this project involve DBE, MWBE or other minority program participation goals or requirements please advise in writing regarding the specific nature of those goals or requirements and specifically how they impact Davis Ulmer Fire Protection.

Other inclusions, exclusions, or attachments:

***General Exclusions:** Painting, patching, underground and/or trenching, after hour, weekend and holiday labor rates, fire watch, prevailing wage/certified payroll, abatement including but not limited to asbestos and lead, water containment/disposal, conduit and wire, permit fees, scissor lifts, dampers, ground faults.

*** Pricing:** The pricing set forth in this Agreement is based on the number of devices set forth in Section II: Scope of Work. If for any reason the actual number of devices is higher than the number set forth in Section II: Scope of Work, the price will be adjusted accordingly.

***Coverage:** Proposal above is for Test & Inspect only of above systems. All repairs, parts and services outside of above testing & inspecting scope of work is billable at Davis Ulmer Fire Protection current Time & Material Rates.

***Access:** During inspection, inspectors must have access to control valves, and alarm information, buried and/or non-accessible FDC check valves will be listed on the report and a recommendation for relocation under a separate contract. Inspectors must have access to all suites, apartments, units, etc. Customer responsible for notifying tenants of inspection and for gaining access in to each and every unit/apartment on scheduled inspection date(s). **If multiple inspections are required due to “no access” customer will be responsible for hourly rates of inspectors at Davis Ulmer Fire Protection current Time & Material Rates.**

ACCESS ACKNOWLEDGEMENT CUSTOMER INITIAL

***Cancellation/Reschedule Notice:** Should the customer cancel or reschedule all or any portion of the inspection/scope without giving 3 business days’ notice to the Davis Ulmer Fire Protection we will assess a scheduling impact fee. The fee shall be equal to 4 hours of our current set Time and Material rate.

***COVID-19:** “Due to the existing pandemic involving COVID-19 and the constantly evolving situation, which includes shut downs of definite and indefinite durations by the federal, state, and local governments, quarantines, business shut downs, transportation interruptions, disruptions in the supply chain of certain materials, supplies, or equipment, disruptions to public services, temporary suspensions of work on site, or the unavailability or reduced availability of manpower, the parties agree that if Subcontractor is hindered, prevented or delayed at any time in the commencement or progress of the work for a cause arising from or related to COVID-19, including but not limited to any of the examples above, Subcontractor shall be entitled to an extension of the Contract time. Furthermore, Subcontractor shall be entitled to additional compensation for increased costs associated with the high demand for specified materials, for increased costs associated with any proposed substitute approved by Contractor or Owner, or any other similar cost increase outside the control of Subcontractor.”

SECTION V: THIRD PARTY AUTHORIZATION

Customer requests and authorizes Company to provide the following designated third parties with the Report information outlined below:

SECTION VI: ACCEPTANCE AND SIGNATURE

| | | |
|-------------------|---------------------|--|
| Customer: | Town of Canandaigua | Davis-Ulmer Sprinkler Company, Inc. |
| SIGNATURE: | _____ | SIGNATURE: _____ |
| NAME: | Jim Fletcher | NAME: Pete Mitrano |
| TITLE: | Title | TITLE: Service Manager |
| DATE: | _____ | DATE: _____ |

By signing above, Customer acknowledges that it has reviewed, understands and agrees to all terms and conditions of this Agreement including, without limitation, the Scope(s) of Work furnished by Company with this Agreement.

The inspection fee quoted is for acceptance within thirty (30) days from Company’s presentation of this Agreement to Customer. If not accepted by Customer within such 30-day period, Company will be pleased to submit a revised quotation. Agreement is not binding on Company until credit approval for Customer is issued by Company. If required, a Credit Application is attached.



Scopes of Work:

- **Scopes of Work** (from section II)



Customer Attachments:

- **W-9** (Matching customers bill to information above)
- **Tax Exempt Certificate** (if Applicable)



Annual

INSPECTION/TESTING OF BACKFLOW PREVENTION DEVICE

State Department of Health (D.O.H.) requires you to maintain Cross Connection Control Assemblies in acceptable condition and to maintain inspection, testing and maintenance records. Davis-Ulmer will notify you in writing of any condition or deficiency discovered requiring correction or repair. Any authorized repair work will be performed either as quoted or on a time and material basis.

It is the responsibility of the Owner/Occupant that the original installation of the device that Company is testing has been approved by the authority having jurisdiction and/or insurance underwriter. Proper lighting, heat, drainage is to be provided for each device by the Owner/Occupant. Company assumes no liability for any and all losses or damages caused by device failure or RPZ relief valve discharge during or anytime after testing the device. The inspection and test that Company performs on a backflow is to test the device only and does not include engineering evaluations or design recommendations.

SCOPE OF WORK

- (Annually) Visually inspect external condition of backflow assembly.
- (Annually) Verify both assembly control valves are in sealed in proper position.
- (Annually) Perform backflow performance test.
- Affix test tags to device.
- Furnish completed inspection/test forms.

Excluded Work:

- Interior cleaning and retesting of device.
- Repair of device that fails initial test.
- Sending report to water authority.
- Any an all NFPA, DOH, State, and Local requirements in excess of above listed.



Quarterly

INSPECTION / TESTING OF WET PIPE FIRE SPRINKLER SYSTEM

The State Fire Code requires you to inspect, test, and maintain fire protection systems in an operative condition. All inspection, testing and maintenance records are required to be kept on file at the premises. Any questions concerning regulatory requirements for fire protection systems should be directed to your municipal code enforcement authority. Davis-Ulmer will notify you in writing of any condition or deficiency discovered requiring correction or repair. Any authorized repair/maintenance work will be performed either as quoted or on a time and material basis.

SCOPE OF WORK

- (Annually) Attempt to visually inspect all known portions of system for exterior condition of sprinklers, piping, and hangers from floor level only.
- (Quarterly) Attempt to visually inspect all known valves, hydraulic placards, gauges, fire department connection from floor level only.
- (Annually) Operate all known control valves, and seal valves in proper position.
- (Annually) Attempt to visually verify proper sprinkler orientation, temperature rating, and obvious obstruction from floor level only.
- (Annually) Verify appropriate quantities and types of sprinkler heads and wrenches in cabinet.
- (Quarterly) Verify operation of audible alarms and water flow alarms to building Fire Alarm Panel and remote monitoring facility (if equipped).
- (Quarterly) Perform main drain flow test and record static and residual pressures (weather permitting).
- (Annually) Sample test anti-freeze solution for specific gravity and freezing point (if equipped).
- (Semi-Annually) Verify operation of valve supervisory switches to building Fire Alarm Panel and remote monitoring facility (if equipped).
- (Quarterly) Affix inspection tags, date, and initial.
- Furnish completed inspection/test forms.

Excluded Work:

- Visual inspection of systems or portions of in inaccessible spaces.
- Any and all NFPA, State, and local requirements in excess of above stated.

ATTACHMENT 8

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one;)

of Canandaigua

4/29/2022

Local Law No. _____ of the year 20 22

A local law Amending Chapter 44, by Adding Section 11, Use of Videoconferencing
(Insert Title)

DRAFT

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one;)

of Canandaigua _____ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

DRAFT

4/29/2022

TOWN OF CANANDAIGUA

LOCAL LAW # ____ OF 2022

Attachment A

EXHIBIT A

SECTION ONE. Purpose. The purpose of this Local Law is to authorize the use of videoconferencing by public bodies of the Town of Canandaigua, in accordance with New York State Public Officers Law §103-a, Videoconferencing by Public Letters.

SECTION TWO. Authorization for the Use of Videoconferencing. The Town Board hereby authorizes the use of videoconferencing for all public bodies in the Town of Canandaigua, including itself and its committees and subcommittees, and all boards of the Town of Canandaigua, subject to the written procedures attached to this local law.

SECTION THREE. Adoption of Written Procedures Governing the Use of Videoconferencing. Simultaneously with the adoption of this local law the Town Board will adopt the Written Procedures Governing the Use of Videoconferencing for the Town of Canandaigua set forth in the written procedures that are attached to this local law.

SECTION FOUR. Severability. If any portion of this Local Law shall be deemed by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the remainder of this Local Law shall remain in full force and effect to the extent practicable.

SECTION FIVE. Effective Date. This Local Law shall be effective immediately upon its filing with the New York State Secretary of State.

DRAFT

WRITTEN PROCEDURES GOVERNING THE USE OF VIDEOCONFERENCING FOR THE TOWN OF CANANDAIGUA

These Procedures shall govern the use of videoconferencing for all public bodies of the Town of Canandaigua, including but not limited to the Town Board of the Town of Canandaigua, the Planning Board of the Town of Canandaigua, the Zoning Board of Appeals of the Town of Canandaigua, the Environmental Conservation Board of the Town of Canandaigua, the Board of Assessment Review of the Town of Canandaigua, and all committees and subcommittees established therein (each being hereafter referred to as a "Public Body"):

1. A minimum number of members of the Public Body must be present to fulfill any quorum requirements to which said Public Body is subject in the same physical location or locations where the public can attend.
2. These procedures shall be conspicuously posted on the Town's website and on the webpage of each Public Body, if any, employing videoconferencing.
3. Members of a Public Body must be physically present at the meeting unless such member is unable to be physically present at such meeting location due to extraordinary circumstances, including disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member's physical attendance at such meeting.
4. Except in the case of executive sessions, each Public Body shall ensure that members of the Public Body can be heard, seen and identified while the meeting is being conducted.
5. The minutes of any meetings involving videoconferencing shall include which, if any, member participated remotely.
6. If videoconferencing is used to conduct a meeting, the public notice for the meeting shall inform the public that videoconferencing will be used, where the public can view and/or participate in such meeting, where required documents and records will be posted or available and identify the physical location for the meeting where the public can attend.
7. The Public Body shall provide that each meeting conducted using videoconferencing shall be recorded and such recordings posted or linked on the public website of the Town or the Public Body within five business days and shall remain so available for a minimum of five years thereafter.
8. A transcript of recordings will be provided upon request, subject to availability.

9. If videoconferencing is used to conduct a meeting, the Public Body shall provide the opportunity for members of the public to view such meeting via video, and to participate in proceedings via videoconference in real time where public comment or participation is authorized and shall ensure that videoconferencing authorizes the same public participation or testimony as in person participation or testimony.
10. The Town of Canandaigua will continue to maintain its official website.
11. The in person participation requirements set forth above shall not apply during a state disaster emergency declared by the governor pursuant to section twenty-eight of the executive law, or a local state of emergency proclaimed by the chief executive of a county, city, village or town pursuant to section twenty-four of the executive law, if the board determines that the circumstances necessitating the emergency declaration would affect or impair the ability of the Public Body to hold an in person meeting.
12. Open meetings of any Public Body that are broadcast or that use videoconferencing shall utilize technology to permit access by members of the public with disabilities consistent with the 1990 Americans with Disabilities Act (ADA), as amended, and corresponding guidelines.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

DRAFT

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²² of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on _____ 20²², in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20²², in accordance with the applicable provisions of law.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.
(Name of Legislative Body)
(Elective Chief Executive Officer*)

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: _____

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| | | | |
|--|--|------------------------------------|--|
| Part 1 – Project and Sponsor Information | | | |
| Town of Canandaigua | | | |
| Name of Action or Project: Local Law on Videoconferencing | | | |
| Project Location (describe, and attach a location map): Town of Canandaigua | | | |
| Brief Description of Proposed Action: The Canandaigua Town Board is considering the adoption of a local law that would create a chapter in the town code regulating videoconferencing in public meetings. | | | |
| Name of Applicant or Sponsor: Town of Canandaigua Town Board | | Telephone: 585-394-1120 | |
| | | E-Mail: info@townofcanandaigua.org | |
| Address: 5440 Rt. 5 & 20 West | | | |
| City/PO: Canandaigua | | State: NY | Zip Code: 14424 |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | NO <input type="checkbox"/> | YES <input checked="" type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: | | NO <input type="checkbox"/> | YES <input type="checkbox"/> |
| 3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres | | | |
| 4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland | | | |

| | | | |
|---|--|---|---|
| 5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan? | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | N/A <input type="checkbox"/> <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape? | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? | NO <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | |
| 9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____ | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | |

| | | |
|---|--------------------------|--------------------------|
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban | | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Is the project site located in the 100-year flood plan? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| <p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>Town Board, Town of Canandaigua</u> Date: _____</p> <p>Signature: _____ Title: <u>Town Manager</u></p> | | |

Project:

LL videoconferencing

Date:

May 16 2022

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

| | No, or small impact may occur | Moderate to large impact may occur |
|--|---|--|
| 1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Will the proposed action result in a change in the use or intensity of use of land? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Will the proposed action impair the character or quality of the existing community? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Will the proposed action impact existing: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. public / private water supplies? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. public / private wastewater treatment utilities? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Will the proposed action create a hazard to environmental resources or human health? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
 ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town of Canandaigua Town Board

Name of Lead Agency

Douglas E. Finch

Print or Type Name of Responsible Officer in Lead Agency

Signature of Responsible Officer in Lead Agency

Date

Town Manager

Title of Responsible Officer

Signature of Preparer (if different from Responsible Officer)

ATTACHMENT 9

Local Law No _____ of the year 2022

Town of Canandaigua, County of Ontario

A local law to override the tax levy limit established in General Municipal Law 3-c

Be it enacted by the Town Board of the Town of Canandaigua as follows:

Section 1. Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Canandaigua pursuant to General Municipal Law § 3-c, and to allow the Town of Canandaigua to adopt a budget for the fiscal year 2023 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the Town Board to override the tax cap by the adoption of a local law approved by vote of sixty percent (60%) of the Town Board.

Section 3. Tax Levy Limit Override

The Town Board of the Town of Canandaigua, County of Ontario is hereby authorized to adopt a budget for the fiscal year 2023 that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law, §3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date.

This local law shall take effect immediately upon filing with the Secretary of State.

ATTACHMENT 10

Memo

To: Town Board

From: Agricultural Advisory Committee

cc: Shawna Bonshak, Town Planner

Date: 04/28/2022

Re: Proposed revisions to Town Code, Chapter 4: Agricultural Advisory Committee

The Agricultural Advisory Committee on November, 18, 2021 reviewed the above section of Town Code and has proposed certain changes detailed in the attached file. The suggested changes are summarized below.

In summary, the Committee has been aware for some time that the language in the Town Code governing the membership of the Agricultural Advisory Committee has not matched the actual membership appointed by the Town Board by resolution each January since the committee's inception in 2017. The proposed changes would remove the discrepancies between Town code and Town Board actions.

The Town Code dictates that members will number no more than five and that they will be residents of the Town of Canandaigua. Currently, there are six members appointed by the Town Board to the Ag Committee, two of which are not residents of the Town. The Committee would like to alter the code to allow for more than five members and also to allow non-residents to be on the Committee.

The Committee feels that since our local agricultural community does not divide along municipal boundaries, that the residency of Ag Committee members is not as important as their interest and passion for local agriculture. Farmers often own land in multiple municipalities and interests/concerns/issues are similar across local municipalities. The two current non-resident members are valued members of the Committee who provide valuable input and are passionate about farming and agriculture.

One additional proposed change is to remove the requirement that the Committee's recording secretary be a member of the Committee.

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one.)

of Town of Canandaigua

DRAFT
5-25-2022

Local Law No. _____ of the year 20 22

A local law Amendment to Chapter 4 Agricultural Advisory Committee
(Insert Title)

Be it enacted by the Town Board of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one.)

of Canandaigua as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Amendments to Chapter 4 Agricultural Advisory Committee

DRAFT Local Law _____ of 2022

Attachment A

[HISTORY: Adopted by the Town Board of the Town of Canandaigua 3-20-2017 by L.L. No. 4-2017.[1]
Amendments noted where applicable.]

§ 4-1. Title.

This chapter shall be known as the "Agricultural Advisory Committee Law of the Town of Canandaigua, New York."

§ 4-2. Purpose.

The purpose of this chapter is to:

- A. Recognize the importance of agriculture as both a vital local economic base and as a land form that provides the Town of Canandaigua with much of its rural, rustic character and charm.
- B. Assure the continued viability of farming as an industry which is important to the local economy and to the preservation of open space and vistas.
- C. Provide for the most beneficial relationship between the use of land and buildings and the agricultural practices of the community and to further encourage the wise use and management of the Town's natural resources through modern farming practices.
- D. Provide the Town Board, the Planning Board, Zoning Board of Appeals, Environmental Conservation Board, and other relevant boards and committees of Town government with a conduit for recommendations from the agricultural community on the long- and short-term impact of a variety of matters and questions considered by these groups.
- E. Fulfill the goals of the Town of Canandaigua's Agriculture Enhancement Plan (December 2016) by establishing an advisory committee to coordinate public awareness of agricultural issues and the implementation of the Agriculture Enhancement Plan.

§ 4-3. Formation of Committee; membership; terms of office.

- A. The Town Board of the Town of Canandaigua hereby establishes an Agricultural Advisory Committee for the Town of Canandaigua. The Committee shall be composed of a minimum of five members from the agricultural community appointed by the Town Board including, but not limited to, producers, educators, landowners, industry professionals, etc.
- B. The members appointed to the Committee shall serve for a five-year term. Upon initial formation, one member shall serve for a one-year term, two members shall serve for a two-year term, and all other members shall serve for a three-year term. Each year thereafter, reappointments or new appointments shall be for five-year terms.
- C. Appointments shall be from January 1 through December 31.
- D. Members shall serve without salary.

§ 4-4. Chairman; rules of procedure; records.

- A. The Town Board shall designate one member of the Agricultural Advisory Committee to serve as Chairman thereof at its annual organizational meeting each year.
- B. At its first meeting of each year, the Agricultural Advisory Committee shall select a Recording Secretary.
- C. The Agricultural Advisory Committee shall adopt rules and procedures to govern its meetings.
- D. The Agricultural Advisory Committee shall keep accurate records of its meetings and activities to be filed with the Town Clerk and shall file an annual report as provided in § 4-7 of this chapter.

§ 4-5. Referrals.

All applications made to the Town Board, Zoning Board of Appeals, or the Planning Board for land development within any areas described as farm parcels, adjacent to farm parcels, preserved land, adjacent to preserved lands (PDR farms), or open space identified in the Town of Canandaigua Agricultural Enhancement Plan (December 2016 or as periodically updated), as adopted by the Town Board, shall be referred to the Agricultural Advisory Committee for review and comment. Such referral shall occur once the information and materials submitted by an applicant have been deemed appropriate by the Development Office staff and/or the respective board chair for placement on that board's agenda.

- A. The Development Office staff shall be responsible for ensuring timely referral of said applications.
- B. At its own discretion, the Town Board, Zoning Board of Appeals, Environmental Conservation Board, or the Planning Board may also refer to the Agricultural Advisory Committee any other matter for review and comment.
- C. At its next regularly scheduled meeting after referral of an application, the Agricultural Advisory Committee shall review said application and cause all comments regarding same to be forwarded to the referring board before the referring board's next meeting.
- D. Comments made by the Agricultural Advisory Committee to referring agencies shall further the goals and objectives as stated in the Town of Canandaigua Comprehensive Plan, the Town of Canandaigua Agriculture Enhancement Plan, and other related documents adopted by the Town Board.
- E. At no time shall Agricultural Advisory Committee referral or review delay the legally established review process for an application.

§ 4-6. Additional powers and duties.

The Agricultural Advisory Committee shall have the following powers and duties:

- A. Advise the Town Board and the Ontario County Agricultural and Farmland Protection Board in relation the proposed establishment, modification, continuation, or termination of any county agricultural district. The Agricultural Advisory Committee shall present advice relating to the desirability of such action, including advice as to the nature of farming and farm resources within any proposed or established area.
- B. Provide recommendations and support to the Town Board for the general implementation of the Town of Canandaigua's Agriculture Enhancement Plan.
- C. Review proposed zoning changes or development in agricultural districts.
 - (1) Whenever a proposed zoning, policy change, or development (residential, business, or industrial) affecting Town agricultural zoning districts is presented to the Town Board within or contiguous to a county agricultural district or Town agricultural zone, it shall be referred to the Agricultural Advisory Committee for review and comment.

(2) The Agricultural Advisory Committee shall present advice relating to the desirability of such action, including advice as to the nature of farming and farm resources within any proposed or established area. This recommendation(s) shall include a determination as to whether the proposed action(s) will have an unreasonably adverse effect on the continuing viability of a farm enterprise or enterprises within the county or Town agricultural districts. This recommendation(s) shall be advisory only.

D. Review county, state, and federal legislation affecting agricultural issues and communicate the effect to the appropriate board and/or the Town Board.

E. Serve as a vehicle for communication between the agricultural community, the Town of Canandaigua, and the Ontario County Agricultural and Farmland Protection Board.

§ 4-7. Reports.

The Agricultural Advisory Committee shall submit an annual report to the Town Board not later than the first day of January each year concerning the status of the implementation of the Town of Canandaigua's Agriculture Enhancement Plan and the activities and work of the Agricultural Advisory Committee and from time to time shall submit such other reports and recommendations as may be required.

§ 4-8. Construal of provisions.

This chapter shall be deemed an exercise of the powers of the Town of Canandaigua to preserve and improve the quality of the natural and man-made environment on behalf of the present and future inhabitants thereof. This chapter is not intended and shall not be deemed to impair the powers of any other public corporation.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 2022 of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on _____ 20____, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

Date: _____

(Seal)

Town of Canandaigua

Town Code Chapter 4. Agricultural Advisory Committee

[HISTORY: Adopted by the Town Board of the Town of Canandaigua 3-20-2017 by L.L. No. 4-2017.[1]
Amendments noted where applicable.]

§ 4-1. Title.

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- B. Assure the continued viability of farming as an industry which is important to the local economy and to the preservation of open space and vistas.
- C. Provide for the most beneficial relationship between the use of land and buildings and the agricultural practices of the community and to further encourage the wise use and management of the Town's natural resources through modern farming practices.
- D. Provide the Town Board, the Planning Board, Zoning Board of Appeals, Environmental Conservation Board, and other relevant boards and committees of Town government with a conduit for recommendations from the agricultural community on the long- and short-term impact of a variety of matters and questions considered by these groups.
- E. Fulfill the goals of the Town of Canandaigua's Agriculture Enhancement Plan (December 2016) by establishing an advisory committee to coordinate public awareness of agricultural issues and the implementation of the Agriculture Enhancement Plan.

§ 4-3. Formation of Committee; membership; terms of office.

- A. The Town Board of the Town of Canandaigua hereby establishes an Agricultural Advisory Committee for the Town of Canandaigua. The Committee shall be composed of a minimum of five members from the agricultural community appointed by the Town Board including, but not limited to, producers, educators, landowners, industry professionals, etc. ~~as follows: five residents of the Town of Canandaigua from the agricultural community, including but not limited to representatives from the greenhouse, crop production, cash crops, cattle, grapes/vineyard, horse farms, organic, produce, vegetables, specialty crops, grocery, farm market, farmstead, nursery, or dairy segments of the industry.~~
- B. The members appointed to the Committee shall serve for a ~~five~~three-year term. Upon initial formation, one member shall serve for a one-year term, two members shall serve for a two-year term, and all other members shall serve for a three-year term. Each year thereafter, reappointments or new appointments shall be for ~~three~~five-year terms.
- C. Appointments shall be from January 1 through December 31.
- D. Members shall serve without salary.

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- A. The Town Board shall designate one member of the Agricultural Advisory Committee to serve as Chairman thereof at its annual organizational meeting each year.
- B. At its first meeting of each year, the Agricultural Advisory Committee shall select, ~~from among its members,~~ a Recording Secretary.
- C. The Agricultural Advisory Committee shall adopt rules and procedures to govern its meetings.
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shall occur once the information and materials submitted by an applicant have been deemed appropriate by the Development Office staff and/or the respective board chair for placement on that board's agenda.

- A. The Development Office staff shall be responsible for ensuring timely referral of said applications.
- B. At its own discretion, the Town Board, Zoning Board of Appeals, Environmental Conservation Board, or the Planning Board may also refer to the Agricultural Advisory Committee any other matter for review and comment.
- C. At its next regularly scheduled meeting after referral of an application, the Agricultural Advisory Committee shall review said application and cause all comments regarding same to be forwarded to the referring board before the referring board's next meeting.
- D. Comments made by the Agricultural Advisory Committee to referring agencies shall further the goals and objectives as stated in the Town of Canandaigua Comprehensive Plan, the Town of Canandaigua Agriculture Enhancement Plan, and other related documents adopted by the Town Board.
- E. At no time shall Agricultural Advisory Committee referral or review delay the legally established review process for an application.

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The Agricultural Advisory Committee shall have the following powers and duties:

- A. Advise the Town Board and the Ontario County Agricultural and Farmland Protection Board in relation the proposed establishment, modification, continuation, or termination of any county agricultural district. The Agricultural Advisory Committee shall present advice relating to the desirability of such action, including advice as to the nature of farming and farm resources within any proposed or established area.
- B. Provide recommendations and support to the Town Board for the general implementation of the Town of Canandaigua's Agriculture Enhancement Plan.
- C. Review proposed zoning changes or development in agricultural districts.

- (1) Whenever a proposed zoning, policy change, or development (residential, business, or industrial) affecting Town agricultural zoning districts is presented to the Town Board within or contiguous to a county agricultural district or Town agricultural zone, it shall be referred to the Agricultural Advisory Committee for review and comment.
 - (2) The Agricultural Advisory Committee shall present advice relating to the desirability of such action, including advice as to the nature of farming and farm resources within any proposed or established area. This recommendation(s) shall include a determination as to whether the proposed action(s) will have an unreasonably adverse effect on the continuing viability of a farm enterprise or enterprises within the county or Town agricultural districts. This recommendation(s) shall be advisory only.
- D. Review county, state, and federal legislation affecting agricultural issues and communicate the effect to the appropriate board and/or the Town Board.
 - E. Serve as a vehicle for communication between the agricultural community, the Town of Canandaigua, and the Ontario County Agricultural and Farmland Protection Board.

§ 4-7. Reports.

The Agricultural Advisory Committee shall submit an annual report to the Town Board not later than the first day of January each year concerning the status of the implementation of the Town of Canandaigua's Agriculture Enhancement Plan and the activities and work of the Agricultural Advisory Committee and from time to time shall submit such other reports and recommendations as may be required.

§ 4-8. Construal of provisions.

This chapter shall be deemed an exercise of the powers of the Town of Canandaigua to preserve and improve the quality of the natural and man-made environment on behalf of the present and future inhabitants thereof. This chapter is not intended and shall not be deemed to impair the powers of any other public corporation.

**State Environmental Quality Review
LEAD AGENCY COORDINATION REQUEST**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8
(State Environmental Quality Review Act) of the Environmental Conservation Law

**The Canandaigua Town Board seeks Lead Agency Status for the
environmental review for the action described below:**

Project Number

Name of Action: Agricultural Advisory Committee Local Law

Location: 5440 Route 5 & 20 West Canandaigua, NY 14424

Description of the Action:

Adoption of a local law to amend chapter 4 Agricultural Advisory Committee regarding membership terms and requirements.

_____ This agency has no objection to the **Canandaigua Town Board** assuming Lead Agency Status for this action

_____ This Agency will seek Lead Agency Status

Print or Type Name of Responsible Officer

Signature of Responsible Officer

Please return to:

Town of Canandaigua, Town Clerk
5440 Route 5 & 20 West
Canandaigua, NY 14424

If no response is received within 30 calendar days from the date of this authorization by the Canandaigua Town Board (July 18, 2022), the Canandaigua Town Board will assume Lead Agency in accordance to 6 NYCRR Part 617.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| | | | |
|--|--|---|--|
| Part 1 – Project and Sponsor Information | | | |
| Town of Canandaigua | | | |
| Name of Action or Project: Adoption of a local law to amend town code chapter 4 - Agricultural Advisory Committee | | | |
| Project Location (describe, and attach a location map): Town of Canandaigua | | | |
| Brief Description of Proposed Action: The Town Board is considering the adoption of a town code amendment that would change Chapter 4 - Agricultural Advisory Committee to more closely align it with recent Town Board appointments relative to this committee's membership and remove the requirement that the secretary be a member of the Committee. | | | |
| Name of Applicant or Sponsor: Town Board, Town of Canandaigua | | Telephone: 585-394-1120 | |
| | | E-Mail: sreynolds@townofcanandaigua.org | |
| Address: 5440 Route 5 & 20 West | | | |
| City/PO: Canandaigua | | State: NY | Zip Code: 14424 |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | NO <input type="checkbox"/> | YES <input checked="" type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: | | NO <input type="checkbox"/> | YES <input type="checkbox"/> |
| 3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres | | | |
| 4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland | | | |

| | | | |
|---|--------------------------|--------------------------|--------------------------|
| 5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan? | NO | YES | N/A |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape? | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____ | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____ | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| 11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____ | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| 12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____ | NO | YES | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | | |

| | | |
|--|--------------------------|--------------------------|
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban | | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Is the project site located in the 100-year flood plan? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| <p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>Town Board, Town of Canandaigua</u> Date: _____</p> <p>Signature: _____ Title: <u>Town Manager</u></p> | | |

ATTACHMENT 11

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

DRAFT
6/6/2022

Local Law No. _____ of the year 20 22

A local law Amend Chapter 174 (Subdivision of Land), Chapter 220 (Zoning), and Chapter 1 Sect 17
(Insert Title)
(General Provisions, Definitions)

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Local Law ____ of 2022

Attachment A

(June 6, 2022)

DRAFT

§ 174 Subdivision of Land.

§ 174-7 General procedural requirements.

- O. Waivers. Pursuant to authority in New York State Town Law, the Planning Board may waive, when reasonable, any requirements or improvements for the approval, approval with modifications or disapproval of subdivisions submitted for its approval identified in the Site Design and Development Criteria. Any such waiver, which shall be subject to appropriate conditions, may be exercised in the event any such requirements or improvements are found not to be requisite in the interest of the public health, safety and general welfare or inappropriate because of inadequacy or lack of connecting facilities adjacent or in proximity to the subdivision.

§ 174-19 Lot size and arrangement.

- B. Lot sizes and dimensions shall not be less than those specified in Chapter 220, Zoning, of the Code of the Town of Canandaigua unless the provisions thereof are to be modified by the Planning Board pursuant to Town Law § 278 and conforms with §220-33.1 (Scenic Viewshed Overlay District), as amended.
- D. No division of land shall result in any parcel becoming landlocked. Any parcel created by division of land shall have access to a right of way. Any division of land shall be classified at the time of subdivision as a Conservation Subdivision, Form Based Code Subdivision, Major Subdivision, or Minor Subdivision.
- F. All blocks in a subdivision shall have a minimum length of at least 750 feet with a maximum length of 1,200 feet. Such blocks containing individual lots shall be at least two lot depths in width, except where reverse frontage may be employed along major highways. Modifications of the above requirements are possible in commercial and industrial developments. Developments proposed pursuant to §220-32 are exempted from the above requirements.
- H. Double-frontage lots are prohibited, except where employed to prevent vehicular access to major traffic streets or where otherwise required by unusual topographic conditions. Where double-frontage lots are permitted, the Planning Board shall, as a condition of final plat approval, determine the front yard and rear yard portions of all such lots. Modifications of the above requirements are possible by the Planning Board pursuant to §220-32.

- I. Subdivision of land resulting in the creation of four or more parcels along a private right of way shall constitute a Major Subdivision and shall only be authorized with improvements to create a public right of way pursuant to the Site Design and Development Criteria.

DRAFT

§ 174-10 Single-stage review.

- A. Applications for subdivision plats to be reviewed in one stage where no preliminary subdivision review is required shall be submitted in final form and shall include all information required for preliminary and final plats as specified in §§ 174-13 and 174-14 of this chapter. [Amended 2-13-2012 by L.L. No. 1-2012]
- B. The submitted plat drawing shall be marked as final and shall include a note that no preliminary subdivision review was required.
- C. The process for single-stage subdivision review shall be as required in New York State Town Law Article 16, § 276, Part 6(d), as may be amended.
- D. Applications for subdivision classified as Major Subdivision are not eligible for single stage review.

§ 174-21 Street system layout.

- A. General.
 - (1) Streets shall be constructed to provide adequate means of access to each lot of a subdivision, § **220-9** and access control §220-75 of the Town Code.
 - (2) Design and construction of a street(s) as defined in §1-17 and related improvements shall be in accordance with the standards and specifications described in the Town of Canandaigua Site Design and Development Criteria, which are incorporated herein by reference.

§ 220-9 Regulations applicable to all districts.

- C. Every developed lot of record shall have access to a right of way. All structures shall be so located on lots so as to provide safe and convenient access for servicing, fire protection and required off-street parking. Further standards may be found within the Town of Canandaigua Site Design and Development Criteria.

§ 220-65 General procedural requirements.

- L. Waivers. The Planning Board is hereby empowered to waive, when reasonable, any requirements or improvements for the approval, approval with modifications or disapproval of site plans submitted for its approval identified in the Site Design and

Development Criteria. Any such waiver, which shall be subject to appropriate conditions, may be exercised in the event any such requirements or improvements are found not to be requisite in the interest of the public health, safety, and general welfare or inappropriate because of inadequacy or lack of connecting facilities adjacent or in proximity to the site plan.

(1) If an applicant wishes to request a waiver, said request shall be submitted in writing as part of the application. The application shall state fully the grounds of said request.

(2) The Planning Board shall make findings supporting their decision regarding a waiver.

(3) Waivers shall be made by resolution of the Planning Board. A statement showing the date that such waiver was granted shall be affixed to the final plat.

(4) When granting waivers, the Planning Board may also impose additional conditions as needed to achieve the objectives of the waived requirement(s).

DRAFT

§ 1-17 Definitions.

Except as otherwise provided herein, words and terms used in the Town Code shall have their usual and customary meanings. As used in this Code, the following terms shall have the meanings indicated:

RIGHT-OF-WAY

- A. **PRIVATE RIGHT-OF-WAY** Land owned or accessible and subject to a recorded easement which includes a maintenance agreement(s) by a nonpublic agency, private entity, individual, or organization and occupied or intended to be occupied by transmission mains, gas pipelines, rails, private driveways, or other special uses.
- B. **PUBLIC RIGHT-OF-WAY** Land owned by public agencies for use as a street or other public purposes.

LOT FRONTAGE

The front of a lot shall be construed to be the portion nearest the street or right of way. For the purposes of determining yard requirements on corner lots, all sides of a lot adjacent to streets shall be considered front yards.

CONSERVATION SUBDIVISION

A division of land which permits flexibility of design to promote environmentally sensitive and efficient uses of land pursuant to §174-16.

FORM BASED CODE SUBDIVISION

A division of land in the Uptown Canandaigua Form Based Code area, identified as the State Route 332 subarea or the Mixed-Use Development Area, designed to foster

predictable built results and a high-quality public realm by using physical form pursuant to §220-32, and the Uptown Canandaigua Form Based Code.

MAJOR SUBDIVISION

Any division of land not classified as a Conservation Subdivision, Form Based Code Subdivision, or Minor Subdivision.

MINOR SUBDIVISION

A division of land, which is zoned and whose uses are exclusively residential or agricultural, and which does not create greater than three parcels adjoining a right-of-way.

PRIVATE DRIVEWAY

A privately owned and maintained access serving three or fewer parcels, providing direct access to a public right-of-way.

DRAFT

SITE DESIGN AND DEVELOPMENT CRITERIA

A manual of requirements and minimum standards that shall be applied to all proposed construction and/or development in the Town of Canandaigua, and/or areas that will involve the connections to existing municipal systems. Said manual as prepared by the Town's Engineering Consultants, and as adopted by the Town Board, and as may be amended from time to time, may be obtained from the Town Clerk or on the Town of Canandaigua website.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²² of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on _____, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*) on _____ 20 ☐ ☐ , in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

Date: _____

(Seal)

DRAFT

MEMO FOR ORDINANCE/TOWN BOARD

JUNE 6, 2022

From: Town Manager Doug Finch

RE: Proposed Local Law (amendment to subdivision code) §174, §220, §1-17

PURPOSE

The proposed local law, amendment(s) to zoning code update(s) relating to §174, §220, and §1-17 would amend multiple sections of Town of Canandaigua code to further clarify subdivisions permitted by the Town Code, and the authority granted to the Planning Board to waive certain design criteria.

Generally speaking the proposed amendments would clarify the Planning Board is authorized to grant subdivision approval for three or fewer parcels along a private right of way; however, the fourth parcel along a private right of way would necessitate the need for the right of way to be brought up to Town standards as a public right of way, or the applicant would need to justify the unique circumstance to the Zoning Board of Appeals.

§174-7. General procedural requirements

The proposed amendment would insert the words, “identified in the Site Design and Development Criteria” to specify which portion of the Town Code the Planning Board has the authority to waive. The “Site Design and Development Criteria” is referenced in Chapter 220 Zoning (Ch.500) as general references, and is a separate document available on the Town’s website.

§174-19. Lot size and arrangement

The proposed amendments would:

B) reference the need to conform with the Scenic Viewshed Overlay;

D) spell out no parcel shall be landlocked, and must be along a right of way. Also creates a new classification at the time of subdivision by the Planning Board as a Conservation Subdivision, Form Based Code Subdivision, Major Subdivision, or Minor Subdivision;

F) exempts Form Based Code from minimum block length;

H) grants the Planning Board the authority to allow double-frontage lots in the Form Based Code area;

I) requires the Planning Board to find the creation of a fourth lot along a private right of way as a major subdivision and requires the applicant to bring the roadway up to public right of way standards (alternatively the applicant could request a variance from the Zoning Board of Appeals);

§174-10. Single-stage review

D) Requires that any Major Subdivision is not eligible for single stage review and must conduct the analysis of preliminary and final site plan approvals in §174-11, 12, 13, 14, and §220-68. This essentially means the applicant for a major subdivision would need to provide a more detailed analysis of the full build out of all phases and future impacts to infrastructure.

§174-21. Street system layout

The proposed amendments reference the need to be compatible with §220-9 (Regulations applicable to all districts), and access control in §220-75. Street(s) are defined in the Town Code, and the amendment clarifies the use of the word 'street' is as defined in Town Code and Site Design and Development Criteria and are designed to be specific to the proposal relative to the construction of the type of street as authorized by the Planning Board.

§220-9. Regulations applicable to all districts

The proposed amendment in §220-9(C) is to clarify that every developed lot of record shall have access to a right of way which is defined further in the Town Code. The references to street and private roads or drives is no longer needed, as the term right of way more actually defines the types of parcels throughout the Town.

§220-65. General procedural requirements

As stated in §174-7, the proposed amendment would specify the Planning Board has the authority to waive elements in the Site Design and Development Criteria only. Any application that does not meet any other portion of Town Code, other than those elements in the Site Design and Development Criteria, would need a variance or plans would need to be amended to meet the Town Code as in §174-7.

§1-17. Definitions

The proposed amendments in §1-17 would clarify the definitions of certain words used in the Town of Canandaigua code.

RIGHT OF WAY – refers to private and public right of ways, and specifically requires private right of ways to be subject to recorded easements with maintenance agreements.

LOT FRONTAGE – defines the front of the lot as the nearest portion of the right of way.

CONSERVATION SUBDIVISION – creates a definition of conservation subdivision, as further defined in §174-16. This definition will be needed for the Planning Board to determine the type of subdivision being approved and relates to cluster subdivision.

FORM BASED CODE SUBDIVISION – creates a definition of form-based code subdivision as defined in §220-32 and relates to specifically the Uptown area. This definition will be needed for the Planning Board to determine the type of subdivision being approved and relates to Uptown.

MAJOR SUBDIVISION – creates a new definition for use by the Planning Board at the time of subdivision creation for any application which is not a conservation, form based, or minor subdivision.

MINOR SUBDIVISION – creates a new definition for use by the Planning Board at the time of subdivision creation for any application which is being used for residential or agricultural uses and does not create greater than three parcels.

PRIVATE DRIVEWAY – creates a new definition to clarify the access of three or fewer parcels to a public right of way.

SITE DESIGN AND DEVELOPMENT CRITERIA – includes in the definition the Site Design and Development Criteria manual is available on the Town website.

§ 174 Subdivision of Land.

§ 174-7 General procedural requirements.

- O. Waivers. Pursuant to authority in New York State Town Law, the Planning Board may waive, when reasonable, any requirements or improvements for the approval, approval with modifications or disapproval of subdivisions submitted for its approval identified in the Site Design and Development Criteria. Any such waiver, which shall be subject to appropriate conditions, may be exercised in the event any such requirements or improvements are found not to be requisite in the interest of the public health, safety and general welfare or inappropriate because of inadequacy or lack of connecting facilities adjacent or in proximity to the subdivision.

§ 174-19 Lot size and arrangement.

- B. Lot sizes and dimensions shall not be less than those specified in Chapter 220, Zoning, of the Code of the Town of Canandaigua unless the provisions thereof are to be modified by the Planning Board pursuant to Town Law § 278 and conforms with §220-33.1 (Scenic Viewshed Overlay District), as amended.
- D. No division of land shall result in any parcel becoming landlocked. Any parcel created by division of land shall have access to a right of way. Any division of land shall be classified at the time of subdivision as a Conservation Subdivision, Form Based Code Subdivision, Major Subdivision, or Minor Subdivision.
- F. All blocks in a subdivision shall have a minimum length of at least 750 feet with a maximum length of 1,200 feet. Such blocks containing individual lots shall be at least two lot depths in width, except where reverse frontage may be employed along major highways. Modifications of the above requirements are possible in commercial and industrial developments. Developments proposed pursuant to §220-32 are exempted from the above requirements.
- H. Double-frontage lots are prohibited, except where employed to prevent vehicular access to major traffic streets or where otherwise required by unusual topographic conditions. Where double-frontage lots are permitted, the Planning Board shall, as a condition of final plat approval, determine the front yard and rear yard portions of all such lots. Modifications of the above requirements are possible by the Planning Board pursuant to §220-32.
- I. Subdivision of land resulting in the creation of four or more parcels along a private right of way shall constitute a Major Subdivision and shall only be authorized with improvements to create a public right of way pursuant to the Site Design and Development Criteria.

§ 174-10 Single-stage review.

- A. Applications for subdivision plats to be reviewed in one stage where no preliminary subdivision review is required shall be submitted in final form and shall include all information required for preliminary and final plats as specified in §§ 174-13 and 174-14 of this chapter. [Amended 2-13-2012 by L.L. No. 1-2012]
- B. The submitted plat drawing shall be marked as final and shall include a note that no preliminary subdivision review was required.
- C. The process for single-stage subdivision review shall be as required in New York State Town Law Article 16, § 276, Part 6(d), as may be amended.

D. Applications for subdivision classified as Major Subdivision are not eligible for single stage review.

§ 174-21 Street system layout.

- A. General.
 - (1) Streets shall be constructed to provide adequate means of access to each lot of a subdivision, § ~~220-9D~~ and access control §220-75 of the Town Code.
 - (2) Design and construction of a street(s) as defined in §1-17 and related improvements shall be in accordance with the standards and specifications described in the Town of Canandaigua Site Design and Development Criteria, which are incorporated herein by reference.

§ 220-9 Regulations applicable to all districts.

- C. Every developed lot of record shall have access to a public-street right of way. ~~Access may be either direct or by private road or drive.~~ All structures shall be so located on lots so as to provide safe and convenient access for servicing, fire protection and required off-street parking. Further standards may be found within the Town of Canandaigua Site Design and Development Criteria.

§ 220-65 General procedural requirements.

- L. Waivers. The Planning Board is hereby empowered to waive, when reasonable, any requirements or improvements for the approval, approval with modifications or disapproval of site plans submitted for its approval identified in the Site Design and Development Criteria. Any such waiver, which shall be subject to appropriate conditions, may be exercised in the event any such requirements or improvements are found not to be requisite in the interest of the public health, safety, and general welfare or inappropriate because of inadequacy or lack of connecting facilities adjacent or in

proximity to the site plan.

- (1) If an applicant wishes to request a waiver, said request shall be submitted in writing as part of the application. The application shall state fully the grounds of said request.
- (2) The Planning Board shall make findings supporting their decision regarding a waiver.
- (3) Waivers shall be made by resolution of the Planning Board. A statement showing the date that such waiver was granted shall be affixed to the final plat.
- (4) When granting waivers, the Planning Board may also impose additional conditions as needed to achieve the objectives of the waived requirement(s).

§ 1-17 Definitions.

Except as otherwise provided herein, words and terms used in the Town Code shall have their usual and customary meanings. As used in this Code, the following terms shall have the meanings indicated:

RIGHT-OF-WAY

- A. **PRIVATE RIGHT-OF-WAY** Land owned or accessible and subject to a recorded easement which includes a maintenance agreement(s) by a nonpublic agency, private entity, individual, or organization and occupied or intended to be occupied by transmission mains, gas ~~pipe-lines~~pipelines, rails, private driveways, or other special uses.
- B. **PUBLIC RIGHT-OF-WAY** Land owned by public agencies for use as a street or other public purposes.

LOT FRONTAGE

The front of a lot shall be construed to be the portion nearest the street or right of way. For the purposes of determining yard requirements on corner lots, all sides of a lot adjacent to streets shall be considered front yards.

CONSERVATION SUBDIVISION

A division of land which permits flexibility of design to promote environmentally sensitive and efficient uses of land pursuant to §174-16.

FORM BASED CODE SUBDIVISION

A division of land in the Uptown Canandaigua Form Based Code area, identified as the State Route 332 subarea or the Mixed-Use Development Area, designed to foster predictable built results and a high-quality public realm by using physical form pursuant to §220-32, and the Uptown Canandaigua Form Based Code.

MAJOR SUBDIVISION

Any division of land not classified as a Conservation Subdivision, Form Based Code Subdivision, or Minor Subdivision.

MINOR SUBDIVISION

A division of land, which is zoned and whose uses are exclusively residential or agricultural, and which does not create greater than three parcels adjoining a right-of-way.

PRIVATE DRIVEWAY

A privately owned and maintained access serving three or fewer parcels, providing direct access to a public right-of-way.

SITE DESIGN AND DEVELOPMENT CRITERIA

A manual of requirements and minimum standards that shall be applied to all proposed construction and/or development in the Town of Canandaigua, and/or areas that will involve the connections to existing municipal systems. Said manual as prepared by the Town's Engineering Consultants, and as adopted by the Town Board, and as may be amended from time to time, may be obtained from the Town Clerk or on the Town of Canandaigua website.

**State Environmental Quality Review
LEAD AGENCY COORDINATION REQUEST**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8
(State Environmental Quality Review Act) of the Environmental Conservation Law

**The Canandaigua Town Board seeks Lead Agency Status for the
environmental review for the action described below:**

Project Number

Name of Action: Text Code Amendment Subdivision Code

Location: 5440 Route 5 & 20 West Canandaigua, NY 14424

Description of the Action:

Adoption of a local law to amend chapter 174, 220, and 1

_____ This agency has no objection to the **Canandaigua Town Board** assuming Lead
Agency Status for this action

_____ This Agency will seek Lead Agency Status

Print or Type Name of Responsible Officer

Signature of Responsible Officer

Please return to:

Town of Canandaigua, Town Clerk
5440 Route 5 & 20 West
Canandaigua, NY 14424

If no response is received within 30 calendar days from the date of this authorization by the
Canandaigua Town Board (July 18, 2022), the Canandaigua Town Board will assume Lead
Agency in accordance to 6 NYCRR Part 617.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| | | | |
|---|--|--------------------------------------|--|
| Part 1 – Project and Sponsor Information | | | |
| Town of Canandaigua Text Code Subdivision | | | |
| Name of Action or Project: | | | |
| Project Location (describe, and attach a location map): | | | |
| Brief Description of Proposed Action: The proposed local law, amendment(s) to zoning code update(s) relating to §174, §220, and §1-17 would amend multiple sections of Town of Canandaigua code to further clarify subdivisions permitted by the Town Code, and the authority granted to the Planning Board to waive certain design criteria. Generally speaking the proposed amendments would clarify the Planning Board is authorized to grant subdivision approval for three or fewer parcels along a private right of way; however, the fourth parcel along a private right of way would necessitate the need for the right of way to be brought up to Town standards as a public right of way, or the applicant would need to justify the unique circumstance to the Zoning Board of Appeals. | | | |
| Name of Applicant or Sponsor: | | Telephone: 5853941120 | |
| Town of Canandaigua Town Board | | E-Mail: dfinch@townofcanandaigua.org | |
| Address: | | | |
| City/PO: | | State: | Zip Code: |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | | NO <input type="checkbox"/> |
| | | | YES <input checked="" type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: | | | NO <input checked="" type="checkbox"/> |
| | | | YES <input type="checkbox"/> |
| 3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres | | | |
| 4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland | | | |

| | | | |
|---|--|---|---|
| 5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan? | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | N/A <input type="checkbox"/> <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape? | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? | NO <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | |
| 9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____ | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | |

| | | |
|---|--------------------------|--------------------------|
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban | | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Is the project site located in the 100-year flood plan? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| <p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: _____ Date: _____</p> <p>Signature: _____ Title: _____</p> | | |

ATTACHMENT 12



Plan for Cyclical Reassessments



Assessing unit Town of Canandaigua

Date plan submitted:

SWIS/CAP code 322400

Original 03-30-2021

County Ontario

Amended _____

This Plan covers final assessment roll years: Years must correspond to first and last reappraisal years in the chart on page 3.

From 2022

To 2026

The plan must be submitted by the Assessor of the assessing unit, and the CEO of the municipality or constituent municipality of a CAP; if a CAP, please copy and insert the needed numbers of this page.

1 Plan development & commitment

Plan submitted by:

Cathy Menikotz
Chief Executive Officer's name (print)

TOWN OF CANANDAIGUA
Municipality name if in CAP

Cathy Menikotz
Signature

Pamela Post
Assessor's name (print)

Pamela Post 3/30/2021
Signature

The above signatories acknowledge that the failure to implement a reappraisal pursuant to an approved Plan for Cyclical Reassessments will result in the repayment of the full amount of financial aid received for the assessment rolls following the roll for which the most recent reappraisal was implemented.

received
07/06/21

T.S.
07/06/21

2 Assessing unit needs analysis

| a. Assessing Unit or CAP Profile | | | | Roll year used: | 2022 |
|--|----------------------|-------------------|----------------|------------------|--------------------------------------|
| Is Article 19 (Homestead option) in effect? (Yes/No) | | | | | No |
| Is adoption of Article 19 (Homestead option) planned or being considered? (Yes/No) | | | | | No |
| Property summary: | | | | | |
| Roll section | Property types | Number of parcels | Assessed value | Percent Total AV | Annual average number of valid sales |
| 1 | 100 – Agricultural | 177 | 33243730.00 | 4% | 4.00 |
| 1 | 200 – Residential | 3702 | 1140651213.00 | 72% | 366.00 |
| 1 | 300 – Vacant | 768 | 47878030.00 | 6% | 52.00 |
| 1 | 400 – Commercial | 141 | 158041910.00 | 10% | 7.00 |
| 1 | 500 – Recreation | 8 | 6455600.00 | 1% | 1.00 |
| 1 | 600 – Comm. service | 11 | 14461800.00 | 1% | 0.00 |
| 1 | 700 – Industrial | 4 | 13791000.00 | 1% | 0.00 |
| 1 | 800 – Public service | 6 | 2335000.00 | 1% | 0.00 |
| 1 | 900 – Private forest | 2 | 237000.00 | 1% | 0.00 |
| 3 | Taxable SOL | 0 | | 0% | 0.00 |
| 6 | Public utility | 38 | 30381772.00 | 1% | 0.00 |
| 8 | Wholly exempt | 118 | 185998151.00 | 2% | 0.00 |
| Totals | | 4975 | 1633475206.00 | | 0.00 |
| b. Complex Commercial and Industrial Property | | | | | |
| If a Complex Advisory Appraisal was not requested for a complex or unique property, describe below how the assessor will obtain inventory data and determine a value. | | | | | |
| County assistance for commercial values. | | | | | |
| c. Utility Property | | | | | |
| If an Advisory Appraisal was not requested for any Utility Property, describe below how the assessor will obtain inventory data and determine a value. | | | | | |
| I am requesting an advisory appraisal. | | | | | |

3 Current status of data collection/re-inspection requirement

| | | | | |
|--|-------------|------------|--------|---------|
| Assessment roll year of last assessing unit-wide data collection or re-collection, if done | 2018 | | | |
| Is an assessing unit-wide data collection project currently underway? (Yes/No) | Yes | | | |
| Complete the chart below only if data collection/re-inspection was performed over several years | | | | |
| | Residential | Commercial | Vacant | Utility |
| Cumulative percentage of parcels that have been physically inspected within the last six (6) years | 100 % | 100 % | 100 % | 100 % |

4 Plan length and reassessment timetable

The statute and rules require:

- Plan not less than four years
- Reappraisal in the **first** and **last** years of the plan
- A reappraisal at least every **four** years
- Inventory collection at least once every **six** years (all parcels **must** have been physically inspected at least once within the preceding six years of each assessment roll year in the plan)

Rules require that a *revaluation* in any year be a complete reappraisal in order to be eligible for State aid of up to \$5 per parcel (see *Guidelines* for details).

Complete each row in the table below, entering the following information for each year of the plan:

- **Assessment roll year for each year of plan only**
- **Reappraisal Cycle: Reappraisal or blank**
- **Inventory Collection (physical re-inspection): Assessing Unit-wide, Partial, or blank**

If there is intent to conduct a reassessment using methods other than a complete reappraisal in the *non-reappraisal* years, the assessor **must** notify ORPTS in writing no later than 180 days prior to the tentative roll (typically by November 1) - do **not** enter on chart.

| Plan year | 1 | 2 | 3 | 4 | 5 | 6 |
|----------------------|----------------|---------|---------|---------|----------------|---|
| Assessment roll year | 2022 | 2023 | 2024 | 2025 | 2026 | |
| Reappraisal cycle | reappraisal | | | | reappraisal | |
| Inventory collection | Townwide total | partial | partial | partial | Townwide total | |

Instructions – Submit this Application to your State Aid Representative:

| | | | |
|--|--|--|---|
| NYSDTF/ORPTS Western Region Genesee County Building 2 3837 West Main Street Road Batavia NY 14020 | NYSDTF/ORPTS Central Region 333 East Washington Street Syracuse NY 13202 | NYSDTF/ORPTS Northern Region W A Harriman Campus Building 8A Albany NY 12227-0801 | NYSDTF/ORPTS Southern Region 44 south Broadway, 6th Floor White Plains NY 10601 |
|--|--|--|---|

Please see the example on the following page

Example

Guidelines:

- Plan must conform to the statute for plan length and reassessment (reappraisal) frequency.
- Plan chart must indicate a reappraisal in the assessment roll year of Plan Year 1.
- Plan chart should be blank after *final* reappraisal and page 1 must conform to chart.
- It is not necessary to indicate the last unit wide data collection prior to the first year of the plan in the chart; this is addressed elsewhere in the plan.

Example:

Assessing unit conducted a unit-wide data collection in 2010. They intend to perform a reappraisal for the 2011 assessment roll, and then do another reappraisal in 2014. Inventory collection will continue to be done over a multi-year period to ensure that all parcels are physically re-inspected again over a six-year period.

Following the guidelines above, the plan should indicate the following:

Page 1: This Plan covers assessment roll years: From: 2011 To: 2014

Page 3 Chart:

| Plan year | 1 | 2 | 3 | 4 | 5 | 6 |
|----------------------|-------------|---------|---------|-------------|---|---|
| Assessment roll year | 2011 | 2012 | 2013 | 2014 | | |
| Reappraisal cycle | Reappraisal | | | Reappraisal | | |
| Inventory collection | Partial | Partial | Partial | Partial | | |

The same plan should **not** be completed as follows:

Page 1: This Plan covers assessment roll years: From: 2010 To: 2015

Page 3 Chart:

| Plan year | 1 | 2 | 3 | 4 | 5 | 6 |
|----------------------|-----------|---------|---------|---------|---------|---------|
| Assessment roll year | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 |
| Reappraisal cycle | No | Yes | No | No | Yes | No |
| Inventory collection | Unit wide | Partial | Partial | Partial | Partial | Partial |

ATTACHMENT 13

MS4 Annual Report Cover Page

MCC form for period ending March 9, 2022

This cover page must be completed by the report preparer.
Joint reports require only one cover page.

SPDES ID

N Y R 2 0 A 5 4 6

Choose one:

☒ This report is being submitted on behalf of an individual MS4.

Fill in SPDES ID in upper right hand corner.

Name of MS4

T O W N O F C A N A N D A I G U A

OR

☐ This report is being submitted on behalf of a Single Entity

(Per Part II.E of GP-0-10-002)

Name of Single Entity

OR

☐ This is a joint report being submitted on behalf of a coalition.

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.

Name of Coalition

SPDES ID

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SPDES ID

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MS4 Annual Report Cover Page

MCC form for period ending March 9,

| | | | |
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| 2 | 0 | 2 | 2 |
|---|---|---|---|

Provide SPDES ID of each permitted MS4 included in this report.

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MCC form for period ending March 9,

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Name of MS4 TOWN OF CANANDAIGUA

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Important Instructions - Please Read

Important Instructions - Please Read

Contact information must be provided for *each* of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

| First Name | | | | | | | | | | | | |
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Phone
(5 8 5) 3 9 4 - 1 1 2 0

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MS4 Municipal Compliance Certification(MCC) FormMCC form for period ending March 9,

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Name of MS4

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Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for ***each*** of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- ☐ Principal Executive Officer/Chief Elected Official
- ☒ Duly Authorized Representative
- ☒ Local Stormwater Public Contact
- ☒ Stormwater Management Program (SWMP) Coordinator
- ☒ Report Preparer

First Name

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MCC form for period ending March 9,

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TOWN OF CANANDAIGUA

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Important Instructions - Please Read

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

- ☐ Principal Executive Officer/Chief Elected Official
- ☒ Duly Authorized Representative
- ☒ Local Stormwater Public Contact
- ☐ Stormwater Management Program (SWMP) Coordinator
- ☐ Report Preparer

| First Name | MI | Last Name |
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Phone (5 8 5) 3 9 6 - 3 6 3 0 County O N T A R I O

MCC form for period ending March 9,

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Name of MS4 TOWN OF CANANDAIGUA

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Important Instructions - Please Read

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3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
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For each contact, select all that apply:

- ☐ Principal Executive Officer/Chief Elected Official
- ☒ Duly Authorized Representative
- ☒ Local Stormwater Public Contact
- ☐ Stormwater Management Program (SWMP) Coordinator
- ☐ Report Preparer

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Phone (5 8 5) 2 8 1 - 7 1 1 3

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MS4 Municipal Compliance Certification (MCC) FormMCC form for period ending March 9,

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Name of MS4

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Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period?

☒ Yes ☐ No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

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Partner/Coalition Name (con't.)

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SPDES Partner ID - If applicable

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Legally Binding Agreement in accordance
with GP-0-08-002 Part IV.G.?

☒ Yes ☐ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

● MM1

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Additional tasks/responsibilities

- ☐ *Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

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Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? ☒ Yes ☐ No

☒ Yes ☐ No

If No, proceed to Section 4 - Certification Statement.

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Legally Binding Agreement in accordance
with GP-0-08-002 Part IV.G.? ☒ Yes ☐ No

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- *Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2 0 2 2

Name of MS4 TOWN OF CANANDAIGUA

SPDES ID

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Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? ☒ Yes ☐ No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

C A N A N D A I G U A L A K E W A T E R S H E D A S S O C .

Partner/Coalition Name (con't.)

P R E S I D E N T - L Y N N K L O T Z

SPDES Partner ID - If applicable

N Y R 2 0

Address

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City

C A N A N D A I G U A

State

N Y

Zip

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eMail

l i n d s a y m @ c a n a n d a i g u a l a k e a s s o c . o r g

Phone

(5 8 5) 3 9 4 - 5 0 3 0

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? ☒ Yes ☐ No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

● MM1 O U T R E A C H - E D U C A T I O N

● MM2 M E E T I N G S - S E M I N A R S - E V E N T S

○ MM3

○ MM4

○ MM5

○ MM6

Additional tasks/responsibilities

- *Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9,

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Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name

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Last Name

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Title (Clearly print title of individual signing report)

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Signature

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The annual report form and any attachments can be sent to the DEC Central Office clicking the Submit Form link below, or by sending it directly to: MS4compliance@dec.ny.gov. All submissions must include the SPDES ID in the title and must be complete before hitting the Submit Form link below:

Submit Form

If unable to submit electronically, hardcopy submissions can be sent to:

Bureau of Water Compliance
 Division of Water
 4th Floor
 625 Broadway
 Albany, New York 12233-3505

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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Water Quality Trends

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s are contributed to this report?

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1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure One.

☒ Yes ☐ No

If Yes, choose one of the following

☐ Report(s) attached to the annual report

☒ Web Page(s) where report(s) is/are provided below

Please provide specific address of page where report(s) can be accessed - not home page.

URL

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MS4 Annual Report Form

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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3. Web Page con't.: Provide specific web addresses - not home page.

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANADNAIGUA

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The goals of the public education and outreach are to continue public presentations to local community groups, continue the watershed education program for school children, to update education materials, update website materials, and to maintain kiosks.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Town's partnership with the Watershed Association has provided numerous educational and outreach opportunities for our community. They have educated over 1,500 students, distributed over 5,500 mailings, maintained a library of information, both on-line and at various locations throughout the Town.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town will continue its partnership with the Watershed Association. Their contributions to the education of our community is outstanding. School programs will continue. Education materials will be continuously updated. A class on illicit discharge identification will be offered to Town Employees.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

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Minimum Control Measure 2. Public Involvement/Participation

The information in this section is being reported (check one):

☒ On behalf of an individual MS4

☐ On behalf of a coalition

How many MS4s contributed to this report?

| | | |
|--|--|--|
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1. What opportunities were provided for public participation in implementation, development, evaluation and improvement of the Stormwater Management Program (SWMP) Plan during this reporting period? Check all that apply:

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2. Was public notice of availability of this annual report and Stormwater Management Program (SWMP) Plan provided?

☒ Yes ☐ No

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MS4 Annual Report Form

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3. Where can the public access copies of this annual report, Stormwater Management Program SWMP) Plan and submit comments on those documents?

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

☒ MS4/Coalition Office

☒ Annual Report ☒ SWMP Plan ☒ Comments

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☒ Web Page URL:

☒ Annual Report ☒ SWMP Plan ☒ Comments

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Please provide specific address of page where report can be accessed - not home page.

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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SPDES ID

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4.a. If this report was made available on the internet, what date was it posted?

Leave blank if this report was not posted on the internet.

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4.b. For how many days was/will this report be posted?

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If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

5.a. Was an Annual Report public meeting held in this reporting period?

☒ Yes ☐ No

If Yes, what was the date of the meeting?

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If No, is one planned?

☐ Yes ☐ No

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?

☐ Yes ☐ No

If No, is one planned for each?

☐ Yes ☐ No

6. Were comments received during this reporting period?

☐ Yes ☒ No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition

TOWN OF CANANDAIGUA

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7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The exists public involvement through out various board meetings (Town Board, Conservation Board, Watershed Stakeholder meetings). After COVID, attendance at our meetings has increased. We have been able to hold more events and more residents have been in attendance. Drain marking has be reinstated and is active. We have had multiple cleanup events at our beaches and parks.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Volunteers have been actively monitoring clarity and water quality. Watershed and Town websites have been updated. Public meetings and presentations have had increased attendance.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

New subdivisions will receive storm drain markings. Board meetings will continue to provide opportunities for the public to comment and provide presentations to the public. The Town's partnerships with the Watershed Association and Watershed Council will continue.

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

TOWN OF CANANDAIGUA

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Minimum Control Measure 3. Illicit Discharge Detection and Elimination

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

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3.a. What types of generating sites/sewersheds were targeted for inspection during this reporting period?

- ☐ Auto Recyclers
 - ☐ Building Maintenance
 - ☐ Churches
 - ☒ Commercial Carwashes
 - ☐ Commercial Laundry/Dry Cleaners
 - ☒ Construction Vehicle Washouts
 - ☐ Cross-Connections
 - ☐ Distribution Centers
 - ☐ Food Processing Facilities
 - ☐ Garbage Truck Washouts
 - ☐ Hospitals
 - ☐ Improper RV Waste Disposal
 - ☐ Industrial Process Water
 - ☒ Landscaping (Irrigation)
 - ☒ Marinas
 - ☐ Metal Plateing Operations
 - ☐ Outdoor Fluid Storage
 - ☒ Parking Lot Maintenance
 - ☐ Printing
 - ☐ Residential Carwashing
 - ☒ Restaurants
 - ☐ Schools and Universities
 - ☒ Septic Maintenance
 - ☒ Swimming Pools
 - ☒ Vehicle Fueling
 - ☒ Vehicle Maint./Repair Shops

☐ None

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- Sewersheds:

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2 | 0 | 2 | 2

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

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3.b. What types of illicit discharges have been found during this reporting period?

- ☐ Broken Lines From Sanitary Sewer
- ☐ Cross Connections
- ☒ Failing Septic Systems
- ☐ Floor Drains Connected To Storm Sewers
- ☐ Illegal Dumping
- ☐ Other:
- ☐ Industrial Connections
- ☐ Inflow/Infiltration
- ☐ Pump Station Failure
- ☐ Sanitary Sewer Overflows
- ☐ Straight Pipe Sewer Discharges
- ☐ None

[illegible]

4. How many illicit discharges/potential illegal connections have been detected during this reporting period?

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5. How many illicit discharges have been confirmed during this reporting period?

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6. How many illicit discharges/illegal connections have been eliminated during this reporting period?

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7. Has the storm sewershed mapping been completed in this reporting period?

☒ Yes ☐ No

If No, approximately what percent was completed in this reporting period?

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8. Is the above information available in GIS?

☒ Yes ☐ No

Is this information available on the web?

☒ Yes ☐ No

If Yes, provide URL(s):

Please provide specific address of page where map(s) can be accessed - not home page.

URL

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MS4 Annual Report Form

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

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9. Has an IDDE law been adopted for each traditional MS4 and/or have IDDE procedures been approved for all non-traditional MS4s contributing to this report? ☒ Yes ☐ No

- 10. If Yes, has every traditional MS4 contributing to this report certified that this law is equivalent to the NYS Model IDDE Law?** ☐ Yes ☐ No ☐ NT

- 11. What percent of staff in relevant positions and departments has received IDDE training?**
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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition

TOWN OF CANANDAIGUA

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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Watershed Association continuously investigates and maps the watershed. Additional outfalls associated with new developments are mapped. property transfers require onsite wastewater system inspections. over 100 reports received this year. Over 20 systems required repair/replacement.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Compliance and inspection reports from new on-site wastewater laws are continuously received. Ontario County Soil & Water partnership with the Town has produced a large increase in inspection reports and subsequent identification of failed systems. Over 20 systems have been issued permits for replacement and repair.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Mapping of new outfalls. Watershed Council will continue to map watershed areas. Wastewater mailings and inspection requests will be mailed out. mandatory inspections will continue.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

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Minimum Control Measures 4 and 5. **Construction Site and Post-Construction Control**

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4
☐ On behalf of a coalition

How many MS4s contributed to this report?

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- 1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities?** ☒ Yes ☐ No
- 1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook?** ☒ Yes ☐ No ☐ NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

☐ 09/2004 ☒ 03/2006 ☐ NT

- 2. Does your MS4/Coalition have a SWPPP review procedure in place?** ☒ Yes ☐ No
- 3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?**

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- 4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs?** ☒ Yes ☐ No ☐ NT
- If Yes, how many public comments were received during this reporting period?

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- 5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process?** ☒ Yes ☐ No

6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

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| <input checked="" type="radio"/> Notices of Violation | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td>3</td></tr></table> | | | | | 3 | <input type="radio"/> No Authority |
| | | | | 3 | | | | |
| <input checked="" type="radio"/> Stop Work Orders | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td>1</td></tr></table> | | | | | 1 | <input type="radio"/> No Authority |
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| <input type="radio"/> Criminal Actions | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Termination of Contracts | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Administrative Orders | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Enforcement Actions or Sanctions | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | |
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| <input type="radio"/> Other | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

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Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4
☐ On behalf of a coalition

How many MS4s contributed to this report?

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1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?

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2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?

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3. What percent of active construction sites were inspected during this reporting period? ☐ NT

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4. What percent of active construction sites were inspected more than once? ☐ NT

| | | |
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5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? ☒ Yes ☐ No ☐ NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? ☒ Yes ☐ No ☐ NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? ☐ Yes ☐ No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

MS4 Annual Report Form

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TOWN OF CANANDAIGUA

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7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Town has a comprehensive plan review process which involves coordinated review with Town Engineering, Watershed Council, Town Board, Environmental Board, Development Staff, outside referrals, and public comment/review. The Town maintains a database of all SWPPPs and inspection reports. Permits holders must provide electronic copies of inspection reports to the Town. Stormwater Management Officers routinely inspect active sites.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Database of inspections and reports is maintained continuously. Town received over 350 inspections reports during this period. Weekly inspections are completed by SMOs.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Town staff to document inspections and upload reports to database. Project review by all involved parties will continue. Partnership with Watershed Council and Engineering will continue.

MS4 Annual Report Form

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Name of MS4/Coalition

TOWN OF CANANDAIGUA

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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?

☒ Yes ☐ No

4b. Does the MS4 have a banking and credit system for stormwater management practices?

☐ Yes ☒ No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?

☐ Yes ☐ No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

| | | |
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5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

| | | |
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MS4 Annual Report Form

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| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Active projects are routinely monitored and inspections documented. Systems from new projects have been added to database. Inactive projects have been inspected and closed.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Field inspections have resulted in the maintenance and repair of existing facilities. Several structures required vegetation removal. No facilities required full clean-out. Dormant projects are being reviewed and close-out initiated.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|--|--|---|---|
| | | 1 | 2 |
|--|--|---|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Town will continue inspections and maintain facilities. Privately owned facilities will be monitored and owner's notified if maintenance is required. New facilities will be added to database and agreements/easements will be adopted and filed.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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| 2 | 0 | 2 | 2 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANADNAIGUA

SPDES ID

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4
☐ On behalf of a coalition

How many MS4s contributed to this report?

| | | |
|--|--|--|
| | | |
|--|--|--|

1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

| <u>Operation/Activity/Facility</u> | <u>Addressed in SWMP?</u> | <u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u> |
|---|---|---|
| Street Maintenance..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Bridge Maintenance..... | <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input type="radio"/> No |
| Winter Road Maintenance..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Salt Storage..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Solid Waste Management..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| New Municipal Construction and Land Disturbance.. | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Right of Way Maintenance..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Marine Operations..... | <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input type="radio"/> No |
| Hydrologic Habitat Modification..... | <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input type="radio"/> No |
| Parks and Open Space..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Municipal Building..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Stormwater System Maintenance..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Vehicle and Fleet Maintenance..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Other..... | <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input type="radio"/> No |

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

| | | | |
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| 2 | 0 | 2 | 2 |
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

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|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept) # Acres

| | | | | |
|--|--|--|---|---|
| | | | 3 | 5 |
|--|--|--|---|---|
- Streets Swept (Number of miles X Number of times swept) # Miles

| | | | | |
|--|--|--|---|---|
| | | | 7 | 0 |
|--|--|--|---|---|
- Catch Basins Inspected and Cleaned Where Necessary #

| | | | | |
|--|--|--|---|---|
| | | | 2 | 4 |
|--|--|--|---|---|
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #

| | | | | |
|--|--|--|--|---|
| | | | | 8 |
|--|--|--|--|---|
- Phosphorus Applied In Chemical Fertilizer # Lbs.

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|
- Nitrogen Applied In Chemical Fertilizer # Lbs.

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|
- Pesticide/Herbicide Applied # Acres

| | | | | | | |
|--|--|--|--|--|---|--|
| | | | | | . | |
|--|--|--|--|--|---|--|

(Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.)

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

| | | | | |
|--|--|--|--|---|
| | | | | 1 |
|--|--|--|--|---|

4. What was the date of the last training?

| | | | | | | | | | |
|--|--|---|--|--|---|--|--|--|--|
| | | / | | | / | | | | |
|--|--|---|--|--|---|--|--|--|--|

5. How many municipal employees have been trained in this reporting period?

| | | |
|--|--|---|
| | | 1 |
|--|--|---|

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

| | | | |
|---|---|---|---|
| 1 | 0 | 0 | % |
|---|---|---|---|

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANADNAIGUA

SPDES ID

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|---|---|---|---|---|---|---|---|---|
| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Routine maintenance of roadways, parking lots, catch basins, and storm-water infrastructure will continue. Town staff will continue to inspect and provide what repairs and maintenance is required to infrastructure.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Town does not utilize any pesticides or weed killers. Existing storm-water infrastructure that is owned and/or maintained by the Town are clean and well maintained. Privately owned facilities are continuously monitored.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|--|--|---|---|
| | | 1 | 2 |
|--|--|---|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

☒ Yes ☐ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

☒ Yes ☐ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Inspections will continue. Cleaning of infrastructure will continue.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

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|---|---|---|---|---|---|---|---|---|

Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):

- ☒ On behalf of an individual MS4
☐ On behalf of a coalition

How many MS4s contributed to this report?

| | | |
|--|--|--|
| | | |
|--|--|--|

MS4s must answer the questions or check NA as indicated in the table below.

| MS4 Description | Answer | Check NA | (POC) |
|---------------------------------|--------------------------|------------------------|------------------------|
| NYC EOH Watershed | - | - | - |
| Traditional Land Use | 1,2,3,4,5,6,7a-d,8a,8b,9 | 10,11,12 | Phosphorus |
| Traditional Non-Land Use | 1,2,3,4,7a-d,8a,8b,9 | 5,10,11,12 | Phosphorus |
| Non-Traditional | 1,2,77a-d,8a,8b,9 | 3,4,5,10,11,12 | Phosphorus |
| Onondaga Lake Watershed | - | - | - |
| Traditional Land Use | 1,6,7a-d,8a,9 | 2,3,4,5,8b,10,11,12 | Phosphorus |
| Traditional Non-Land Use | 1,6,7a-d,8a,9 | 2,3,4,5,8b,10,11,12 | Phosphorus |
| Non-Traditional | 1,6,7a-d,8a,9 | 2,3,4,5,8b,10,11,12 | Phosphorus |
| Greenwood Lake Watershed | - | - | - |
| Traditional Land Use | 1,4,6,7a-d,8a,9 | 2,3,5,8b,10,11,12 | Phosphorus |
| Traditional Non-Land Use | 1,4,6,7a-d,8a,9 | 2,3,5,8b,10,11,12 | Phosphorus |
| Non-Traditional | 1,4,6,7a-d,8a,9 | 2,3,5,8b,10,11,12 | Phosphorus |
| Oyster Bay | - | - | - |
| Traditional Land Use | 1,4,7a-d,9,10,11,12 | 2,3,5,6,8a,8b | Pathogens |
| Traditional Non-Land Use | 1,4,7a-d,9,10,11,12 | 2,3,5,6,8a,8b | Pathogens |
| Non-Traditional | 1,4,7a-d,9 | 2,3,4,5,8a,8b,10,11,12 | Pathogens |
| Peconic Estuary | - | - | - |
| Traditional Land Use | 1,4,7a-d,8a,9,10,11,12 | 2,3,5,6,8b | Pathogens and Nitrogen |
| Traditional Non-Land Use | 1,4,7a-d,8a,9,10,11,12 | 2,3,5,6,8b | Pathogens and Nitrogen |
| Non-Traditional | 1,4,7a-d,8a,9 | 2,3,4,5,8b,10,11,12 | Pathogens and Nitrogen |
| Oscawana Lake Watershed | - | - | - |
| Traditional Land Use | 1,4,6,7a-d,8a,9 | 2,3,5,8b,10,11,12 | Phosphorus |
| Traditional Non-Land Use | 1,4,6,7a-d,8a,9 | 2,3,5,8b,10,11,12 | Phosphorus |
| Non-Traditional | 1,4,6,7a-d,8a,9 | 2,3,5,8b,10,11,12 | Phosphorus |
| LI 27 Embayments | - | - | - |
| Traditional Land Use | 1,2,3,4,7a-d,9,10,11,12 | 5,6,8a,8b | Pathogens |
| Traditional Non-Land Use | 1,2,3,4,7a-d,9,10,11,12 | 5,6,8a,8b | Pathogens |
| Non-Traditional | 1,2,3,4,7a-d,9 | 5,6,8a,8b,10,11,12 | Pathogens |

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies? ☒ Yes ☐ No ☐ N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS? ☐ Yes ☐ No ☒ N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far.

| | | |
|--|--|--|
| | | |
|--|--|--|

 %

Estimate what percentage was mapped in this reporting period.

| | | |
|--|--|--|
| | | |
|--|--|--|

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

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| N | Y | R | 2 | 0 | A | 5 | 4 | 6 |
|---|---|---|---|---|---|---|---|---|

3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? ☒ Yes ☐ No ☐ N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?

| | | |
|---|---|---|
| 1 | 1 | 0 |
|---|---|---|

 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? ☒ Yes ☐ No ☐ N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? ☒ Yes ☐ No ☐ N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? ☐ Yes ☒ No ☐ N/A

7b. How many projects have been sited in this reporting period?

| | | |
|--|--|--|
| | | |
|--|--|--|

7c. What percent of the projects included in 7b have been completed in this reporting period?

| | | |
|--|--|--|
| | | |
|--|--|--|

 %

7d. What percent of projects planned in previous years have been completed?

| | | |
|--|--|--|
| | | |
|--|--|--|

 %

☐ No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? ☒ Yes ☐ No ☐ N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? ☒ Yes ☐ No ☐ N/A

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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| 2 | 0 | 2 | 2 |
|---|---|---|---|

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

TOWN OF CANANDAIGUA

SPDES ID

| | | | | | | | | |
|---|---|---|---|---|--|--|--|--|
| N | Y | R | 2 | 0 | | | | |
|---|---|---|---|---|--|--|--|--|

9. Has your MS4/Coalition developed and implemented a program of native planting?

☒ Yes ☐ No ☐ N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?

☒ Yes ☐ No ☐ N/A

11. Does your MS4/Coalition have a pet waste bag program?

☒ Yes ☐ No ☐ N/A

12. Does your MS4/Coalition have a program to manage goose populations?

☐ Yes ☒ No ☐ N/A

ATTACHMENT 14

May 16, 2022

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 and 20 West
Canandaigua, New York 14424

RE: PROPOSAL FOR PROFESSIONAL SERVICES
TOWN OF CANANDAIGUA, GREEN INFRASTRUCTURE GRANT PROGRAM (GIGP)
WATER EFFICIENCY - FUNDING FOR WATER METERS

Dear Mr. Finch:

We are pleased to provide this proposal to assist the Town with a grant resubmission for a Green Infrastructure Grant Program (GIGP) program for the replacement of water meters. This program provides funding assistance on a competitive basis to projects that improve water quality and mitigate the effects of climate change through the implementation of green practices and energy efficiency, including improved efficiencies through “smart” water meters with automatic meter reading technology. GIGP funding is provided through the Clean Water State Revolving Fund and is administered by the New York State Environmental Facilities Corporation (EFC).

I. Project Overview

The GIGP Water Efficiency category supports projects that use improved technologies and/or practices to deliver equal or better services with less water. Water efficiency encompasses conservation and reuse efforts, as well as water loss reduction and prevention, to protect water resources for the future.

The maximum percentage grant is up to 75% of eligible project costs for a water efficiency project in a municipality that meets income eligibility criteria, or that serves, protects, or benefits an environmental justice area.

II. Scope of Services

Grant Writing

Working with the Town, MRB Group will ensure a complete and competitive resubmission of this application using the NYS 2022 CFA grant guidance for the GIGP. We propose to complete the following tasks:

- A. Solicit quotes for new estimates of this work.
- B. Update the Engineering Report with revised costs.
- C. Provide additional information requested by EFC regarding the age and condition of the current water meters/failures and more information on the communities that the water serves.
- D. Obtain letters of support from available stakeholders.
- E. Establish the project need by detailing the age and specifics of the existing meters.
- F. Prepare and package the required narratives for the new grant application.
- G. Coordination with the Town to update the plan and diagrams of the existing project site and the existing conditions.

III. Compensation:

Total Compensation (lump sum)..... \$2,500.00

The cost figures shown above represent our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustments.

IV. Additional Services:

The following items, not included in the above services can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization.

- A. Project Design or Construction Phase services
- B. Geographic Information Systems Services/Mapping
- C. Grant Administration Services
- D. Project SEQOR or Environmental Reviews

V. Commencement of Work

We are available to commence work upon execution of this agreement. Work will be completed in advance of the late July 2022 application deadline.

We appreciate the opportunity to work with the Town of Canandaigua. If this proposal is acceptable, please sign where indicated and return one copy to our office. Thank you and please do not hesitate to contact us for any clarifications or additional information.

Sincerely,



Matt Horn
Director of Local Government Services



James J. Oberst, P.E., LEED AP
Executive Vice President/C.O.O.

\\mrbgroup.prv\Admindata\630006\Ltrs-Proposals\2022\mdh- GIGP T. of Canandaigua-Water Efficiency.docx

PROPOSAL ACCEPTED FOR THE TOWN OF CANANDAIGUA BY:

Signature

Title

Date

ATTACHMENT 15

June 3, 2022

Doug Finch, Town Manager
Town of Canandaigua
5440 5&20 West
Canandaigua, NY 14424

RE: PROPOSAL FOR PROFESSIONAL SERVICES
TOWN OF CANANDAIGUA GATEWAY SIGNS

Dear Doug:

MRB Group is pleased to provide the Town of Canandaigua with a proposal for engineering services to evaluate and prepare site plans for up to five potential locations for Town of Canandaigua Gateway Signs.

I. Project Understanding

The Town of Canandaigua is currently seeking to locate Gateway Signs at (up to five) key locations entering the Township. Each sign location will need to be evaluated to avoid potential conflicts with traffic sight lines and utilities while still being visible to traffic/public. The five potential locations are:

- NYS Rte 364 southbound at the City limits
- NYS Rte 364 northbound from Gorham
- NYS Rte 21 northbound from Bristol
- NYS 5 & 20 eastbound from East Bloomfield
- CR 32 northbound from Bristol

It is also anticipated that each location will need an easement to be located on private property.

II. Scope of Services

MRB Group proposes to provide the following services for each of the selected sign locations.

A. Schematic Design

1. Each sign location will need to be evaluated for general feasibility, visual context, and clear lines of sight. This process begins by reviewing tax map parcel data, identifying required setbacks, and available topographic elevations at the proposed sign location and the approaching streets. The site evaluation includes walking each site, reviewing traffic speeds, sight visibility, sign viewshed exhibit, existing landscaping and possible impacts by future growth, visible utilities, existing driveway curb cuts, and access for general maintenance. Develop a plan showing the proposed sign location and site visibility. Review findings with the Town.

B. Schedule of Fees

The following hourly not to exceed fees are for the basic services and task as outlined above:

| | |
|--------------------------------|------------|
| A. Schematic Design (per site) | \$1,875.00 |
|--------------------------------|------------|

| | |
|--|-------------------|
| <i>Total Basic Compensation (5 sites).....</i> | <i>\$9,375.00</i> |
|--|-------------------|

The cost figure shown above represents our lump sum efforts based on the 2022 rates currently in effect. Any additional work beyond this fee and outside the scope of this proposal would be an additional service reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

III. Project Schedule

MRB Group is available to begin upon authorization to proceed.

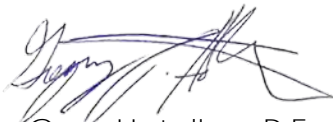
IV. Additional Services

The following items are not included in the above Scope of Services and Basic Compensation but can be provided at our standard hourly rates.

- A. Landscaping plan (\$750/site)
- B. Easement map and description (\$875/easement)
- C. Site survey and boundary.
- D. NYSDOT or County Highway Permits
- E. Other Permitting or approvals.
- F. Submission to agencies for review.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We look forward to working with you on this project.

Respectfully Submitted,



Greg Hotaling, P.E.
Project Manager



James J. Oberst, P.E., LEED AP
Executive Vice President/C.O.O.

\\mrbgroup.prv\Admindata\630006\Ltrs-Proposals\2022\tjf-Canandaugia -Town Signs.docx

PROPOSAL ACCEPTED BY:

Signature

Title

Date

Cc. Tom Fromberger – MRB Group

ATTACHMENT 16

June 7, 2022

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 and 20
Canandaigua, New York 14424

RE: PROPOSAL FOR PROFESSIONAL SERVICES
PARKS GRANT APPLICATION DEVELOPMENT—TOWN OF CANANDAIGUA

Dear Doug:

Canandaigua has established itself as a community with an unmatched quality of life, bolstered by your commitment to sound planning and programming of parks and open spaces. The Town seeks to continue its aggressive investment strategy in park amenities with support from the New York State Consolidated Funding Application and the Environmental Protection Fund's parks program.

I. Background

The Environmental Protection Fund provides up to \$500,000 per project to a maximum of 50% of total project costs. The Town has identified a range of potential projects, of which a subset can be combined to create a competitive grant application.

MRB Group's local government services team is prepared to support the Town in scoping the potential grant application, and completing application requirements for submittal as part of the FY22 Consolidated Funding Application. This includes the following project components:

A. Project Scoping

Our team will work with Town staff to compile information on park project components that can be combined to create an application. We will rely on the Town team to provide project scope information and potential costs for application elements.

B. Application Development

With the information provided by the Town, our team will complete standard CFA questions, develop program specific information,

budgets, schedules, and other information necessary to comply with the project application template. This will be completed in advance of the July 29th CFA deadline.

II. Scope of Services and Compensation

To affect the above-referenced project components, the following scope is anticipated:

A. Project Scoping and Application Development

MRB Group will work with the Town's management staff to complete the following application activities:

1. Project Identification and Scoping: We will take direction from Town staff on project elements, their scope details, and anticipated budgeted costs based on Town provided information.
2. Demonstration of Community Impact
3. Alignment with Commissioner Priorities
4. Status of Environmental Quality Review (SEQR Determination not included)
5. Assembly of Photos, Site Plans, and Maps (items to be developed by the Town and integrated into the application by MRB Group)
6. Alignment with Local, Regional, and State plans
7. Demonstration of Community Support
8. Assembly of supporting documentation

Total Compensation \$7,500.00

The cost figures shown above represent our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

III. Project Schedule

Upon return of a signed proposal, MRB Group will begin work immediately. Applications are due by July 29, 2022

IV. Additional Services

The following items, not included in the above services can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization.

- A. Conceptual and Final Site Design
- B. Environmental Review
- C. Grant Administration

V. Commencement of Work

Upon receipt of the signed proposal, MRB Group will begin work on the project. In order to advance the application, an approved proposal must be returned by June 6, 2022

VI. Standard Terms and Conditions

Attached hereto and made part of this Agreement is MRB Group's *Standard Terms and Conditions*.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. Thank you for your consideration of our firm. We look forward to working with you on this project.

Sincerely,



Matt Horn
Director, Local Government Services



James J. Oberst, PE
Exec. Vice President/C.O.O.

\\mrbgroup.prv\Admindata\630006\Ltrs-Proposals\2022\mdh-T. Canandaigua--CFA22--Parks.docx

PROPOSAL ACCEPTED FOR THE TOWN OF CANANDAIGUA BY:

Signature

Title

Date

ATTACHMENT 17

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

April 22, 2022

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

CANANDAIGUA TOWN CLERK

APR 18 2022

RECEIVED

K. Boyle

**RE: THORTON ENGINEERING FOR FLX MARINE
PARKING LOT EXPANSION - EROSION CONTROL & LANDSCAPE SURETY ESTIMATE REVIEW
TAX MAP No. 56.00-1-57.000
CPN No. 2021-074
ADDRESS: 2121 STATE ROUTE 332**

Dear Mr. Finch,

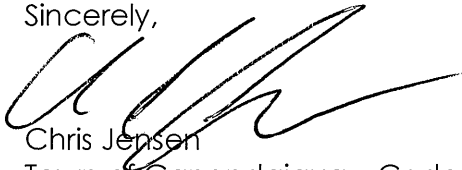
Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated March 28, 2022, prepared by Glenn Thorton PE of Thorton Engineering for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control & Landscaping Surety be approved in the amount of **\$14,627.60 (Fourteen-Thousand Six-Hundred Twenty-Seven Dollars and Sixty Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,



Chris Jensen
Town of Canandaigua – Code Enforcement Officer

cc: Jean Chrisman, Town Clerk
Project Binder
Parcel Owner

APPROVED

Doug Finch – Town Manager

Date

**Engineer's Estimate of Letter of Credit Amount
for Soil Stabilization and Erosion Control**

FLX Marine Boat Display Expansion

2121 State Route 332, Town of Canandaigua, NY

February 2022

| Item No. | Description | Estimated Quantity | Unit | Estimated Unit Price (\$) | Estimated Cost (\$) |
|---------------------------|---|--------------------|----------|---------------------------|------------------------|
| 1 | Earthwork (including pond construction) | 1 | Lump Sum | 2,500.00 | 2,500.00 |
| 2 | Erosion and Sedimentation Controls | | | | |
| | Silt Fence | 1 | Lump Sum | 1,500.00 | 1,500.00 |
| | Stabilized Construction Entrance | 1 | Lump Sum | 500.00 | 500.00 |
| | Flow Diffuser | 1 | Each | 700.00 | 700.00 |
| | Pond Outlet Structure | 1 | Each | 1,500.00 | 1,500.00 |
| | Pea Gravel Diaphragm | 1 | Lump Sum | 1,500.00 | 1,500.00 |
| | Riprap Spillway | 1 | Lump Sum | 800.00 | 800.00 |
| | | | | | <u>6,500.00</u> |
| 3 | Lawn, Site Stabilization | 1 | Lump Sum | 1,000.00 | 1,000.00 |
| 4 | Plantings | | | | |
| | Large Shrubs | 6 | Each | 100.00 | 600.00 |
| | Small Shrubs | 18 | Each | 70.00 | <u>1,260.00</u> |
| | | | | | <u>1,860.00</u> |
| 5 | Record Map | 1 | Lump Sum | 750.00 | 750.00 |
| Subtotal | | | | | \$12,610.00 |
| 10% Contingencies | | | | | \$1,261.00 |
| 6% Inspection Fees | | | | | <u>\$756.60</u> |
| Total | | | | | \$14,627.60 |



3-29-2022

THORNTON
ENGINEERING LLP



CANANDAIGUA TOWN CLERK

MAY 27 2022

RECEIVED

Dated: May 05, 2022

Irrevocable Letter of Credit

Beneficiary: Town of Canandaigua
5440 Route 5 and 20 West
Canandaigua, NY 14424
Attn: Jean Chrisman, Town Clerk

Applicant: Frontenac Holdings, LLC
2121 State Route 332
Canandaigua, NY 14424

Gentlemen:

We hereby establish this irrevocable Letter of Credit in favor of the aforesaid addressee ("Beneficiary") for drawings up to United States \$14,627.60 effective immediately. This Letter of Credit is issued, presentable and payable at our office at 20 E. Bayard Street, Seneca Falls, NY 13148 and expires with our close of business on May 31, 2023.

The term "Beneficiary" includes any successor by operation of law of the named Beneficiary including, without limitation, any liquidator, rehabilitator, receiver, or conservator. Subject to the foregoing, this Letter of Credit is neither transferable nor assignable to anyone other than the named Beneficiary.

We hereby undertake to promptly honor your sight draft(s) drawn on us, indicating our Account Number (above) and the date of this Letter of Credit, for all or any part of this Credit if presented at our office specified in paragraph one on or before the expiration date of any automatically extended expiration date.

Except as expressly stated herein, this undertaking is not subject to any agreement, condition, or qualification. The obligation of Generations Bank under this Letter of Credit is the individual obligation of Generations Bank and is in no way contingent upon reimbursement with respect thereto.

This Letter of Credit is subject to and governed by the Laws of the State of New York and the 2007 revision of the Uniform Customs and Practice for Documentary Credits of the International Chamber of Commerce (Publication 600) and, in the event of any conflict, the Laws of the State of New York will control. If this Credit expires during an interruption of business as described in Article 17 of said Publication 600, the bank hereby specifically agrees to effect payment if this Credit is drawn against within 30 days after the resumption of business.

Very truly yours,

GENERATIONS BANK

By: 
Jennifer Hawryschuk – Commercial Relationship Manager