

# Town of Canandaigua

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## CITIZENS' IMPLEMENTATION COMMITTEE MEETING AGENDA

TUESDAY, MAY 21, 2019, 9:00 A.M.

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Meeting Called By	Sarah Reynolds, Chair	
Members Present	Doug Finch, Town Manager Oksana Fuller, Econ. Development Bill Leigh Karen Parkhurst, Parks Committee Kevin Reynolds, Town Board Pat Venezia, ECB	Gary Davis, Town Board Ray Henry, Historian Joyce Marthaller, ECB Sal Pietropaolo Tom Schwartz, Planning Board
Members Absent	Kelly Lavoie	Susan Koss, Secretary
Town Staff	Eric Cooper, Planner	

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- Meeting called to order at 9:00 AM
  
- Privilege of the Floor
  - No one spoke.
  
- Approval of Past Minutes
  - No minutes were approved.
  
- Report of the Development Office
  - Nothing to report.
  
- Referrals
  - None at this time.
  
- Old Business
  - There was a discussion of what has happened since the adoption of the Uptown Study and what will be next. Doug and Oksana spoke about the involvement of the Economic Development Committee with the implementation.
    - The primary focus is the 20 action steps from the Plan that have been identified and categorized (general categories of zoning, design, marketing, and infrastructure).
    - There should also be discussions with applicants coming through the Planning and Zoning Board process to make sure they are aware of the vision for Uptown.

- New Business
  - There was a discussion about the Middle Cheshire Road UPWP Grant with GTC. Someone raised a concern with public participation. There will be many opportunities throughout the process for the public to weigh in on. The methods will likely include meetings, surveys, and polls. More will be known once a consultant is chosen.
    - Timeline / Process – approximately one year
    - RFP out this summer
    - Steering Committee – beginning to be formed
    - Public Meetings – there will be at least two, probably more
  
- Member Reports (if any)
  - Planning Board
  - Zoning Board
  - Environmental Conservation Board
    - NRI subcommittee held its first meeting. Barbara from LaBella expects to have the project completed within about four meetings. Existing documents and maps are currently being reviewed. The next meeting will be in July.
    - Tick kits are out – all 50 were picked up within a day or two. County to give us 40 more. It was suggested that we install signs at Town parks warning visitors of the presence of ticks.
  - Town Board Committees
    - Economic Committee – Kevin Reynolds was appointed by the Town Board to serve as the Town’s elected official on the LDC Board of Directors. The second appointed spot will be decided at the next Town Board meeting after the Committee’s June 4<sup>th</sup> interviews.
    - Environmental Committee
    - Finance Committee
    - Ordinance Committee
    - Planning Committee
  - Agricultural Advisory Committee
  - Drainage Advisory Committee
  - Local History Team
  - Parks & Recreation Committee
    - Thanks to all who helped out with ‘Love My Parks Day’!
    - Onanda Park now has paved pathways to and from restroom facilities.

- Encouraged support for the Kiwanis efforts to obtain grant funding for the inclusive playground at Outhouse Park West.
- Special Events Committee
  - July 4<sup>th</sup> parade has room for those interested in walking/riding with the float. Volunteers to help build the float are needed and would be much appreciated.
- Other news
  - The Town Historian is awaiting quotes for fencing and possibly a bench at Hunn Cemetery and is working with the Scouts to see if this could be a potential Eagle Scout project.
    - There are 11 Revolutionary War Veterans buried in Hunn Cemetery.
  - There was a brief discussion about the value of the 2020 CENSUS to the Town and how the Town can promote it and encourage participation.
- Next Meeting and Adjournment
  - Next meeting will be on June 4, 2019 at 9:00 am.
    - Topic: Comp Plan Update Progress Report
  - The meeting was adjourned at 10:35 am.