

# Town of Canandaigua

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## CITIZENS' IMPLEMENTATION COMMITTEE MEETING

TUESDAY, MAY 7, 2019, 9:00 A.M.

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**Meeting Called By:**  Sarah Reynolds, Chair

**Committee Members:**  Doug Finch, Town Manager  Gary Davis, Town Board  
 Oksana Fuller, Econ. Development  Ray Henry, Historian  
 Kelly LaVoie, ZBA  Joyce Marthaller, ECB  
 Karen Parkhurst, Parks Committee  Kevin Reynolds, Town Board  
 Tom Schwartz, Planning Board  Pat Venezia, ECB

**Town Representatives:**  Cathy Menikotz, Town Supervisor  Eric Cooper, Planner  
 Susan Koss, Secretary

**Guests:**  Sal Pietropaolo, new member  Bill Leigh, new member

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- Call to Order

The meeting was called to order at 9:00 a.m.

- Introduction of Guests

- Privilege of the Floor

Report to the Town Board, May 2019

Sarah Reynolds stated that the Town has prepared a report on the progress status of various projects for 2019 thus far that will be submitted to the Town Board.

Priorities:

- 1) Comp Plan
- 2) Protection of Canandaigua Lake
- 3) Cultural and Historic Preservation
- 4) Supporting Parks and Rec, Economic Development, Environmental Committee, new sub-committee that will be working with LaBella on the NRI.

The Implementation Document, created before the CIC was started, has been updated. The CIC approved its submission to the Town Board.

- Approval of Past Minutes

The approval of the 04/02/19 CIC Minutes was motioned by Gary Davis and seconded by Ray Henry. All members present were in favor.

- Report of the Development Office

There was a brief discussion about the Comp Plan Update and the upcoming meeting that evening. The scope is currently in draft form and will be reviewed at the meeting. The Update will be introduced at the meeting in Cheshire on May 8<sup>th</sup>.

- Referrals from the Town Board

- None at this time

- Old Business

- New Business

The Ag Committee's focus this year has been on education and the different ways it can improve knowledge and awareness of agriculture in the schools and community in general. The Ag Committee has a document based off of the Ag Plan, which takes the implementation steps listed in the Plan.

There was a brief discussion about Todd Fowler, Food Services Director at Bloomfield and Canandaigua Schools, and his involvement in some state programs that provide reimbursement for a certain amount of local product usage.

Two events are planned:

- With a focus on dairy, the Ag Committee is planning to send a couple of members to the day camps to do a homemade ice cream activity with the children. The 'Fun on the Farm' activity will be promoted.
- Mark Stryker is planning to bring the red tractor to Baker Park in August for a Friday event.

The Ag Committee will be holding their July meeting at the Ontario County Fair. Opportunity for people who come to ask farming questions.....'Ask an Ag Expert'.

There was a brief discussion about the possibility of a joint Ag Committee and ECB meeting for the rating of the PDR applications. A lot of interest in the PDR applications has been generated.

- Summer Camp at Onanda Park

The timeline for the PDRs has been laid out. There have been talks with seven different farms. The joint meeting, at which the ranking is done, needs to be scheduled in early fall (September/October).

- Member Reports
  - Planning Board
  - Zoning Board
  - Environmental Conservation Board

The ECB will be having a Conservation Easement Program in the fall and is planning to contact the Finger Lakes Land Trust. Education materials for rain gardens are being developed.

There was a brief discussion about the ECB's proposal of 'Citizen Scientists' workshop, which will be held outdoors, in the field.

The Ontario County Fair is July 23 – 27, 2019. On July 25<sup>th</sup>, at 6:00 p.m., the Ag Committee will be meeting in their new building on County Rd. 10 and will be on hand to answer any questions the public may have.

The newsletter has been updated with different formatting for easier reading, and the response has been favorable.

- Town Board Committees
  - Economic Development Committee

There is a meeting today at 12:00 p.m. Many of the possible action items are code related. The concept of form-based codes is something the Economic Development Committee can look into. The Ordinance Committee will be working on the Ag changes.

There was a brief discussion (relating to Uptown) about form-based codes.

- Environmental Committee

The ECB, partnering with Ontario County Public Health, is hosting a Tick Removal Giveaway, available to Town residents. Detailed information and photos will be included in the kits.

- Finance Committee
- Ordinance Committee

The Ordinance Committee is working with the Ag Committee on the Ag zoning rules. There was a meeting on May 6<sup>th</sup> with Ontario County about this.

- Planning Committee
  - Agricultural Advisory Committee
  - Drainage Advisory Committee
  - Local History Team
  - Parks & Recreation Committee

- Priority is safety at the parks.
- Love My Parks Day, Outhouse Park, May 11<sup>th</sup>, 9:00 a.m. – Volunteers will be helping with cleanup, mulching, painting, staining picnic tables.

- Special Events Committee

The next Events meeting is on Friday, May 10<sup>th</sup>, at 8:00 a.m.

Work has begun on the float for the July 4<sup>th</sup> parade. The theme will be based on the 30<sup>th</sup> anniversary of the Town owning Onanda Park and will showcase recreation at Onanda Park. A long flatbed trailer will be used with a Town of Canandaigua truck. A banner will be placed on each side of the truck. The float will have a backdrop with a lake scene and hikers walking alongside the float.

Work will begin on the Grand Opening for Miller Park in September.

- Next meeting: Tuesday, May 21, 2019, 9:00 a.m.
  - Topic: Middle Cheshire Road UPWP
- Adjournment  
The meeting was adjourned at 10:06 a.m.