

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

CITIZENS' IMPLEMENTATION COMMITTEE MEETING

MINUTES

TUESDAY, MARCH 5, 9:00 A.M.

Committee Members Present: Gary Davis Doug Finch
 Oksana Fuller Ray Henry
 Kelly LaVoie Joyce Marthaller
 Kevin Reynolds Tom Schwartz
 Pat Venezia Sarah Reynolds
 Karen Parkhurst

Recording Secretary: Susan Koss

Town Representatives: Eric Cooper, Planner, Cathy Menikotz,
Town Supervisor

Guests: Sal Pietropaolo, Bill Leigh, Joseph Mitrano

- Call to Order by the Chairperson

The meeting commenced at 9:00 a.m.

- Introduction of Guests by the Chairperson
- Approval of Past Minutes

The approval of the 02/05/19 and 02/19/19 CIC Minutes was motioned by Joyce Marthaller and seconded by Gary Davis. All members were in favor.

- Privilege of the Floor
- Report of the Development Office
- Referrals from the Town Board
- Old Business
- New Business

Sarah Reynolds opened the meeting at 9:00 a.m. She introduced new CIC member Bill Leigh.

Efforts have been underway to obtain quotes for the NRI update. As long as it can be proven that the effort has been made to get (additional) quotes, the Committee may move forward with the first quote it received from LaBella. A subcommittee is ready to go, as the individuals have been identified. Actual cost and scope, as well as how long the process will take, are not known, at this point. Committee members who have signed on have the background on Open Space. LaBella handled the Ag Enhancement Plan for the Town of Canandaigua.

The ECB had discussed the need for the NRI. They had hoped to talk with Barb Johnston from LaBella. The question was asked if the Open space document has now been nullified or in some way mediated what the need would be for and what it would look like. They need to finally identify why an NRI is needed, because it speaks about an index of all the things already accomplished in the Open Space. There are a couple of important things in the scope that the ECB needs to understand about the NRI. The Ordinance Committee might need to work on it.

Some of the items are overlapping. The Ordinance Committee may need to do updates to the Town Code. The Inventory consists of an instructional context. The Open Space Plan contains some code issues. Due to the busyness of the season for the Ordinance Committee, it may be necessary to hire a consultant under the NRI who can help by providing guidance with the process. This can be discussed at the Town Board level.

Doug Finch handed out copies of the Resolution that the Town Board approved last December, prioritizing goals for the CIC for 2019. The NRI is definitely one of the goals and is a budgeted expense planned as part of the 2019 budget. It is concerning that, as the first quarter is coming to a close, there are still several goals that need to be accomplished. Doug wants to make sure that they are still on target for getting those items completed.

Eric Cooper spoke about the Comprehensive Plan. They are still on schedule. The original timeline was that this would be adopted around May of next year (as opposed to it being done by the end of this year). They are still working on some of the existing conditions. The next step is to establish and hold the first meeting. Planning Board member Ryan Staychock volunteered to be on the Comprehensive Plan Team. They are working on getting someone from the Zoning and Agricultural Boards, as well as the Parks and Rec Committee.

A kick-off meeting for the Comprehensive Plan Update has been scheduled for March 27th in the Onnalinda Conference Room. The plan is to meet once or twice a month. Once started, it will be based on the availability of the people who are going to volunteer.

A suggestion was made to reach out to the seven districts within the Town. After learning the names of those who have shown interest, the next step is to gauge that level of interest to determine how involved they would like to be. The Comp Plan Team would like to have one representative of each of the various planning areas or districts. The Team would also be comprised of HOA members, as well as different subdivisions.

There was a brief discussion about the City of Canandaigua and Town of Farmington doing Comprehensive Plan Updates. The original plan was to get information out to the greater communities. The Town of Farmington, however, is not quite as far along in the process with its Comprehensive Plan. It appears that the City is still on track. They have given Eric some reports to work with. The City of Canandaigua held its first (Kick-Off) Comp Plan meeting the night before. They would like to have their Comprehensive Plan completed by the end of the year.

The protection of Canandaigua Lake feeds into many different aspects. The concept mapping exercise that was done jointly with the City and Chamber is essentially serving as the basis for what they are working on, in terms of the Economic Development efforts. The Economic Development Committee meets at noon on March 5th. They are moving forward and talking about the creation of a community entity that could help them from an Economic Development perspective. The number-one goal from the concept mapping exercise was the protection of the lake. That ties in with the NRI items, as well as some of the other initiatives.

Cathy Menikotz and Doug Finch had attended a meeting with Mayor Polimeni. At the time the City adopted its budget, the City Council really wanted to do something on a public awareness education initiative for the residents in regard to lawn chemicals and their impact on Canandaigua Lake. A separate line item in their budget was made to address the matter. The two matching components in the City and Town Budgets are economic development and the LDC.

Lynda Dworaczyk is the Town representative and Treasurer of the Watershed Association, and as such, is able to share information with the Town. Some City Council members would like to see something more rigid put into place, including legislation relating to what can and cannot be put on lawns. However, the Mayor has said that the majority of the Council does not share that view, and she does not believe that the Council would pass that.

There will be a program at FLCC in April called 'Healthy Lawn Practices'.

The ECB feels that if it is going to participate in the Healthy Lake Program, there needs to be some coordination of the various entities regarding the sharing of information with the public. It would then be much easier to participate and also provide access to pertinent information, which could then be included in their newsletter. Consistency between the various entities/committees is key.

Member Reports (if any)

- Planning Board
- Zoning Board
- Environmental Conservation Board

The Tree Workshop, 'Partnering With Trees', will be held on April 24th, from 6:00 – 7:30 in the Onnalinda Conference Room (main courtroom). All presenters have confirmed there is a digital poster they will share at the next meeting.

The ECB is developing a Resolution to the Town Board in March to honor Arbor Day. In the 'Where As' section, there will be information about the value of trees, as well as the workshop. They would like to make a recommendation to the Town Board about the Town becoming a Tree City, USA. The ECB will weigh the pros and cons and see if they can fulfill the responsibilities that go along with becoming a Tree City. Joyce Marthaller has spoken with Stephanie Crim, Arborist from the City of Canandaigua, who has given her many tips and talked extensively about what those responsibilities are. Ms. Crim is very willing to participate in the process. It is not known if this could be a shared service. The City of Canandaigua has been very helpful to the Town in terms of being willing to answer any questions and share any pertinent information.

Commented [sr1]: you can check the City's website for the correct spelling.

The Town of Canandaigua recently applied for a grant to help treat the trees at Barnes Gully and Onanda Park for the invasive species Hemlock Woolly Adelgid. If awarded, this grant would cover 80% - 90% of the cost.

- Agricultural Advisory Committee
- Complete Streets Committee
- Drainage Committee
- Economic Development Committee

The Economic Development Committee is scheduled to meet on March 5th. There is much to be discussed about the next step for the Uptown Study. They are considering sending a letter recommending that the Town Board approve this.

- Environmental Committee

The Environmental Committee worked with Jim Fletcher and Kaitlynn McCumskey on the Plastic Bag Recycling Program. The program is going very well, and Jim was happy to report that the container was emptied many times. Sarah had talked with Kaitlynn about the many various types of bags that can be recycled.

There was a brief discussion about the MRF and the possibility of having open communication with the County about it.

- Finance Committee
- Local History Team

Saralinda Hooker will be coming to the next meeting to provide an update.

- Parks & Recreation Committee

The Parks & Rec Committee will meet on March 6th. They have some exciting things to share over the next couple of months.

- Planning Committee
- Special Events Committee

There was a discussion about Cheshire. The Town had hired G&G to do an Income Survey of Cheshire. The information yielded from the Survey was that the Town will qualify for a hardship status, so they will be able to make a CDBG grant application. There needs to be another community meeting in which the residents may be given an update on the results of the Survey.

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The Ordinance Committee is talking about Neighborhood Commercial Zoning. There needs to be a conversation about getting some input from the residents on that. Also discussed was the Sewer and Water Tower (grant application, improvements to Cramer Road, and everything that could impact how the water lines are run). Residents can offer input on what they would like to see in terms of sidewalks.

Traffic enforcement has picked up on Middle Cheshire Road. Patrols are happening all over the Town. There were a number of tickets issued on North Road by the Academy.

Ideas for making the Town website more user friendly, in terms of easier search navigation, were discussed. Presently, the Town has a couple of interns who are working on improvements to the website. F. H. Akram has been working on a project to simplify and streamline the Town website. The top bars on the Home page are now easier to navigate and access. Kaitlynn McCumskey has been working with Akram in an effort to work on the Transfer Station's page to make it easier to navigate.

- Adjournment

The meeting was adjourned at 10:33 a.m.

- Next meeting: Tuesday, March 19, 2019

- Topic: History Team / Recon Grant / Cheshire Sewers