

# Town of Canandaigua

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## CITIZENS' IMPLEMENTATION COMMITTEE MEETING

### MINUTES

TUESDAY, FEBRUARY 19, 9:00 A.M.

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**Committee Members Present:**

<input checked="" type="checkbox"/> Gary Davis	<input checked="" type="checkbox"/> Doug Finch
<input checked="" type="checkbox"/> Oksana Fuller	<input checked="" type="checkbox"/> Ray Henry
<input type="checkbox"/> Kelly LaVoie	<input checked="" type="checkbox"/> Joyce Marthaller
<input checked="" type="checkbox"/> Kevin Reynolds	<input checked="" type="checkbox"/> Tom Schwartz
<input type="checkbox"/> Pat Venezia	<input checked="" type="checkbox"/> Sarah Reynolds
<input checked="" type="checkbox"/> Karen Parkhurst	

**Town Representatives:**  Eric Cooper, Planner, Cathy Menikotz, Supervisor

**Guests:** Sal Pietropaolo, H.K. Akram, Communications Intern for the Town

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- Call to Order by the Chairperson

The meeting commenced at 9:02 a.m.

- Introduction of Guests by the Chairperson
- Approval of Past Minutes

The approval of the 01-15-19 CIC Minutes was motioned by Joyce Marthaller and seconded by Gary Davis.

- Privilege of the Floor
- Report of the Development Office
- Referrals from the Town Board
- Old Business
- New Business

Sarah Reynolds opened the meeting at 9:02 a.m. CIC members reviewed the Uptown Feasibility Study displayed on the monitor. There was a discussion about addressing final changes and corrections. Sarah asked members to formulate their

thoughts and comments and send them to her by the next day so she could submit them to Bergmann to incorporate into the final document.

Doug Finch stated that, at some point, the Town needs to decide how much of this (what is proposed in the Study) it will hold the developers to.

Jim Meyer, an engineer by trade, is looking at the parcel that butts up to Emerson Road on two sides of Firehall Road. The parcel is constrained by a blue-line stream and (at least) one gas line that goes through there. It is adjacent to a very wet parcel to the East that the Town owns. Jim wants to build clusters of townhome-type units (approximately 4-5 units to a building). There have been at least five versions of this plan. Parking is an issue. One possibility is for diagonal parking, head first, on Firehall Road.

The suggestion for off-street parking was made, due to the fact that it is a high-density area. Other options were also discussed. It is very important to take a close look at the drainage issues.

The concern with the Uptown Plan in terms of snow removal on the proposed walking path along the road is that the snow would be plowed onto the sidewalk. It was not known at the time of this meeting whether this has been corrected.

There was a brief discussion about sidewalk snow removal on residential and commercial property in the Town. Rte. 332 is not plowed. Sidewalks are not usable, causing people to have to walk in the street. The need for some kind of barrier/buffer between the bike lanes and sidewalks and the streets had been discussed and agreed upon at another meeting. Sarah had asked City Manager John Goodwin if he could provide a cost estimate per mile and was told that, based on the numerous factors on which that would be based, an estimate was not available.

The geographical locations of which sidewalks will be plowed need to be determined. A suggestion for a special district was made. Doug agreed with that idea and said that the Town Board is the governing body of the special districts. The broad framework of the Uptown Study is what the Town agreed upon, and these particular issues can be closely reviewed and discussed at greater length. All of the strategies are contained in the goals. The consultants will be present at the Town Board meeting on March 18<sup>th</sup> and will give a brief presentation. The recommendation was made to provide questions and/or comments to the Town Board beforehand. The CIC is hopeful that the Town Board will adopt the Uptown Feasibility Study.

Bergmann's fiscal year ends March 31, 2019. The contract with Bergmann was extended to the end of February.

There was a brief discussion about the need for further improvement to North Road and the intersection with Rte. 332.

Kevin Reynolds stated that at the last Planning Board meeting, they asked that the intersection of North St., Rte. 332, and North Rd be looked at more closely. To his

knowledge, the only change that occurred was the inclusion of a drawing of what North Rd. would look like with sidewalks added. There are no new recommendations for that intersection. They showed the intersection as a high-accident area and included a suggestion for a slight realignment of crosswalks, but nothing to incorporate the other roads into that intersection.

Doug stated that the Town received something from the DOT saying that they don't like the two-lane roundabouts. They asked that they be removed from the Plan. The Town can forward the recommendation, but ultimately, the decision is up to the Town Board.

The addition of turning arrows (which would end the stacking of vehicles) was discussed.

The possibility of adding an appendix to the Plan was brought up and discussed briefly. It was suggested that the CIC give its approval to the Town Board along with its recommendations for the future.

The idea of shifting the undeveloped parcel on Tops Supermarket's property as a possible solution was shared (North St. shifted to the north, so that the intersecting east and west streets are head-on, instead of crossing over).

There was a discussion about Planned Urban Development (PUD).

H.K. Akram introduced himself to the CIC. Akram is a recent graduate with an MPA from SUNY Brockport, interning with the Town of Canandaigua. Akram is specifically working with the Town on the communications aspect, both internally and externally. He has been working on the Town's website to gain an understanding of what type of message it is sending, as well as all the communication that follows, from both departmental and community perspectives. The next step will be to make any necessary adjustments and improvements so as to facilitate a more user friendly experience for visitors to the site.

- Member Reports (if any)
  - Planning Board
  - Zoning Board
  - Environmental Conservation Board
  - Agricultural Advisory Committee
  - Complete Streets Committee
  - Drainage Committee
  - Economic Development Committee

- Environmental Committee
- Finance Committee
- Local History Team
- Parks & Recreation Committee
- Planning Committee
- Special Events Committee

- Adjournment

The meeting was adjourned at 10:28 a.m.

- Next meeting: Tuesday, March 5, 2018
  - Topic: NRI – Hiring Consultant