

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

**MINUTES**  
**CITIZENS' IMPLEMENTATION COMMITTEE MEETING**  
**TUESDAY, OCTOBER 2, 2018, 9:00 A.M.**

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**Committee Members Present:** Doug Finch  
Sarah Reynolds  
Gary Davis  
Oksana Fuller  
Joyce Marthaller

**Development Office:** Eric Cooper

**Guests Present:** None

**Members Absent:** Ray Henry, Kelly LaVoie, Tom Schwarz, Kevin Reynolds, Pat Venezia,

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- **CALL TO ORDER**  
The meeting commenced at 9:05 A.M.
  
- **PRIVILEGE OF THE FLOOR**  
None at this time.
  
- **REPORT OF THE DEVELOPMENT OFFICE**  
None at this time.
  
- REFERRALS**  
None at this time.
  
- **OLD BUSINESS**  
None at this time.
  
- **NEW BUSINESS**

Cheshire – Hamlet Master Plan

Sarah Reynolds opened the meeting and began the review of the Implementation table in the back of the Hamlet of Cheshire Master Plan.

## **Short-term Recommendations**

### **Clean-up Activities**

Once a year, trash and other items are cleaned up. There was a discussion about what can be done to help older (elderly, senior) residents dispose of large items. The Rotary and Kiwanis Clubs were suggested as possibilities.

In the beginning when the Hamlet Plan was first adopted, the Cheshire Community Action Team (CCAT) coordinated with the Highway Department to remove large trash items from the Hamlet. A large dumpster was brought in to Pierce Park to accommodate these items and then removed afterwards.

Each year, before Memorial Day, CCAT volunteers clean up both sides of the road along Rte. 21 all the way to the cemetery.

People should get started with using the services we already offered to them at the transfer station. Oksana Fuller is going to get some information from Jean Chrisman. Jim and Kaitlynn can send out a flyer to residents. A Facebook post can be created about the Transfer Station, raising residents' awareness of the services the Town already offers for trash disposal.

CCAT has had annual yard sales in the past.

Public education is needed. Kaitlynn had received a call from local non-profits looking for volunteer opportunities. Maybe other agencies would want to help out.

### **Code Compliance and Education**

Code compliance in Cheshire is ongoing as needed. There are no big issues at present.

### **Streetscape Improvements – Crosswalks and Infrastructure Improvements**

It was agreed that the Streetscapes and Infrastructure Improvements (sewer, sidewalks, traffic calming measures, gateway improvements) along State Route 21 need to be accomplished together, as that would be more efficient. The DOT needs to be involved in the conversation.

Gateway Signage needs to be revisited. Doug said that he plans to send something out to that committee about strategic planning.

### **Stabilization of Grange Hall and Adjacent Buildings**

An application has been sent to the Ontario County Arts Council. A strategic planning meeting for CCAT is scheduled for the end of this month. The topic for discussion will be the Capital Campaign.

There was a discussion about The Company Store's plan for expansion. In 2014/2015, a plan was brought before the Town Board to have mini-storage with improvements on the front. The plan was not approved. Doug and Sarah met with the owner, Liza Barnum, earlier this year. She is still very interested in doing something and has kept the drawings/renderings of what the improvements might look like in her office.

A lot depends on the sewers. The Zoning Board has been against the storage buildings. The owner has put a lot of work into the upstairs, which, in addition to antiques and gifts, has become a gallery. There has been a variety of art shows there, as well.

## **Mid-term Recommendations**

### **Gateways**

Gateway signage, recommended islands, traffic calming. There will be a discussion with the DOT. Again, this should be done along with Streetscape and Infrastructure improvements.

### **Streetscape Improvements**

See above.

### **Park Improvements**

It was agreed that the walking path from Pierce Park to Main Street would be beneficial to the Hamlet.

Doug said that it would be a good idea to have someone go through the Master Plan and update it (possibly part of the 2019 Project). The actual steps should be clearly defined this time.

### **Trail Connections**

The question of what Ontario Pathways' plan for trail connections was raised.

### **Housing**

There was a discussion about possible incentive programs for restoring and repairing historic homes for people who qualify. There is one house in particular in dire need of improvement. The information we receive back from the historic survey (to be completed by next year) could help those property owners interested in getting on the National Register of Historic Places.

Doug said that there could potentially be a CDBG grant for improvements to homes and (similar to what the City does) the NC zoning or the Hamlet could be designated as a historic district. There could potentially be programs available to obtain some funding to help with the improvements.

## **Long-term Recommendations**

### **Historic Preservation**

The first step is the inventory that BERO Architecture is currently working on; the next step is to do more public education and outreach on the Town's history using the report from BERO. Additionally, homeowners will be able to seek National Registry status if they desire, but they will need the information from the inventory first.

### **Conservation Easements**

At the time that the Master Plan was written, there was a discussion about code changes and how much the Hamlet desires its residential development to grow. The potential sewer district is being designed for approximately 74 units. If an apartment complex were to be built, it would not be able to tie into that system, because there wouldn't be the capacity for it. If developers know that this is a limited development area, they may be more willing to put conservation easements in that area. It was agreed that the Hamlet should have its own zoning.

It was suggested that the narrative for the Hamlet Master Plan be redeveloped, since so much has changed in the 10 years since it was written.

### **Keister Avenue Extension**

There was a discussion about the parking lot and an extension that would potentially go up to Cramer Road. There was also a discussion about the potential proposed sewer force main and the three different scenarios being considered for connecting the pump station to the existing sewer at Foster Road. All alternatives need to be evaluated.

End of Implementation Table discussion.

### **Items for 2019**

Update the Comprehensive Plan

Other topics that need to be addressed, e.g., the Hamlet Master Plan, other issues regarding the 20 goals and some of the Action Steps. Forward movement has to wait until it is known if sewers will be installed in the Hamlet.

Income survey results will be in at the end of the year.

### **TDRs**

Doug Finch has been working on the best way to provide the recommendation regarding the TDR to the Town Board by October 15<sup>th</sup>. According to the Town Attorney, the TDR cannot be combined with Incentive Zoning, due to legal issues. It needs to have its own section of code. The proposal has been based off of the existing Incentive Zoning Code. The only area where developers would be able to have increased density are the MUO districts. This draft TDR program will be presented to the Town Board, who will then refer it back out to all the groups for comments.

There was a discussion about the referencing of sending and receiving zones, which must be done in accordance to 261A of the state law. There is room for flexibility with the wording, depending on what is being proposed.

### **MEMBERS' REPORTS**

#### **County Rd. 16 Pedestrian Study –**

There may need to be another meeting, as revisions are needed. There was a discussion about the survey and when the results will be posted on the website.

#### **Environmental Committee**

The Environmental Committee is in the last throes of the RFP for the Recycling Program. They would like to get it on the next Town Board Agenda for Resolution. They have been working with the County. For the first year, there will be some programming and activity happening at the Transfer Station. Full implementation of the recommendations from the consultants and their reports is expected to take place in the 3<sup>rd</sup> and 4<sup>th</sup> years.

A discussion followed about a grant that is available that would help in obtaining additional personnel

to assist with this project. Both the Town and City of Canandaigua would likely take part in this grant, with each contributing to the funding. The other 50% is covered by the grant. The need for education and training was also discussed.

### **Environmental Conservation Board**

The ECB has started to get its 2019 Project Plan together. Joyce Marthaller was wondering if the ECB needs to meet with the Town Board and the Finger Lakes Land Trust to have a conversation about what is involved, in terms of forming a partnership and understanding what that entails. Another possibility is Ducks Unlimited.

### **Local History Team**

None at this time.

### **Parks and Recreation Committee**

None at this time.

### **Special Events Committee**

Employee Recognition Luncheon - Tuesday, October 9<sup>th</sup>, at noon

Farm Tour – Wednesday, October 10<sup>th</sup>,

Halloween at Onanda Park – Saturday, October 27<sup>th</sup>, 2:00 pm – 5:00 pm

Bonnie McGuire from RTS read about the event in the newsletter and offered to help by providing a shuttle bus for transportation. There was a discussion about pick-up and drop-off sites for residents.

Volunteers are needed to help with parking.

### **Complete Streets Committee**

Preparing a grant application for improvements to Middle Cheshire Road.

### **UPCOMING MEETING TOPICS**

Strategic Planning for 2019

#### **➤ ADJOURNMENT AND NEXT MEETING**

THE MEETING WAS ADJOURNED AT 11:02 AM.

Next meeting: October 16, 2018