

# Canandaigua Town Board

## Meeting Agenda for

### January 31, 2024

Onnalinda Room - 6:00pm

- Call To Order and Pledge of Allegiance
  - Pledge led by Supervisor Jared Simpson
- Roll Call
  - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications and Correspondence – Attachment 1
- Privilege of the Floor
- Priority Business
  - Birthdays
  - Supervisor's Updates
- Presentations
  - Ian Coyle – Pracademic Partners
- Public Hearings

#### *Continued Public Hearings:*

- *Regarding the request to change the zoning of German Brothers Marina at 3907 County Road 16 from Residential Lake District to Incentive Zoning. (There is no resolution on this agenda pertaining to this public hearing)*

[Link to Town Website with project updates and information](#)

- Reports of Town Officials and Department Heads – Attachment 2
  - A. Highway / Water Superintendent
  - B. Assessor
  - C. Historian
  - D. Town Clerk
  - E. Planner
  - F. Human Resources & Parks Coordinator
  - G. Supervisor / Deputy Supervisor
    - 1. Monthly Financial Reports
      - a. Revenue & Expense Report and Cash Summary Report
      - b. Overtime Report – All Departments
      - c. Overtime Report – Highway & Water

#### **ZOOM MEETING INFORMATION:**

Please register in advance of this meeting using the following link:

[https://us02web.zoom.us/join/92PBu15q7\\_hCirh9kEvA6VV](https://us02web.zoom.us/join/92PBu15q7_hCirh9kEvA6VV)

After registering, you will receive a confirmation email containing information about joining the meeting.

*Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the "raise hand" feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.*

➤ Reports of Committees, Boards and Commissions

A. Town Board Committees

- a. Finance – Chairperson Adeline Rudolph / Vice Chairperson David Sauter
- b. Planning & Public Works – Chairperson Terry Fennelly / Chairperson John Casey  
Vice Chairperson John Casey
- c. Ordinance – Chairperson John Casey / Vice Chairperson Adeline Rudolph
- d. Economic Development – Chairperson David Sauter / Vice Chairperson Jared Simpson

B. Planning Board - Chairperson Oyler

C. Zoning Board of Appeals – Chairperson Sahler

D. Environmental Conservation Board

E. Parks & Recreation Committee - Chairperson MacNeil

F. Special Events Committee - Chairperson Fuller

G. Agriculture Committee - Chairperson DiCarlo

H. Cemetery Committee – Chairperson Karen DeMay

➤ Privilege of the Floor

➤ Resolutions and Motions

*Continued Resolutions:*

- Resolution No. 2024 – 014: Canandaigua Town Board Appointments

**RESOLUTION NO. 2024 – 014: CANANDAIGUA TOWN BOARD APPOINTMENTS**

**BE IT RESOLVED:**

1. Pursuant to Town Law, §64, the Canandaigua Town Board hereby creates the following Town Board Committees for a one-year term expiring on December 31, 2024:

<u>Committee</u>	<u>Topics covered:</u>	<u>Committee Chair</u>	<u>Citizen Representative(s)</u>	<u>Staff Liaison(s)</u>
<b>Finance</b>	Financial Review, Long and Short-Term Financial Planning, Revenue and Expenditure Reporting	C: Adeline Rudolph VC: Fennelly		Mull Frarey Simpson
<b>Planning &amp; Public Works</b>	Planning, Strategic Planning Development, Public Works, Transportation	C: Terry Fennelly VC: Casey	Oyler	Aten Fletcher
<b>Ordinance</b>	Town Code updates, Zoning, Complete Streets	C: David Sauter VC: Vice: Rudolph	Oyler Schwartz	Burkhard Reynolds
<b>Economic Development</b>	Economic Development Housing Infrastructure Needs	C: John Casey VC: Sauter		Mull Frarey Simpson

- **Sections 2,3,4 of this resolution were approved at the 1/08/2024 Town Board Meeting**

*New Resolutions:*

**FINANCE**

- Resolution No. 2024 – 38: Acceptance of the Monthly Financial Reports
- Resolution No. 2023 – 39: Acknowledgement and Authorization of Budget Transfers by Town Supervisor.
- RESOLUTION NO. 2024 – 40: AUTHORIZING 2023 BUDGET TRANSFER FOR GENERAL FUND (AA100)
- RESOLUTION NO. 2024 – 41: AUTHORIZING 2023 BUDGET TRANSFER FOR HIGHWAY FUND (DA100)
- RESOLUTION NO. 2024 – 42: AUTHORIZING 2023 BUDGET TRANSFER FOR CANANDAIGUA CONSOLIDATED WATER DISTRICT (SW500)
- RESOLUTION NO. 2024 – 43 : AUTHORIZATION TO ENCUMBER FUNDS FROM THE 2023 ADOPTED TOWN BUDGET TO THE 2024 ADOPTED TOWN BUDGET
- RESOLUTION NO. 2024 – 44: APPROVAL TO APPROPRIATE UNASSIGNED FUND BALANCE TO COVER COST OF FIRE STATION #2 EMERGENCY ROOF REPAIR

**ORDINANCE**

- RESOLUTION NO. 2024 – 45: SETTING A PUBLIC HEARING ON A LOCAL LAW TO REZONE 2625 COUNTY ROAD 22 FROM THE AR-1 ZONING DISTRICT TO MIXED USE OVERLAY DISTRICT AND TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF CANANDAIGUA; AND SEQR INTENT TO DECLARE LEAD AGENCY

**ECONOMIC DEVELOPMENT / GENERAL**

- RESOLUTION NO. 2024 – 46: RE-ADOPTION AND ACKNOWLEDGEMENT OF CERTAIN TOWN POLICIES AND PROCEDURES
- RESOLUTION NO.2024 – 47: ACCEPTING RESIGNATION OF TRANSFER STATION OPERATOR
- RESOLUTION NO. 2024 - 48: APPOINTMENT OF TRANSFER STATION OPERATOR
- RESOLUTION 2024 – 49: CREATING THE CITIZEN'S ADVISORY PANEL AS A CITIZEN ADVISORY COMMITTEE OF THE TOWN OF CANANDAIGUA
- RESOLUTION NO. 2024 - 50: ACCEPTANCE OF SOIL EROSION CONTROL SURETY
- RESOLUTION NO. 2024 - 51: AUTHORIZATION FOR HIGHWAY SUPERINTENDENT TO CONTRACT FOR MOWING SERVICES WITH THE NYS DOT FOR MOWING ROUTE 332
- RESOLUTION NO. 2024 - 52: GERMAN BROTHERS PETITION TO AMEND 3904, 3907 AND 3935 COUNTY ROAD 16 FROM RESIDENTIAL LAKE DISTRICT TO INCENTIVE ZONING DISTRICT PROJECT AND SEQR TYPE I ACTION – INTENT TO BE LEAD AGENCY

**RESOLUTION NO. 2024 – 038: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**

**WHEREAS**, the Town Board is responsible for the general oversight of the Town's operations and finances; and

**WHEREAS**, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

**WHEREAS**, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month's 2023 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

**NOW THEREFORE BE IT RESOLVED**, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment 2

**RESOLUTION NO. 2024 – 039: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN SUPERVISOR**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as "Town Board") has authorized the Town supervisor and/or Clerk (Finance) to make interfund transfers in an amount less than \$5,000.00 by Resolution No. 2023-015; and

**WHEREAS**, the Town supervisor and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

**BE IT FINALLY RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance).

Attachment 3

**RESOLUTION NO. 2024 – 40: AUTHORIZING 2023 BUDGET TRANSFER FOR GENERAL FUND (AA100)**

**WHEREAS**, the Town of Canandaigua Supervisor and Finance Clerk have reviewed the 2023 Budget for the General Fund (AA100) and have identified that certain expense account budgets will need to be increased; and

**WHEREAS**, the requested budget increase is due to the increase Engineering, Legal, contractual, personnel, and benefit expenses; and

**WHEREAS** the Town Supervisor and Finance Clerk are recommending the following budget transfers:

Decrease:

AA100.1410.142	Town Clerk. Deputy #3	\$ 2,246.00
AA100.1620.410	Buildings. Janitorial	\$ 2,679.00
AA100.1990.400	Contingency	\$43,163.00
AA100.7110.130	Park. Laborer F/T	<u>\$ 5,028.00</u>
		<b>\$53,116.00</b>

Increase:

AA100.1410.131	Town Clerk. First Deputy	\$ 2,246.00
AA100.1420.400	Attorney. Contractual	\$ 4,504.00
AA100.1440.400	Engineering. Contractual	\$12,091.00
AA100.1440.406	Engineering. Sewers	\$12,696.00
AA100.5182.400	Street Lighting. Contractual	\$ 4,643.00
AA100.8664.121	Code Enforcement	\$ 2,153.00
AA100.9030.800	Social Security/Medicare	\$ 7,076.00
AA100.1430.132	Personnel.HR and Payroll Co.	\$ 3,967.00
AA100.1620.404	Buildings. Highway. Contractual	\$ 2,679.00
AA100.7110.121	Parks. Maintenance Assistant	<u>\$ 1,061.00</u>
		<b>\$53,116.00; and</b>

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the General Fund budget transfer as detailed above and directs the Town Supervisor and Finance Clerk II to enter this transfer to the 2023 Town Budget; and

**BE IT FINALLY RESOLVED**, the Town Clerk shall provide a copy of this resolution to the Town Supervisor, and Finance Clerk II.

**RESOLUTION NO. 2024 – 41: AUTHORIZING 2023 BUDGET TRANSFER FOR HIGHWAY FUND (DA100)**

**WHEREAS**, the Town of Canandaigua Highway & Water Superintendent and Finance Clerk have reviewed the 2023 Budget for the Highway Fund (DA100) and have identified that certain expense account budgets will need to be increased; and

**WHEREAS**, the requested budget increase is due to the increase in Engineering expenses; and

**WHEREAS** the Highway & Water Superintendent and Finance Clerk are recommending the following budget transfers:

Decrease:

DA100.5110.400	General Repairs. Contractual	\$3,457.00
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Increase:

DA100.1440.400      HWY. Engineering. Contractual      \$3,457.00; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the Highway Fund (DA100) budget transfer as detailed above and directs the Town Supervisor and Finance Clerk II to enter this transfer to the 2023 Town Budget; and

**BE IT FINALLY RESOLVED**, the Town Clerk shall provide a copy of this resolution to the Town Supervisor, Highway & Water Superintendent, and Finance Clerk II.

**RESOLUTION NO. 2024 – 42: AUTHORIZING 2023 BUDGET TRANSFER FOR CANANDAIGUA CONSOLIDATED WATER DISTRICT (SW500)**

**WHEREAS**, the Town of Canandaigua Highway & Water Superintendent and Finance Clerk have reviewed the 2023 Budget for the Canandaigua Consolidated Water District (SW500) and have identified that certain expense account budgets will need to be increased; and

**WHEREAS**, the requested budget increase is due to the increase in water purchase costs from the City of Canandaigua, as well as increased Engineering, personnel, and benefit expenses; and

**WHEREAS** the Highway & Water Superintendent and Finance Clerk are recommending the following budget transfers:

Decrease:

SW500.8310.410	Water Admin. Legal Services	\$ 6,156.00
SW500.8310.200	Water Admin. Cap Equip. CCWD	\$ 8,863.00
SW500.8310.400	Water Admin. Contractual	\$ 4,390.00
SW500.8310.420	Water Admin. Meter Reading	\$ 3,841.00
SW500.8310.422	Water Admin. Training & Dues	\$ 1,658.00
SW500.8397.200	Water Capital Projects. Cap Equip	\$27,158.00
SW500.8397.400	Water Capital Projects. Contractual	\$ 9,926.00
SW500.8340.420	Water Purchases. Utilities	\$ 1,806.00
SW500.9060.810	Hospital/Medical Insurance. CCWD	\$ 904.00
		<b>\$64,702.00</b>

Increase:

SW500.8310.131	Water Admin. Maint. Asst. CCWD	\$ 6,156.00
SW500.8310.450	Water Admin. Engineering. CCWD	\$ 8,863.00
SW500.8320.400	Water Purchases. Cont. CCWD	\$46,973.00
SW500.8340.440	Services & Maint. CCWD	\$ 1,806.00
SW500.9030.800	Social Security. CCWD	\$ 904.00
		<b>\$64,702.00; and</b>

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the Canandaigua Consolidated Water District (SW500) budget transfer as detailed above and directs the Town Supervisor and Finance Clerk II to enter this transfer to the 2023 Town Budget; and

**BE IT FINALLY RESOLVED**, the Town Clerk shall provide a copy of this resolution to the Town Supervisor, Highway & Water Superintendent, and Finance Clerk II.

**RESOLUTION NO. 2024 – 43 : AUTHORIZATION TO ENCUMBER FUNDS FROM THE 2023 ADOPTED TOWN BUDGET TO THE 2024 ADOPTED TOWN BUDGET**

**WHEREAS**, the Town Board of the Town of Canandaigua has adopted the 2023 Town of Canandaigua budget with certain appropriations relating to projects or orders that have begun in 2023 but for one reason or another, will continue into 2024; and

**WHEREAS**, it is necessary to encumber appropriations from the 2023 Town of Canandaigua budget into 2024 Adopted Town Budget for the items identified below:

PO #	Vendor Name	Description	G/L Account	Encumbrance
REQ00819	MRB GROUP	Onanda Park Uplands Improvements Phase 1	HH100.1440.205.00033	\$ 21,795.00
REQ00840	MRB GROUP	Seneca Point Rd Culvert Grant Writing	DA100.1440.400.00000	\$ 4,500.00
REQ00864	MRB GROUP	MRB-GIS System Update (Copper & Lead Svc. Lines)	SW500.8310.450.00000	\$ 12,843.00
REQ00868	MRB GROUP	Outhouse Rd mapping and design	HH100.1440.200.00038	\$ 35,500.00
REQ00899	MRB GROUP	Sidewalk Design Middle Cheshire Road	HH100.1440.200.00038	\$ 7,640.00
REQ00939	MRB GROUP	SEQR/NEPA services	HH100.1440.200.00041	\$ 7,103.61
REQ00965	MRB GROUP	Engineering Town Hall Office Renovations	HH100.1440.200.00042	\$ 38,500.00
REQ00966	MRB GROUP	Engineering - North Rd Sidewalks	HH100.1440.200.00043	\$ 243,480.00
REQ00986	MRB GROUP	Fire Hall Replacement engineering services	AA100.1440.400.00000	\$ 53,360.00
REQ00989	SERVPRO OF VICTOR/CANANDAIGUA	mold removed	AA100.1620.403.00000	\$ 5,000.00
REQ00991	INTEGRATED SYSTEMS	(2) Cisco SFP Ports for switches	AA100.1680.200.00000	\$ 4,704.02
REQ00992	BOBCAT COMPANY	Hydro Seeder	DA100.5130.200.00000	\$ 96,000.00
REQ00998	Martin's Custom Tidesides	Fishing Dock at Onanda park	AA100.7110.200.00000	\$ 52,800.00
REQ00999	Millennium Strategies	North Road Grant Application	AA100.3189.200.00000	\$ 5,000.00
<b>Total</b>				<b>\$ 588,225.63</b>

**WHEREAS**, the items identified above totaling \$588,225.63 are deemed to be in process; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby directs the appropriations identified above be encumbered for the purposes herein specified and authorizes the Town Supervisor and Finance Clerk to make the associated journal entries; and

**BE IT FURTHER RESOLVED**, the Town Clerk shall provide a copy of this resolution to the Town Supervisor and Finance Clerk II.

**RESOLUTION NO. 2024 – 44: APPROVAL TO APPROPRIATE UNASSIGNED FUND BALANCE TO COVER COST OF FIRE STATION #2 EMERGENCY ROOF REPAIR**

**WHEREAS**, the Town Board of the Town of Canandaigua approved the emergency roof repair of Fire Station #2 via Resolution No. 2024-38 on January 8<sup>th</sup> 2024; and

**WHEREAS**, Resolution No. 2024-38 awarded a contract in the amount of \$239,900.00 to Spring Sheet Metal & Roofing to complete the roof repair to Fire Station #2; and

**WHEREAS**, the Town Supervisor, Highway Superintendent and Finance Clerk II are proposing to utilize funds from the General Fund Unassigned Fund Balance which has a current balance of \$2,388,776.59; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board directs the Town Supervisor and Finance Clerk II to make the following necessary budget adjustment appropriating \$ 239,900.00 from General Fund unappropriated fund balance for this purpose; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Supervisor, the Highway and Water Superintendent, and Finance Clerk II.

**RESOLUTION NO. 2024 – 45: SETTING A PUBLIC HEARING ON A LOCAL LAW TO REZONE 2625 COUNTY ROAD 22 FROM THE AR-1 ZONING DISTRICT TO MIXED USE OVERLAY DISTRICT AND TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF CANANDAIGUA; AND SEQR INTENT TO DECLARE LEAD AGENCY**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to rezone 2625 County Road 22, Tax map # 71.00-1-21.141, in the Town of Canandaigua from AR-1 to Mixed Use Overlay (MUO) in accordance with Town Code §220-33 and to amend the official zoning map of the Town of Canandaigua to reflect said change(s); and

**WHEREAS**, the application has proceeded with the required steps in accordance with Town Code §220-33: on June 12, 2023 the Town Board authorized the applicant to apply for preliminary site plan approval from the Town of Canandaigua Planning Board and also directed the Town Manager, Town Attorney, and Planning Board to work together to prepare a draft local law rezoning the parcel based on the proposed site plan inclusive of the needed setbacks for consideration by the Town Board; and

**WHEREAS**, the applicant received Preliminary Site Plan approval from the Town of Canandaigua Planning Board on December 18, 2023 which was conditioned upon the rezoning to a Mixed Use District by the Town Board; and

**WHEREAS**, the Town Board seeks to hold a Public Hearing on the local law to rezone said parcel to MUO to provide opportunity for community members to provide comment on the proposed action; and

**WHEREAS**, the Town Board wishes to refer the proposed action to the Ontario County Planning Board, the Town of Canandaigua Planning Board, and the Environmental Conservation Board; and

**WHEREAS**, the Town Board intends to determine said law change is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

**WHEREAS**, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Canandaigua hereby establishes a public hearing to obtain public input as it considers a proposed local law to rezone 2625 County Road 22, Tax map # 71.00-1-21.141, in the Town of Canandaigua from AR-1 to Mixed Use Overlay (MUO) in accordance with Town Code §220-33 and to amend the official zoning map of the Town of Canandaigua to reflect said change(s) to be held on February 26, 2024 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide notice of said public hearing and to provide a copy of this resolution to the Town Planner.

Attachment 4

**RESOLUTION NO. 2024 – 46: RE-ADOPTION AND ACKNOWLEDGEMENT OF CERTAIN TOWN POLICIES AND PROCEDURES**

BE IT RESOLVED:

1. Pursuant to General Municipal Law (§104, §806, §64), the Canandaigua Town Board does hereby reapprove, authorize, and acknowledge the following Town of Canandaigua Policies and Procedures

- Town of Canandaigua Town Board Rules of Procedure

Attachment 5

**RESOLUTION NO.2024 – 47 : ACCEPTING RESIGNATION OF TRANSFER STATION OPERATOR**

**WHEREAS**, Johnathan Bugbee has resigned from the position of Transfer Station Operator effective January 7, 2024; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby accepts Johnathan Bugbee's resignation as Transfer Station Operator effective January 7, 2024; and

**BE IT FURTHER RESOLVED**, the Town Supervisor is authorized to execute any and all personnel documents associated with the transition; and

**BE IT FINALLY RESOLVED**, the Town Board appreciates all of Mr. Bugbee's hard work throughout their employment and thanks them for their service to the Town of Canandaigua and its residents and wishes them well with future endeavors.

## **RESOLUTION NO. 2024 - 48: APPOINTMENT OF TRANSFER STATION OPERATOR**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists in the Highway Department for Transfer Station Operator; and

**WHEREAS**, the Highway Superintendent have determined a need to fill the position in order to continue to provide necessary services to the Town; and

**WHEREAS**, the positions were posted through the Town's and the Ontario County HR site; and

**WHEREAS**, the Highway Superintendent is recommending the hiring of Rowyn Heagney to fill the appointment at a rate of \$16.50 per hour paid from budget line AA100.8160.140; and

**NOW THEREFORE BE IT RESOLVED**, that the Canandaigua Town Board hereby approves the hiring of Rowyn Heagney at an hourly rate of \$16.50 per hour; and

**BE IT FURTHER RESOLVED**, the Town Supervisor is authorized to execute all documents necessary; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Human Resource and Payroll Coordinator.

## **RESOLUTION 2024 – 49: CREATING THE CITIZEN'S ADVISORY PANEL AS A CITIZEN ADVISORY COMMITTEE OF THE TOWN OF CANANDAIGUA**

**Whereas**, the Town of Canandaigua has a long history of citizen engagement; and

**Whereas**, the Town of Canandaigua wishes to continue this tradition of citizen engagement with its boards, committees, and residents; and

**Whereas**, in order to continue this strong tradition of collaboration, the Town Board of the Town of Canandaigua wishes to create a citizen's panel that will promote the Town of Canandaigua through effective communication, citizen education, and advise the Town Board on future growth and development; and

**Now Therefore Be It Resolved**, that the Town Board of the Town of Canandaigua does hereby create the Citizens' Advisory Panel (CAP) pursuant to Town Law, §64, as a special Citizen Advisory Committee of the Town of Canandaigua as follows:

### **Mission Statement**

*A panel of engaged citizens that promotes the Town of Canandaigua through effective communication, citizen education, and advises the town board on future growth and development.*

## **Committee Membership**

- **Minimum of 5, Maximum of 7 Voting Members**
  - o **One member from the Canandaigua Uptown BID**
  - o **One member should be a youth member**
- **One ex-officio Town Board Member**
- **One ex-officio Town Staff Member**

## **Length of Term**

The appointed term shall be 2 years with staggered term endings. At creation a minimum of half the committee members shall be appointed to a (1) one year term, and the remainder to a (2) year term. Subsequent appointments shall be for a (2) two year term.

## **Chair**

To be nominated and voted on by a majority of the committee, approved by the town board, serving a 1 year term.

## **Committee Charge**

1. Promote the Town of Canandaigua and tell our story through improved frequent communication
  2. Promote the uptown area as an economic development hub of the Town of Canandaigua by,
  3. Advise the Town Board and the Uptown BID regarding the implementation of the Uptown Study/Plan (2019/2021) and related documents.
  4. Advise the Town Board on the continued implementation of the Town of Canandaigua Comprehensive Plan
  5. Continue to develop ways to improve citizen education and involvement. And
  6. Such other actions as may be directed by the Town Board,
- and;

**Be It Further Resolved**, that the CAP shall adopt rules of procedure, subject to approval by the Town Board, and shall provide reports to the Town Board as requested and;

**BE IT FURTHER RESOLVED**, that the Town Board shall appoint the Members of the CAP, and shall appoint one of the CAP Members to serve as Chair for a one (1) year term; and

**Be It Finally Resolved**, that the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Supervisor and Chair of the Citizen's Advisory Panel.

**RESOLUTION NO. 2024 - 50: ACCEPTANCE OF SOIL EROSION CONTROL SURETY**

**WHEREAS**, the Town of Canandaigua Planning Board has granted a Site Plan approval for the following properties:

4273 State Route 21 South, Canandaigua (Tax Map # 125.00-1-15.000), owned by Therese Johnston & Rebecca Pool; and

**WHEREAS**, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board prior to the issuance of building permits; and

**WHEREAS**, the Town Supervisor has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

**WHEREAS**, the applicant has provided a check in the amount of \$700.00 for the purposes of the soil erosion and sediment control surety (4273 State Route 21 South, submitted by Therese Johnston & Rebecca Pool); and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and accepts a soil erosion and sediment control surety check in the total amount of \$700.00.

**RESOLUTION NO. 2024 - 51: AUTHORIZATION FOR HIGHWAY SUPERINTENDENT TO CONTRACT FOR MOWING SERVICES WITH THE NYS DOT FOR MOWING ROUTE 332**

WHEREAS, the Town of Canandaigua has for many years mowed the right of way for the State of NY on State Route 332 in the Town of Canandaigua; and

WHEREAS, the NYS DOT has presented again to The Town of Canandaigua the annual mowing agreement for maintaining the right of way on State Route 332 in 2024; and

WHEREAS, the annual revenue for mowing the NYS DOT right of way on Route 332 is

\$3,885.00 for the 2024 mowing season; and

NOW THEREFORE IT RESOLVED, the Town Board of Canandaigua hereby approves the NYS DOT annual mowing agreement for Route 322 for the 2024 mowing season and directs the Town Highway Superintendent to sign the agreement and provide an original copy to the Town Clerk for record keeping.

Attachment 8

**RESOLUTION NO. 2024 - 52: GERMAN BROTHERS PETITION TO AMEND 3904, 3907 AND 3935 COUNTY ROAD 16 FROM RESIDENTIAL LAKE DISTRICT TO INCENTIVE ZONING DISTRICT PROJECT AND SEQR TYPE I ACTION – INTENT TO BE LEAD AGENCY**

**WHEREAS**, the Town of Canandaigua Town Board (hereinafter referred to as Town Board) has reviewed the SEQR Short EAF Form Part 1, prepared by the applicant for the above referenced petition to amend the zoning district for 3904, 3907, and 3935 County Road 16 from Residential Lake District to Incentive Zoning District (hereinafter referred to as Action); and

**WHEREAS**, the Town Board determines that said Action is classified as a Type II Action under the State Environmental Quality Review (SEQR) Regulations; and

**WHEREAS**, the Town Board determines that it is the most appropriate agency to review this Action and make the determination of significance thereon under the SEQR Regulations; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board does hereby declare its intent to be designated as the lead agency for the Action, and identifies that it is a Type II Action pursuant to SEQRA; and

**BE IT FURTHER RESOLVED**, that the Town Clerk is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing on or before noon Friday, March 1, 2024; and

**BE IT FINALLY RESOLVED**, the Town Clerk is hereby directed to provide a copy of this resolution to the Town Supervisor and the Town Planner.

Attachment 9

Approval of the following Town Board Meeting Minutes:

December 18, 2023

January 8, 2024

➤ Payment of the Bills

Abstract Claim Fund Totals presented by Town Clerk

Voucher Summary Report for Town Board signatures

(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

HSA funding Abstract dated 01/03/2024 totaling \$ 48,250.00

General Fund               \$ 21,750.00

Highway Fund             \$ 21,500.00

Water Districts           \$ 5,000.00

Utility Abstract dated 01/19/2024 totaling \$ 149,661.99

General Fund             \$ 11,276.74

Highway Fund            \$ 1,643.32

Water Districts          \$ 136,741.93

Town Board Abstract for 2023 dated 1/31/2024 totaling \$ 195,182.73.

General Fund             \$ 171,753.23

Highway Fund            \$ 13,722.10

Capital Projects          \$ 377.66

Lighting Districts       \$ 1,410.95

Uptown BID               \$ 977.12

Water Districts          \$ 6,941.67

Town Board Abstract for 2024 dated 1/31/2024 totaling \$ 877,829.14

General Fund             \$ 318,254.65

Highway Fund            \$ 151,824.78

Water Districts          \$ 407,749.71

➤ Other Business

➤ Privilege of the Floor

➤ Executive Session

➤ *To discuss the employment history of a particular individual*

➤ *To discuss current, pending or potential litigation*

➤ Adjournment

# ATTACHMENT 1

German Brothers Incentive Zoning



1/25/2024

Dear Chris,

I have received your letter dated 1/18/2024, and I submit the following in response:

TOC Requested Amenity	GBM Response
1. Applicant will grant Town a 30'x60' permanent easement for public lake access.	Agreed.  With the stipulation that the assessed value of 3904 CR 16 be reduced by 80%.
2. Applicant will convert current boat lifts into over-the-water pavilion for public use prior to the 2025 boating season.	Agreed.
3. Applicant will install a small watercraft launch area in the 30'x60' easement area prior to the 2025 boating season.	Agreed.
4. Restaurant will be returned to the proposal.	Agreed.  GBM would like to remind the TOC board that GBM must spend \$1.5M+ on land and buildings offsite <u>just to clear space</u> at the marina for the restaurant. This does not include the cost of building the restaurant.
5. Parking will be included on the west side of West Lake Road.	Agreed.  To clarify, this means parking will only be on the upland portion of the property, not on the west side of the road itself.
6. Applicant will pay \$100,000 towards water mitigation projects identified by the Town, to be paid in 2 consecutive annual installments commencing by 2026.	Opposed.  See "The TOC Resident Lake Access Program" outlined below.
7. Applicant will supply one cabin for Onanda Park by 2027.	Opposed.  See "The TOC Resident Lake Access Program" outlined below.
8. Applicant will provide a permanent easement and construct a trail and connection between West Lake Road and RSM HOA lands. Letter to Peter Bruu and Greg Westbrook German Brothers Incentive Zoning January 18, 2024	Agreed.  With the stipulation that the easement must be granted to the TOC by RSM for access to the HOA trails before GBM can grant the requested permanent easement to the TOC. GBM will deliver the trail connector within 12

	months of the agreement being signed between TOC and RSM.
9. No parking along the entire portion of West Lake Road along which applicant's property runs.	Agreed.  With the stipulation that for public safety, so that people are not forced to walk on West Lake Rd., parking is allowed on the West side of the road for the three-day weekends of the three summer holidays, for nine days annually.
10. 10 public boat slips will be provided.	Agreed in prior response.  9 slips are for the public and 1 slip is reserved for the Cheshire Fire Department.
11. No boat parking/storage west of West Lake Road.	Agreed.  Boats will not be parked on the road or on the upland portion of the property
12. Hill where boats are currently stored shall be beautified with landscaping.	Agreed.  With discussion to follow. The slope of the property limits the options.
13. Future development of the western portion of the property will be subject to a Special Use Permit issued by the Town of Canandaigua.	Additional discussion is required to understand why the TOC is recommending a Special Use Permit versus Community Commercial.

GBM is having a very hard time providing amenities that are totally irrelevant to the overall project that feel like "money grabs" by the TOC. Instead, GBM proposes "The Town of Canandaigua Resident Lake Access Program". This program provides very relevant, highly targeted amenities, directly to anyone registered to vote in the Town of Canandaigua. Components of the proposed program include:

1. GBM would form a "Partnership" with the TOC Parks and Recreation Committee to assist the TOC to support multiple programs that will benefit TOC residents. GBM would request a seat on the Parks and Recreation Committee. Together we can successfully boost the number of residents who experience the lake for their 1<sup>st</sup> or 50<sup>th</sup> time.
2. New Boat Purchase – 5% Discount
3. Summer and/or Winter Storage – 10% Discount
4. Pontoon Boat Weekday Rental – 15% Discount
5. Kayak Weekday Rental – 50% Discount
6. Canoe Weekday Rental – 50% Discount
7. Stand Up Paddleboard Weekday Rental – 50% Discount

### **Additional Stipulations**

GBM's agreement to the items above assume that the TOC will:

1. Insure all public areas and indemnify GBM.

2. Be financially responsible for all maintenance and repairs of all public areas.

The implementation of these two items will need to be discussed and agreed to.

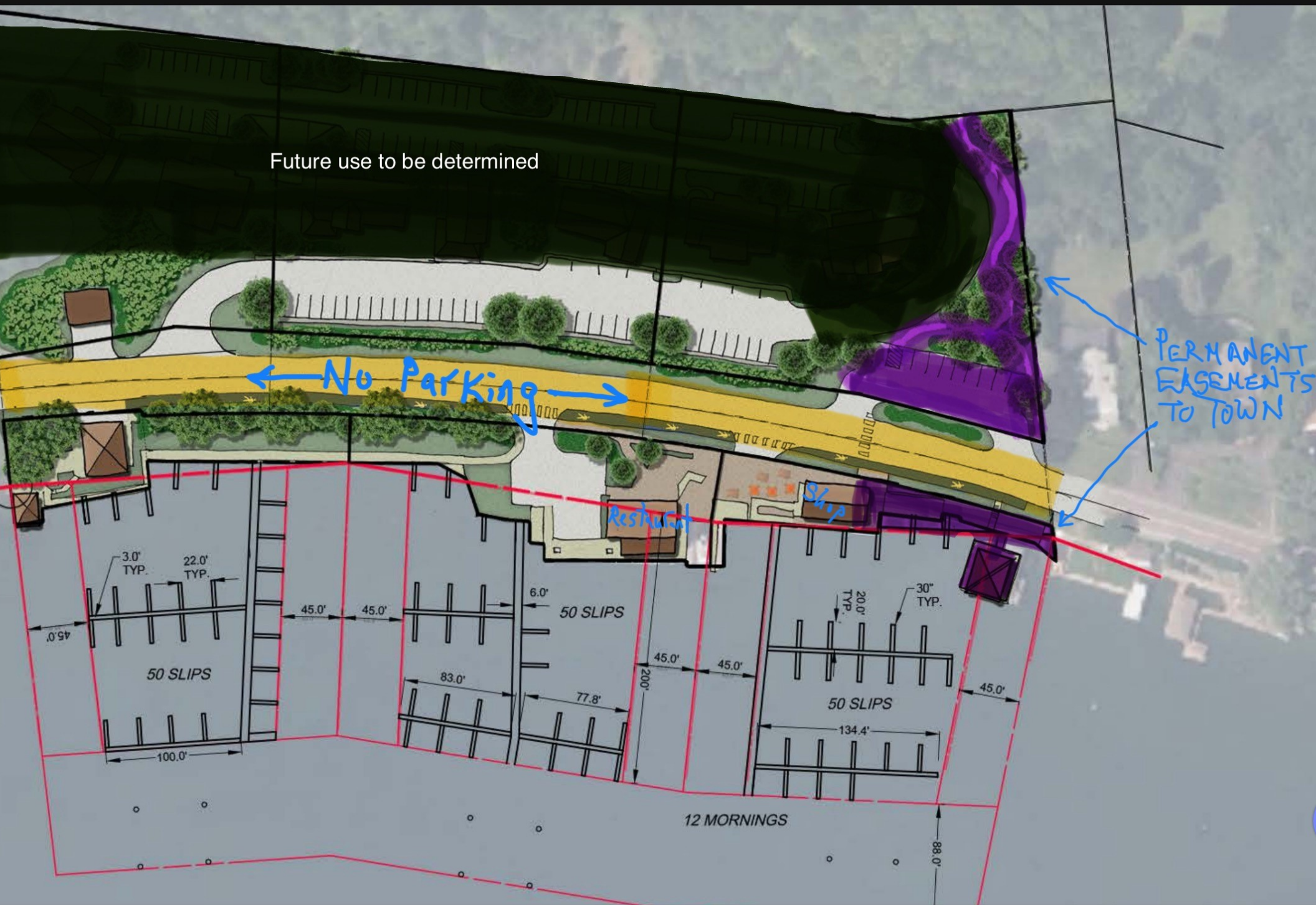
GBM requires that the Incentive Zoning be designated Community Commercial and not “Special Use Permits” for the restaurant, ship store/ice cream shop/coffee shop. We understand the three “Lot Line Adjustments” via an administrative action, will result in three new lots that will conform to the Town of Canandaigua Uniform Dock and Mooring (UDML) thus supporting the Tier 2 Designation, which will result in each lot having up to 50 docks/slips along with 4 moorings/ lot.

Your map with the purple areas indicating what is covered by the easement needs a few corrections. To be clear, the easement on the east side of West Lake Rd starts at the north edge of the 3904 West Lake Rd property and extends 60’ to south. The easement on the west side of West Lake Rd is for only the trails (see stipulation above) and does not include the parking area.

I look forward to our next discussion at the TOC board meeting on Wednesday, January 31<sup>st</sup>, 2024.

Peter Bruu  
Member  
German Brothers Marina

# 2023-12-27 German Brothers Marina Concept Sketch



## Re: Pls send me incentive zoning article for Canandaigua

Jared Simpson <[jsimpson@townofcanandaigua.org](mailto:jsimpson@townofcanandaigua.org)>

Fri 1/19/2024 11:23 AM

To: Nancy Gastel <[nancy.gastel@att.net](mailto:nancy.gastel@att.net)>

Hi Nancy,

1. Here is the town code as it relates to incentive zoning.

<https://ecode360.com/9214483>



### Town of Canandaigua, NY: Incentive Zoning District.

§ 220-31 [Amended 11-21-2022 by L.L. No. 9-2022] Intent. The Town Board finds that in addition to existing powers and authorities to regulate by planning and zoning, including authorization to provide for the granting of incentives or bonuses pursuant to other

[ecode360.com](https://ecode360.com)

2. Here is a written description of what German Brothers is requesting.  
<https://ontariocountyny.gov/DocumentCenter/View/40752/238-2023-IZ-Zoning-Narrative-German-Bros-Rezone>
3. Here is a link to the Town of Canandaigua Website with all the documents pertaining to this project.  
<http://www.townofcanandaigua.org/page.asp?id=280>

There is a lot there. Let me know if you have any other questions.

Jared

*Jared Simpson*

Town Supervisor

Town of Canandaigua - 585-337-4733  
5440 Route 5&20 Canandaigua, NY 14424  
Chairman, Ontario County Public Works Committee

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**From:** Nancy Gastel <[nancy.gastel@att.net](mailto:nancy.gastel@att.net)>

**Sent:** Thursday, January 18, 2024 7:55 PM

**To:** Jared Simpson <[jsimpson@townofcanandaigua.org](mailto:jsimpson@townofcanandaigua.org)>

**Subject:** Re: Pls send me incentive zoning article for Canandaigua

I would like to understand the ordinance in relation to incentive zoning and what is 3907 asking to do. Cty Road 16 is too busy in that corridor

On Jan 18, 2024, at 7:28 PM, Jared Simpson <[jsimpson@townofcanandaigua.org](mailto:jsimpson@townofcanandaigua.org)> wrote:

Hi Nancy -

Are you looking for the incentive zoning local law? I just want to make sure I send you the right thing.

Jared

Get [Outlook for iOS](#)

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**From:** Nancy Gastel <[nancy.gastel@att.net](mailto:nancy.gastel@att.net)>

**Sent:** Thursday, January 18, 2024 3:32:06 PM

**To:** Jared Simpson <[jsimpson@townofcanandaigua.org](mailto:jsimpson@townofcanandaigua.org)>

**Subject:** Pls send me incentive zoning article for Canandaigua

Pls send me incentive zoning article for Canandaigua

**From:** Maureen <m4reen17@yahoo.com>  
**Sent:** Friday, January 19, 2024 6:38 AM  
**To:** Jared Simpson <jsimpson@townofcanandaigua.org>  
**Subject:** German Brothers proposal

Hey Jared,

I strongly believe that this area of West Lake Rd. already has way too much traffic in the summer months with the boat slips that German Brothers currently owns. I think any more expansion would be detrimental to the lake and surrounding environment. The noise from the motor boats and jet skis is also a huge concern. I walk and bike this area daily in the summer; I can tell you from experience that is extremely dangerous already in the summer months when the boaters, vacationers, etc. are in a hurry to get out on the lake. I have had my boat at German and have many friends who currently have boats at this marina. They do an incredible job and I wish them no ill will. They are great people. I just cannot support this expansion.  
Thanks for letting me voice my concerns. Hope you and the family are well--

**Re: German Brothers project**

Jared Simpson <jsimpson@townofcanandaigua.org>

Fri 1/26/2024 8:57 AM

To: Marion <4marion.cassie@gmail.com>

Received and will be shared as part of the record.

Enjoy the time away! Be well and be warm.

*Jared Simpson*

Town Supervisor

Town of Canandaigua - 585-337-4733  
5440 Route 5&20 Canandaigua, NY 14424  
Chairman, Ontario County Public Works Committee

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**From:** Marion <4marion.cassie@gmail.com>

**Sent:** Thursday, January 25, 2024 6:05 PM

**To:** Jared Simpson <jsimpson@townofcanandaigua.org>; Adeline Rudolph <adelinerudolph@gmail.com>; Terry Fennelly <tjfpheoenix@yahoo.com>; John Casey <johntcaseyjr@gmail.com>; Dave Sauter <bristolooksfarm@frontiernet.net>; Terry Fennelly <tfennelly@townofcanandaigua.org>

**Cc:** Kevin Olvany <kevin.olvany@canandaiguanewyork.gov>; coyler@townofcanandaigua.org <coyler@townofcanandaigua.org>

**Subject:** German Brothers project

Dear Supervisor, Town Board, and others:

I will be out of town until April, but wanted to submit my below comments re: the proposed Incentive Zoning (IZ) for the proposed project at the former German Brothers property on both sides of Co Rd 16. I would like to have my comments included in the minutes of both the Jan. 31st TB meeting and the February 12th hearing.

Jared, would you be so kind as to let me know this has been received?

Thank you,  
Marion Cassie  
4735 Co Rd 16, Canandaigua

**GERMAN BROTHERS PROPOSAL**

**TIMING:** Because of errors in the original approval of IZ, there currently is no legally adopted Incentive Zoning (IZ) code that applies to the RLD, so how can the Town Board have discussions or hearings in regard to Incentive Zoning for German Brother's Proposal at the Jan 31st TB meeting when the public hearing which may reapprove IZ in the RLD (or all zoning districts) isn't until Feb12th? Also, the County's comments and approval/disapproval on the new IZ code need to be heard, considered, and discussed prior to going forward.

**LOGISTICS:** The Town Board and/or the Town's Planning Board should require as a condition of approval that all boat launching for the subject property shall take place at the NYS Boat launch site at the North end of Canandaigua Lake. If

not, the significant number of existing boats stored elsewhere plus the new additional boats on trailers which would all be dry docked or stored for the winter elsewhere would first of all have to travel down Co Rd 16, then be jockeyed around and backed up to get the boats in position to be launched all while blocking traffic, then have the trailers parked (probably along the road) while the boat is being launched, and then the empty trailer has to be trucked back up Co Rd 16 to be parked or stored at the off site location. Allowing launching of boats at German Brothers would cause even more disruption to the traffic on Co Rd 16 as well as further noise, disruption, and annoyance of the neighbors in this residential district/area. Of course, this happens all over again in the fall for at least another month when the boats are being taken out for the season.

TIER ALLOCATION: It seems that the applicant believes that if they are given Tier 2 status they will be able to construct the maximum number of slips and moorings that are allowed by UDML for Tier 2 by law. At the same time, it would appear that it is the Town's opinion that they can grant Tier 2, but still limit the number of slips to less than the maximum allowed by Tier 2. This needs to be verified and clarified before going any further.

ALSO TIER ALLOCATION: Serious discussion and consideration needs to be given (if this project goes through) to assign the tier designation to Tier 3 which as the UMDL states is intended for "transient uses". This redo of the German Brother's property will leave very little except the sign being "marina". All of the typical storage and boat repairs are proposed to be offsite. The majority of the uses (by land coverage, by income produced, and by year round usage) such as restaurant, vacation rental houses, ice cream shop are all transient uses. These majority transient uses are year round uses versus the docking and gas uses which are very seasonal (May through September at most). This project is going to be mostly transient use and should be Tier 3. This will be setting a precedent for the rest of the lake and is being closely watched by other land owners around the lake who are all also governed by UDML. Tier 3 allows fewer boats than Tier 2 and also doesn't allow any moorings which Kevin Olvany has said are more harmful to the lake than slips.

PARKING: Parking needs to be banned on BOTH sides of Co Rd 16 with signs posted to avoid the unintentional consequence of vehicles constantly being parked and pulling in and out of the road shoulder year round on the west side of the road along Co Rd 16 across from German Brothers. This will need to be done in conjunction with, and with the approval of, Ontario County since it is a County road, as was done by Onanda park.

Enjoy this beautiful day.....  
Sent from my iPhone

# ATTACHMENT 2

## Reports of Officials & Department Heads

## Budget Report-JM

For Fiscal: 2023 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA235.2401.00000</a>	INTEREST & EARNING.NYS RETIRE	0.00	0.00	886.97	9,452.15	9,452.15	0.00 %
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>886.97</b>	<b>9,452.15</b>	<b>9,452.15</b>	<b>0.00 %</b>
	<b>Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>886.97</b>	<b>9,452.15</b>	<b>9,452.15</b>	<b>0.00 %</b>
<b>Fund: AA237 - BONDED INDEBTEDNESS RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA237.2401.00000</a>	INTEREST & EARNINGS.BONDED IN	0.00	0.00	1,028.09	10,956.31	10,956.31	0.00 %
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,028.09</b>	<b>10,956.31</b>	<b>10,956.31</b>	<b>0.00 %</b>
	<b>Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,028.09</b>	<b>10,956.31</b>	<b>10,956.31</b>	<b>0.00 %</b>
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA238.2401.00000</a>	INTEREST & EARNINGS.SOLID WAS	0.00	0.00	3,822.33	40,733.72	40,733.72	0.00 %
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>3,822.33</b>	<b>40,733.72</b>	<b>40,733.72</b>	<b>0.00 %</b>
	<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>3,822.33</b>	<b>40,733.72</b>	<b>40,733.72</b>	<b>0.00 %</b>
<b>Fund: CM100 - NEW RECREATION REVENUE FUND</b>							
<b>Revenue</b>							
<a href="#">CM100.2001.00000</a>	PARK & RECREATION FEES	0.00	0.00	-6,000.00	30,000.00	30,000.00	0.00 %
<a href="#">CM100.2401.00000</a>	INTEREST & EARNINGS	0.00	0.00	1,606.85	17,156.68	17,156.68	0.00 %
	<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>-4,393.15</b>	<b>47,156.68</b>	<b>47,156.68</b>	<b>0.00 %</b>
	<b>Fund: CM100 - NEW RECREATION REVENUE FUND Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>-4,393.15</b>	<b>47,156.68</b>	<b>47,156.68</b>	<b>0.00 %</b>
<b>Fund: DA100 - HIGHWAY</b>							
<b>Revenue</b>							
<a href="#">DA100.1001.00000</a>	REAL PROPERTY TAXES	925,000.00	925,000.00	0.00	925,000.00	0.00	0.00 %
<a href="#">DA100.1120.00000</a>	NON PROPERTY SALES TAX	2,450,000.00	2,450,000.00	0.00	2,450,000.00	0.00	0.00 %
<a href="#">DA100.2302.00000</a>	SERVICES/OTHER GOVERNMENTS	143,970.00	143,970.00	13,183.53	185,182.74	41,212.74	128.63 %
<a href="#">DA100.2303.00000</a>	SALE OF FUEL	3,500.00	3,500.00	1,362.96	10,653.16	7,153.16	304.38 %
<a href="#">DA100.2401.00000</a>	INTEREST & EARNINGS	1,500.00	1,500.00	3,541.19	49,700.12	48,200.12	3,313.34 %
<a href="#">DA100.2410.00000</a>	RENTAL OF LABOR/INDIVIDUALS	2,500.00	2,500.00	615.93	10,298.83	7,798.83	411.95 %
<a href="#">DA100.2414.00000</a>	RENTAL OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
<a href="#">DA100.2665.00000</a>	SALE OF EQUIPMENT	10,000.00	10,000.00	0.00	23,425.00	13,425.00	234.25 %
<a href="#">DA100.2680.00000</a>	INSURANCE RECOVERIES	0.00	0.00	0.00	4,836.30	4,836.30	0.00 %
<a href="#">DA100.2690.00000</a>	OTHER COMPENSATION FOR LOSS	0.00	0.00	0.00	8,074.00	8,074.00	0.00 %
<a href="#">DA100.2701.00000</a>	REFUND PRIOR YEAR EXP	0.00	0.00	0.00	2,189.07	2,189.07	0.00 %
<a href="#">DA100.3501.00000</a>	NYS STATE AID CHIPS	451,628.00	451,628.00	0.00	47,939.05	-403,688.95	89.39 %
<a href="#">DA100.9000.00000</a>	APPROPRIATED FUND BALANCE FO	367,547.00	859,106.71	0.00	245,559.71	-613,547.00	71.42 %
	<b>Revenue Total:</b>	<b>4,360,645.00</b>	<b>4,852,204.71</b>	<b>18,703.61</b>	<b>3,962,857.98</b>	<b>-889,346.73</b>	<b>18.33 %</b>
<b>Expense</b>							
<a href="#">DA100.1420.400.00000</a>	HWY.ATTORNEY.CONTRACTUAL	1,000.00	1,000.00	0.00	148.50	851.50	85.15 %
<a href="#">DA100.1440.400.00000</a>	HWY.ENGINEERING.CONTRACTUAL	40,000.00	15,000.00	2,970.00	13,957.00	1,043.00	6.95 %
<a href="#">DA100.5010.400.00000</a>	HWY.ADMIN.CONTRACTUAL	6,741.00	11,741.00	1,574.63	10,430.17	1,310.83	11.16 %
<a href="#">DA100.5110.130.00000</a>	GENERAL REPAIRS.WAGES F/T	635,325.00	635,325.00	0.00	600,460.00	34,865.00	5.49 %
<a href="#">DA100.5110.131.00000</a>	GENERAL REPAIRS.VACATIONBUYB	10,000.00	10,000.00	0.00	8,865.40	1,134.60	11.35 %
<a href="#">DA100.5110.400.00000</a>	GENERAL REPAIRS.CONTRACTUAL	1,200,005.00	1,257,533.45	112,246.87	889,936.97	367,596.48	29.23 %
<a href="#">DA100.5112.200.00000</a>	HWY.PERMANENT IMPROVEMENTS	451,628.00	451,628.00	0.00	451,628.00	0.00	0.00 %
<a href="#">DA100.5130.200.00000</a>	MACHINERY.CAPITAL.EQUIPMENT	200,002.00	596,561.71	49,321.03	415,250.42	181,311.29	30.39 %
<a href="#">DA100.5130.400.00000</a>	MACHINERY.CONTRACTUAL..	225,000.00	145,177.63	14,182.35	128,928.00	16,249.63	11.19 %
<a href="#">DA100.5130.400.00110</a>	MACHINERY.CONTRACTUAL CAR #1	0.00	589.44	66.00	589.44	0.00	0.00 %
<a href="#">DA100.5130.400.00111</a>	MACHINERY.CONTRACTUAL.CAR#1	0.00	638.60	0.00	638.60	0.00	0.00 %
<a href="#">DA100.5130.400.00114</a>	MACHINERY.CONTRACTUAL.CAR#1	0.00	21.00	0.00	21.00	0.00	0.00 %
<a href="#">DA100.5130.400.00115</a>	MACHINERY.CONTRACTUAL.CAR#1	0.00	131.99	0.00	131.99	0.00	0.00 %
<a href="#">DA100.5130.400.00201</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	688.93	0.00	688.93	0.00	0.00 %
<a href="#">DA100.5130.400.00203</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	8,816.36	1,640.69	8,816.36	0.00	0.00 %
<a href="#">DA100.5130.400.00204</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	20,983.45	0.00	20,983.45	0.00	0.00 %
<a href="#">DA100.5130.400.00205</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	14,686.93	2,671.50	14,686.93	0.00	0.00 %

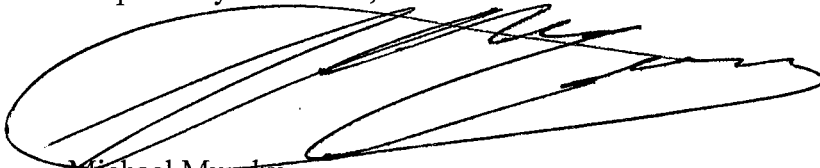
## Code Enforcement January Report

We have been slowing down in inspections but staying steady with permit applications and plan reviews as projects prepare for the spring rush. Complaints have been steady with the majority being zoning compliance complaints as well as drainage resulting from the freeze thaw cycle we have been experiencing. We will be light staffed here and there for the next two months as we schedule training for our department to meet annual requirements and get some needed certifications in specialized areas.

End of the year reporting is just about completed, in short, we experienced a slight drop in total permits issued but did see a large increase in new single-family homes with 39 new single-family dwellings issued and 267 residential related permits. Further we had an increase in commercial permits with 8 new commercial structures and 18 renovations throughout the town.

We did participate in a Community Assistance Contact with the DEC regarding FEMA and the National Flood Insurance Program (NFIP). This was an informal meeting going over our participation in and administration of the program throughout the town. We received good comments and feedback as well as some contacts and information that we will be implementing in project applications we receive. A detailed report on the NFIP participation was provided to us, but in 2023 there were 43 active policies with 48 paid losses in the town resulting in \$345,366.73 being paid out.

Respectfully Submitted,



Michael Murphy

Lead Code Enforcement Officer

# *Town of Canandaigua*

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

## 2023 Issued Permits

<u>Residential New Construction</u>	<u>39</u>
<u>Additions, Repairs &amp; Renovations</u>	<u>118</u>
<u>Residential Demolition</u>	<u>10</u>
<u>Commercial New Construction</u>	<u>8</u>
<u>Commercial Repairs/Renovations</u>	<u>18</u>
<u>Commercial Structure Demo</u>	<u>1</u>
<u>Accessory Structure New</u>	<u>97</u>
<u>Addition, Repair &amp; Renovation</u>	<u>42</u>
<u>Site Development Permits</u>	<u>22</u>
<u>Agricultural Exemptions</u>	<u>9</u>
<u>Assembly Operating Permits</u>	<u>9</u>
<u>Fire Works Permits</u>	<u>4</u>
<u>Membrane Structure Permits</u>	<u>8</u>
<u>Signs</u>	<u>6</u>

### 2023 Totals

Total permit applications: 456.

Total permits issued: 391.

Active SWPPPS (Greater than 1 acres of disturbance): 11.

Code Enforcement Complaints Received: ~160.

Code Enforcement Cases Generated: 34.

Stop Work Orders Issued: 12.

Total Submitted Estimated Cost of Construction: \$31,128,496.50

# Town of Canandaigua Development Permits New Structures

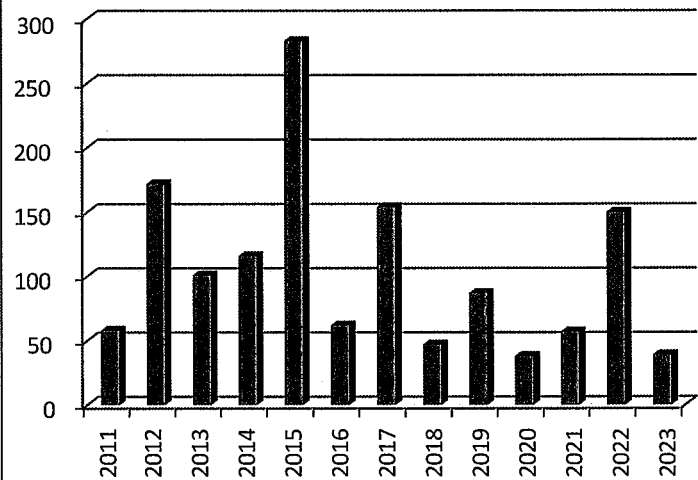
**Years 2011 - 2023**

## Total New Dwelling Units

Single Family + Townhomes + Apartment Units + Manufactured Homes

2011-2023

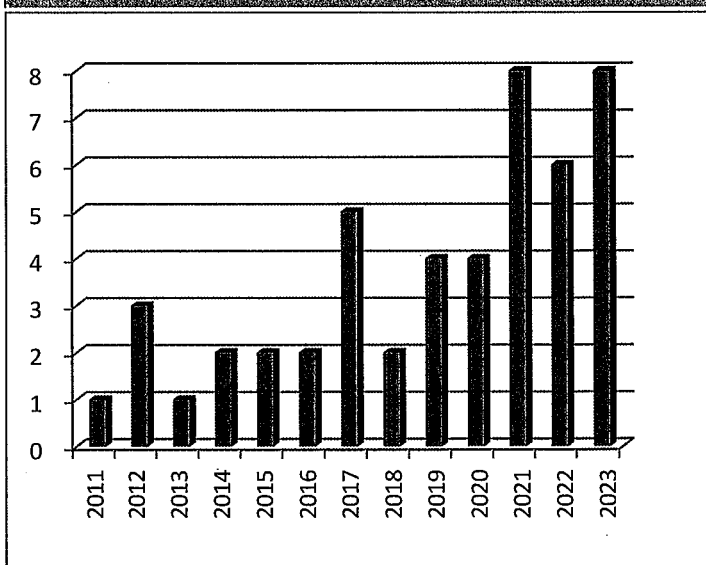
2011	58
2012	172
2013	101
2014	116
2015	283
2016	62
2017	154
2018	47
2019	87
2020	38
2021	57
2022	150
2023	39



## New COM/IND Structures

2011	1
2012	3
2013	1
2014	2
2015	2
2016	2
2017	5
2018	2
2019	4
2020	4
2021	8
2022	6
2023	8

## New COM/IND Structures 2011-2022



# NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Bureau of Flood Protection and Dam Safety, Western Hub  
6274 East Avon-Lima Road, Avon, NY 14414-9516  
P: (585) 226-5450 | F: (585) 226-9485  
[www.dec.ny.gov](http://www.dec.ny.gov)

January 10, 2024

Michael Murphy, Code Enforcement Officer  
Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY 14424

RE: National Flood Insurance Program  
Community Assistance Contact  
Town of Canandaigua, Ontario County

Dear Michael Murphy:

It was a pleasure talking with you and Jim Fletcher, MS4 & Highway Superintendent on January 4, 2024 to discuss the Town of Canandaigua's flood damage prevention program. As I indicated during the meeting, the Federal Emergency Management Agency (FEMA) requires that communities submit to periodic evaluations of their floodplain management program in order to maintain program eligibility and the New York State Department of Environmental Conservation, as state coordinator for the National Flood Insurance Program (NFIP), has contracted with FEMA to perform this evaluation.

Community participation in the NFIP enables residents to purchase flood insurance coverage on structures located anywhere within the municipality. In a flood hazard area, however, carrying flood insurance is a mandatory condition imposed by lenders on any loan or mortgage issued by a federally regulated lending institution. In turn, for insurance availability, participating communities accept the responsibility to administer and enforce the standards of a local law adopted for floodplain management, as referenced in 44 C.F.R. §59.22(a)(8). Economic sanctions, such as the loss of flood insurance and denial of federal flood disaster assistance, can be imposed upon communities that do not meet compliance standards.

By definition, floodplain development is not limited just to buildings and structures, but also includes mining, paving, grading, filling, excavation, drilling operations or the storage of equipment and materials. Therefore, a community must monitor activities that affect the floodplain to ensure compliance with local regulations. A separate floodplain development permit is required for any action within the 100-year, or 1% annual chance floodplain as designated on the community's Flood Insurance Rate Map (FIRM) in addition to any other necessary permits or approvals.

As floodplain administrator, you indicated that the Town is aware of NFIP development requirements. For your use, I have included a document containing community guidance materials. Included are several residential and non-residential guidance documents, sample



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letters, and a boilerplate floodplain development permit that can assist with the implementation of the NFIP in your community. I have also included the New York State NFIP Quick Guide.

Please note that FEMA recently released a new Elevation Certification form which can be accessed here: [National Flood Insurance Program Underwriting Forms | FEMA.gov](#). These forms are an official way to document the elevation of a structure in the floodplain and can be used to support a Letter of Map Amendment (LOMA) application to FEMA. Architects, engineers, and surveyors should only be using these forms. If the form is always obtained from this web address, it will be the most current form.

Floodplain management specific training is essential for staff to stay up to date on the requirements of the program and new guidance. Please feel free to share our Training page here: [Floodplain Management - NYS Dept. of Environmental Conservation](#). The New York State Floodplain and Stormwater Managers Association (NYSFSMA) page is another helpful resource, they have training available as well and can be found here: [Home - New York State Floodplain and Stormwater Managers \(nyfloods.org\)](#). Independent Study courses are also available through FEMA's Emergency Management Institute (EMI) and can be accessed here: [FEMA - Emergency Management Institute \(EMI\) Home Page](#). The Association of State Floodplain Managers (ASFPM) has released a NFIP 101 online course. This course is an independent study version of the FEMA 273: Managing Floodplain Development through the National Flood Insurance Program four-day course. It can be accessed here: [NFIP101 \(floods.org\)](#). As mentioned during the call, we are working on getting the 273 course offered in Oriskany at our State Preparedness Training Facility. It has not been confirmed but is anticipated for the first week of April.

The FEMA Map Service Center can be found at: [FEMA Flood Map Service Center | Welcome!](#) This website will allow you to download the flood maps for your entire community, provide addresses for Letter of Map Changes (LOMC) and also Preliminary FIRMs and the Flood Insurance Study (FIS), should your community have one. Keep in mind that the Town is required to keep copies of these documents and they must be made available to the public upon request. It is recommended that the community maintain all historical maps for reference since FEMA is no longer printing them.

We discussed the countywide restudy that is ongoing for Ontario County and the preliminary maps released July 14, 2023. The next step in the process will be the 90-day comment and appeal period which has not yet been determined. Once the comment and appeal period ends FEMA will review all submittals and make any changes to the maps that are necessary. After the maps have been finalized FEMA will issue a Letter of Final Determination (LFD) and the 6-month ordinance adoption period will begin. If you have any questions about the remapping process or what the community should be doing, please feel free to reach out.

If any development is proposed prior to the new maps becoming effective it is recommended that the community use the preliminary maps as best available data where it is more restrictive. As stated within the local flood damage prevention law, when base flood elevation data has not been provided the code enforcement officer must obtain, review, and reasonably

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utilize any base flood elevation data available from a Federal, State, or other source. The preliminary maps would fall under this category, and it would be in the property owners' best interest to build to the higher standard. I have included a flowchart to assist the community in determining what maps should be used for development review.

Within the Town, there are currently 43 flood insurance policies, 48 paid losses, 8 Post-FIRM minus rated policies, and 3 repetitive loss buildings. I have included a copy of the insurance overview for reference. I also wanted to make you aware of FEMA's new pricing methodology called Risk Rating 2.0 Equity in Action which became effective for all policies starting April 1, 2022. More information on Risk Rating 2.0 including a discount explanation guide and rate explanation guide can be found here: [Risk Rating 2.0: Equity in Action | FEMA.gov](https://www.fema.gov/risk-rating-2.0-equity-in-action)

Should you or the community have any questions about any aspect of the NFIP, do not hesitate to contact me. I am located in the Department's office in Avon and can be reached at (585)226-5465 or [brienna.wirley@dec.ny.gov](mailto:brienna.wirley@dec.ny.gov).

Sincerely,



Brienna Wirley, CFM  
Environmental Program Specialist

E-Enclosures: NFIP Guidance Essentials  
NYS NFIP Quick Guide  
Mapping Flowchart  
T. Canandaigua Insurance Overview

Ecc: Jim Fletcher, MS4 & Highway Superintendent  
Colin Sowinski, MRB Engineer  
Marianne Luhrs, FEMA Region II  
Jason Fenn, FEMA Region II  
Jonathan Smith, FEMA Region II  
Kelli Higgins-Roche, DEC Albany, Division of Water  
Karis Manning, DEC Flood Hub, Division of Water  
Todd Caffoe, DEC Region 8, Deputy Regional Water Engineer  
Jonathan Tamargo, DEC Region 8, Division of Water

# Insurance Overview

As of 12/02/2023

Community: CANANDAIGUA, TOWN OF		State: NEW YORK	
County: ONTARIO COUNTY		CID: 360598	
<b>Total by Community</b>		<b>Group Flood Insurance</b>	
Total Number of Policies:	43	Total Number of Policies:	0
Total Premiums:	\$38,378	Total Premiums:	\$0
Insurance in Force:	\$12,080,000	Insurance in Force:	\$0
Total Number of Closed Paid Losses:	48	Total Number of Closed Paid Losses:	0
\$ of Closed Paid Losses:	\$345,367	\$ of Closed Paid Losses:	\$0
<b>Post Firm Minus Rated Policies</b>		<b>Manufactured Homes</b>	
Total Number of Minus Rated Policies:	8	Total Number of Policies:	1
A Zone Minus Rated Policies:	8	Total Number of Closed Paid Losses:	0
V Zone Minus Rated Policies:	0	\$ of Closed Paid Losses:	\$0
<b>ICC</b>		<b>1316</b>	
Total Number of ICC Closed Paid Losses:	0	Number of Properties by Community:	0
\$ of ICC Closed Paid Losses:	\$0		
<b>Substantial Damage Losses</b>			
Number of Substantial Damage Closed Paid Losses:		0	

## Insurance Occupancy

	Policies in Force	Premium	Insurance in Force	Number of Closed Paid Losses	\$ of Closed Paid Losses	Adjustment Expense
Single Family	38	\$34,188	\$11,227,000	47	\$342,098.63	\$26,755.00
2-4 Family	1	\$1,356	\$250,000	1	\$3,268.10	\$275.00
All Other Residential	0	\$0	\$0	0	\$0.00	\$0.00
Non Residential	4	\$2,834	\$603,000	0	\$0.00	\$0.00
Total	43	\$38,378	\$12,080,000	48	\$345,366.73	\$27,030.00

	<b>Policies in Force</b>	<b>Premium</b>	<b>Insurance in Force</b>	<b>Number of Closed Paid Losses</b>	<b>\$ of Closed Paid Losses</b>	<b>Adjustment Expense</b>
Condo	0	\$0	\$0	0	\$0.00	\$0.00
Non Condo	43	\$38,378	\$12,080,000	48	\$345,366.73	\$27,030.00
Total	43	\$38,378	\$12,080,000	48	\$345,366.73	\$27,030.00

## Insurance Zone

	<b>Policies in Force</b>	<b>Premium</b>	<b>Insurance in Force</b>	<b>Number of Closed Paid Losses</b>	<b>\$ of Closed Paid Losses</b>	<b>Adjustment Expense</b>
A01-30 & AE Zones	32	\$32,213	\$8,790,000	19	\$157,668.57	\$12,720.00
A Zones	0	\$0	\$0	4	\$15,318.35	\$920.00
AO Zones	0	\$0	\$0	0	\$0.00	\$0.00
AH Zones	0	\$0	\$0	0	\$0.00	\$0.00
AR Zones	0	\$0	\$0	0	\$0.00	\$0.00
A99 Zones	0	\$0	\$0	0	\$0.00	\$0.00
V01-30 & VE Zones	0	\$0	\$0	0	\$0.00	\$0.00
V Zones	0	\$0	\$0	0	\$0.00	\$0.00
D Zones	0	\$0	\$0	0	\$0.00	\$0.00
B, C & X Zone						
Standard	11	\$6,165	\$3,290,000	16	\$112,076.91	\$7,980.00
Preferred	0	\$0	\$0	4	\$56,474.57	\$4,740.00
Total	43	\$38,378	\$12,080,000	43	\$341,538.40	\$26,360.00

## Insurance Pre/Post FIRM

### Pre-FIRM

	<b>Policies in Force</b>	<b>Premium</b>	<b>Insurance in Force</b>	<b>Number of Closed Paid Losses</b>	<b>\$ of Closed Paid Losses</b>	<b>Adjustment Expense</b>
A01-30 & AE Zones	16	\$14,526	\$4,262,000	17	\$152,113.39	\$12,170.00
A Zones	0	\$0	\$0	4	\$15,318.35	\$920.00
AO Zones	0	\$0	\$0	0	\$0.00	\$0.00
AH Zones	0	\$0	\$0	0	\$0.00	\$0.00
AR Zones	0	\$0	\$0	0	\$0.00	\$0.00
A99 Zones	0	\$0	\$0	0	\$0.00	\$0.00

V01-30 & VE Zones	0	\$0	\$0	0	\$0.00	\$0.00
V Zones	0	\$0	\$0	0	\$0.00	\$0.00
D Zones	0	\$0	\$0	0	\$0.00	\$0.00
B, C & X Zone	6	\$3,330	\$1,890,000	15	\$109,805.25	\$7,485.00
Standard	6	\$3,330	\$1,890,000	13	\$91,587.84	\$6,215.00
Preferred	0	\$0	\$0	2	\$18,217.41	\$1,270.00
Grand Total	22	\$17,856	\$6,152,000	36	\$277,236.99	\$20,575.00

### Post-FIRM

	Policies in Force	Premium	Insurance in Force	Number of Closed Paid Losses	\$ of Closed Paid Losses	Adjustment Expense
A01-30 & AE Zones	16	\$17,687	\$4,528,000	2	\$5,555.18	\$550.00
A Zones	0	\$0	\$0	0	\$0.00	\$0.00
AO Zones	0	\$0	\$0	0	\$0.00	\$0.00
AH Zones	0	\$0	\$0	0	\$0.00	\$0.00
AR Zones	0	\$0	\$0	0	\$0.00	\$0.00
A99 Zones	0	\$0	\$0	0	\$0.00	\$0.00
V01-30 & VE Zones	0	\$0	\$0	0	\$0.00	\$0.00
V Zones	0	\$0	\$0	0	\$0.00	\$0.00
D Zones	0	\$0	\$0	0	\$0.00	\$0.00
B, C & X Zone	5	\$2,835	\$1,400,000	5	\$58,746.23	\$5,235.00
Standard	5	\$2,835	\$1,400,000	3	\$20,489.07	\$1,765.00
Preferred	0	\$0	\$0	2	\$38,257.16	\$3,470.00
Grand Total	21	\$20,522	\$5,928,000	7	\$64,301.41	\$5,785.00

### Community Repetitive Loss

	AE, A1-30, AO, AH, A	VE, V1-30, V	B, C, X	TOTAL
RL Buildings (Total)	1	0	2	3
RL Buildings (Insured)	0	0	1	1
RL Losses (Total)	2	0	3	5
RL Losses (Insured)	0	0	2	2
RL Payments (Total)	\$17,260.93	\$0.00	\$36,494.02	\$53,754.95
Building	\$17,260.93	\$0.00	\$33,547.62	\$50,808.55
Contents	\$0.00	\$0.00	\$2,946.40	\$2,946.40
RL Payments (Insured)	\$0.00	\$0.00	\$28,450.66	\$28,450.66

Building	\$ .00	\$ .00	\$28,450.66	\$28,450.66
Contents	\$ .00	\$ .00	\$ .00	\$ .00

Post - FIRM SFHA RL Buildings: 0

Insured Buildings with 4 or More Losses: 0

Insured Buildings with 2-3 Losses > Building Value: 1

Total Target RL Buildings: 1

## Assessor's Report January

Exemption season is in full swing. There have been many phone calls and questions from residents about why they didn't get their STAR exemption on their Town/County Tax bill. The reason is that STAR exemption or check is only for School Taxes. In 2022, there was also a Homeowner Tax Rebate check that was sent out towards the end of the year. That was a one-time payment from the state. Many are also calling to see why they didn't get it again.

The "Second Notice for Senior Citizen Exemption" post cards have gone out. We sent out 450 post cards to age eligible residents of the Town of Canandaigua.

March 1, 2024 is the deadline for all exemption applications and renewals.

Respectfully submitted,


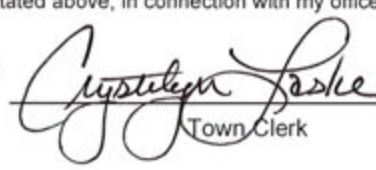
Michelle Rowlinson & Heather Robson

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Marriage Lic.	Marriage License Fees	1	17.50
		<b>Sub-Total:</b>		<b>\$17.50</b>
AA100..2001	Cabins / Halls / Pavilions	Onanda Halls/Lodging	3	875.00
		<b>Sub-Total:</b>		<b>\$875.00</b>
AA100.0380	AR Charge Back Billing	AR Charge Back Billing	1	4,169.07
		<b>Sub-Total:</b>		<b>\$4,169.07</b>
AA100.1255	Conservation	Conservation	2	3.04
	Misc. Fees	Copies	2	0.50
		Marriage Cert	2	20.00
		<b>Sub-Total:</b>		<b>\$23.54</b>
AA100.1603	Misc. Fees	Death Cert	22	220.00
		<b>Sub-Total:</b>		<b>\$220.00</b>
AA100.2001	BYS Fee	BYS Fee	11	38.50
	Cart Fee	CC Cart Fee	16	0.80
	Credit Card Processing Fee	Credit Card Processing Fee	19	93.22
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	3	1,005.00
	Onanda Park Pavilion	Onanda Park Pavilions	3	965.00
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	7	850.00
	Reservation Fee (Firefly)	Reservation Fee (Firefly)	8	28.00
	WL Schoolhouse Weekend	WL Schoolhouse Weekend	3	140.00
		<b>Sub-Total:</b>		<b>\$3,120.52</b>
AA100.2110	Plan & Zone	Zoning Fee	22	3,600.00
	Short-Term Rental Registration	Short-Term Rental Registration	4	3,600.00
		<b>Sub-Total:</b>		<b>\$7,200.00</b>
AA100.2120	Plan & Zone	Soil Erosion	3	450.00
		<b>Sub-Total:</b>		<b>\$450.00</b>
AA100.2544	Dog Licensing	Female, Spayed	29	551.00
		Female, Unspayed	2	54.00
		Male, Neutered	23	437.00
		Male, Unneutered	4	108.00
	Late Fees	Late Fees	14	70.00
		<b>Sub-Total:</b>		<b>\$1,220.00</b>
AA100.2590	Building Fee	Building Fee	17	3,492.00
	Plan & Zone	Site Development	5	1,000.00
		<b>Sub-Total:</b>		<b>\$4,492.00</b>
AA100.2591	Misc. Fees	Transfer Coupons	497	994.00
		<b>Sub-Total:</b>		<b>\$994.00</b>
CM100-2001	Plan & Zone	Parks And Recreation	4	6,000.00
		<b>Sub-Total:</b>		<b>\$6,000.00</b>
SW500.2140	Rents Payments	Rents Payments	7	1,160.42

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Sub-Total:</b>	<b>\$1,160.42</b>
SW500.2142	Water Sales	Water Sales	2	116.00
			<b>Sub-Total:</b>	<b>\$116.00</b>
SW500.2144	Service Hookups	Service Hookups	3	1,770.00
			<b>Sub-Total:</b>	<b>\$1,770.00</b>
			<b>Total Local Shares Remitted:</b>	<b>\$31,828.05</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				70.00
Amount paid to: NYS Environmental Conservation				38.96
Amount paid to: State Health Dept. For Marriage Licenses				22.50
<b>Total State, County &amp; Local Revenues:</b>		<b>\$31,959.51</b>		<b>Total Non-Local Revenues: \$131.46</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Crystelyn Laske, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor 1/5/2024 Date Crystelyn Laske Town Clerk 1-4-2024 Date

NYS DOH Marriage	Ck # 1044	\$22.50	
NYS Ag Markets (dog)	Ck # 1043	\$70.00	
NYS DEC (decals)	EFT	\$38.96	
Pymt To Town Park & Rec Fees	Ck # 1045	\$6,000.00	
Original Pymt To Town		\$25,828.05	
Infintech (Credit Card Charges)		-\$194.50	Automatically Withdrawn from TC Checking Account (12/5/2023)
Infintech (Cart Fee 5¢/Trans) Nov 2023		-\$17.35	Automatically Withdrawn from TC Checking Account (12/12/2023)
FF Reservation Fees Monthly ACH Pymt		-\$77.00	Automaticalaly Withdrawn from TC Checking Account (12/27/2023)
Total W/drawals from TC Ckg Act		-\$288.85	
Pymt to Town Receipts	Ck # 1046	\$25,539.20	
<b>Total of Checks Written/Transfer:</b>		<b>\$31,959.51</b>	

## **Town Clerk Report for the January 31, 2024, Town Board Meeting**

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of December 2023 totaled \$31,959.51 (see attached).
  
2. **Resolutions:**
  - A. Acceptance of Erosion Control Surety Check, 4273 State Route 21 South

Please let me know if you have any questions.

Submitted by,

Crystelyn Laske  
Town Clerk



Town of Canandaigua , NY

# Budget Report-JM

## Account Summary

For Fiscal: 2023 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: AA100 - GENERAL FUND</b>							
<b>Revenue</b>							
<a href="#">AA100.1001.00000</a>	REAL PROPERTY TAXES	575,000.00	575,000.00	0.00	575,000.00	0.00	0.00 %
<a href="#">AA100.1030.00000</a>	SPECIAL ASSESSMENT/PILOT	25,808.00	25,808.00	0.00	24,225.38	-1,582.62	6.13 %
<a href="#">AA100.1090.00000</a>	PENALTY ON TAXES	11,000.00	11,000.00	0.00	19,765.15	8,765.15	179.68 %
<a href="#">AA100.1120.00000</a>	NON PROPERTY SALES TAX	2,775,000.00	2,775,000.00	0.00	2,097,114.73	-677,885.27	24.43 %
<a href="#">AA100.1170.00000</a>	CABLE TV FRANCHISE FEES	85,000.00	85,000.00	0.00	93,753.58	8,753.58	110.30 %
<a href="#">AA100.1255.00000</a>	TOWN CLERK FEES	3,000.00	3,000.00	305.07	3,571.14	571.14	119.04 %
<a href="#">AA100.1603.00000</a>	VITAL STATISTICS FEE	4,070.00	4,070.00	610.00	4,700.00	630.00	115.48 %
<a href="#">AA100.2001.00000</a>	PARK & RECREATION FEES	140,000.00	140,000.00	5,558.14	126,526.02	-13,473.98	9.62 %
<a href="#">AA100.2001.10000</a>	PARK & REC FEES.FBC	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
<a href="#">AA100.2110.00000</a>	ZONING FEES	45,000.00	45,000.00	18,500.00	60,859.67	15,859.67	135.24 %
<a href="#">AA100.2120.00000</a>	SOIL EROSION CONTROL	6,000.00	6,000.00	600.00	5,550.00	-450.00	7.50 %
<a href="#">AA100.2148.00000</a>	RETURNED CHECK FEE	40.00	40.00	0.00	260.00	220.00	650.00 %
<a href="#">AA100.2192.00000</a>	CEMETERY SERVICES	350.00	350.00	0.00	500.00	150.00	142.86 %
<a href="#">AA100.2302.00000</a>	SERVICES/OTHER GOVERNMENTS	25,000.00	25,000.00	2,000.00	30,000.00	5,000.00	120.00 %
<a href="#">AA100.2401.00000</a>	INTEREST & EARNINGS	3,500.00	3,500.00	9,797.03	195,144.32	191,644.32	5,575.55 %
<a href="#">AA100.2410.00000</a>	RENTAL OF REAL PROPERTY	16,360.00	16,360.00	900.00	17,580.00	1,220.00	107.46 %
<a href="#">AA100.2544.00000</a>	DOG LICENSES	30,000.00	30,000.00	3,254.00	24,947.00	-5,053.00	16.84 %
<a href="#">AA100.2590.00000</a>	SITE DEVELOPMENT FEES	75,000.00	75,000.00	7,437.80	95,217.70	20,217.70	126.96 %
<a href="#">AA100.2591.00000</a>	TRANSFER STATION FEES	25,000.00	25,000.00	3,184.00	22,861.00	-2,139.00	8.56 %
<a href="#">AA100.2610.00000</a>	FINES & FORFEITED BAIL	105,000.00	105,000.00	-15,841.00	80,644.40	-24,355.60	23.20 %
<a href="#">AA100.2651.00000</a>	RECYCLING REVENUE	15,000.00	15,000.00	2,367.85	20,092.85	5,092.85	133.95 %
<a href="#">AA100.2665.00000</a>	SALE OF EQUIPMENT	1.00	1.00	0.00	9,175.00	9,174.00	17,500.00 %
<a href="#">AA100.2680.00000</a>	INSURANCE RECOVERIES	0.00	0.00	0.00	7,856.87	7,856.87	0.00 %
<a href="#">AA100.2701.00000</a>	REFUND PRIOR YEARS EXP	0.00	0.00	499.90	2,017.57	2,017.57	0.00 %
<a href="#">AA100.2705.00000</a>	GIFTS & DONATIONS	1,000.00	1,000.00	400.00	2,626.70	1,626.70	262.67 %
<a href="#">AA100.2750.00000</a>	AIM-RELATED PAYMENTS	0.00	0.00	0.00	28,151.00	28,151.00	0.00 %
<a href="#">AA100.2770.00000</a>	MISCELLANEOUS INCOME	0.00	0.00	3.91	67.28	67.28	0.00 %
<a href="#">AA100.3005.00000</a>	ONTARIO CO MORTGAGE TAX	300,000.00	300,000.00	395,236.29	538,357.21	238,357.21	179.45 %
<a href="#">AA100.3040.00000</a>	NYS AID TAX/ASSESSMENTS	12,000.00	12,000.00	0.00	0.00	-12,000.00	100.00 %
<a href="#">AA100.3089.00000</a>	ST AID.OTHER	0.00	0.00	0.00	6,307.49	6,307.49	0.00 %
<a href="#">AA100.3092.00000</a>	ST AID.PLANNING STUDIES	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<a href="#">AA100.4089.00000</a>	FEDERAL AID, OTHER	0.00	0.00	0.00	1,080,158.00	1,080,158.00	0.00 %
<a href="#">AA100.5031.00000</a>	INTERFUND TRANSFERS	38,000.00	38,000.00	0.00	0.00	-38,000.00	100.00 %
<a href="#">AA100.5031.0000R</a>	TRANSFER FROM RESERVE	0.00	0.00	0.00	305,000.00	305,000.00	0.00 %
<a href="#">AA100.5031.000CM</a>	INTERFUND TRANSFERS.PARK FUN	85,001.00	85,001.00	0.00	0.00	-85,001.00	100.00 %
<a href="#">AA100.9000.00000</a>	APPROPRIATED FUND BALANCE FO	657,927.00	3,163,721.00	0.00	2,399,595.00	-764,126.00	24.15 %
<b>Revenue Total:</b>		<b>5,114,057.00</b>	<b>7,619,851.00</b>	<b>434,812.99</b>	<b>7,877,625.06</b>	<b>257,774.06</b>	<b>3.38 %</b>
<b>Expense</b>							
<a href="#">AA100.1010.110.00000</a>	TOWN BOARD.ELECTED	22,128.00	22,129.00	1,702.16	22,128.08	0.92	0.00 %
<a href="#">AA100.1010.400.00000</a>	TOWN BOARD.CONTRACTUAL	2,500.00	2,499.00	299.09	1,828.67	670.33	26.82 %
<a href="#">AA100.1110.110.00000</a>	JUSTICES.ELECTED	55,552.00	55,552.00	4,273.20	55,551.60	0.40	0.00 %
<a href="#">AA100.1110.120.00000</a>	JUSTICES.COURT CLERK, FT	60,999.00	60,999.00	4,692.00	60,996.00	3.00	0.00 %
<a href="#">AA100.1110.130.00000</a>	JUSTICES.COURT CLERK, PT	1,000.00	1,000.00	0.00	357.60	642.40	64.24 %
<a href="#">AA100.1110.140.00000</a>	JUSTICES.COURT CLERK, PT	29,120.00	29,120.00	2,125.00	15,945.00	13,175.00	45.24 %
<a href="#">AA100.1110.200.00000</a>	JUSTICES.CAPITAL.EQUIPMENT	500.00	500.00	379.62	379.62	120.38	24.08 %
<a href="#">AA100.1110.400.00000</a>	JUSTICES.CONTRACTUAL	8,150.00	8,150.00	1,176.75	6,506.13	1,643.87	20.17 %
<a href="#">AA100.1110.401.00000</a>	JUSTICES..CONTR.COURTSECURITY	13,000.00	13,000.00	0.00	8,710.70	4,289.30	32.99 %
<a href="#">AA100.1220.110.00000</a>	SUPERVISOR.ELECTED	21,861.00	21,861.00	1,681.60	21,860.80	0.20	0.00 %
<a href="#">AA100.1220.120.00000</a>	SUPERVISOR.DEPUTY SUPERVISOR	2,000.00	2,000.00	153.84	1,923.00	77.00	3.85 %
<a href="#">AA100.1220.142.00000</a>	SUPERVISOR.CONFIDENTIAL SECRE	1.00	1.00	0.00	0.00	1.00	100.00 %

## Budget Report-JM

For Fiscal: 2023 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">AA100.1220.400.00000</a>	SUPERVISOR.CONTRACTUAL	2,500.00	2,660.00	0.00	2,061.50	598.50	22.50 %
<a href="#">AA100.1230.100.00000</a>	TOWN MANAGER.PERSONAL SERVI	136,592.00	136,592.00	10,507.06	136,591.78	0.22	0.00 %
<a href="#">AA100.1230.120.00000</a>	TOWN MGR.ADMINISTRATIVE AIDE	37,856.00	43,856.00	4,230.78	43,432.29	423.71	0.97 %
<a href="#">AA100.1230.144.00000</a>	TOWN MGR. CLERK FINANCE P/T	42,500.00	42,500.00	366.75	12,127.20	30,372.80	71.47 %
<a href="#">AA100.1230.145.00000</a>	TOWN MGR.FINANCE CLERK F/T	65,000.00	65,000.00	4,230.78	53,730.85	11,269.15	17.34 %
<a href="#">AA100.1230.200.00000</a>	TOWN MANAGER.CAPITAL.EQUIPM	3,800.00	3,800.00	529.00	1,465.53	2,334.47	61.43 %
<a href="#">AA100.1230.400.00000</a>	TOWN MANAGER.CONTRACTUAL	9,430.00	9,430.00	281.45	9,417.97	12.03	0.13 %
<a href="#">AA100.1320.400.00000</a>	AUDITOR.CONTRACTUAL	20,000.00	21,271.00	845.75	21,270.75	0.25	0.00 %
<a href="#">AA100.1340.400.00000</a>	BUDGET.CONTRACTUAL	3,500.00	2,029.00	614.60	724.45	1,304.55	64.30 %
<a href="#">AA100.1345.400.00000</a>	PURCHASING.CONTRACTUAL	750.00	1,548.00	750.28	1,547.13	0.87	0.06 %
<a href="#">AA100.1355.120.00000</a>	ASSESSOR.PERSONAL SERVICES	41,200.00	77,200.00	5,884.60	76,771.58	428.42	0.55 %
<a href="#">AA100.1355.132.00000</a>	ASSESSOR.REAL PROPERTY AIDE FT	66,418.00	66,418.00	4,048.00	54,701.12	11,716.88	17.64 %
<a href="#">AA100.1355.150.00000</a>	ASSESSOR.BAR REVIEW SALARY	1,975.00	1,975.00	493.75	1,975.00	0.00	0.00 %
<a href="#">AA100.1355.200.00000</a>	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">AA100.1355.400.00000</a>	ASSESSOR.CONTRACTUAL	86,150.00	86,150.00	9,116.70	74,833.20	11,316.80	13.14 %
<a href="#">AA100.1355.420.00000</a>	ASSESSOR.BAR REVIEW CONTRACT	700.00	700.00	0.00	455.49	244.51	34.93 %
<a href="#">AA100.1410.110.00000</a>	TOWN CLERK.ELECTED	72,581.00	72,860.00	5,862.09	72,859.77	0.23	0.00 %
<a href="#">AA100.1410.131.00000</a>	TOWN CLERK.FIRSTDEPUTY	45,760.00	45,760.00	5,018.76	48,005.90	-2,245.90	-4.91 %
<a href="#">AA100.1410.141.00000</a>	TOWN CLERK.DEPUTY #2	52,000.00	52,000.00	4,402.75	50,110.76	1,889.24	3.63 %
<a href="#">AA100.1410.142.00000</a>	TOWN CLERK.DEPUTY#3	1.00	44,722.00	704.00	33,662.75	11,059.25	24.73 %
<a href="#">AA100.1410.200.00000</a>	TOWN CLERK.CAPITAL.EQUIPMENT	850.00	850.00	0.00	626.78	223.22	26.26 %
<a href="#">AA100.1410.400.00000</a>	TOWN CLERK.CONTRACTUAL	21,600.00	21,600.00	4,409.62	19,803.05	1,796.95	8.32 %
<a href="#">AA100.1420.400.00000</a>	ATTORNEY.CONTRACTUAL	4,750.00	24,750.00	5,412.00	29,253.83	-4,503.83	-18.20 %
<a href="#">AA100.1430.132.00000</a>	PERSONNEL.HR AND PAYROLL COO	82,042.00	82,042.00	7,192.30	86,008.17	-3,966.17	-4.83 %
<a href="#">AA100.1430.200.00000</a>	PERSONNEL.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">AA100.1430.410.00000</a>	PERSONNEL.CONTRACTUAL	3,920.00	3,920.00	1,182.36	3,791.17	128.83	3.29 %
<a href="#">AA100.1430.420.00000</a>	PERSONNEL.EAP HUMAN RESOURC	1,386.00	1,403.04	0.00	1,403.04	0.00	0.00 %
<a href="#">AA100.1440.400.00000</a>	ENGINEERING.CONTRACTUAL	49,501.00	66,612.87	3,640.00	25,343.64	41,269.23	61.95 %
<a href="#">AA100.1440.406.00000</a>	ENGINEERING. SEWERS	12,000.00	0.00	12,695.75	12,695.75	-12,695.75	0.00 %
<a href="#">AA100.1450.400.00000</a>	ELECTIONS.CONTRACTUAL	10,750.00	10,750.00	10,574.32	10,632.72	117.28	1.09 %
<a href="#">AA100.1460.200.00000</a>	RECORDS MANAGEMENT.CAPITAL.	2,500.00	2,500.00	0.00	1,250.45	1,249.55	49.98 %
<a href="#">AA100.1460.400.00000</a>	RECORDS MANAGEMENT.CONTRAC	49,525.00	49,525.00	1,867.78	9,726.26	39,798.74	80.36 %
<a href="#">AA100.1480.100.00000</a>	PUBLICSERVINFO.CONTRACTUAL.P	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.1480.400.00000</a>	PUBLICSERVINFO.CONTRACTUAL.C	32,250.00	3,250.00	196.90	771.83	2,478.17	76.25 %
<a href="#">AA100.1620.200.00000</a>	BUILDINGS.CAPITAL.EQUIPMENT	85,002.00	89,502.00	0.00	35,491.44	54,010.56	60.35 %
<a href="#">AA100.1620.400.00000</a>	BUILDINGS.CONTRACTUAL	4,000.00	4,481.00	809.31	4,480.35	0.65	0.01 %
<a href="#">AA100.1620.403.00000</a>	BUILDINGS..TOWNHALL.CONTR.UTI	46,900.00	46,900.00	5,176.85	36,388.77	10,511.23	22.41 %
<a href="#">AA100.1620.404.00000</a>	BUILDINGS..HIGHWAYBLDG.CONTR	106,100.00	106,100.00	24,457.45	108,778.63	-2,678.63	-2.52 %
<a href="#">AA100.1620.405.00000</a>	BUILDINGS..PARKS.CONTR.UTILITY.	37,250.00	37,250.00	3,285.14	30,049.06	7,200.94	19.33 %
<a href="#">AA100.1620.410.00000</a>	BUILDINGS.JANITORIAL	33,500.00	32,421.00	796.34	11,826.58	20,594.42	63.52 %
<a href="#">AA100.1670.400.00000</a>	PRINTING & MAILING.CONTRACTU	14,500.00	17,500.00	-4,422.24	12,651.80	4,848.20	27.70 %
<a href="#">AA100.1680.100.00000</a>	CENTRAL DATA PROCESSING.PERSO	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.1680.200.00000</a>	DATA PROCESSING.CAPITAL.EQUIP	66,401.00	70,694.39	18,645.30	62,799.59	7,894.80	11.17 %
<a href="#">AA100.1680.400.00000</a>	DATA PROCESSING.CONTRACTUAL	119,000.00	119,000.00	16,912.59	106,872.75	12,127.25	10.19 %
<a href="#">AA100.1910.400.00000</a>	UNALLOCATED INSURANCE	115,000.00	115,000.00	29,007.81	104,647.18	10,352.82	9.00 %
<a href="#">AA100.1920.400.00000</a>	MUNICIPAL ASSOCIATION DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00 %
<a href="#">AA100.1940.200.00000</a>	PURCHASE OF LAND/RIGHT OF WAY	0.00	308,300.00	0.00	305,419.30	2,880.70	0.93 %
<a href="#">AA100.1940.400.00000</a>	PURCHASE OF LAND/RIGHT OF WAY	0.00	21,200.00	0.00	21,102.00	98.00	0.46 %
<a href="#">AA100.1990.400.00000</a>	CONTINGENCY	125,000.00	71,935.96	0.00	0.00	71,935.96	100.00 %
<a href="#">AA100.3120.400.00000</a>	POLICE.CONTRACTUAL	29,000.00	29,000.00	0.00	7,651.07	21,348.93	73.62 %
<a href="#">AA100.3189.200.00000</a>	OTHER TRAFFIC SAFETY	15,000.00	62,280.00	16,165.00	40,085.27	22,194.73	35.64 %
<a href="#">AA100.3310.200.00000</a>	TRAFFIC.CAPITAL.EQUIPMENT	55,000.00	25,000.00	0.00	9,000.00	16,000.00	64.00 %
<a href="#">AA100.3310.400.00000</a>	TRAFFIC.CONTRACTUAL	125,000.00	125,000.00	4,776.00	118,155.00	6,845.00	5.48 %
<a href="#">AA100.3510.400.00000</a>	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	29,397.00	603.00	2.01 %
<a href="#">AA100.4020.100.00000</a>	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	333.66	2,458.66	541.34	18.04 %
<a href="#">AA100.4020.400.00000</a>	REGISTRAR.CONTRACTUAL	400.00	400.00	0.00	67.65	332.35	83.09 %
<a href="#">AA100.4540.400.00000</a>	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	0.00	9,000.00	0.00	0.00 %
<a href="#">AA100.5010.110.00000</a>	HIGHWAY SUPT.ELECTED	56,135.00	56,135.00	4,318.06	56,134.78	0.22	0.00 %

## Budget Report-JM

For Fiscal: 2023 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">AA100.5010.120.00000</a>	HIGHWAY.DEPUTY	5,150.00	5,150.00	396.14	5,149.82	0.18	0.00 %
<a href="#">AA100.5010.130.00000</a>	HIGHWAY. CLERK	12,000.00	11,633.00	1,817.12	7,590.62	4,042.38	34.75 %
<a href="#">AA100.5010.131.00000</a>	HIGHWAY.SENIOR CLERK	20,800.00	22,467.00	453.20	22,466.08	0.92	0.00 %
<a href="#">AA100.5182.400.00000</a>	STREET LIGHTING.CONTRACTUAL	26,000.00	26,000.00	5,645.35	30,642.36	-4,642.36	-17.86 %
<a href="#">AA100.6410.410.00000</a>	PUBLICITY.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">AA100.6410.420.00000</a>	PUBLICITY.PARK	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">AA100.6989.400.00000</a>	ECONOMIC DEVELOPMENT.CONTR	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 %
<a href="#">AA100.7020.100.00000</a>	RECREATION DIRECTOR	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.7020.141.00000</a>	RECREATION.SR LIFEGUARD	17,920.00	17,920.00	0.00	13,310.00	4,610.00	25.73 %
<a href="#">AA100.7020.400.00000</a>	RECREATION.CONTRACTUAL	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00 %
<a href="#">AA100.7110.121.00000</a>	PARKS.MAINTENANCE ASSISTANT	50,000.00	52,400.00	5,102.24	53,460.76	-1,060.76	-2.02 %
<a href="#">AA100.7110.130.00000</a>	PARK.LABORER F/T	81,120.00	81,031.00	6,165.50	65,508.26	15,522.74	19.16 %
<a href="#">AA100.7110.131.00000</a>	PERSONAL SERVICES.PT	59,700.00	59,789.00	3,224.66	59,788.71	0.29	0.00 %
<a href="#">AA100.7110.142.00000</a>	REC.ATTENDANTS GATEHOUSE	15,950.00	9,450.00	0.00	8,754.43	695.57	7.36 %
<a href="#">AA100.7110.143.00000</a>	PARK.LABORERS P/T SEASONAL	43,201.00	44,401.00	0.00	44,372.20	28.80	0.06 %
<a href="#">AA100.7110.200.00000</a>	PARKS.NORMAL.CAP.MAINTENANC	410,604.00	518,279.00	53,725.00	344,212.76	174,066.24	33.59 %
<a href="#">AA100.7110.201.00000</a>	PARKS.PRKFUND.NEWREC.EXP.PAR	85,001.00	85,001.00	0.00	0.00	85,001.00	100.00 %
<a href="#">AA100.7110.400.00000</a>	PARK.CONTRACTUAL	51,441.00	51,441.00	3,886.35	50,470.30	970.70	1.89 %
<a href="#">AA100.7110.402.00000</a>	PARKS.LANDSCAPING	9,550.00	9,550.00	2,195.76	9,354.60	195.40	2.05 %
<a href="#">AA100.7110.404.00000</a>	PARKS AUBURN TRAIL	25,000.00	32,632.15	163.20	2,279.70	30,352.45	93.01 %
<a href="#">AA100.7140.141.00000</a>	PLAYGROUND/RECREATION.LIFEGU	50,303.00	50,303.00	0.00	44,622.00	5,681.00	11.29 %
<a href="#">AA100.7140.142.00000</a>	PLAYGROUND/RECREATION.SPECIA	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">AA100.7140.200.00000</a>	PLAYGROUND/RECREATION.CAPITA	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">AA100.7140.400.00000</a>	PLAYGROUND/RECREATION.CONTR	32,850.00	32,850.00	576.73	24,226.00	8,624.00	26.25 %
<a href="#">AA100.7140.405.00000</a>	RECREATION.EVENTS.MOVIE NIGHT	2,500.00	2,500.00	0.00	2,430.45	69.55	2.78 %
<a href="#">AA100.7450.410.00000</a>	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
<a href="#">AA100.7510.120.00000</a>	HISTORIAN.PERSONAL SERVICES	3,678.00	3,678.00	799.53	3,678.00	0.00	0.00 %
<a href="#">AA100.7510.400.00000</a>	HISTORIAN.CONTRACTUAL	1,250.00	1,250.00	639.64	1,079.15	170.85	13.67 %
<a href="#">AA100.7550.400.00000</a>	CELEBRATIONS.CONTRACTUAL	5,500.00	5,500.00	1,298.96	5,493.14	6.86	0.12 %
<a href="#">AA100.7620.400.00000</a>	ADULT RECREATION.CONTRACTUAL	3,000.00	3,000.00	0.00	1,012.12	1,987.88	66.26 %
<a href="#">AA100.8010.120.00000</a>	PLANNER.PERSONAL SVCS	66,800.00	26,800.00	0.00	26,099.70	700.30	2.61 %
<a href="#">AA100.8010.124.00000</a>	ZONING.OFFICER F/T	45,000.00	79,000.00	7,980.76	78,750.01	249.99	0.32 %
<a href="#">AA100.8010.141.00000</a>	ZONING.INSPECTOR P/T	10,000.00	10,000.00	642.63	7,596.17	2,403.83	24.04 %
<a href="#">AA100.8010.144.00000</a>	ZONING..CLERK P/T	27,664.00	27,664.00	0.00	11,398.07	16,265.93	58.80 %
<a href="#">AA100.8010.200.00000</a>	ZONE.PLANNER.CAPITAL.EQUIPME	5,000.00	5,000.00	50.00	1,616.78	3,383.22	67.66 %
<a href="#">AA100.8010.400.00000</a>	ZONING INSPECTOR.CONTRACTUAL	2,440.00	2,451.00	96.90	2,450.71	0.29	0.01 %
<a href="#">AA100.8010.420.00000</a>	ZONING.PLANNER.CONTRACTUAL	6,020.00	6,009.00	919.18	5,846.84	162.16	2.70 %
<a href="#">AA100.8020.120.00000</a>	PLANNING BOARD.PERSONAL SERV	14,735.00	16,299.00	3,753.75	14,873.00	1,426.00	8.75 %
<a href="#">AA100.8020.140.00000</a>	PB STENOGRAPHER P/T.PERSONAL	6,352.00	7,946.00	668.26	7,779.81	166.19	2.09 %
<a href="#">AA100.8020.150.00000</a>	ECB.PERSONAL SERVICES	4,326.00	4,321.00	927.00	3,708.00	613.00	14.19 %
<a href="#">AA100.8020.160.00000</a>	PLANNING.SECRETARY STENOGRAP	7,400.00	16,406.00	1,555.13	16,405.18	0.82	0.00 %
<a href="#">AA100.8020.400.00000</a>	PLANNING BOARD.CONTRACTUAL	23,000.00	22,657.00	3,438.83	14,193.43	8,463.57	37.36 %
<a href="#">AA100.8020.405.00000</a>	PLANNING.CIC CONTRACTUAL	6,501.00	4,001.00	0.00	0.00	4,001.00	100.00 %
<a href="#">AA100.8020.410.00000</a>	PLANNING.ENGINEERING.CONTRA	2,000.00	4,843.00	0.00	4,842.23	0.77	0.02 %
<a href="#">AA100.8020.422.00000</a>	PLANNING.OPEN SPACE TEAM & C	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">AA100.8020.424.00000</a>	PLANNING.UPTOWN	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">AA100.8020.428.00000</a>	PLANNING.HISTORICAL PROJECT TE	750.00	750.00	253.80	749.80	0.20	0.03 %
<a href="#">AA100.8020.430.00000</a>	PLANNING..MIDDLECHESHIRE RD	25,000.00	0.00	0.00	0.00	0.00	0.00 %
<a href="#">AA100.8020.431.00000</a>	PLANNING.AFFORDABLEHOUSING	5,000.00	0.00	0.00	0.00	0.00	0.00 %
<a href="#">AA100.8020.450.00000</a>	PLANNING.ECB.CONTRACTUAL	1,800.00	1,805.00	1,520.00	1,805.00	0.00	0.00 %
<a href="#">AA100.8040.120.00000</a>	ZONING BOARD OF APPEALS.PERS	5,865.00	6,003.00	1,536.25	6,003.00	0.00	0.00 %
<a href="#">AA100.8040.140.00000</a>	ZONING BOARD OF APPEALS SECRE	5,000.00	4,634.00	0.00	0.00	4,634.00	100.00 %
<a href="#">AA100.8040.400.00000</a>	ZONING BOARD OF APPEALS CONT	4,000.00	4,228.00	1,318.50	4,227.32	0.68	0.02 %
<a href="#">AA100.8140.200.00000</a>	STORMSEWERS.CAPITAL.EQUIPME	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">AA100.8140.400.00000</a>	STORMSEWERS.CONTRACTUAL	600.00	10,600.00	0.00	8,435.00	2,165.00	20.42 %
<a href="#">AA100.8160.130.00000</a>	WASTE & RECYCLING MEO.PERSON	60,113.00	64,390.00	3,608.89	64,389.81	0.19	0.00 %
<a href="#">AA100.8160.140.00000</a>	WASTE & RECYCLING LABORS PT.PE	39,140.00	36,733.00	3,541.95	36,732.58	0.42	0.00 %
<a href="#">AA100.8160.200.00000</a>	WASTE & RECYCLING EQUIPMENT	27,001.00	27,001.00	0.00	0.00	27,001.00	100.00 %

## Budget Report-JM

For Fiscal: 2023 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">AA100.8160.400.00000</a>	WASTE & RECYCLING CONTRACTUA	115,500.00	113,630.00	16,661.66	93,722.65	19,907.35	17.52 %
<a href="#">AA100.8664.121.00000</a>	CODE ENFORCEMENT	75,000.00	86,000.00	10,114.72	88,152.74	-2,152.74	-2.50 %
<a href="#">AA100.8664.122.00000</a>	CODE ENFORCEMENT	18,557.00	18,475.00	1,817.46	17,483.25	991.75	5.37 %
<a href="#">AA100.8664.124.00000</a>	CODE ENFORCEMENT	68,000.00	68,082.00	5,230.76	68,081.10	0.90	0.00 %
<a href="#">AA100.8664.126.00000</a>	CODE ENFORCEMENT	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.8664.200.00000</a>	CODE ENFORCEMENT.CAPITAL.EQU	31,001.00	30,936.00	1,237.99	3,321.70	27,614.30	89.26 %
<a href="#">AA100.8664.400.00000</a>	CODE ENFORCEMENT.CONTRACTU	5,360.00	5,425.00	752.48	5,424.34	0.66	0.01 %
<a href="#">AA100.8710.400.00000</a>	CONSERVATION.PROGRAM.CONTR	21,550.00	21,550.00	0.00	0.00	21,550.00	100.00 %
<a href="#">AA100.8710.401.00000</a>	CONSERVATION.AG COMMITTEE.C	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00 %
<a href="#">AA100.8730.450.00000</a>	FORESTRY TREE ADVISORY BOARD	15,500.00	15,500.00	0.00	0.00	15,500.00	100.00 %
<a href="#">AA100.8810.400.00000</a>	CEMETERIES CONTRACTUAL	13,250.00	13,250.00	3,114.82	12,098.01	1,151.99	8.69 %
<a href="#">AA100.8989.400.00000</a>	CDGA LAKE MANAGEMENT PLAN	29,500.00	30,047.00	0.00	30,047.00	0.00	0.00 %
<a href="#">AA100.9010.800.00000</a>	NYS RETIREMENT	160,000.00	167,000.00	0.00	166,685.03	314.97	0.19 %
<a href="#">AA100.9030.800.00000</a>	SOCIAL SECURITY/MEDICARE	121,000.00	121,000.00	9,365.34	128,075.46	-7,075.46	-5.85 %
<a href="#">AA100.9040.800.00000</a>	WORKERS COMPENSATION	112,302.00	112,302.00	0.00	112,301.11	0.89	0.00 %
<a href="#">AA100.9050.800.00000</a>	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	3,019.56	1,980.44	39.61 %
<a href="#">AA100.9055.800.00000</a>	DISABILITY INSURANCE	700.00	1,700.00	284.16	1,614.86	85.14	5.01 %
<a href="#">AA100.9060.810.00000</a>	MEDICAL INSURANCE	171,100.00	162,100.00	0.00	160,829.41	1,270.59	0.78 %
<a href="#">AA100.9060.811.00000</a>	DENTAL INSURANCE	12,500.00	12,500.00	0.00	11,960.47	539.53	4.32 %
<a href="#">AA100.9060.820.00000</a>	HOSPITAL/MEDICAL BUY-OUT	7,000.00	9,000.00	615.36	8,845.80	154.20	1.71 %
<a href="#">AA100.9060.830.00000</a>	HSA ACCOUNT	44,400.00	52,400.00	204.64	50,322.36	2,077.64	3.96 %
<a href="#">AA100.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL	215,000.00	215,000.00	215,000.00	215,000.00	0.00	0.00 %
<a href="#">AA100.9710.700.00000</a>	SERIAL BONDS.INTEREST	70,713.00	70,713.00	34,306.25	68,612.50	2,100.50	2.97 %
<a href="#">AA100.9785.600.00000</a>	LEASE INSTALLMENT.PRINCIPAL	39,151.00	39,151.00	0.00	39,150.32	0.68	0.00 %
<a href="#">AA100.9785.700.00000</a>	LEASE INSTALLMENT.INTEREST	3,357.00	3,357.00	0.00	3,356.75	0.25	0.01 %
<a href="#">AA100.9901.900.0000R</a>	TRANSFER TO RESERVE	0.00	500,000.00	0.00	500,000.00	0.00	0.00 %
<a href="#">AA100.9950.900.00000</a>	INTERFUND TRANSFER.CAPITAL PR	22,500.00	1,572,595.00	875.73	2,694,628.73	-1,122,033.73	-71.35 %
Expense Total:		5,114,056.00	7,673,367.41	659,285.24	7,842,732.84	-169,365.43	-2.21 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):		1.00	-53,516.41	-224,472.25	34,892.22	88,408.63	165.20 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
<a href="#">AA231.2401.00000</a>	INTEREST & EARNINGS.CONT TAX R	0.00	0.00	4,597.14	45,524.85	45,524.85	0.00 %
<a href="#">AA231.5031.00000</a>	INTERFUND TRANSFER	0.00	0.00	0.00	500,000.00	500,000.00	0.00 %
Revenue Total:		0.00	0.00	4,597.14	545,524.85	545,524.85	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:		0.00	0.00	4,597.14	545,524.85	545,524.85	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
Revenue							
<a href="#">AA232.2401.00000</a>	INTEREST & EARNING.BUILDING RE	0.00	0.00	978.43	10,426.80	10,426.80	0.00 %
Revenue Total:		0.00	0.00	978.43	10,426.80	10,426.80	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:		0.00	0.00	978.43	10,426.80	10,426.80	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
<a href="#">AA233.2401.00000</a>	INTEREST & EARNING.TECHNOLOG	0.00	0.00	219.32	2,337.45	2,337.45	0.00 %
Revenue Total:		0.00	0.00	219.32	2,337.45	2,337.45	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:		0.00	0.00	219.32	2,337.45	2,337.45	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
<a href="#">AA234.2401.00000</a>	INTEREST & EARNING.OPEN SPACE	0.00	0.00	3,818.68	56,953.01	56,953.01	0.00 %
Revenue Total:		0.00	0.00	3,818.68	56,953.01	56,953.01	0.00 %
Expense							
<a href="#">AA234.9901.900.00000</a>	INTERFUND TRANSFER	0.00	0.00	0.00	305,000.00	-305,000.00	0.00 %
Expense Total:		0.00	0.00	0.00	305,000.00	-305,000.00	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Surplus (Deficit):		0.00	0.00	3,818.68	-248,046.99	-248,046.99	0.00 %

## Budget Report-JM

For Fiscal: 2023 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">DA100.5130.400.00206</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	609.73	0.00	609.73	0.00	0.00 %
<a href="#">DA100.5130.400.00207</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	10,090.88	0.00	10,090.88	0.00	0.00 %
<a href="#">DA100.5130.400.00208</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	3,472.45	0.00	3,472.45	0.00	0.00 %
<a href="#">DA100.5130.400.00209</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	324.52	0.00	324.52	0.00	0.00 %
<a href="#">DA100.5130.400.00213</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	9,588.38	0.00	9,588.38	0.00	0.00 %
<a href="#">DA100.5130.400.00215</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	2,020.07	59.66	2,020.07	0.00	0.00 %
<a href="#">DA100.5130.400.00218</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	392.79	112.48	392.79	0.00	0.00 %
<a href="#">DA100.5130.400.00233</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	256.50	0.00	256.50	0.00	0.00 %
<a href="#">DA100.5130.400.00234</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,921.17	0.00	1,921.17	0.00	0.00 %
<a href="#">DA100.5130.400.00236</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	17,423.61	4,118.57	17,423.61	0.00	0.00 %
<a href="#">DA100.5130.400.00237</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	8,908.20	48.92	8,908.20	0.00	0.00 %
<a href="#">DA100.5130.400.00238</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	7,256.68	2,403.34	7,256.68	0.00	0.00 %
<a href="#">DA100.5130.400.00239</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	6,478.74	2,434.95	6,478.74	0.00	0.00 %
<a href="#">DA100.5130.400.00240</a>	MACHINERY.CONTRACTUAL TRUCK	0.00	9,340.73	233.10	9,340.73	0.00	0.00 %
<a href="#">DA100.5130.400.00241</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	4,956.90	20.00	4,956.90	0.00	0.00 %
<a href="#">DA100.5130.400.00242</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	2,513.53	455.05	2,513.53	0.00	0.00 %
<a href="#">DA100.5130.400.00243</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	856.95	263.00	856.95	0.00	0.00 %
<a href="#">DA100.5130.400.00245</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	754.93	0.00	754.93	0.00	0.00 %
<a href="#">DA100.5130.400.00246</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,112.10	1,112.10	1,112.10	0.00	0.00 %
<a href="#">DA100.5130.400.00248</a>	MACHINERY.CONTRACTUAL.BUCKE	0.00	706.73	0.00	706.73	0.00	0.00 %
<a href="#">DA100.5130.400.00249</a>	MACHINERY.CONTRACTUAL.VAC TR	0.00	6,447.10	598.30	6,447.10	0.00	0.00 %
<a href="#">DA100.5130.400.00306</a>	MACHINERY.CONTRACTUAL.GRADE	0.00	442.50	442.50	442.50	0.00	0.00 %
<a href="#">DA100.5130.400.00313</a>	MACHINERY.CONTRACTUAL.TRAILE	0.00	1,482.36	0.00	1,482.36	0.00	0.00 %
<a href="#">DA100.5130.400.00320</a>	MACHINERY.CONTRACTUAL.EXCAV	0.00	2,920.85	0.00	2,920.85	0.00	0.00 %
<a href="#">DA100.5130.400.00324</a>	MACHINERY.CONTRACTUAL.EXCAV	0.00	107.60	0.00	107.60	0.00	0.00 %
<a href="#">DA100.5130.400.00326</a>	MACHINERY.CONTRACTUAL.TRACT	0.00	2,620.96	56.85	2,620.96	0.00	0.00 %
<a href="#">DA100.5130.400.00337</a>	MACHINERY.CONTRACTUAL.TRAILE	0.00	408.55	0.00	408.55	0.00	0.00 %
<a href="#">DA100.5130.400.00340</a>	MACHINERY.CONTRACTUAL.SWEEP	0.00	3,817.86	0.00	3,817.86	0.00	0.00 %
<a href="#">DA100.5130.400.00355</a>	MACHINERY.CONTRACTUAL.DOZER	0.00	472.55	0.00	472.55	0.00	0.00 %
<a href="#">DA100.5130.400.00359</a>	MACHINERY.CONTRACTUAL.MOWE	0.00	647.01	0.00	647.01	0.00	0.00 %
<a href="#">DA100.5130.400.00362</a>	MACHINERY.CONTRACTUAL.TRAILE	0.00	1,386.01	0.00	1,386.01	0.00	0.00 %
<a href="#">DA100.5130.400.00363</a>	MACHINERY.CONTRACTUAL.LOADE	0.00	15.36	0.00	15.36	0.00	0.00 %
<a href="#">DA100.5130.400.00365</a>	MACHINERY.CONTRACTUAL.EXCAV	0.00	1,037.39	113.90	1,037.39	0.00	0.00 %
<a href="#">DA100.5130.400.00366</a>	MACHINERY.CONTRACTUAL.EXCAV	0.00	1,629.80	0.00	1,629.80	0.00	0.00 %
<a href="#">DA100.5130.400.00368</a>	MACHINERY.CONTRACTUAL.MOWE	0.00	125.00	0.00	125.00	0.00	0.00 %
<a href="#">DA100.5130.400.00370</a>	MACHINERY.CONTRACTUAL.SNOW	0.00	539.79	539.79	539.79	0.00	0.00 %
<a href="#">DA100.5130.400.00371</a>	MACHINERY.CONTRACTUAL.LOADE	0.00	1,016.85	27.48	1,016.85	0.00	0.00 %
<a href="#">DA100.5130.400.00373</a>	MACHINERY.CONTRACTUAL.MOWE	0.00	220.00	0.00	220.00	0.00	0.00 %
<a href="#">DA100.5130.400.00374</a>	MACHINERY.CONTRACTUAL.MOWE	0.00	118.79	0.00	118.79	0.00	0.00 %
<a href="#">DA100.5130.400.00376</a>	MACHINERY.CONTRACTUAL.WOOD	0.00	4,113.16	0.00	4,113.16	0.00	0.00 %
<a href="#">DA100.5130.400.00377</a>	MACHINERY.CONTRACTUAL.ROLLE	0.00	331.20	331.20	331.20	0.00	0.00 %
<a href="#">DA100.5130.400.00378</a>	MACHINERY.CONTRACTUAL.EXCAV	0.00	792.98	0.00	792.98	0.00	0.00 %
<a href="#">DA100.5130.400.00379</a>	MACHINERY.CONTRACTUAL.TRAILE	0.00	354.98	0.00	354.98	0.00	0.00 %
<a href="#">DA100.5130.400.00380</a>	MACHINERY.CONTRACTUAL.SKID S	0.00	778.82	27.49	778.82	0.00	0.00 %
<a href="#">DA100.5130.400.00381</a>	MACHINERY.CONTRACTUAL.MOWE	0.00	1,026.62	0.00	1,026.62	0.00	0.00 %
<a href="#">DA100.5130.400.00382</a>	MACHINERY.CONTRACTUAL.MOWE	0.00	118.80	0.00	118.80	0.00	0.00 %
<a href="#">DA100.5130.400.00383</a>	MACHINERY.CONTRACTUAL.UTV #3	0.00	1,616.09	0.00	1,616.09	0.00	0.00 %
<a href="#">DA100.5130.400.00404</a>	MACHINERY.CONTRACTUAL.WATER	0.00	1,878.73	0.00	1,878.73	0.00	0.00 %
<a href="#">DA100.5130.400.00405</a>	MACHINERY.CONTRACTUAL.WATER	0.00	1,256.21	0.00	1,256.21	0.00	0.00 %
<a href="#">DA100.5130.400.00501</a>	MACHINERY.CONTRACTUAL.PKTRU	0.00	418.53	0.00	418.53	0.00	0.00 %
<a href="#">DA100.5130.400.00502</a>	MACHINERY.CONTRACTUAL.PARKS	0.00	1,135.78	682.20	1,135.78	0.00	0.00 %
<a href="#">DA100.5130.400.00503</a>	MACHINERY.CONTRACTUAL.PARK T	0.00	273.36	0.00	273.36	0.00	0.00 %
<a href="#">DA100.5130.400.00508</a>	MACHINERY.CONTRACTUAL.PKTRU	0.00	619.31	0.00	619.31	0.00	0.00 %
<a href="#">DA100.5130.400.00510</a>	MACHINERY.CONTRACTUAL.PKTRU	0.00	2,520.49	1,204.53	2,520.49	0.00	0.00 %
<a href="#">DA100.5130.400.00511</a>	MACHINERY.CONTRACTUAL.PARKS	0.00	2,134.49	2,134.49	2,134.49	0.00	0.00 %
<a href="#">DA100.5130.400.00999</a>	MACHINERY.CONTRACTUAL.CHESHI	0.00	4,421.46	552.25	4,421.46	0.00	0.00 %
<a href="#">DA100.5130.410.00000</a>	MACHINERY.FUEL METERING	210,000.00	210,000.00	18,539.32	191,607.15	18,392.85	8.76 %
<a href="#">DA100.5142.130.00000</a>	SNOW REMOVAL.WAGES F/T	468,394.00	468,394.00	89,785.65	408,023.72	60,370.28	12.89 %

## Budget Report-JM

For Fiscal: 2023 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">DA100.5142.400.00000</a>	SNOW REMOVAL.CONTRACTUAL	470,000.00	470,000.00	68,778.87	378,039.35	91,960.65	19.57 %
<a href="#">DA100.9010.800.00000</a>	NYS RETIREMENT	130,100.00	121,600.00	0.00	100,298.22	21,301.78	17.52 %
<a href="#">DA100.9030.800.00000</a>	SOCIAL SECURITY/MEDICARE	77,250.00	77,250.00	5,453.54	75,678.57	1,571.43	2.03 %
<a href="#">DA100.9040.800.00000</a>	WORKERS COMPENSATION	33,500.00	33,500.00	0.00	33,493.31	6.69	0.02 %
<a href="#">DA100.9050.800.00000</a>	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">DA100.9055.800.00000</a>	DISABILITY INSURANCE	2,500.00	2,500.00	99.84	455.32	2,044.68	81.79 %
<a href="#">DA100.9060.810.00000</a>	MEDICAL INSURANCE	133,100.00	137,100.00	0.00	136,665.62	434.38	0.32 %
<a href="#">DA100.9060.811.00000</a>	DENTAL INSURANCE	14,400.00	14,400.00	0.00	13,075.84	1,324.16	9.20 %
<a href="#">DA100.9060.820.00000</a>	HOSPITAL/MEDICAL BUY-OUT	6,000.00	6,000.00	307.68	4,461.36	1,538.64	25.64 %
<a href="#">DA100.9060.830.00000</a>	HSA ACCOUNT	43,700.00	48,200.00	0.00	46,713.02	1,486.98	3.09 %
<a href="#">DA100.9950.900.00000</a>	INTERFUND TRANSFER.CAPITAL PR	0.00	25,000.00	0.00	25,000.00	0.00	0.00 %
<b>Expense Total:</b>		<b>4,360,645.00</b>	<b>4,924,700.42</b>	<b>385,610.12</b>	<b>4,117,905.57</b>	<b>806,794.85</b>	<b>16.38 %</b>
<b>Fund: DA100 - HIGHWAY Surplus (Deficit):</b>		<b>0.00</b>	<b>-72,495.71</b>	<b>-366,906.51</b>	<b>-155,047.59</b>	<b>-82,551.88</b>	<b>-113.87 %</b>
<b>Fund: DA230 - HWY EQUIPMENT RESERVE</b>							
<b>Revenue</b>							
<a href="#">DA230.2401.00000</a>	INTEREST & EARNING.EQUIPMENT	0.00	0.00	1,487.62	15,853.20	15,853.20	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,487.62</b>	<b>15,853.20</b>	<b>15,853.20</b>	<b>0.00 %</b>
<b>Fund: DA230 - HWY EQUIPMENT RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,487.62</b>	<b>15,853.20</b>	<b>15,853.20</b>	<b>0.00 %</b>
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE</b>							
<b>Revenue</b>							
<a href="#">DA232.2401.00000</a>	INTEREST & EARNING.HWY IMPRO	0.00	0.00	1,591.09	16,955.90	16,955.90	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,591.09</b>	<b>16,955.90</b>	<b>16,955.90</b>	<b>0.00 %</b>
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,591.09</b>	<b>16,955.90</b>	<b>16,955.90</b>	<b>0.00 %</b>
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE</b>							
<b>Revenue</b>							
<a href="#">DA235.2401.00000</a>	INTEREST & EARNING.SNOW&ICE R	0.00	0.00	979.68	10,440.30	10,440.30	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>979.68</b>	<b>10,440.30</b>	<b>10,440.30</b>	<b>0.00 %</b>
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>979.68</b>	<b>10,440.30</b>	<b>10,440.30</b>	<b>0.00 %</b>
<b>Fund: HH100 - CAPITAL PROJECTS</b>							
<b>Revenue</b>							
<a href="#">HH100.2401.00018</a>	INTEREST & EARNINGS.SUCKERBRO	0.00	0.00	97.02	1,077.31	1,077.31	0.00 %
<a href="#">HH100.2401.00031</a>	INTEREST & EARNINGS.HISTORICAL	0.00	0.00	0.27	34.17	34.17	0.00 %
<a href="#">HH100.2401.00033</a>	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	473.48	23,828.62	23,828.62	0.00 %
<a href="#">HH100.2401.00034</a>	INTEREST & EARNINGS.GATEWAY SI	0.00	0.00	13.31	58.51	58.51	0.00 %
<a href="#">HH100.2401.00035</a>	INTEREST & EARNINGS.UPTOWN IN	0.00	0.00	43.92	487.67	487.67	0.00 %
<a href="#">HH100.2401.00036</a>	INTEREST & EARNINGS.OUTHUSE	0.00	0.00	0.00	43.83	43.83	0.00 %
<a href="#">HH100.2401.00037</a>	INTEREST & EARNINGS.FIRE STATIO	0.00	0.00	11.44	206.27	206.27	0.00 %
<a href="#">HH100.2401.00038</a>	INTEREST & EARNINGS.COMPLETE	0.00	0.00	121.64	1,517.11	1,517.11	0.00 %
<a href="#">HH100.2401.00039</a>	INTEREST & EARNINGS.HWY ROAD	0.00	0.00	28.48	19,371.31	19,371.31	0.00 %
<a href="#">HH100.2401.00040</a>	INTEREST & EARNINGS.CR 4 SEWER	0.00	0.00	0.00	4.06	4.06	0.00 %
<a href="#">HH100.5031.00033</a>	INTERFUND TRANSFER.ARP FUNDS	0.00	0.00	0.00	1,092,158.00	1,092,158.00	0.00 %
<a href="#">HH100.5031.00034</a>	INTERFUND TRANSFER.GATEWAY SI	0.00	0.00	0.00	30,000.00	30,000.00	0.00 %
<a href="#">HH100.5031.00038</a>	INTERFUND TRANSFER.COMPLETE	0.00	0.00	0.00	418,288.00	418,288.00	0.00 %
<a href="#">HH100.5031.00039</a>	INTERFUND TRANSFER.HWY ROAD	0.00	0.00	0.00	839,932.00	839,932.00	0.00 %
<a href="#">HH100.5031.00040</a>	INTERFUND TRANSFER.CR 4 SEWER	0.00	0.00	0.00	8,095.00	8,095.00	0.00 %
<a href="#">HH100.5031.00042</a>	INTERFUND TRANSFER.TH RENO	0.00	0.00	0.00	63,500.00	63,500.00	0.00 %
<a href="#">HH100.5031.00043</a>	INTERFUND TRANSFER.NORTH RD	0.00	0.00	0.00	266,780.00	266,780.00	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>789.56</b>	<b>2,765,381.86</b>	<b>2,765,381.86</b>	<b>0.00 %</b>
<b>Expense</b>							
<a href="#">HH100.1440.200.00033</a>	ENGINEERING.ARP FUNDS	0.00	0.00	0.00	2,875.00	-2,875.00	0.00 %
<a href="#">HH100.1440.200.00038</a>	ENGINEERING.CAPITAL.COMPLETE	0.00	0.00	7,500.00	147,640.00	-147,640.00	0.00 %
<a href="#">HH100.1440.200.00039</a>	ENGINEERING.CAPITAL.HWY ROAD	0.00	0.00	2,720.00	104,342.50	-104,342.50	0.00 %
<a href="#">HH100.1440.200.00040</a>	ENGINEERING.CAPITAL.CR 4 SEWER	0.00	0.00	1,357.50	15,460.28	-15,460.28	0.00 %
<a href="#">HH100.1440.200.00041</a>	ENGINEERING.CAPITAL.JULY 2023 F	0.00	0.00	9,384.99	17,936.39	-17,936.39	0.00 %
<a href="#">HH100.1440.200.00042</a>	ENGINEERING.CAPITAL.TH RENO	0.00	0.00	0.00	29,000.00	-29,000.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">HH100.1440.200.00043</a>	ENGINEERING.CAPITAL.NORTH RD	0.00	0.00	17,727.50	23,300.00	-23,300.00	0.00 %
<a href="#">HH100.1440.202.00036</a>	ENGINEERING.OUTHUSE WEST.P	0.00	0.00	1,920.00	31,630.00	-31,630.00	0.00 %
<a href="#">HH100.1440.205.00033</a>	ENGINEERING.CAPITAL.ARP.ONAND	0.00	0.00	7,178.30	50,205.00	-50,205.00	0.00 %
<a href="#">HH100.1440.210.00033</a>	ENGINEERING.CAPITAL.ARP.SENECA	0.00	0.00	2,240.00	19,990.00	-19,990.00	0.00 %
<a href="#">HH100.1440.215.00033</a>	ENGINEERING.CAPITAL.ARP.CR 28 S	0.00	0.00	0.00	16,800.00	-16,800.00	0.00 %
<a href="#">HH100.1620.200.00037</a>	BUILDINGS.CAPITAL.FIRE STATION 2	0.00	0.00	0.00	49,181.96	-49,181.96	0.00 %
<a href="#">HH100.3310.200.00034</a>	TRAFFIC.CAPITAL.GATEWAY SIGNS	0.00	0.00	0.00	7,675.00	-7,675.00	0.00 %
<a href="#">HH100.5110.200.00039</a>	HIGHWAY.CAPITAL. HWY ROADWAY	0.00	0.00	6,728.27	812,546.87	-812,546.87	0.00 %
<a href="#">HH100.7110.200.00041</a>	PARKS.EQUIP & CAP OUTLAY.JULY 2	0.00	0.00	2,087.74	33,290.73	-33,290.73	0.00 %
<a href="#">HH100.7110.202.00036</a>	PARK CAPITAL.OUTHUSE WEST.PH	0.00	0.00	22,946.89	44,320.46	-44,320.46	0.00 %
<a href="#">HH100.7110.203.00036</a>	PARK CAPITAL.OUTHUSE WEST.PH	0.00	0.00	0.00	250.00	-250.00	0.00 %
<a href="#">HH100.8097.200.00031</a>	PLANNING & SURVEYS.HISTORICAL	0.00	0.00	0.00	12,590.50	-12,590.50	0.00 %
Expense Total:		0.00	0.00	81,791.19	1,419,034.69	-1,419,034.69	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):		0.00	0.00	-81,001.63	1,346,347.17	1,346,347.17	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
<a href="#">SD600.1030.00000</a>	SPECIAL ASSESSMENT.RT 332 DRAI	9,984.00	9,984.00	0.00	9,984.00	0.00	0.00 %
<a href="#">SD600.2401.00000</a>	INTEREST & EARNINGS.RT 332 DRAI	90.00	90.00	50.19	561.67	471.67	624.08 %
<a href="#">SD600.9000.00000</a>	APPROPRIATED FUND BALANCE FO	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
Revenue Total:		15,074.00	15,074.00	50.19	10,545.67	-4,528.33	30.04 %
Expense							
<a href="#">SD600.8520.400.00000</a>	MAINTENANCE..RT 332 DRAINAGE	15,074.00	15,074.00	0.00	4,953.90	10,120.10	67.14 %
Expense Total:		15,074.00	15,074.00	0.00	4,953.90	10,120.10	67.14 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	50.19	5,591.77	5,591.77	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
<a href="#">SD605.1030.00000</a>	SPECIAL ASSESSMENT.LAKEWOOD	1,932.00	1,932.00	0.00	1,932.00	0.00	0.00 %
<a href="#">SD605.2401.00000</a>	INTEREST & EARNINGS.LAKEWOOD	18.00	18.00	10.33	114.74	96.74	637.44 %
Revenue Total:		1,950.00	1,950.00	10.33	2,046.74	96.74	4.96 %
Expense							
<a href="#">SD605.8520.400.00000</a>	MAINTENANCE..LAKEWOOD MEAD	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
Expense Total:		1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu		0.00	0.00	10.33	2,046.74	2,046.74	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
<a href="#">SD610.2401.00000</a>	INTEREST & EARNINGS.ASHTON DR	8.00	8.00	6.45	71.66	63.66	895.75 %
Revenue Total:		8.00	8.00	6.45	71.66	63.66	795.75 %
Expense							
<a href="#">SD610.8520.400.00000</a>	MAINTENANCE..ASHTON DRAINAG	8.00	8.00	0.00	0.00	8.00	100.00 %
Expense Total:		8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	6.45	71.66	71.66	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
<a href="#">SD615.2401.00000</a>	INTEREST & EARNINGS.FOX RIDGE	22.00	22.00	15.18	168.59	146.59	766.32 %
Revenue Total:		22.00	22.00	15.18	168.59	146.59	666.32 %
Expense							
<a href="#">SD615.8520.400.00000</a>	MAINTENANCE..FOX RIDGE DRAIN	22.00	22.00	0.00	0.00	22.00	100.00 %
Expense Total:		22.00	22.00	0.00	0.00	22.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	15.18	168.59	168.59	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
<a href="#">SD620.2401.00000</a>	INTEREST & EARNINGS.LANDINGS	5.00	5.00	3.38	37.53	32.53	750.60 %
Revenue Total:		5.00	5.00	3.38	37.53	32.53	650.60 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Expense</b>							
<a href="#">SD620.8520.400.00000</a>	MAINTENANCE..LANDINGS DRAINAGE	5.00	5.00	0.00	0.00	5.00	100.00 %
<b>Expense Total:</b>		<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.00</b>	<b>100.00 %</b>
<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>3.38</b>	<b>37.53</b>	<b>37.53</b>	<b>0.00 %</b>
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD625.2401.00000</a>	INTEREST & EARNINGS.OLD BROOKSIDE	8.00	8.00	6.08	67.46	59.46	843.25 %
<b>Revenue Total:</b>		<b>8.00</b>	<b>8.00</b>	<b>6.08</b>	<b>67.46</b>	<b>59.46</b>	<b>743.25 %</b>
<b>Expense</b>							
<a href="#">SD625.8520.400.00000</a>	MAINTENANCE..OLD BROOKSIDE DRAINAGE	8.00	8.00	0.00	0.00	8.00	100.00 %
<b>Expense Total:</b>		<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>100.00 %</b>
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>6.08</b>	<b>67.46</b>	<b>67.46</b>	<b>0.00 %</b>
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD630.2401.00000</a>	INTEREST & EARNINGS.LAKESIDE ESTATES	5.00	5.00	4.20	46.60	41.60	932.00 %
<b>Revenue Total:</b>		<b>5.00</b>	<b>5.00</b>	<b>4.20</b>	<b>46.60</b>	<b>41.60</b>	<b>832.00 %</b>
<b>Expense</b>							
<a href="#">SD630.8520.400.00000</a>	MAINTENANCE..LAKESIDE ESTATES DRAINAGE	5.00	5.00	0.00	0.00	5.00	100.00 %
<b>Expense Total:</b>		<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.00</b>	<b>100.00 %</b>
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>4.20</b>	<b>46.60</b>	<b>46.60</b>	<b>0.00 %</b>
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD635.1030.00000</a>	SPECIAL ASSESSMENT.WATERFORD POINT	1,610.00	1,610.00	0.00	1,610.00	0.00	0.00 %
<a href="#">SD635.2401.00000</a>	INTEREST & EARNINGS.WATERFORD POINT	5.00	5.00	6.62	73.49	68.49	1,469.80 %
<a href="#">SD635.9000.00000</a>	APPROPRIATED FDBD FOR BUDGET.	6,890.00	6,890.00	0.00	0.00	-6,890.00	100.00 %
<b>Revenue Total:</b>		<b>8,505.00</b>	<b>8,505.00</b>	<b>6.62</b>	<b>1,683.49</b>	<b>-6,821.51</b>	<b>80.21 %</b>
<b>Expense</b>							
<a href="#">SD635.8520.400.00000</a>	MAINTENANCE..WATERFORD POINT DRAINAGE	8,505.00	8,505.00	0.00	0.00	8,505.00	100.00 %
<b>Expense Total:</b>		<b>8,505.00</b>	<b>8,505.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,505.00</b>	<b>100.00 %</b>
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>6.62</b>	<b>1,683.49</b>	<b>1,683.49</b>	<b>0.00 %</b>
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD640.2401.00000</a>	INTEREST & EARNINGS.STABLEGATE DRAINAGE	8.00	8.00	7.99	88.76	80.76	1,109.50 %
<b>Revenue Total:</b>		<b>8.00</b>	<b>8.00</b>	<b>7.99</b>	<b>88.76</b>	<b>80.76</b>	<b>1,009.50 %</b>
<b>Expense</b>							
<a href="#">SD640.8520.400.00000</a>	MAINTENANCE..STABLEGATE DRAINAGE	8.00	8.00	0.00	0.00	8.00	100.00 %
<b>Expense Total:</b>		<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>100.00 %</b>
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>7.99</b>	<b>88.76</b>	<b>88.76</b>	<b>0.00 %</b>
<b>Fund: SF450 - FIRE PROTECTION</b>							
<b>Revenue</b>							
<a href="#">SF450.1001.00000</a>	REAL PROPERTY TAXES.FIRE PROTECTION	1,365,000.00	1,365,000.00	0.00	1,365,000.00	0.00	0.00 %
<a href="#">SF450.1120.00000</a>	NON PROPERTY SALES TAX	100,000.00	100,000.00	0.00	100,000.00	0.00	0.00 %
<a href="#">SF450.2401.00000</a>	INTEREST & EARNINGS.FIRE PROTECTION	200.00	200.00	22.36	1,423.78	1,223.78	711.89 %
<a href="#">SF450.9000.00000</a>	APPROPRIATED FUND BALANCE FOR BUDGET.	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
<b>Revenue Total:</b>		<b>1,490,200.00</b>	<b>1,490,200.00</b>	<b>22.36</b>	<b>1,466,423.78</b>	<b>-23,776.22</b>	<b>1.60 %</b>
<b>Expense</b>							
<a href="#">SF450.3410.400.00000</a>	FIRE PROTECTION DISTRICT AGREEMENT	1,490,200.00	1,490,200.00	0.00	1,490,000.00	200.00	0.01 %
<b>Expense Total:</b>		<b>1,490,200.00</b>	<b>1,490,200.00</b>	<b>0.00</b>	<b>1,490,000.00</b>	<b>200.00</b>	<b>0.01 %</b>
<b>Fund: SF450 - FIRE PROTECTION Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>22.36</b>	<b>-23,576.22</b>	<b>-23,576.22</b>	<b>0.00 %</b>
<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL700.1001.00000</a>	REAL PROPERTY TAXES.CENTERPOINT LIGHTING	1,808.00	1,808.00	0.00	1,808.00	0.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">SL700.2401.00000</a>	INTEREST & EARNINGS.CENTERPOI	6.00	6.00	0.88	14.29	8.29	238.17 %
	<b>Revenue Total:</b>	<b>1,814.00</b>	<b>1,814.00</b>	<b>0.88</b>	<b>1,822.29</b>	<b>8.29</b>	<b>0.46 %</b>
	<b>Expense</b>						
<a href="#">SL700.5182.200.00000</a>	STREET LIGHTING.CAP EQUIP.CENT	6.00	6.00	0.00	0.00	6.00	100.00 %
<a href="#">SL700.5182.400.00000</a>	UTILITIES ELECTRIC..CENTERPOINT	1,808.00	1,808.00	467.28	2,155.26	-347.26	-19.21 %
	<b>Expense Total:</b>	<b>1,814.00</b>	<b>1,814.00</b>	<b>467.28</b>	<b>2,155.26</b>	<b>-341.26</b>	<b>-18.81 %</b>
	<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-466.40</b>	<b>-332.97</b>	<b>-332.97</b>	<b>0.00 %</b>
	<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT</b>						
	<b>Revenue</b>						
<a href="#">SL705.1001.00000</a>	REAL PROPERTY TAXES.FOX RIDGE L	13,100.00	13,100.00	0.00	13,100.00	0.00	0.00 %
<a href="#">SL705.2401.00000</a>	INTEREST & EARNINGS.FOX RIDGE	6.00	6.00	1.21	38.46	32.46	641.00 %
<a href="#">SL705.9000.00000</a>	APPROPRIATED FUND BALANCE FO	1,794.00	1,794.00	0.00	0.00	-1,794.00	100.00 %
	<b>Revenue Total:</b>	<b>14,900.00</b>	<b>14,900.00</b>	<b>1.21</b>	<b>13,138.46</b>	<b>-1,761.54</b>	<b>11.82 %</b>
	<b>Expense</b>						
<a href="#">SL705.5182.400.00000</a>	UTILITIES ELECTRIC..FOX RIDGE LIG	10,900.00	10,900.00	1,914.26	10,987.80	-87.80	-0.81 %
<a href="#">SL705.5182.401.00000</a>	STREET LIGHTING.MAINTENANCE.F	4,000.00	4,000.00	0.00	127.74	3,872.26	96.81 %
	<b>Expense Total:</b>	<b>14,900.00</b>	<b>14,900.00</b>	<b>1,914.26</b>	<b>11,115.54</b>	<b>3,784.46</b>	<b>25.40 %</b>
	<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,913.05</b>	<b>2,022.92</b>	<b>2,022.92</b>	<b>0.00 %</b>
	<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT</b>						
	<b>Revenue</b>						
<a href="#">SL710.2401.00000</a>	INTEREST & EARNINGS.LANDINGS L	1.00	1.00	0.56	6.18	5.18	618.00 %
	<b>Revenue Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>0.56</b>	<b>6.18</b>	<b>5.18</b>	<b>518.00 %</b>
	<b>Expense</b>						
<a href="#">SL710.5182.400.00000</a>	UTILITIES ELECTRIC..LANDINGS LIG	1.00	1.00	0.00	0.00	1.00	100.00 %
	<b>Expense Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>100.00 %</b>
	<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.56</b>	<b>6.18</b>	<b>6.18</b>	<b>0.00 %</b>
	<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT</b>						
	<b>Revenue</b>						
<a href="#">SL715.1001.00000</a>	REAL PROPERTY TAXES.LAKEWOOD	530.00	530.00	0.00	530.00	0.00	0.00 %
<a href="#">SL715.2401.00000</a>	INTEREST & EARNINGS.LAKEWOOD	3.00	3.00	1.42	17.06	14.06	568.67 %
	<b>Revenue Total:</b>	<b>533.00</b>	<b>533.00</b>	<b>1.42</b>	<b>547.06</b>	<b>14.06</b>	<b>2.64 %</b>
	<b>Expense</b>						
<a href="#">SL715.5182.240.00000</a>	UTILITIES-EQUIPMENT.LAKEWOOD	210.00	210.00	0.00	127.74	82.26	39.17 %
<a href="#">SL715.5182.400.00000</a>	UTILITIES-ELECTRIC.LAKEWOOD ME	323.00	323.00	79.39	367.74	-44.74	-13.85 %
	<b>Expense Total:</b>	<b>533.00</b>	<b>533.00</b>	<b>79.39</b>	<b>495.48</b>	<b>37.52</b>	<b>7.04 %</b>
	<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus</b>	<b>0.00</b>	<b>0.00</b>	<b>-77.97</b>	<b>51.58</b>	<b>51.58</b>	<b>0.00 %</b>
	<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT</b>						
	<b>Revenue</b>						
<a href="#">SL720.1001.00000</a>	REAL PROPERTY TAXES.FALLBROOK	1,597.00	1,597.00	0.00	1,597.00	0.00	0.00 %
<a href="#">SL720.2401.00000</a>	INTEREST & EARNINGS.FALLBROOK	3.00	3.00	0.82	12.81	9.81	427.00 %
	<b>Revenue Total:</b>	<b>1,600.00</b>	<b>1,600.00</b>	<b>0.82</b>	<b>1,609.81</b>	<b>9.81</b>	<b>0.61 %</b>
	<b>Expense</b>						
<a href="#">SL720.5182.400.00000</a>	UTILITIES ELECTRIC.FALLBROOK PA	1,600.00	1,600.00	283.35	1,654.73	-54.73	-3.42 %
	<b>Expense Total:</b>	<b>1,600.00</b>	<b>1,600.00</b>	<b>283.35</b>	<b>1,654.73</b>	<b>-54.73</b>	<b>-3.42 %</b>
	<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici</b>	<b>0.00</b>	<b>0.00</b>	<b>-282.53</b>	<b>-44.92</b>	<b>-44.92</b>	<b>0.00 %</b>
	<b>Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT</b>						
	<b>Revenue</b>						
<a href="#">SM900.1001.00000</a>	REAL PROPERTY TAXES.UPTOWN BI	105,400.00	105,400.00	0.00	105,400.00	0.00	0.00 %
<a href="#">SM900.2401.00000</a>	INTEREST & EARNINGS.UPTOWN BI	100.00	100.00	5.56	370.65	270.65	370.65 %
	<b>Revenue Total:</b>	<b>105,500.00</b>	<b>105,500.00</b>	<b>5.56</b>	<b>105,770.65</b>	<b>270.65</b>	<b>0.26 %</b>
	<b>Expense</b>						
<a href="#">SM900.5182.400.00000</a>	STREET LIGHTING-CONTRACTUAL.U	26,000.00	12,400.00	977.12	977.12	11,422.88	92.12 %
<a href="#">SM900.7110.200.00000</a>	PARKS.EQUIP & CAP OUTLAY.UPTO	0.00	93,100.00	0.00	93,089.00	11.00	0.01 %

## Budget Report-JM

For Fiscal: 2023 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">SM900.8510.400.00000</a>	COMMUNITY BEAUTIF - CONT.UPT	15,500.00	0.00	0.00	0.00	0.00	0.00 %
<a href="#">SM900.9730.600.00000</a>	BAN DEBT PRINCIPAL	28,000.00	0.00	0.00	0.00	0.00	0.00 %
<a href="#">SM900.9730.700.00000</a>	BAN DEBT INTEREST	36,000.00	0.00	0.00	0.00	0.00	0.00 %
Expense Total:		105,500.00	105,500.00	977.12	94,066.12	11,433.88	10.84 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surpl		0.00	0.00	-971.56	11,704.53	11,704.53	0.00 %
Fund: SS800 - SANITARY SEWER							
Revenue							
<a href="#">SS800.1030.00000</a>	SPECIAL ASSESSMENTS..PURDY/MO	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
<a href="#">SS800.2401.00000</a>	INTEREST & EARNINGS.SEWER	14.00	14.00	0.06	73.30	59.30	523.57 %
Revenue Total:		18,224.00	18,224.00	0.06	18,283.30	59.30	0.33 %
Expense							
<a href="#">SS800.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.PURDY/	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
<a href="#">SS800.9710.700.00000</a>	SERIAL BONDS.INTEREST.PURDY/M	14.00	14.00	0.00	0.00	14.00	100.00 %
Expense Total:		18,224.00	18,224.00	0.00	18,210.00	14.00	0.08 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):		0.00	0.00	0.06	73.30	73.30	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT							
Revenue							
<a href="#">SW500.1001.00000</a>	REAL PROPERTY TAXES.CANDGA CO	695,000.00	695,000.00	0.00	695,000.00	0.00	0.00 %
<a href="#">SW500.2140.00000</a>	WATER QUARTERLY SALES.CANDGA	725,000.00	725,000.00	4,150.76	706,145.35	-18,854.65	2.60 %
<a href="#">SW500.2142.00000</a>	WATER FILL STATION SALES.CANDG	2,000.00	2,000.00	383.00	2,365.76	365.76	118.29 %
<a href="#">SW500.2144.00000</a>	WATER NEW SERVICES.CANDGA CO	25,000.00	25,000.00	5,185.00	34,261.00	9,261.00	137.04 %
<a href="#">SW500.2148.00000</a>	PENALTY ON WATER.CANDGA CON	5,000.00	5,000.00	82.95	9,044.48	4,044.48	180.89 %
<a href="#">SW500.2389.00000</a>	INTEREST OTHER GOVT	1,713.00	1,713.00	0.00	0.00	-1,713.00	100.00 %
<a href="#">SW500.2401.00000</a>	INTEREST & EARNINGS.CANANDAI	4,500.00	4,500.00	4,046.74	55,974.99	51,474.99	1,243.89 %
<a href="#">SW500.2655.00000</a>	SALES - OTHER-REPAIRS/REPLACEM	2,500.00	2,500.00	0.00	61.20	-2,438.80	97.55 %
<a href="#">SW500.3991.00000</a>	ST AID. WATER CAP PROJECT.CAND	150,000.00	0.00	0.00	0.00	0.00	0.00 %
<a href="#">SW500.5031.00000</a>	INTERFUND TRANSFERS.CANDGA C	14,814.00	14,814.00	0.00	14,814.00	0.00	0.00 %
<a href="#">SW500.9000.00000</a>	APPROPRIATED FUND BALANCE FO	373,850.00	523,850.00	0.00	0.00	-523,850.00	100.00 %
Revenue Total:		1,999,377.00	1,999,377.00	13,848.45	1,517,666.78	-481,710.22	24.09 %
Expense							
<a href="#">SW500.1910.400.00000</a>	UNALLOCATED INS.CONTRACTUAL.	13,500.00	13,500.00	0.00	13,238.00	262.00	1.94 %
<a href="#">SW500.1990.400.00000</a>	CONTINGENCY.CONTRACTUAL.CAN	25,000.00	0.00	0.00	0.00	0.00	0.00 %
<a href="#">SW500.8310.120.00000</a>	WATER ADMIN.SUPER.SALARY.CAN	55,000.00	55,000.00	4,230.76	54,999.88	0.12	0.00 %
<a href="#">SW500.8310.121.00000</a>	WATER ADMIN.CLERK.CDGA CONS	15,000.00	15,000.00	1,844.90	13,412.15	1,587.85	10.59 %
<a href="#">SW500.8310.122.00000</a>	WATER ADMIN.SENIOR CLERK.CDG	25,131.00	25,131.00	4,012.25	24,210.25	920.75	3.66 %
<a href="#">SW500.8310.131.00000</a>	WATER ADMIN.MAINASST.CANDGA	183,305.00	183,305.00	17,271.26	189,460.30	-6,155.30	-3.36 %
<a href="#">SW500.8310.200.00000</a>	WATER ADMIN.CAP EQUIP.CANDGA	37,501.00	22,774.50	0.00	13,515.81	9,258.69	40.65 %
<a href="#">SW500.8310.400.00000</a>	WATER ADMIN.CONTRACTUAL.CAN	5,340.00	5,340.00	-1,631.56	949.27	4,390.73	82.22 %
<a href="#">SW500.8310.410.00000</a>	WATER ADMIN.LEGAL SERVICES.CA	10,000.00	8,000.00	0.00	456.00	7,544.00	94.30 %
<a href="#">SW500.8310.420.00000</a>	WATER ADMIN.METER READING.C	30,000.00	45,000.00	9,280.01	43,436.27	1,563.73	3.47 %
<a href="#">SW500.8310.423.00000</a>	WATER ADMIN.VEHICLE GPS.CAND	1,000.00	1,000.00	113.70	682.20	317.80	31.78 %
<a href="#">SW500.8310.424.00000</a>	WATER ADMIN.TRAINING & DUES.C	3,000.00	6,000.00	280.00	4,341.28	1,658.72	27.65 %
<a href="#">SW500.8310.450.00000</a>	WATER ADMIN.ENGINEERING.CAN	55,000.00	55,000.00	1,284.86	51,019.36	3,980.64	7.24 %
<a href="#">SW500.8320.400.00000</a>	WATER PURCHASES.CONT.CANDGA	505,000.00	505,000.00	136,601.93	551,972.67	-46,972.67	-9.30 %
<a href="#">SW500.8320.420.00000</a>	WATER PURCHASES.UTILITIES.CAN	56,000.00	56,000.00	4,372.06	53,859.58	2,140.42	3.82 %
<a href="#">SW500.8340.440.00000</a>	SERVICES & MAINT.SERVICES & MA	165,300.00	225,300.00	20,936.80	227,105.19	-1,805.19	-0.80 %
<a href="#">SW500.8397.200.00000</a>	WATER CAP PROJECTS.CAP EQUIP.C	219,600.00	199,600.00	0.00	172,441.40	27,158.60	13.61 %
<a href="#">SW500.8397.400.00000</a>	WATER CAPITAL PROJECTS.CONT.CA	200,000.00	180,000.00	2,836.04	34,761.66	145,238.34	80.69 %
<a href="#">SW500.9010.800.00000</a>	NYS RETIREMENT..CANDGA CONS	20,825.00	20,825.00	0.00	15,037.75	5,787.25	27.79 %
<a href="#">SW500.9030.800.00000</a>	SOCIAL SECURITY...CANDGA CONS	16,500.00	19,000.00	1,578.69	19,903.66	-903.66	-4.76 %
<a href="#">SW500.9040.800.00000</a>	WORKERS COMPENSATION...CAND	5,950.00	5,950.00	0.00	5,910.58	39.42	0.66 %
<a href="#">SW500.9050.800.00000</a>	UNEMPLOYMENT INSURANCE.CAN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">SW500.9055.800.00000</a>	DISABILITY INSURANCE...CANDGA C	100.00	100.00	17.28	83.88	16.12	16.12 %
<a href="#">SW500.9060.810.00000</a>	HOSPITAL/MEDICAL INSURANCE.CA	29,525.00	29,525.00	0.00	27,962.56	1,562.44	5.29 %
<a href="#">SW500.9060.811.00000</a>	DENTAL INSURANCE.CANDGA CON	2,200.00	4,700.00	0.00	3,079.16	1,620.84	34.49 %
<a href="#">SW500.9060.820.00000</a>	HOSPITAL/MEDICAL INSURANCE.B	3,000.00	3,000.00	307.68	2,999.88	0.12	0.00 %

## Budget Report-JM

For Fiscal: 2023 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">SW500.9060.830.00000</a>	HOSPITAL/MEDICAL INS.HSA ACCO	11,500.00	11,500.00	0.00	11,500.00	0.00	0.00 %
<a href="#">SW500.9090.876.00000</a>	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	1,198.40	801.60	40.08 %
<a href="#">SW500.9710.600.00000</a>	SERIAL BONDS PRINCIPAL	240,000.00	240,000.00	240,000.00	240,000.00	0.00	0.00 %
<a href="#">SW500.9710.700.00000</a>	SERIAL BONDS INTEREST	62,100.00	62,100.00	31,050.00	62,100.00	0.00	0.00 %
<b>Expense Total:</b>		<b>1,999,377.00</b>	<b>2,000,650.50</b>	<b>474,386.66</b>	<b>1,839,637.14</b>	<b>161,013.36</b>	<b>8.05 %</b>
<b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S</b>		<b>0.00</b>	<b>-1,273.50</b>	<b>-460,538.21</b>	<b>-321,970.36</b>	<b>-320,696.86</b>	<b>15,182.32 %</b>
<b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW505.1001.00000</a>	REAL PROPERTY TAXES.CANDGA BR	12,624.00	12,624.00	0.00	12,624.00	0.00	0.00 %
<a href="#">SW505.1030.00000</a>	SPECIAL ASSESSMENT.CANDGA BRI	60,962.00	60,962.00	0.00	60,962.00	0.00	0.00 %
<a href="#">SW505.2401.00000</a>	INTEREST & EARNINGS.CANANDAI	0.00	0.00	12.58	351.43	351.43	0.00 %
<a href="#">SW505.3991.00000</a>	STATE AID CAP PROJ	0.00	0.00	0.00	22,000.00	22,000.00	0.00 %
<a href="#">SW505.9000.00000</a>	APPROPRIATED FUND BALANCE FO	10,068.00	10,068.00	0.00	0.00	-10,068.00	100.00 %
<b>Revenue Total:</b>		<b>83,654.00</b>	<b>83,654.00</b>	<b>12.58</b>	<b>95,937.43</b>	<b>12,283.43</b>	<b>14.68 %</b>
<b>Expense</b>							
<a href="#">SW505.8310.400.00000</a>	LEGAL EXPENSE..CANDGA BRISTOL	0.00	0.00	0.00	610.50	-610.50	0.00 %
<a href="#">SW505.8340.400.00000</a>	SERVICES & MAINTENANCE.CONT.C	20,500.00	20,500.00	0.00	0.00	20,500.00	100.00 %
<a href="#">SW505.9710.600.00000</a>	SERIAL BONDS BRISTOL.PRINCIPAL.	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00 %
<a href="#">SW505.9710.700.00000</a>	SERIAL BONDS BRISTOL.INTEREST.C	37,725.00	37,725.00	18,862.50	37,725.00	0.00	0.00 %
<a href="#">SW505.9903.900.00000</a>	TRANSFER/WATER-MAINT.CANDGA	1,919.00	1,919.00	0.00	1,919.00	0.00	0.00 %
<a href="#">SW505.9903.901.00000</a>	TRANSFER/WATER-MAINT...CANDG	3,510.00	3,510.00	0.00	3,510.00	0.00	0.00 %
<b>Expense Total:</b>		<b>83,654.00</b>	<b>83,654.00</b>	<b>38,862.50</b>	<b>63,764.50</b>	<b>19,889.50</b>	<b>23.78 %</b>
<b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su</b>		<b>0.00</b>	<b>0.00</b>	<b>-38,849.92</b>	<b>32,172.93</b>	<b>32,172.93</b>	<b>0.00 %</b>
<b>Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW515.1001.00000</a>	REAL PROPERTY TAXES.CANDGA-FA	220,976.00	220,976.00	0.00	220,976.00	0.00	0.00 %
<a href="#">SW515.2401.00000</a>	INTEREST & EARNINGS.CANANDAI	40.00	40.00	23.95	337.26	297.26	843.15 %
<b>Revenue Total:</b>		<b>221,016.00</b>	<b>221,016.00</b>	<b>23.95</b>	<b>221,313.26</b>	<b>297.26</b>	<b>0.13 %</b>
<b>Expense</b>							
<a href="#">SW515.8350.400.00000</a>	FARM.COMMON WATER.CONTRAC	220,976.00	220,976.00	0.00	220,976.00	0.00	0.00 %
<a href="#">SW515.8389.400.00000</a>	CDGA.COMMON WATER.CONTRAC	40.00	40.00	0.00	0.00	40.00	100.00 %
<b>Expense Total:</b>		<b>221,016.00</b>	<b>221,016.00</b>	<b>0.00</b>	<b>220,976.00</b>	<b>40.00</b>	<b>0.02 %</b>
<b>Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur</b>		<b>0.00</b>	<b>0.00</b>	<b>23.95</b>	<b>337.26</b>	<b>337.26</b>	<b>0.00 %</b>
<b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW525.1001.00000</a>	REAL PROPERTY TAXES.MCINTYRE	7,243.00	7,243.00	0.00	7,243.00	0.00	0.00 %
<a href="#">SW525.2401.00000</a>	INTEREST & EARNINGS.MCINTYRE	8.00	8.00	1.67	46.78	38.78	584.75 %
<a href="#">SW525.9000.00000</a>	APPROPRIATED FUND BALANCE FO	1,100.00	1,100.00	0.00	0.00	-1,100.00	100.00 %
<b>Revenue Total:</b>		<b>8,351.00</b>	<b>8,351.00</b>	<b>1.67</b>	<b>7,289.78</b>	<b>-1,061.22</b>	<b>12.71 %</b>
<b>Expense</b>							
<a href="#">SW525.8340.400.00000</a>	SERVICES & MAINTENANCE.CONT.	787.00	787.00	0.00	0.00	787.00	100.00 %
<a href="#">SW525.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.MCINTYR	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00 %
<a href="#">SW525.9710.700.00000</a>	SERIAL BONDS.INTEREST.MCINTYRE	3,384.00	3,384.00	1,692.00	3,384.00	0.00	0.00 %
<a href="#">SW525.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	1,180.00	1,180.00	0.00	1,180.00	0.00	0.00 %
<b>Expense Total:</b>		<b>8,351.00</b>	<b>8,351.00</b>	<b>4,692.00</b>	<b>7,564.00</b>	<b>787.00</b>	<b>9.42 %</b>
<b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-4,690.33</b>	<b>-274.22</b>	<b>-274.22</b>	<b>0.00 %</b>
<b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW530.1001.00000</a>	REAL PROPERTY TAXES.EMERSON A	18,545.00	18,545.00	0.00	18,545.00	0.00	0.00 %
<a href="#">SW530.2401.00000</a>	INTEREST & EARNINGS.EMERSON A	2.00	2.00	1.63	23.36	21.36	1,168.00 %
<b>Revenue Total:</b>		<b>18,547.00</b>	<b>18,547.00</b>	<b>1.63</b>	<b>18,568.36</b>	<b>21.36</b>	<b>0.12 %</b>
<b>Expense</b>							
<a href="#">SW530.8389.400.00000</a>	COMMON WATER.CONTRACTUAL.E	4,815.00	4,815.00	0.00	4,815.00	0.00	0.00 %
<a href="#">SW530.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.EMERSO	8,000.00	8,000.00	0.00	8,000.00	0.00	0.00 %

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For Fiscal: 2023 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">SW530.9710.700.00000</a>	SERIAL BONDS.INTEREST.EMERSON	5,732.00	5,732.00	0.00	5,732.00	0.00	0.00 %
	<b>Expense Total:</b>	<b>18,547.00</b>	<b>18,547.00</b>	<b>0.00</b>	<b>18,547.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S</b>		<b>0.00</b>	<b>0.00</b>	<b>1.63</b>	<b>21.36</b>	<b>21.36</b>	<b>0.00 %</b>
<b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW535.1001.00000</a>	REAL PROPERTY TAXES.COUNTY RO	15,146.00	15,146.00	0.00	15,146.00	0.00	0.00 %
<a href="#">SW535.2401.00000</a>	INTEREST & EARNINGS.EX 36 - COU	12.00	12.00	2.32	80.21	68.21	668.42 %
<a href="#">SW535.9000.00000</a>	APPROPRIATED FUND BALANCE FO	500.00	500.00	0.00	0.00	-500.00	100.00 %
	<b>Revenue Total:</b>	<b>15,658.00</b>	<b>15,658.00</b>	<b>2.32</b>	<b>15,226.21</b>	<b>-431.79</b>	<b>2.76 %</b>
<b>Expense</b>							
<a href="#">SW535.8340.400.00000</a>	SERVICES & MAIN.CONT.CO RD #30	793.00	793.00	0.00	0.00	793.00	100.00 %
<a href="#">SW535.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.EX 36 - C	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00 %
<a href="#">SW535.9710.700.00000</a>	SERIAL BONDS.INTEREST.CO RD #30	8,675.00	8,675.00	4,337.50	8,675.00	0.00	0.00 %
<a href="#">SW535.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	1,190.00	1,190.00	0.00	1,190.00	0.00	0.00 %
	<b>Expense Total:</b>	<b>15,658.00</b>	<b>15,658.00</b>	<b>9,337.50</b>	<b>14,865.00</b>	<b>793.00</b>	<b>5.06 %</b>
<b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu</b>		<b>0.00</b>	<b>0.00</b>	<b>-9,335.18</b>	<b>361.21</b>	<b>361.21</b>	<b>0.00 %</b>
<b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW540.1001.00000</a>	REAL PROPERTY TAXES.HOPKINS G	12,294.00	12,294.00	0.00	12,294.00	0.00	0.00 %
<a href="#">SW540.2401.00000</a>	INTEREST & EARNINGS.HOPKINS G	11.00	11.00	2.21	70.98	59.98	645.27 %
<a href="#">SW540.9000.00000</a>	APPROPRIATED FUND BALANCE FO	1,800.00	1,800.00	0.00	0.00	-1,800.00	100.00 %
	<b>Revenue Total:</b>	<b>14,105.00</b>	<b>14,105.00</b>	<b>2.21</b>	<b>12,364.98</b>	<b>-1,740.02</b>	<b>12.34 %</b>
<b>Expense</b>							
<a href="#">SW540.8340.400.00000</a>	SERVICES & MAIN.CONT.HOPKINS	1,707.00	1,707.00	0.00	0.00	1,707.00	100.00 %
<a href="#">SW540.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.HOPKINS	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00 %
<a href="#">SW540.9710.700.00000</a>	SERIAL BONDS.INTEREST.HOPKINS	4,838.00	4,838.00	2,418.75	4,837.50	0.50	0.01 %
<a href="#">SW540.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	2,560.00	2,560.00	0.00	2,560.00	0.00	0.00 %
	<b>Expense Total:</b>	<b>14,105.00</b>	<b>14,105.00</b>	<b>7,418.75</b>	<b>12,397.50</b>	<b>1,707.50</b>	<b>12.11 %</b>
<b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici</b>		<b>0.00</b>	<b>0.00</b>	<b>-7,416.54</b>	<b>-32.52</b>	<b>-32.52</b>	<b>0.00 %</b>
<b>Fund: SW545 - HICKOX ROAD WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW545.1001.00000</a>	REAL PROPERTY TAXES.HICKOX ROA	3,790.00	3,790.00	0.00	3,790.00	0.00	0.00 %
<a href="#">SW545.2401.00000</a>	INTEREST & EARNINGS.HICKOX RO	1.00	1.00	1.00	26.36	25.36	2,636.00 %
	<b>Revenue Total:</b>	<b>3,791.00</b>	<b>3,791.00</b>	<b>1.00</b>	<b>3,816.36</b>	<b>25.36</b>	<b>0.67 %</b>
<b>Expense</b>							
<a href="#">SW545.8340.440.00000</a>	SERVICES & MAINTENANCE.HICKOX	757.00	757.00	0.00	0.00	757.00	100.00 %
<a href="#">SW545.9795.600.00000</a>	DEBT PRIN OTHER GOVT DUE TO O	2,500.00	2,500.00	0.00	2,500.00	0.00	0.00 %
<a href="#">SW545.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	534.00	534.00	0.00	534.00	0.00	0.00 %
	<b>Expense Total:</b>	<b>3,791.00</b>	<b>3,791.00</b>	<b>0.00</b>	<b>3,034.00</b>	<b>757.00</b>	<b>19.97 %</b>
<b>Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>782.36</b>	<b>782.36</b>	<b>0.00 %</b>
<b>Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW550.1001.00000</a>	REAL PROPERTY TAXES.NOTT RD EX	6,125.00	6,125.00	0.00	6,125.00	0.00	0.00 %
<a href="#">SW550.2401.00000</a>	INTEREST & EARNINGS.NOTT RD EX	4.00	4.00	0.87	34.57	30.57	864.25 %
<a href="#">SW550.9000.00000</a>	APPROPRIATED FUND BALANCE FO	650.00	650.00	0.00	0.00	-650.00	100.00 %
	<b>Revenue Total:</b>	<b>6,779.00</b>	<b>6,779.00</b>	<b>0.87</b>	<b>6,159.57</b>	<b>-619.43</b>	<b>9.14 %</b>
<b>Expense</b>							
<a href="#">SW550.8340.400.00000</a>	SERVICES & MAINTENANCE.CONTR	467.00	467.00	0.00	0.00	467.00	100.00 %
<a href="#">SW550.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.NOTT RD	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00 %
<a href="#">SW550.9710.700.00000</a>	SERIAL BONDS.INTEREST.NOTT RD	1,612.00	1,612.00	806.00	1,612.00	0.00	0.00 %
<a href="#">SW550.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	700.00	700.00	0.00	700.00	0.00	0.00 %
	<b>Expense Total:</b>	<b>6,779.00</b>	<b>6,779.00</b>	<b>4,806.00</b>	<b>6,312.00</b>	<b>467.00</b>	<b>6.89 %</b>
<b>Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-4,805.13</b>	<b>-152.43</b>	<b>-152.43</b>	<b>0.00 %</b>

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
Revenue							
<a href="#">SW555.1001.00000</a>	REAL PROPERTY TAXES.CO RD 32 EX	11,731.00	11,731.00	0.00	11,731.00	0.00	0.00 %
<a href="#">SW555.2401.00000</a>	INTEREST & EARNINGS.CO RD 32 E	7.00	7.00	1.95	46.22	39.22	660.29 %
	Revenue Total:	11,738.00	11,738.00	1.95	11,777.22	39.22	0.33 %
Expense							
<a href="#">SW555.8340.400.00000</a>	SERVICES & MAIN.CONT.CO RD 32	480.00	480.00	0.00	0.00	480.00	100.00 %
<a href="#">SW555.9795.650.00000</a>	DEBT PRINCIPAL DUE TO OTHER GO	8,824.00	8,824.00	0.00	0.00	8,824.00	100.00 %
<a href="#">SW555.9795.700.00000</a>	DEBT INTEREST DUE TO OTHER GO	1,713.00	1,713.00	0.00	1,712.86	0.14	0.01 %
<a href="#">SW555.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	721.00	721.00	0.00	721.00	0.00	0.00 %
	Expense Total:	11,738.00	11,738.00	0.00	2,433.86	9,304.14	79.27 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)		0.00	0.00	1.95	9,343.36	9,343.36	0.00 %
	Report Surplus (Deficit):	1.00	-127,285.62	-1,186,549.08	1,408,278.12	1,535,563.74	1,206.39 %

## Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: AA100 - GENERAL FUND</b>						
Revenue	5,114,057.00	7,619,851.00	434,812.99	7,877,625.06	257,774.06	3.38 %
Expense	5,114,056.00	7,673,367.41	659,285.24	7,842,732.84	-169,365.43	-2.21 %
<b>Fund: AA100 - GENERAL FUND Surplus (Deficit):</b>	<b>1.00</b>	<b>-53,516.41</b>	<b>-224,472.25</b>	<b>34,892.22</b>	<b>88,408.63</b>	<b>165.20 %</b>
<b>Fund: AA231 - CONTINGENT/TAX RESERVE</b>						
Revenue	0.00	0.00	4,597.14	545,524.85	545,524.85	0.00 %
<b>Fund: AA231 - CONTINGENT/TAX RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>4,597.14</b>	<b>545,524.85</b>	<b>545,524.85</b>	<b>0.00 %</b>
<b>Fund: AA232 - CAMPUS REPAIR RESERVE</b>						
Revenue	0.00	0.00	978.43	10,426.80	10,426.80	0.00 %
<b>Fund: AA232 - CAMPUS REPAIR RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>978.43</b>	<b>10,426.80</b>	<b>10,426.80</b>	<b>0.00 %</b>
<b>Fund: AA233 - TECHNOLOGY RESERVE</b>						
Revenue	0.00	0.00	219.32	2,337.45	2,337.45	0.00 %
<b>Fund: AA233 - TECHNOLOGY RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>219.32</b>	<b>2,337.45</b>	<b>2,337.45</b>	<b>0.00 %</b>
<b>Fund: AA234 - OPEN SPACE RESERVE</b>						
Revenue	0.00	0.00	3,818.68	56,953.01	56,953.01	0.00 %
Expense	0.00	0.00	0.00	305,000.00	-305,000.00	0.00 %
<b>Fund: AA234 - OPEN SPACE RESERVE Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>3,818.68</b>	<b>-248,046.99</b>	<b>-248,046.99</b>	<b>0.00 %</b>
<b>Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE</b>						
Revenue	0.00	0.00	886.97	9,452.15	9,452.15	0.00 %
<b>Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>886.97</b>	<b>9,452.15</b>	<b>9,452.15</b>	<b>0.00 %</b>
<b>Fund: AA237 - BONDED INDEBTEDNESS RESERVE</b>						
Revenue	0.00	0.00	1,028.09	10,956.31	10,956.31	0.00 %
<b>Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,028.09</b>	<b>10,956.31</b>	<b>10,956.31</b>	<b>0.00 %</b>
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE</b>						
Revenue	0.00	0.00	3,822.33	40,733.72	40,733.72	0.00 %
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>3,822.33</b>	<b>40,733.72</b>	<b>40,733.72</b>	<b>0.00 %</b>
<b>Fund: CM100 - NEW RECREATION REVENUE FUND</b>						
Revenue	0.00	0.00	-4,393.15	47,156.68	47,156.68	0.00 %
<b>Fund: CM100 - NEW RECREATION REVENUE FUND Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>-4,393.15</b>	<b>47,156.68</b>	<b>47,156.68</b>	<b>0.00 %</b>
<b>Fund: DA100 - HIGHWAY</b>						
Revenue	4,360,645.00	4,852,204.71	18,703.61	3,962,857.98	-889,346.73	18.33 %
Expense	4,360,645.00	4,924,700.42	385,610.12	4,117,905.57	806,794.85	16.38 %
<b>Fund: DA100 - HIGHWAY Surplus (Deficit):</b>	<b>0.00</b>	<b>-72,495.71</b>	<b>-366,906.51</b>	<b>-155,047.59</b>	<b>-82,551.88</b>	<b>-113.87 %</b>
<b>Fund: DA230 - HWY EQUIPMENT RESERVE</b>						
Revenue	0.00	0.00	1,487.62	15,853.20	15,853.20	0.00 %
<b>Fund: DA230 - HWY EQUIPMENT RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,487.62</b>	<b>15,853.20</b>	<b>15,853.20</b>	<b>0.00 %</b>
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE</b>						
Revenue	0.00	0.00	1,591.09	16,955.90	16,955.90	0.00 %
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,591.09</b>	<b>16,955.90</b>	<b>16,955.90</b>	<b>0.00 %</b>
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE</b>						
Revenue	0.00	0.00	979.68	10,440.30	10,440.30	0.00 %
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>979.68</b>	<b>10,440.30</b>	<b>10,440.30</b>	<b>0.00 %</b>
<b>Fund: HH100 - CAPITAL PROJECTS</b>						
Revenue	0.00	0.00	789.56	2,765,381.86	2,765,381.86	0.00 %
Expense	0.00	0.00	81,791.19	1,419,034.69	-1,419,034.69	0.00 %
<b>Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-81,001.63</b>	<b>1,346,347.17</b>	<b>1,346,347.17</b>	<b>0.00 %</b>
<b>Fund: SD600 - RT 332 DRAINAGE DISTRICT</b>						
Revenue	15,074.00	15,074.00	50.19	10,545.67	-4,528.33	30.04 %
Expense	15,074.00	15,074.00	0.00	4,953.90	10,120.10	67.14 %
<b>Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>50.19</b>	<b>5,591.77</b>	<b>5,591.77</b>	<b>0.00 %</b>

## Budget Report-JM

For Fiscal: 2023 Period Ending: 12/31/2023

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT</b>						
Revenue	1,950.00	1,950.00	10.33	2,046.74	96.74	4.96 %
Expense	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
<b>Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu</b>	<b>0.00</b>	<b>0.00</b>	<b>10.33</b>	<b>2,046.74</b>	<b>2,046.74</b>	<b>0.00 %</b>
<b>Fund: SD610 - ASHTON DRAINAGE DISTRICT</b>						
Revenue	8.00	8.00	6.45	71.66	63.66	795.75 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
<b>Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>6.45</b>	<b>71.66</b>	<b>71.66</b>	<b>0.00 %</b>
<b>Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT</b>						
Revenue	22.00	22.00	15.18	168.59	146.59	666.32 %
Expense	22.00	22.00	0.00	0.00	22.00	100.00 %
<b>Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>15.18</b>	<b>168.59</b>	<b>168.59</b>	<b>0.00 %</b>
<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT</b>						
Revenue	5.00	5.00	3.38	37.53	32.53	650.60 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>3.38</b>	<b>37.53</b>	<b>37.53</b>	<b>0.00 %</b>
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT</b>						
Revenue	8.00	8.00	6.08	67.46	59.46	743.25 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic</b>	<b>0.00</b>	<b>0.00</b>	<b>6.08</b>	<b>67.46</b>	<b>67.46</b>	<b>0.00 %</b>
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT</b>						
Revenue	5.00	5.00	4.20	46.60	41.60	832.00 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (De</b>	<b>0.00</b>	<b>0.00</b>	<b>4.20</b>	<b>46.60</b>	<b>46.60</b>	<b>0.00 %</b>
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT</b>						
Revenue	8,505.00	8,505.00	6.62	1,683.49	-6,821.51	80.21 %
Expense	8,505.00	8,505.00	0.00	0.00	8,505.00	100.00 %
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (D</b>	<b>0.00</b>	<b>0.00</b>	<b>6.62</b>	<b>1,683.49</b>	<b>1,683.49</b>	<b>0.00 %</b>
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT</b>						
Revenue	8.00	8.00	7.99	88.76	80.76	1,009.50 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>7.99</b>	<b>88.76</b>	<b>88.76</b>	<b>0.00 %</b>
<b>Fund: SF450 - FIRE PROTECTION</b>						
Revenue	1,490,200.00	1,490,200.00	22.36	1,466,423.78	-23,776.22	1.60 %
Expense	1,490,200.00	1,490,200.00	0.00	1,490,000.00	200.00	0.01 %
<b>Fund: SF450 - FIRE PROTECTION Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>22.36</b>	<b>-23,576.22</b>	<b>-23,576.22</b>	<b>0.00 %</b>
<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT</b>						
Revenue	1,814.00	1,814.00	0.88	1,822.29	8.29	0.46 %
Expense	1,814.00	1,814.00	467.28	2,155.26	-341.26	-18.81 %
<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-466.40</b>	<b>-332.97</b>	<b>-332.97</b>	<b>0.00 %</b>
<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT</b>						
Revenue	14,900.00	14,900.00	1.21	13,138.46	-1,761.54	11.82 %
Expense	14,900.00	14,900.00	1,914.26	11,115.54	3,784.46	25.40 %
<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,913.05</b>	<b>2,022.92</b>	<b>2,022.92</b>	<b>0.00 %</b>
<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT</b>						
Revenue	1.00	1.00	0.56	6.18	5.18	518.00 %
Expense	1.00	1.00	0.00	0.00	1.00	100.00 %
<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.56</b>	<b>6.18</b>	<b>6.18</b>	<b>0.00 %</b>
<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT</b>						
Revenue	533.00	533.00	1.42	547.06	14.06	2.64 %
Expense	533.00	533.00	79.39	495.48	37.52	7.04 %
<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus</b>	<b>0.00</b>	<b>0.00</b>	<b>-77.97</b>	<b>51.58</b>	<b>51.58</b>	<b>0.00 %</b>
<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT</b>						
Revenue	1,600.00	1,600.00	0.82	1,609.81	9.81	0.61 %

## Budget Report-JM

For Fiscal: 2023 Period Ending: 12/31/2023

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	1,600.00	1,600.00	283.35	1,654.73	-54.73	-3.42 %
<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit)</b>	<b>0.00</b>	<b>0.00</b>	<b>-282.53</b>	<b>-44.92</b>	<b>-44.92</b>	<b>0.00 %</b>
<b>Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT</b>						
Revenue	105,500.00	105,500.00	5.56	105,770.65	270.65	0.26 %
Expense	105,500.00	105,500.00	977.12	94,066.12	11,433.88	10.84 %
<b>Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surpl</b>	<b>0.00</b>	<b>0.00</b>	<b>-971.56</b>	<b>11,704.53</b>	<b>11,704.53</b>	<b>0.00 %</b>
<b>Fund: SS800 - SANITARY SEWER</b>						
Revenue	18,224.00	18,224.00	0.06	18,283.30	59.30	0.33 %
Expense	18,224.00	18,224.00	0.00	18,210.00	14.00	0.08 %
<b>Fund: SS800 - SANITARY SEWER Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.06</b>	<b>73.30</b>	<b>73.30</b>	<b>0.00 %</b>
<b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT</b>						
Revenue	1,999,377.00	1,999,377.00	13,848.45	1,517,666.78	-481,710.22	24.09 %
Expense	1,999,377.00	2,000,650.50	474,386.66	1,839,637.14	161,013.36	8.05 %
<b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S</b>	<b>0.00</b>	<b>-1,273.50</b>	<b>-460,538.21</b>	<b>-321,970.36</b>	<b>-320,696.86</b>	<b>5,182.32 %</b>
<b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT</b>						
Revenue	83,654.00	83,654.00	12.58	95,937.43	12,283.43	14.68 %
Expense	83,654.00	83,654.00	38,862.50	63,764.50	19,889.50	23.78 %
<b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su</b>	<b>0.00</b>	<b>0.00</b>	<b>-38,849.92</b>	<b>32,172.93</b>	<b>32,172.93</b>	<b>0.00 %</b>
<b>Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT</b>						
Revenue	221,016.00	221,016.00	23.95	221,313.26	297.26	0.13 %
Expense	221,016.00	221,016.00	0.00	220,976.00	40.00	0.02 %
<b>Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur</b>	<b>0.00</b>	<b>0.00</b>	<b>23.95</b>	<b>337.26</b>	<b>337.26</b>	<b>0.00 %</b>
<b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT</b>						
Revenue	8,351.00	8,351.00	1.67	7,289.78	-1,061.22	12.71 %
Expense	8,351.00	8,351.00	4,692.00	7,564.00	787.00	9.42 %
<b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-4,690.33</b>	<b>-274.22</b>	<b>-274.22</b>	<b>0.00 %</b>
<b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT</b>						
Revenue	18,547.00	18,547.00	1.63	18,568.36	21.36	0.12 %
Expense	18,547.00	18,547.00	0.00	18,547.00	0.00	0.00 %
<b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S</b>	<b>0.00</b>	<b>0.00</b>	<b>1.63</b>	<b>21.36</b>	<b>21.36</b>	<b>0.00 %</b>
<b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT</b>						
Revenue	15,658.00	15,658.00	2.32	15,226.21	-431.79	2.76 %
Expense	15,658.00	15,658.00	9,337.50	14,865.00	793.00	5.06 %
<b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu</b>	<b>0.00</b>	<b>0.00</b>	<b>-9,335.18</b>	<b>361.21</b>	<b>361.21</b>	<b>0.00 %</b>
<b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT</b>						
Revenue	14,105.00	14,105.00	2.21	12,364.98	-1,740.02	12.34 %
Expense	14,105.00	14,105.00	7,418.75	12,397.50	1,707.50	12.11 %
<b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici</b>	<b>0.00</b>	<b>0.00</b>	<b>-7,416.54</b>	<b>-32.52</b>	<b>-32.52</b>	<b>0.00 %</b>
<b>Fund: SW545 - HICKOX ROAD WATER DISTRICT</b>						
Revenue	3,791.00	3,791.00	1.00	3,816.36	25.36	0.67 %
Expense	3,791.00	3,791.00	0.00	3,034.00	757.00	19.97 %
<b>Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>782.36</b>	<b>782.36</b>	<b>0.00 %</b>
<b>Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT</b>						
Revenue	6,779.00	6,779.00	0.87	6,159.57	-619.43	9.14 %
Expense	6,779.00	6,779.00	4,806.00	6,312.00	467.00	6.89 %
<b>Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-4,805.13</b>	<b>-152.43</b>	<b>-152.43</b>	<b>0.00 %</b>
<b>Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT</b>						
Revenue	11,738.00	11,738.00	1.95	11,777.22	39.22	0.33 %
Expense	11,738.00	11,738.00	0.00	2,433.86	9,304.14	79.27 %
<b>Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)</b>	<b>0.00</b>	<b>0.00</b>	<b>1.95</b>	<b>9,343.36</b>	<b>9,343.36</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>1.00</b>	<b>-127,285.62</b>	<b>-1,186,549.08</b>	<b>1,408,278.12</b>	<b>1,535,563.74</b>	<b>1,206.39 %</b>

## Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	1.00	-53,516.41	-224,472.25	34,892.22	88,408.63
AA231 - CONTINGENT/TAX RESER	0.00	0.00	4,597.14	545,524.85	545,524.85
AA232 - CAMPUS REPAIR RESERVE	0.00	0.00	978.43	10,426.80	10,426.80
AA233 - TECHNOLOGY RESERVE	0.00	0.00	219.32	2,337.45	2,337.45
AA234 - OPEN SPACE RESERVE	0.00	0.00	3,818.68	-248,046.99	-248,046.99
AA235 - NYS EMPLOYEE SYSTEM F	0.00	0.00	886.97	9,452.15	9,452.15
AA237 - BONDED INDEBTEDNESS	0.00	0.00	1,028.09	10,956.31	10,956.31
AA238 - SOLID WASTE MANAGEM	0.00	0.00	3,822.33	40,733.72	40,733.72
CM100 - NEW RECREATION REVEN	0.00	0.00	-4,393.15	47,156.68	47,156.68
DA100 - HIGHWAY	0.00	-72,495.71	-366,906.51	-155,047.59	-82,551.88
DA230 - HWY EQUIPMENT RESERV	0.00	0.00	1,487.62	15,853.20	15,853.20
DA232 - HWY IMPROVEMENT RES	0.00	0.00	1,591.09	16,955.90	16,955.90
DA235 - SNOW/ICE REMOVAL RD	0.00	0.00	979.68	10,440.30	10,440.30
HH100 - CAPITAL PROJECTS	0.00	0.00	-81,001.63	1,346,347.17	1,346,347.17
SD600 - RT 332 DRAINAGE DISTR	0.00	0.00	50.19	5,591.77	5,591.77
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	10.33	2,046.74	2,046.74
SD610 - ASHTON DRAINAGE DIST	0.00	0.00	6.45	71.66	71.66
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	15.18	168.59	168.59
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	3.38	37.53	37.53
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	6.08	67.46	67.46
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	4.20	46.60	46.60
SD635 - WATERFORD POINT DRAI	0.00	0.00	6.62	1,683.49	1,683.49
SD640 - STABLEGATE DRAINAGE C	0.00	0.00	7.99	88.76	88.76
SF450 - FIRE PROTECTION	0.00	0.00	22.36	-23,576.22	-23,576.22
SL700 - CENTERPOINT LIGHTING C	0.00	0.00	-466.40	-332.97	-332.97
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-1,913.05	2,022.92	2,022.92
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.56	6.18	6.18
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-77.97	51.58	51.58
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-282.53	-44.92	-44.92
SM900 - UPTOWN BUSINESS IMPF	0.00	0.00	-971.56	11,704.53	11,704.53
SS800 - SANITARY SEWER	0.00	0.00	0.06	73.30	73.30
SW500 - CANANDAIGUA CONSOLI	0.00	-1,273.50	-460,538.21	-321,970.36	-320,696.86
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	-38,849.92	32,172.93	32,172.93
SW515 - CANANDAIGUA-FARMINC	0.00	0.00	23.95	337.26	337.26
SW525 - MCINTYRE ROAD WATER	0.00	0.00	-4,690.33	-274.22	-274.22
SW530 - EMERSON ALLEN TOWNL	0.00	0.00	1.63	21.36	21.36
SW535 - EX 36 - COUNTY ROAD #3	0.00	0.00	-9,335.18	361.21	361.21
SW540 - HOPKINS GRIMBLE WATE	0.00	0.00	-7,416.54	-32.52	-32.52
SW545 - HICKOX ROAD WATER DI	0.00	0.00	1.00	782.36	782.36
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	-4,805.13	-152.43	-152.43
SW555 - CO RD 32 EXT. 41 WATE	0.00	0.00	1.95	9,343.36	9,343.36
<b>Report Surplus (Deficit):</b>	<b>1.00</b>	<b>-127,285.62</b>	<b>-1,186,549.08</b>	<b>1,408,278.12</b>	<b>1,535,563.74</b>

# *Town of Canandaigua*

5440 Routes 5 & 20 West Canandaigua, NY 14424  
(585) 394-1120 / Fax (585) 394-9476  
[www.townofcanandaigua.org](http://www.townofcanandaigua.org)

## **MEMO**

To: Canandaigua Town Board Date: January 1, 2024  
From: Jessica Mull, Finance Clerk II  
Re: December 2023 Revenue/Expense Control Report

### **BALANCE SHEET**

Bank statements have been reconciled through December 31, 2023.

### **REVENUES**

Receipts recorded for December total \$519,500.81 and include the following:

- Mortgage Tax - \$395,236.29
- Development Office - \$37,308.80 applied against accounts receivable
- Town Clerk - \$30,742.27
- Sureties - \$20,076.70
- Justice Fees - \$15,209.00
- Sustainable Roads Grant (Gorham) - \$13,183.53
- Refunds and/or Reimbursements - \$4,976.37
- Metal Recycling - \$2,367.85
- Bench Sponsorship - \$400.00

### **EXPENDITURES**

We expect the available balance in each fund to be almost completely expended at the end of December. Bills will continue to come in through the month of January for the prior fiscal year that will be applied toward the remaining balances shown.

- General Fund (AA100) – Expenditures to date are \$7,877,625.06 against a budget of \$7,673,367.41 which leaves -2.21% available.
- Highway Fund (DA100) – Expenditures to date are \$4,117,905.57 against a budget of \$4,924,700.42 which leaves 16.38% available.
- Water Fund (SW500) – Expenditures to date are \$1,839,637.14 against a budget of \$2,000,650.50 which leaves 8.05% available.



# Fund Balance Report

As Of 12/31/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
AA100 - GENERAL FUND	2,737,224.71	7,877,625.06	7,845,055.38	2,769,794.39
AA231 - CONTINGENT/TAX RESERVE	481,286.43	545,524.85	0.00	1,026,811.28
AA232 - CAMPUS REPAIR RESERVE	208,110.45	10,426.80	0.00	218,537.25
AA233 - TECHNOLOGY RESERVE	46,656.05	2,337.45	0.00	48,993.50
AA234 - OPEN SPACE RESERVE	1,297,471.84	56,953.01	305,000.00	1,049,424.85
AA235 - NYS EMPLOYEE SYSTEM RESERVE	188,656.37	9,452.15	0.00	198,108.52
AA237 - BONDED INDEBTEDNESS RESERVE	218,680.21	10,956.31	0.00	229,636.52
AA238 - SOLID WASTE MANAGEMENT RESERVE	813,014.09	40,733.72	0.00	853,747.81
CM100 - NEW RECREATION REVENUE FUND	529,839.69	47,156.68	0.00	576,996.37
CR100 - PARKS & REC FBC REVENUE FUND	0.00	0.00	0.00	0.00
DA100 - HIGHWAY	184,996.48	3,962,857.98	4,117,860.51	29,993.95
DA230 - HWY EQUIPMENT RESERVE	316,418.84	15,853.20	0.00	332,272.04
DA232 - HWY IMPROVEMENT RESERVE	338,426.70	16,955.90	0.00	355,382.60
DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE	208,379.96	10,440.30	0.00	218,820.26
HH100 - CAPITAL PROJECTS	610,166.41	2,766,276.02	1,429,708.58	1,946,733.85
KA100 - FIXED ASSETS	0.00	0.00	0.00	0.00
SD600 - RT 332 DRAINAGE DISTRICT	108,915.57	10,545.67	4,953.90	114,507.34
SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT	21,531.35	2,046.74	0.00	23,578.09
SD610 - ASHTON DRAINAGE DISTRICT	14,651.88	71.66	0.00	14,723.54
SD615 - FOX RIDGE DRAINAGE DISTRICT	34,472.91	168.59	0.00	34,641.50
SD620 - LANDINGS DRAINAGE DISTRICT	7,671.15	37.53	0.00	7,708.68
SD625 - OLD BROOKSIDE DRAINAGE DISTRICT	13,792.33	67.46	0.00	13,859.79
SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT	9,527.85	46.60	0.00	9,574.45
SD635 - WATERFORD POINT DRAINAGE DISTRICT	13,415.37	1,683.49	0.00	15,098.86
SD640 - STABLEGATE DRAINAGE DISTRICT	18,144.29	88.76	0.00	18,233.05
SF450 - FIRE PROTECTION	74,581.84	1,466,423.78	1,490,000.00	51,005.62
SL700 - CENTERPOINT LIGHTING DISTRICT	2,096.21	1,822.29	2,155.26	1,763.24
SL705 - FOX RIDGE LIGHTING DISTRICT	-241.95	13,138.46	11,115.54	1,780.97
SL710 - LANDINGS LIGHTING DISTRICT	1,260.09	6.18	0.00	1,266.27
SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT	3,150.46	547.06	495.48	3,202.04
SL720 - FALLBROOK PARK LIGHTING DISTRICT	1,781.05	1,609.81	1,654.73	1,736.13
SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT	0.00	105,770.65	94,066.12	11,704.53
SS800 - SANITARY SEWER	59.47	18,283.30	18,210.00	132.77
SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT	1,641,425.80	1,517,666.78	1,837,359.66	1,321,732.92
SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT	14,535.90	95,937.43	63,764.50	46,708.83
SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT	54,307.90	221,313.26	220,976.00	54,645.16
SW520 - ANDREWS - NORTH ROAD WATER DISTRICT	0.00	0.00	0.00	0.00
SW525 - MCINTYRE ROAD WATER DISTRICT	4,084.97	7,289.78	7,564.00	3,810.75
SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT	3,703.05	18,568.36	18,547.00	3,724.41
SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT	4,932.28	15,226.21	14,865.00	5,293.49
SW540 - HOPKINS GRIMBLE WATER DISTRICT	5,077.14	12,364.98	12,397.50	5,044.62
SW545 - HICKOX ROAD WATER DISTRICT	-18,507.30	3,816.36	3,034.00	-17,724.94
SW550 - NOTT RD EXT. 40 WATER DISTRICT	2,136.33	6,159.57	6,312.00	1,983.90
SW555 - CO RD 32 EXT. 41 WATER DISTRICT	-54,488.16	11,777.22	2,433.86	-45,144.80
TC100 - CUSTODIAL FUNDS	0.00	0.00	0.00	0.00
<b>Report Total:</b>	<b>10,161,346.01</b>	<b>18,906,027.41</b>	<b>17,507,529.02</b>	<b>11,559,844.40</b>



Summary Statement

December 31, 2023

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Investor ID: NY-01-1004

0000584-0005321 PDF 603938

Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY 14424

NYCLASS

NYCLASS		Average Monthly Yield: 5.2839%						
		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	522,469.90	0.00	0.00	2,349.65	25,040.08	523,726.61	524,819.55
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	1,022,214.14	0.00	0.00	4,597.14	45,524.85	1,024,672.93	1,026,811.28
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	827,882.86	0.00	0.00	3,723.20	39,677.34	829,874.22	831,606.06
NY-01-1004-0004	PARKS FUND (CM100/CR)	346,477.51	0.00	0.00	1,558.20	16,605.40	347,310.92	348,035.71
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	330,784.42	0.00	0.00	1,487.62	15,853.20	331,580.07	332,272.04
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	353,791.51	0.00	0.00	1,591.09	16,955.90	354,642.51	355,382.60



## Summary Statement

December 31, 2023

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Investor ID: NY-01-1004

Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY 14424

### NYCLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	217,840.58	0.00	0.00	979.68	10,440.30	218,364.56	218,820.26
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	217,558.82	0.00	0.00	978.43	10,426.80	218,082.13	218,537.25
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	48,774.18	0.00	0.00	219.32	2,337.45	48,891.48	48,993.50
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	197,221.55	0.00	0.00	886.97	9,452.15	197,695.94	198,108.52
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	228,608.43	0.00	0.00	1,028.09	10,956.31	229,158.30	229,636.52
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	849,925.48	0.00	0.00	3,822.33	40,733.72	851,969.86	853,747.81
<b>TOTAL</b>		<b>5,163,549.38</b>	<b>0.00</b>	<b>0.00</b>	<b>23,221.72</b>	<b>244,003.50</b>	<b>5,175,969.53</b>	<b>5,186,771.10</b>

## INVESTMENTS

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	522,469.90	0.00	0.00	2,349.65	25,040.08	523,726.61	524,819.55

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			522,469.90	
12/31/2023	Income Dividend Reinvestment	2,349.65			
12/31/2023	Ending Balance			524,819.55	

## CONT. TAX RESERVE (AA231)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	1,022,214.14	0.00	0.00	4,597.14	45,524.85	1,024,672.93	1,026,811.28

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			1,022,214.14	
12/31/2023	Income Dividend Reinvestment	4,597.14			
12/31/2023	Ending Balance			1,026,811.28	

## OPEN SPACE RESERVE (AA234)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	827,882.86	0.00	0.00	3,723.20	39,677.34	829,874.22	831,606.06

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			827,882.86	
12/31/2023	Income Dividend Reinvestment	3,723.20			
12/31/2023	Ending Balance			831,606.06	

## PARKS FUND (CM100/CR)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	346,477.51	0.00	0.00	1,558.20	16,605.40	347,310.92	348,035.71

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			346,477.51	
12/31/2023	Income Dividend Reinvestment	1,558.20			
12/31/2023	Ending Balance			348,035.71	



## Account Statement

December 31, 2023

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Account Number: NY-01-1004-0005

### HWY EQUIP RESERVE (DA230)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	330,784.42	0.00	0.00	1,487.62	15,853.20	331,580.07	332,272.04

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			330,784.42	
12/31/2023	Income Dividend Reinvestment	1,487.62			
12/31/2023	Ending Balance			332,272.04	

## HWY IMPROV RESERVE (DA232)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	353,791.51	0.00	0.00	1,591.09	16,955.90	354,642.51	355,382.60

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			353,791.51	
12/31/2023	Income Dividend Reinvestment	1,591.09			
12/31/2023	Ending Balance			355,382.60	

## HWY SNOW RD REPAIR RESERVE (DA235)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	217,840.58	0.00	0.00	979.68	10,440.30	218,364.56	218,820.26

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			217,840.58	
12/31/2023	Income Dividend Reinvestment	979.68			
12/31/2023	Ending Balance			218,820.26	

## REPAIR RESERVE FUND (AA232)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	217,558.82	0.00	0.00	978.43	10,426.80	218,082.13	218,537.25

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			217,558.82	
12/31/2023	Income Dividend Reinvestment	978.43			
12/31/2023	Ending Balance			218,537.25	

## TECHNOLOGY RESERVE FUND (AA233)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	48,774.18	0.00	0.00	219.32	2,337.45	48,891.48	48,993.50

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			48,774.18	
12/31/2023	Income Dividend Reinvestment	219.32			
12/31/2023	Ending Balance			48,993.50	

## NYS EMP SYST RESERVE (AA235)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	197,221.55	0.00	0.00	886.97	9,452.15	197,695.94	198,108.52

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			197,221.55	
12/31/2023	Income Dividend Reinvestment	886.97			
12/31/2023	Ending Balance			198,108.52	

## BONDED INDEBTEDNESS RESERVE (AA237)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	228,608.43	0.00	0.00	1,028.09	10,956.31	229,158.30	229,636.52

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			228,608.43	
12/31/2023	Income Dividend Reinvestment	1,028.09			
12/31/2023	Ending Balance			229,636.52	

## SOLID WASTE MGMT RESERVE (AA238)

### Account Summary

Average Monthly Yield: 5.2839%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	849,925.48	0.00	0.00	3,822.33	40,733.72	851,969.86	853,747.81

### Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2023	Beginning Balance			849,925.48	
12/31/2023	Income Dividend Reinvestment	3,822.33			
12/31/2023	Ending Balance			853,747.81	

## NYCLASS

### NYCLASS

Date	Dividend Rate	Daily Yield
12/01/2023	0.000435339	5.2966%
12/02/2023	0.000000000	5.2966%
12/03/2023	0.000000000	5.2966%
12/04/2023	0.000145194	5.2996%
12/05/2023	0.000144850	5.2870%
12/06/2023	0.000144950	5.2907%
12/07/2023	0.000144806	5.2845%
12/08/2023	0.000434688	5.2885%
12/09/2023	0.000000000	5.2887%
12/10/2023	0.000000000	5.2887%
12/11/2023	0.000144858	5.2854%
12/12/2023	0.000144599	5.2779%
12/13/2023	0.000144887	5.2884%
12/14/2023	0.000144618	5.2753%
12/15/2023	0.000434805	5.2901%
12/16/2023	0.000000000	5.2902%
12/17/2023	0.000000000	5.2902%
12/18/2023	0.000144870	5.2877%
12/19/2023	0.000144419	5.2713%
12/20/2023	0.000144754	5.2835%
12/21/2023	0.000144379	5.2698%
12/22/2023	0.000578692	5.2805%
12/23/2023	0.000000000	5.2806%
12/24/2023	0.000000000	5.2806%
12/25/2023	0.000000000	5.2806%
12/26/2023	0.000144526	5.2753%
12/27/2023	0.000144636	5.2792%
12/28/2023	0.000144477	5.2734%
12/29/2023	0.000433518	5.2745%
12/30/2023	0.000000000	5.2745%
12/31/2023	0.000000000	5.2745%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

# ATTACHMENT 3



Town of Canandaigua , NY

# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT02825 - 2024-01-24 JM Dec 2023 TS BA

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000389	2023 Adopted Town Budget	Dec 2023 BA per Town Supervisor	12/31/2023

**Summary Description:** Year end Budget adjustments approved per J Simpson, Town Supervisor/ Budget Officer

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<a href="#">AA100.1010.110.00000</a> December: 1.00	TOWN BOARD.ELECTED	Dec 2023 BA per Town Supervisor	22,128.00	1.00	22,129.00
<a href="#">AA100.1010.400.00000</a> December: -1.00	TOWN BOARD.CONTRACTUAL	Dec 2023 BA per Town Supervisor	2,500.00	-1.00	2,499.00
<a href="#">AA100.1320.400.00000</a> December: 271.00	AUDITOR.CONTRACTUAL	Dec 2023 BA per Town Supervisor	21,000.00	271.00	21,271.00
<a href="#">AA100.1340.400.00000</a> December: -271.00	BUDGET.CONTRACTUAL	Dec 2023 BA per Town Supervisor	2,300.00	-271.00	2,029.00
<a href="#">AA100.1345.400.00000</a> December: 598.00	PURCHASING.CONTRACTUAL	Dec 2023 BA per Town Supervisor	950.00	598.00	1,548.00
<a href="#">AA100.1410.110.00000</a> December: 279.00	TOWN CLERK.ELECTED	Dec 2023 BA per Town Supervisor	72,581.00	279.00	72,860.00
<a href="#">AA100.1410.142.00000</a> December: -279.00	TOWN CLERK.DEPUTY#3	Dec 2023 BA per Town Supervisor	45,001.00	-279.00	44,722.00
<a href="#">AA100.1620.400.00000</a> December: 481.00	BUILDINGS.CONTRACTUAL	Dec 2023 BA per Town Supervisor	4,000.00	481.00	4,481.00
<a href="#">AA100.1620.410.00000</a> December: -481.00	BUILDINGS.JANITORIAL	Dec 2023 BA per Town Supervisor	33,500.00	-481.00	33,019.00
<a href="#">AA100.1620.410.00000</a> December: -598.00	BUILDINGS.JANITORIAL	Dec 2023 BA per Town Supervisor	33,500.00	-598.00	32,902.00
<a href="#">AA100.5010.130.00000</a> December: -367.00	HIGHWAY. CLERK	Dec 2023 BA per Town Supervisor	12,000.00	-367.00	11,633.00
<a href="#">AA100.5010.131.00000</a> December: 367.00	HIGHWAY.SENIOR CLERK	Dec 2023 BA per Town Supervisor	22,100.00	367.00	22,467.00
<a href="#">AA100.7110.130.00000</a> December: -89.00	PARK.LABORER F/T	Dec 2023 BA per Town Supervisor	81,120.00	-89.00	81,031.00
<a href="#">AA100.7110.131.00000</a> December: 89.00	PERSONAL SERVICES.PT	Dec 2023 BA per Town Supervisor	59,700.00	89.00	59,789.00
<a href="#">AA100.8010.400.00000</a> December: 11.00	ZONING INSPECTOR.CONTRAC...	Dec 2023 BA per Town Supervisor	2,440.00	11.00	2,451.00
<a href="#">AA100.8010.420.00000</a> December: -11.00	ZONING.PLANNER.CONTRACT...	Dec 2023 BA per Town Supervisor	6,020.00	-11.00	6,009.00
<a href="#">AA100.8020.140.00000</a> December: -6.00	PB STENOGRAPHER P/T.PERSO...	Dec 2023 BA per Town Supervisor	7,952.00	-6.00	7,946.00
<a href="#">AA100.8020.150.00000</a> December: -5.00	ECB.PERSONAL SERVICES	Dec 2023 BA per Town Supervisor	4,326.00	-5.00	4,321.00
<a href="#">AA100.8020.160.00000</a> December: 6.00	PLANNING.SECRETARY STENO...	Dec 2023 BA per Town Supervisor	16,400.00	6.00	16,406.00
<a href="#">AA100.8020.400.00000</a> December: -343.00	PLANNING BOARD.CONTRACT...	Dec 2023 BA per Town Supervisor	23,000.00	-343.00	22,657.00
<a href="#">AA100.8020.410.00000</a> December: 343.00	PLANNING.ENGINEERING.CON...	Dec 2023 BA per Town Supervisor	4,500.00	343.00	4,843.00
<a href="#">AA100.8020.450.00000</a>	PLANNING.ECB.CONTRACTUAL	Dec 2023 BA per Town Supervisor	1,800.00	5.00	1,805.00

**Budget Adjustment Register**
**Packet: GLPKT02825 - 2024-01-24 JM Dec 2023 TS BA**

December:	5.00				
<a href="#">AA100.8040.120.00000</a>		ZONING BOARD OF APPEALS.P...	Dec 2023 BA per Town Supervisor	5,865.00	138.00 6,003.00
December:	138.00				
<a href="#">AA100.8040.140.00000</a>		ZONING BOARD OF APPEALS S...	Dec 2023 BA per Town Supervisor	5,000.00	-138.00 4,862.00
December:	-138.00				
<a href="#">AA100.8040.140.00000</a>		ZONING BOARD OF APPEALS S...	Dec 2023 BA per Town Supervisor	5,000.00	-228.00 4,772.00
December:	-228.00				
<a href="#">AA100.8040.400.00000</a>		ZONING BOARD OF APPEALS C...	Dec 2023 BA per Town Supervisor	4,000.00	228.00 4,228.00
December:	228.00				
<a href="#">AA100.8160.130.00000</a>		WASTE & RECYCLING MEO.PER...	Dec 2023 BA per Town Supervisor	63,013.00	1,377.00 64,390.00
December:	1,377.00				
<a href="#">AA100.8160.140.00000</a>		WASTE & RECYCLING LABORS P...	Dec 2023 BA per Town Supervisor	36,240.00	493.00 36,733.00
December:	493.00				
<a href="#">AA100.8160.400.00000</a>		WASTE & RECYCLING CONTRA...	Dec 2023 BA per Town Supervisor	115,500.00	-1,377.00 114,123.00
December:	-1,377.00				
<a href="#">AA100.8160.400.00000</a>		WASTE & RECYCLING CONTRA...	Dec 2023 BA per Town Supervisor	115,500.00	-493.00 115,007.00
December:	-493.00				
<a href="#">AA100.8664.122.00000</a>		CODE ENFORCEMENT	Dec 2023 BA per Town Supervisor	18,557.00	-82.00 18,475.00
December:	-82.00				
<a href="#">AA100.8664.124.00000</a>		CODE ENFORCEMENT	Dec 2023 BA per Town Supervisor	68,000.00	82.00 68,082.00
December:	82.00				
<a href="#">AA100.8664.200.00000</a>		CODE ENFORCEMENT.CAPITAL....	Dec 2023 BA per Town Supervisor	31,001.00	-65.00 30,936.00
December:	-65.00				
<a href="#">AA100.8664.400.00000</a>		CODE ENFORCEMENT.CONTRA...	Dec 2023 BA per Town Supervisor	5,360.00	65.00 5,425.00
December:	65.00				

## Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2023 Adopted	2023 Adopted Town Budget	<a href="#">AA100.1010.110.00000</a>	TOWN BOARD.ELECTED	22,128.00	1.00	22,129.00
		<a href="#">AA100.1010.400.00000</a>	TOWN BOARD.CONTRACTUAL	2,500.00	-1.00	2,499.00
		<a href="#">AA100.1320.400.00000</a>	AUDITOR.CONTRACTUAL	21,000.00	271.00	21,271.00
		<a href="#">AA100.1340.400.00000</a>	BUDGET.CONTRACTUAL	2,300.00	-271.00	2,029.00
		<a href="#">AA100.1345.400.00000</a>	PURCHASING.CONTRACTUAL	950.00	598.00	1,548.00
		<a href="#">AA100.1410.110.00000</a>	TOWN CLERK.ELECTED	72,581.00	279.00	72,860.00
		<a href="#">AA100.1410.142.00000</a>	TOWN CLERK.DEPUTY#3	45,001.00	-279.00	44,722.00
		<a href="#">AA100.1620.400.00000</a>	BUILDINGS.CONTRACTUAL	4,000.00	481.00	4,481.00
		<a href="#">AA100.1620.410.00000</a>	BUILDINGS.JANITORIAL	33,500.00	-1,079.00	32,421.00
		<a href="#">AA100.5010.130.00000</a>	HIGHWAY. CLERK	12,000.00	-367.00	11,633.00
		<a href="#">AA100.5010.131.00000</a>	HIGHWAY.SENIOR CLERK	22,100.00	367.00	22,467.00
		<a href="#">AA100.7110.130.00000</a>	PARK.LABORER F/T	81,120.00	-89.00	81,031.00
		<a href="#">AA100.7110.131.00000</a>	PERSONAL SERVICES.PT	59,700.00	89.00	59,789.00
		<a href="#">AA100.8010.400.00000</a>	ZONING INSPECTOR.CONTRACTUAL	2,440.00	11.00	2,451.00
		<a href="#">AA100.8010.420.00000</a>	ZONING.PLANNER.CONTRACTUAL	6,020.00	-11.00	6,009.00
		<a href="#">AA100.8020.140.00000</a>	PB STENOGRAPHER P/T.PERSONAL...	7,952.00	-6.00	7,946.00
		<a href="#">AA100.8020.150.00000</a>	ECB.PERSONAL SERVICES	4,326.00	-5.00	4,321.00
		<a href="#">AA100.8020.160.00000</a>	PLANNING.SECRETARY STENOGRA...	16,400.00	6.00	16,406.00
		<a href="#">AA100.8020.400.00000</a>	PLANNING BOARD.CONTRACTUAL	23,000.00	-343.00	22,657.00
		<a href="#">AA100.8020.410.00000</a>	PLANNING.ENGINEERING.CONTRA...	4,500.00	343.00	4,843.00
		<a href="#">AA100.8020.450.00000</a>	PLANNING.ECB.CONTRACTUAL	1,800.00	5.00	1,805.00
		<a href="#">AA100.8040.120.00000</a>	ZONING BOARD OF APPEALS.PERS...	5,865.00	138.00	6,003.00
		<a href="#">AA100.8040.140.00000</a>	ZONING BOARD OF APPEALS SECR...	5,000.00	-366.00	4,634.00
		<a href="#">AA100.8040.400.00000</a>	ZONING BOARD OF APPEALS CON...	4,000.00	228.00	4,228.00
		<a href="#">AA100.8160.130.00000</a>	WASTE & RECYCLING MEO.PERSO...	63,013.00	1,377.00	64,390.00
		<a href="#">AA100.8160.140.00000</a>	WASTE & RECYCLING LABORS PT.P...	36,240.00	493.00	36,733.00
		<a href="#">AA100.8160.400.00000</a>	WASTE & RECYCLING CONTRACTU...	115,500.00	-1,870.00	113,630.00
		<a href="#">AA100.8664.122.00000</a>	CODE ENFORCEMENT	18,557.00	-82.00	18,475.00
		<a href="#">AA100.8664.124.00000</a>	CODE ENFORCEMENT	68,000.00	82.00	68,082.00
		<a href="#">AA100.8664.200.00000</a>	CODE ENFORCEMENT.CAPITAL.EQ...	31,001.00	-65.00	30,936.00
		<a href="#">AA100.8664.400.00000</a>	CODE ENFORCEMENT.CONTRACT...	5,360.00	65.00	5,425.00
2023 Adopted Total:				797,854.00	0.00	797,854.00
Grand Total:				797,854.00	0.00	797,854.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2023 Adopted - 2023 Adopted Town Budget Fiscal: 2023			
AA100	797,854.00	0.00	797,854.00
Budget Code 2023 Adopted Total:	797,854.00	0.00	797,854.00
Grand Total:	797,854.00	0.00	797,854.00

AA100.8160.140.00000	Waste & Recycling Laborers. PT	-492.58	493.00	
AA100.8160.400.00000	Waste & Recycling. Contractual	21777.35		-493.00
AA100.8664.124.00000	Code Enforcement	-81.10	82.00	
AA100.8664.122.00000	Code Enforcement	1073.75		-82.00
AA100.8664.400.00000	Code Enforcement. Contractual	-64.34	65.00	
AA100.8664.200.00000	Code Enforcement. Capital	27679.30		-65.00
<b>TOTAL</b>			<b>4834.00</b>	<b>-4834.00</b>

Approved By:

Jared Simpson, Town Supervisor/Budget Officer

Date

Transfer Completed By:

Jessica Mull, Finance Clerk II

Date

## REQUEST FOR BUDGET TRANSFER

Date: 1/23/2024

Requested By: Jessica Mull

Please review the following budget transfers for approval:

Account	Account Description	Current Balance	DR	CR
AA100.1010.110.00000	Town Board Elected	-0.08	1.00	
AA100.1010.400.00000	Town Board. Contractual	671.33		-1.00
AA100.1320.400.00000	Auditor. Contractual	-270.75	271.00	
AA100.1340.400.00000	Budget. Contractual	<del>1575.55</del> <del>724.45</del>		-271.00
AA100.1345.400.00000	Purchasing. Contractual	-597.13	598.00	
AA100.1620.410.00000	Buildings. Janitorial	21673.42		-598.00
AA100.1410.110.00000	Town Clerk. Elected	-278.77	279.00	
AA100.1410.142.00000	Town Clerk. Deputy #3	11338.25		-279.00
AA100.1620.400.00000	Buildings. Contractual	-480.35	481.00	
AA100.1620.410.00000	Buildings. Janitorial	21673.42		-481.00
AA100.5010.131.00000	Highway. Senior Clerk	-366.08	367.00	
AA100.5010.130.00000	Highway. Clerk	4409.38		-367.00
<del>131</del> AA100.7110.121.00000	Personal Services. PT	-88.71	89.00	
AA100.7110.130.00000	Parks. Laborer F/T	<del>15,611.74</del> <del>16639.74</del>		-89.00
AA100.8010.400.00000	Zoning Inspector. Contractual	-10.71	11.00	
AA100.8010.420.00000	Zoning. Planning. Contractual	173.16		-11.00
AA100.8020.160.00000	Planning. Secretary Stenographer	-5.18	6.00	
AA100.8020.140.00000	PB Stenographer P/T	172.19		-6.00
AA100.8020.410.00000	Planning. Engineering. Contractual	-342.23	343.00	
AA100.8020.400.00000	Planning Board. Contractual	8806.57		-343.00
AA100.8020.450.00000	Planning. ECB. Contractual	-5.00	5.00	
AA100.8020.150.00000	ECB. Personal Services	618.00		-5.00
AA100.8040.120.00000	Zoning Board of Appeals. Personnel	-138.00	138.00	
AA100.8040.140.00000	Zoning Board of Appeals. Secretary	5000.00		-138.00
AA100.8040.400.00000	Zoning Board of Appeals. Contractual	-227.32	228.00	
AA100.8040.140.00000	Zoning Board of Appeals. Secretary	5000.00		-228.00
AA100.8160.130.00000	Waste & Recycling MEO. Personnel	-1376.81	1377.00	
AA100.8160.400.00000	Waste & Recycling. Contractual	21777.35		-1377.00

# ATTACHMENT 4

# Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village

(Select one:)

of CANANDAIGUA

Local Law No. \_\_\_\_\_ of the year 20<sup>24</sup>

A local law TO RE-DESIGNATE AND RE-ZONE REAL PROPERTY LOCATED AT 2625 CR 22

(Insert Title)

FROM AR-1 TO MUO AND AMENDING THE OFFICIAL ZONING MAP OF THE

TOWN OF CANANDAIGUA TO REFLECT SUCH CHANGE

Be it enacted by the TOWN BOARD \_\_\_\_\_ of the  
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village

(Select one:)

of CANANDAIGUA \_\_\_\_\_ as follows:

SEE ATTACHED EXHIBITS A AND B

(If additional space is needed, attach pages the same size as this sheet, and number each.)

**(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)**

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 2024 of the (County)(City)(Town)(Village) of CANANDAIGUA was duly passed by the TOWN BOARD on \_\_\_\_\_ 2024, in accordance with the applicable provisions of law.  
*(Name of Legislative Body)*

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted *(Elective Chief Executive Officer\*)* on \_\_\_\_\_ 20    , in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. *(Elective Chief Executive Officer\*)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local *(Elective Chief Executive Officer\*)* law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

---

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

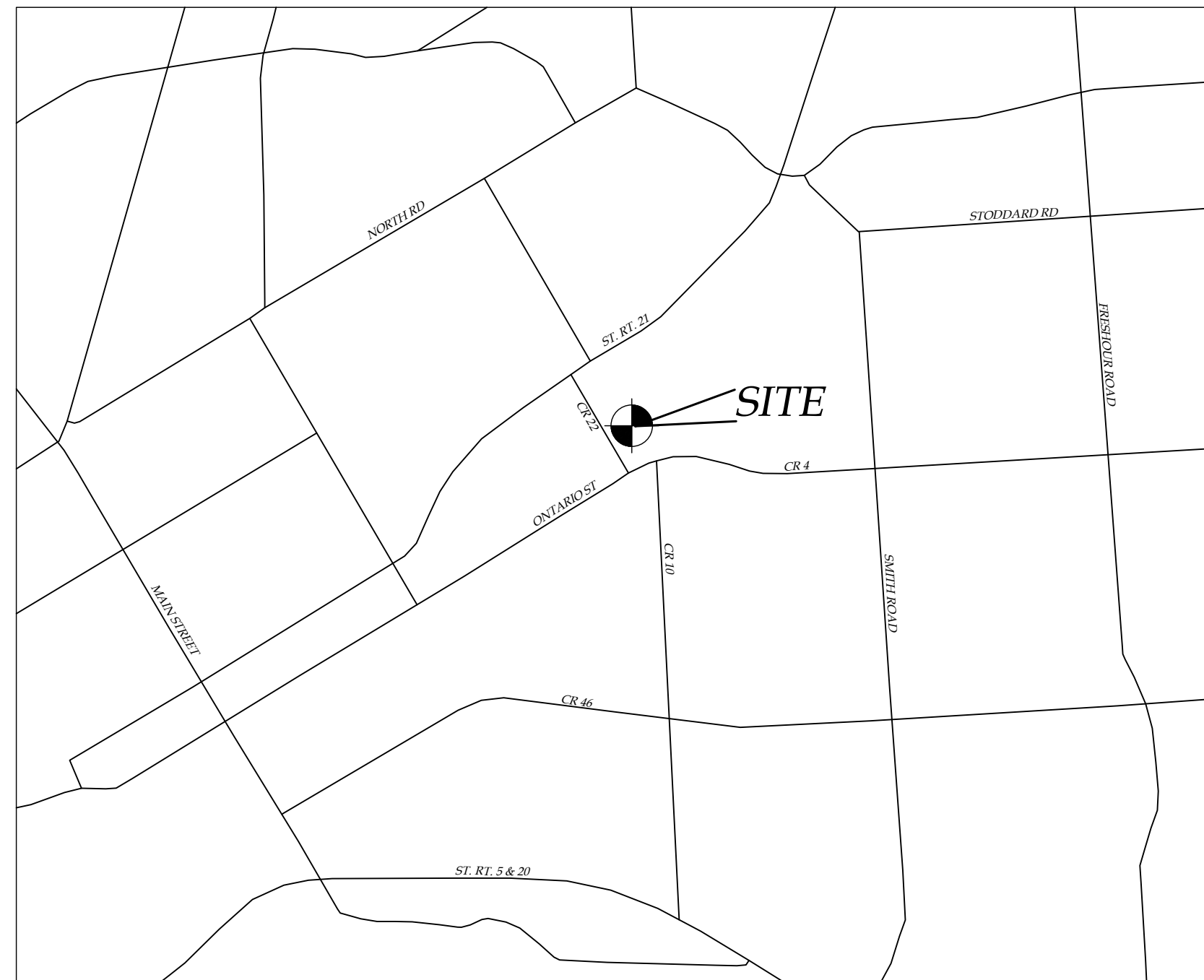
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or  
officer designated by local legislative body

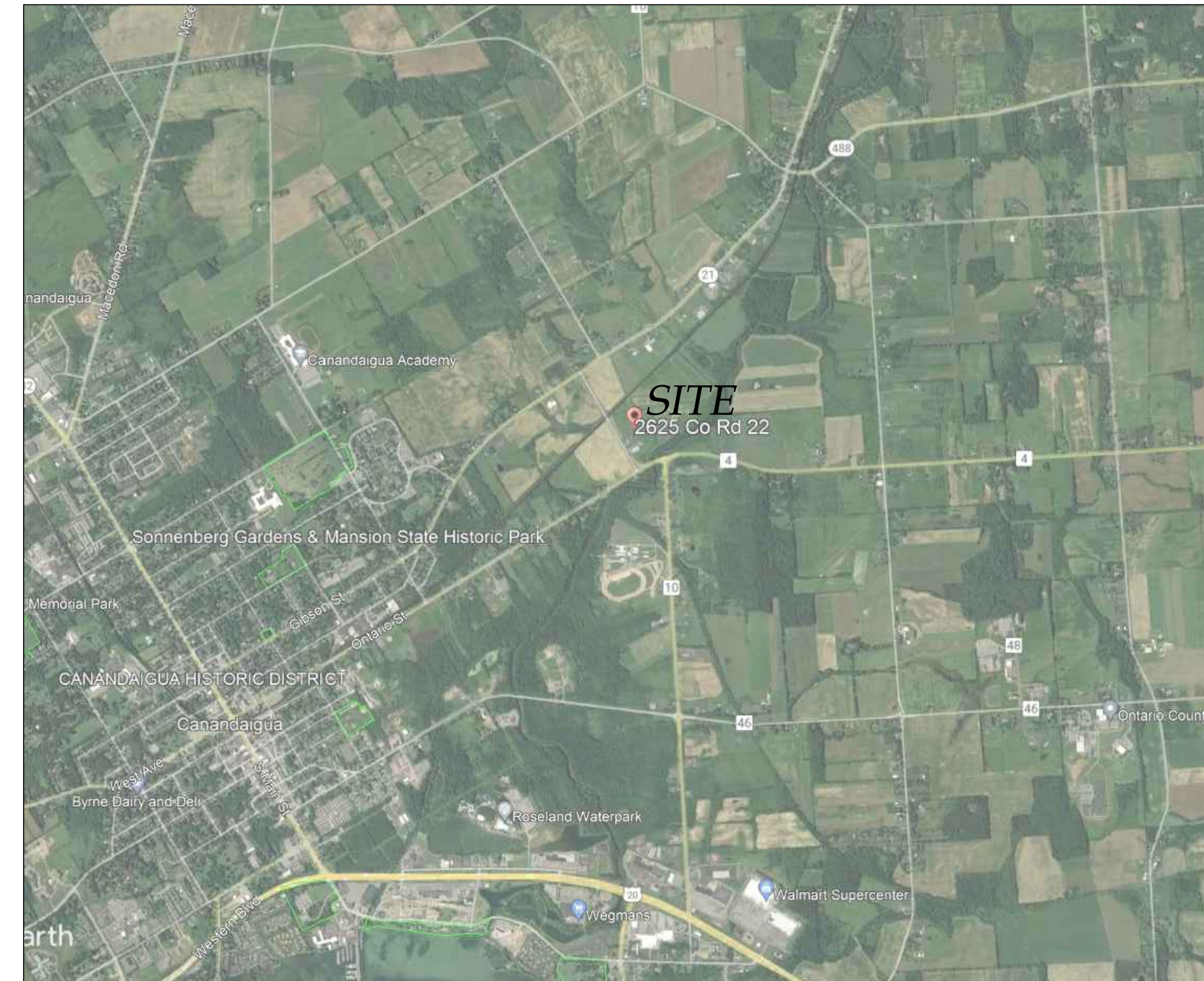
(Seal)

Date: \_\_\_\_\_

*NEW COMMERCIAL SITE PLAN FOR:*  
***2625 HANNAH ROAD, LLC***  
*2625 COUNTY ROAD 22*  
*TOWN OF CANANDAIGUA*  
*COUNTY OF ONTARIO*  
*STATE OF NEW YORK*  
*SEPTEMBER 1, 2023*



LOCATION MAP  
NTS

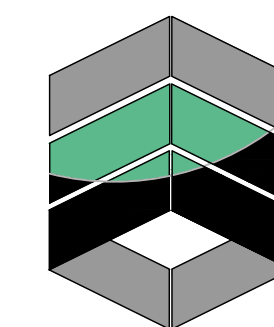


AERIAL PHOTO  
NTS



PRELIMINARY - NOT FOR CONSTRUCTION

INDEX-  
COVER  
EX100 - EXISTING CONDITIONS  
C100 - SITE & UTILITY PLAN  
C200 - GRADING & EROSION CONTROL PLAN  
L100 - LANDSCAPE PLAN  
L101 - LIGHTING PLAN  
C500 - DETAILS  
C501 - DETAILS



**MarksEngineering**

MARKS ENGINEERING, P.C.  
4303 NY-5  
CANANDAIGUA, NY 14424  
(585)905-0360  
WWW.MARKSENGINEERING.COM

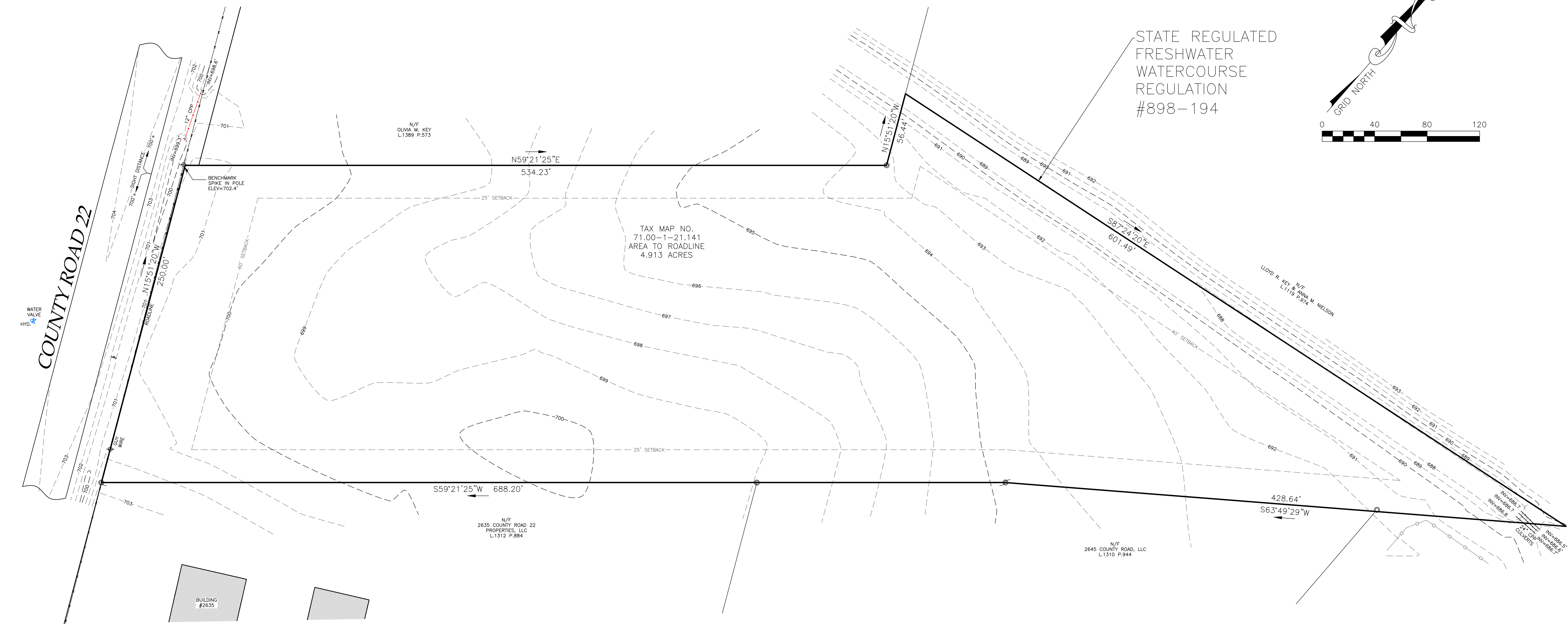
PREPARED FOR:  
2625 HANNAH ROAD, LLC

PROPERTY OWNER:  
EVAN GILBERT  
5026 WEST RIDGE RD  
CANANDAIGUA, NY 14424

REVISED

2625 HANNAH ROAD, LLC  
2625 COUNTY RD 22  
TOWN OF CANANDAIGUA  
COUNTY OF ONTARIO  
NEW YORK

JOB #23-033  
9/1/2023



- ⊙ Gas valve  
⊙ Sanitary Manhole  
⊙ Drainage Manhole  
⊙ Water shut off  
⊙ Sanitary sewer clean out  
⊙ Elec. transformer  
⊙ Utility pedestal  
⊙ Gas pipeline marker
- ⊙ Monument  
⊙ Benchmark  
⊙ Utility pole  
⊙ Hydrant  
⊙ Light pole  
⊙ Road Sign  
⊙ Water Valve

LEGEND

EXISTING	PROPOSED	Utility Lines
— O/E — O/E —	— / —	R.O.W. line
— — — — —	— — — — —	Property line
— — — — —	— — — — —	Easement line
— — — — —	— — — — —	Centerline
— — — — —	— — — — —	Drainage
— — — — —	— — — — —	Contour Line
— — — — —	— — — — —	Demo Line

ABBREVIATIONS:  
EX—EXISTING  
COP—CORRUGATED POLYETHYLENE PIPE  
O.C.—ON CENTER  
SICOP—SMOOTH INTERIOR CORRUGATED POLYETHYLENE PIPE  
UG—UNDERGROUND  
CONC—CONCRETE

CO—CLEAN OUT  
TYP—TYPICAL  
R—RADIUS  
BC—BOTTOM OF CURB  
TC—TOP OF CURB  
TW—TOP OF WALL  
BW—BOTTOM OF WALL  
BS—BOTTOM OF STAIRS

PERF—PERFORATED  
MIN—MINIMUM  
MAX—MAXIMUM  
INV—INVERT  
CB—CATCH BASIN  
MH—MANHOLE  
DI—DRAINAGE INLET

ZONING:  
AR—1 AGRICULTURAL RURAL RESIDENTIAL

MAXIMUM PRINCIPAL BUILDING HEIGHT — 35 FEET  
MAXIMUM BUILDING COVERAGE — 40%

SETBACKS PRINCIPAL STRUCTURE:  
FRONT — 60 FEET  
REAR — 40 FEET  
SIDE — 25 FEET

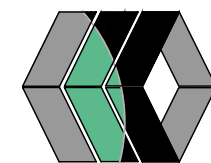
MAP REFERENCE

- MAP NOS. 23329, 23357, 23515
- ELEVATION DATUM: NAVD 88 GEOID 18NGS
- HORIZONTAL DATUM: NAD83 NEW YORK CENTRAL
- LIBER 1511, PAGE 286 OF DEEDS
- THIS PLAN IS SUBJECT TO ANY EASEMENTS OR ENCUMBRANCES THAT AN UPDATED SEARCH OF TITLE MAY REVEAL.
- BEARINGS SHOWN BASED ON MAP NO. 23357
- ALL UTILITIES SHOWN ARE BASED ON VISIBLE SURFACE LOCATION ONLY. NO UNDERGROUND UTILITIES SHOWN. UDIG NY SHALL BE CONTACTED BY THE SITE CONTRACTOR PRIOR TO ANY EXCAVATION.

I CERTIFY THAT THIS PLAN WAS PREPARED  
MARCH 14, 2023 FROM NOTES OF AN  
INSTRUMENT SURVEY COMPLETED  
MARCH 6, 2023 AND FROM MATERIALS  
REFERENCED HEREON.

DAVID M. PARRINELLO NYSPLS 049724

MarksEngineering



STAMP

REVISIONS AND APPROVALS

NO.	DATE	DESCRIPTION OF REVISION OR APPROVAL	BY

EXISTING CONDITIONS PLAN OF LAND OF

2625 HANNA ROAD, LLC

SHOWING LAND IN:

2625 COUNTY ROAD 22

TOWN OF CANANDAIGUA

COUNTY OF ONTARIO STATE OF NEW YORK

DRAWING TITLE:  
EXISTING CONDITIONS

DRAWN BY:	KRB
DESIGNED BY:	
CHECKED BY:	DMP
SCALE:	1"=40'
JOB NO.:	23-033
DATE:	9/1/2023
TAX MAP#:	71.00-1-21.141

EX100

SOIL DATA	
DEEP HOLE RESULTS	PERCOLATION TESTS - SYMBOL
TEST PIT SYMBOL	●
0-6" TOPSOIL	1 26, 48, 49, 50 MIN
6-48" RED CLAY	2 20, 45, 52, 54 MIN

- PERCOLATION HOLES 12" DEEP
- PERCOLATION HOLES CONDUCTED BY B.MARKS ON 3/22/23
- DEEP HOLE OBSERVATION CONDUCTED BY B.MARKS ON 3/22/23
- NO BEDROCK, NO MOTTLING.
- SEEPAGE AT 42"

INVERT @ BUILDING	SEPTIC TANK		PUMP TANK	DISTRIBUTION BOX		INVERT IN @ BEGINNING OF LEACH LINE*	LENGTH OF LEACH LINE	PIPE DROP ACROSS SYSTEM
	IN	OUT	IN	IN	OUT			
INVERT @ BUILDING	698.0	695.0	694.7	694.5	700.4	700.2		
INVERT @ BUILDING	696.5							
①	700.0	44'	-0.2					
②	699.8	44'	-0.2					
③	699.6	44'	-0.2					
④	699.4	44'	-0.2					
⑤	699.2	44'	-0.2					
⑥	699.0	44'	-0.2					
⑦	698.8	44'	-0.2					
⑧	698.7	44'	-0.2					
⑨	698.6	44'	-0.2					
⑩	698.5	44'	-0.2					
⑪	698.4	44'	-0.2					
⑫	698.3	44'	-0.2					
⑬	698.2	44'	-0.2					
⑭	698.0	44'	-0.2					

\*UTILIZE TOP INLET INTO CHAMBER END CAPS IF GRAVELLESS CHAMBERS ARE INSTALLED

#### WASTEWATER TREATMENT BASIS OF DESIGN:

NYS DEC DESIGN STANDARDS FOR INTERMEDIATE SIZE WASTEWATER TREATMENT SYSTEMS

TABLE B-2 - SEPARATION DISTANCE  
TABLE B-3 - INDOOR SPORTS FACILITY

ALL MINIMUMS MET.  
USED METHOD 3 OF NYSDEC DESIGN STANDARDS FOR INTERMEDIATE SIZED WASTEWATER TREATMENT SYSTEMS  
Q=780 GALLONS/DAY

CHAPTER "D" SEPTIC TANK SIZING FOR COMMERCIAL APPLICATIONS (TABLE D-2)  
 $1.5 \times Q = 1.5 \times 780 = 1,170$  GALLONS  
USE 1,250 GALLON TANK

CHAPTER "E" - STANDARD SUB-SURFACE TREATMENT AND DISPOSAL VIA CONVENTIONAL SOIL BASED TREATMENT SYSTEM.  
TABLE E-1 - APPLICATION RATE

0.2 GAL/SF/DAY  
(0)/0.2 GAL/SF/DAY = 3900 SF  
3900 SF BASAL AREA REQUIRED  
4090 SF BASAL AREA PROVIDED  
616 L.F. TRENCH PROVIDED

PROPOSED TREATMENT METHOD:  
PROPOSED RAISED FILL SYSTEM WITH 4090 S.F. BASAL AREA WHERE 3900 S.F. IS REQUIRED AND 616 LINEAR FEET OF LEACH FOR TREATMENT AND DISPERSAL.

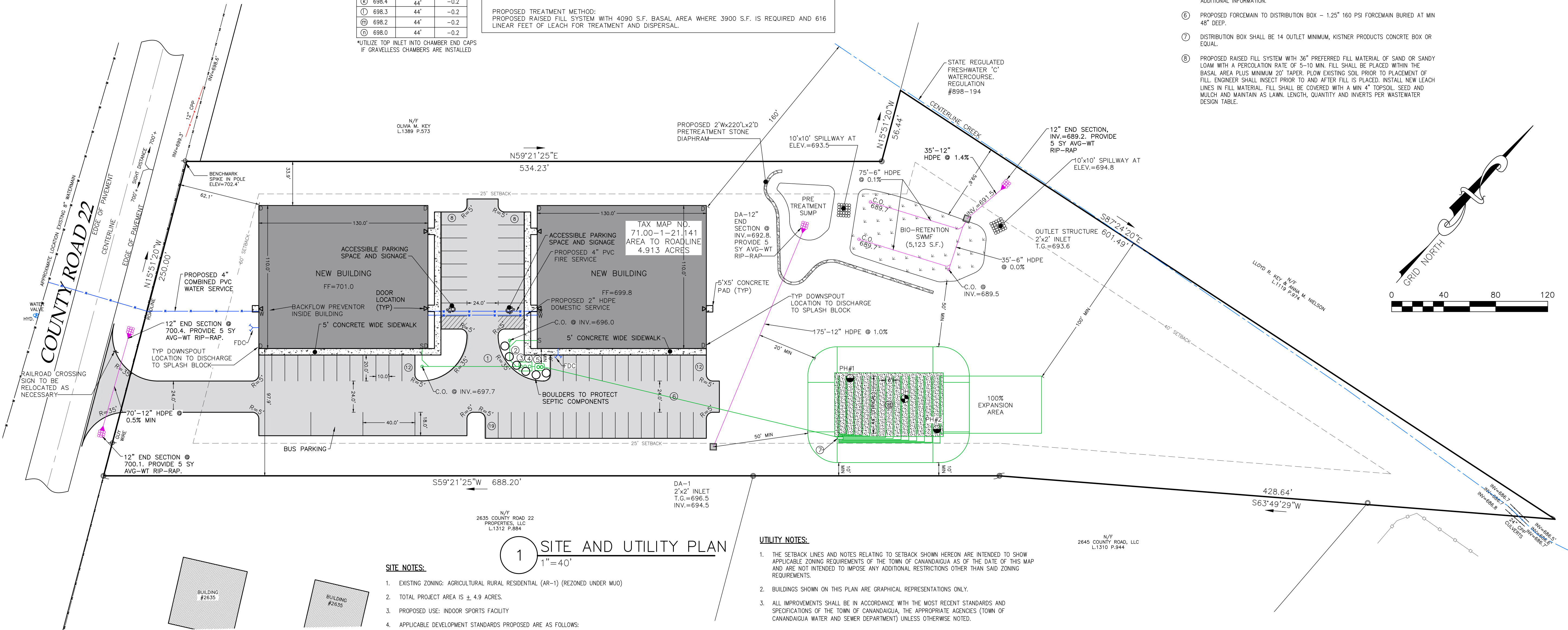
#### SEPTIC CONSTRUCTION PROCEDURES:

1. HEAVY CONSTRUCTION EQUIPMENT SHALL NOT BE ALLOWED WITH IN THE AREA OF THE SYSTEM. THE ORIGINAL SOIL MUST BE LEFT IN PLACE. THE SOIL MUST NOT BE WET DURING WMTS INSTALLATION.
2. NO STANDING WATER IN THE WMTS AREA IS ALLOWED.
3. EXCAVATED TRENCH MATERIAL MUST BE PLACED ON THE EDGE OF THE TRENCHES AND PUSHED INTO PLACE BY A BULLDOZER OR TRACKED MACHINE WHILE MAINTAINING AT LEAST SIX (6) INCHES OF FILL UNDER THE TRACKS.
4. THE ABSORPTION TRENCHES SHALL BE CONSTRUCTED IN THE INSITU MATERIAL.
5. THE ENTIRE SURFACE OF THE SYSTEM, SHALL BE PROVIDED / COVERED WITH A MINIMUM OF SIX (6) INCHES OF TOPSOIL MOUNDED TO ENHANCE RUNOFF FROM THE SYSTEM AND SEEDED TO GRASS.
6. SWALES SHALL BE CONSTRUCTED TO DIVERT SURFACE WATER AROUND THE SYSTEM AND PROVIDE DRAINAGE AWAY FROM THE SYSTEM.

#### SEPTIC SPECIFICATION LEGEND:

ALL STRUCTURES, PIPING AND OTHER COMPONENTS TO COMPLY WITH THE NYSDEC DESIGN STANDARDS FOR INTERMEDIATE SIZED WASTE WATER TREATMENT SYSTEM REQUIREMENTS

- ① BUILDING TO SEPTIC TANK - 85'-4" SCH. 40 PVC @ 1/4" PER FT. MINIMUM, INSTALLED ON A COMPACTED 4" CRUSHED STONE OR SAND BASE.
- ② BUILDING TO SEPTIC TANK - 40'-4" SCH. 40 PVC @ 1/4" PER FT. MINIMUM, INSTALLED ON A COMPACTED 4" CRUSHED STONE OR SAND BASE.
- ③ SEPTIC TANK SHALL BE A KISTNER PRODUCTS CONCRETE TANK OR EQUAL. THE TANK SHALL BE DUAL COMPARTMENT WITH A CAPACITY OF 1250 GALLONS WITH A MINIMUM LIQUID SURFACE AREA OF 34 SQ. FT. FOR THE WMTS DESIGN FOR THE PROPOSED SITE.
- ④ SEPTIC TANK TO PUMP TANK - 3'-4" SCH. 40 PVC @ 1/4" PER FT. MINIMUM, INSTALLED ON A COMPACTED 4" CRUSHED STONE OR SAND BASE.
- ⑤ PUMP TANK SHALL BE 1000 GALLON ROTH PUMP TANK OR EQUIVALENT TO BE EQUIPPED WITH GOULDS PUMP MODEL WEOSH EFFLUENT PUMP. SEE PUMP TANK DETAIL FOR ADDITIONAL INFORMATION.
- ⑥ PROPOSED FORCEMAIN TO DISTRIBUTION BOX - 1.25" 160 PSI FORCEMAIN BURIED AT MIN 48" DEEP.
- ⑦ DISTRIBUTION BOX SHALL BE 14 OUTLET MINIMUM, KISTNER PRODUCTS CONCRETE BOX OR EQUAL.
- ⑧ PROPOSED RAISED FILL SYSTEM WITH 36" PREFERRED FILL MATERIAL OF SAND OR SANDY LOAM WITH A PERCOLATION RATE OF 5-10 MIN. FILL SHALL BE PLACED WITHIN THE BASAL AREA PLUS MINIMUM 20' TAPER. FLOW EXISTING SOIL PRIOR TO PLACEMENT OF FILL. ENGINEER SHALL INSECT PRIOR TO AND AFTER FILL IS PLACED. INSTALL NEW LEACH LINES IN FILL MATERIAL. FILL SHALL BE COVERED WITH A MIN 4" TOPSOIL. SEED AND MULCH AND MAINTAIN AS LAWN. LENGTH, QUANTITY AND INVERTS PER WASTEWATER DESIGN TABLE.



#### SITE NOTES:

1. EXISTING ZONING: AGRICULTURAL RURAL RESIDENTIAL (AR-1) (REZONED UNDER MUO)
2. TOTAL PROJECT AREA IS ± 4.9 ACRES.
3. PROPOSED USE: INDOOR SPORTS FACILITY
4. APPLICABLE DEVELOPMENT STANDARDS PROPOSED ARE AS FOLLOWS:

	REQUIRED	PROPOSED
MAX. PRINCIPAL USE BLDG HEIGHT	35'	30'
MIN. LOT WIDTH	225'	± 250'
MIN. LOT SIZE	3 AC	± 4.9 AC
SETBACKS:		
FRONT	60'	±62'
SIDE	25'	±34'
REAR	40'	±160'
GREEN SPACE:	50% MIN	71%

5. PLANS ARE GRAPHIC REPRESENTATIONS OF WORK TO BE PERFORMED. THESE PLANS ARE INTENDED TO CONVEY ENGINEERING INFORMATION ONLY.
6. ALL IMPROVEMENTS SHALL BE IN ACCORDANCE WITH THE MOST RECENT STANDARDS AND SPECIFICATIONS OF THE TOWN OF CANANDAIGUA AND THE APPROPRIATE ONTARIO COUNTY AND NEW YORK STATE AGENCIES, UNLESS OTHERWISE NOTED.
7. ALL SPECIFIED MATERIALS ARE TO BE INSTALLED AS PER MANUFACTURERS RECOMMENDATION OR INDUSTRY STANDARD
8. ANY SYSTEM MODIFICATION OR DEVIATION FROM APPROVED PLANS, NYS BUILDING CODES, AND/OR LOCAL REGULATIONS WILL BE DONE AT THE RISK OF THE CLIENT.
9. ALL EXTERIOR LIGHTING SHALL COMPLY WITH 220-77 OF THE TOWN OF CANANDAIGUA TOWN CODE.

#### UTILITY NOTES:

1. THE SETBACK LINES AND NOTES RELATING TO SETBACK SHOWN HEREON ARE INTENDED TO SHOW APPLICABLE ZONING REQUIREMENTS OF THE TOWN OF CANANDAIGUA AS OF THE DATE OF THIS MAP AND ARE NOT INTENDED TO IMPOSE ANY ADDITIONAL RESTRICTIONS OTHER THAN SAID ZONING REQUIREMENTS.
2. BUILDINGS SHOWN ON THIS PLAN ARE GRAPHICAL REPRESENTATIONS ONLY.
3. ALL IMPROVEMENTS SHALL BE IN ACCORDANCE WITH THE MOST RECENT STANDARDS AND SPECIFICATIONS OF THE TOWN OF CANANDAIGUA, THE APPROPRIATE AGENCIES (TOWN OF CANANDAIGUA WATER AND SEWER DEPARTMENT) UNLESS OTHERWISE NOTED.
4. THE CONTRACTOR SHALL LOCATE, MARK, SAFEGUARD, AND PRESERVE ALL SURVEY CONTROL MONUMENTS AND RIGHT-OF-WAY MONUMENTS IN THE AREAS OF CONSTRUCTION.
5. EXISTING UNDERGROUND UTILITIES SHOWN HEREIN WERE PLOTTED FROM FIELD LOCATIONS AND/OR UTILITY COMPANY RECORD PLANS. PRIOR TO ANY CONSTRUCTION, THE CONTRACTOR SHALL CALL THE UFPO HOTLINE AT 1(800)962-7962 FOR STAKE-OUT OF EXISTING UTILITIES.
6. THE CONTRACTOR SHALL DETERMINE EXACT LOCATION AND ELEVATION OF UNDERGROUND UTILITIES BEFORE COMMENCING CONSTRUCTION. CONTRACTOR SHALL MAKE EXPLORATION EXCAVATIONS TO LOCATE EXISTING UNDERGROUND FACILITIES SUFFICIENTLY AHEAD OF CONSTRUCTION TO PERMIT REVISIONS AS REQUIRED TO MEET EXISTING CONDITIONS.
7. HIGHWAY DRAINAGE ALONG COUNTY ROAD 22 TO BE MAINTAINED.

#### WATER NOTES:

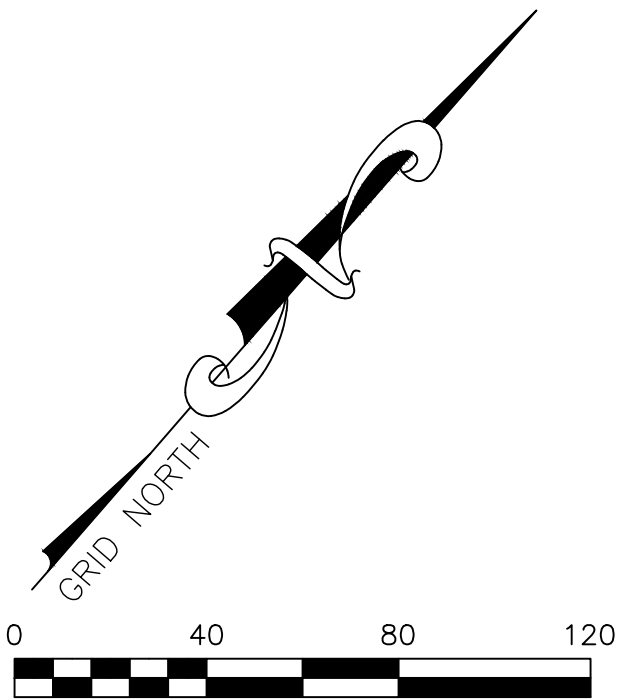
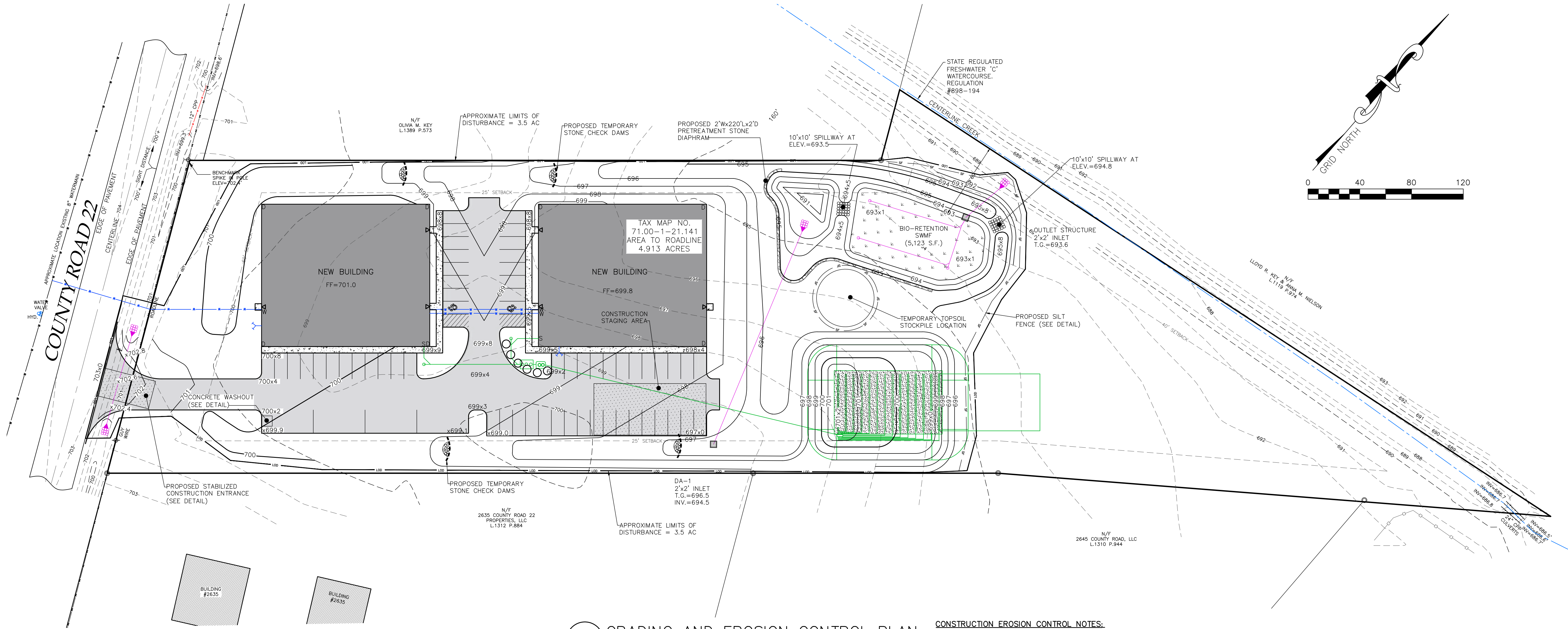
8. WATER SERVICES AND APPURTENANCES TO BE CONSTRUCTED TO THE MOST RECENT STANDARDS AND SPECIFICATIONS OF THE TOWN OF CANANDAIGUA WATER DEPARTMENT.
9. WATER METER(S) ARE TO BE LOCATED ON THE INTERIOR OF EXTERIOR WALL(S) IMMEDIATELY UPON SERVICE ENTRANCE INTO THE BUILDING. ON METERED SERVICES REQUIRING A 1x INCH OR LARGER METER, A BY-PASS AROUND THE METER IS REQUIRED.
10. ALL WATER SERVICES SHALL HAVE MINIMUM 6' OF COVER FROM THE TOP OF THE SERVICE TO FINISHED GRADE. THE CONTRACTOR SHALL CHECK ALL CUT STAKES BEFORE TRENCHING TO INSURE THAT ALL INSTALLED WATER SERVICES WILL HAVE REQUIRED COVER.

#### SANITARY WASTEWATER TREATMENT NOTES:

11. LEACH LINES SHALL NOT CROSS WATER OR GAS LINES.
12. ALL NON-WASTEWATER FLOWS ARE TO BE DIVERTED AWAY FROM THE SEPTIC SYSTEM.
13. RISER TO GRADE REQUIRED IF THE DIFFERENCE BETWEEN THE FINISHED GRADE AND TOP OF SEPTIC TANK EXCEEDS 12'.
14. STORM SEWERS AND APPURTENANCES SHALL BE CONSTRUCTED ACCORDING TO THE TOWN OF CANANDAIGUA SPECIFICATIONS.
15. STORM SEWER PIPE SHALL BE HDPE OR AS NOTED ON THE PLAN.

#### LEGEND

EXISTING	PROPOSED	Utility Lines
—	—	R.O.W. line
—	—	Property line
—	—	Easement line
—	—	Centerline
—	—	Drainage
—	—	Contour Line
—	—	Demo Line
—	—	Water Valve
—	—	Water Meter
—	—	Water Shut-off
—	—	Water Hydrant
—	—	Water Main
—	—	Water Service
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—	—	Water Valve
—	—	Water Meter
—	—	Water Shut-off
—	—	Water Hydrant
—	—	Water Main
—	—	Water Service
—	—	Water Valve
—	—	Water Meter
—	—	Water Shut-off
—	—	Water Hydrant
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—	—	Water Valve
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—	—	Water Valve
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—	—	Water Hydrant
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—	—	Water Valve
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—	—	Water Valve
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—	—	Water Hydrant
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—	—	Water Service
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—	—	Water Hydrant
—	—	Water Main
—	—	Water Service
—	—	Water Valve
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—	—	Water Shut-off
—	—	Water Hydrant
—	—	Water Main
—	—	Water Service
—	—	Water Valve
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—	—	Water Shut-off
—	—	Water Hydrant
—	—	Water Main
—	—	Water Service
—	—	Water Valve
—	—	Water Meter
—	—	Water Shut-off
—	—	Water Hydrant
—	—	Water Main
—	—	Water Service
—	—	Water Valve
—	—	Water Meter
—	—	Water Shut-off
—	—	Water Hydrant
—	—	Water Main
—	—	Water Service
—	—	Water Valve
—	—	Water Meter



1 GRADING AND EROSION CONTROL PLAN  
1"=40'

GRADING NOTES:

- CONTRACTOR SHALL LOCATE, MARK, SAFEGUARD AND PRESERVE ALL SURVEY CONTROL MONUMENTS AND RIGHT-OF-WAY MONUMENTS IN THE AREAS OF CONSTRUCTION.
- SEPTIC TANK EFFLUENT SHALL NOT INFILTRATE OR DISCHARGE TO THE STATE HIGHWAY DRAINAGE DITCH.
- NO CUT OR FILL SHALL BE MADE IN THE AREA OF THE LEACH FIELDS.
- SITE SHALL BE GRADED SUCH THAT THERE IS POSITIVE DRAINAGE AT A MINIMUM OF 2% AWAY FROM ANY BUILDINGS, STRUCTURES, DRIVEWAYS, AND SEPTIC SYSTEM.
- TOPSOIL SHALL BE STRIPED OF AREAS PLANNED FOR CONSTRUCTION AND REAPPLIED AFTER GRADING IS FINISHED. ANY UNUSED TOPSOIL SHALL BE HAULED OFF SITE.
- FILL MATERIAL PLACED IN THE PAVEMENT AND BUILDING AREA SHALL BE SELECT MATERIAL AND COMPACTED TO 95% MAXIMUM DRY DENSITY AS DETERMINED BY THE MODIFIED PROCTOR TEST (ASTM D-1557).

SEQUENCE OF CONSTRUCTION STEPS:

- STEP 1:
- INSTALL AND MAINTAIN STABILIZED CONSTRUCTION ENTRANCE(S) AND CONSTRUCTION STAGING AREA (SEE DETAIL).
  - CLEAR AND GRUB AS REQUIRED FOR SILT FENCE INSTALLATION.
  - INSTALL AND MAINTAIN PERIMETER SILT FENCE.
  - COMPLETE CLEARING AND GRUBBING OPERATIONS AS NECESSARY OR PROVIDE BRUSH HOGGING OF LANDS TO MAINTAIN GROUND COVER.
- STEP 2:
- STRIP AND STOCKPILE TOPSOIL; TOPSOIL TO BE STRIPPED FROM ALL PROPOSED PAVEMENT AND BUILDING AREAS AND STOCKPILED IN DESIGNATED AREA. INSTALL SILT FENCE AROUND PERIMETER OF TOPSOIL PILE AND SEED WITH TEMPORARY SEEDING MIX. MULCH IS REQUIRED BETWEEN NOVEMBER 15TH AND APRIL 1ST.
  - CONSTRUCT STORMWATER MANAGEMENT FACILITY, INCLUDING OUTLET STRUCTURE, BERM AND SPILLWAY. BIO-RETENTION MEDIA AND 6" PVC PERF UNDERDRAINS SHALL NOT BE INSTALLED UNTIL ENTIRE SITE IS STABILIZED.
  - COMMENCE MASS GRADING OPERATIONS, COMPLETE REQUIRED CUTS AND FILLS. SWALES TO BE STABILIZED WITHIN 2 DAYS OF COMPLETION. MEASURES ARE TO BE MAINTAINED BY THE CONTRACTOR UNTIL GROUND COVER HAS BEEN ESTABLISHED.
  - CONTRACTOR MAY INSTALL UTILITIES DURING GRADING OPERATIONS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO STABILIZE THE SITE AND VERIFY GRADING ELEVATIONS PRIOR TO UTILITY CONSTRUCTION.
  - COMPLETE EARTHWORK, INCLUDING FINE GRADING OF SLOPES. SLOPES TO BE REPLACED WITH A MINIMUM 6" OF TOPSOIL, MULCHED AND SEEDED WITHIN 2 DAYS OF COMPLETION. SILT FENCE TO BE INSTALLED AT TOE OF SLOPE (IF APPLICABLE).
  - COMPLETE INSTALLATION OF UNDERGROUND UTILITIES AND PAVEMENT/DRIVEWAY. RESTORE AND RE-SEED RIGHT-OF-WAY AREAS AS NEEDED. INSTALL PAVEMENT OVERSATION ONCE THE BINDER ASPHALT IS INSTALLED.
  - INSTALL CONCRETE TRUCK WASHOUT PRIOR TO CONCRETE POURING ACTIVITIES (SEE DETAIL).
  - INSTALL PAVEMENT/DRIVEWAY WITH EROSION CONTROL MEASURES AS NECESSARY TO MINIMIZE SILT DISTRIBUTION ON EXISTING AND CONSTRUCTED ROADWAYS.
- STEP 3:
- SEED AND MULCH ALL DISTURBED AREAS AS REQUIRED BY GP-0-20-001. SEED WITH A SEED MIX AS INDICATED IN CONSTRUCTION EROSION CONTROL NOTES, AND MULCH.
  - FROM NOVEMBER 15TH TO APRIL 1ST, IF STRAW MULCH ALONE IS USED FOR TEMPORARY STABILIZATION, IT SHALL BE APPLIED AT DOUBLE THE STANDARD RATE OF 2 TONS PER ACRE, MAKING THE APPLICATION RATE 4 TONS PER ACRE.
  - MONITOR STORMWATER MANAGEMENT FACILITY DURING CONSTRUCTION OPERATIONS FOR SILT ACCUMULATION. CONTRACTOR TO CLEAN AS NECESSARY.
  - MAINTAIN PERIMETER SILT FENCE UNTIL THE ADJACENT SOILS HAVE ACHIEVED 80% STABILIZATION.
  - SEE CONSTRUCTION EROSION CONTROL NOTES FOR REQUIRED SEED MIXES AND TEMPORARY/WINTER STABILIZATION METHODOLOGY.
  - DUST SHALL BE CONTROLLED DURING CONSTRUCTION BY THE CONTRACTOR TO MINIMIZE EFFECT ON THE ADJACENT PROPERTIES. THE CONTRACTOR SHALL IMPLEMENT DUST CONTROL MEASURES AS NEEDED AND/OR AS DIRECTED BY THE TOWN ENGINEER OR OWNER.
  - ONCE ENTIRE SITE IS STABILIZED, CONTRACTOR SHALL INSTALL BIO-RETENTION MEDIA AND 6" PVC PERF UNDERDRAIN PIPES. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ENSURE NO SEDIMENT RUNOFF FROM THE SITE ENTERS INTO BIO-RETENTION MEDIA.
  - THE CONTRACTOR SHALL BE RESPONSIBLE FOR KEEPING THE EXISTING ROADWAYS, PAVED AREAS, AND CHANNELS FREE OF MUD, DIRT, AND DEBRIS. THE CONTRACTOR WILL CLEAN THESE AREAS AS NECESSARY OR AS REQUIRED BY THE OWNER OR TOWN OF CANANDAIGUA.

LEGEND

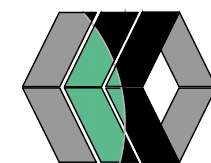
- |                   |                   |                      |
|-------------------|-------------------|----------------------|
| <b>EXISTING</b>   | <b>PROPOSED</b>   | <b>Utility Lines</b> |
| —○— R.O.W. line   | —○— R.O.W. line   | —○— R.O.W. line      |
| —○— Property line | —○— Property line | —○— Property line    |
| —○— Easement line | —○— Easement line | —○— Easement line    |
| —○— Centerline    | —○— Centerline    | —○— Centerline       |
| —○— Drainage      | —○— Drainage      | —○— Drainage         |
| —○— Contour Line  | —○— Contour Line  | —○— Contour Line     |
| —○— Demo Line     | —○— Demo Line     | —○— Demo Line        |
- ABBREVIATIONS:
- |                                  |                     |                   |
|----------------------------------|---------------------|-------------------|
| EX-EXISTING                      | CO-CLEAN OUT        | PERF-PERFORATED   |
| CYP-CORRUGATED POLYETHYLENE PIPE | TYP-TYPICAL         | MIN-MINIMUM       |
| O.C.-ON CENTER                   | R-RADIUS            | MAX-MAXIMUM       |
| SIPP-SMOOTH INTERIOR CORRUGATED  | BC-BOTTOM OF CURB   | INV-INVERT        |
| POLYETHYLENE PIPE                | TC-TOP OF CURB      | CB-CATCH BASIN    |
| —○— TW-TOP OF WALL               | MI-MANHOLE          | DI-DRAINAGE INLET |
| —○— BW-BOTTOM OF WALL            | BS-BOTTOM OF STAIRS |                   |
| —○— CONC-CONCRETE                |                     |                   |
- PERF-TEST    DEEP-PROBE

CONSTRUCTION EROSION CONTROL NOTES:

APPROXIMATE DISTURBANCE LIMITS = +/- 3.5 AC

- THE CONSTRUCTION ACTIVITIES FOR THIS PROJECT REQUIRE THE PREPARATION OF A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) THAT CONSISTS OF THE STORMWATER MANAGEMENT REPORT, THE PROJECT PLANS, INCLUDING THE GRADING, CONSTRUCTION EROSION CONTROL PLAN, AND DETAIL SHEET, AND THE TOWN OF CANANDAIGUA DESIGN AND CONSTRUCTION SPECIFICATIONS REGARDING STORMWATER CONTROL. THE SWPPP FOR THIS PROJECT ARE INTENDED TO CONFORM WITH THE NYSDEC GENERAL PERMIT GP-0-20-001 AND THE REQUIREMENTS OF LOCAL AND NYSDEC AUTHORITIES.
- THE OWNER IS RESPONSIBLE FOR IMPLEMENTING THE REQUIRED SWPPP. THE OWNER'S CONTRACTOR, SUB-CONTRACTOR AND ALL OTHERS ASSOCIATED WITH THE IMPLEMENTATION OF THE PLAN SHALL BE FAMILIAR WITH THE PLAN AND THE CONDITIONS OF THE NYSDEC GENERAL PERMIT FOR STORMWATER DISCHARGES FROM CONSTRUCTION ACTIVITIES.
- FOR SITES WHERE SOIL DISTURBANCE ACTIVITIES HAVE BEEN TEMPORARILY SUSPENDED (E.G. WINTER SHUTDOWN) STABILIZATION MEASURES SHOULD BE INITIATED BY THE END OF THE NEXT BUSINESS DAY AND COMPLETED WITHIN 14 DAYS (7 DAYS IF OVER 5 ACRES OF DISTURBANCE OR THREE DAYS BETWEEN NOVEMBER 15TH AND APRIL 1ST).
- THE OWNER'S CONTRACTOR/REPRESENTATIVE SHALL IDENTIFY AT LEAST ONE INDIVIDUAL TO BE TRAINED FROM THEIR COMPANY THAT WILL BE RESPONSIBLE FOR IMPLEMENTATION OF THE SWPPP. THE INDIVIDUAL MUST RECEIVE (4) HOURS OF NYSDEC TRAINING EVERY (3) YEARS. THE OWNER/OPERATOR SHALL ENSURE THAT AT LEAST ONE OF THE TRAINED INDIVIDUALS IS ON SITE ON A DAILY BASIS WHEN SOIL DISTURBANCE ACTIVITIES ARE BEING PERFORMED.
- FOR DISTURBANCES LESS THAN 5 ACRES, DISTURBED AREAS EXPOSED FOR 14 DAYS OR MORE MUST BE TEMPORARILY SEEDED. IF THE SEASON PREVENTS THE ESTABLISHMENT OF TEMPORARY GROUND COVER, THE DISTURBED AREAS SHALL BE MULCHED WITH STRAW OR EQUIVALENT MATERIAL. ADDITIONAL TIME FRAMES FOR STABILIZATION ARE SUBJECT TO THE REQUIREMENTS OF A REGULATED TRADITIONAL LAND USE MS4.
- THE OWNER'S CONTRACTOR SHALL BE RESPONSIBLE FOR THE ESTABLISHMENT, MAINTENANCE, CLEANING, REPAIR AND REPLACEMENT OF EROSION CONTROL MEASURES DURING SITE CONSTRUCTION.
- ALL DISTURBED AREAS TO BE RECLAIMED WITH A MINIMUM OF 6" TOPSOIL.
- SEED ALL AREAS NOT PAVED, PLANTED OR SPECIFIED OTHERWISE WITH LAWN SEED.  
A. LAWN SEED MIXTURE SHALL BE PROVIDED AS FOLLOWS.  
% BY WEIGHT    % BY PURITY    % BY GERM  
"REPELL", "GATION", & "MORNING STAR"    40    85    85  
PERENNIAL RYE GRASS    20    97    80  
"JAMESTOWN II", "FORTRESS", "ENSYLVA"    40    85    80  
RED FESCUE  
"BARON" & "MIDNIGHT" KENTUCKY BLUEGRASS
- SEEDING RATE: 6.0 LBS PER 1,000 SF.  
MULCH: STRAW AT TWO TONS PER ACRE, OR WOOD FIBER MULCH USED WITH A HYDROSEEDING APPLICATION METHOD, WITH TACKIFIER. STARTING FERTILIZER: 5:0:10 AT 20 LBS PER 1,000 SF.
- ALL SEEDED AREAS ARE TO BE MONITORED FOR GERMINATION AND EROSION. ERODED AREAS ARE TO BE BACKFILLED, FINE GRADED AND RE-SEEDED. AREAS THAT FAIL TO GERMINATE A MINIMUM OF 80% SHALL BE RE-SEEDED.
- ANY EXCAVATIONS THAT MUST BE DEWATERED SHALL BE PUMPED INTO AN APPROVED FILTERING DEVICE BEFORE ENTERING AN ACTIVE DRAINAGE SYSTEM OR DISPERSED TO AN UNDISTURBED AREA.

WATER SUPERINTENDENT	DATE
PLANNING BOARD CHAIRMAN	DATE
TOWN ENGINEER	DATE



PRELIMINARY - NOT FOR CONSTRUCTION

STAMP

REVISIONS AND APPROVALS

NO.	DATE	DESCRIPTION OF REVISION OR APPROVAL	BY

COMMERCIAL SITE PLAN FOR:

2625 HANNA ROAD, LLC

SHOWING LAND IN:

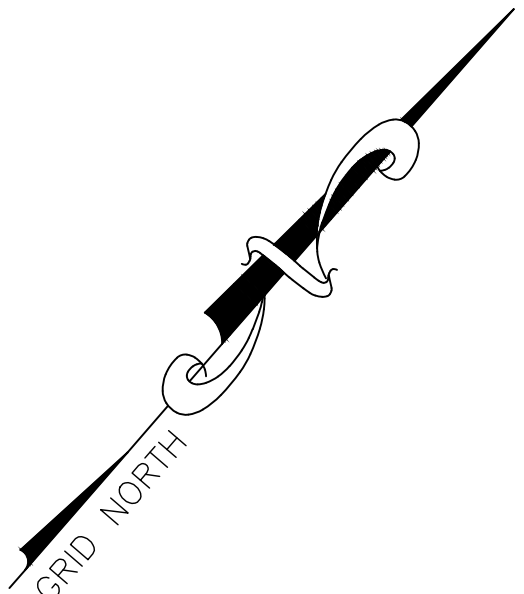
2625 COUNTY ROAD 22

TOWN OF CANANDAIGUA

STATE OF NEW YORK

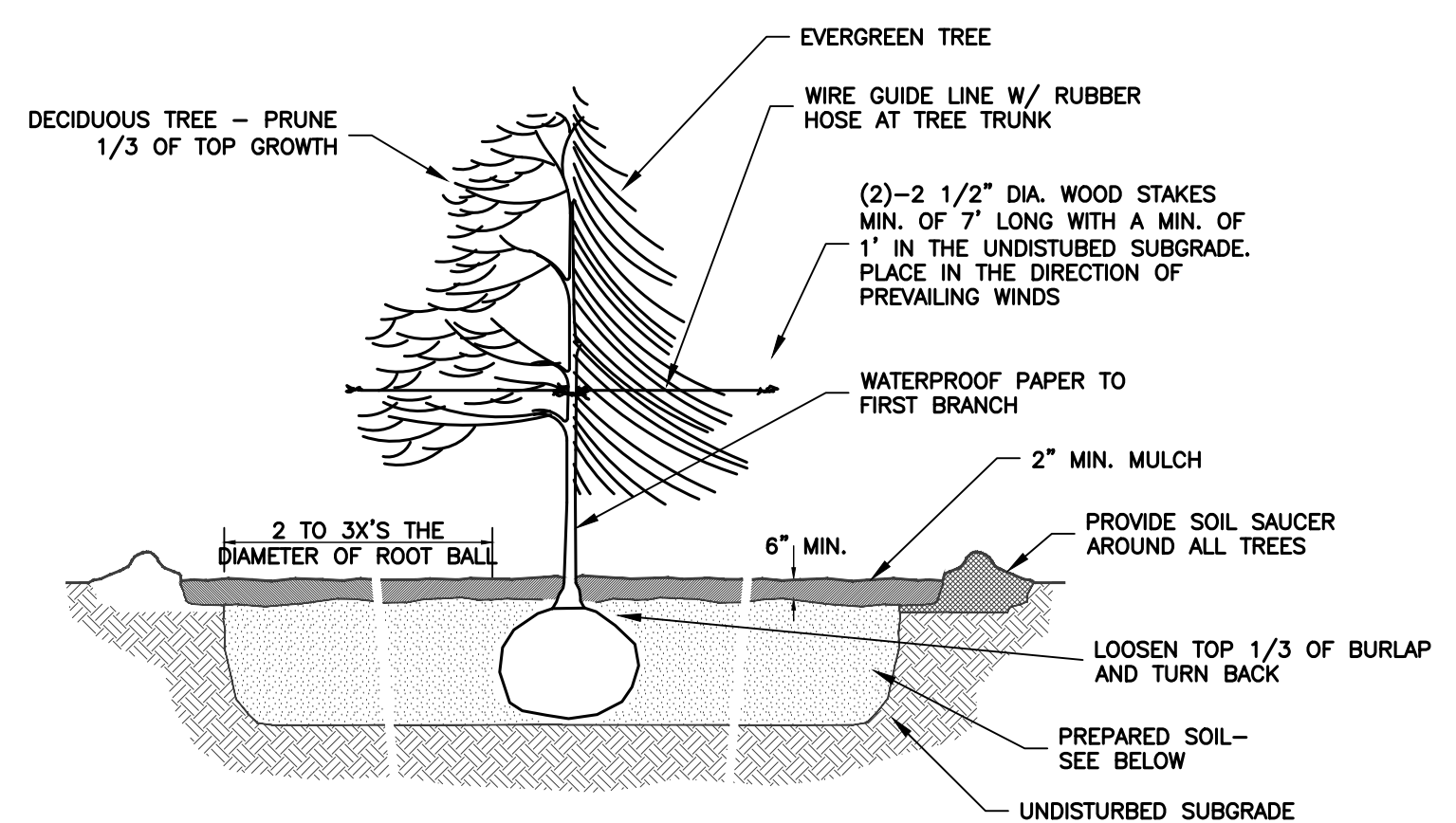
COUNTY OF ONTARIO

DRAWING TITLE: GRADING AND EROSION CONTROL PLAN	
DRAWN BY:	JWJ
DESIGNED BY:	JWJ
CHECKED BY:	BAM
SCALE:	1"=40'
JOB NO.:	23-033
DATE:	9/1/23
TAX MAP#:	71.00-1-21.141

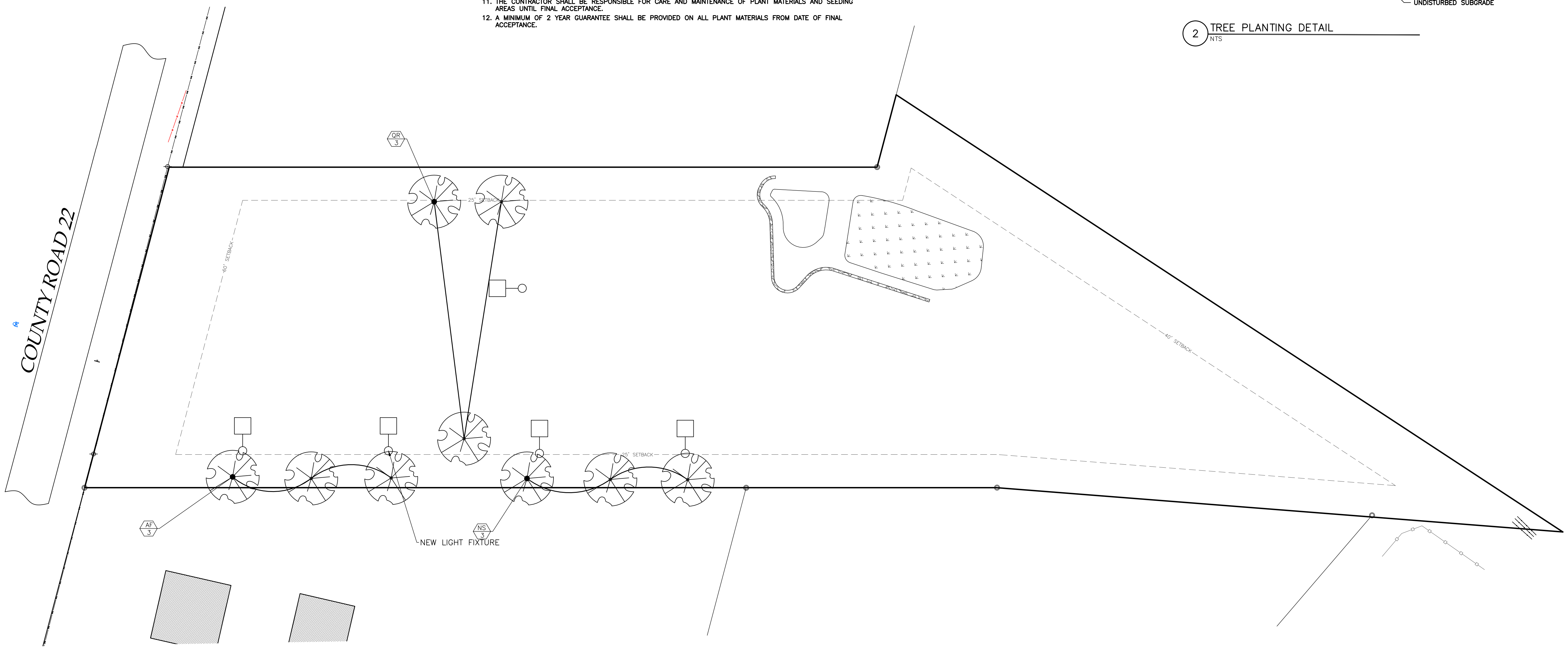


- LANDSCAPE NOTES:**
- ALL PLANTS SHALL MEET OR EXCEED THE MINIMUM REQUIREMENTS AS NOTED IN THE LATEST EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK BY THE AMERICAN NURSERY & LANDSCAPE ASSOCIATION, ANSI Z60.1-2004
  - THE CONTRACTOR SHALL BE RESPONSIBLE FOR HIS OWN QUANTITY TAKE OFFS.
  - THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING UNDERGROUND UTILITIES PRIOR TO THE START OF CONSTRUCTION.
  - ALL TREES SHALL BE LOCATED A MINIMUM DISTANCE OF FIVE FEET (10') FROM THE HORIZONTAL LINE OF UNDERGROUND UTILITIES TO THE PLANT BALL.
  - ALL TREES SHALL BE LOCATED A MINIMUM DISTANCE OF TEN FEET (10') FROM THE HORIZONTAL LINE OF OVERHEAD UTILITIES TO THE PLANT BALL.
  - PLANTING SOIL MIXTURE SHALL HAVE A RATIO VOLUME OF FOUR PARTS TOPSOIL TO ONE PART PEAT AND ONE PART COMPOST. SOIL AMENDMENTS TO BE MODIFIED PER INDIVIDUAL PLANT MATERIAL REQUIRMENTS.
  - STAKE TREES IMMEDIATELY AFTER PLANTING. REFER TO DETAIL.
  - PROVIDE ALL PLANTING BEDS WITH A CONTINUOUS 3" LAYER OF MULCH. MULCH TO BE PROVIDE AS FOLLOWS: 100% SHREDDED HARDWOOD MULCH, NO GREATER THAN ONE INCH (1") IN SIZE, UNIFORMLY MIXED AND FREE FROM DELETERIOUS MATERIAL.
  - SEED ALL AREAS NOT PAVED, PLANTED OR SPECIFIED OTHERWISE WITH LAWN SEED.
    - LAWN SEED MIXTURE SHALL BE PROVIDED AS FOLLOWS.

	% BY WEIGHT	% BY PURITY	% BY GERM
'REPELL', 'CITATION' & 'MORNING STAR	40	85	85
PERENNIAL RYE GRASS			
'JAMESTOWN II', 'FORTRESS', 'ENSYLVA'	20	97	80
RED FESCUE			
'BARON' & 'MIDNIGHT'	40	85	80
KENTUCKY BLUEGRASS			
    - SEEDING RATE: 6.0 LBS PER 1,000 SF.
    - MULCH: STRAW AT TWO TONS PER ACRE, OR WOOD FIBER MULCH USED WITH A HYDROSEEDING APPLICATION METHOD, WITH TACKIFIER.
    - STARTING FERTILIZER: 5:0:10 AT 20 LBS PER 1,000 SF.
  - PROPOSED PLANT MATERIALS SHALL BE FIELD LOCATED AND THE CONTRACTOR SHALL PERFORM A ROUGH STAKEOUT OF PLANTINGS FOR REVIEW AND APPROVAL BY OWNER PRIOR TO PLANTING.
  - THE CONTRACTOR SHALL BE RESPONSIBLE FOR CARE AND MAINTENANCE OF PLANT MATERIALS AND SEEDING AREAS UNTIL FINAL ACCEPTANCE.
  - A MINIMUM OF 2 YEAR GUARANTEE SHALL BE PROVIDED ON ALL PLANT MATERIALS FROM DATE OF FINAL ACCEPTANCE.



2 TREE PLANTING DETAIL  
NTS



**LEGEND**

EXISTING	PROPOSED	Utility Lines
Gas valve	Monument	R.O.W. line
Sanitary Manhole	Benchmark	Property line
Drainage Manhole	Utility pole	Easement line
Water shut off	Hydrant	Centerline
Sanitary sewer clean out	Light pole	Drainage
Elec. transformer	Road Sign	Contour Line
Utility pedestal	Water Valve	Demo Line
Gas pipeline marker		

**ABBREVIATIONS:**  
EX-EXISTING  
CYP-CORRUGATED POLYETHYLENE PIPE  
O.C.-ON CENTER  
SIDPP-SMOOTH INTERIOR CORRUGATED POLYETHYLENE PIPE  
UG-UNDERGROUND  
CONC-CONCRETE

CO-CLEAN OUT  
TYP-TYPICAL  
R-RADIUS  
BC-BOTTOM OF CURB  
TC-TOP OF CURB  
TW-TOP OF WALL  
BW-BOTTOM OF WALL  
BS-BOTTOM OF STAIRS

PERF-PERFORATED  
MIN-MINIMUM  
MAX-MAXIMUM  
INV-INVERT  
CB-CATCH BASIN  
MH-MANHOLE  
DI-DRAINAGE INLET

PERC TEST

DEEP FROST



QTY	KEY	BOTANICAL NAME	COMMON NAME	SIZE	ROOT
TREES					
3	AF	Acer freemanii 'Autumn Blaze'	Autumn Blaze Freeman Maple	3.5" CAL	B&B
3	NS	Nyssa sylvatica	Black Gum	3.5" CAL	B&B
3	QR	Quercus rubra	Red Oak	3.5" CAL	B&B

LANDSCAPE PLAN  
1"=40'

PLANNING BOARD CHAIRMAN \_\_\_\_\_ DATE \_\_\_\_\_  
TOWN ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_

**MarksEngineering**

4303 ROUTES 51 E 20  
CANANDAIGUA, NY 14424  
Phone: 585-905-5360  
Fax: 585-485-6205  
www.marksengineering.com INFO@MARKSENGINEERING.COM

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REVISIONS AND APPROVALS

NO	DATE	DESCRIPTION OF REVISION OR APPROVAL	BY

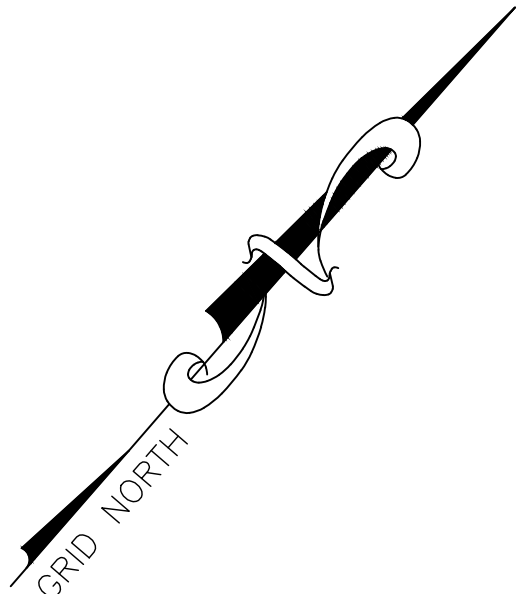
COMMERCIAL SITE PLAN FOR:  
**2625 HANNA ROAD, LLC**  
SHOWING LAND IN:  
2625 COUNTY ROAD 22  
TOWN OF CANANDAIGUA  
STATE OF NEW YORK  
COUNTY OF ONTARIO

DRAWING TITLE:  
**LANDSCAPE PLAN**

DRAWN BY:	LGR
DESIGNED BY:	LGR
CHECKED BY:	BAM
SCALE:	1"=40'
JOB NO.:	23-033
DATE:	9/1/23
TAX MAP#:	71.00-1-21.141

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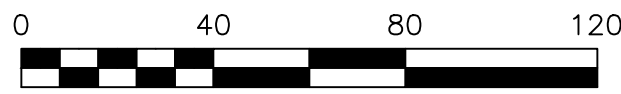
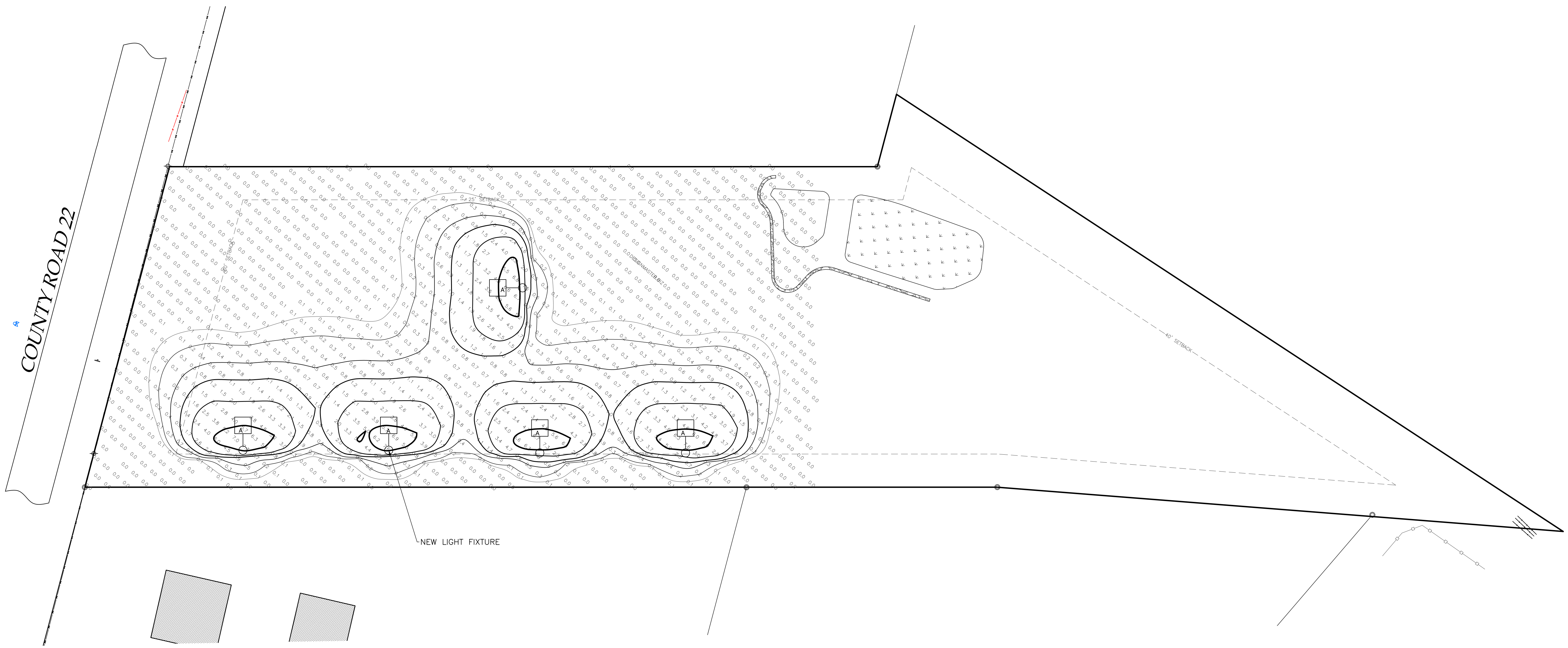


LIGHTING NOTES:

1. LIGHTING TO BE PROVIDED AS DETAILED IN LIGHTING SCHEDULE OR AN APPROVED EQUIVALENT.
2. ALL LIGHT FIXTURES TO BE DARK SKY COMPLIANT W/ FULL CUT OFF TO PROHIBIT LIGHT SPILL TO ADJOINING PROPERTIES.
3. ALL ELECTRICAL CONNECTIONS AND LAYOUT OF CONDUIT AND PULL BOX LOCATIONS TO BE COORDINATED WITH THE LIGHTING CONTRACTOR AND APPROVED BY THE OWNERS REPRESENTATIVE PRIOR TO FINAL INSTALLATION.
4. CONTRACTOR TO PROVIDE MANUFACTURERS CUT SHEETS TO OWNERS REPRESENTATIVE FOR ALL FIXTURES PRIOR TO FINAL INSTALLATION.

DRAWING NOTES:

1. PHOTOMETRIC READINGS ARE MEASURED IN FOOT-CANDLES AT FINISHED GRADE.



LIGHTING PLAN  
1" = 40'

Gas valve

Sanitary Manhole

Drainage Manhole

Water shut off

Sanitary sewer clean out

Elec. transformer

Utility pedestal

Gas pipeline marker

Monument

Benchmark

Utility pole

Hydrant

Light pole

Road Sign

Water Valve

PERC TEST

DEEP FROST

EXISTING

PROPOSED

Utility Lines

R.O.W. line

Property line

Easement line

Centerline

Drainage

Center Line

Demo Line

ABBREVIATIONS:

EX-EXISTING

CPY-CORRUGATED POLYETHYLENE PIPE

O.C.-ON CENTER

SIOPP-SMOOTH INTERIOR CORRUGATED POLYETHYLENE PIPE

UG-UNDERGROUND

CONC-CONCRETE

CO-CLEAN OUT

TYP-TYPICAL

R-RADIUS

BC-BOTTOM OF CURB

TC-TOP OF CURB

TW-TOP OF WALL

BW-BOTTOM OF WALL

BS-BOTTOM OF STAIRS

PERF-PERFORATED

MIN-MINIMUM

MAX-MAXIMUM

INV-INVERT

CB-CATCH BASIN

MI-MANHOLE

DI-DRAINAGE INLET

LUMINAIRE SCHEDULE

SYMBOL	QTY	LABEL	MOUNT HT.	ARRANGEMENT	LUMENS	LLF	LED COLOR	CATALOG NUMBER	DESCRIPTION
	5	A	20	SINGLE	17,264	1	4000K	GALN-SA3C-750-U-SL4-HSS	MCGRAW EDISON, GALN GALLEON II, POLE MOUNTED LED LUMINAIRE WITH TYPE 4 LIGHT DISTRIBUTION AND HOUSE SIDE SHIELD.

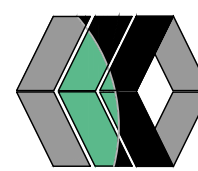
PLANNING BOARD CHAIRMAN

DATE

TOWN ENGINEER

DATE

MarksEngineering



STAMP

REVISIONS AND APPROVALS

NO.	DATE	DESCRIPTION OF REVISION OR APPROVAL	BY

COMMERCIAL SITE PLAN FOR:

2625 HANNA ROAD, LLC

SHOWING LAND IN:

2625 COUNTY ROAD 22

TOWN OF CANANDAIGUA

COUNTY OF ONTARIO

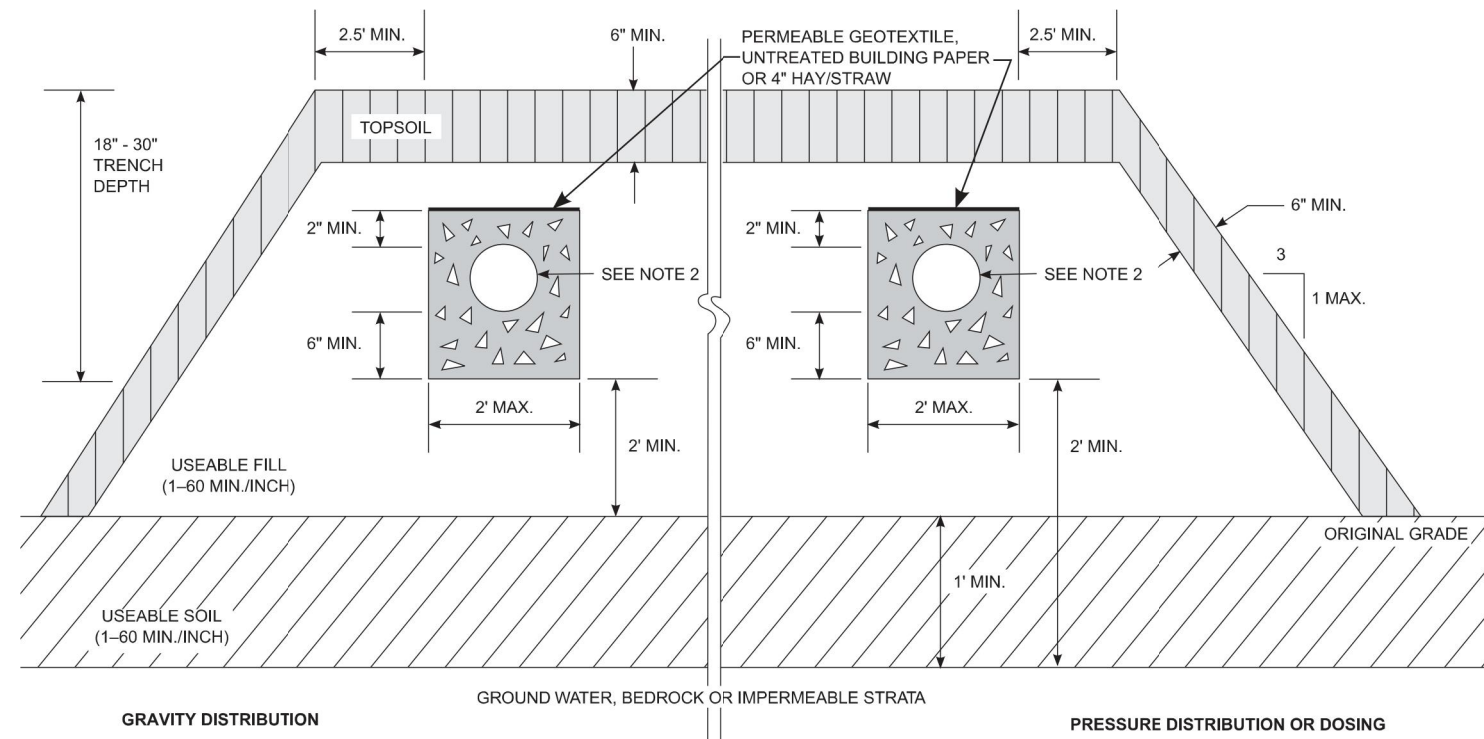
STATE OF NEW YORK

DRAWING TITLE:  
LIGHTING PLAN

DRAWN BY:	LGR
DESIGNED BY:	LGR
CHECKED BY:	BAM
SCALE:	1"=40'
JOB NO.:	23-033
DATE:	9/1/23
TAX MAP#:	71.00-1-21.141

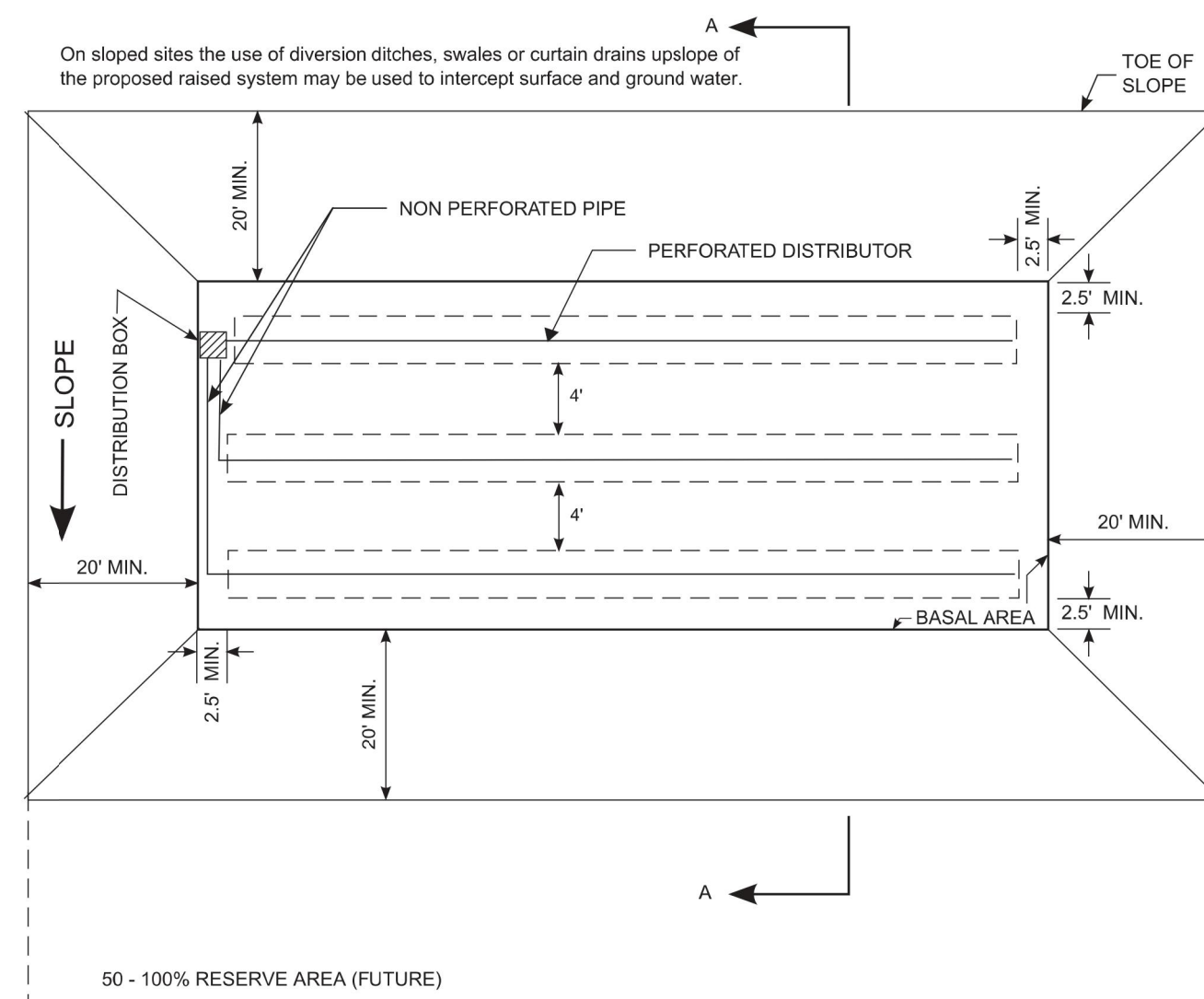
C200





- NOTES:**
1. Raised systems shall incorporate an automatic dosing device or pressure distribution. Gravity Distribution may be installed under the jurisdiction of a local health department or other jurisdictional agency with a system design and a construction/inspection certification program.
  2. Distribution pipe diameters for dosing shall be in the range of 3 inches to 6 inches maximum. Distribution pipe diameters for pressure distribution shall be in the range of 1 inch minimum to 3 inches maximum. Use 4 inch diameter perforated pipe for gravity distribution.
  3. Distance between trenches to be 4 feet minimum edge-to-edge.

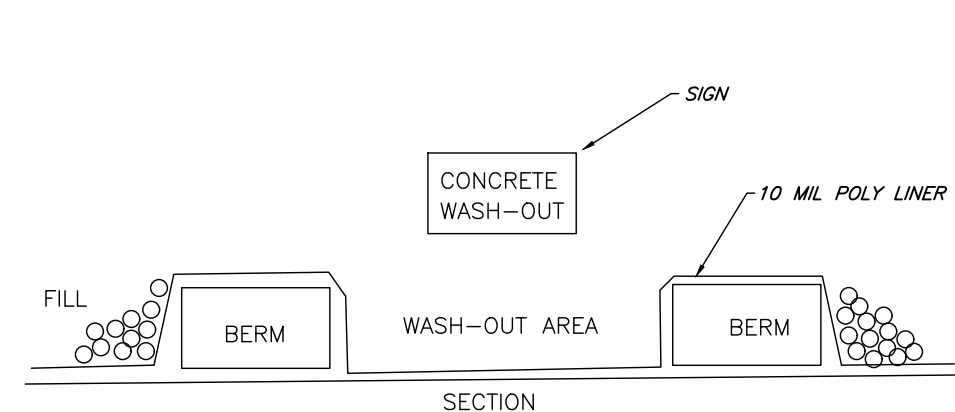
**FIGURE 29: RAISED SYSTEM - CROSS SECTION FOR GRAVITY DISTRIBUTION, PRESSURE DISTRIBUTION OR DOSING**



- NOTES:**
1. There is at least one foot of original soil with faster than 60 minutes percolation rate, above any impermeable soil layer or bedrock, but not more than two feet.
  2. The maximum high groundwater level must be at least one foot below the original ground surface.
  3. Slopes shall not exceed 15%.
  4. Fill material with a percolation rate of between 5 - 30 min/in. with a sand or sandy loam 5 - 10 min/in. preferred.

**FIGURE 28: RAISED SYSTEM - TOP VIEW**

132



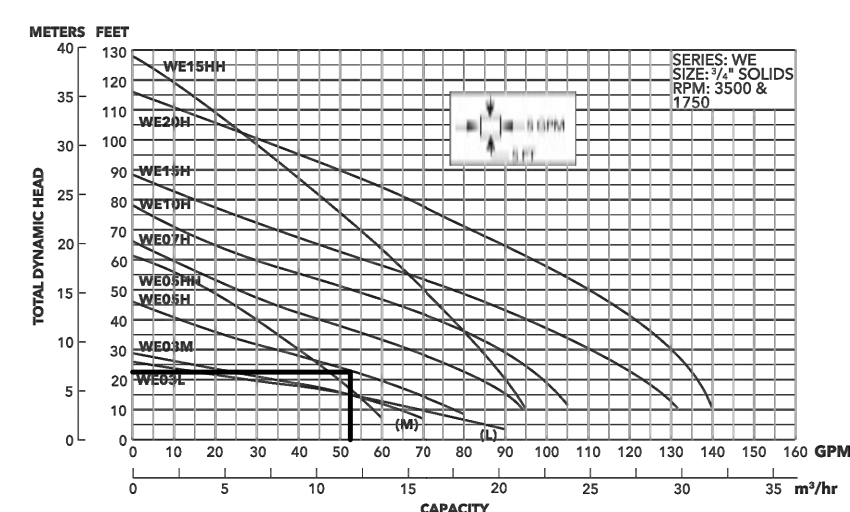
NOTES:

1. INSPECT WASH-OUT DAILY.
2. REMOVE DEBRIS AFTER REACHING 50% CAPACITY
3. MINIMUM INTERIOR DIMENSIONS OF LINER TO BE 8'X8'X2'
4. THE LINER IS TO BE REPLACED WHENEVER THE CONCRETE WASHOUT IS EMPTIED AND WHENEVER ANY TEARS ARE NOTED IN THE LINER.

## 5 CONCRETE WASHOUT

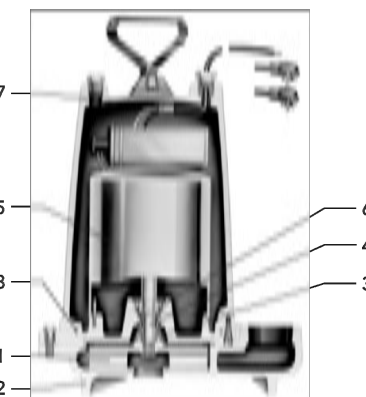
NTS

## Goulds Water Technology



## COMPONENTS

Item No.	Description
1	Impeller
2	Casing
3	Mechanical Seal
4	Motor Shaft
5	Motor
6	Ball Bearings
7	Power Cable
8	Casing Outlet



PAGE 3

HEAD LOSS @55 GPM (DOSE RATE):

PIPE- 7.5 PSI/100FT= 16 FT

ELEVATION- 6 FT

FITTINGS- 1 FT

TOTAL= 23 FT

PUMP DOSE- 375 GALLONS

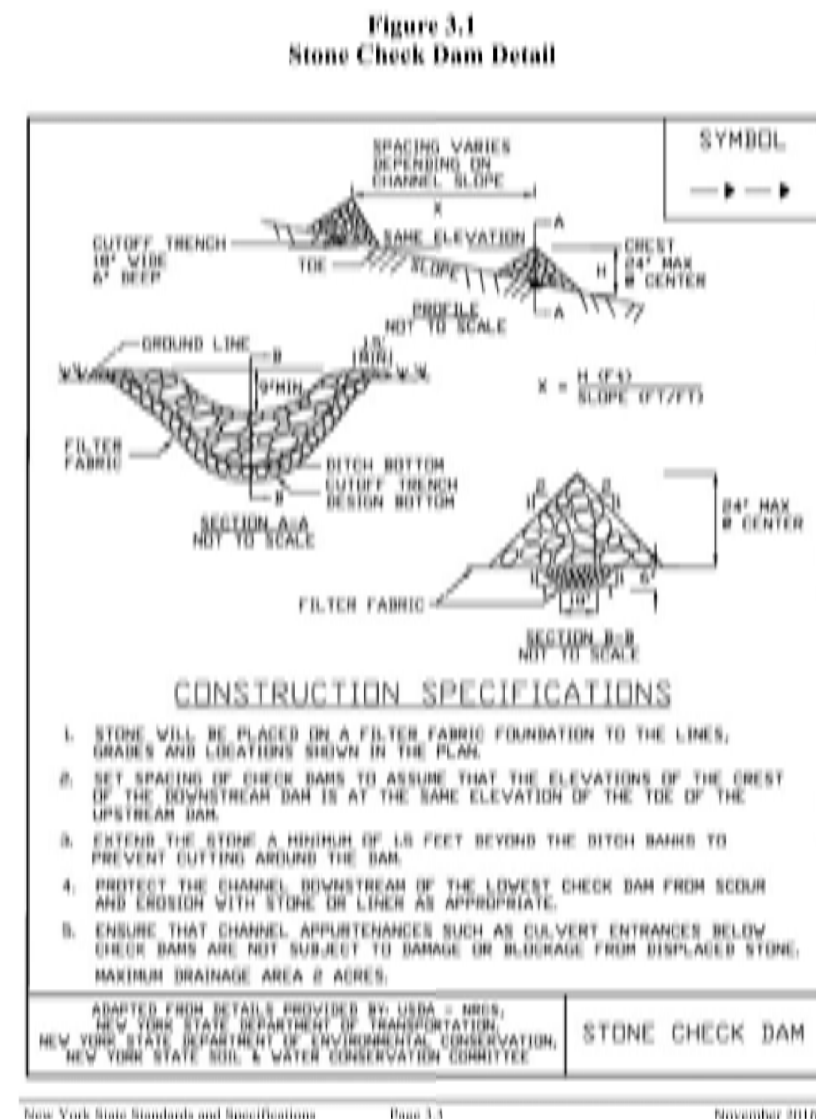
PUMP RUNTIME- 6.8 MINUTES (TO BE VERIFIED)

PUMP TANK= 18.2 GALS/INCH

PUMP DOWN HEIGHT= 20.6"

RESERVE CAPACITY= 37.9"

RESERVE VOLUME= 689 GALLONS

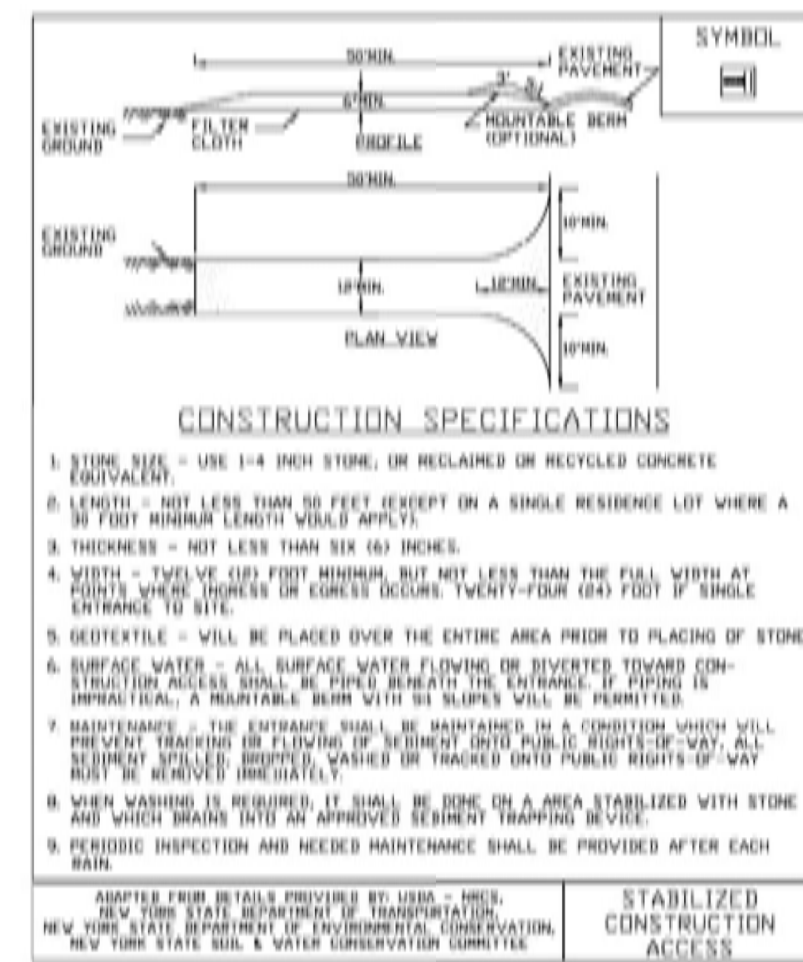


New York State Standards and Specifications For Erosion and Sediment Control

Page 3.3

November 2016

**Figure 2.1**  
**Stabilized Construction Access**

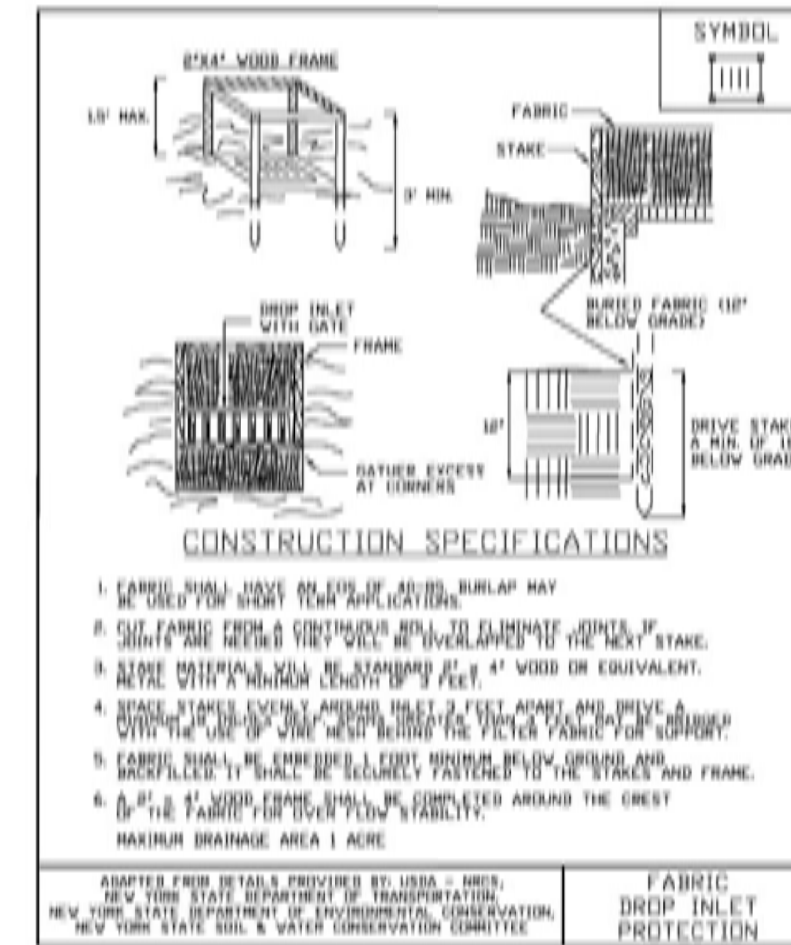


New York State Standards and Specifications For Erosion and Sediment Control

Page 1.31

November 2016

**Figure 5.32**  
**Fabric Drop Inlet Protection**

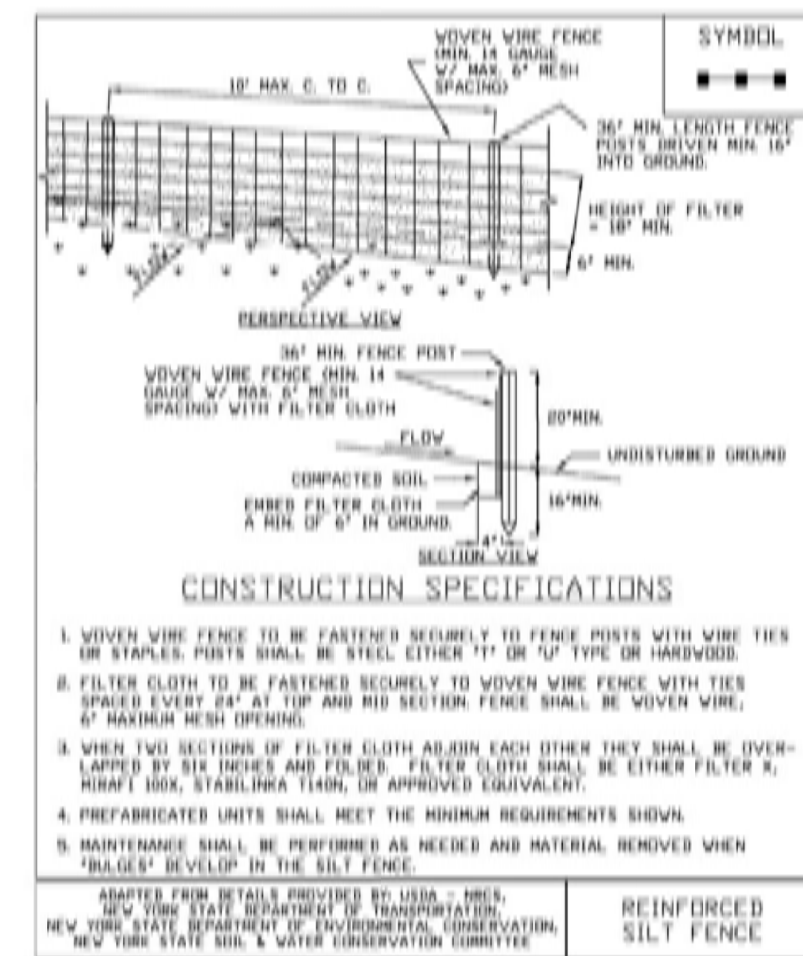


New York State Standards and Specifications For Erosion and Sediment Control

Page 5.81

November 2016

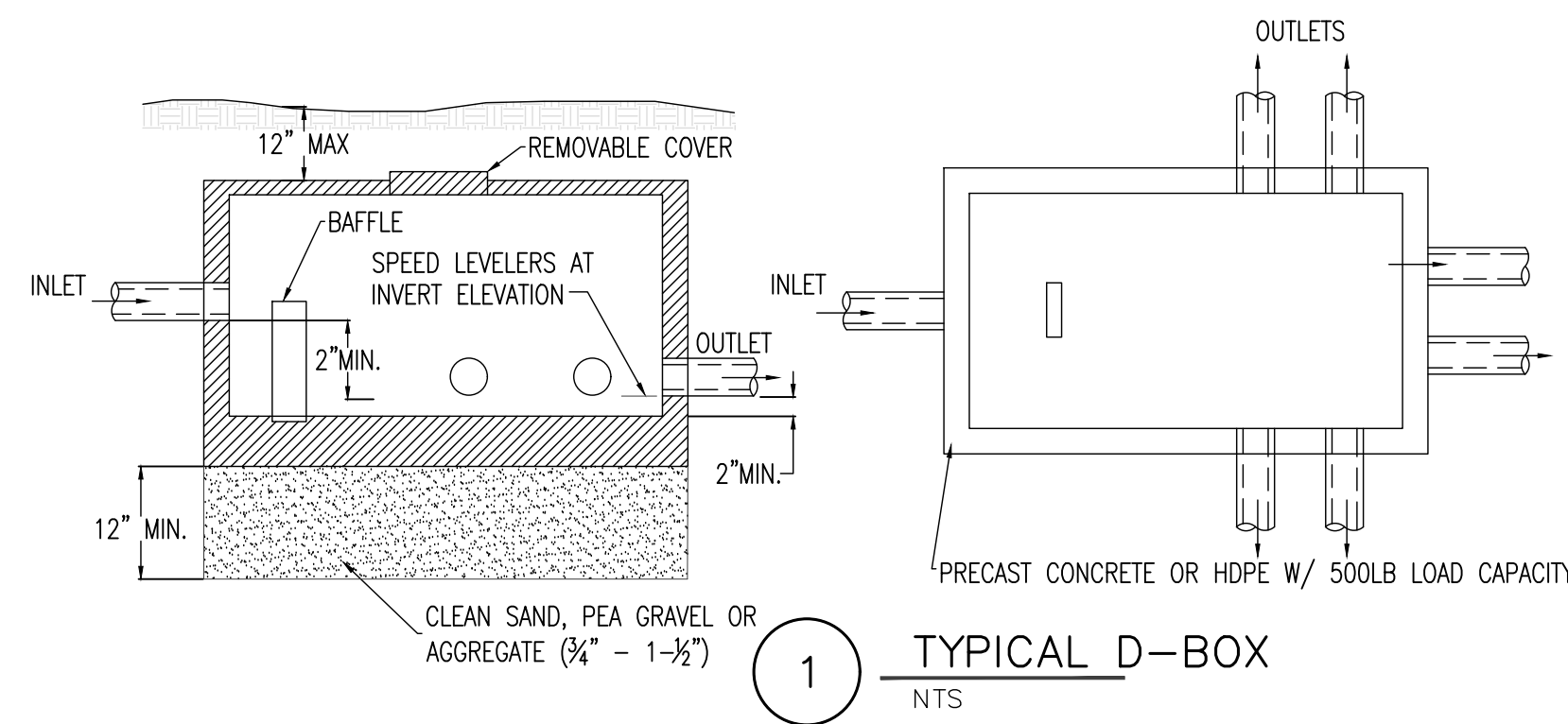
**Figure 5.30**  
**Reinforced Silt Fence**



New York State Standards and Specifications For Erosion and Sediment Control

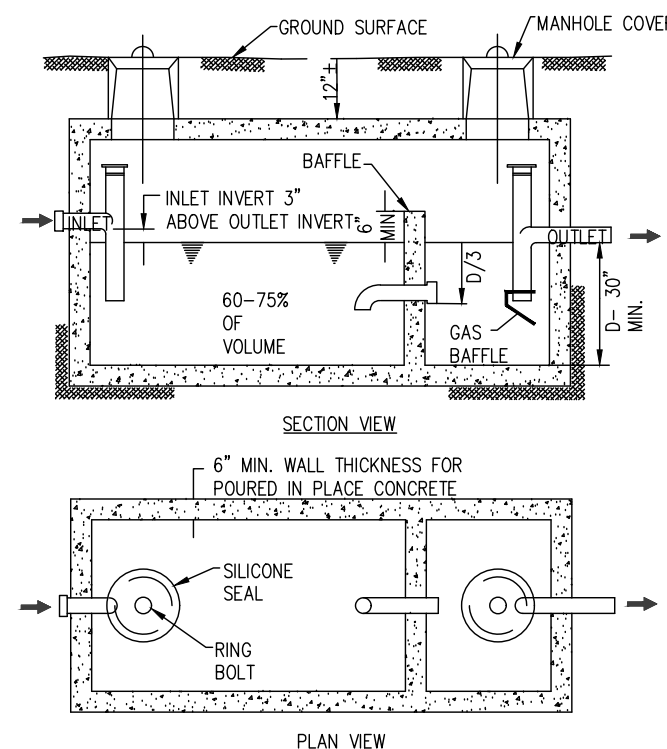
Page 5.56

November 2016



## 1 TYPICAL D-BOX

NTS

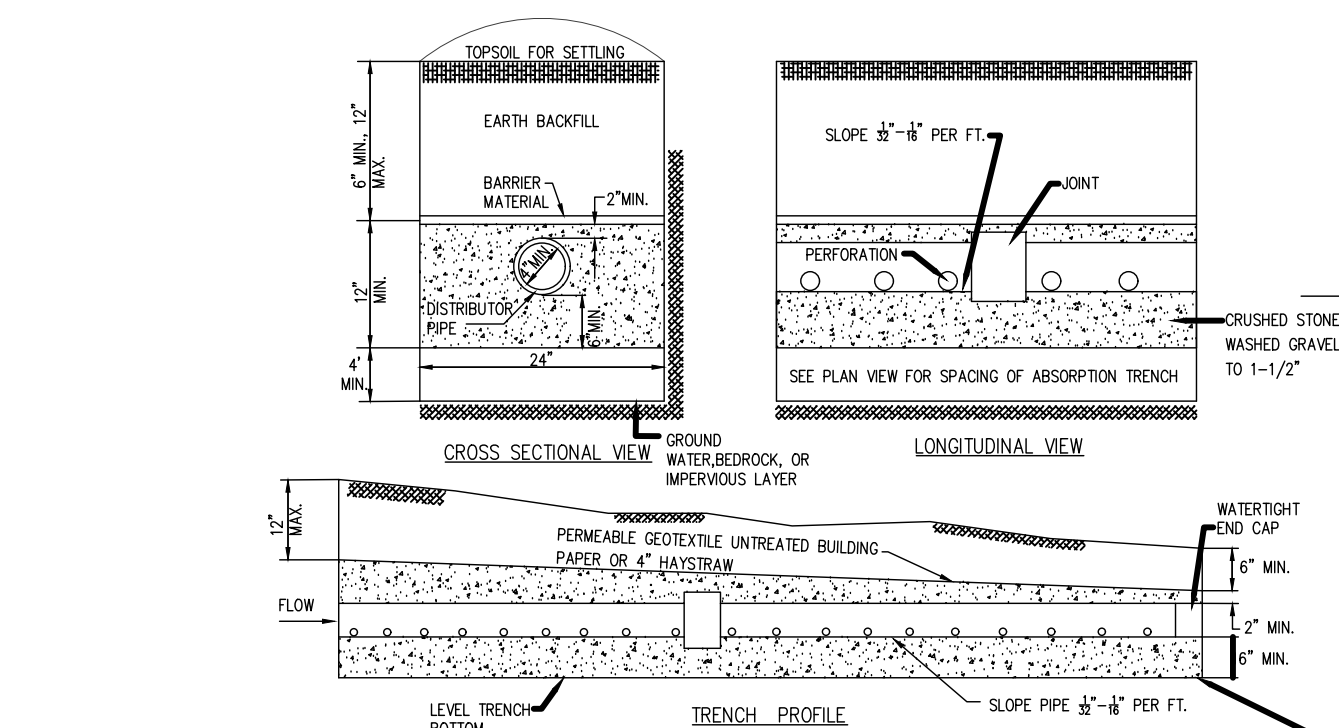


## 3 GRAVELLESS LEACHING CHAMBER DETAIL

NTS

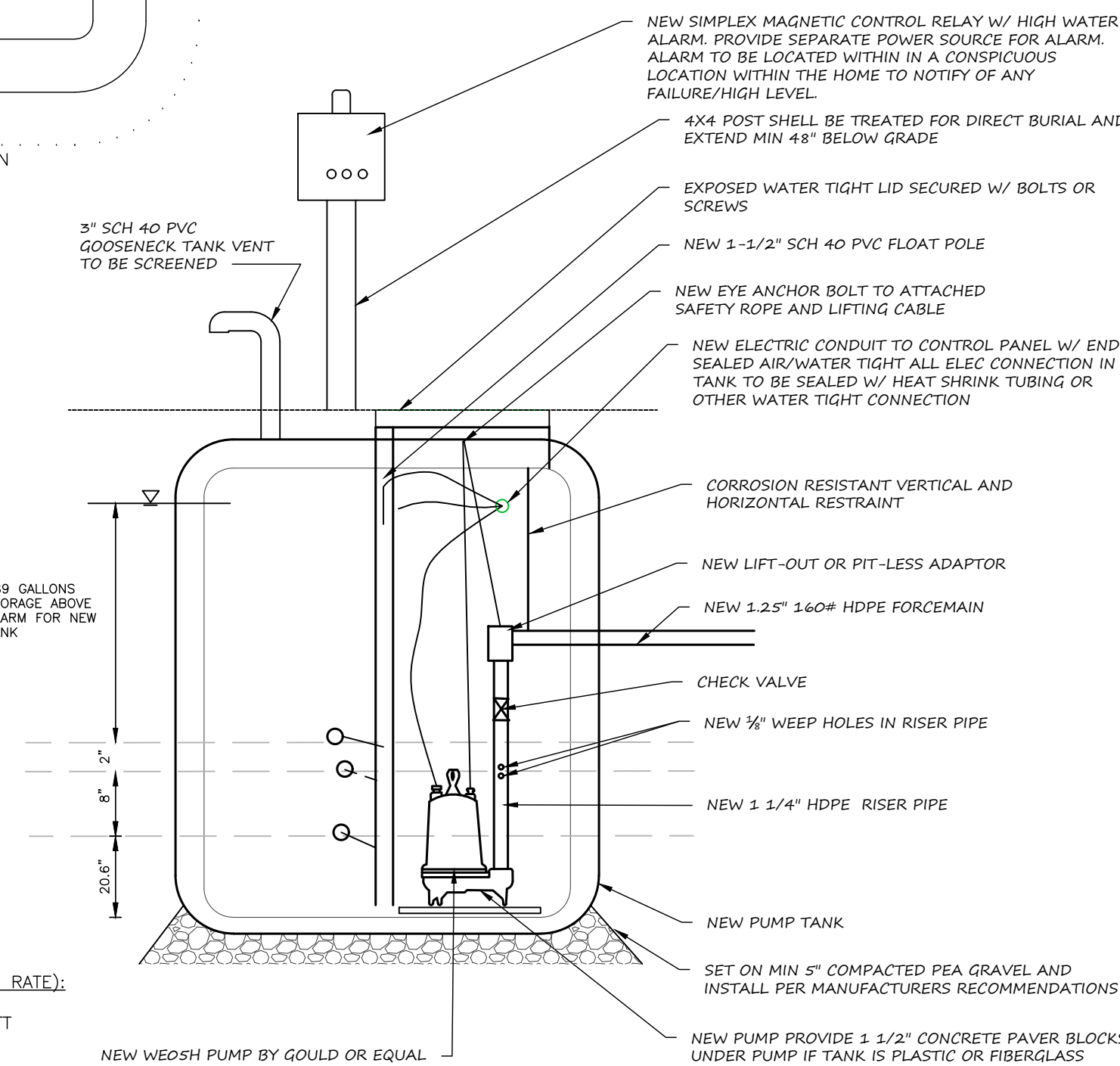
## 2 TYPICAL SEPTIC TANK

NTS



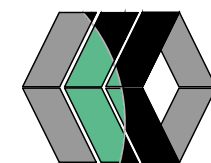
## 4 ABSORPTION TRENCH DETAIL

NTS



## 6 TYPICAL PUMP TANK DETAIL

NTS



STAMP

REVISIONS AND APPROVALS

NO. DATE DESCRIPTION OF REVISION OR APPROVAL BY

COMMERCIAL SITE PLAN FOR:

2625 HANNA ROAD, LLC

SHOWING LAND IN:

2625 COUNTY ROAD 22

TOWN OF CANANDAIGUA

STATE OF NEW YORK

COUNTY OF ONTARIO

DRAWING TITLE:

DETAILS

DRAWN BY:

JWJ

DESIGNED BY:

JWJ

CHECKED BY:

BAM

SCALE:

1"=40'

JOB NO.:


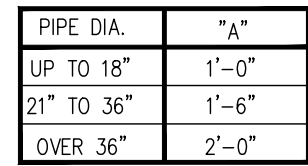
23-033

DATE:

9/1/23

TAX MAP#:

71.00-1-21.141



STAMP

[illegible]

COMMERCIAL SITE PLAN FOR:  
**2625 HANNA ROAD, LLC**  
SHOWING LAND IN:  
2625 COUNTY ROAD 22  
TOWN OF CANANDAIGUA

COUNTY OF ONTARIO  
STATE OF NEW YORK

DRAWING TITLE: DETAILS	
DRAWN BY:	JWJ
DESIGNED BY:	JWJ
CHECKED BY:	BAM
SCALE:	1"=40'
JOB NO.:	23-033
DATE:	9/1/23
TAX MAP#:	71.00-1-21.14

C502

TOWN OF CANANDAIGUA

LOCAL LAW # \_\_\_\_ OF 2024

---

EXHIBIT A

Be it enacted by the Town Board of the Town of Canandaigua, as follows:

SECTION ONE. Intent. The intent of this Local Law is to re-designate the real property located at 2625 County Road 22 in the Town of Canandaigua, County of Ontario, and State of New York from AR-1 the zoning district to the Mixed Use Overlay zoning district and to amend the official zoning map of the Town of Canandaigua.

SECTION TWO. Identification of Property to be Re-Zoned. The property to be re-zoned is located at 2625 County Road 22 in the Town of Canandaigua, County of Ontario, and State of New York, and bears Tax ID # 71.00-1-21.141, and consists of approximately 4.913 acres, as more specifically shown on the attached plans entitled Commercial Site Plan for 2625 Hanna Road, LLC showing land in 2625 County Road 22 Town of Canandaigua, prepared by Marks Engineering. Said plan is on record at the Town's Development Office, and is attached hereto and made a part herein as EXHIBIT B.

SECTION THREE. Zoning District Change from AR-1 Agricultural Rural Residential to MUO Mixed Use Overlay. The parcel of land described in the above Section Two shall be, and the same hereby is, transferred from the AR-1 Agricultural Rural Residential Zoning District to the MUO Mixed Use Overlay District as said zoning districts are defined and regulated by Town Code Chapter 220, as amended from time to time, and as specifically amended by this Local Law.

SECTION FOUR. Setback and Area Requirements. Based on the project description and other materials submitted to the Town of Canandaigua as of the date this Local Law is passed by the Town Board, the Town Board of the Town of Canandaigua hereby establishes the following setback, dimensional, and other area requirements for the land rezoned herein:

A. Setbacks

1. Minimum Front Setback to County Road 22: 61.0'
2. Minimum Side Setbacks: 33.0'
3. Minimum Rear Setback: 150.0'

B. Maximum Building Height: 35.0'

C. Minimum Distance Between Buildings: 40.0'

D. Maximum Building Coverage: 13.0%

E. Minimum Parking Stall Size: 19'x9'

F. Minimum Parking Spaces Required for Proposed Indoor Sports Facility: 63

G. Minimum Lot Size: 4.9 Acres

The requirements established herein are specific to the project descriptions and plans submitted to the Town. If, in the opinion of the Town Board, the project changes significantly, or if the applicant fails to receive approvals from the Town of Canandaigua Planning Board for the above-described project, these requirements shall be void and all bulk and area requirements established herein shall revert back to those set for the AR-1 Zoning District in Town Code Chapter 220.

SECTION FIVE. Amendment of the Official Zoning Map of the Town of Canandaigua. The Town Clerk of the Town of Canandaigua is hereby directed to amend the Official Zoning Map of the Town of Canandaigua to reflect the change in zoning district classification accomplished by this Local Law.

SECTION SIX. Authority and Supersession Effect. This Local Law is enacted pursuant to authority conferred by the New York State Municipal Home Rule Law and Town of Canandaigua Town Code § 220-33. To the extent that the items specifically addressed in this Local Law, or the manner of its adoption, is inconsistent with New York State Town Law, the Town Code of the Town of Canandaigua, or any other statute or local law, this Local Law shall prevail.

SECTION SEVEN. Effective Date. This Local Law shall take effect upon filing with the New York State Secretary of State.

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Town of Canandaigua			
Name of Action or Project: Adopting Local Law to Rezone Land From AR-1 to MUO			
Project Location (describe, and attach a location map):			
Brief Description of Proposed Action: The Town Board of the Town of Canandaigua is considering the adoption of a local law to rezone a parcel of land at 2625 County Road 22 from the AR-1 zoning district to Mixed Use Overlay and to amend the official zoning map of the Town of Canandaigua to reflect that change.			
Name of Applicant or Sponsor: Town of Canandaigua		Telephone: 585-394-1120	
		E-Mail: sreynolds@townofcanandaigua.org	
Address: 5440 State Rt 5 and 20 West			
City/PO: Canandaigua		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;">           a. Will storm water discharges flow to adjacent properties?             b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?         </div> If Yes, briefly describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b></p> <p>Applicant/sponsor/name: _____ Date: _____</p> <p>Signature: _____ Title: _____</p>		

TOWN OF CANANDAIGUA

LOCAL LAW # \_\_\_\_ OF 2024

---

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B. Maximum Building Height: 35.0'

C. Minimum Distance Between Buildings: 40.0'

D. Maximum Building Coverage: 13.0%

E. Minimum Parking Stall Size: 19'x9'

F. Minimum Parking Spaces Required for Proposed Indoor Sports Facility: 63

G. Minimum Lot Size: 4.9 Acres

The requirements established herein are specific to the project descriptions and plans submitted to the Town. If, in the opinion of the Town Board, the project changes significantly, or if the applicant fails to receive approvals from the Town of Canandaigua Planning Board for the above-described project, these requirements shall be void and all bulk and area requirements established herein shall revert back to those set for the AR-1 Zoning District in Town Code Chapter 220.

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SECTION SEVEN. Effective Date. This Local Law shall take effect upon filing with the New York State Secretary of State.

# ATTACHMENT 5

**Town of Canandaigua**  
**Town Board Rules of Procedure**

Adopted January 31, 2024

The Town Board of the Town of Canandaigua ("Town Board") hereby adopts the following Rules of Procedure. In the absence of the adoption of its own rules of order, these rules shall apply to all boards and committees of the Town of Canandaigua. The Rules of Procedure will be posted on the Town Clerk's legal bulletin board, in the Town Hall Meeting Room and on the Town of Canandaigua website.

1. **Regular Meetings.** The organizational meeting of the Canandaigua Town Board will be held during the month of January of each year, pursuant to the provisions of Town Law. The Town Board shall hold at least one (1) regular meeting each month of the calendar year, the date(s) and time(s) to be decided upon at the organizational meeting. In the event that there are two monthly scheduled meetings the first meeting shall be a workshop meeting of the Town Board and the second shall be a regular meeting of the Town Board.
2. **Chair.** The Town Supervisor shall be the Chair of the Board. In the absence of the Supervisor, the Deputy Supervisor shall act as the Chair of the Board. In the absence of both the Town Supervisor and the Deputy Town Supervisor, the Town Board shall appoint a temporary Chair.
3. **Quorum.** The majority of the Town Board (3 members) shall constitute a quorum.

#### COMMITTEES

4. **Permanent/Standing Committees of the Town Board.** The Town Board may from time to time create Committees of the Town Board as deemed necessary to assist the Town Board in the transaction of its business. One or more members of the Town Board shall be appointed to serve by a majority vote of the Town Board as Chair of such Committee on an annual basis for a one-year term.
  - a. Committee Chairs shall ensure that an agenda and supporting materials are available at least three (3) business days prior to the meeting.
  - b. Committee Chairs shall ensure that minutes of each meeting are available at least five (5) business days after the meeting.
5. **Special Committees.** The Town Board may from time to time also create and abolish advisory, Special Committees and/or Commissions by a majority vote of the Town Board, on an annual basis for a one-year term. Any resolution creating an advisory Special Committee or Commission shall specify the powers and duties of the Special Committee or Commission.

#### CONDUCT OF MEETINGS

6. **Order of Business.** At each regular meeting of the Town Board, the order of business shall be as set forth in the attached EXHIBIT A. At each workshop meeting of the Town Board, the order of business shall be as set forth in the attached EXHIBIT B.
7. The Chair shall preserve order and decorum at all meetings of the Board. All people in attendance shall conduct themselves with civility and professionalism and shall treat each other and Town staff with courtesy and respect.
8. When two or more members of the Board speak at once, the Chair shall name the Board member who is to speak first. No Board member shall speak more than once on any question, until every

Board member choosing to speak shall have spoken. Prior to comment, each member of the board will be recognized by the Chair prior to speaking.

9. A Board member called to order shall immediately come to order, except that he/she will be permitted to explain. If an appeal shall be taken from a decision of the Chair, the Board shall decide the case by majority vote without debate.
10. All questions of order not addressed specifically by these Rules of Procedure shall be decided by the Town Attorney based on guidance from Robert's Rules of Order and applicable law.

#### PERMISSION FOR THE PUBLIC TO SPEAK BEFORE THE TOWN BOARD

11. Anyone from the public shall have the right to address the Board on a matter of public concern during the Privilege of the Floor portion of any Town Board meeting.
  - a. Each speaker will have three minutes to speak unless the Chair grants approval for additional time. Time may not be transferred from one speaker to another or reserved for a later time in the same meeting.
  - b. Speakers must direct their comments to the Town Board.
  - c. The use of racial, ethnic, or homophobic slurs; lewd, obscene, threatening, abusive, or profane language will not be tolerated. Speakers who violate this rule, will have their time immediately revoked and will be asked to leave the meeting.
  - d. It is helpful, but not required, for speakers to provide their name and address.
  - e. Written materials shall be provided to the Clerk and will be incorporated into the official record.

#### AGENDA AND SUPPORTING MATERIALS

12. **Deadline for Submission.** All proposed resolutions and supporting materials must be submitted to the Town Board Agenda working folder on or before noon seven (7) days prior to the Town Board meeting. All department heads and employees submitting resolutions should make every effort to submit their resolution by Noon ten (10) days preceding the deadline.
  - a. The Town Board, in its sole discretion, may consider and/or act upon any and all business that may properly come before the Town Board at any duly convened meeting of the Town Board by request and the approval of a majority of the Board.
  - b. Any Town Board member may present a proposed resolution for consideration to the Town Supervisor by the established deadline.
  - c. Resolutions presented after the deadline will require a waiver of this rule of procedure and approval by the Chair. Resolutions requested for consideration after the deadline shall be provided to the Town Supervisor for introduction and consideration as supplemental at the meeting of the Town Board.
13. **Presentations to the Town Board.** Requests to make a presentation to the Town Board must be received by the Town Supervisor's Office at least seven (7) days prior to the meeting.
14. **Preparation and Publication of Agendas.** The Town Supervisor and town staff will review and prepare the agenda. The Town Clerk will post the agenda on the official bulletin board. The Town Supervisor's Office shall ensure that the agenda and proposed resolutions are posted on the website by 2:00 p.m. at least five (5) days prior to a Town Board meeting or as soon as possible thereafter if it is not possible to do so.

15. **Meeting Packet.** The Town Supervisor's Office will gather all information relevant to the Town Board meeting, including the agenda, and make it available to the members of the Town Board by 2:00 p.m. at least five (5) days prior to a meeting. At least five (5) days prior to a meeting the agenda and supporting documents will be e-mailed to Board members and posted on the Town's website.

## MOTIONS AND RESOLUTIONS

16. No motion shall be stated, debated, or put, unless it is seconded.
17. Any motion shall be reduced to writing if the Chair or any Board member so requests.
18. If any question in debate contains several distinct propositions, any Board member may have the same divided.
19. After a motion is stated, it shall be before the Town Board, any such motion may be withdrawn by the Town Board member offering the motion at any time prior to decision or amendment.
20. When a question is under debate, no motion may be received, except a (a) motion to amend the question, (b) to put the question, (c) to postpone it indefinitely, (d) to adjourn it to a specific day, (e) to lay it on the table, (f) to commit it to a committee, or (g) to adjourn the meeting.
21. **Amendment/Modification of Motions, Resolutions, or Local Laws.**
- a. Any member may suggest a modification or modifications to a motion, a proposed resolution or local law during debate and with consent of the originally moving member and the Chair said modification or modifications shall be incorporated into the original motion.
  - b. In the absence of such consent any modification or modifications must be made by motion to amend, duly seconded, and affirmatively approved by an affirmative vote of a majority of the Board.
22. **Recording of Votes.** The name of the Board member offering a motion or resolution, and the name of the Board members seconding the motion or resolution shall be entered into the minutes. The ayes and nays and abstentions upon any question shall be taken and entered in the minutes. Any such motion must be made by a Board member, be duly seconded and then be approved by an affirmative vote of a majority of the Board. Any member of the Board may ask for a roll call vote on any question.
23. **Laying Over of Resolutions or Local Laws.**
- a. Any Resolution or Local Law before the Town Board shall be laid over until the next regular meeting of the Board if so demanded by any member of the Town Board.
  - b. No further action may be taken on the Resolution or Local Law or its amendments, but limited discussion may occur at the discretion of the Chair.
  - c. No member shall be required to tell his/her reason for the lay-over of the Resolution or Local Law.
  - d. Any action on a laid-over Resolution or Local Law must take place at the next scheduled meeting.
  - e. No Resolution or Local Law may be laid over a second time.
24. **Grouping of Resolutions.** The Chair may group multiple resolutions together by so stating and requesting a motion to approve said group of resolutions as identified by number. If any member objects to such grouping of resolutions the resolutions shall not be grouped together unless upon motion to do so, duly seconded, and approved by an affirmative vote of a majority of the Board.

25. **Motion to Adjourn.** A motion to adjourn, duly seconded, shall always be in order and shall be decided without debate by an affirmative vote of a majority of the Board.

#### MISCELLANEOUS

26. No standing rule of order shall be rescinded, suspended or changed, or any additional rule of order be adopted thereto, except by majority vote of the Town Board.
27. Any Town Board member may request an executive session if allowed by law which may be granted by a majority vote of the Town Board.
28. When a Board member must be necessarily absent or will be participating in a meeting by remote participation in accordance with the Town Board's Remote Participation Policy, that Board member must so inform the Chair and the Town Clerk as soon as reasonably possible.
29. All Board members shall complete the same amount of training as is required of members of the Town's Planning Board. Newly elected or appointed Board members should also complete the newly elected officials training sessions presented by the New York State Department of State during their first year in office.

EXHIBIT A  
TOWN OF CANANDAIGUA  
2024 REGULAR TOWN BOARD MEETING RULES  
  
OF PROCEDURE  
  
ORDER OF BUSINESS

At each meeting the order of business shall be

1. Call to order and Pledge of Allegiance
2. Roll Call
3. Circulation of written communications and correspondence
4. Privilege of the Floor
5. Priority Business
6. Presentations
7. Public Hearings
8. Reports of Town Officials and Department Heads
9. Reports of Committees, Boards and Commissions
10. Privilege of the Floor
11. Resolutions and Motions
12. Approval of the Minutes
13. Payment of Bills
14. Other Business
15. Privilege of the Floor
16. Executive session as needed
17. Adjournment

EXHIBIT B  
TOWN OF CANANDAIGUA  
2024 TOWN BOARD SPECIAL WORKSHOP  
MEETING RULES OF PROCEDURE

MEETING TIME: Meetings shall run from 6:00-7:30 PM  
on designated dates, unless otherwise agreed to by a  
majority vote of the Town Board.

ORDER OF BUSINESS

At each meeting the order of business shall be

**1. Call to order and Pledge of Allegiance**

**2. Roll Call**

**3. Presentations, Workshops, Other Business**

- a. Workshops; including, but not limited to BID Meeting, Capital Planning, Comprehensive Plan Review, Strategic Plan Review, Budget Review
- b. Presentations; including, but not limited to History Team, Tree Team, Cemetery Committee, Planning Board, Zoning Board, ECB, Parks Committee, Special Events, Citizens Committee, and local agencies and government bodies.
- c. Public Hearings, motions and resolutions as requested by town staff
- d. Other Business as agreed to by a majority of Town Board members.

Town of Canandaigua  
**2023-Town Board Rules of Procedure**

~~Adopted February 27, 2023, by Resolution No. 2023-045~~

Adopted January 31, 2024

The Town Board of the Town of Canandaigua (~~herein after referred to as "~~Town Board~~"~~) hereby adopts the following Rules of Procedure. In the absence of the adoption of its own rules of order, these rules shall apply to all boards and committees of the Town of Canandaigua. The Rules of Procedure will be posted on the Town Clerk's legal bulletin board, in the Town Hall Meeting Room and on the Town of Canandaigua website.

1. **Regular Meetings.** The organizational meeting of the Canandaigua Town Board will be held during the month of January of each year, pursuant to the provisions of Town Law. The Town Board shall hold at least one (1) regular meeting each month of the calendar year, the date(s) and time(s) to be decided upon at the organizational meeting. In the event that there are two monthly scheduled meetings the first meeting shall be a workshop meeting of the Town Board and the second shall be a regular meeting of the Town Board.
2. **Chair.** The Town Supervisor shall be the Chair of the Board. In the absence of the Supervisor, the Deputy Supervisor shall act as the Chair of the Board. In the absence of both the Town Supervisor and the Deputy Town Supervisor, the Town Board shall appoint a temporary Chair.
3. **Quorum.** The majority of the Town Board (3 members) shall constitute a quorum.

#### COMMITTEES

4. **Permanent/Standing Committees of the Town Board.** The Town Board may from time to time create Committees of the Town Board as deemed necessary to assist the Town Board in the transaction of its business. One or more members of the Town Board shall be appointed to serve by a majority vote of the Town Board ~~as Chair of~~ such Committee on an annual basis for a one-year term.
  - a. Committee Chairs shall ensure that an agenda and supporting materials are available at least three (3) business days prior to the meeting.
  - b. Committee Chairs shall ensure that minutes of each meeting are available at least five (5) business days after the meeting.
- 4.5. **Special Committees.** The Town Board may from time to time also create and abolish advisory, Special Committees and/or Commissions by a majority vote of the Town Board, on an annual basis for a one-year term. Any resolution creating an advisory Special Committee or Commission shall specify the powers and duties of the Special Committee or Commission.

#### CONDUCT OF MEETINGS

- 5.6. **Order of Business.** At each regular meeting of the Town Board, the order of business shall be as set forth in the attached EXHIBIT A. At each workshop meeting of the Town Board, the order of business shall be as set forth in the attached EXHIBIT B.
- 6.7. The Chair shall preserve order and decorum at all meetings of the Board. All people in attendance shall conduct themselves with civility and professionalism and shall treat each other and Town staff with courtesy and respect.

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~~7.8.~~ When two or more members of the Board speak at once, the Chair shall name the Board member who is to speak first. No Board member shall speak more than once on any question, until every Board member choosing to speak shall have spoken. Prior to comment, each member of the board will be recognized by the eChair prior to speaking.

~~8.9.~~ A Board member called to order shall immediately come to order, except that he/she will be permitted to explain. If an appeal shall be taken from a decision of the Chair, the Board shall decide the case by majority vote without debate.

~~9.10.~~ All questions of order not addressed specifically by these Rules of Procedure shall be decided by the Town Attorney based on guidance from Robert's Rules of Order and applicable law.

#### PERMISSION FOR THE PUBLIC TO SPEAK BEFORE THE TOWN BOARD

~~10.11.~~ Anyone from the public shall have the right to address the Board on a matter of public concern during the Privilege of the Floor portion of any Town Board meeting.

- ~~a.~~ Each speaker will have three minutes to speak unless the Chair grants approval for additional time. Time may not be transferred from one speaker to another or reserved for a later time in the same meeting.
- ~~b.~~ Speakers must direct their comments to the Town Board.
- ~~c.~~ The use of racial, ethnic, or homophobic slurs; lewd, obscene, threatening, abusive, or profane language will not be tolerated. Speakers who violate this rule, will have their time immediately revoked and will be asked to leave the meeting.
- ~~d.~~ It is helpful, but not required, for speakers to provide their name and address.
- ~~e.~~ Written materials shall may be provided to the Clerk and will be incorporated into the official record.

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#### AGENDA AND SUPPORTING MATERIALS

~~12.~~ **Deadline for Submission.** All proposed resolutions and supporting materials must be submitted to the Town Manager's Office Town Board Agenda working folder on or before noon seven (7) days prior to the Monday immediately preceding the Town Board meeting. All department heads and employees submitting resolutions should make every effort to submit their resolution by Noon ten (10) days the Friday preceding the deadline.

~~a.~~ The Town Board, hereby acknowledges, in its sole discretion, may continue to consider and/or act upon any and all business that may properly come before the Town Board at any duly convened meeting of the Town Board by request of a waiver of the rule and the approval of a majority of the bBoard.

~~b.~~ Any Town Board member may present a proposed resolution for consideration to the Town Supervisor and Town Manager by the established deadline.

~~c.~~ Resolutions presented after the deadline will require a waiver of this rule of procedure and approval by the Chair. Resolutions requested for consideration after the deadline shall be provided to the Town Supervisor for introduction and consideration as supplemental at the meeting of the Town Board.

~~11.~~

~~12.13.~~ **Presentations to the Town Board.** Requests to make a presentation to the Town Board must be received by the Town Supervisor's Office at least seven (7) days one week prior to the meeting.

~~13.14.~~ **Preparation and Publication of Agendas.** The Town Supervisor and the Town Manager town staff will review and prepare the agenda. The Town Clerk will post the agenda on the official bulletin board. The Town Manager's Office Supervisor's Office will shall ensure that post the agenda and the agenda and proposed resolutions are posted on the website by 2:00 p.m. at least the Wednesday five

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(5) days prior to a Town Board meeting, ~~or as soon as possible thereafter if it is not possible to do so.~~

~~14.15.~~ **Meeting Packet.** The ~~Town Manager's Office~~ Town Supervisor's Office will gather all information relevant to the Town Board meeting, including the agenda, and make it available to the members of the Town Board by 2:00 p.m. at least five (5) days the Wednesday prior to a meeting. At least five (5) days ~~Also, on the Wednesday~~ prior to a meeting the agenda and supporting documents will be e-mailed to Board members and posted on the Town's website.

## MOTIONS AND RESOLUTIONS

~~16.~~ No motion shall be stated, debated, or put, unless it is seconded.

~~17.~~ Any motion shall be reduced to writing if the Chair or any Board member so requests.

~~15.18.~~ If any question in debate contains several distinct propositions, any Board member may have the same divided.

~~16.19.~~ After a motion is stated, it shall be before the Town Board, any such motion may be withdrawn by the Town Board member offering the motion at any time prior to decision or amendment.

~~20.~~ When a question is under debate, no motion may be received, except a (a) motion to amend the question, (b) to put the question, (c) to postpone it indefinitely, (d) to adjourn it to a specific day, (e) to lay it on the table, (f) to commit it to a committee, or (g) ~~a motion~~ to adjourn the meeting Board.

~~21.~~ **Amendment/Modification of Motions, Resolutions, or Local Laws.** ~~Notwithstanding the foregoing, a~~

~~a.~~ Any member may suggest a modification or modifications to a motion, a proposed resolution or local law during debate and with consent of the originally moving member and the Chair said modification or modifications shall be incorporated into the original motion.

~~17.b.~~ In the absence of such consent any modification or modifications must be made by motion to amend, duly seconded, and affirmatively approved by an affirmative vote of a majority of the Board.

~~18.22.~~ ~~Votes, when recorded;~~ **Recording of Votes.** The name of the Board member offering a motion or resolution, and the name of the Board members seconding the motion or resolution shall be entered into the minutes. The ayes and nays and abstentions upon any question shall be taken and entered in the minutes. Any such motion must be made by a Board member, be duly seconded and then be approved by an affirmative vote of a majority of the ~~b~~Board. Any member of the bBoard may ask for a roll call vote on any question when voting is not unanimous.

~~23.~~ **Laying Over of Resolutions or Local Laws.**

~~a.~~ Any Resolution or Local Law before the Town Board shall be laid over until the next regular meeting of the Board if so demanded by any member of the Town Board.

~~b.~~ No further action may be taken on the Resolution or Local Law or its amendments, but limited discussion may occur at the discretion of the Chair.

~~c.~~ No member shall be required to tell his/her reason for the lay-over of the Resolution or Local Law.

~~d.~~ Any action on a laid-over Resolution or Local Law must take place at the next scheduled meeting.

~~e.~~ No Resolution or Local Law may be laid over a second time.

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~~19-24.~~**Grouping of Resolutions.** The Chair may group multiple resolutions together by so stating and requesting a motion to approve said group of resolutions as identified by number. If any member objects to such grouping of resolutions the resolutions shall not be grouped together unless upon motion to do so, duly seconded, and approved by an affirmative vote of a majority of the Board.

~~20-25.~~**Motion to Adjourn.** A motion to adjourn, duly seconded, shall always be in order and shall be decided without debate by an affirmative vote of a majority of the Board.

#### MISCELLANEOUS

~~21-26.~~No standing rule of order shall be rescinded, suspended or changed, or any additional rule of order be adopted thereto, except by majority vote of the Town Board.

~~22-27.~~Any Town Board member may request an executive session if allowed by law which may be granted by a majority vote of the Town Board.

~~28.~~When a Board member must be necessarily absent or will be participating in a meeting by remote participation in accordance with the Town Board's Remote Participation Policy, that Board member must so inform the Chair and the Town Clerk as soon as reasonably possible.

~~23-29.~~All Board members shall complete the same amount of training as is required of members of the Town's Planning Board. Newly elected or appointed Board members should also complete the newly elected officials training sessions presented by the New York State Department of State during their first year in office.

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EXHIBIT A  
TOWN OF CANANDAIGUA  
2023 REGULAR TOWN BOARD MEETING RULES  
OF PROCEDURE  
ORDER OF BUSINESS

At each meeting the order of business shall be

1. Call to order and Pledge of Allegiance
2. Roll Call
3. Circulation of written communications and correspondence
4. Privilege of the Floor
5. Priority Business
6. Presentations
7. Public Hearings
8. Reports of Town Officials and Department Heads
9. Reports of Committees, Boards and Commissions
10. Privilege of the Floor
11. Resolutions and Motions
12. Approval of the Minutes
13. Payment of Bills
14. Other Business
15. Privilege of the Floor
16. Executive session as needed
17. Adjournment

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EXHIBIT B  
TOWN OF CANANDAIGUA  
2024 TOWN BOARD SPECIAL WORKSHOP  
MEETING RULES OF PROCEDURE

MEETING TIME: Meetings shall run from 6:00-7:30 PM on designated dates, unless otherwise agreed to by a majority vote of the Town Board.

ORDER OF BUSINESS

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1. Call to order and Pledge of Allegiance

2. Roll Call

3. Presentations, Workshops, Other Business

a. Workshops; including, but not limited to BID Meeting, Capital Planning, Comprehensive Plan Review, Strategic Plan Review, Budget Review

b. Presentations; including, but not limited to History Team, Tree Team, Cemetery Committee, Planning Board, Zoning Board, ECB, Parks Committee, Special Events, Citizens Committee, and local agencies and government bodies.

c. Motions and resolutions as requested by town staff

d. Other Business as agreed to by a majority of Town Board members.

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# ATTACHMENT 6

## Citizen Advisory Panel Mission Statement and Charge

Created by Town Board Resolution:

### **Mission Statement**

*A panel of engaged citizens that promotes the Town of Canandaigua through effective communication, citizen education, and advises the town board on future growth and development.*

### **Committee Membership**

- Minimum of 5, Maximum of 7 Voting Members
  - o One member from the Canandaigua Uptown BID
  - o One member should be a youth member
- One ex-officio Town Board Member
- One ex-officio Town Staff Member

### **Length of Term**

The appointed term shall be 2 years with staggered term endings. At creation a minimum of half the committee members shall be appointed to a (1) one year term, and the remainder to a (2) year term. Subsequent appointments shall be for a (2) two year term.

### **Chair**

To be nominated and voted on by a majority of the committee, approved by the town board, serving a 1 year term.

### **Committee Charge**

1. Promote the Town of Canandaigua and tell our story through improved frequent communication
2. Promote the uptown area as an economic development hub of the Town of Canandaigua by,
3. Advise the Town Board and the Uptown BID regarding the implementation of the Uptown Study/Plan (2019/2021) and related documents.

4. Advise the Town Board on the continued implementation of the Town of Canandaigua Comprehensive Plan
5. Continue to develop ways to improve citizen education and involvement.

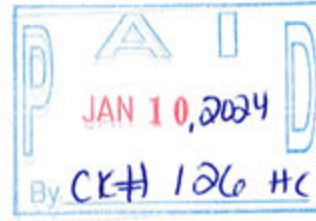
# ATTACHMENT 7

# Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

January 9<sup>th</sup>, 2024

Jared Simpson, Town Supervisor  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424



**RE: WILLIAM GROVE, GROVE ENGINEERING, PLLC**  
**NEW SINGLE FAMILY DWELLING - EROSION CONTROL SURETY ESTIMATE REVIEW**  
**TAX MAP No. 125.00-1-15.000**  
**CPN No. 2023-076, 2023-104, 2023-123**  
**ADDRESS: 4273 STATE ROUTE 21 SOUTH**

Dear Mr. Simpson,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated date, December 28<sup>th</sup>, 2023, prepared by William Grove PE of Grove Engineering, PLLC for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$700.00 (700 dollars)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Michael Murphy  
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk  
Property File  
Parcel Owner

APPROVED
Jared Simpson Town Supervisor
Date 1/10/2024



# GROVE

---

ENGINEERING, PLLC

8677 STATE ROUTE 53  
NAPLES, NEW YORK 14512  
585-797-3989 PHONE  
grove.engineering@yahoo.com

December 28, 2023

Sarah Reynolds  
Planner  
Town of Canandaigua

Re: Soil stabilization and erosion control cost estimate  
Proposed Pool Residence,  
4273 NYS Rt 21 South

Dear Ms. Reynolds,

As required by the Final Site Plan Requirements of the Town, here are the estimated costs for the installation and maintenance of the soil stabilization and erosion control on the above referenced project:

Silt Fence	180 LF@ \$2.50/LF	= \$450
Final seed/mulch all disturbed areas	Lump Sum	= <u>\$250</u>

Total: **\$700**

If you have any questions, feel free to contact me.

Sincerely,



William J. Grove, P.E.

# ATTACHMENT 8



## **Form PERM 33 (September 2023)** **Highway Work Permit Application for Non-Utility Work**

### **Instructions and Form** *(For Commercial Driveways, use Form PERM 33-COM)*

#### **INSTRUCTIONS FOR COMPLETING THE APPLICATION**

##### **FRONT OF APPLICATION**

Three (3) copies of the entire application, work plans and all other supporting documents must be submitted. At the time of application, certain information relative to fees and deposits may be contingent upon determinations to be made by the Department. In such cases, the information may be left blank and remittance withheld until a determination is made.

Please complete the following:

- Permittee name, address, phone and email address. Provide joint applicant contact information, if appropriate. If there are additional applicants, attach contact information on a separate sheet.
- Name and phone number(s) of emergency contact person.
- If permit is to be returned to someone other than the applicant, complete this section.
- If the guarantee deposit or bond is to be returned to someone other than applicant, complete this section.
- Estimate the cost of work being performed in the state highway right-of-way and provide this figure.
- Indicate anticipated duration of work to be performed with starting date and ending date.
- Indicate the form of insurance coverage to be provided.
- Give a brief description of the work that is proposed to be done under this permit.
- Indicate whether any overhead and/or underground work (5 foot or greater depth) is included in the proposed work.
- Plans and specifications should accompany this application for any work that involves construction within the state highway right-of-way. Place a check mark on the lines for plans and specifications if they are attached to this application.
- Location of the project should be identified by State Route, highway reference marker(s), and the municipality and county in which work area is located.
- In regard to State Environmental Quality Review (SEQR), indicate the type of action, the name of the Lead Agency, and what date the final determination was made, if available.
- Signature of applicant and date.
- Signature of second applicant, if any, and date.

##### **BACK OF APPLICATION**

- Check type of work that will be performed.
- In the appropriate column, indicate total amount of permit fees (Include insurance fee for residential work)
- Indicate type of performance security provided (bond, deposit, letter of credit), if required.
- Indicate check number of deposit or bond number.

## RESPONSIBILITIES OF PERMITTEE PURSUANT TO NON-UTILITY HIGHWAY WORK PERMITS

**NOTE: FAILURE TO OBTAIN A PERMIT OR FAILURE TO COMPLY WITH THE TERMS OF A PERMIT MAY RESULT IN THE DEPARTMENT HALTING THE ACTIVITY FOR WHICH A PERMIT IS REQUIRED UNTIL ADEQUATE CORRECTIONS HAVE BEEN MADE.**

**1. LIMITATIONS ON USE:** The specific site identified in this Highway Work Permit, and only that site identified, will be available for use by Permittee only for the purpose stated in this Permit and only on the date(s) and for the duration designated in this permit. This Permit does not authorize any infringement of federal, state or local laws or regulations, is limited to the extent of the authority of NYSDOT and is transferable and assignable only with the written consent of the Commissioner of Transportation. The Commissioner reserves the right to modify fees and to revoke or annul the Permit at any time, at his/her discretion without a hearing or the necessity of showing cause.

**2. CONDITIONS OF USE:** NYSDOT makes no affirmation that the state-owned site used for the work has been designed, constructed, or maintained for the purpose of the conduct of the work. The Permittee assumes full responsibility for planning and conducting a safe and orderly project that does not expose workers or the public to any unreasonable hazards and that involves a minimal disruption of the normal uses of the state and local highway systems. It shall be the sole obligation of the Permittee to determine whether the site is suitable for the purpose of safely conducting the work. The Permittee assumes all responsibility for assuring that the use of the highway/property conforms to applicable requirements of law, including, but not limited to those set forth herein.

**Permittee agrees to assure compliance with New York Labor Law, industrial regulations, and OSHA regulations, and to assure the safety of all workers who will be engaged to do the permitted work.**

**3. INSURANCE COVERAGE:** Permittee must have the insurance that is required for the type and extent of the work being performed.

**Permittee agrees to maintain liability insurance in full force and effect throughout the term of the highway work permit. Expiration of, or lack of, liability insurance automatically terminates the permit.**

To comply with this requirement, an applicant must furnish the Department with one of the following:

- A completed **Certificate of Insurance** evidencing the required types and limits of insurance coverage, with New York State Department of Transportation named as an additional insured on the commercial general liability policy. An industry standard **ACORD 25** form with an **ACORD 855** Addendum is acceptable evidence of the required coverage. Certificate Holder should be indicated as New York State Department of Transportation, with the address of the issuing office.
- A fully executed **Undertaking Agreement** may be provided by Municipalities, Public Utilities, Transportation Corporations, Public Service Corporations or Railroads, as an alternative to providing proof of commercial general liability the insurance.
- **Homeowners** applying for a residential work permit (driveways, improvements or tree work) and performing their own work have the option to pay a **\$25 Insurance Fee**, and waive the requirement to provide insurance coverage. Any contractor doing work on the homeowner's behalf must be listed on the permit and provide satisfactory proof of insurance as set forth below.

See "PERM 33 Submission Package Requirements" on page 4 for more detailed guidance on insurance coverage.

**4. COMPENSATION AND DISABILITY INSURANCE COVERAGE:** Permittee is required to have compensation insurance and disability coverage as noted in the provisions of the Worker's Compensation Law and Acts amendatory thereof for the entire period of the permit, or the permit will be invalid. Applicant must provide proof of coverage (Form C-105.2, U-26.3 or SI-12 for Worker's Compensation, and DB-120.1 or DB-155 for Disability Benefits), or provide proof of exemption from this requirement (Form CE-200).

**5. INDEMNIFICATION:** Permittee agrees that, in addition to any protection afforded to NYSDOT under any available insurance, NYSDOT shall not be liable for any damage or injury to the Permittee, its agents, employees, or to any other person, or to any property, occurring on the site or in any way associated with Permittee's activities or operations; whether undertaken by Permittee's own forces or by contractor or other agents working on Permittee's behalf. To the fullest extent permitted by law, the Permittee agrees to defend, indemnify and hold harmless the State of New York, NYSDOT and their agents from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of any claim, including but not limited to claims for personal injuries, property damage or wrongful death and/or environmental claims, in any way associated with the Permittee's activities or operations, no matter how caused.

**6. NOTIFICATION:** The following should be notified at the appropriate time as shown below:

- Commissioner of Transportation, through the NYSDOT regional office, one week prior to commencing work.
- Area gas distributors, 72 hours prior to any blasting.
- Utility companies with facilities in work areas, before starting work (in accordance with Industrial Code 53).
- Permission from utility company must be obtained before commencing work affecting the utilities' facilities.
- NYSDOT regional signal maintenance shop, 3 days prior to starting work (traffic signal work).
- NYSDOT regional office, at conclusion of work, and return original copy of permit to Resident Engineer.

**NOTIFICATION FOR ANNUAL PERMITS:** Notify by phone, the Regional or Resident Engineer's Office, one week in advance, each time regular maintenance work is to be performed. In emergencies, notification by phone, fax or email should be made as soon as is practical, no later than the next business day.

**7. SITE CARE AND RESTORATION:** A bond, deposit (bank cashier's check), or a Letter of Credit, in an amount designated by the Department of Transportation, may be required before a permit is issued, in order to guarantee restoration of the site to its original condition. A fully executed Undertaking Agreement may be accepted as an alternative security, where applicable. If the Department is obliged to restore the site to its original condition, the costs to the Department will be deducted from the amount of the permittee's deposit at the conclusion of the work. Costs in excess of the bond/deposit on file will be billed directly to the permittee. If permittee posts a Letter of Credit, the Department may elect to have a contractor restore the site, and issue a draft drawn against the Letter of Credit as payment.

- Anyone working within state highway right-of-way must wear **high visibility apparel** and **hard hat** meeting ANSI Class 2 requirements.
- No unnecessary obstruction is to be left on the pavement or the state highway right-of-way, or in such a position as to block warning signs during non-working hours.
- No work shall be done to obstruct drainage or divert creeks, water courses or sluices onto the state highway right-of-way.
- All false work must be removed and all excavations must be filled in and restored to the satisfaction of the Regional Maintenance Engineer.

**8. COSTS INCURRED BY ISSUANCE OF THIS PERMIT:** All costs beyond the limits of any liability insurance, surety deposits, etc. are the responsibility of the permittee. The State shall be held free of any costs incurred by the issuance of this permit, direct or indirect.

**9. SUBMITTING WORK PLANS:** The applicant will submit three (3) copies of work plans and/or maps as required by the Department. This shall include (but not limited to) such details as: measurements of driveways with relation to nearest property corner; location of existing and proposed poles, guide rail, signal equipment, trees or drainage structures; positions of guys supporting poles; a schedule of the number of poles and feet of excavation necessary for completion of work on the State right-of-way. A description of the proposed method of construction will be included.

- Plan work with future adjustments in mind, as any relocation, replacement or removal of the installation authorized by this permit and made necessary by future highway maintenance, reconstruction or new construction, will be the responsibility of the permittee.
- Driveway plans should be prepared in accordance with NYSDOT POLICY AND STANDARDS FOR ENTRANCES TO STATE HIGHWAYS.
- The permittee must coordinate the work with any State construction being conducted.

**10. TRAFFIC MAINTENANCE:** A plan detailing how the permittee intends to maintain and protect traffic shall be submitted with work plans. Traffic shall be maintained on the highway in a safe manner during working and non-working hours until construction is completed. The permittee is responsible for traffic protection and maintenance, including adequate use of signs, barriers, and flag persons during working and non-working hours until construction is completed. All sketches will be stamped with "MAINTENANCE OF TRAFFIC SHALL BE IN CONFORMANCE WITH THE NATIONAL MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES."

**11. COST OF INSPECTION AND SUPERVISION:** Prior to issuance of the Highway Work Permit, the permittee may be required to sign an INSPECTION PAYMENT AGREEMENT FOR HIGHWAY WORK PERMITS (FORM PERM 50) agreeing to the payment of construction inspection charges, based on the number of work days involved. In certain cases, the permittee may also be required to sign a PAYMENT AGREEMENT FOR HIGHWAY WORK PERMITS DESIGN REVIEW (FORM PERM 51) agreeing to design review charges, based on the number of work hours in which Department employees were engaged in design review activity.

**12. SCOPE:**

- **Areas Covered:** Permits issued are for highways, bridges and culverts over which the New York State Department of Transportation has jurisdiction. (Local governments issue permits for highways under their jurisdiction.) Work locations must be approved by the Department.
- **Maintenance:** Unless noted otherwise, applicant shall be fully responsible for the maintenance of all items installed and/or altered as shown on the approved permit plans and documents. Property owners having access to a state highway shall be fully responsible for the maintenance of their driveway in accordance with POLICY AND STANDARDS FOR ENTRANCES TO STATE HIGHWAYS.
- **Work Commencement:** The Permittee shall have a copy of the permit available at the site during the construction period. Work should start within 30 days from validation date of permit or said permit may be revoked.

**13. REPORTING ACCIDENTS:** Permittee is required to report any accidents that occur during the course of the permit work to their insurance company, and to provide the Department with a copy of any such report.

**14. COMPLETION OF PROJECT:** Upon completion of the work within the State highway right-of-way authorized by the work permit, the person and his or its successors in interest shall be responsible for the maintenance and repair of such work or portion of such work as set forth within the Terms and Conditions of the Highway Work Permit.

## PERM 33 Submission Package Requirements

**Submit three (3) copies of the final submission package: Submission package must include the entire PERM 33 with all work plans and supporting documents, including the following (check all that apply):**

	Stamped Final Plans – Submit in PDF file format on CD, with three (3) paper copies (1" = 50'), or as requested
	ACORD 25 - Certificate of Insurance, with NYSDOT named as Additional Insured (See line 3 below).
	ACORD 855 - New York Construction Certificate of Liability Insurance Addendum (See line 3 below).
	PERM 1, 2, 6 or 16 - Undertaking Agreement, if applicable (See line 4 below).
	PERM 36 - Attachment to Highway Work Permit – Consultant Inspection, if applicable
	PERM 44 - Surety Bond – Performance bond in Applicant's name, or deposit (Bank cashier's check required)
	PERM 50 – Inspection/Supervision Payment Agreement, if applicable
	Proof of Worker's Compensation Insurance (Form C-105.2, U-26.3 or SI-12), or proof of exemption (Form CE-200)
	Proof of Disability Benefits Coverage (Form DB-120.1 or DB-155), or proof of exemption (Form CE-200)
	Permit Fee (Include \$25 Insurance Fee for residential operations)
	Other (specify):

### Insurance Requirements

- 1) In most cases, Permittee must provide proof of **Commercial General Liability** insurance coverage with limits of liability not less than **\$1,000,000** per claim/occurrence, unless any of the following circumstances exist, in which case the limits of liability shall not be less than **\$5,000,000** per claim/occurrence:
  - (a) The estimated value of permitted work in state right-of-way is \$250,000 or more (see line 6 below);
  - (b) The permitted work requires or includes the construction, alteration or maintenance of underground features at any depth five feet or more below grade;
  - (c) The permitted work requires or includes the construction, alteration or maintenance of overhead features that include, but are not limited to, traffic signals, overhead sign structures, retaining walls or other grade separation structures.
- 2) Exceptions to the above liability limits include: (a) Annual maintenance permits require limits of liability not less than \$5,000,000 per claim/occurrence; (b) Permits for vegetation control activities require limits of liability not less than \$1,000,000 per claim/occurrence; (c) Residential driveway permits require limits of liability not less than \$500,000 per claim/occurrence; and (d) Adopt-a-Highway permits are exempt.
- 3) **ACORD 25** with **ACORD 855** (New York Construction Addendum) shall be submitted as an acceptable proof of liability coverage. New York State Department of Transportation should be named as Additional Insured and as the Certificate Holder at the address of the issuing office.
- 4) Municipalities, public utilities, public authorities and railroads may elect to provide a fully executed Undertaking Agreement as a substitute for providing proof of insurance coverage, or any other financial security otherwise required.
- 5) Homeowners may pay a \$25 Insurance Fee in lieu of providing proof of insurance, however any contractor performing on behalf of a homeowner and who is named on the permit must provide proof of insurance as outlined above.
- 6) When the estimated cost of work being performed in the right-of-way equals or exceeds \$250,000, Permittee must additionally provide proof of a **Protective Liability (OCP)** insurance policy with a minimum liability limit of \$1,000,000 per occurrence, with New York State Department of Transportation as Named Insured.

**Permittee agrees to maintain liability insurance in full force and effect throughout the term of the highway work permit. Expiration of, or lack of, liability insurance coverage automatically terminates the permit.**

For more information on insurance requirements, go to: [www.dot.ny.gov/permits-insurance](http://www.dot.ny.gov/permits-insurance)

STATE OF NEW YORK DEPARTMENT OF TRANSPORTATION  
HIGHWAY WORK PERMIT APPLICATION FOR NON-UTILITY WORK

Application is hereby made for a highway work permit:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Applicant Phone (\_\_\_\_) \_\_\_\_\_

Applicant Email Address \_\_\_\_\_

Emergency Contact \_\_\_\_\_

Emergency Phone (\_\_\_\_) \_\_\_\_\_

RETURN PERMIT TO: (if different from Permittee)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

For Joint application, name and address of Applicant 2 below:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Applicant 2 Phone (\_\_\_\_) \_\_\_\_\_

Applicant 2 Email Address \_\_\_\_\_

RETURN DEPOSIT/BOND TO: (if different from Permittee)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

DESCRIPTION OF PROPOSED WORK: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated cost of work being performed in highway right-of-way: \$ \_\_\_\_\_

Anticipated duration of work: From \_\_\_\_\_ to \_\_\_\_\_ (applies to the operations indicated on the reverse side)

WILL OVERHEAD OR UNDERGROUND (5'+) OPERATIONS BE INVOLVED IN THE PROPOSED WORK? YES \_\_\_\_ NO \_\_\_\_

ATTACHED: Plans \_\_\_\_\_ Specifications \_\_\_\_\_

LOCATION: State Route: \_\_\_\_\_ Located Between Reference Markers \_\_\_\_\_ and \_\_\_\_\_

City/Town/Village of \_\_\_\_\_ County of \_\_\_\_\_

SEQR REVIEW (select one)

[ ] Type II [ ] Type I [ ] Unlisted LEAD AGENCY: \_\_\_\_\_ DATE OF DETERMINATION: \_\_\_\_\_

Insurance (check one): \_\_\_\_\_ General Liability Insurance \_\_\_\_\_ Undertaking \_\_\_\_\_ Insurance Fee (residential operations only)

NOTE: PERMIT IS ISSUED CONTINGENT UPON ALL LOCAL REQUIREMENTS BEING SATISFIED

**ACKNOWLEDGMENT:** ON BEHALF OF THE APPLICANT, I HEREBY REQUEST A HIGHWAY WORK PERMIT, AND DO ACKNOWLEDGE AND AGREE TO THE RESPONSIBILITIES OF PERMITTEE AND THE OTHER OBLIGATIONS SET FORTH IN THIS PERMIT AND WARRANT COMPLIANCE THEREWITH.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

Applicant 2 Signature \_\_\_\_\_

Date \_\_\_\_\_

Approval recommended by Resident Engineer _____	Res No _____ Date _____
Approved by Regional Traffic Engineer _____	Reg No _____ Date _____

Operational Type and Description		Permit Fee	Insurance Fee	Total Fees
<b>DRIVEWAYS</b>				
5a1	Residential Driveway (includes field entrances)	15	25	
5a6	Temporary access road or street	200		
For Commercial Driveways and subdivisions streets, use form <b>PERM 33-COM</b>				
<b>IMPROVEMENTS</b>				
5b1	Residential	15	25	
5b2a	Commercial- Sidewalk, curb paving, drainage, etc.	200		
5b2b	Commercial – Grade, seed, improve land contour, clear brush	100		
5b2c	Commercial – Resurface existing road or driveway	50		
5b2d1	Annual resurfacing of roadways and driveways – PER COUNTY	150		
	Number of counties:			
5b2d2	Annual resurfacing of roadways and driveways – PER REGION	400		
<b>TREE WORK</b>				
5c1	Residential	15	25	
5c2a	Commercial removal or planting	25		
5c2b	Commercial pruning, applying chemicals to stumps	25		
5c3	Vegetation control for advertising signs – PER SIGN	150		
	Number of Signs:			
<b>MISCELLANEOUS CONSTRUCTION AND WORK OPERATIONS</b>				
5d1	Beautify ROW (civic groups only)	N/C		
5d2a	Temporary signs, banners, décor (not-for-profit organizations)	N/C		
5d2b	Temporary signs, banners, décor (Other organizations)	25		
5d3	Traffic control signals	500		
5d4	Warning and entrance signs	25		
5d5	Miscellaneous – Requiring substantial review (describe below)	400		
5d6	Miscellaneous (describe below)	25		
<b>OTHER TYPES OF HIGHWAY WORK PERMITS</b>				
6	Encroachment caused by DOT acquisition of property	25		
7a1	Compulsory permit required for demolition requested by DOT	N/C		
7a2	Compulsory permit required for moving requested by DOT	N/C		
7b	Improvement to meet Department standards	N/C		
8	Miscellaneous (describe below)	25		
9	Adopt-a-Highway	N/C		
Description of Miscellaneous Operation:				

PERFORMANCE SECURITY (Select one): Guarantee Deposit - Cash [ ] Performance Bond [ ] Letter of Credit [ ]

Guarantee Deposit Amount: \_\_\_\_\_

Guarantee Deposit Check Number or Bond Number \_\_\_\_\_

(To be completed by NYSDOT issuing office)	
Project Identification Number _____	Highway Work Permit No. _____
State Highway (SH) Number _____	Record ID Number _____

*If the following section of NYS Labor Law applies to the work to be performed under this permit, the application for and acceptance of this permit constitute the applicant's/permittee's agreement confirming the payment of wages as required by such section has been contractually mandated.*

## New York Labor Law § 224-f.

### Workers on excavations.

[Effective September 15, 2023]

**1.** For the purposes of this section:

**a.** “Covered excavation project” shall mean construction work for which a permit may be issued to a contractor or subcontractor of a utility company by the state, a county or a municipality to use, excavate, or open a street. A “covered excavation project” shall exclude construction work for which a permit may be issued to a service provided as defined by subdivision twenty-three of section one thousand twenty-b of the public authorities’ law.

**b.** “Department of jurisdiction” shall mean the department of the state, board or officer in the state, or municipal corporation or commission or board appointed pursuant to law, whose duty it is to issue a permit to a utility company, or its contractors or subcontractors, for a covered excavation project.

**c.** “Fiscal officer” shall mean the commissioner; except for covered excavation projects performed pursuant to a permit issued by a city with a population in excess of one million in which case the “fiscal officer” shall be the comptroller or other analogous officer of such city.

**d.** “Utility company” shall have the same meaning as subdivision twenty-three of section two of the public service law.

**2.** Each contractor or subcontractor to a utility company shall be required to pay not less than the prevailing rate of wage in the same trade or occupation in the locality within the state where such covered excavation project is situated to each laborer, worker, or mechanic in the employ of the contractor or subcontractor to a utility company, performing work on the project in accordance with sections two hundred twenty and two hundred twenty-b of this article. No permit shall be issued for a covered excavation project until an agreement confirming the payment of wages as required by this section has been contractually mandated and filed with the department of jurisdiction, and all permits issued after the effective date of this section shall include therein a copy of this section.

**3.** The enforcement of any covered excavation project pursuant to this section shall be subject to the requirements of sections two hundred twenty, two hundred twenty-a, two hundred twenty-b, two hundred twenty-three and two hundred twenty-four-b of this article and section two hundred twenty-seven of this chapter and within the jurisdiction of the fiscal officer; provided, however, nothing contained in this section shall be deemed to construe any covered excavation project as otherwise being considered public work pursuant to this article.

**4.** The fiscal officer may issue rules and regulations governing the provisions of this section. Any violation of this section shall be grounds for determinations and orders pursuant to section two hundred twenty-b of this article.



## RIGHT-OF-WAY MOWING CONTRACT

for Route 332, Towns of Canandaigua and  
Farmington, Ontario County

Contract Period:	May 1, 2024 to November 30, 2024	
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Address Inquiries To:	Resident Engineer, Wayne /Ontario Residency
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### ... CONTRACT THROUGH 2024 SEASON ...

*NOTE WELL: The Resident Engineer shall be solely responsible for ensuring that the properly executed Certificates of Insurance are filed with him / her prior to commencement of any work.*

#### CONTRACT PERIOD

The contract covers a period the equivalent of one "Mowing Season" (typically April through October) during calendar year 2024.

#### PRICE

All prices are net, including all changes allowable for mowing and litter pick up. No additional charges such as mobilization, fuel, dump fees, etc. will be permitted.

#### TAX PROVISIONS

Purchases made by the State of New York are not subject to state or local sales taxes or federal excise taxes. There is no exemption from paying the New York State truck mileage, unemployment insurance, or federal social security taxes. The official State agency purchase order or voucher is sufficient evidence to qualify the transaction exempt from sales tax under section 116(a)(1), Tax Law. For tax free transactions under the Internal Revenue Code, the New York State registration number is 14740026K.

## CONTRACT PAYMENTS

Payments cannot be processed by State facilities until the contract work has been performed in satisfactory order. Payment will be based on any invoice used in the Town's normal course of business, however such invoice must contain sufficient data including but not limited to Contract No., description of material, quantity, unit and price per unit as well as Federal Identification Number.

The payment of interest on certain payments due and owed may be made in accordance with the criteria established by Chapter 153, Laws of 1984 (Article 11A of New York State Finance Law) and the Comptroller's Bulletin No. A-91.

## REQUEST FOR CHANGE

Any request by the Town regarding changes in part of the contract must be made in writing to the Resident Engineer of the Ontario / Wayne County Residency of the New York State Department of Transportation prior to effectuation.

## ADDITIONAL TERMS AND CONDITIONS

It is understood and agreed upon that all terms and conditions detailed in Appendix A – Standard Clauses for New York State Contracts, are made a part of the contract(s) set forth in this contract.

### **Definition: Highway Right-of-Way (ROW)**

A general term denoting land, property, or interest therein, usually in a strip, acquired for or devoted to a highway. Mowing limits along the Right-of-Way will generally extend no more than 30 feet from the edge of pavement.

## SCOPE OF WORK

### OBJECTIVE

The objective of this effort is to establish a mechanism through which an outside contractor will provide labor, tools, equipment, transportation, materials, and management oversight necessary to accomplish Mowing, along State highway Right-of-Way (ROW) as set forth in this Statement of Work and in accordance with the detailed specifications set forth later. **There is no "Over the Rail" mowing** included under this contracting effort.

Although no work is actually guaranteed, it is anticipated that a significant amount of work will be contracted for. The intent of a Work Order Agreement is to provide the NYSDOT Resident Engineer / Maintenance Supervisor with the flexibility to accomplish more work with less manpower. ROW Mowing is a necessary maintenance task which not only enhances the appearance of our highways, it provides for safety measures by improving sight lines and visibility of roadside warning signs. When contracted,

mowing will generally (but not necessarily) be called for in cycles. Typically, the Resident Engineer or Maintenance Supervisor will arrange with the Town in the early spring for areas to be maintained by contract over the course of the upcoming months. For example, the contractor might be notified in March of a certain tract or parcel that will require regular maintenance beginning May 1. This allows both the NYSDOT and the Town the opportunity to plan and schedule resources in advance for the season. They will then carry out the mowing operation.

## **SPECIFIC TASK REQUIREMENTS**

### ***Kick-Off Meeting***

The Town may be required by the Engineer(s) to participate in a “kick-off meeting” to be conducted at the NYSDOT residency; the purpose of which will be to establish “ground rules” regarding issuance of work orders and mutual expectations. This meeting will serve as a forum for each party to get acquainted, and to especially to ask questions of each other. At the conclusion of the “kick-off meeting”, the Town should have a clear idea of exactly what the Engineer’s expectations are with regard to performance of work so that there will be no misunderstandings. The Kick-Off Meeting should also be utilized to cover safety precautions.

### ***Work Area Safety***

The Town shall assume sole responsibility and duty to provide a safe work place for its employees and agrees that the State has no responsibility therefore, and that the Town shall indemnify and hold the State harmless for any claim for damages by employees of the Town against the State alleging that the State failed to provide a safe work area. The Town shall further furnish adequate protective equipment for its employees and shall ensure that extra quantities are available for official visitors to the work site.

### ***Support Items***

The Town shall provide any necessary support items to control and secure the site, and any remote storage and/or staging areas, and flag persons where required. The Town is responsible for the proper erection and safe application and removal of such items.

### ***Interference with Traffic***

The Town shall perform all work so as to minimize interference with or delay to vehicular and pedestrian traffic. The Town’s maintenance and protection of traffic shall conform to the requirements of the current NYSDOT Standard Specifications. Brief shoulder closures may be necessary to the performance of work under any relevant contract(s). No extra payment will be made for shoulder closures, and necessary shoulder closures must be kept to a minimum. No

lane closures are allowed. In the rare event that it becomes necessary to close a traffic lane, such closure and associated maintenance and protection of traffic will be performed by the State.

## **PROJECT MINIMUM, ORDERING, AND ADJUSTMENT**

Unless otherwise stipulated elsewhere, work under the agreement is to be ordered via issuance of a Standard 'Blanket' Purchase Order (hereafter "Work Order") by the appropriate Engineer, followed by subsequent verbal or written 'work orders'. The Town shall contact the Engineer within 72 hours of receipt of such Blanket Purchase Order in order to establish a date and time to conduct a **Project Scope Survey**. This survey will be a field meeting conducted jointly by the Engineer and the Town's Representative for the purpose of inspecting the mowing site to ascertain an agreed acreage to be maintained; and upon such agreement, they shall execute a **Project Scope Plan (see Exhibit A attached)**. A start work date which is acceptable to both parties will be set, a cycle will be established as necessary, and work will commence accordingly. If the Engineer and the Town Representative cannot come to agreement as to the size of the parcel, the project will be cancelled and maintenance of the parcel will be performed by State forces. Although it is recognized and understood that the Town and the Engineer may not always agree on parcel size as a result of the Project Scope Survey, it is expected that each party will each put forth good-faith efforts so as to reach amicable agreement on parcel sizes as often as possible.

Payment for the season's mowing will be through submission of Town's standard invoice to the Engineer. The Engineer will review the invoice for completeness and accuracy and if approved, a Standard Voucher will be prepared and forwarded to the State Comptroller for audit and release of payment.

## **MANAGEMENT, CONTROL, AND SCHEDULING OF WORK**

The Town shall manage the total work effort associated with any issued work orders to assure fully adequate and timely completion of work. Included in this function will be a full range of management duties including, but not limited to, planning, scheduling, and quality control. The Town shall provide an adequate staff of personnel with the necessary management expertise to assure performance of the work in accordance with sound and efficient management practices. The Town shall employ and maintain an adequate workforce to complete work in accordance with time and quality standards specified herein. The Town shall give its constant personal attention to the work while it is in progress, or it shall place the work in charge of a competent, English-speaking superintendent, who shall have authority to act for the Town, and who is acceptable to the Engineer.

The Town shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking of work in progress. The Town shall plan and schedule work to assure that labor and equipment are available to complete work requirements within specific time limits and in conformance with any quality standards set forth herein. Verbal reports

on the status of work in progress or scheduled shall be provided by the Town to the Engineer or his designee when requested.

In addition, the Town is to furnish work schedules to the Engineer, if called for, which shall indicate the type of work to be performed, the areas to be worked, and the estimated time to complete the work in each area. Once submitted and approved, the work shall be performed in accordance with the schedule, to facilitate the Department's inspection of work. Changes to the work schedule may be agreed upon in the event that inclement weather conditions prevent the Town from working on any scheduled day. The work schedule shall be in compliance with appropriate sections of Labor Law, and with prevailing Labor Union agreements, if applicable.

## **DEPARTMENT INSPECTION**

The Engineer may designate a Project Inspector(s) to observe the Town's field operations while contract work is being performed, to ensure that work is being progressed in accordance with specifications, terms, and conditions of the contract. When observations indicate improper work or questionable conditions, the Inspector will notify the Town's Quality Control Manager or Field Foreman, and request corrective action. The Department's Project Inspector shall have express authority to order stoppage of work at any time if, in his / her opinion, work is not being performed satisfactorily, or if unsafe working conditions are observed.

# **SPECIAL REQUIREMENTS AND SPECIFICATIONS**

## **PERMITS**

Towns performing work within the State Highway Right-of-Way shall be required to obtain a Highway Work Permit from the Department. The normal permit fees will be waived for Towns under this agreement; insurance requirements as outlined on the permit application PERM 33 will need to be followed. The Highway Work Permit may be obtained from the Resident Engineer, or from the Regional Traffic Engineer in the Rochester Regional Office.

## **PROOF OF INSURANCE**

Vendors/contractors seeking to enter into a service / purchase order with the State of New York shall provide proof of worker's compensation, disability, and liability insurance coverages at the time of proposal submission or shortly thereafter, prior to the official dispatch of a purchase order or final execution of contract.

## **WORKER'S COMPENSATION INSURANCE AND DISABILITY BENEFITS REQUIREMENTS**

Workers' Compensation Law (WCL) §57 and §220 requires the heads of all municipal and state entities to ensure that businesses applying for permits, licenses or contracts document it has appropriate workers' compensation and disability benefits insurance coverage. These requirements apply to both original contracts and renewals, whether the Department is having the work done or is simply issuing the permit, license, or contract. Failure to provide proof of such coverage or a legal exemption will result in a rejection of quotation proposal or renewal of contract.

### **1. Proof of Compliance with Workers' Compensation Coverage Requirements:**

To provide proof of compliance with the requirements of the Workers' Compensation Law pertaining to workers' compensation coverage, a Vendor/Contractor shall:

- A. Be legally exempt from obtaining Workers' Compensation insurance coverage; or
- B. Obtain such coverage from an insurance carrier; or
- C. Be a Workers' Compensation Board-approved self-insured employer or participate in an authorized self-insurance plan.

An ACORD form is NOT acceptable proof of workers' compensation coverage. A Vendor / Contractor seeking to enter into contract with the State of New York shall provide one of the following forms to the applicable requesting NYSDOT office:

- A. *Form CE-200* Certificate of Attestation for New York Entities with No Employees and Certain Out of State Entities, that New York State Workers' Compensation and/or Disability Benefits Insurance Coverage is Not Required, which is available on the Workers' Compensation Board's website ([www.wcb.ny.gov](http://www.wcb.ny.gov)). Reference application solicitation # on the form.
- B. Certificate of Workers' Compensation Insurance:
  - 1) *Form C-105.2* if coverage is provided by the contractor's insurance carrier, contractor must request its carrier to send this form to the requesting NYSDOT office; or
  - 2) *Form U-26.3* if coverage is provided by the State Insurance Fund, contractor must request that the State Insurance Fund send this form to the requesting NYSDOT office.
  - 3) *Form SI-12* Certificate of Workers' Compensation Self-insurance available from the New York State Workers' Compensation Board's Self-Insurance Office.
  - 4) *Form GSI-105.2* Certificate of Participation in Workers' Compensation Group Self-Insurance available from the contractor's Group Self-Insurance Administrator.

### **2. Proof of Compliance with Disability Benefits Coverage Requirements:**

For transactions where Vendor/Contractor is employing staff in NYS, to provide proof of compliance with the requirements of the Workers' Compensation Law pertaining to disability benefits, Vendor/Contractor shall:

- A. Be legally exempt from obtaining disability benefits coverage; or

- B. Obtain such coverage from an insurance carrier; or
- C. Be a Board-approved self-insured employer.

A Vendor/Contractor seeking to enter into contract with the State of New York shall provide one of the following forms to the requesting NYSDOT office at the time of solicitation proposal submission, or shortly thereafter:

- A) *Form CE-200* Certificate of Attestation for New York Entities with No Employees and Certain Out of State Entities, that New York State Workers' Compensation and/or Disability Benefits Insurance Coverage is Not Required, which is available on the Workers' Compensation Board's website ([www.wcb.ny.gov](http://www.wcb.ny.gov)). Reference application solicitation or Request for Quotation # on the form.
- B) *Form DB-120.1* Certificate of Disability Benefits Insurance. Vendor/Contractor must request its business insurance carrier to send this form to the applicable NYSDOT requesting office; or
- C) *Form DB-120.2* Certificate of Participation in Disability Benefits Group Self-Insurance. Vendor/Contractor must obtain, complete, and send this form to the applicable NYSDOT requesting office; or
- D) *Form DB-155* Certificate of Disability Benefits Self-Insurance. The Vendor/Contractor must call the Board's Self-Insurance Office at (518) 402-0247 to obtain this form.

ALL OF THE ABOVE REFERENCED FORMS, EXCEPT CE-200, SI-12 & DB-155 MUST NAME: The New York State Department of Transportation / the People of the State of New York and the applicable NYSDOT requesting office as the Entity Requesting Proof of Coverage (Entity being listed as the Certificate Holder).

### **3. Insurance**

In addition to the Workers' Compensation and Disability Benefits Insurance requirements set forth above, if in furnishing items hereunder the Vendor/Contractor will perform any installation or training on State property, or if the Vendor/Contractor is providing contract for services hereunder, then the Vendor/Contractor shall procure and maintain at its own expense and without compensation by the State, until final acceptance by the State of services provided by the contract or purchase order, insurance for liability for damages imposed by law, of the kinds and in the amounts hereinafter provided, with insurance companies authorized to do such business in the State, covering such on-site work or contract for services.

The minimum types and limits of insurance are as follows:

1. COMMERCIAL GENERAL LIABILITY INSURANCE with a limit of not less than \$1,000,000

each occurrence (\$2,000,000 aggregate).

2. COMPREHENSIVE BUSINESS AUTOMOBILE LIABILITY INSURANCE with a limit of not less than \$1,000,000 each accident. Such liability insurance is to cover liability arising out of any vehicle including owned, leased, hired, and non-owned vehicles bearing, or required by NYS Vehicle and Traffic Law to bear license plates.

Before commencing work, the Vendor/Contractor shall furnish to the State a certificate of certificates of insurance in form satisfactory to the State showing compliance with this paragraph, which certificate or certificates are to name the "State of New York/New York State Department of Transportation and their agents or employees" as additional insured. Such policies may not be changed or canceled until thirty (30) days written notice has been given to the State.

The Vendor/Contractor shall procure, at its own sole cost and expense, and shall maintain in force at all times during the term of this contract / purchase order including any extensions or renewals until final payment is disbursed, the policies of insurance covering all operations under the contract / order whether written by companies authorized by the New York State Insurance Department to issue insurance in the State of New York and that have an A.M. Best Company rating of (A-) or better or approved by the Department. The Vendor/Contractor shall deliver to the Department evidence of such policies as the Department deems necessary to verify that the required insurance is in effect.

Certificates or transmittals correspondence shall reference the applicable NYSDOT solicitation number and description or contract / purchase order number and description. Vendor/Contractor is strongly encouraged to transmit certificates and other materials concerning insurance coverage, referencing the applicable contract / purchase order and the name of the Vendor/Contractor in the Subject Line, by email to the applicable NYSDOT requesting office.

## **DISPUTES**

All disputes concerning a question of fact which may arise under any resultant agreement shall be reduced to writing and delivered to the other party. In the case of the NYSDOT, disputes are to be directed to the Resident Engineer. Except as otherwise provided, any dispute concerning a question of fact which is not disposed of by agreement between the Resident Engineer and the Town shall be submitted to and decided by (first) the Regional Operations Engineer; (second) the Director, Office of Transportation Maintenance; and finally (third) an executive level designee of the Commissioner of Transportation. In the event of a dispute, all work shall continue to proceed without interruption. If the Town shall be unwilling to accept the decision of the Commissioner's designee, it shall be free to pursue normal legal remedies; but it will be specifically agreed that any and all reports made upon the disagreement at issue shall be admissible as evidence in any court actions taken with respect to the

matter. It is further understood and agreed that any court action shall take place in the City and County of Albany, New York.

## **ASSIGNMENT OF CONTRACT**

Pursuant to §138 State Finance Law, contracts with the State may not be assigned to any third party without the express written consent of the Contracting Agency. It is not our intent to allow assignment of contracts except under extraordinary circumstances. Assignment of the right to receive contract payments only does not require approval. Such assignments of payments should be filed directly with the State Comptroller and shall in no way relieve the Town of sole responsibility for performance under the terms of this contract.

## **CONTRACT TERMINATION AND REMEDIES**

The contract shall continue to remain in force and effect for the entire Contract Period specified unless terminated sooner in one of the following ways:

1. By Town for cause if the NYSDOT is in material breach of a term or terms of the contract which is/ are not remedied within thirty days of written notice given by the Town to NYSDOT;
2. By NYSDOT for cause if Town is in material breach (see sentence below note 4) of a term or terms of the contract which is / are not remedied within 30 days of written notice given by NYSDOT to the Town;
3. By NYSDOT for convenience whenever such termination shall be determined to be in the State's best interest, or as per Executory Clause contained in Appendix A;
4. By either party upon a mutual determination and agreement that continued performance under the contract is not feasible.

*(Note: Refusal of the Town to execute a Project Scope Plan shall not be considered material breach if taking on the work would extend the Town beyond the limits of available resources; nor if he considers the nature of a particular project to be potentially unduly dangerous to his employees; nor if the Town and the Engineer are unable to come to agreement on estimated project acreage.)*

In the event under number 4 above, both parties shall immediately be released of any and all further liabilities and/or obligations under the contract.

In the event of termination under numbers 1 or 3 above, the Town is entitled to actual, audit able damages exclusive of manufacturing costs or purchase cost of equipment. Anticipated profits will not be paid under any circumstances.

## **CONSEQUENTIAL DAMAGES**

In the event a dispute arises out of or relating to the agreement, in no event shall consequential, special, indirect, punitive, incidental, or other similar damages be awarded by any court, administrative agency, or tribunal hearing deciding said dispute between the parties beyond those damages set forth in the preceding section titled CONTRACT TERMINATION AND REMEDIES.

## **WORK DETAILS**

The work shall consist of: 1.) Mowing of the vegetation along the roadside rights-of-way which has been delineated by mowing stakes, fencing, or other means; 2.) any other ancillary work specifically called for herein or as required for the safe and efficient performance of tasks 1.) above.

Each mowing cycle shall be for the entire area within the designated mowing limits, including fences, roadway ditches, catch basins, medians, and interchanges, and areas adjacent to guide rails and signs. Mowing cycles shall be a maximum of 3 per calendar year.

ROW mowing shall be performed on all designated areas where vegetation exists beyond the shoulder or pavement edge(s) along the roadway and ramps of interchanges extending back to the designated staked, fenced, or otherwise delineated mowing limits, and shall proceed in the same general direction in a continuous manner until work is completed. All ROW mowing shall be accomplished to a nominal height of 5".

In bifurcated median areas where the roadways separate beyond normal median width, ROW mowing shall be performed on all areas where vegetation exists beyond the median shoulder or pavement edge along the roadway extending back to the designated mowing limits, unless directed by the Engineer.

## **EQUIPMENT AND SAFETY DEVICES**

All equipment utilized shall be in good working condition and shall be suitable for performing the work required. Operations shall conform to all OSHA regulations. The Town shall equip all vehicle units designated as work zone vehicles with rotating lights and fluorescent red / orange flags. Rotating lights shall be mounted on all mowing equipment and shall cover a 360° effective area. The dome lens shall be amber in color and have a minimum height of four inches. Flags shall be 24" x 24" and shall be constructed of a heavy-duty vinyl material with weighted edges and shall be mounted such as to be visible to traveling motorists.

All Town employees on the work site shall wear orange safety vests and hard hats which conform to OSHA regulations.

Either rotary or flail type mowers are acceptable, although flail type is clearly preferred for safety reasons. All rotary type mower attachments must be equipped with shields of metal or chain which will restrict foreign objects from being thrown out from the cutting unit enclosures.

Mowing equipment, service trucks, and other support vehicles are the only types of equipment that will be permitted on the project site(s). All-terrain vehicles or other off-road motorcycle type vehicles will not be permitted. While equipment is idle or not in use, it shall be parked or stored away from the outside shoulder of the roadway in an inconspicuous place behind the guide rail or outside the clear zone and as directed by the Engineer. All equipment and accessory items shall be furnished by the Town and approved by the Engineer.

## **DAMAGE TO HIGHWAY PROPERTY**

The Town shall carry out operations in such a manner so as not to damage the existing ground areas, trees, shrubs, signs, delineator posts or other roadside features. Care shall be taken not to mow during wet conditions where turf damage or ruts may occur. In the event that damage occurs to trees, shrubs, signs, delineator posts or other roadside features, the Town shall repair or replace some in like kind and at the direction of the Engineer at no cost to the Department.

## **WARNING SIGNS AND DESIGNATED WORK ZONES**

The Town shall provide and place warning signs to notify the traveling public of ROW mowing operations. Signs shall be 48" x 48" diamond shaped with black 8" letters on an orange background with a black border, and shall be either vinyl-backed roll-up, aluminum, plastic, fiberglass, or wood of good quality. Mesh type signs will not be allowed. All signage shall be in accordance with Parts 238 and 239 of the NYS Manual of Uniform Traffic Control Devices, or as directed by the Engineer.

There shall be four each of **MOWING AHEAD** signs and four each of **END ROAD WORK** signs to delineate a ROW mowing work zone on a multi-lane median-divided highway. There shall be two each of these signs to delineate a work zone on a highway which is not median-divided. The designated work zone for ROW mowing shall be a maximum of *two miles* in length with warning signs placed *750' prior* to the beginning of the work zone and *750' beyond* the end of the work zone. The Town may establish additional two mile work zones adjacent to the initial work zone to a maximum of *eight miles*, provided that work is being performed in each adjacent work zone. A supplemental plate with the message **NEXT [2,4,6,8] MILES** may be placed below the initial warning sign.

Warning signs on a median-divided highway shall be placed in a dual manner, one on the outside shoulder and one in the median, or inside shoulder of the roadway at both the beginning and end points of the designated work zone(s) for both directions of travel. If the roadway is not a median-divided highway, warning signs shall be placed on the right and left shoulders of the roadway at both the beginning and ending points of the designated work zones for both directions of travel. Warning signs shall also be placed on the entrance ramp of any interchange or roadway intersection that is located within a designated mowing or other work zone and shall be placed on the right shoulder of the ramp or side road *500' prior to the beginning* of the merge area or intersection. Where the length of the entrance ramp is less than 500', warning signs shall be placed at the beginning of the ramp.

Warning signs shall be securely mounted on multi-leg stands and shall be mounted a minimum of 18" above the shoulder or pavement (except rigid signs must be mounted at a height of not less than 5' above the shoulder or pavement). Sign stands constructed of a single post and that could swivel will not be allowed.

In the event that the paved shoulder area adjacent to the median barrier wall on a multi-lane median-divided highway is not of sufficient width to place advance warning signs in a proper manner, the advance warning signs shall be placed atop the median barrier wall for both directions of travel. This placement shall be achieved via a clamping device to be approved by the Engineer. *Warning signs shall not be attached to any other highway appurtenances, such as sign posts, delineator posts, or guide rail ends.*

A full complement of warning signs shall be utilized at all times. Warning signs to designate a work zone shall be put in place on the job site at the beginning of each workday prior to the beginning of operations and shall be moved as required as operations progress. Warning signs shall be removed from the job site after operations cease at the end of each workday. Failure to have proper warning signs displayed during operations will result in an immediate shut down of all operations until proper signing is achieved. As stated previously, a "shut down" is considered indicative of the Town's overall performance level, and repeated shutdowns may be considered *cause for termination of a contract*.

## **TOWN EMPLOYEES AND VEHICLES**

The Town's vehicles shall always move with, and not against, the flow of traffic. Vehicles shall enter and leave work areas in a manner which will not be hazardous to or interfere with normal traffic. Vehicles shall not park or stop except within work areas designated by the Engineer. Town's vehicles will be prohibited from crossing the roadway, and all pedestrian movement on the roadway will be limited to the protected work areas. Town's employees' personal vehicles shall not be parked within the ROW except in specified areas designated by the Engineer.

## **PRICE BREAKDOWN**

Zone	Town	Price per Center LM
1	Canandaigua	\$ 370.00
2	Farmington	\$ 370.00

**EXHIBIT A: NYSDOT RIGHT-OF-WAY MOWING  
PROJECT SCOPE PLAN** for calendar year **2024**

## Route 332, Ontario County

The parties to this Project Scope Agreement have examined the parcel(s) to be maintained under this Project, which is described as follows:

**County:** Ontario

Route: 332

**Median:** Yes

Town	Start reference marker	End reference marker	Total center lane miles
Canandaigua	332 4401 2000	332 4401 2035	3.5
Farmington	332 4401 2035	332 4401 2070	3.5

<b>AGREED TO: Town of CANANDAIGUA</b>		<b>AGREED TO: Town of FARMINGTON</b>	
_____ Town Representative	_____ Date	_____ Town Representative	_____ Date
<b>ESTABLISHED CENTER LINE MILES BASED UPON MEASUREMENT</b>			
_____ NYSDOT Engineer		_____ Date	

# ATTACHMENT 9

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: German Brothers Renewal			
Project Location (describe, and attach a location map): 3907 County Road 16, Canandaigua NY 14424			
Brief Description of Proposed Action:  RENEWAL OF 750+’ OF CANANDAIGUA LAKE FRONT. REDEVELOPMENT OF WEST SIDE OF CR. 16 FOR PARKING AND LODGING.			
Name of Applicant or Sponsor:  Town of Canandaigua/ Peter Bruu, Managing Member German Brothers LLC		Telephone: 585-394-4000  E-Mail: pb@germanbrothers.com	
Address: 3907 County Road 16			
City/PO: Canandaigua		State: N.Y.	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO  <input type="checkbox"/>	YES  <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO  <input type="checkbox"/>	YES  <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:  <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: _____ Date: _____  Signature: _____ Title: _____		

**State Environmental Quality Review  
LEAD AGENCY COORDINATION REQUEST**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8  
(State Environmental Quality Review Act) of the Environmental Conservation Law

**The Canandaigua Town Board seeks Lead Agency Status for the  
environmental review for the action described below:**

Project Number

Name of Action: Rezoning from RLD to Incentive Zoning

Location: 3904, 3907, and 3935 CR 16 Canandaigua, NY 14424

Description of the Action:

Petition to amend the zoning district for 3904, 3907, and 3935 County Road 16 from Residential Lake District to Incentive Zoning District.

\_\_\_\_\_ This agency has no objection to the **Canandaigua Town Board** assuming Lead Agency Status for this action

\_\_\_\_\_ This Agency will seek Lead Agency Status

\_\_\_\_\_  
Print or Type Name of Responsible Officer

\_\_\_\_\_  
Signature of Responsible Officer

Please return to:

Town of Canandaigua, Town Clerk  
5440 Route 5 & 20 West  
Canandaigua, NY 14424

If no response is received within 30 calendar days from the date of this authorization by the Canandaigua Town Board (March 1, 2024), the Canandaigua Town Board will assume Lead Agency in accordance to 6 NYCRR Part 617.