

# TOWN OF CANANDAIGUA MANUFACTURED HOME INSTALLATION PERMIT

1. Name and Address of Property Owner: \_\_\_\_\_  
 Telephone Number of Property Owner: \_\_\_\_\_
  
2. Name and Address of Applicant *if not property owner*: \_\_\_\_\_  
 Telephone Number of Applicant: \_\_\_\_\_
  
3. Subject Property Address: \_\_\_\_\_  
 Subject Property Tax Map Number: \_\_\_\_\_ Zoning District: \_\_\_\_\_
  
4. Is this a NEW or USED manufactured home?  
*(Please circle one)* NEW USED

**On and after July 1, 2007, no manufactured home shall be installed in the State of New York unless at least one person certified by the Department of State as an installer is present at the home site during the installation.**

Building Permit Application Checklist for Installation of a Manufactured/Mobile Home	
Manufactured or Mobile Home	Manufacturer: <span style="float: right;">NYS cert #</span>
	Model Number / Designation
	Installation Manual Available:
Retailer	Name: <span style="float: right;">NYS cert #</span>
	Address:
	Phone Number:
Installer	Name: <span style="float: right;">NYS cert #</span>
	Address:
	Phone Number:

Method of Support System Design	Manufacturer's Installation Instructions: <i>(manual submitted as part of the permit application)</i>
	Engineered System
Type of Support System	Perimeter, Concrete or Concrete Block
	Piers and Ground Anchors
	Floating Slab
	Other Engineered Design
Anchorage	Ground Anchors and Ties
	Ties to Deadmen, Footings, or Foundation
	Engineered Design

6. Earthwork:

Cubic yards (CY) to be excavated: \_\_\_\_\_ Square feet (SF) of area to be disturbed:

\_\_\_\_\_ (length (ft) x width (ft) x depth (ft) divided by 27 = CY

(length (ft) x width (ft) = SF

7. Site Information:

**A detailed plan of the site must be submitted to obtain permits.**

Sewer \_\_\_\_\_ public / \_\_\_\_\_ private

Water \_\_\_\_\_ public / \_\_\_\_\_ private

A site plan approved by the Planning Board is acceptable. The site plan must be drawn showing the subject lot and adjacent lot structures, all proposed structures, and all setbacks from all the property lines, driveway location, and all grades that exceed 10% within the watershed or 15% outside the watershed.

Will this structure be built within one hundred (100) feet of the bed of a stream carrying water on an average of six (6) months of the year?

Yes

No

DIMENSIONAL DESCRIPTION	APPLICANT MUST COMPLETE	ZONING OFFICER TO COMPLETE	
		Required By Code	Variance Required
Distances from Property Lines	To New Dwelling		
Distance from front property line – from the road right-of-way – when facing property from road			
Distance from rear property line			
Distance from right side property line			
Distance from left side property line			
Height of house - to be measured from the average finished grade around the perimeter of the house.			

8. Contractor Information:

General Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_



CONTRACTOR INSURANCE CERTIFICATES ON FILE:

**NOTE: NY State Workers' Compensation, Disability and Liability forms are required.**

Liability	Yes / No	Expiration Date:
Worker's Compensation	Yes / No	Expiration Date:
Disability	Yes / No	Expiration Date:

The undersigned represents and agrees as a condition to the issuance of these permits that the development will be accomplished in accordance with the Town Zoning Law, the New York State Uniform Fire Prevention and Building Code, and the plans and specifications annexed hereto.

***PERMIT CANNOT BE ISSUED WITHOUT PROPERTY OWNER SIGNATURE.***

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR OFFICE USE ONLY**

Flood Zone \_\_\_\_\_

Floodplain Development Permit Required?                      Yes                      No

Application requires further review by Planning Board  
and/or Zoning Board of Appeals.                      Yes                      No

\_\_\_\_\_  
Zoning Officer

\_\_\_\_\_  
Date

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**FOR OFFICE USE ONLY**

<b>Permit Issued</b>	<b>Permit Number</b>	<b>Fee</b>
Site Development Permit		
Building Permit		
Soil Erosion Permit		
Recreation		
Bond Requirement		
Total Permit	(non-refundable)	

\_\_\_\_\_  
Code Enforcement Officer

\_\_\_\_\_  
Date of Issue

**APPROVED ELECTRICAL INSPECTION AGENCIES**

1. Middle Department Electric - Main Office - (585) 454-5191  
Bob Farron - (585) 454-5191
2. Commonwealth Electrical Inspection Service, Inc. - Main Office 1-800-437-5799  
Lou R. Aaron - (585) 554-4019  
Ted Kuntz - (315) 986-8031  
Mike Shumway – (585) 367-2779
3. New York Atlantic-Inland, Inc. – Main Office – (607) 753-7118  
Edward Hall – (315) 595-2527
4. Genesee Star Agency – Main Office – (585) 768-6696  
Wilbur J. Sovocool
5. New York Board of Fire Underwriters - Main Office - (585) 436-4460  
Walter Russell – Office (7:30-8:30) – (585) 346-0276

**INSPECTION FEES WILL BE CHARGED**